



# CITY OF LAGUNA BEACH

## HOW TO GET IN THE QUEUE:

### From Home

1. Go to [www.lagunabeachcity.net/qflow](http://www.lagunabeachcity.net/qflow)
2. Choose "Walk-In Service"
3. Choose your reason for visiting
4. Input your information
5. You can opt-in to text notifications which will notify you when your status changes after you check in at City Hall.
6. Arrive at City Hall within two hours of creating your E-Ticket.
7. Check in at the kiosk.
8. Choose "E-Ticket/Appointment"
9. Input your phone number or case ID.
10. Wait for staff to call your name.

### Check Wait Times

1. Go to [www.lagunabeachcity.net](http://www.lagunabeachcity.net)
2. Hover over the Government tab and click on Community Development in the drop-down menu.
3. Click the green button labeled "Current Counter Wait Times."

### In Person

1. Choose "Walk-In Service"
2. Input your information
3. You can opt-in to text notifications which will notify you when your status changes.
4. Wait for staff to call your name.