



December 5, 2022

## MEDIA RELEASE

Ann Marie McKay, City Clerk  
(949) 497-0309

### **City Council Appointed Committees**

**LAGUNA BEACH, CA** – The City Council is accepting applications for the following Committees and Boards: *Design Review Board, Environmental Sustainability Committee, Heritage Committee, Parking, Traffic, & Circulation Committee, Recreation Committee, Housing and Human Services Committee, Audit Review & Investment Advisory Committee, and View Restoration Committee.*

**Interviews and appointments will be conducted on Tuesday, February 7, 2023, at 5:00 p.m.,** by the City Council. All applicants may be interviewed. Applicants may be contacted by City Council members prior to the interviews and appointments, so please be prepared to make a brief statement about your desire to serve.

Laguna Beach residents who are interested in serving on one of these Committees, Commissions, or Boards should obtain an application from the City Clerk's office or online from the City's website, [www.lagunabeachcity.net](http://www.lagunabeachcity.net), and file by **Friday, January 20, 2023, at 4:30 p.m.** Questions may be directed to the City Clerk's office at (949) 497-0705. **Applications will not be accepted after the deadline.**

Number of positions that will be open and details for the following Committees, Commissions and Boards (\*The City Council may reduce or increase the number of positions at its discretion):

- **(3) two-year terms on the Board of Adjustment/Design Review Board** with terms beginning April 1, 2023, through March 31, 2025. The Board of Adjustment/Design Review Board is a five-member body appointed by the City Council for the purpose of considering requests for variances from the zoning code. The members also sit as the City's Design Review Board. Board members serve a two-year term and are compensated in the amount of \$392.00 per month. The Board meets bi-monthly generally on the second and fourth Thursday of the month at 5:00 p.m.

A substantial time commitment of approximately 10 hours per week is necessary to be a Board member. In addition to the bi-monthly meetings, Board members are expected to visit the sites and review the plans of projects prior to the meeting. The Board acts on an average of 14 items per meeting. It is desirable to have or be able to acquire certain skills or aptitudes, such as the ability to understand and conceptualize architectural drawings, and to visualize building mass and volumes based upon on-site staking plans. Experience in the building trades, architecture, historic preservation, landscaping, planning and/or real estate would be an asset.

- **(5 + Alternate) two-year terms on the Environmental Sustainability Committee** with terms beginning April 1, 2023, through March 31, 2025. The Environmental Sustainability Committee is currently a nine-member advisory body to the City Council, with one alternate. The purpose for the Committee is researching, reviewing, and advising the Council on items related to protecting the environment and improving the community's future sustainability. The Committee receives its work assignments from the City Council. Committee members typically work in subcommittees to research issues and policies and prepare recommendations for approval by the Committee for submission to the City Council. A personal time commitment of 10 to 15 hours per month may be necessary to accomplish tasks. Regular meetings are held on the third Monday of every month at 6:00 p.m. Meetings may be two or more hours, and often require a great deal of preparation time.
- **(3) two-year terms and (1) one-year term on the Heritage Committee** with terms beginning April 1, 2023. The Heritage Committee is currently a five-member body. The Heritage Committee serves in an advisory role on matters pertaining to historic preservation and reviews applications for the City's Historic Register. Meetings are generally held on the third Monday of the month at 6:00 p.m.
- **(3) two-year terms on the Parking, Traffic & Circulation Committee** with terms beginning April 1, 2023, through March 31, 2025. The Parking, Traffic & Circulation Committee is a seven-member body that acts in an advisory capacity on matters pertaining to parking, traffic, circulation, transit, the Parking Management Plan, and traffic complaints. Meetings are generally held on the fourth Thursday of the month at 6:00 p.m.
- **(4) two-year terms on the Recreation Committee** with terms beginning April 1, 2023, through March 31, 2025. The Recreation Committee is a nine-member body that directs their efforts in the area of providing for the recreation and park needs of the community. Meetings are generally held on the second Monday of the month at 6:00 p.m.
- **(4) two-year terms on the View Restoration Committee** with terms beginning April 1, 2023, through March 31, 2025. Members of the View Restoration Committee adjudicate view claims submitted by property owners to restore pre-existing views that are alleged to be significantly impaired by vegetation. The five-member committee of local residents appointed by the City Council conduct public hearings to review claims, hear testimony, and determine significant view impairment. The Committee may approve a view restoration order and establish a maintenance schedule for the subject vegetation on the property. The View Restoration Committee generally meets on the second Wednesday of each month at 5:00 p.m.
- **(4) 15-month terms on the Housing and Human Services Committee** with terms beginning April 1, 2023, through June 30, 2024. The Housing and Human Services Committee is currently a nine-member body appointed by the City Council whose charge is to assess and identify housing opportunities and human needs for all segments of the community, provide input on the City's Housing Element of the General Plan, inform and make recommendations to the City Council and other community leaders, and increase community awareness of programs to fill these needs. Meetings are generally held on the fourth Wednesday of the month at 6:00 p.m.

- **(3) two-year terms on the Citizens' Audit Review & Investment Advisory Committee** with terms effective immediately, through June 30, 2025. Members of this five-member committee participate in the selection of the City's external financial auditors; reviewing the results of the annual financial audit; reviewing any internal control weaknesses and legal compliance issues identified in the course of the annual financial audit; reviewing the expenditures of the Measure LL Fund annually as part of reviewing the results of the annual financial audit; reviewing the City's Investment Policy and recommending revisions as necessary; reviewing the City Treasurer's report and related factors such as risk, diversification, maturity, and performance; providing advice regarding potential investment strategies, and suitability of investments pools such as the Local Agency Investment Fund (LAIF), and providing recommendations to the City Treasurer; participating in the selection of an outside auditor to perform an annual review of the investments for compliance with the Investment Policy; and providing any necessary recommendations to the City Council. Committee members shall have demonstrated experience in one or more of the following areas: investment banking, investment brokerage and sales, investment management, financial management and planning, commercial banking, and government investment practices. The Citizens' Audit Review & Investment Advisory Committee meets at least quarterly, two for the Audit Review and two for Investment Advisory, and shall hold other meetings as needed.

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