

LAGUNA BEACH CITY COUNCIL



**BOB
WHALEN**
Mayor



**SUE
KEMPF**
Mayor Pro Tem



**GEORGE
WEISS**



**MARK
ORGILL**



**ALEX
ROUNAGHI**



CITY OF LAGUNA BEACH ADOPTED FY 2023-24 BUDGET



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City of Laguna Beach

ELECTED OFFICIALS

MAYOR	BOB WHALEN
MAYOR PRO TEM	SUE KEMPF
COUNCILMEMBER	MARK ORGILL
COUNCILMEMBER	GEORGE WEISS
COUNCILMEMBER	ALEX ROUNAGHI
CITY CLERK	ANN MARIE MCKAY
CITY TREASURER	LAURA PARISI

Executive Team

City Manager	Shohreh Dupuis
Assistant City Manager/Chief Financial Officer	Gavin Curran
Director of Finance and Technology	Julie Nemes
Director of Public Works and Utilities	Mark McAvoy
Director of Community Development	Marc Wiener
Director of Transit and Community Services	Michael Litschi
Director of Human Resources	Aggie Nesh
Chief of Police	Jeff Calvert
Fire Chief	Niko King
Marine Safety Chief	Kevin Snow
Cultural Arts Manager	Sian Poeschl
Assistant to the City Manager	Jeremy Frimond
Communications Manager	Cassie Walder
City Attorney	Phil Kohn

Budget Preparation Team:

<i>Finance Manager</i>	Shannon Espinoza
<i>Accountant</i>	Shawna McDonough
<i>Senior Administrative Analyst</i>	Mark Khou

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Table of Contents

INTRODUCTION

City Manager's Budget Transmittal.....	1
Pensions.....	12
How to Use This Budget.....	15

I. CITY-WIDE SUMMARIES

Beginning and Ending Balances - All Funds.....	20
Sources & Uses of Funds by Department & Fund (Charts).....	21
Sources & Uses of Funds by Department & Fund (Tables).....	22
Authorized Positions.....	23
City of Laguna Beach Demographic Information.....	24

II. REVENUES

Revenue Summary - All Funds.....	26
Revenue Detail - All Funds.....	28
General Fund Analysis.....	36
Description of Key Revenue Sources.....	41

III. EXPENDITURES

Introduction	45
Budget Organization Chart	46
General Government	47
City Council.....	51
City Clerk.....	52
City Treasurer.....	54
City Attorney.....	56
City Manager.....	57
Human Resources and Risk.....	63
Finance and Technology Services Department.....	69
Finance.....	74
Information Technology Services.....	76
Non-Departmental.....	78

Table of Contents

III. EXPENDITURES *continued*

Police Department	79
Support Services.....	86
Field Services.....	89
Measure LL.....	91
Investigative Services.....	93
Animal Services.....	95
Parking Enforcement.....	97
Neighborhood Enhancement.....	99
Fire Department.....	101
Fire Operations	107
Fire Ambulance	109
Fire Prevention.....	113
Measure LL.....	115
Marine Safety Department.....	117
Marine Safety.....	122
Measure LL.....	124
South Laguna.....	126
Public Works and Utilities Department.....	129
Administration.....	137
Engineering.....	139
Fleet Maintenance.....	141
Building & Facilities Maintenance	143
Street Maintenance.....	145
South Laguna.....	147
Utility Undergrounding.....	149
Landscape Maintenance.....	151
Street Lighting.....	153
Solid Waste.....	154
Measure LL.....	156
Neighborhood Services.....	158
Water Quality.....	159
Wastewater.....	161
Transit and Community Services Department	165
Recreation & Social Services.....	171
Community Assistance.....	173
Pool.....	175
Transit.....	177
Parking Facilities Maintenance.....	184
Parking Management & Operations.....	187

Table of Contents

III. EXPENDITURES *continued*

Community Development Department.....	189
Administration.....	195
Zoning.....	197
Code Enforcement.....	199
Building & Safety.....	201
Planning.....	203
Cultural Arts Department.....	205
Arts Commission.....	207
Business Improvement District.....	209
Internal Service Funds.....	211
Insurance.....	212
Vehicle Replacement.....	213

IV. APPENDIX: Budget Detail By Fund

All Funds.....	216
General Fund.....	218
Measure LL Fund.....	220
Parking Authority Fund.....	221
Wastewater Fund.....	223
Transit Fund.....	225

V. CAPITAL IMPROVEMENT PROGRAM

Introduction - Public Works Department.....	227
Project Summary: FY 2023-24.....	228
Capital Improvement Project Summaries.....	265
Ten Year Capital Plan: FY 2023-24 through FY 2032-33.....	274
Capital Improvement Plan by Category (Pie Chart).....	275
Capital Improvement Plan by Project Type (Table).....	276

Exhibit A

GENERAL FUND

1. Based on additional information received subsequent to the release of the Proposed Budget, the Property Tax Revenue Estimate has been adjusted from 3% to 6% adding \$1.2 million in ongoing revenue.
2. Transfer \$500,000 of transient occupancy tax revenue to the Housing Fund, contingent on the City meeting the property tax growth figure of 6%. This estimate will be confirmed in July when the property tax information from the Orange County Assessor is released.
3. Appropriate \$25,000 in **one-time** funding for the Heritage Committee for the committee's rebranding and outreach work to encourage volunteerism. Funding will go towards projects such as the replacement of brass plaques around the City.
4. Appropriate \$700,000 in **one-time** funding for cybersecurity improvements, to replace the Computer Aided Dispatch/Records Management System (CAD/RMS) that services the safety departments, and for Emergency Operations Center infrastructure, contingent on the City meeting the property tax growth figure of 6%. Additional funding is needed for the purchase of a new CAD/RMS system. The vendor selected by the City in December 2020 was unable to complete the project due to company downsizing, making it necessary for the selection of a new software system.
5. Appropriate \$70,000 in **ongoing** funding to match the increase in estimated revenues for the Public Provider Intergovernmental Transfer Program (IGT) for Ground Emergency Medical Transportation Services (ambulance program). It is important to note that this item was inadvertently omitted from the Proposed Budget. The program was developed by the Department of Health Care Services with the aim of providing enhanced reimbursements to eligible providers, including the City of Laguna Beach's Ambulance Service. By maintaining participation in the IGT, the City will receive additional Federal funds to offset previously unreimbursed costs associated with providing transportation services to Medi-Cal plan members during each Fiscal Year.
6. Appropriate \$40,000 in **ongoing** funding to the City Manager's Communication Office budget for contractual services for Nixle, a Text Messaging Community Notification Service. This item was inadvertently omitted from the Proposed Budget.
7. Appropriate \$134,000 in **ongoing** funding for part-time salaries and operation costs with a matching increase in estimated contribution revenues from the Three Arch Bay Association for lifeguard services at Three Arch Bay Beach during the summer months, Memorial Day, and spring break. On April 18, 2023, the City Council authorized the City Manager to execute a service agreement with the Three Arch Bay Association to provide lifeguard services on Three

Exhibit A

Arch Bay Beach and receive an annual service fee of \$134,000. Due to the timing of the approved agreement, it was not included in the Proposed Budget.

8. Appropriate \$12,500 in **one-time** funding for the Laguna Bluebelt Coalition's request for the Aliso Beach Education & Monitoring Program.
9. Appropriate \$10,000 in **one-time** funding for City staff to partner with the Beautification Council on improving downtown planters.



CITY OF LAGUNA BEACH EMPLOYEES MISSION, VISION & VALUES

Our Mission

By providing dedicated public service to our diverse community, we passionately care for, protect and enhance our unique environment and artistic heritage.

Our Vision

To create the most liveable City through leadership, innovation, and commitment to people, the environment, and the arts and our unique history.

Our Core Values

P

Passionate and Professional

We serve our mission with passion, professionalism and teamwork

R

Respectful and Responsive

We are respectful and responsive to our environment, each other and those we serve

I

Integrity and Innovation

We act with integrity by doing what's right with honesty and always seek innovative solutions

D

Dedicated and Diverse

We are dedicated to working together toward our vision as we celebrate diversity and wellness

E

Enthusiasm and Excellence

We serve with enthusiasm and excellence in mind



April 27, 2023

City Council
City of Laguna Beach
505 Forest Avenue
Laguna Beach, CA 92651

Re: Proposed Budget for Fiscal Year 2023-24

Dear City Council Members:

It is my pleasure to present the City of Laguna Beach's Proposed Budget for the Fiscal Year (FY) 2023-24. The Proposed Budget represents the City's one-year financial plan for delivering services in a fiscally responsible manner consistent with the priorities set by the City Council adopted on February 21, 2023. The Proposed Budget reflects the City's commitment to delivering high-quality services and programs to our community while remaining fiscally responsible.

Over the past year, the City has made significant progress toward fulfilling City Council priorities and community goals. Notably, negotiations with the County of Orange were successfully completed, resulting in the City assuming ownership of all South Laguna beaches, including Aliso Beach Park. Additionally, the acquisition of St. Catherine of Siena School property was negotiated and transformed into the Laguna Beach Community and Recreation Center, featuring a gymnasium, recreation field, classrooms, and administrative space as an Interim Use. This transformation will increase community, civic, and recreational opportunities in the City. The City also secured an alternative site for Fire Station 4 and began the development of a comprehensive Community Risk Assessment/Standards of Cover that will provide essential models to respond to emergencies and fires. Other initiatives include the expansion of the Neighborhood Enhancement Team and Park Ranger programs to enforce quality of life issues and improve community outreach and engagement, the introduction of an employee wellness program featuring a support dog named "Cooper," and the implementation of a new Community Development "queuing" system and website for improved customer service. Additionally, the K-9 program was expanded, and the Sewer System Management Plan was updated to address the City's aging wastewater infrastructure. Lastly, the City partnered with Be Well Orange County to provide accessible mental health services to the community. The Proposed Budget for the upcoming year has been developed to continue building on these successes and address new priorities added by the City Council.

The Proposed Budget focuses on investment in core services, improvements to public safety services, our employees by continued implementation of workforce investment initiatives, and infrastructure enhancement through capital improvement projects. The Proposed Budget is balanced with operating revenues and transfers of \$137.2 million and appropriations of \$136.3 million for FY 2023-24. The General Fund, the City's primary operating fund, has a proposed

budget of \$88.6 million, with operating revenues and transfers exceeding appropriations by \$90,000.

The economic outlook for the City can be characterized as cautious, with a possible recession looming. FY 2022-23 revenues are performing slightly better than budget estimates, with sales, transient occupancy (hotel), and property taxes leading the way. However, FY 2023-24 revenues are projected to experience minimal increases between 3%-5%. The fallout from record inflation, higher interest rates, higher construction costs, and continued struggles within the labor market for key positions will continue to impact revenues and expenditures for the upcoming year.

Some of the more notable additions to the Proposed Budget include incorporating new services and capital improvements for South Laguna beaches and the Laguna Beach Community and Recreation Center, adding additional resources in our Technology and Finance Division for enhancement in cybersecurity and financial tracking and reporting, and increasing the cost recovery fire inspections services. The Proposed Budget also includes funding to review and address operational and quality-of-life issues in South Laguna. There is funding for capital improvement projects, including Cleo Street Beach Access Improvements, Bluebird Canyon Drive Storm Drain Rehabilitation, renovating Village Green Park playground equipment, future Parking Facilities and Mobility Improvements to be identified in the Parking and Transportation Demand Management Report, and converting the Promenade on Forest to a permanent pedestrian promenade. The Proposed Budget also makes meaningful investments in the replacement of fleet vehicles, equipment, and strategic staffing increases to keep operations working efficiently.

Over the past several years, the City Council's financial decisions have positioned the City to manage the uncertainty of a pandemic, rising inflation, a possible recession, and the impact of world events on the local economy. However, despite the continued economic growth, uncertainty makes long-term financial planning difficult. Therefore, the Proposed Budget for the upcoming fiscal year is for one year. This approach will allow us to remain flexible and responsive to changes in the local and global economy while maintaining our commitment to financial responsibility and sustainability.

In conclusion, I want to express my gratitude to the Department Directors and staff who provided invaluable assistance in developing a proposed budget plan that allocates resources to maintain high-quality City services and advances the City Council's goals and priorities. I would also like to extend a special thanks to Assistant City Manager and Chief Financial Officer Gavin Curran and Finance Manager Shannon Espinoza for their hard work and dedication in preparing the Proposed Budget for your consideration.

Respectfully Submitted,



Shohreh Dupuis
City Manager

EXECUTIVE OVERVIEW

A public workshop and hearing concerning the Proposed Budget is scheduled for 3:00 p.m. to 5:00 p.m. on May 16, 2023. A second public forum is scheduled for Tuesday, June 13, 2023, at 5:00 p.m. The City Council is expected to adopt a budget for FY 2023-24 on June 13.

The Proposed Budget for the FY 2023-24 is \$137.2 million in estimated operating revenues and \$136.3 million in proposed operating and capital project appropriations. The FY 2023-24 estimated operating revenues for the major funds are expected to increase by \$4.5 million, or 4%, over FY 2022-23 estimates and 8% over the FY 2022-23 Adopted Budget. Proposed appropriations for the major funds will increase by \$10.2 million, or 10%, over the FY 2022-23 Adopted Budget. The General Fund, the City's primary operating fund, has a Proposed Budget of \$88.6 million in estimated revenues and transfers, and \$88.5 million in expenditures.

The revenues forecast for next year is optimistic, and the General Fund is healthy, with the 20% reserve intact and revenues exceeding expenditures next year. Property Tax is expected to increase by 3%, Sales Tax by 2%, and Transient Occupancy Tax (Hotel Tax) by 4% over the estimate for FY 2022-23. Table 1 highlights the revenue of the major funds.

TABLE 1
REVENUE CHANGES-MAJOR FUNDS

Fund Name	Actuals FY 2021-22	Adopted Budget FY 2022-23	Year-End Estimate FY 2022-23	Proposed Budget FY 2023-24	Change from Year- End Estimate	% Chng vs FY23 Est.	% Chng vs FY23 Adopted
General Fund	\$81,402,297	\$81,484,700	\$84,065,500	\$88,570,700	\$4,505,200	5%	9%
Measure LL	3,532,435	2,918,000	3,480,000	3,670,000	\$190,000	5%	26%
Capital Improvement	6,561,385	7,924,000	8,865,000	8,936,000	\$71,000	1%	13%
Parking	9,203,563	10,970,400	10,970,400	10,316,900	(\$653,500)	-6%	-6%
Gas Tax	1,493,731	1,852,000	1,751,000	1,863,000	\$112,000	6%	1%
Street Lighting & Utility	2,031,543	2,025,000	2,155,000	2,300,000	\$145,000	7%	14%
Transit	2,858,026	2,779,800	2,779,800	2,953,000	\$173,200	6%	6%
Totals	\$107,082,980	\$109,953,900	\$114,066,700	\$118,609,600	\$4,542,900	4%	8%

The Proposed Budget includes capital improvement projects of \$14.3 million for infrastructure and facilities, funded through a mix of current year revenues and previously allocated funds. Fees for trash services are scheduled to increase 11% and wastewater service charges are scheduled to increase by 6% to help fund \$3.6 million in proposed wastewater capital improvement projects next year. In the Transit Fund, the Local On-Demand Transit Service was expanded in north and south Laguna this year that included Sundays during non-summer months, paid through a subsidy from the Parking Fund. In the Parking Fund, appropriations and transfers to other funds are expected to exceed revenues this year, primarily due to the increased subsidy to the Transit Fund. However, the Parking Fund's available fund balance is still expected to be \$14.1 million by FY 2027-28.

Most department requests were accommodated in the Proposed Budget; however, some other items of importance to the City Council may be presented for consideration during the budget workshop.

In considering potential additions or modifications, the City Council should avoid adding new ongoing programs and services that are not supported by ongoing revenues and may not be sustainable in the future.

The General Fund budget maintains a reserve of 20% next year, and the Disaster Fund provides another 10% reserve. Table 2 below summarizes the proposed appropriations by major fund for FY 2023-24, including a comparison to the current year budget for FY 2022-23. A summary of proposed appropriations for each major fund follows this table.

TABLE 2
EXPENDITURE CHANGES-MAJOR FUNDS

Fund Name	Actuals FY 2021-22	Adopted Budget FY 2022-23	Proposed Budget FY 2023-24	Change from Adopted Budget	% Chng vs FY23 Adopted
General Fund	\$72,024,877	\$81,128,640	\$88,464,450	\$7,335,810	9%
Measure LL	1,321,827	2,077,000	3,184,900	\$1,107,900	53%
Capital Improvement	6,291,352	9,649,600	8,864,600	(\$785,000)	-8%
Parking	3,958,341	6,171,800	7,475,800	\$1,304,000	21%
Gas Tax	167,380	2,150,000	1,800,000	(\$350,000)	-16%
Street Lighting & Utility	1,263,355	1,267,500	1,789,100	\$521,600	41%
Transit	3,534,600	4,512,300	5,608,000	\$1,095,700	24%
Totals	\$88,561,732	\$106,956,840	\$117,186,850	\$10,230,010	10%

GENERAL FUND

The General Fund is the City's single largest fund. It provides funding for core services, including Police, Fire, Marine Safety, Public Works, Recreation, Planning, Building, Code Enforcement, and all City Administrative functions. The General Fund revenue estimate for FY 2023-24 is \$88.6 million or 5% over the current year's estimate. General Fund Appropriations are \$88.5 million or 9% above the current Budget for FY 2022-23.

General Fund Revenue

The FY 2023-24 General Fund revenues are expected to grow by 5%, or \$4.5 million, over the FY 2022-23 estimates. The General Fund's top three revenue sources are Property Taxes, Sales Taxes, and Transient Occupancy Tax, accounting for approximately 75% of all General Fund revenues. The City expects to receive \$66.4 million from these three revenue sources in FY 2023-24, which is \$2 million more than the current estimate for FY 2022-23.

Table 3 highlights General Fund Revenue by category and compares the growth from the current revenue estimate for FY 2022-23 to the Proposed Budget for FY 2023-24.

TABLE 3
REVENUE CHANGES-GENERAL FUND

Fund Name	Actuals FY 2021-22	Adopted Budget FY 2022-23	Current Estimate FY 2022-23	Proposed Budget FY 2023-24	Change from FY 23 Estimate	% Chng vs FY23 Est.	% Chng vs FY23 Adopted
Property Tax	\$43,703,643	\$45,480,000	\$46,571,100	\$47,969,000	\$1,397,900	3%	5%
Sales Tax	7,450,153	7,325,000	7,775,000	7,950,000	\$175,000	2%	9%
Transient Occupancy Tax	10,251,301	8,794,000	10,007,000	10,440,000	\$433,000	4%	19%
Business License Tax	1,126,940	1,020,000	1,100,000	1,100,000	\$0	0%	8%
Other Taxes	1,205,274	1,166,000	1,162,000	1,260,000	\$98,000	8%	8%
Licenses & Permits	1,733,059	2,113,000	2,078,000	2,401,000	\$323,000	16%	14%
Fines and Penalties	10,354	11,000	8,500	11,000	\$2,500	29%	0%
Use of Money & Property	1,575,041	1,940,000	1,959,000	2,041,000	\$82,000	4%	5%
Revenue from Other Agencies	1,645,101	825,000	1,269,100	850,000	(\$419,100)	-33%	3%
Charges for Current Services - MTD	3,466,995	2,905,000	3,390,000	3,255,000	(\$135,000)	-4%	12%
Charges for Current Services	6,786,432	9,291,200	8,108,800	10,671,700	\$2,562,900	32%	15%
Reimbursements & Contributions	1,412,650	570,500	574,000	577,000	\$3,000	1%	1%
Other Revenue	993,322	44,000	63,000	45,000	(\$18,000)	-29%	2%
Totals	\$81,360,265	\$81,484,700	\$84,065,500	\$88,570,700	\$4,505,200	5%	9%

Property Tax is expected to grow by 3% over the current estimate for FY 2022-23. It is the City's single largest source of revenue, and the City expects to receive \$48 million next year. Property Tax accounts for 55% of the total revenue in the General Fund. Laguna Beach has approximately 13,000 parcels with an assessed valuation of \$18.7 billion. The properties are approximately 90% residential and 10% industrial and commercial. Each 1% change in secured property tax is \$470,000.

Sales Tax accounts for 9% of the General Fund revenue. Typically, the top twenty-five sales tax producers generate roughly 44% of total sales tax revenue, with 52% of all sales tax revenue attributable to restaurant sales. Over the past few years, with an improving economy, sales tax experienced a significant rebound. Next year, however, sales tax is expected to grow by approximately 2%. Sales tax is estimated for FY 2023-24 to be \$7.9 million, increasing by 2% compared to the revised estimate for FY 2022-23. Each 1% change in sales tax represents \$79,000.

Transient Occupancy Tax (TOT) is the City's second-largest revenue source accounting for 11% of all General Fund revenues. TOT revenue for FY 2023-24 is estimated to be \$10.4 million, increasing 4% in FY 2023-24 when compared to the estimate for FY 2022-23. The City Council appropriated \$1.2 million last year to offset the anticipated reductions in revenue. The amount is shown in the General Fund revenue. Each 1% change in hotel tax is \$100,000.

Community Development Fees revenues assume the current level of building activity will continue next year. The Community Development Fee revenue is estimated to be \$5.2 million for FY 2023-24.

Business License Tax is estimated at approximately \$1.1 million for FY 2023-24. Growth in business license revenue is expected to remain flat compared to FY 2022-23 estimates.

Interest Revenue is projected at \$1.5 million for FY 2023-24.

General Fund Appropriations

Some of the key changes to the Proposed Budget include:

- Funding for labor agreements with all Employee Associations is included in the Proposed Budget.
- Pension costs are expected to increase by about \$670,000 next year. Strategies to address presented to the City Council in February 2023, including the issuance of pension obligation bonds. Additional information about pensions can be found immediately following this letter.
- Six new positions and converting a part-time position to full-time of which two are only funded by the general fund, representing a cost increase of approximately \$650,000. Two positions are in the Transit and Community Services Department, one in Technology Services Division, two in Finance Division, and one in the Police Department.
- The Information Technology Services division includes \$200,000 for future software and network infrastructure and \$250,000 for computer replacement. Funding for technology improvements includes programming funding to replace critical infrastructure and testing the network to address improvements to cybersecurity. It is anticipated that the City Council will need to continue prioritizing the investment of annual savings into technology improvements and department computer system replacements.
- Funding for recreation services continues to increase as in-person classes and other activities as more residents continue to return to participation in recreation classes. The Proposed Budget adds approximately \$200,000 in funding to increase recreation classes, youth camps, and other recreation programs at the Laguna Beach Community and Recreation Center. These increased costs are offset by a matching increase in recreation fees revenue.
- An increase of \$700,000 for the solid waste organics program has been programmed into the Budget along with a cost increase of 11%.
- The Budget provides funding to accommodate increases in health insurance costs of up to 10%.

Staffing Changes

The Proposed Budget adds six (6) new positions and converts part-time positions to full-time. Those positions include:

- *Finance and Technology Services Department:* Adding a Payroll Supervisor to the Finance Division to assist in the increasing demand in payroll services and assist in the transition to a new payroll system. Adding an Accounting Supervisor position to oversee the City's day-to-day financial reporting and financial transactions. The addition of a Senior Information Technology Analyst in the Technology Services Division to oversee software implementation and cybersecurity.
- *Police Department:* the addition of a new Traffic Sergeant to supervise the new Traffic Safety and Parking Enforcement Bureau of the Field Services Division that was recently formed to address community concerns related to traffic, speed, loud noise, and safety. A new Sergeant can provide the necessary leadership and organization to ensure that the new Division operates efficiently and effectively, help develop training programs, and help improve community relations by working closely with members of the community, listening to concerns, and addressing any issues that arise.
- *Transit and Community Services Department:* As a new department, adding a new Administrative Assistant position will support staff by maintaining and organizing systems and files, serve as the point of contact for the department, and assist in prioritizing tasks to help manage tasks effectively. Adding a Maintenance Worker I to assist with parking maintenance at Aliso Beach during the busier days during the week, weekends and holidays.
- *Communication:* Converting a part-time Digital Communications Coordinator to full-time to help improve the City's digital presence, including social media account, content for the website, and digital newsletters, and help enhance the City's communication with the public to ensure revelation information is shared in a timely and effective manner.
- Other personnel changes are related to the regular advancement of employees in various positions. For example, reclassifying an Office Specialist to Senior Office Specialist, reclassifying Maintenance Worker II to Sewer Systems Operator, Recreation Supervisor to Recreation Manager, and Planning Technicians to Assistant Planner.

This brings the total number of full-time positions to approximately 346. The Proposed Budget keeps the Police Department at 57 sworn positions and 104 full-time positions.

MEASURE LL FUND

Prioritization of Measure LL spending includes protecting beaches from pollution; augmenting fire prevention, police protection, and emergency response services; undergrounding utilities to prevent fire and power outages; improving the cleanliness of public areas such as sidewalks and streets and providing other related service enhancements.

The projected Measure LL revenue for FY 2023-24 is \$3.7 million. The Proposed Budget includes appropriation requests and transfers of \$4.2 million. The proposed appropriations include \$3.2

million for public safety services, including beach patrols, a community services officer, additional patrols at Main Beach, Heisler Park, South Laguna, the neighborhood enhancement teams, administrative support in Finance, and funding the Technology Services position for enhanced cybersecurity. The Proposed Budget also includes transferring \$1 million from the Measure LL Fund to the Wildfire and Fire Safety Fund for projects identified as "medium" action items and programming \$593,000 for enhanced sidewalk and restroom cleaning.

The Proposed Budget also included \$300,000 to continue the Main Beach Management Plan, a program to address residents' concerns over safety in the vicinity of Main Beach, particularly around the restrooms and children's playground area.

PARKING FUND

The Parking Fund Proposed Budget includes a revenue forecast of \$10.3 million that will pay for \$4.1 million on parking enforcement, parking operations, and maintenance; and \$600,000 for the Neighborhood & Environmental Protection Plan. The Proposed Parking Fund budget also includes transfers of \$2.6 million to the Transit Fund, a transfer of \$300,000 to the Vehicle Replacement Fund for the future replacement of transit vehicles, and a transfer of \$525,000 to the General Fund.

In addition, the Parking Fund includes requests for capital improvement projects that include \$1 million for Future Parking Facilities and Mobility Improvements, \$300,000 for the replacement of parking pay stations, and \$950,000 for Glenneyre Parking Structure Rehabilitation.

Parking rates are scheduled to increase by 10% in all City parking lots and meter zones during the summer of 2023. In addition to paying for the Neighborhood & Environmental Protection Plan, these rate increases are expected to increase the available fund balance in the Parking Fund to over \$14.1 million by FY 2027-28

At the end of FY 2023-24, the Parking Fund is projected to have an ending fund balance of approximately \$8.0 million.

TRANSIT FUND

The City's Laguna Beach Trolley service resumed operation in June 2021 after being suspended since March 2020 due to the COVID-19 pandemic. The service uses a contract operator, LAZ Parking, which employs the drivers and dispatchers operating City-owned trolleys. For summer 2023, transit operations will focus on providing service along Coast Highway to accommodate the expected demand for access to the City's beaches and along Laguna Canyon Road, to provide service from peripheral parking lots to art festivals and downtown. The trolley service plan for next year is substantially the same as last summer, except for the grant-funded Summer Breeze trolley, which will be expanded to provide service on Fridays from noon to 11:30 p.m. in response to ridership demand. In addition, higher-frequency trolley service will be provided along the Coastal route during holiday weekends outside of summer.

The proposed Budget also includes funding to operate the Laguna Local on-demand microtransit service, which was expanded in February 2023 to operate seven days a week year-round in a larger service area.

While transit services are primarily funded through the State Transportation Development Act, pass-through formula funds provided by the Orange County Transportation Authority, and the Measure M2 Community-Based Circulators Program (Project V) grant, the transit system will continue to require a subsidy from the Parking Fund of approximately \$2.6 million in FY 2023-24. This is in addition to the \$300,000 set aside from the Parking Fund annually to replace the transit fleet, which is comprised of 25 trolleys (8 are leased).

STREET LIGHTING AND UTILITY FUND

The Street Lighting Fund continues to be adequately funded from a dedicated portion of the Property Tax revenue. Property Tax revenue is expected to grow 3% next year with the City expected to receive approximately \$2.3 million. The Proposed Budget includes setting aside \$350,000 toward the Coast Highway Utility Undergrounding from Agate Street to Arch Street, \$500,000 for the Park Avenue Utility Undergrounding, and \$1 million transferred to the Wildfire and Fire Safety Fund.

GAS TAX FUND

Gas Tax fund revenue is expected to be approximately \$1.8 million. The Proposed Budget includes roughly the same amount for slurry seal and sidewalk rehabilitation, maintaining the street and sidewalks in good condition. The most significant projects include \$100,000 for sidewalks repairs, \$500,000 for Downtown Street Resurfacing, and \$1.2 million slurry seal of roads bound by Bluebird Canyon and Diamond-Crestview neighborhoods.

OPEN SPACE, PARK IN-LIEU, HOUSING IN-LIEU, PARKING IN-LIEU, ART IN-LIEU, AND DRAINAGE IN-LIEU FUNDS

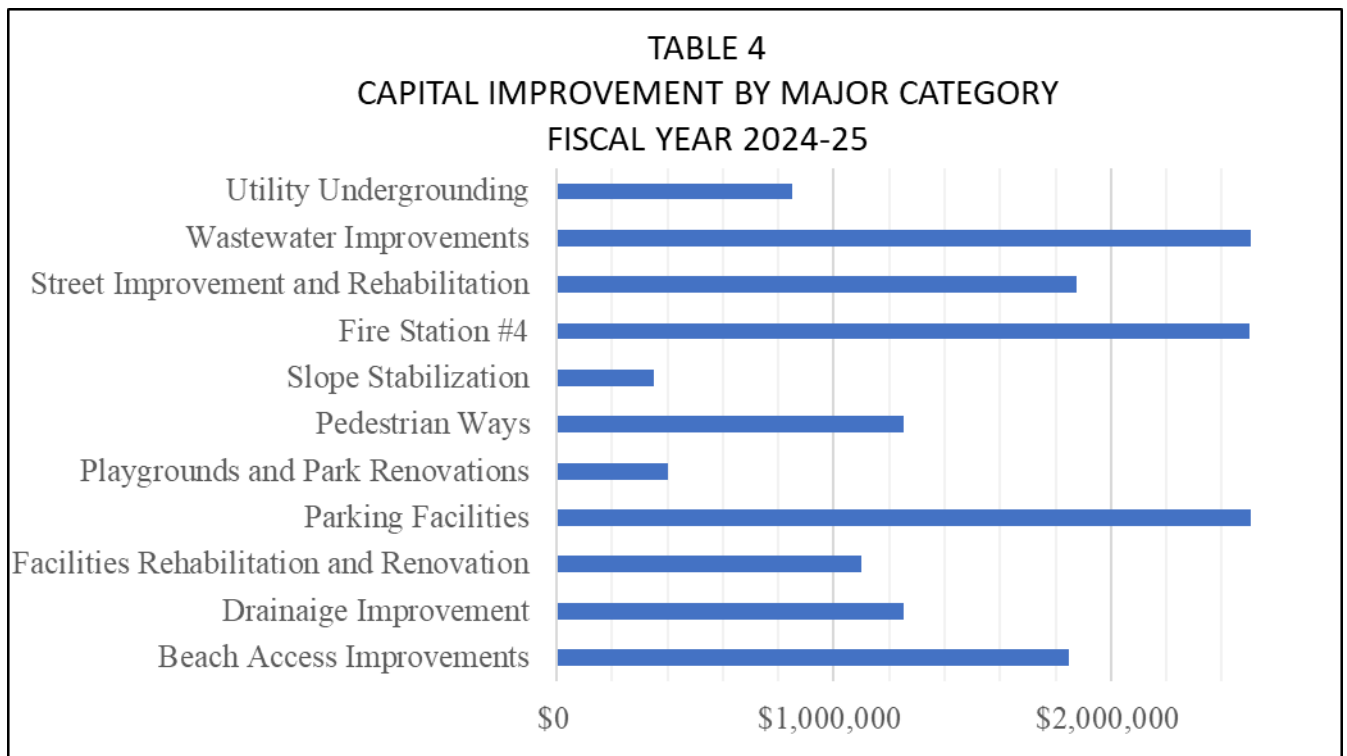
Appropriations from these Funds occur as opportunities present themselves. However, a budget of \$20,000 is included in the Open Space Fund to purchase open space property acquisitions and pay related assessments. Also, the Housing In-Lieu Fund has an available fund balance of approximately \$445,000, and the Housing Fund has an available fund balance of \$450,000. This funding can be used to incentivize developers to construct low and moderate-income and special needs housing in the City.

CAPITAL IMPROVEMENT PROGRAM

The blue pages near the back of the Proposed Budget depict the recommended Capital Improvement Program. The proposed capital project budget is approximately \$18 million for FY 2023-24, with \$8.8 million in the Capital Improvement Fund. The Capital Improvement Fund also assumes increases in revenues over the next year.

Below are a few of some proposed projects for next year, with Table 4 highlighting the project by major category:

- \$1 million for the conversion of Forest Avenue between Coast Highway and Glenneyre Street to a permanent pedestrian promenade.
- \$1.2 million for improvements to provide stairs, railings, and viewing platforms, improved landscaping, and extension and bottom stairs to sand level.
- \$300,000 for improvements in South Laguna that include improvements to beach access stairways, restrooms, and other infrastructure.
- \$1 million for Bluebird Canyon Storm Drain Renovation to repair the 72" drain line that runs parallel with Bluebird Canyon Drive from north of the tennis courts to south of Oriole Drive
- \$2.5 million for the construction of the replacement of Fire Station #4. This project sets aside funding for the construction phase to replace Fire Station No. 4 in South Laguna.
- \$400,000 for Village Green Playground Renovation.



The blue pages 227 through 276 of the Proposed Budget contain the recommended Capital Improvement Program.

TRANSPORTATION INFRASTRUCTURE FUND

The Proposed Budget assumes the City will not receive payments from the Five Laguna agreements. The available fund balance in the Transportation Infrastructure Fund will be

approximately \$128,000 at the end of FY 2023-24. There are no proposed budget appropriations for FY 2023-24.

WASTEWATER FUND

The Proposed Budget continues to incorporate the Wastewater Financial Plan approved by the City Council on February 16, 2021, at the Wastewater System Workshop. At that workshop, the City Council approved rate increases of 6% for five years and applying for low-interest loans of up to \$3.6 million to fund capital improvements projects needed over two years. The projects for next year include \$1 million for the inspection and rehabilitation of manholes, and \$1.9 million for South Orange County Wastewater Authority (SOCWA) Projects. Summary information regarding the ten-year Wastewater Capital Improvement Program can be found on blue pages 226-312.

DISASTER CONTINGENCY FUND

The Disaster Contingency Fund continues to earn interest bringing the ending balance for this Fund to roughly \$6.9 million at the end of FY 2023-24. There are no changes or use of the reserve proposed at this time; however, it should be noted that any expenditure from the Disaster Contingency Fund requires four affirmative votes of the City Council and requires that the City use its best efforts to replenish the Fund within thirty-six months following the allocation.

WILDFIRE MITIGATION AND FIRE SAFETY FUND

The Proposed Budget programs \$2 million for projects approved for "medium-term" action items. Those projects included the completion of the fuel modification zones at Park Avenue and in the remainder of the City, funding to maintain the fuel modification zones, and incentives to improve the wildfire resistance of existing residences.

INTERNAL SERVICE FUNDS

The Vehicle Replacement Fund provides funding to replace the City's vehicles at the end of their useful lives. The useful life of the vehicles is being prolonged as much as possible to maximize value. The Proposed Budget recommends replacing four vehicles past their useful life with more fuel-efficient and, when possible, electric vehicles.

The Insurance Fund consolidates contributions for each department's cost for general liability coverage, workers' compensation insurance, unemployment insurance, health insurance, long-term disability insurance, and leave payoffs. The expenses charged to each department reflect the actual incidence of cost within those departments, i.e., those departments with higher expenses are charged a higher premium. The Proposed Budget increases funding for health insurance costs by 10%. Due to stable claim costs, the Proposed Budget does not increase the charge for general liability or workers' compensation to the General Fund.

PENSIONS

The City of Laguna Beach has contracted with the California Public Employee Retirement System (CalPERS) for pension benefits since 1945. The City has approximately 298 active and 406 retired employees (members) enrolled in the pension plan. In these plans, members earn service credit towards a lifetime retirement allowance after employment (defined benefit), calculated under a formula that accounts for the employee's years of credited service, the employee's "final compensation," and age at retirement. For example, with 30 years of service, a "3 at 50" safety pension formula provides 90% of final compensation at age 50, and a "2.5 at 55" non-safety pension formula with 30 years of service provides 75% of final compensation at age 55. The CalPERS Board of Administration has absolute authority and fiduciary responsibility to ensure the System's integrity, the investment of monies, and the overall administration of CalPERS.

An unfunded liability for pension benefits generally exists when the value of all projected benefits payable to members exceeds the projected value of assets available to pay those benefits. The amount can change over time due to changes in benefits, pay levels, demographics, actuarial assumptions, and return on investments. State and local governments, including Laguna Beach, typically reduce their unfunded liability over time as part of their annual required pension contributions.

Risk pooling was implemented by CalPERS effective with June 30, 2003, actuarial valuations to protect small employers (those with less than 100 active members in the plan) against large fluctuations in employer contribution rates caused by unexpected demographic events. Costs are allocated to Pooled plans on the actual increases or decreases to the individual plans. It is the policy of CalPERS to ensure equity within the risk pools by allocating the pool's experience gains/losses and assumption changes in a manner that treats each employer equitably and maintains benefit security for the members of the System while minimizing substantial variations in employer contributions. If an agency voluntarily or involuntarily terminates its contract with CalPERS, the agency member benefits are adjusted in proportion to the amount the employer can pay, and the plan is moved into a Terminated Agency Pool. This mechanism is designed to protect other agencies by eliminating the unfunded liabilities of employers who cannot, or will not, pay pension obligations.

Several events have contributed to the increase in unfunded liabilities for agencies in the CalPERS system. In 1999, Senate Bill 400 (SB400) passed overwhelmingly permitting more generous pension benefits to employees, both prospectively and retroactively. CalPERS also incurred negative investment returns due to the "dotcom" bubble in 2000 and again in 2008 during the great recession. On December 21, 2016, based on the expectation of lower investment return rates over the next decade, the CalPERS Board voted to lower the discount rate (investment rate of return) from the current 7.5% to 7% over three years. The impact on the City's budget is an increase in the normal cost by 1% to 3% as a percentage of payroll for the miscellaneous plan and 2% to 5% increase for safety plans. Additionally, the City is expected to experience a 30% to 40% increase in its required unfunded liability payment. These increases are phased in over five years, beginning, and were expected to add approximately \$3.0 million to the budget by FY 2024-25.

City Council Actions to Address Pension Costs.

The Unfunded Accrued Liability (UAL) for Laguna Beach as of June 30, 2021 (the most recent information available) for all CalPERS pension plans is \$51.2 million. This includes Police Safety of \$17.4 million, Fire Safety of \$14.4 million, Lifeguard Safety of \$1.4 million, and Miscellaneous plan of \$18.0 million. The City's plans are currently 84.1% funded. The City is contractually obligated to enroll all full-time employees in the

CalPERS system with few exceptions. If the City Council wanted to offer an alternative pension plan, CalPERS would require the City to terminate its contract at the cost of over \$500 million, which is financially prohibitive.

Over the past ten years, the City Council has been proactive in addressing the City's unfunded pension liability. In 2010, the City Council approved borrowing funds internally to pay off its \$10 million CalPERS "Side Fund" for Police, Fire, and Lifeguard safety plans. In 2013, the City Council approved higher employee contributions ranging from 8% to 12% of their salary. In 2014, the City Council approved a strategy to pay approximately \$10 million over five years to accelerate the City's unfunded pension liability payoff. These strategies are expected to save the City \$31 million over thirty years and significantly reduce the City's unfunded liability over time. This is in addition to the State's pension reform (PEPRA) legislation. CalPERS requires higher contribution rates toward unfunded liability and reduced retirement benefits for new employees intended to completely resolve the CalPERS unfunded liability (including Laguna Beach) in about twenty years.

In 2022, the City Council evaluated the opportunity to issue Pension Obligation Bonds to pay off the City's unfunded liability. The City Council elected not to pursue this opportunity due to rising interest rates and unfavorable market conditions. There is some concerning news. Recently, CalPERS earned a -6.1% net return on investments for the 12 months ended June 30, 2022. This brings the total fund performance to an average investment return of 6.7% for five years, 7.7% for a 10-year period, and 6.9% for a 20-year period.

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INTRODUCTION

“How to Use This Budget”

The Adopted Budget for the City of Laguna Beach for fiscal year 2023-24 was submitted to the City Council by May 1, 2023.

The Introduction follows the City Manager’s Budget Transmittal that accompanied the Adopted Budget. The discussion of issues in the City Manager’s Executive Summary refers only to the Adopted Budget as submitted at that time.

This document is divided into five sections:

1. City-Wide Summaries
2. Revenues
3. Expenditures
4. Appendix (Budget Detail by Fund)
5. Capital Improvement Program

If you are not familiar with the City’s budget, you may wish to review the section on city-wide summaries first. This will provide you with a broad overview of the City’s revenues, expenditures, beginning and ending balances, and it will also assist you in better understanding the issues raised in the Budget Transmittal and modifications to the Adopted Budget.

The following provides a brief description of each of the sections contained in the Adopted Budget.

Section I: City-Wide Summaries

This section provides the broadest overview of the Adopted Budget. The first chart, “Beginning and Ending Balances,” shows all of the City’s Funds and indicates the estimated beginning balances, revenues, transfers, expenditures and ending balances. At the top of this chart are shown the City’s operating and capital project Funds and at the bottom the City’s internal service Funds are shown.

Following is a chart entitled “Sources and Uses of Funds - Summary by Department and Fund.” Similar to the first chart, this chart also shows the revenues, expenditures and balances for each Fund. The difference is that this chart also indicates how *funding is allocated* among the various departmental budgets. A page number is provided next to each department which refers to the pages within this budget document that provide more detailed information regarding that department’s budget.

Section II: Revenue Budget

The Revenue Budget begins with a summary of *all* projected revenues shown by major source within each Fund.

It is followed by a bar and pie chart analysis of the City's *General Fund* which summarizes various aspects of the *General Fund's* revenues, expenditures and history.

This section concludes with a detailed breakdown and history for each individual revenue source organized by Fund and a description of key sources of revenues.

Section III: Expenditure Budget

1. Organization by Department and Division

The expenditure budgets in this document are organized by department and are disaggregated down to the division level. For the most part, all of the expenditure items within each division are funded from a single Fund source and that Fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the Fund shown at the top of the division budget, a footnote is included indicating the source of funding.

Each division budget includes the Actual Expenditures for FY2021-22, Adopted Budget for FY 2022-23, and Adopted Budget for FY2023-24.

The chart that appears in the introductory section to the Expenditure Section shows all of the City's departments and divisions and how they are organized within the Expenditure Section of this budget.

2. Internal Service Funds

The City has two Internal Service Funds, one for vehicle replacement and a second one for insurance and benefits. They are both shown at the end of the Expenditure Budget Section. An Internal Service Fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the Internal Service Funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the Internal Service Fund an annual amount which is shown as an expenditure item in each division's budget. This payment becomes the revenue for the Internal Service Fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based Internal Service Funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years. Additionally, a rate-based vehicle replacement Internal Service Fund more accurately assigns the cost of equipment over the period during which the equipment is used.

Section IV: Appendix

This section shows the detailed expenditure budgets for the City's principal Funds including the General Fund, the Parking Fund, the Sewer Fund and the Transit Fund. It also shows a summary for all Funds combined.

In the *Expenditure Section* of this budget document, these detailed expenditure budgets are arrayed by *Department and Division*; in this *Appendix Section*, however, the detailed expenditure budgets are arrayed by *Fund*.

Section V: Capital Improvement Program

This section contains a listing of all capital improvement projects budgeted for this year. Additionally, it indicates the source of funding and provides a more detailed description of the scope and location for each project. The amounts budgeted for each project are also included within the expenditure budgets for each of the operating departments that are responsible for managing the projects.

This section also contains the City's Ten-Year Capital Improvement Plan which indicates by year the estimated cost and funding source for each project included within the plan.

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Section I

City-Wide Summaries

Beginning & Ending Balances FY 2023-24.....	Page 20
Sources & Uses of Funds by Department & Fund FY 2023-24	Page 21
Sources & Uses of Funds by Department & Fund FY 2023-24 Chart.....	Page 22
Authorized Positions.....	Page 23
Demographic Information.....	Page 24

Beginning and Ending Balances *Fiscal Year 2023-24*

All Funds¹

	Estimated Beginning Balance July 1, 2023	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2024
<u>Operating and Capital Project Funds</u>					
General	\$659,063	\$89,974,700	(\$1,175,000) ²	89,455,950	\$2,813 ⁶
Measure LL	\$554,284	3,670,000	(\$1,000,000) ³	3,184,900	39,384
Open Space	\$758,357			20,000	738,357
Capital Improvement	\$328,401	8,936,000		8,864,600	399,801
Parking	\$8,676,411	10,316,900	(3,480,000) ⁴	7,475,800	8,037,511
Parking in Lieu	\$980				980
Park in Lieu	\$33,490				33,490
Art in Lieu	\$106,038				106,038
Drainage	\$80,689				80,689
Housing in Lieu	\$445,035				445,035
Gas Tax	\$1,590	1,863,000		1,800,000	64,590
Street Lighting and Utility	\$510,138	2,300,000	(1,000,000) ⁵	1,789,100	21,038
Wastewater	\$1,616,173	16,556,000		12,955,700	5,216,473
Disaster Contingency	\$6,828,716	100,000			6,928,716
Housing	\$450,000		500,000		950,000
Wildfire Mitigation & Fire Safety	\$67,647		2,000,000	2,000,000	67,647
Transportation Infrastructure	\$18,657	10,000			28,657
South Laguna Fund	\$20,808,235	1,950,000		4,251,900	18,506,335
Transit	\$2,000	2,953,000	2,655,000	5,608,000	2,000
Total	41,945,904	138,629,600	(1,500,000)	137,405,950	41,669,554
<u>Internal Service Funds</u>					
Insurance	1,484,827	13,291,500		12,132,300	2,644,027
Vehicle Replacement	430,439	1,872,000	300,000	1,232,000	1,370,439
Total	\$1,915,266	\$15,163,500	\$300,000	\$13,364,300	\$4,014,466

¹Includes all operating, capital project and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

²Includes a transfers in of \$525,000 from the Parking Fund, a Transfer out of \$500,000 to the Housing Fund, and a Transfer out \$1.2 million to maintain the 20% General Fund Reserve.

³Transfer out of \$1 million to the Wildfire Mitigation and Fire Safety Fund.

⁴Includes a transfer out of \$525,000 to the General Fund, a transfer out of \$2,655,000 to the Transit Fund, and a transfer out of \$300,000 to the Vehicle Replacement Fund.

⁵Transfer out of \$1 million to the Wildfire Mitigation and Fire Safety Fund.

⁶The City Council approved a goal of a 20% General Fund Operating Reserve equal \$16,100,000 which is not shown in this fund balance. and a reserve of \$1,200,000 to offset future pension cost increases are not shown in this fund balance.

Sources & Uses of Funds¹
Summary by Department & Fund

All
Funds

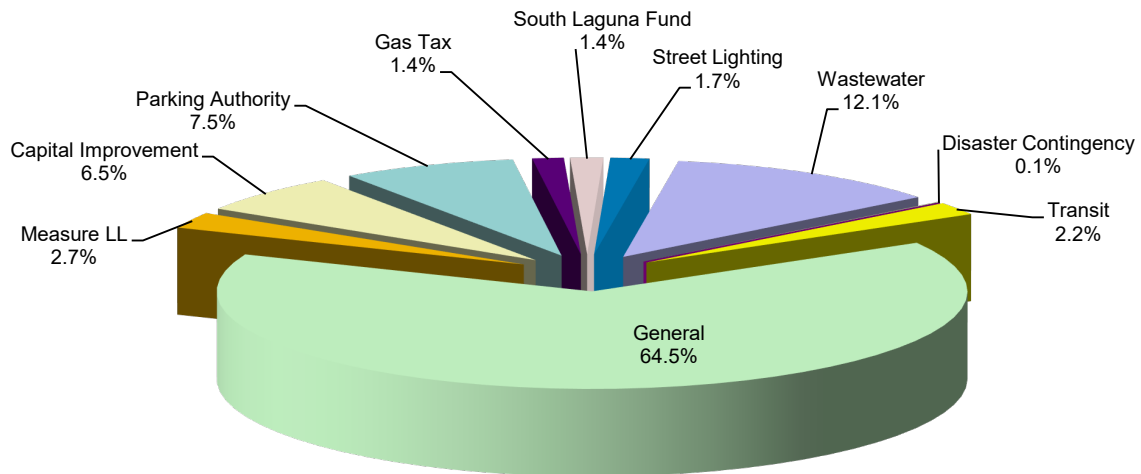
	Total Budget (All Funds)	Total Budget Allocated by Fund																			Internal	
		General Fund	Measure LL Fund	Open Space	Capital Improvement	Parking Authority	Parking In Lieu	Park In Lieu	Art In Lieu	Drainage Fund	Housing In Lieu	Gas Tax	South Laguna Fund	Street Lighting	Wastewater Fund	Disaster Relief	Housing Fund	Wildfire Mitigation	Transportation Infrastructure	Transit Fund	Service Funds	
																					Vehicle Repl.	Insurance
SOURCES OF FUNDS																						
BEGINNING BALANCE: July 1, 2023	41,945,904	659,063	554,284	758,357	328,401	8,676,411	980	33,490	106,038	80,689	445,035	1,590	20,808,235	510,138	1,616,173	6,828,716	450,000	67,647	18,657	2,000	430,439	1,484,827
Revenues	138,629,600	89,974,700	3,670,000		8,936,000	10,316,900						1,863,000	1,950,000	2,300,000	16,556,000	100,000			10,000	2,953,000	1,872,000	13,291,500
Transfers: In/(Out)	(1,500,000)	(675,000)	(1,000,000)			(3,480,000)								(1,000,000)				2,000,000		2,655,000	300,000	0
TOTAL SOURCES OF FUNDS	179,075,504	89,958,763	3,224,284	758,357	9,264,401	15,513,311	980	33,490	106,038	80,689	445,035	1,864,590	22,758,235	1,810,138	18,172,173	6,928,716	450,000	2,067,647	28,657	5,610,000	2,602,439	14,776,327
USES OF FUNDS																						
City Council	131,900	131,900																			N O T A P P L I C A B L E	
City Manager	2,640,100	2,640,100																				
City Clerk	470,600	470,600																				
City Treasurer	203,700	203,700																				
City Attorney	900,000	900,000																				
Human Resources and Risk Management	1,429,100	1,429,100																				
Finance and Technology Services	7,286,200	7,141,000	125,200	20,000																		
Police	25,177,900	21,825,900	1,690,500			1,661,500																
Fire	20,303,400	17,940,700	362,700															2,000,000				
Marine Safety	7,778,800	3,817,100	411,800			480,700							3,069,200									
Public Works and Utility	44,696,150	17,234,350	594,700		8,864,600	275,000						1,800,000	1,182,700	1,789,100	12,955,700					5,608,000		
Tansit and Community Services	13,561,800	2,895,200				5,058,600																
Community Development	9,224,800	9,224,800																				
Cultural Arts	3,601,500	3,601,500																				
TOTAL USES OF FUNDS	137,405,950	89,455,950	3,184,900	20,000	8,864,600	7,475,800	0	0	0	0	0	1,800,000	4,251,900	1,789,100	12,955,700	0	0	2,000,000	0	5,608,000	1,232,000	12,132,300
ENDING BALANCE: June 30, 2024	41,669,554	502,813	39,384	738,357	399,801	8,037,511	980	33,490	106,038	80,689	445,035	64,590	18,506,335	21,038	5,216,473	6,928,716	450,000	67,647	28,657	2,000	1,370,439	2,644,027

¹ Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

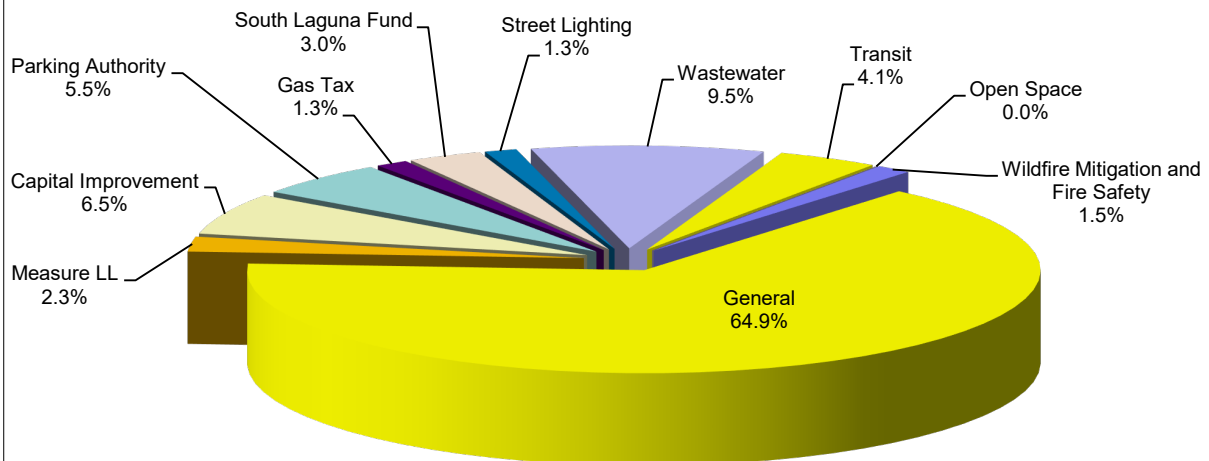
Sources & Uses of Funds¹

All Funds

Revenue Source by Fund FY 2023-24 Adopted



Expenditures by Fund FY 2023-24 Adopted



¹ Includes all operating and capital project funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.

Authorized Full Time Positions

Fiscal Year	City Clerk	City Manager	City Treas.	Finance & TS	Human Resourc.	Police*	Fire	Marine Safety	Public Works*	Water Quality	Comm Devel.	Transit & Comm Svcs	Comm. Svcs**	Cultural Arts	Total
22-23	2	7	0.681	15	8	100	59	15	53	16	44	10		2	331.681
23-24 ⁽¹⁾	2	8	0.681	17	8	100	59	15	69		44	12		2	336.681
<i>Measure LL Positions:</i>															
22-23						3	1	2	1						7
23-24				1		4	1	2	1						9

*Police has a total of 104 full time positions to include 57 sworn positions.

⁽¹⁾ The Positions have been updated to reflect approved positions during the year.

City of Laguna Beach Demographic Information

Source: United States Census Bureau

		Census Report
2021 Population Estimates	22,795	1
Persons under 18 years, percent	15.7%	2
Persons 65 years and over, percent	27.0%	2
Veterans	1,191	2
Land Area in square miles, 2020	8.89	4
Population per square mile, 2020	2,589.6	5
Per Capita Income in past 12 months, 2017-2021	\$101,782	3
Persons in poverty, percent	5.70%	3
Persons who are high school graduates or higher, percent	97.60%	3
Persons with a Bachelor's degree or higher, percent	67.60%	3
Persons without health insurance, percent	2.80%	3
Median Household Income	\$135,976	3
Median Housing Value	\$2,000,000+	3
Total Housing Units, 2020	12,973	5
Owner-occupied housing unit rate, 2017-2021	65.8%	3
Households with a broadband Internet subscription, percent	95.20%	3
Number of Companies	4,944	6
In civilian labor force, total, 16 years+, 2017-2021, percent	62.6%	3
In civilian labor force, female, 16 years+, 2017-2021, percent	52.8%	3
Total accommodation and food services sales, 2017	\$378,222,000	7
Total retail sales, 2017	\$275,717,000	7
Total retail sales per capita, 2017	\$11,889	7

Source: United States Census Bureau, Reports, as of 4.15.2023

1. Vintage 2021 Population Estimates

2. U.S. Census Bureau, Population Estimates Program

3. 2017-2021 American Community Survey 5-Year Estimates

4. U.S. Census Bureau, data file from Geography Division based on the TIGER/Geographic Identification Code Scheme computer file. Land area updated every 10 years

5. U.S. Census Bureau, Census of Population and Housing. Land area is based on current information in the TIGER® data base, calculated for use with Census 2020

6. 2012 Survey of Business Owners: Company Summary

7. Economic Census, 2017

Section II

Revenues

Revenue Summary.....	Page 26
Revenue Detail.....	Page 28
General Fund Analysis Charts.....	Page 36
All Funds Analysis Charts.....	Page 40
Description of Key Revenue Sources.....	Page 41
In Lieu Contributions – Use of Money.....	Page 43

Revenue Summary

Fiscal Year 2023-24

All Funds

	Adopted FY 2022-23	% of Total	Proposed FY 2023-24	% of Total	Difference
General Fund					
Property Tax	\$45,480,000		\$49,169,000		\$3,689,000
Sales Tax	7,325,000		7,950,000		625,000
Transient Occupancy Tax	8,794,000		10,440,000		1,646,000
Business License Tax	1,020,000		1,100,000		80,000
Other Taxes	1,166,000		1,260,000		94,000
Licenses & Permits	2,113,000		2,401,000		288,000
Citations	11,000		11,000		0
Use of Money & Property	1,940,000		2,041,000		101,000
Revenue from Other Agencies	825,000		850,000		25,000
Charges for Current Services - LBMT	2,905,000		3,255,000		350,000
Charges for Current Services	9,291,200		10,741,700		1,450,500
Reimbursements & Contributions	570,500		577,000		6,500
Other Revenue	44,000		179,000		135,000
Subtotal General Fund	81,484,700	65.12%	89,974,700	66.34%	8,490,000
Measure LL Fund	2,918,000	2.33%	3,670,000	2.65%	752,000
Capital Improvement Fund					
Transient Occupancy Tax	6,200,000		7,290,000		1,090,000
Parking & Other Fines	903,000		895,000		(8,000)
Real Property Transfer Tax	700,000		650,000		(50,000)
Building Construction Tax	120,000		100,000		(20,000)
Other Revenue	1,000		1,000		0
Subtotal Capital Improvement	7,924,000	6.33%	8,936,000	6.45%	1,012,000
Parking Authority Fund					
Parking Lots & Meters	9,808,400		10,163,900		355,500
Parking Permits	1,120,000		100,000		(1,020,000)
Other Revenue	42,000		53,000		11,000
Subtotal Parking Authority Fund	10,970,400	8.77%	10,316,900	7.44%	(653,500)
Gas Tax Fund	1,852,000	1.48%	1,863,000	1.34%	11,000
Street Lighting & Utility Fund	2,025,000	1.62%	2,300,000	1.66%	275,000
Wastewater Fund					
Wastewater Service Charges	10,298,000		10,895,000		597,000
Other Revenue	15,000		15,000		0
State Loan	4,764,000		5,646,000		882,000
Subtotal Wastewater Fund	15,077,000	12.05%	16,556,000	11.94%	1,479,000
Disaster Contingency Fund	100,000	0.08%	100,000	0.07%	0

Revenue Summary

Fiscal Year 2023-24

All Funds

	Adopted FY 2022-23	% of Total	Proposed FY 2023-24	% of Total	Difference
South Laguna	0		1,950,000		1,950,000
Transportation Infrastructure	1,000	0.00%	10,000	0.01%	9,000
Transit Fund					
State Grants	1,337,800		1,531,000		193,200
Revenue from Other Agencies	1,300,000		1,280,000		(20,000)
Parking Authority Fund Subsidy	0		0		0
Other Income	142,000		142,000		0
Subtotal Transit Fund	2,779,800	2.22%	2,953,000	2.13%	173,200
TOTAL ALL REVENUES	\$125,131,900	100%	\$138,629,600	100%	\$13,497,700

Revenue Detail

Fiscal Year 2023-24

All Funds

Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
110	GENERAL FUND				
	<u>Property Tax</u>				
3010	Current Secured	\$37,404,649	\$39,294,000	\$40,308,300	\$42,726,000
3015	Public Utility	365,803	381,000	\$445,700	460,000
3020	Current Unsecured	1,196,036	1,276,000	\$1,222,200	1,259,000
3025	Supplemental Apportionment	877,843	450,000	\$450,000	450,000
3030	Prior Years	202,800	200,000	\$200,000	200,000
3040	Other Property Taxes	7,977	4,000	\$5,400	4,000
3050	Interest & Penalties - Delinquencies	60,204	105,000	\$90,000	105,000
3080	In Lieu of VLF	3,588,333	3,770,000	\$3,849,500	3,965,000
	Subtotal	43,703,643	45,480,000	46,571,100	49,169,000
	<u>Other Taxes</u>				
3101	Sales Tax - General	7,040,945	6,850,000	7,300,000	7,450,000
3103	Sales Tax - Public Safety	409,208	475,000	475,000	500,000
3112	Transient Occupancy Tax	9,359,381	8,222,000	9,037,000	9,430,000
3114	TOT-Short Term Lodging	891,920	572,000	970,000	1,010,000
3118	Franchise Tax - Trash	227,067	220,000	220,000	280,000
3119	Franchise Tax - Cable TV	562,122	587,000	587,000	565,000
3120	Franchise Tax - Natural Gas	93,174	74,000	70,000	93,000
3121	Franchise Tax - Electricity	322,912	285,000	285,000	322,000
3135	Business License Tax	1,126,940	1,020,000	1,100,000	1,100,000
	Subtotal	20,033,668	18,305,000	20,044,000	20,750,000
	<u>Licenses and Permits</u>				
3137	AB 1379 State Fee	18,236			
3300	Animal Licenses	58,188	51,000	58,000	58,000
3310	Building Permits	1,327,454	1,626,000	1,626,000	1,650,000
3313	Plumbing Permits	51,787	65,000	65,000	75,000
3316	Electric Permits	64,835	98,000	63,000	110,000
3317	Fire Plan Check Permits	0		0	200,000
3319	Mechanical Permits	51,284	98,000	62,000	98,000
3320	Coastal Development Permits	23,965	64,000	51,000	64,000
3328	Public Works Permits	34,613	29,000	35,000	30,000
3335	Grading Permits	4,501	4,000	6,000	4,000
3340	Temporary Use Permits	7,746	8,000	8,000	8,000
3345	Conditional Use Permits	51,776	30,000	52,000	52,000
3350	Encroachment Permits	29,995	18,000	30,000	30,000
3360	Alarm Permits	8,678	22,000	22,000	22,000
	Subtotal	1,733,059	2,113,000	2,078,000	2,401,000
	<u>Fines and Penalties</u>				
3440	Citations - Code Enforcement	7,015	10,000	5,000	10,000
3441	Citations - Water Quality	3,339	1,000	3,500	1,000
	Subtotal	10,354	11,000	8,500	11,000
	<u>Use of Money and Property</u>				
3500	Investment Earnings	1,006,535	1,450,000	1,450,000	1,500,000
3501	Interest on Side Fund Loan	50,419	28,000	50,000	28,000
3510	Rent - Community Center	16,041	7,000	10,000	7,000

Revenue Detail

Fiscal Year 2023-24

All Funds

Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
3511	Rent-Veterans Memorial Comm.Center	46,288	47,000	46,000	46,000
3512	Lease-Food Pantry	12,000	12,000	12,000	12,000
3515	Rent - Festival of Arts	245,340	250,000	245,000	250,000
3530	Rent - Moulton Playhouse	4,585	15,000	15,000	15,000
3540	Rent - Anneliese Pre-School	124,672	108,000	108,000	108,000
3550	Rent - Miscellaneous	69,160	23,000	23,000	75,000
	Subtotal	1,575,041	1,940,000	1,959,000	2,041,000
	<u>From Other Agencies</u>				
3601	Motor Vehicle In-Lieu Tax	26,251	18,000	26,000	26,000
3603	AB109	5,096			3,000
3615	Homeowners Property Tax Relief	113,429	177,000	177,000	177,000
3635	Peace Officers Standards & Training	18,353	13,000	15,000	13,000
3636	POST - Fire	23,290	15,000	15,000	15,000
3685	HEAP Grant	215,606			
3690	Mutual Aid Contract	585,090	250,000	585,100	250,000
	<u>County Grant:</u>				
	<u>State Grants:</u>				
3640	Recycling-State	17,799	5,000	12,000	5,000
3641	Used Oil Recycling Block	10,000	7,000	7,000	6,000
3650	COPS	233,324	100,000	162,000	100,000
3659	OTS DUI Check Points	40,345			
3768	Solid Waste Landfills	167,049	100,000	100,000	80,000
3810	Community Development Block Grant	140,326	140,000	140,000	140,000
	<u>Federal Grants:</u>				
3661	UASI Grant-PD	47,021		30,000	35,000
3867	Emergency Mgmt Perf Grant	1,111			
	Subtotal	1,645,101	825,000	1,269,100	850,000
	<u>Charges for Current Services</u>				
3901	Variance	66,641	90,000	68,000	90,000
3902	Libruary Impact Fees	1,200			
3907	Plan Check Fees - Building	918,627	1,200,000	1,300,000	1,300,000
3908	Water Quality Inspection Fees	160,192	240,000	120,000	140,000
3909	Plan Check Fees - Zoning	268,495	322,000	238,000	322,000
3910	Design Review	450,682	681,000	482,000	681,000
3912	Plan Check Fee - Plumbing	1,829	2,000	2,000	2,000
3915	Subdivision Fees	29,877	2,000	17,000	2,000
3917	Plan Check Fees - Fire	0	0	0	300,000
3930	Real Property Report	235,140	325,000	236,000	325,000
3935	Design Review Appeals	5,236	20,000	7,000	20,000
3939	Document Retention Fee	48,879	62,000	32,000	62,000
3940	Other Filing & Permit Fees	90,195	104,000	65,000	86,000
3942	Use & Occupancy Inspection Fees	25,636	62,000	28,000	62,000
3944	Floor Area Fee - Diamond/Crestview	3,684	1,000	800	1,000
3955	Special Policing Fees	2,968	10,000	4,000	10,000
3956	False Alarm Fees	32,790	15,000	30,000	15,000
3957	Finger Printing	4,704	3,000	3,000	3,000

Revenue Detail

Fiscal Year 2023-24

All Funds

Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
3958	Police Accident Reports	9,440	15,000	10,000	10,000
3960	Vehicle Towing & Release Fees	91,288	100,000	85,000	100,000
3962	Police Evidence Money	91,288	1,000	8,000	3,000
3963	Police Booking Fees	8,517			
3965	Animal Services - Laguna Woods	110,991	100,000	100,000	100,000
3970	Animal Shelter Fees	9,291	16,000	8,000	10,000
3978	Weed & Lot Cleaning	13,286	19,000	10,000	19,000
3980	Landscape Development Fee	70,932	102,000	62,000	102,000
3990	C & D Administration Fees	750	4,000	4,000	4,000
4003	Laguna Beach Marketing & Tourism	3,466,995	2,905,000	3,390,000	3,255,000
4005	Refuse Service Charges	2,594,070	2,765,000	2,578,600	3,700,000
4008	Misc Refuse/Recycling Revenue	80,647	10,000	10,000	20,000
4012	Swimming Pool Classes	286,955	218,500	218,500	165,000
4013	Swimming Pool Use Fees	48,034	45,000	45,000	45,000
4014	Marine Safety Beach Classes	140,450	135,000	105,000	135,000
4020	Recreation - Social & Cultural	307,110	375,000	200,000	425,000
4024	Recreation - Adult Softball	12,400	8,000	8,000	9,000
4030	Recreation - Misc. Sports Programs	335,357	200,000	185,000	375,000
4038	Recreation - Special Programs	1,478	2,000	2,000	2,000
4040	Passport to Laguna Tickets	14,178	12,000	14,000	12,000
4042	Recreation - Park Weddings	92,627	65,000	65,000	65,000
4043	Recreation - Film Permits	46,779	50,000	50,000	40,000
4044	Recreation - Miscellaneous Fees	505	500	500	500
4130	Lifeguard Services - Private Beaches	33,538	35,000	33,000	35,000
4135	Basic Life Support Fee	13,377	1,460,200	1,460,200	1,460,200
4136	Advanced Life Support Fee	0	96,300	96,300	96,300
4137	Ambulance -Mileage Reimburement	0	46,900	46,900	46,900
4138	Ambulance-Oxygen&Medical Supplies	2,361	45,800	45,800	45,800
4139	GEMT and IGT Reimbursement	0	200,000	200	270,000
4140	Sale of Maps, Books & Copying	8,121	4,000	4,000	4,000
4150	Assessment District Service Fees	15,890	21,000	21,000	21,000
	Subtotal	10,253,427	12,196,200	11,498,800	13,996,700
	Other Revenue				
4016	Heritage Committee Events	899,234			
4202	Sale of Real & Personal Property	7,347		2,000	1,000
4220	Police Auction	14,595	2,000	6,000	2,000
4229	Subpoenas	71,612	27,000	40,000	27,000
4230	Miscellaneous Income	534	15,000	15,000	149,000
	Subtotal	993,322	44,000	63,000	179,000

Revenue Detail

Fiscal Year 2023-24

All Funds

Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
<u>Reimbursements & Contributions</u>					
4001	Principal-Side Fund Loan	\$806,681			
4045	Recreation - Administrative Fees	0			
4060	Solid Waste Contractual	80,877	73,000	70,000	73,000
4301	State Mandated Costs			5,000	5,000
4303	Lifeguard Training - SA College	7,931	15,000	15,000	15,000
4312	Other Agencies	6,276	7,000	7,000	7,000
4314	Festival of Arts Parking Plan	101,029	100,000	100,000	100,000
4320	Workers' Compensation Insurance	9,960	120,000	120,000	120,000
4330	Property Damage	0	10,000	10,000	10,000
4355	LB School District - Officer	172,819	175,000	175,000	175,000
4357	LB School District - Maintenance	0	45,000	45,000	45,000
4358	Emergency Kit Backpacks	3,555		1,000	1,000
4360	Miscellaneous	13,718	25,000	25,000	25,000
Contributions:					
4059	Homeless Meters	246	500	1,000	1,000
4370	Non-Government Sources				
4375	Animal Shelter	62,878			
4378	Police K9 Donations	146,680			
	Subtotal	1,412,650	570,500	574,000	577,000
GENERAL FUND TOTAL		\$81,360,264	\$81,484,700	\$84,065,500	\$89,974,700
113 MEASURE LL FUND					
3112	Transient Occupancy Tax	\$3,521,499	\$2,908,000	\$3,470,000	\$3,660,000
3500	Investment Earnings	10,936	10,000	10,000	10,000
MEASURE LL FUND TOTAL		\$3,532,435	\$2,918,000	\$3,480,000	\$3,670,000
116 CAPITAL IMPROVEMENT FUND					
3113	Transient Occupancy Tax	\$7,338,532	\$6,200,000	\$7,000,000	\$7,290,000
3138	Real Property Transfer Tax	1,286,738	700,000	800,000	650,000
3144	Building Construction Tax	94,043	120,000	120,000	100,000
3410	Vehicle Code Fines	190,964	150,000	187,000	150,000
3415	Municipal Code Fines - Other	985	16,000	15,000	15,000
3420	Municipal Code Fines - Parking	511,463	575,000	587,000	575,000
3422	Municipal Code Fines - DMV	111,145	132,000	126,000	126,000
3442	Administrative Citations - Police	27,334	30,000	29,000	29,000
3959	Auto Immobilization Fee	2,925	1,000	1,000	1,000
4230	Misc Revenue	108,911			
CAPITAL IMPROVEMENT FUND TOTAL		\$9,673,040	\$7,924,000	\$8,865,000	\$8,936,000

Revenue Detail

Fiscal Year 2023-24

All Funds

Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
118	PARKING AUTHORITY FUND				
	Parking Meter Zones	\$5,736,742	\$6,558,400	\$6,558,400	\$6,777,100
	Parking Lot Meters & Fees	2,883,848	3,250,000	3,250,000	3,386,800
4084	Parking Permits	518,458	1,120,000	1,120,000	100,000
4142	Electric Vehicle Charging Station	21,833	12,000	12,000	23,000
4231	Parking Meter Bag	42,683	30,000	30,000	30,000
	PARKING AUTHORITY FUND TOTAL	\$9,203,563	\$10,970,400	\$10,970,400	\$10,316,900
119	Transportation Infrastructure Fund				
3181	Heritage Fields	1,000,000			
3500	Investment Earnings	\$20,329	\$1,000	\$10,000	\$10,000
	Transportation Infrastructure Fund	\$1,020,329	\$1,000	\$10,000	\$10,000
122	PARK IN-LIEU FUND				
3160	Park In-Lieu Fee - Donation	\$50,000		50,000	
3500	Investment Earnings	6,978			
	PARK IN-LIEU FUND TOTAL	\$56,978	\$0	\$50,000	\$0
123	ART IN-LIEU FUND				
3150	Art In-Lieu Fee	\$72,169		60,825	
3500	Investment Earnings	2,525			
	ART IN-LIEU FUND TOTAL	\$74,694	\$0	\$60,825	\$0
124	DRAINAGE FUND				
3500	Investment Earnings	\$804			
	DRAINAGE FUND TOTAL	\$804	\$0	\$0	\$0
132	GAS TAX FUND				
3102	Sales Tax - Measure M	\$529,932	\$455,000	\$470,000	\$470,000
3500	Investment Earnings	19,754	10,000	10,000	10,000
3623	Gasoline Tax - Section 2103	158,853	224,000	193,000	228,000
3624	Gasoline Tax - Section 2105	115,001	147,000	135,000	151,000
3625	Gasoline Tax - Section 2106	75,462	93,000	85,000	98,000
3626	Gasoline Tax - Section 2107	135,564	200,000	183,000	181,000
3627	Gasoline Tax - Section 2107.5	0	5,000	5,000	5,000
3820	Arterial Highway Rehab Program	459,166	518,000	470,000	569,000
3875	Pavement Mgmt Relief Program		200,000	200,000	
	GAS TAX FUND TOTAL	\$1,493,731	\$1,852,000	\$1,751,000	\$1,863,000
134	STREET LIGHTING & UTILITY FUND				
	<u>Property Taxes:</u>				
3010	Current Secured	\$1,293,492	\$1,356,000	\$1,395,000	\$1,468,000
3015	Public Utility	12,482	14,000	16,000	18,000
3020	Current Unsecured	40,127	45,000	43,000	46,000

Revenue Detail

Fiscal Year 2023-24

All Funds

Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
3025	Supplemental Apportionment	30,418	20,000	52,000	20,000
3030	Prior Years	9,376	7,000	7,000	7,000
3040	Other Property Taxes	547,301	575,000	584,000	683,000
3050	Interest & Penalties	2,093	2,000	2,000	2,000
3615	Homeowners Property Tax Relief	3,926	6,000	6,000	6,000
3500	Investment Earnings	60,956		50,000	50,000
STREET LIGHTING DISTRICT FUND TOTAL		\$2,000,172	\$2,025,000	\$2,155,000	\$2,300,000
136	SOUTH LAGUNA FUND				
	Parking Lot			\$120,000	\$1,000,000
	Investment Earnings			100,000	900,000
	Other Revenue			12,000	50,000
SOUTH LAGUNA FUND		\$0	\$0	\$232,000	\$1,950,000
137	WASTEWATER FUND				
3982	Wastewater Service Charges	\$9,489,850	\$10,125,000	\$10,125,000	\$10,761,000
3986	Wastewater Connection Charges	129,213	95,000	95,000	95,000
3500	Investment Earnings	16,673	15,000	15,000	15,000
	<u>Grants:</u>				
3838	Hazard Mitigation Grant-Irvine Cove	224,373			
	<u>Reimbursements:</u>				
4313	North Coast Interceptor	60,424	78,000	78,000	39,000
4360	SOCWA Reimbursements	490,785		360,000	
4551	Loan Proceeds		4,764,000	4,764,000	5,646,000
WASTEWATER FUND TOTAL		\$10,411,318	\$15,077,000	\$15,437,000	\$16,556,000
140	DISASTER CONTINGENCY FUND				
3500	Investment Earnings	\$67,069	\$100,000	\$100,000	\$100,000
DISASTER RELIEF FUND TOTAL		\$67,069	\$100,000	\$100,000	\$100,000
310	TRANSIT FUND				
3105	Transportation Tax - Operating	\$1,836,205	\$1,337,800	\$1,337,800	\$1,531,000
4091	Main Line Regular Fares				
4094	Act V Lot Park & Ride	112,350	100,000	100,000	100,000
4096	Bus Charter Fees	33,260	42,000	42,000	42,000
4097	Festival Regular Fares*				
	<u>Grants & Reimbursements:</u>				
3110	Project V	550,000	550,000	550,000	550,000
3112	Project V Grant III	27,073	95,000	95,000	75,000
3711	State Transit Funding	299,139	300,000	300,000	300,000
3720	OCTA Operating Assistance		280,000	280,000	280,000
3730	AQMD Funding		30,000	30,000	30,000
3740	Senior Mobility Program		45,000	45,000	45,000
TRANSIT FUND TOTAL		\$2,858,026	\$2,779,800	\$2,779,800	\$2,953,000
ALL OPERATING FUNDS TOTAL		\$121,752,424	\$125,131,900	\$129,956,525	\$138,629,600

Revenue Detail
Fiscal Year 2023-24

**All
Funds**

		Actuals	Adopted	Year-End	Proposed
		2021-22	Budget	Estimate	Budget
Object	Account Title		2022-23	2022-23	2023-24

* *Fares paid by Parking Fund .*

Revenue Detail

Fiscal Year 2023-24

All Funds

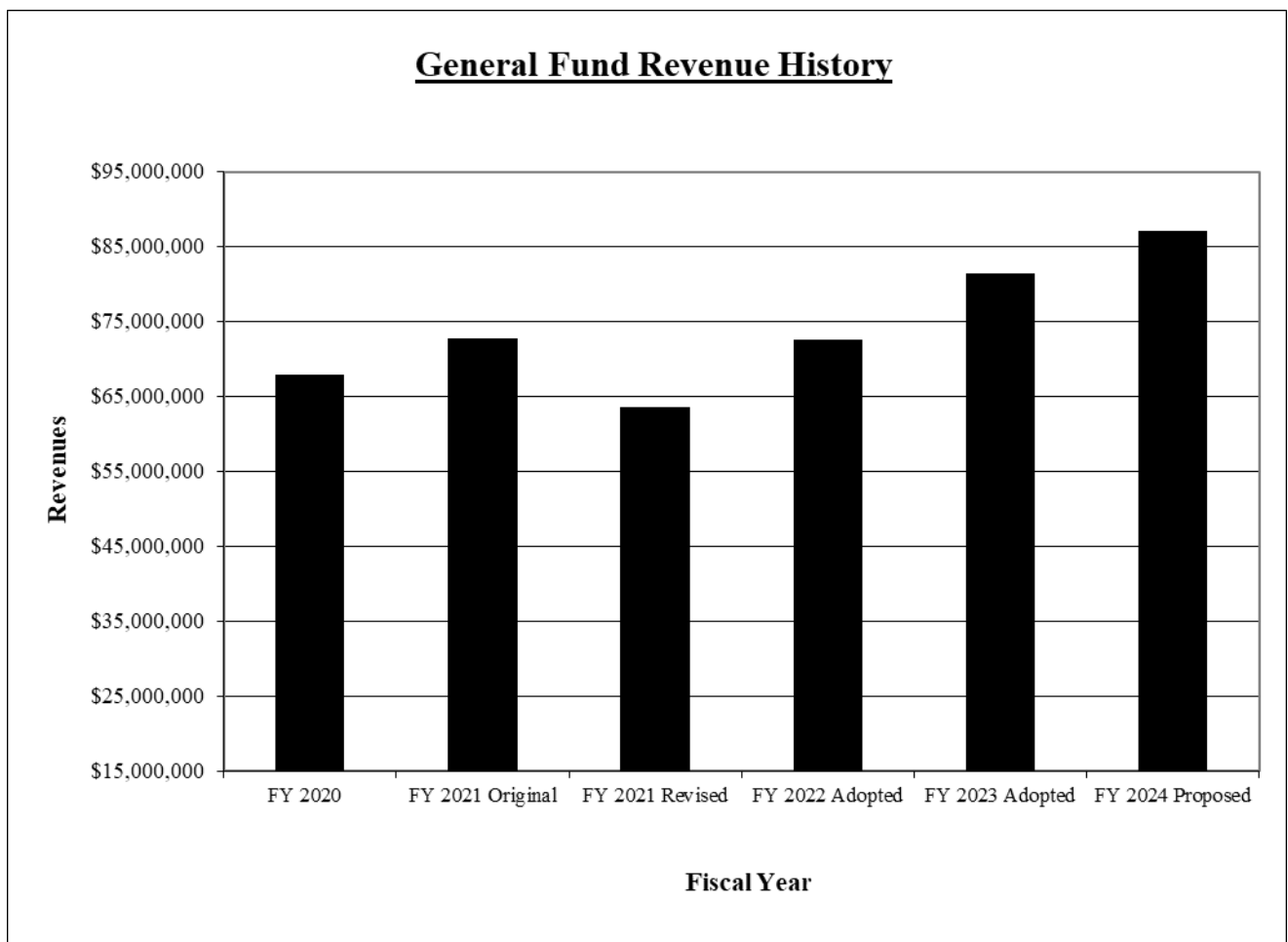
Object	Account Title	Actuals 2021-22	Adopted Budget 2022-23	Year-End Estimate 2022-23	Proposed Budget 2023-24
<u>INTERNAL SERVICE FUNDS</u>					
126	INSURANCE & BENEFITS FUND				
4400	Employer - General Liability	\$1,950,400	2,046,900	2,046,900	2,146,900
4403	Employer - Workers' Compensation	1,555,300	1,583,500	1,583,500	1,683,500
4406	Employer - Group Insurance	5,464,100	5,921,800	5,921,800	6,221,800
4412	Employer - Dental Insurance	294,400	294,400	294,400	294,400
4420	Employer - Life Insurance	49,000	49,000	49,000	49,000
4425	Employer - Long Term Disability	50,000	50,000	50,000	50,000
4430	Employer - Unemployment Insurance	45,500	45,500	45,500	45,500
4440	Employee - Medical Insurance	727,239	819,000	819,000	819,000
4445	Employee - Retiree/Cobra	722,861	730,000	730,000	730,000
4452	Employee - Dental Insurance	111,394	168,300	168,300	168,300
4460	Employee Benefit - Comp Time	25,500	25,500	25,500	25,500
4461	Employee Benefit - Vacation	632,200	667,200	667,200	667,200
4462	Employee Benefit - Sick Leave	312,900	310,400	310,400	310,400
<u>Reimbursements and Earnings:</u>					
4360	Miscellaneous	36,897		30,000	30,000
	INSURANCE & BENEFITS FUND TOTAL	\$12,013,831	\$12,711,500	\$12,868,500	\$13,291,500
128	VEHICLE REPLACEMENT FUND				
3560	Vehicle Use Rent	\$1,872,200	\$1,623,400	\$1,623,400	\$1,842,000
4202	Sale of Real & Personal Property	1,255	30,000	30,000	30,000
	VEHICLE REPLACEMENT FUND TOTAL	\$1,873,455	\$1,653,400	\$1,653,400	\$1,872,000

General Fund Analysis

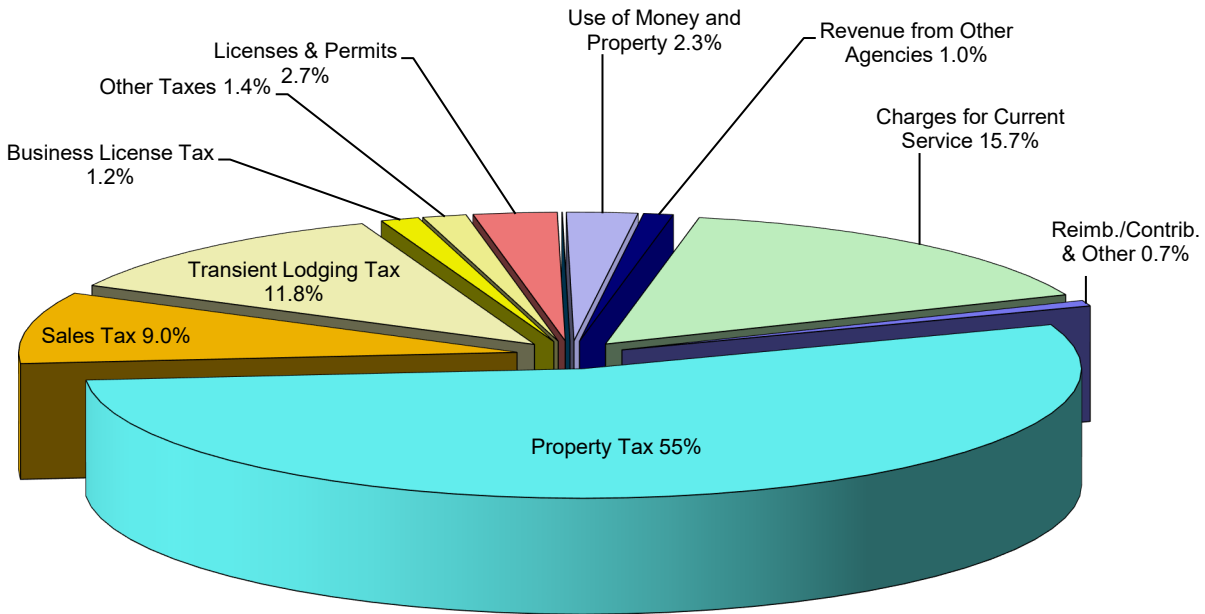
As shown on the Revenue Summary, the City relies on the General Fund as its primary source of operating revenues. The chart below provides an overview of the history of General Fund revenues.

The additional charts on succeeding pages provide a history for significant components of the General Fund revenue, including property tax, sales tax, transient occupancy tax, and investment income.

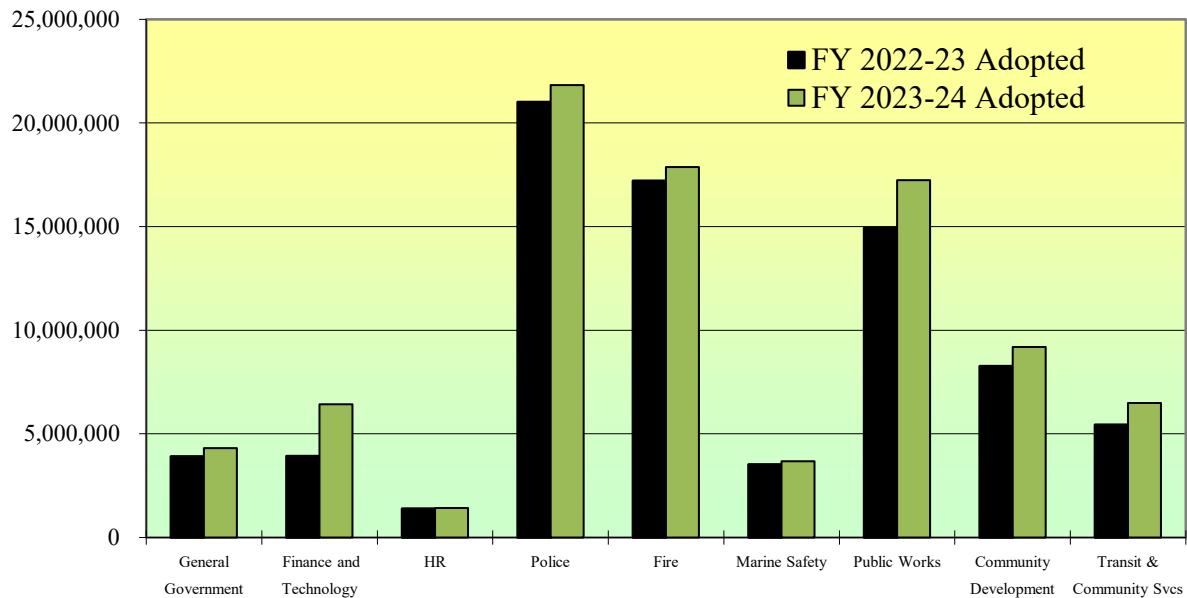
In the bar charts showing revenue histories. In looking at the General Fund Revenue History shown below, revenues have grow approximately 17% since since 2021.



General Fund Revenue Source Adopted

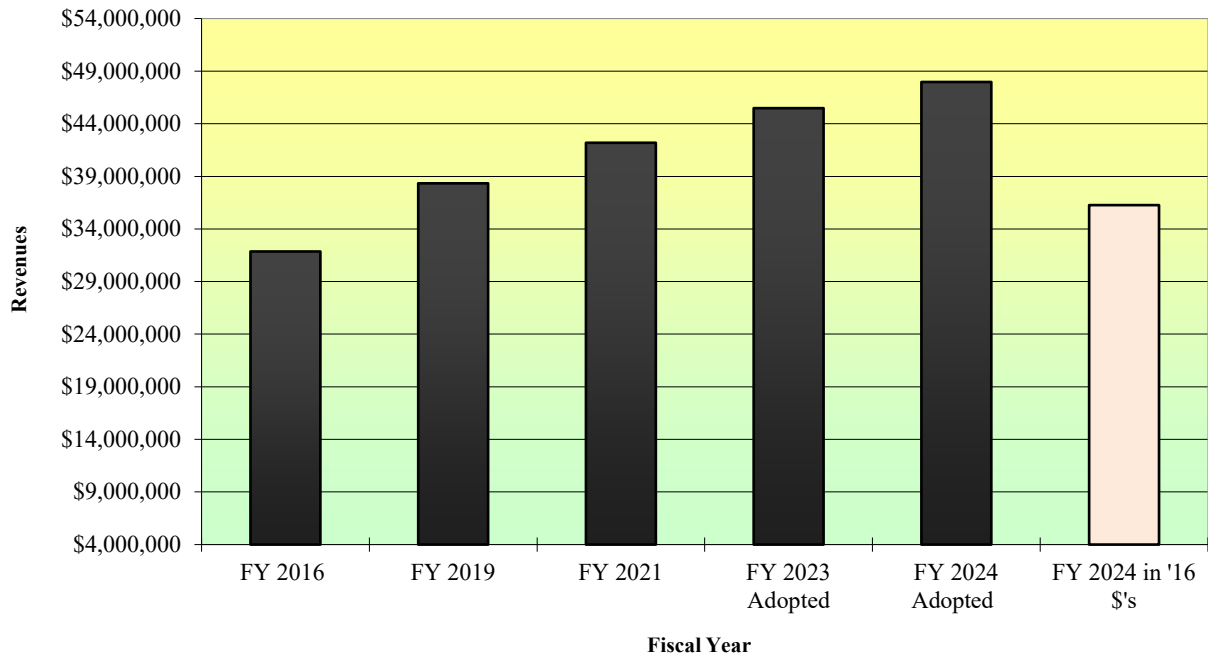


General Fund Expenditures by Department

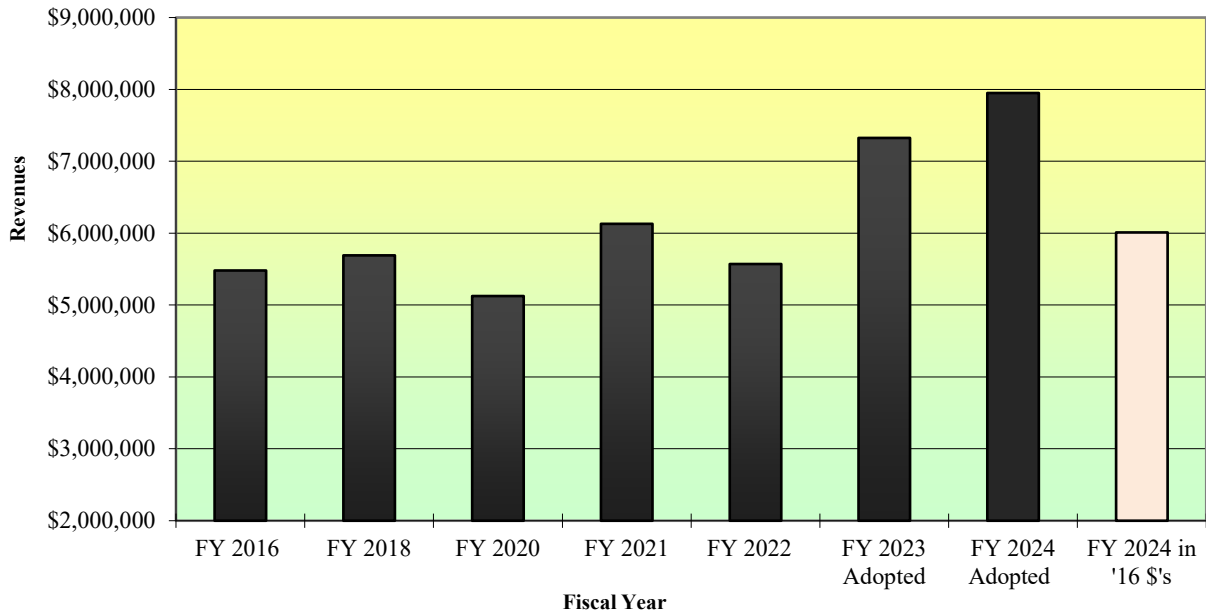


* Includes City Council, City Manager, City Clerk, City Treasurer and City Attorney.

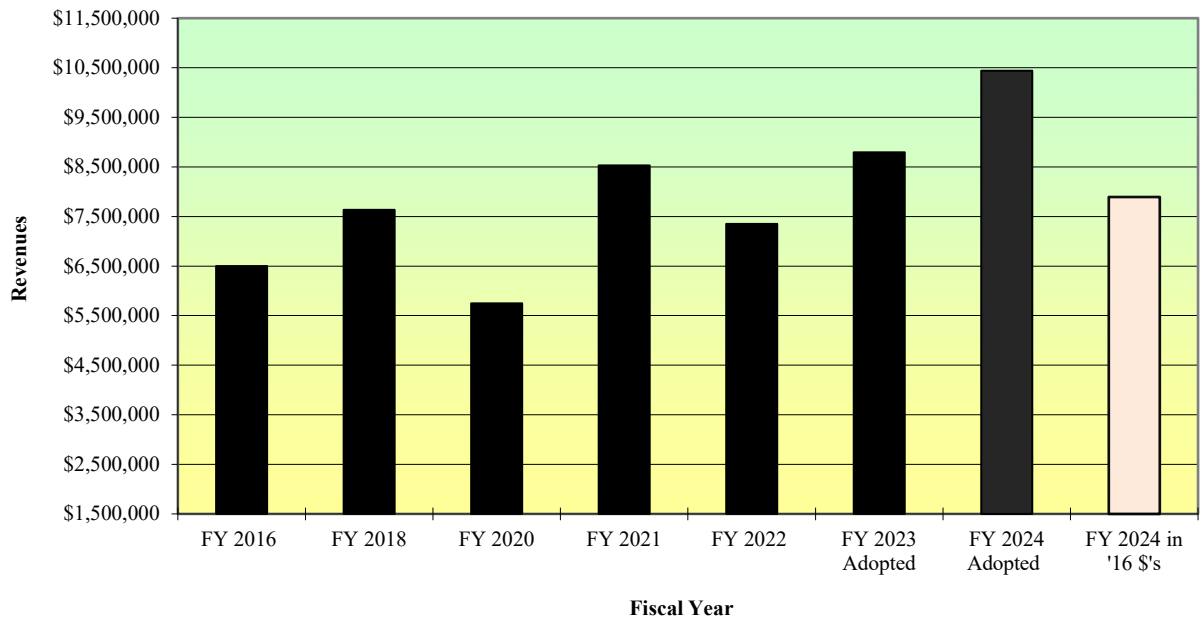
Property Tax through FY 2023-24



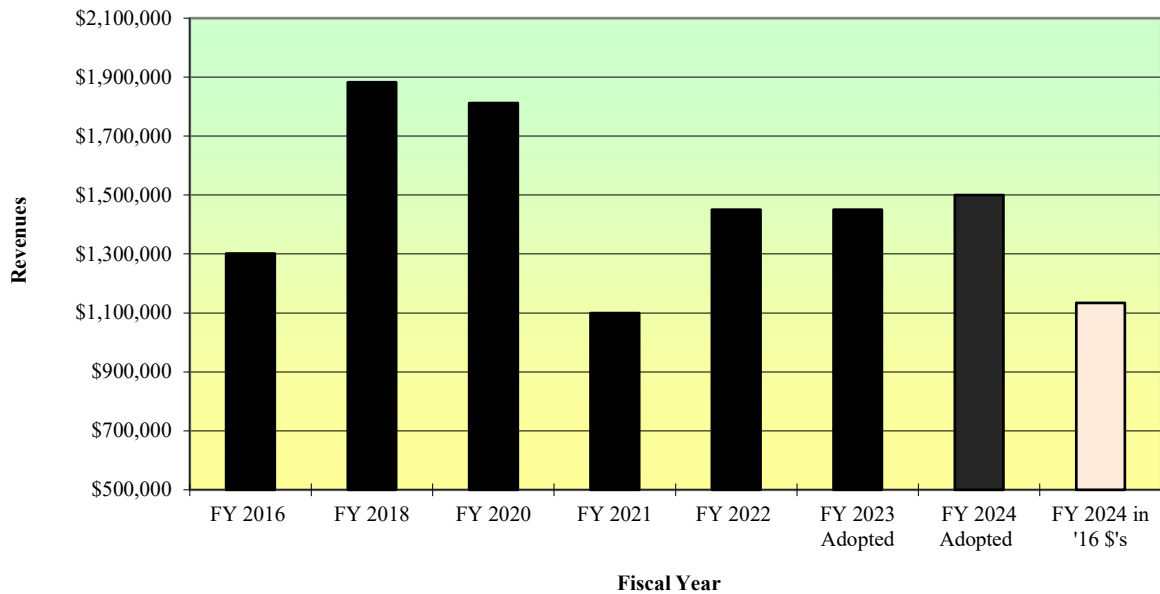
Sales Tax through FY 2023-24



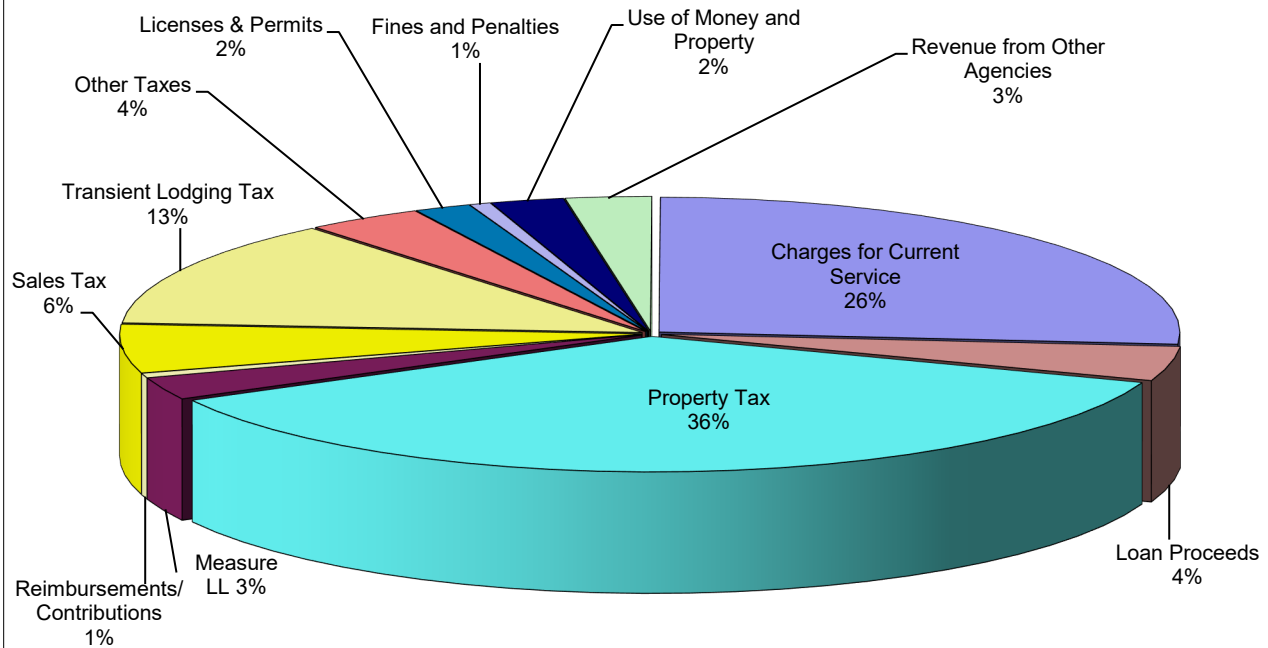
Transient Occupancy Tax through FY 2023-24



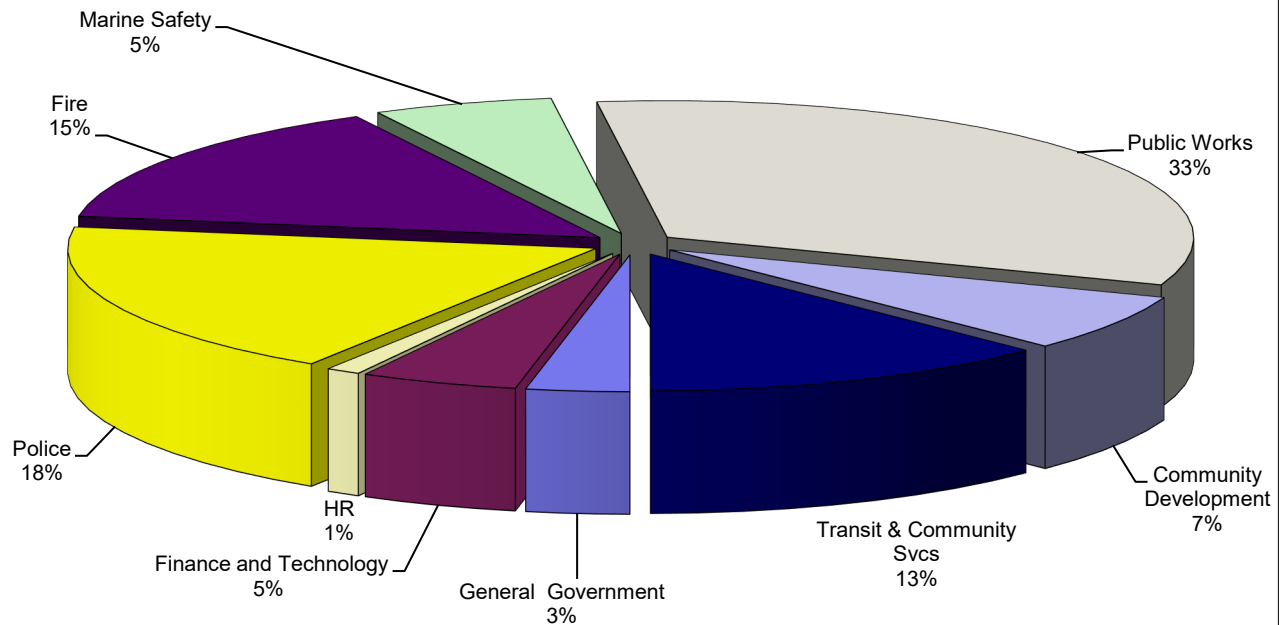
Investment Income through FY 2023-24



All Funds Revenue Source FY 2023-24 Adopted



All Funds Expenditures by Department FY 2023-24 Adopted



Description of Key Revenue Sources

Property Tax: All real and tangible personal property in the State is subject to a property tax equal to 1% of its "full cash value." Valuations of real property are frozen at the value of the property in 1975, with an allowable adjustment of up to 2% per year for inflation. However, property is reassessed to its current value when a change of ownership occurs. In addition, new construction is assessed at its current value.

Property Tax in Lieu of Vehicle License Fee: In FY 2004-2005, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the state repealed the state general fund backfill for the reduction in VLF. This property tax in lieu of VLF grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Property tax in lieu of VLF allocations are in addition to other property tax apportionments.

Sales Tax: The City's share of sales tax is equal to 1% of total taxable sales generated within the City (or 1% of the 7.75% local sales tax rate). The balance of the local sales tax rate is distributed to the County of Orange, the State of California and the Orange County Transportation Authority.

Transient Occupancy Tax: Hotel/motel guests within the City of Laguna Beach pay a transient occupancy tax ("bed tax") of 12% of the room charge for stays of thirty (30) days or less. The General Fund receives bed tax of 10% of the room charge, the Measure LL Fund receives bed tax of 2%.

Use of Money and Property: This revenue category includes interest the City earns on its cash balances as well as rents it collects from various City owned property.

Business License Tax: All businesses in the City, with the exception of certain exempt concerns, pay a business license tax depending on type of business and gross receipts.

Licenses & Permits: Revenue in this category is generated from a variety of licenses and permits issued by the City such as animal licenses, building permits, grading permits and conditional use permits.

From Other Agencies: This revenue category reflects subventions and other payments received from other governmental agencies (federal, state and county). The majority of this revenue is from the Home Owners Property Tax Relief.

Charges for Current Services: Revenue in this category is generated from fees collected for specific City services including police and fire service charges, land use planning fees, recreation fees, refuse charges, etc.

Description of Key Revenue Sources (*continued*)

Franchise Tax: This revenue is generated from taxes paid by businesses that have a franchise in the City involving use of the public right-of-way (e.g. cable television, natural gas and electric).

Parking Meters and Fees: Revenue is generated from parking meters and City-owned parking lots as well as from resident, business and shopper parking permits.

Parking-In-Lieu Fees: When additions are made to a structure in the downtown area or there is a change in use that necessitates more parking, additional parking must be provided and/or in -lieu parking certificates equal to the number of spaces required must be purchased.

Housing-In-Lieu Fees: The California Government Code requires new housing developments to provide, where feasible, housing units for low income people. When developing three or more units in Laguna Beach, the City requires an in-lieu fee if the developer does not provide the affordable housing.

Park-In-Lieu Fees: The City requires the dedication of land and/or the payment of a fee as a condition of approval for a tentative subdivision map or a parcel map. This in-lieu fee varies depending on density.

Drainage-In-Lieu Fees: This fee is levied as a condition of approval for a final subdivision map and is used to defray the costs of needed drainage facilities such as new storm drains. This in-lieu fee varies depending on density.

Art-In-Lieu Fees: Depending on the size of a project, developers are required to install a public art piece or contribute funds for this purpose equal to one and one-quarter percent of the project's total value.

In Lieu Contributions – Use of Money

Parking In-Lieu: For areas designated by the City Council to be hardship areas and for which special districts are formed for the purpose of providing central or common parking facilities, the City Council may grant relief from the requirements to the extent that an individual property owner or lessee participates in or contributes to parking in the central facility by acquiring in-lieu maximum of three certificates for any one site, unless additional certificates are approved by the City Council as part of a public/private partnership project. LBMC 25.52.004.

Park In-Lieu: The money collected hereunder shall be used only for the purposes of providing park or recreational facilities reasonably related to serving the subdivision by way of the purchase of necessary land or, if the City Council deems that there is sufficient land available for the subdivision, for improving of such land for park and recreational purposes. LBMC 21.08.130.

Art In-Lieu: In lieu of acquiring and installing an art work, project applicants may contribute funds to the art in public places fund established pursuant to LBMC § 1.09.070 equal to one and one quarter percent of the total project valuation. The in-lieu fee shall be paid by the project applicant at the time of final subdivision map approval or issuance of a certificate of occupancy, as may be applicable, unless otherwise provided by the city council. Project applications shall indicate on their art in public places application that they wish to make an in-lieu contribution. All moneys in this fund are required for the acquisition and installation of public art works. LBMC 1.09.010.

Drainage: Central Local Drainage Area Fund. A special fund is established called the “Central Local Drainage Area, Planned Local Drainage Facilities Fund.” All fees collected by the city pursuant to subsection (d) shall be deposited in said special fund. All moneys in said special fund shall be expended for the construction of local drainage facilities within the Central Local Drainage Area, and for any other purpose permissible under LBMC 21.08.160.

Housing In-Lieu: The City shall maintain an In-lieu Housing Fund. Payment into the fund shall provide an alternative to the provision of extremely-low to moderate-income housing in new developments, whenever the provision of such housing is deemed infeasible. Payment of an in-lieu housing fee shall also be required for conversion of two-family and multi-family developments into fewer residences, whenever such residences are located in medium or high-density zones and conform to the density standards of such zones. Such fee shall also be required for demolition or conversion of residential units located in mixed-use developments in commercial zones, and for removal of extremely-low to moderate-income housing in the Coastal Zone, which comprises the entire City with the exception of the Sycamore Hills area off El Toro Road. The fund may be expended for any costs directly related to the production or preservation of extremely-low, very-low, low and moderate-income housing and special needs housing/facilities in the City of Laguna Beach, including the following: 1) site improvements and infrastructure facilities; 2) acquiring suitable sites or writing down land costs for sites; 3) planning and engineering services; 4) grants; and 5) other costs such as subsidies, as deemed appropriate by the City Council.

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Section III

Expenditures

General Government.....	Page 47
City Manager.....	Page 57
Human Resources and Risk Department.....	Page 63
Finance and Technology Services Department.....	Page 69
Police Department.....	Page 79
Fire Department.....	Page 101
Marine Safety Department.....	Page 117
Public Works Department.....	Page 129
Transit and Community Services Department.....	Page 165
Community Development Department.....	Page 189
Cultural Arts Department.....	Page 205
Internal Services Funds.....	Page 211

Each of the above departments is further broken down by division and the budgets for each division are shown within their respective departments. The Organization Chart on the next page shows all of the City’s operating departments and divisions and how they are organized within the Expenditure Section of this budget.

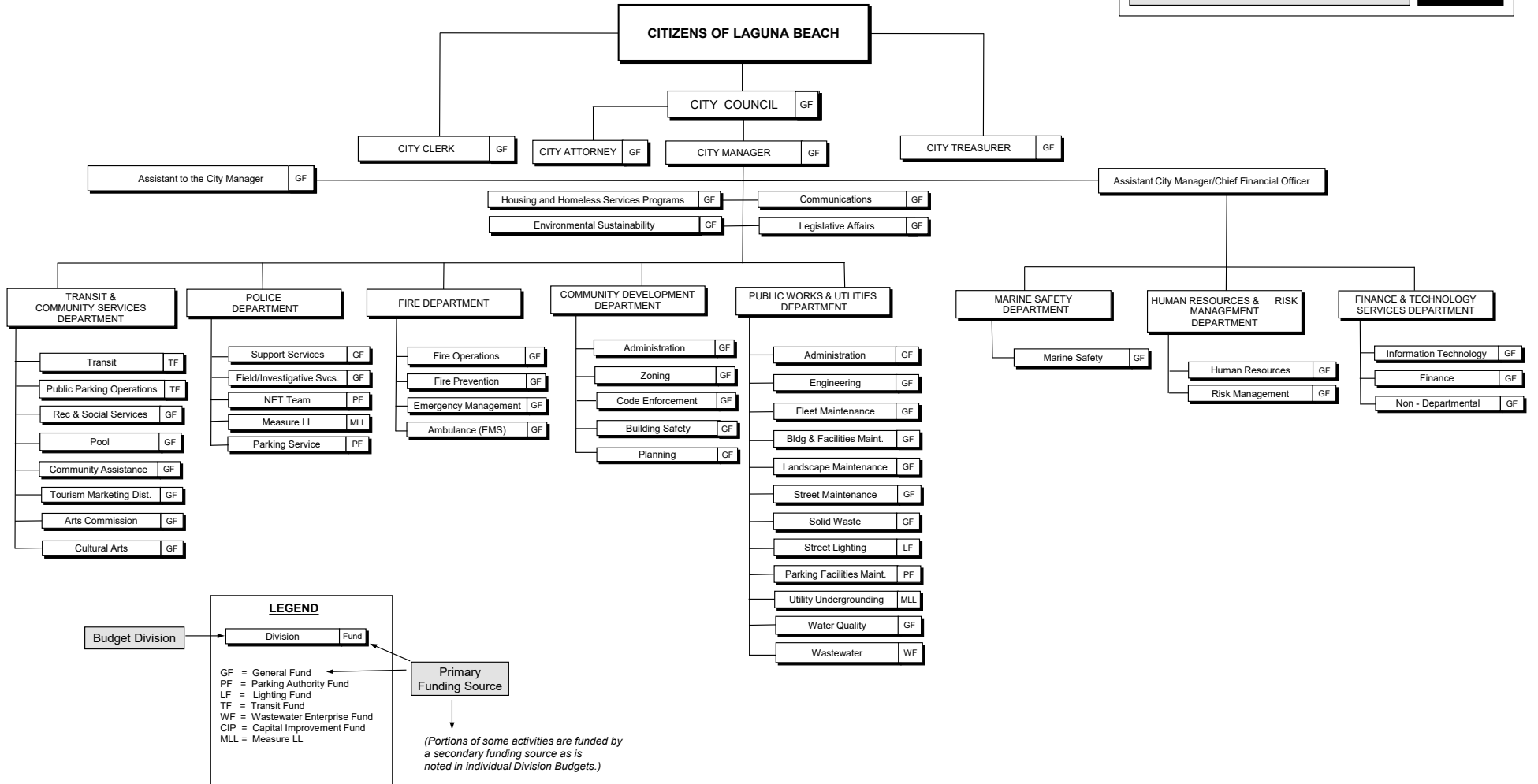
For the most part, all of the expenditure items within each division are funded from a single Fund source; that Fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the Fund shown at the top of the division budget, a footnote is included indicating the source of funding.

For a broad overview of the Expenditure Budget and a more detailed picture of the funding source for each department, see the charts and tables entitled “Sources & Uses of Funds” on pages 21 of this budget.

City of Laguna Beach
2023-24 Budget Structure

Organization Chart
Expenditure Budget

All
Divisions



General Government

The General Government Operations provide the legislative and chief executive functions of the City. Included are the elected positions in the City - City Councilmembers, City Clerk and City Treasurer. The City Manager and City Attorney are appointed.

City Council - The five-member City Council is elected at large. Each Councilmember serves a four-year term. The Council is responsible for the legislative functions of the City. Its regular meetings are generally held on two Tuesdays each month starting at 5:00 p.m.; special meetings may occur as needed throughout the year; all meetings of the City Council are noticed in advance in accordance with the Brown Act.

In order to secure greater input regarding issues of community interest and concern, the City Council has created commissions, boards, and standing committees including but not limited to: Arts Commission; Design Review Board; Personnel Board; Planning Commission; Heritage Committee; HIV Advisory Committee; Housing and Human Services Committee; Environmental Sustainability Committee; Parking, Traffic, and Circulation Committee; Emergency Disaster Preparedness Committee; Citizens' Audit Review & Investment Advisory Committee; Recreation Committee; and View Restoration Committee.

City Manager - Under the provisions of the Municipal Code, the City Manager is responsible for the administrative functions of the City. All City Department Heads report to the City Manager who, in turn, reports to the City Council, with the exception of the City Clerk and City Treasurer, both of whom are *elected* officials under the City's Municipal Code. The Executive Assistant assists the City Manager and the five Councilmembers.

City Clerk - The City Clerk is elected by the City's electorate and serves a four-year term. The department is comprised of two employees, the City Clerk and the Deputy City Clerk. The City Clerk is the City's Legislative Administrator whose duties include: preparation of agendas, council packets, minutes and recaps for all City Council meetings; ensuring that all regular City Council meetings are videotaped and recorded; administration of the City's records management system; processing of ordinances, resolutions, contracts, agreements, deeds and easements, in-lieu certificates, historic register applications, tort claims, appeals and subpoenas; responding to public records requests and ensuring that all documents are accurate, safe, organized and properly scanned and filed consistent with the goal of providing transparency to the public; and management, preparation and posting and/or publishing of legal and public notices in accordance with the law. The City Clerk's office manages the interviews and appointments to all City Committees, Commissions, Boards and Task Forces; and the City Clerk performs domestic

partnership registrations and civil marriages. The City Clerk's office administers and files oaths of office and provides notary services to the City and the public.

The City Clerk also serves as the City's Election Official, Fair Political Practice Commission's official, and is responsible for municipal elections and ensuring that filing requirements are adhered to by elected as well as appointed officials pursuant with the Political Reform Act. The City Clerk is also responsible for maintaining and managing the required AB 1234 Ethics requirements. The City Clerk's Department serves as the resource center for the public, and provides information about various documents and/or referrals to other sources.

City Treasurer - The City Treasurer is elected by the City's electorate and serves a four-year term. The City Treasurer is compensated for approximately twenty-seven hours per week.

The Treasurer is the primary banker for the City and serves as the liaison between multiple banks or institutions that provide depository or custody services. The Treasurer is the administrator for banking services, responsible for the investment of funds, cash flow preparation and management.

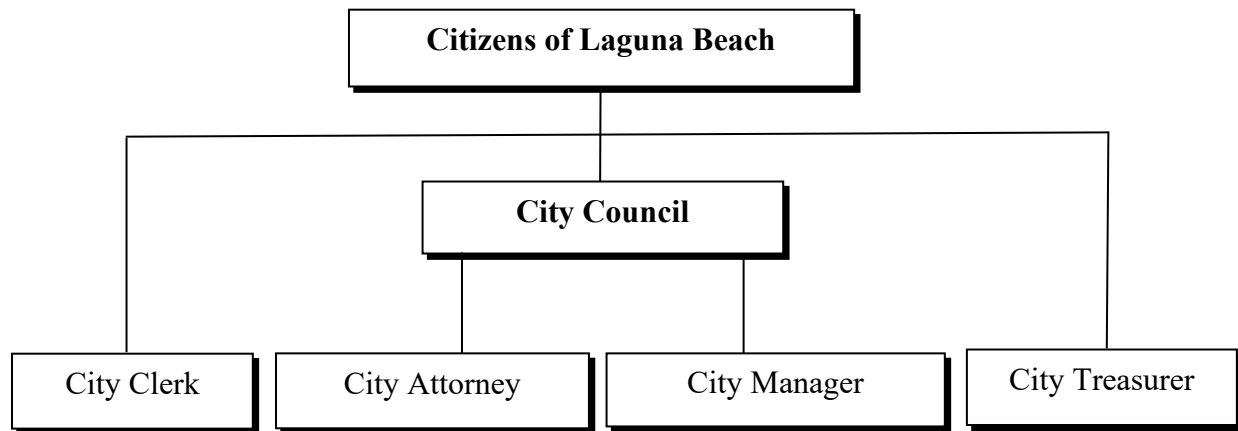
The City Council has annually delegated the investment responsibilities to the Treasurer who also serves as the Chief Investment Officer. In that capacity, the Treasurer invests money in accordance with the City Investment Policy and California Government Code, prepares a monthly investment report, selects and manages broker/dealers and annually recommends investment policy updates to the City Council for consideration.

The City Treasurer is responsible for Assessment District bond administration, and serves as the trustee/liaison for the bondholders and homeowners in the districts. This includes management of an outside trustee, fiscal agent, and contracted district administration. Tasks include establishing annual levy by district, bond payments, continuing disclosures, delinquency management and evaluation of refunding opportunities. Periodic reviews of the Transient Occupancy Tax and Laguna Beach Marketing District Tax are performed by the Treasurer.

City Attorney - The City Attorney advises City officers in all legal matters pertaining to the business of the City. The department budget provides funds for legal services related to general City activities and for civil litigation. City Attorney services are provided via a contract with a private law firm, Rutan and Tucker. The contract provides for a retainer for up to 60 hours of legal services per month, with additional litigation billed on a per-hour basis. The department budget includes funds for retention of special counsel when Rutan and Tucker has a conflict of interest, or when the City requires specialized expertise. Funds to pay for the Orange County District Attorney to prosecute Municipal Code violations are also included in this budget.

Communications: Through a Communications Manager and Digital Communications Coordinator, the division manages strategic public relations and creative services to departments; maintains the City's website, and actively participate in the City's presence on social media and other outlets to enhance digital engagement, public relations, and information transparency. This division reports directly to the Assistant City Manager.

The chart below shows the budget structure of the General Government Operations.

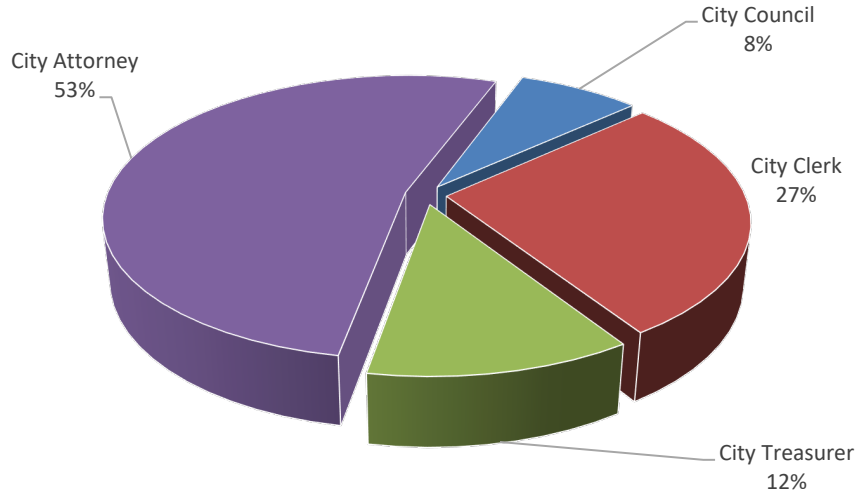


General Government Budget Summary

*All
Divisions*

	MAJOR CATEGORY OF EXPENDITURE FY 2023-24 Adopted					Department Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Department						
City Council	\$59,600	\$37,300		\$35,000		\$131,900
City Clerk	384,900	85,700				\$470,600
City Treasurer	169,500	34,200				\$203,700
City Attorney		900,000				\$900,000
General Government Total	\$614,000	\$1,057,200	\$0	\$35,000	\$0	\$1,706,200

Summary By Department Total FY 2023-24 Adopted



City Council**General Fund/1101**

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1003	Salaries, Part Time	\$54,480	\$54,500	\$54,500
1101	P.E.R.S. Retirement	2,384	2,600	\$2,600
1103	P.A.R.S. Retirement	1,635	1,700	\$1,700
1318	Medicare Insurance	859	800	\$800
	Subtotal	59,358	59,600	59,600
<u>Maintenance and Operations</u>				
2011	Training, Travel And Dues	6,728	28,200	24,500
2031	Telephone	5,891	7,800	8,200
2101	Materials And Supplies	1,138	1,900	1,900
2281	Printing	0	500	1,000
2401	Contractual Services	750	1,700	1,700
	Subtotal	14,507	40,100	37,300
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	0	0	0
	Subtotal	0	0	0
<u>Special Programs</u>				
8951	City Council Zoom Meetings	22,519	35,000	35,000
	Subtotal	22,519	35,000	35,000
	Grand Total	\$96,384	\$134,700	\$131,900

City Clerk**General Fund/1301**

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$209,895	\$248,400	\$269,200
1006	Salaries, Overtime	0	4,000	4,200
1038	Sick Leave Payoff	2,400	2,400	2,500
1040	Vacation Payoff	3,600	3,600	3,800
1101	Retirement	54,947	59,600	58,200
1201	Workers' Compensation	1,800	1,800	2,000
1300	Employee Group Insurance	39,800	39,800	41,000
1318	Medicare Insurance	3,087	3,600	4,000
Subtotal		315,530	363,200	384,900
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	8,029	6,400	6,100
2024	Electricity	2,860	1,800	1,800
2027	Water	422	100	100
2031	Telephone	1,129	1,100	1,200
2101	Materials and Supplies	22,775	18,800	18,800
2170	General Insurance	3,000	3,000	3,300
2222	Repairs and Maint. Other	0	400	400
2281	Printing	5,111	5,000	4,000
2302	Legal Advertising	11,720	14,000	14,000
2401	Contractual Services	35,702	33,200	36,000
2432	Postage	22	0	-
Subtotal		90,771	83,800	85,700
Grand Total		\$406,301	\$447,000	\$470,600

City Clerk Position Summary

Position Title	No. of Positions		Salaries	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
City Clerk	1	1	\$165,400	\$177,600
Deputy City Clerk	1	1	\$79,100	\$87,700
Assignment Pay			3,900	3,900
TOTAL	2	2	248,400	269,200

City Treasurer**General Fund/1401**

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$105,244	\$106,300	\$119,600
1038	Sick Leave Payoff	1,100	1,100	1,200
1040	Vacation Payoff	6,900	6,900	7,200
1101	Retirement	25,114	26,300	26,800
1201	Workers' Compensation	600	600	700
1300	Employee Group Insurance	12,600	12,600	12,300
1318	Medicare Insurance	1,567	1,500	1,700
Subtotal		153,125	155,300	169,500
Maintenance and Operations				
2011	Training, Travel and Dues	4,736	6,500	6,500
2024	Electricity	1,583	1,100	1,100
2027	Water	58	100	100
2031	Telephone	1,145	1,200	1,300
2101	Materials and Supplies	481	1,000	1,000
2170	General Insurance	1,400	1,400	1,500
2401	Contractual Services	14,153	22,700	22,700
Subtotal		23,555	34,000	34,200
Grand Total		\$176,679	\$189,300	\$203,700

City Treasurer Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
City Treasurer	0.681	0.681	\$106,300	\$119,600
TOTAL	0.681	0.681	\$106,300	\$119,600

City Attorney***General Fund/1501***

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Maintenance and Operations</u>				
2401	Contractual Services	\$712,255	\$900,000	\$900,000
	Grand Total	\$712,255	\$900,000	\$900,000

City Manager

City Manager – The City Manager is responsible for the administrative functions of the City. All City Department Heads report to the City Manager who, in turn, reports to the City Council. The Department has eight (8) positions: City Manager, Assistant City Manager/Chief Financial Officer, Assistant to the City Manager/Special Projects Manager, Senior Management Analyst/Housing Coordinator, Communication Manager, Digital Communications Coordinator, and Executive Assistant.

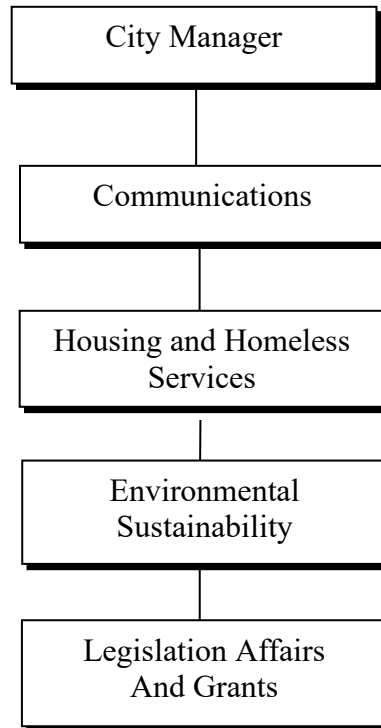
Communications: Through a Communications Manager and Digital Communications Coordinator, the division manages strategic public relations and creative services to departments; maintains the City's website, and actively participates in the City's presence on social media and other outlets to enhance digital engagement, public relations, and information transparency.

Environmental Sustainability: The division is dedicated to protecting and preserving the natural resources of the community by developing and implementing a range of environmental programs. The division provides essential services aimed at promoting sustainability measures that will reduce impacts on the natural environment as well as guide the City towards meeting the City Council's goal of becoming a Net Zero community by 2045 and is the liaison to the Environmental Sustainability Committee.

Legislative Affairs and Grants: The division is responsible for advocating for the City's interests at the local, state, and federal levels and researching and securing grants for City projects and programs. The division tracks legislation, analyzes its potential impact on the City, recommends positions, and builds coalitions of support to advance the City's interests. Additionally, the division advocates for the City's priorities, and provides support to elected officials on legislative matters. Overall, the legislative affairs division ensures the City's voice is heard on critical issues and that its interests are effectively represented at all levels of government.

Housing and Homeless Services: The division leads the City's housing and homeless programs and is also the liaison to the Housing and Human Services Committee. In particular, the division is responsible for implementing a range of Housing Element programs, aimed at increasing the availability of affordable housing and reducing the number of at-risk households. At the same time, the division oversees the operations of an enrollment based homeless shelter that provides individuals with access to local and regional resources aimed at ending their homelessness. By taking a comprehensive approach that addresses housing and homelessness, the division is helping create a stronger, more inclusive community for all residents.

The chart below shows the budget structure of the City Manager Operations.

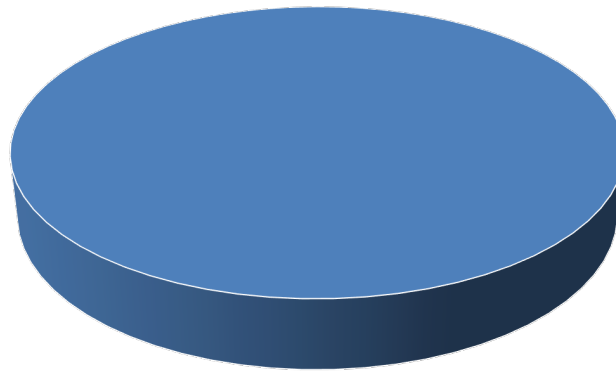


General Government Budget Summary

*All
Divisions*

	MAJOR CATEGORY OF EXPENDITURE FY 2023-24 Adopted					Department Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
<u>Department</u>						
City Manager	1,797,900	331,200	1,000	510,000		\$2,640,100
General Government Total	\$1,797,900	\$331,200	\$1,000	\$510,000	\$0	\$2,640,100

Summary By Department Total FY 2023-24 Adopted



City Manager
100%

City Manager

General Fund/1201 & 1202

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$712,129	\$996,100	\$1,319,300
1006	Salaries, Part Time	\$0	\$65,700	\$0
1009	Salaries, Redistributed	(28,800)	0	0
1038	Sick Leave Payoff	5,700	5,700	6,000
1040	Vacation Payoff	4,500	4,500	4,700
1059	Residency Incentive	18,147	15,000	15,000
1101	P.E.R.S. Retirement	176,389	225,000	266,700
1103	P.A.R.S. Retirement	0	2,500	0
1201	Workers' Compensation	5,600	5,900	6,500
1300	Employee Group Insurance	99,500	119,400	164,500
1318	Medicare Insurance	10,705	15,200	15,200
Subtotal		1,003,870	1,455,000	1,797,900
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	18,621	29,300	44,000
2024	Electricity	3,166	2,100	2,100
2027	Water	116	100	100
2031	Telephone	4,635	5,900	6,400
2101	Materials and Supplies	5,337	9,500	9,500
2150	Rents and Leases	1,184	53,200	61,900
2170	General Insurance	8,800	9,600	10,600
2222	Repairs and Maint. Other	0	500	500
2281	Printing	0	400	400
2302	Advertising	0	63,600	63,600
2401	Contractual Services	11,054	55,500	131,100
2804	Cost Redistributed	0	0	0
8503	Document Scanning		1,000	1,000
Subtotal		52,913	230,700	331,200
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	1,327	0	1,000
Subtotal		1,327	0	1,000
<u>Special Programs</u>				
8162	Cold Weather Shelter	3,606	5,000	5,000
8190	Alternative Sleeping Location	419,784	500,000	500,000
8191	Project Homecoming	3,811	5,000	5,000
8198	ASL Safety Enhancements		45,000	0
Subtotal		427,201	555,000	510,000
Grand Total		\$1,485,311	\$2,240,700	\$2,640,100

City Manager Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
City Manager	1	1	\$276,800	\$311,000
Assistant City Manager/CFO	1	1	251,900	275,900
Communications Manager	1	1	137,900	146,300
Digital Communications Coordinator		1		107,000
Executive Assistant	1	1	95,500	101,400
Administrative Analyst	1	1	93,300	83,100
Senior Management Analyst/ Housing Coordinator		1		148,300
Assistant to the City Manager/ Special Projects Manager	1	1	140,700	146,300
TOTAL	6	8	\$996,100	\$1,319,300

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Human Resources & Risk Management Department

The Human Resources & Risk Management Department provides internal support to all operating departments and external support to all prospective candidates. The Department has eight (8) positions: Director of Human Resources and Risk Management, Principal Human Resources Analyst, three (3) Senior Administrative Analysts, two (2) Administrative Analysts, and an Administrative Assistant.

The Department provides the following services:

Talent Acquisition: Attract talent and facilitate the hiring process to fill vacant positions throughout the organization.

Onboarding and Employee Development: Provide comprehensive orientation and onboarding programs to help new hires understand the organization's culture, policies and procedures. Provide ongoing training and development opportunities to help employees enhance their skills and advance their careers.

Employee and Labor Relations: Provide support and guidance to employees and management on a range of workplace issues, including conflict resolution, performance management, and disciplinary actions. Ensure compliance with labor laws and regulations. Lead the City through contract negotiations with the City's five (5) labor associations.

Benefits and Compensation: Manage the organization's benefits and compensation programs, including health insurance, retirement plans, and other benefits. Ensure that employees receive competitive and equitable compensation packages that are in line with industry standards.

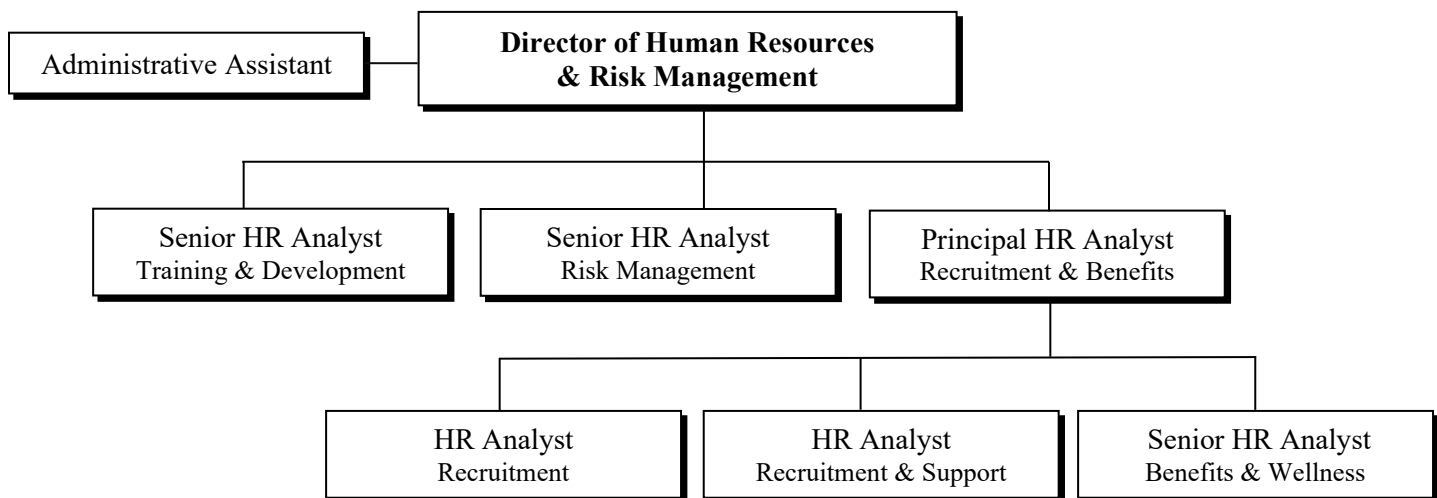
Wellness and Engagement: Provide a variety of employee wellness and engagement programs designed to promote physical, mental and emotional well-being.

Risk Management, Leave Management and Workers Compensation: Support employees with workplace injuries, illness and other issues that could impact their ability to work. Promote workplace safety to reduce injuries and actively manage risk and other potential liabilities to minimize risk exposure for the City. Manage the City's insurance coverage for City assets, assist with contract reviews, process tort claims and coordinate defense for litigation against the City.

Major Initiatives:

- Enhance and expand the City's recruitment efforts to attract top talent and expedite the hiring process to reduce the time to fill vacancies.
- Expand and re-imagine the employee experience by increasing employee engagement opportunities, improving the orientation and onboarding process and providing robust professional development opportunities.
- Conduct a comprehensive review and update of the City's Personnel Rules and Administrative Policies.
- Continue to host employee events and activities that increase employee alignment with the City's newly adopted Mission, Vision and Values.
- Evaluate and offer desirable benefits and wellness programs for City employees.
- Support the implementation of a new ERP System (Finance and Human Resources Software).
- Automate and streamline processes related to tort claim management, asset management and employee leave program administration.
- Provide increased training opportunities to management personnel on claim exposures to the City including Workers Compensation, Liability, Auto, Subrogation, etc.

The chart below shows the budget structure of the Human Resources & Risk Management Department.

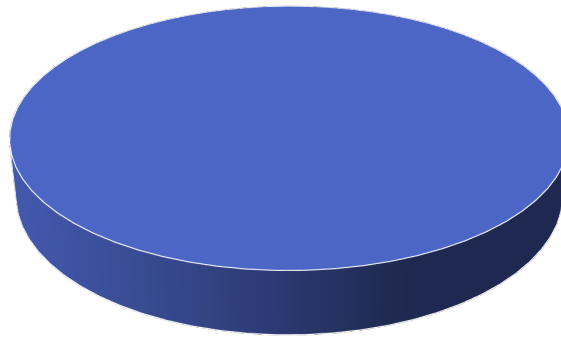


Human Resources Department Budget Summary

*All
Divisions*

MAJOR CATEGORY OF EXPENDITURE FY 2023-24 <i>ADOPTED</i>						Division
<u>Division</u>	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Human Resources	1,092,900	176,800	2,000	157,400		\$1,429,100
Department Total	\$1,092,900	\$176,800	\$2,000	\$157,400	\$0	\$1,429,100

Summary By Division FY 2023-24 Adopted



Human Resources
100%

Human Resources Division**Administrative Services**

General Fund/1601

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2020-21	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$486,262	\$714,300	\$829,300
1003	Salaries, Part Time		6,000	46,200
1006	Salaries, Overtime		2,800	2,900
1009	Salaries Redistributed	(110,600)	(249,100)	(119,000)
1038	Sick Leave Payoff	3,600	3,600	3,800
1040	Vacation Payoff	5,500	5,500	5,800
1101	Retirement	118,747	146,400	164,800
1103	P.A.R.S. Retirement		300	300
1201	Workers' Compensation	3,000	3,000	3,300
1300	Employee Group Insurance	99,500	139,300	143,500
1318	Medicare Insurance	7,097	10,300	12,000
Subtotal		613,106	782,400	1,092,900
Maintenance and Operations				
2011	Training, Travel and Dues	48,449	12,400	5,200
2024	Electricity	4,750	2,800	2,800
2027	Water	173	200	200
2031	Telephone	2,495	1,100	1,200
2101	Materials and Supplies	18,807	18,100	18,100
2150	Rents And Leases	691	700	700
2170	General Insurance	5,300	5,300	5,800
2222	Repairs and Maint. Other		300	300
2281	Printing		1,600	2,000
2302	Legal Advertising	5,439	14,000	40,000
2401	Contractual Services	159,310	105,000	100,500
Subtotal		245,413	161,500	176,800
Capital Outlay				
5408	Office Furniture & Equipment	0	0	2,000
Subtotal		0	0	2,000
Special Programs				
8000	DMV Requirements	2,825	7,400	7,400
8031	Educational Reimbursement	13,790	20,000	20,000
8039	Employee Training	17,361	30,000	30,000
8043	Employee Workforce Initiatives	17,928	190,000	100,000
8065	Employee Comp/Class Study	0	200,000	0
Subtotal		51,904	447,400	157,400
Grand Total		\$910,423	\$1,391,300	\$1,429,100

Human Resources Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Director of HR &Risk Management	1	1	\$182,500	\$228,300
Sr. Administrative Analyst	3	3	304,200	327,300
Administrative Analyst	2	2	170,300	201,800
Sr. Office Specialist	1	1	57,300	71,900
SUBTOTAL	7	7	\$0	\$714,300
South Laguna Fund				
Principle HR Analyst*	1	1		\$123,700
TOTAL	8	8	\$714,300	\$953,000

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Finance and Technology Department

The Finance and Technology Department is comprised of three (3) divisions: Information Technology, Finance, and Non-Departmental. This department also provides technical support to all operating departments. The Director of Finance and Technology Services oversees 1 authorized positions. A description of the services provided by each division is as follows:

Information Technology - This division provides information technology support for the City's enterprise computer network, applications, and phone system, including the operation, maintenance, repair and/or upgrades of network hardware and client workstations. IT also serves as the lead for new software and hardware implementations for the City. The division currently has eight (8) positions, plus outside contractual services: IT Manager, Network Administrator, Project Manager, two (3) Senior Information Technology Analyst, Systems Analyst, and an Information Systems Specialist. Primary responsibilities include the following: day-to-day network center operation, including the provision of a safe and secure environment for centralized data libraries and equipment; maintenance of documentation for hardware and application software components: support for email, cybersecurity defenses, routine installation, troubleshooting and repair for servers, switches, cabling, personal computers, and related peripherals; formulation and review of client/server procedures, software platforms and the acquisition of assets to ensure overall systems compatibility and the maintenance of a technologically unified workforce; provide city-wide security training and coordination for compatible and cohesive data formats, and general implementation assistance of information technology to other city departments.

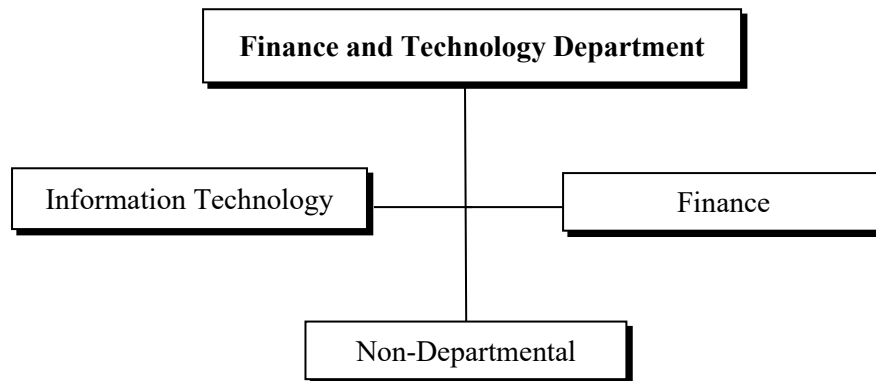
Finance - This division performs all finance, accounting, business licensing, and cashiering functions for the City. The division currently has ten (10) positions: Finance Manager, Senior Administrative Analyst, Senior Accountant, three (3) Accounting Technicians, Senior Office Specialists, and Payroll Supervisor. The division prepares and monitors the City's annual budget, administers transient occupancy tax and business improvement district collections. Primary responsibilities include daily processing of accounts payable, accounts receivable, capital assets, and payroll. This division is also responsible for City Hall cashiering, incoming and outgoing mail, and issuing 13,000 shoppers parking permits biannually. Annually, the division issues more than 9,600 payroll and 6,900 vendor checks. The division also provides the accounting for approximately \$137 million in revenues and \$136 million in expenditures and coordinates inventory of the City's general capital assets. The division is responsible for closing the City's financial records at year-end and the computation, review, and placement of assessments for sewer, solid waste management, and weed abatement on the County of Orange Tax Roll. An annual audit by an independent certified public accountant is administered and financed through this division's contractual service account.

Non-Departmental - This division includes city-wide costs, such as maintenance, supplies, postage, and other expenses related to multiple departments. These costs are centralized for budgetary purposes.

Major Initiatives:

- Implementation of a new Finance Software System.
- Continue to receive the Certificate of Achievement for Excellence in Finance Reporting (ACFR Program) from the Government Finance Officers Association (GFOA).
- Continue implementation of the Information Technology Master Plan.
- Continue to harden and protect the City's cybersecurity posture.
- Improve the transparency of information through the City's website and social media.

The chart below shows the budget structure of the Finance and Technology Department.

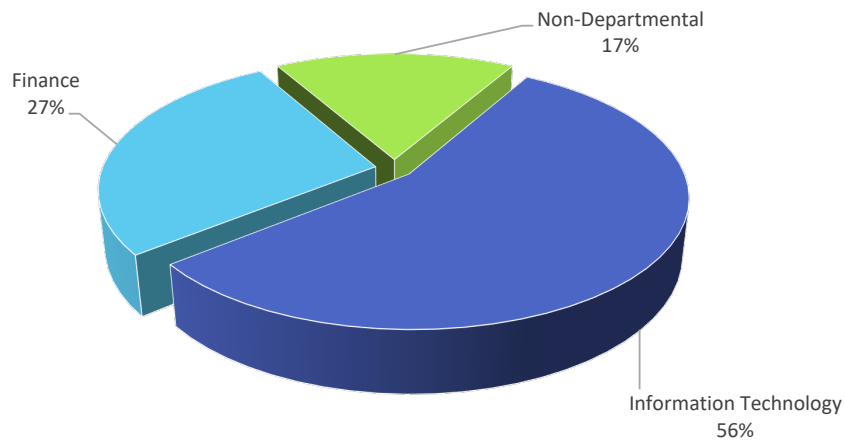


Finance and Technology Department Budget Summary

*All
Divisions*

<i>MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED</i>						Division
Division	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Information Technology	1,586,200	979,900	245,000	1,260,000		\$4,071,100
Finance	1,755,100	250,300				\$2,005,400
Non-Departmental	938,400	(1,360,100)	656,000	955,400	20,000	\$1,209,700
Department Total	\$4,279,700	(\$129,900)	\$901,000	\$2,215,400	\$20,000	\$7,286,200

Summary By Division FY 2023-24 Adopted



Finance and Technology Services Department Budget Detail

*All
Divisions*

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$2,367,505	\$3,155,100	\$3,114,900
1003	Salaries, Part Time	18,408	140,000	160,000
1006	Salaries, Overtime	20,698	14,100	17,200
1009	Salaries, Redistributed	(50,300)	(50,400)	(55,500)
1038	Sick Leave Payoff	10,200	10,200	10,700
1040	Vacation Payoff	33,100	33,100	34,800
1101	Retirement	578,196	561,800	633,100
1103	P.A.R.S. Retirement	1,223	6,000	7,800
1201	Workers' Compensation	8,500	8,500	9,400
1300	Employee Group Insurance	258,700	258,700	307,500
1318	Medicare Insurance	26,539	47,400	39,800
Subtotal		3,006,050	4,184,500	4,279,700
Maintenance and Operations				
2011	Training, Travel and Dues	\$49,905	\$45,400	\$58,500
2024	Electricity	20,898	12,900	12,900
2027	Water	763	1,000	1,000
2031	Telephone	9,718	6,800	7,300
2101	Materials and Supplies	59,498	43,300	59,800
2150	Rents and Leases	329,721	58,700	260,600
2170	General Insurance	15,700	15,700	17,300
2222	Repairs and Maint. Other	42,295	40,400	92,100
2281	Printing	8,909	7,900	9,000
2302	Legal Advertising	426,307	309,600	465,000
2401	Contractual Services	20,803	25,000	18,000
2432	Postage	31,336	45,000	40,000
2440	Misc Expense	1,972	0	0
2804	Costs Redistributed	(717,200)	(717,200)	(1,201,400)
2940	Cross Cultural Task Force	30,000	30,000	30,000
Subtotal		330,624	(75,500)	(129,900)
Capital Outlay				
5408	Office Furniture & Equipment	345,601	254,000	901,000
5622	Other Equipment	66,000	200,000	
Subtotal		411,601	454,000	901,000
Special Programs				
Special Programs		996,430	1,013,600	2,215,400
Open Space Acquisition		24,270	20,000	20,000
Subtotal		1,020,700	1,502,300	2,235,400
Grand Total		\$4,768,975	\$6,065,300	\$7,286,200

Finance and Technology Services Department **Position Summary**

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Director of Administrative Services	1		\$231,900	
Director of Finance and Technology Services		1		\$228,300
Finance Manager	1	1	182,400	193,400
Accountant	1		86,600	
Senior Accountant		1		119,600
Administrative Analyst	1		84,700	
Senior Administrative Analyst		1		100,900
Accounting Technician	2	3	162,100	257,900
Senior Office Specialist	2	1	123,800	71,900
Payroll Coordinator		1		130,000
Bilingual Pay			900	900
Information Technology Manager	1	1	182,400	193,400
Computer Network Administrator	1	1	137,900	149,200
Information System Specialist	1	1	121,300	119,000
Sr. Information Technology Analyst	1	3	130,500	423,600
Project Manager	1	1	110,000	125,000
Systems Analyst		1		131,200
Bilingual Pay				900
Non-Departmental			1,600,600	745,000
<u>Measure LL:</u> Accounting Supervisor		1		125,000
TOTAL	11	18	\$3,155,100	\$3,115,200

Finance Division**Administrative Services**

General Fund/1701

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$757,527	\$872,400	\$1,227,900
1003	Salaries, Part Time	18,362	40,000	60,000
1006	Salaries, Overtime	7,421	4,800	7,500
1009	Salaries, Redistributed	(50,300)	(50,400)	(55,500)
1038	Sick Leave Payoff	7,400	7,400	7,800
1040	Vacation Payoff	30,000	30,000	31,500
1101	Retirement	184,722	212,600	264,100
1103	P.A.R.S. Retirement	52	0	3,800
1201	Workers' Compensation	6,900	6,900	7,600
1300	Employee Group Insurance	159,200	159,200	184,500
1318	Medicare Insurance	11,377	12,600	15,900
Subtotal		1,132,660	1,295,500	1,755,100
Maintenance and Operations				
2011	Training, Travel and Dues	9,964	10,200	11,000
2024	Electricity	4,750	2,900	2,900
2027	Water	173	200	200
2031	Telephone	2,294	3,200	3,300
2101	Materials and Supplies	8,995	6,000	7,500
2150	Rents and Leases	3,790	1,500	1,500
2170	General Insurance	11,600	11,600	12,800
2222	Repairs and Maint. Other	614	2,100	2,100
2281	Printing	8,909	7,900	9,000
2401	Contractual Services	220,055	208,600	200,000
Subtotal		271,144	254,200	250,300
Grand Total		\$1,403,804	\$1,549,700	\$2,005,400

Finance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Director of Administrative Services	1		\$231,900	
Director of Finance and Technology Services		1		\$228,300
Finance Manager	1	1	182,400	193,400
Accountant	1		86,600	
Senior Accountant		1		119,600
Administrative Analyst	1		84,700	
Senior Administrative Analyst		1		100,900
Accounting Technician	2	3	162,100	257,900
Senior Office Specialist	2	1	123,800	71,900
Payroll Coordinator		1		130,000
Bilingual Pay			900	900
Subtotal	8	9	872,400	1,102,900
<u>Measure LL</u>				
Accounting Supervisor		1		125,000
TOTAL	8	10	\$872,400	\$1,227,900

Information Technology Services*Finance and Technology
General Fund/1603*

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$516,627	\$682,100	\$1,142,000
1003	Salaries, Part Time			50,000
1006	Salaries, Overtime	13,277	9,300	9,700
1038	New Sick Leave Payoff	2,800	2,800	2,900
1040	Vacation Payoff	3,100	3,100	3,300
1101	Retirement	121,381	166,200	239,000
1201	Workers' Compensation	1,600	1,600	1,800
1300	Employee Group Insurance	99,500	99,500	123,000
1318	Medicare Insurance	7,684	9,900	14,500
	Subtotal	765,969	974,500	1,586,200
Maintenance and Operations				
2011	Training, Travel and Dues	1,000	9,200	21,500
2024	Electricity	16,149	10,000	10,000
2027	Water	590	800	800
2031	Telephone	7,424	3,600	4,000
2101	Materials and Supplies	38,064	25,000	40,000
2150	Rents and Leases	325,931	357,200	559,100
2170	General Insurance	4,100	4,100	4,500
2222	Repairs and Maint. Other	41,681	38,300	90,000
2401	Contractual Services	188,458	93,000	250,000
2440	Misc Expense	41,972		
	Subtotal	665,368	541,200	979,900
Capital Outlay				
5408	Office Furniture & Equipment	193,204	254,000	245,000
5622	Other Equipment	15,208		
	Subtotal	208,413	254,000	245,000
Special Programs				
8839	IT Master Plan	369,941	400,000	900,000
8999	Equipment and Software Replace	86,183		
8981	Microsoft 365 Licensing	163,060	206,000	360,000
	Subtotal	619,185	606,000	1,260,000
	Grand Total	\$2,258,934	\$2,375,700	\$4,071,100

Information Technology Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Information Technology Manager	1	1	\$182,400	\$193,000
Network Administrator	1	1	137,900	149,000
Information System Specialist	1	1	121,300	119,000
Sr. Information Technology Analyst*	1	2	130,500	283,000
Project Manager	1	1	110,000	125,000
Systems Analyst**		1		131,000
Subtotal	5	7	682,100	1,000,000
<u>Measure LL</u>				
Sr. Information Technology Analyst		1		142,000
TOTAL	5	8	\$682,100	\$1,142,000

* Transferred from the Police Department

** Transferred from Community Development

Non-Departmental Division*Administrative Services
General Fund/1781*

Account No. Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>			
1001 Salaries, Full Time	\$1,093,351	\$1,600,600	\$745,000
1003 Salaries, Part Time	46	100,000	50,000
1101 Retirement	272,093	183,000	130,000
1103 P.A.R.S. Retirement	1,171	6,000	4,000
1318 Medicare Insurance	7,479	24,900	9,400
Subtotal	1,107,421	1,914,500	938,400
<u>Maintenance and Operations</u>			
2011 Training, Travel and Dues	38,941	26,000	26,000
2101 Materials and Supplies	12,438	12,300	12,300
2150 Rents and Leases	0	(300,000)	(300,000)
2401 Contractual Services	17,794	8,000	15,000
2404 Bank Analysis Charges	20,803	25,000	18,000
2432 Postage	31,336	45,000	40,000
2440 Misc Expense	1,972	0	0
2804 Costs Redistributed	(717,200)	(717,200)	(1,201,400)
2940 Cross Cultural Task Force	30,000	30,000	30,000
Subtotal	(563,916)	(870,900)	(1,360,100)
<u>Capital Outlay</u>			
5408 Office Furniture & Equipment	152,396	0	656,000
Subtotal	152,396	0	656,000
<u>Special Programs</u>			
8125 Grant Seeking Specialist	66,000	200,000	175,000
8142 479 Ocean Avenue	665	0	0
8160 Laguna Art Museum	43,146	0	0
8204 LAFCO Funding	4,054	5,000	5,000
8325 Crossing Guard	20,620	8,000	8,000
8415 Strategic Planning	15,941	20,000	20,000
8435 Think Laguna First	50,000	0	0
8436 Aliso Berm & Beach Monitoring Program	6,900	0	12,500
8437 Environmental Protection Plan Outreach Materials	18,240	0	0
8439 Resident/Business Survey	34,845	0	0
8610 Employee Picnic	8,553	5,000	8,000
8637 LB Cares Grant	(7,606)	0	0
8740 Support Employee Recruitment	825	0	0
8745 Oil Spill 2021	121,957	0	0
8747 Laguna Residents First Impact	34,500	0	0
8750 Aliso Beach Education Program	0	9,600	0
8810 Safety Training & Bldg Improv	182,803	0	0
8837 Airplane Noise	10,325	10,000	10,000
8838 Debt Service Payment - Financing Authority			516,900
8980 Assist Employee Recruitment	2,300	0	50,000
8989 Contingency Unplanned Events	23,475	150,000	150,000
8999 New Projects	11,073	0	0
Subtotal	648,614	407,600	955,400
<u>Capital Improvements</u>			
9374 Open Space Acquisition*	20,000	0	20,000
Subtotal	20,000	0	20,000
Grand Total	\$1,364,516	\$1,451,200	\$1,209,700

* Funded from the Open Space Fund.

Police Department

The Police Department is organized into two divisions and provides general law enforcement services, including animal control and oversight and management of our local animal shelter. There are 104 full-time positions, of which 58 of the positions are sworn personnel. The department augments its services with the assistance of Reserve Police Officers, Community Volunteers, Animal Shelter Volunteers, Police Explorers, Police Cadets, and Traffic Control Aides.

Support Services Division:

Support Services - This division provides technical support functions for the department by managing records, facility maintenance, purchasing/audits, computer system maintenance/information technology, planning and research, public safety communications, vehicle maintenance, statistical analysis, court liaison duties, and recruitment, hiring, and training.

One (1) Civilian Administrator, one (1) Lieutenant, and a Captain oversee all divisional activities.

The records section is responsible for assisting the public at the business counter, processing reports, compiling statistical information pursuant to local, state, and federal mandates, and preparing court documents and processing citations. Public Safety Communications personnel dispatch over 50,000 emergency and non-emergency calls annually for the Police, Fire, and Marine Safety Departments.

Jail Operations – The jail operations unit consists of a full-time Jail Supervisor, two (2) full-time Jailers, and five (5) part-time Jailers.

Animal Services - The Animal Services Unit consists of a full-time Kennel Manager, two (2) full-time Animal Care Specialists, and three (3) part-time Animal Care Specialists. Supplemented by approximately 40 volunteers, the Animal Shelter cares for more than 300 impounded animals each year. Additionally, three (3) full-time Animal Services Officers enforce animal ordinances and regulations within the Cities of Laguna Beach and Laguna Woods. The staff in this unit monitor licenses issued to about 2,000 animals each year by a contract provider (Pet Data) and patrol the City's beaches and parks for code compliance with pet regulations.

Field & Investigative Services Division:

This division consists of uniformed field personnel responsible for enforcing and investigating violations of municipal, county, state, and federal laws. As part of the department's community policing philosophy, sergeants and officers are responsible for identifying crime and nuisance issues and developing strategies to combat them.

Nine (9) Sergeants are assigned to this Division as supervisors, two (2) Lieutenants serve as shift/watch commanders, and a Captain oversees all divisional activities, including two (2) K-9 Officers and SWAT operations. This division is also responsible for Investigations, reserve officers, police explorers, the Neighborhood Enhancement Team (NET), and the new Traffic Unit.

Investigations - Responsible for investigating crimes ranging from simple-to-highly complicated criminal violations, internal affairs investigations, and forensic services. Two (2) School Resource Officers (SRO) also divide their time between all the various schools in the community. In addition, a CSO is assigned as a Property/ Evidence Officer who accepts, catalogs, and maintains evidence, found property, and other items collected by officers.

Neighborhood Enhancement Team (NET) – The NET is responsible for addressing the impacts of visitors in our neighborhoods, beaches, and parks. The team consists of:

- Eight (8) full-time Park Rangers, who will have specialized training to address quality of life issues on a broader scale.
- A Community Services Officer that will develop community engagement opportunities to reduce crime in the community and provide safety programs for our schools, businesses, and residents.
- Two (2) Community Outreach Officers who will work with our unsheltered population to provide resources and conduct enforcement as necessary.

Traffic Team- The new traffic team will be dedicated to addressing traffic safety and enforcement throughout our community. One (1) sergeant who will oversee the following personnel:

Four (4) motorcycle officers who will conduct directed enforcement, investigate complex traffic collisions, and enforce traffic laws.

Parking Services that consists of a full-time Senior Parking Services Officer, two (2) full-time Parking Services Officers/Accident Investigators, a full-time Parking Services Officer, and two (2) part-time Parking Services Officers. The Parking Services Officers enforce all parking regulations, remove traffic hazards, monitor abandoned vehicles, and conduct traffic control when needed. All parking personnel are equipped and trained to provide immediate field support during major incidents, disasters, and traffic/crowd control situations.

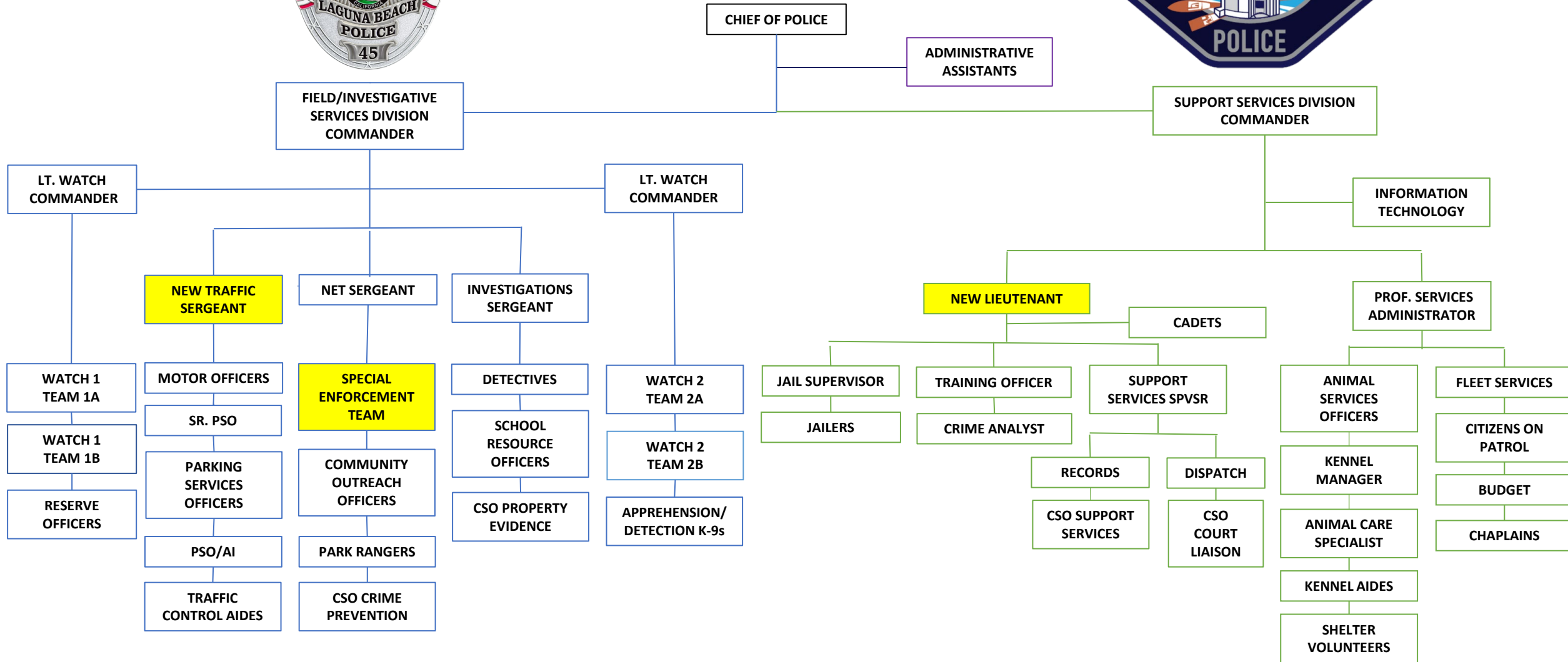
Seasonal Traffic Aides who are responsible for traffic management in the summertime.

Measure LL - In November 2016, nearly 80% of Laguna Beach voters authorized a 2% increase in the transient occupancy tax to fund services provided to the community from the impacts associated with 6.5 million annual visitors.

The intended use of the funding is to provide an extra layer of safety to the community through the increase in service levels from the Police, Fire, and Marine Safety departments. Funding is also used to clean downtown sidewalks, underground utilities, and maintain our beaches. The Police Department has used its portion of the funding to increase service levels by hiring two (2) full-time Park Rangers, adding a second Community Outreach Officer, and supplementing funding for two (2) full-time jailer positions.



New Organizational Structure



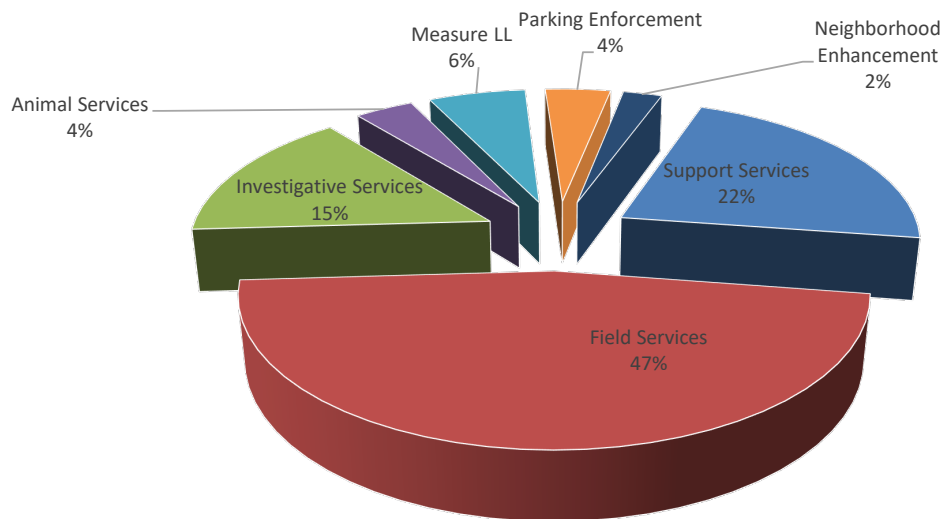
MISSION STATEMENT: *To be the safest coastal community in Orange County through exceptional policing and community engagement.*

Police Department Budget Summary

*All
Divisions*

MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED						Division
Division	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Support Services	\$4,154,000	\$1,142,900		\$190,700	\$0	\$5,487,600
Field Services	10,869,200	852,700		21,000	20,000	\$11,762,900
Investigative Services	3,372,700	354,000		60,000		\$3,786,700
Animal Services	780,700	149,000		0		\$929,700
Measure LL	1,243,900	5,600		300,000		\$1,549,500
Parking Enforcement	840,300	201,500				\$1,041,800
Neighborhood Enhancement	599,300	20,400				\$619,700
Department Total	\$21,860,100	\$2,726,100	\$0	\$571,700	\$20,000	\$25,177,900

Summary By Division FY 2023-24 Adopted



Police Department
Budget Detail

All
Divisions

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$9,410,221	\$11,192,300	\$12,719,200
1003	Salaries, Part Time	769,716	494,400	222,800
1006	Salaries, Overtime	986,147	912,100	962,800
1009	Salaries, Redistributed	0	0	0
1038	Sick Leave Payoff	106,700	106,700	112,300
1040	Vacation Payoff	220,900	220,900	232,200
1042	Comp Time Payoffs	22,300	22,300	23,500
1053	Holiday Allowance	13,322	152,800	159,000
1101	Retirement	3,685,538	4,226,500	4,315,100
1102	PERS-Side Fund	477,696	477,700	0
1103	P.A.R.S. Retirement	20,802	20,000	8,400
1201	Workers' Compensation	633,900	633,900	697,300
1300	Employee Group Insurance	1,990,000	1,950,200	2,195,000
1318	Medicare Insurance	161,205	184,100	212,400
	Subtotal	18,498,447	20,593,900	21,860,000
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	97,887	94,800	100,100
2011	Training, Travel and Dues	50,787	26,300	65,400
2021	Natural Gas	3,970	2,200	2,200
2024	Electricity	53,862	36,700	36,700
2027	Water	5,016	6,000	6,000
2031	Telephone	122,329	94,000	118,300
2051	Gas and Lubrications	110,097	138,800	136,300
2101	Materials and Supplies	226,200	189,800	208,900
2150	Rents and Leases	406,573	439,300	546,700
2170	General Insurance	230,400	230,400	253,500
2201	Repairs and Maint. Auto.	79,609	96,200	104,400
2222	Repairs and Maint. Other	118,029	124,900	142,200
2281	Printing	28,125	22,300	28,800
2401	Contractual Services	920,468	755,300	976,700
	Subtotal	2,453,353	2,257,000	2,726,200

***Police Department
Budget Detail***

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	68,979	0	0
5622	Other Equipment	37,843	75,500	20,000
	Subtotal	106,822	75,500	20,000
<u>Special Programs</u>				
	Special Programs	293,804	519,200	571,700
	Subtotal	293,804	519,200	571,700
	Grand Total	\$23,445,600	\$23,445,600	\$25,177,900

Police Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Police Chief	1	1	\$232,000	\$259,600
Police Captain	2	2	374,500	402,400
Police Lieutenant	3	3	344,700	573,000
Police Sergeant	7	9	1,182,400	1,071,600
Police Corporal	13	12	1,507,700	1,957,800
Police Officer	30	30	3,155,200	3,517,200
Park Ranger	6	6	192,600	539,200
Dispatcher	8	8	708,600	739,700
Senior Dispatcher	3	3	301,800	319,900
Records Specialist	4	4	254,000	274,000
Jail Supervisor	1	1	93,100	101,000
Support Services Supervisor	1	1	140,600	146,600
Police Civilian Administrator	1	1	173,000	181,500
Police Fleet Coordinator	1	1	87,900	92,700
Administrative Assistant	2	2	216,900	160,200
Administrative Analyst (Crime)	1	1	93,300	99,200
Comm. Serv. Officer II	2	2	163,200	171,000
Comm. Serv. Officer	2	2	127,000	139,800
Kennel Manager	1	1	79,100	83,900
Animal Services Officer	3	3	220,300	236,400
Animal Care Specialist	2	2	134,000	112,600
Parking Services Officer	1	1	73,500	63,500
PSO/Accident Investigator	2	2	166,700	130,700
Sr. Parking Services Officer	1	1	81,600	83,500
Senior IT Analyst			130,500	0
Jailers*	2	2	117,000	126,000
Education, Certification, Uniform Pay			590,200	843,600
<i>Subtotal</i>	100	101	10,941,400	12,426,600
<u>Measure LL</u>				
Community Outreach Officer	1	1	124,200	123,600
Park Ranger	2	2	115,800	156,700
Education Incentive			2,700	2,700
POST Certification			8,200	9,600
<i>Subtotal</i>	3	3	250,900	292,600
TOTAL	103	104	11,192,300	12,719,200

Note:

*Partially funded by Measure LL Fund

Support Services Division**Police Department**
General Fund/2101

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$2,109,749	\$2,569,100	\$2,800,600
1003	Salaries, Part Time	266,868	20,000	20,800
1006	Salaries, Overtime	239,609	75,000	78,000
1009	Salaries, Redistributed	(172,900)	(185,400)	(202,400)
1038	Sick Leave Payoff	20,800	20,800	21,900
1040	Vacation Payoff	40,900	40,900	43,000
1042	Comp Time Payoffs	3,800	3,800	4,000
1053	Holiday Allowance	4,439	38,500	40,000
1101	Retirement	650,402	749,200	773,700
1102	PERS-Side Fund	33,396	33,400	
1103	P.A.R.S. Retirement	1,666	800	800
1201	Workers' Compensation	34,200	34,200	37,600
1300	Employee Group Insurance	497,500	477,600	492,000
1318	Medicare Insurance	37,569	39,100	44,000
	Subtotal	3,767,999	3,917,000	4,154,000
Maintenance and Operations				
2001	Uniforms and Laundry	11,623	11,500	12,000
2011	Training, Travel and Dues	22,776	11,200	28,900
2024	Electricity	45,048	30,000	30,000
2027	Water	1,642	1,800	1,800
2031	Telephone	87,177	69,700	75,000
2051	Gas and Lubrications	6,272	4,500	8,000
2101	Materials and Supplies	90,091	67,500	82,200
2150	Rents and Leases	48,038	40,600	51,200
2170	General Insurance	60,600	60,600	66,700
2201	Repairs and Maint. Automotive	924	5,900	5,900
2222	Repairs and Maint. Other	110,491	102,500	118,500
2281	Printing	15,735	5,000	10,000
2401	Contractual Services	644,229	449,400	652,700
	Subtotal	1,144,646	860,200	1,142,900
Capital Outlay				
5408	Office Furniture & Equipment	63,281		
5622	Other Equipment	4,530	46,500	
	Subtotal	67,812	46,500	0

Support Services Division**Police Department**
General Fund/2101

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Special Programs				
8061	O.C. Human Relations Comm.	2,798	3,200	3,200
8974	Wellness & Mental Health Program Leadership Academy & Professional			
8978	Development	81,914	150,000	150,000
	Community Outreach Events/			
8999	Employee Recognition			37,500
	Subtotal	91,746	153,200	190,700
	Grand Total	\$5,072,203	\$4,976,900	\$5,487,600

Support Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Police Chief	1	1	\$232,000	\$259,600
Police Captain	1	1	189,000	199,200
Police Lieutenant		1		191,000
Support Services Supervisor	1	1	140,600	146,600
Police Civilian Administrator	1	1	173,000	181,500
Dispatcher	8	8	708,600	739,700
Sr. Dispatcher	3	3	301,800	319,900
Records Specialist	4	4	254,000	274,000
Jail Supervisor	1	1	93,100	101,000
Administrative Assistant	2	2	216,900	160,200
Police Fleet Coordinator	1	1	87,900	92,700
Senior IT Analyst	1		130,500	
Education Pay			14,900	30,500
Bilingual Pay			5,400	5,400
Assignment Pay			11,100	13,000
POST Certification Pay			10,300	86,300
TOTAL	24	24	\$2,569,100	\$2,800,600

Field Services Division**Police Department**
General Fund and Parking Fund/2102

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$5,282,067	\$5,679,200	\$6,465,400
1003	Salaries, Part Time	337,217	350,000	0
1006	Salaries, Overtime	554,345	480,000	480,000
1009	Salaries, Redistributed	(95,400)	(95,400)	(625,400)
1038	Sick Leave Payoff	61,400	61,400	64,500
1040	Vacation Payoff	140,600	140,600	147,700
1042	Comp Time Payoffs	15,300	15,300	16,100
1053	Holiday Allowance	8,883	74,800	77,800
1101	Retirement	2,196,099	2,373,400	2,474,100
1102	PERS-Side Fund	353,496	353,500	0
1103	P.A.R.S. Retirement	12,953	14,000	0
1201	Workers' Compensation	552,700	552,700	608,000
1300	Employee Group Insurance	875,600	855,700	1,045,500
1318	Medicare Insurance	90,382	94,000	115,500
	Subtotal	10,385,642	10,949,200	10,869,200
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	68,343	69,600	65,600
2011	Training, Travel and Dues	14,054	9,300	7,200
2031	Telephone	24,817	14,000	24,000
2051	Gas and Lubrications	82,427	105,500	100,000
2101	Materials and Supplies	58,546	53,400	40,200
2150	Rents and Leases	285,066	304,500	397,500
2170	General Insurance	97,900	97,900	107,700
2201	Repairs and Maint. Auto.	68,039	75,000	71,000
2222	Repairs and Maint. Other	5,822	7,000	7,000
2281	Printing	12,186	4,500	4,500
2401	Contractual Services	45,979	31,000	28,000
	Subtotal	763,178	771,700	852,700
<u>Capital Outlay</u>				
5408	Office Furniture & Equip	0	0	0
5622	Other Equipment	22,399	29,000	20,000
	Subtotal	22,399	29,000	20,000
<u>Special Programs</u>				
8100	K-9 Program	21,746	16,000	21,000
8245	CERT Program	3,777	0	0
8422	Traffic Safety Grant-DUI	71,211		
	Subtotal	167,946	16,000	21,000
	Grand Total	\$11,339,165	\$11,765,900	\$11,762,900

Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Police Captain	1	1	\$185,500	\$203,200
Police Lieutenant	1	2	344,700	382,000
Police Sergeant ⁽¹⁾	7	9	1,035,400	912,800
Police Corporal	8	7	1,040,300	1,093,900
Police Officer ⁽²⁾	24	24	2,482,400	2,792,700
Park Ranger ⁽²⁾	6	6	192,600	462,200
Jailers ⁽³⁾	2	2	117,000	126,000
Education Incentive			179,300	187,900
Assignment Pay				16,000
Bilingual Pay			1,900	1,900
Uniform Pay			1,300	1,300
POST Certification			236,200	285,500
TOTAL	49	51	5,816,600	6,465,400

(1) One Position Funded by Measure LL Fund

(2) Two Police Officer and one Park Ranger positions are funded by the Parking Fund

(3) Partially funded by Measure LL Fund

Measure LL Field Services Division

*Police Department
Measure LL Fund/2102*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$155,814	\$250,900	\$292,600
1006	Salaries, Overtime	6,077	218,100	226,800
1009	Salaries, Redistributed	39,400	39,400	569,400
1038	Sick Leave Payoff	1,100	1,100	1,200
1040	Vacation Payoff	1,100	1,100	1,200
1042	Comp Time Payoffs			
1101	Retirement	82,558	97,000	79,200
1201	Workers' Compensation	4,100	4,100	4,500
1300	Employee Group Insurance	59,700	59,700	61,500
1318	Medicare Insurance	2,352	6,800	7,500
	Subtotal	352,202	678,200	1,243,900
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	1,000	1,000
2031	Telephone	341	400	400
2170	General Insurance	3,800	3,800	4,200
	Subtotal	4,141	5,200	5,600
<u>Capital Outlay</u>				
5622	Other Equipment	10,913	0	0
	Subtotal	10,913	0	0
<u>Special Programs</u>				
8065	Main Beach Management Plan	26,576	300,000	300,000
	Subtotal	26,576	300,000	300,000
	Grand Total	\$393,831	\$983,400	\$1,549,500

Measure LL Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Park Ranger	2	2	115,800	\$156,700
Community Outreach Officer	1	1	124,200	123,600
Education Incentive			2,700	2,700
POST Certification			8,200	9,600
TOTAL	3	3	\$250,900	\$292,600

Investigative Services Division*Police Department
General Fund/2104*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$1,267,572	\$1,733,500	\$1,988,600
1003	Salaries, Part Time	49,984	40,000	41,600
1006	Salaries, Overtime*	111,457	125,000	130,000
1038	Sick Leave Payoff	14,000	14,000	14,700
1040	Vacation Payoff	25,000	25,000	26,300
1042	Comp Time Payoffs	3,200	3,200	3,400
1053	Holiday Allowance	0	25,000	26,000
1101	Retirement	601,141	759,000	772,500
1102	PERS-Side Fund	90,804	90,800	0
1103	P.A.R.S. Retirement	1,874	2,000	1,600
1201	Workers' Compensation	30,600	30,600	33,700
1300	Employee Group Insurance	298,500	298,500	307,500
1318	Medicare Insurance	20,707	27,900	26,800
	Subtotal	2,514,840	3,174,500	3,372,700
Maintenance and Operations				
2001	Uniforms and Laundry	14,909	6,000	10,000
2011	Training, Travel and Dues	11,123	5,300	20,700
2031	Telephone	6,853	6,200	10,000
2051	Gas and Lubrications	7,618	10,300	10,300
2101	Materials and Supplies	30,256	24,000	26,500
2150	Rents and Leases	30,262	49,400	51,800
2170	General Insurance	51,200	51,200	56,300
2201	Repairs and Maint. Auto.	3,011	5,000	5,000
2222	Repairs and Maint. Other	1,046	2,000	2,000
2281	Printing	168	1,000	1,000
2401	Contractual Services	117,627	140,400	160,400
	Subtotal	274,071	300,800	354,000
Capital Outlay				
5408	Office Furniture and Equipment	5,698		
	Subtotal	5,698	0	0
Special Programs				
8118	P.O.S.T. Reimb. Training	58,634	45,000	60,000
	Subtotal	58,634	45,000	60,000
	Grand Total	\$2,853,243	\$3,520,300	\$3,786,700

* Partly or fully funded by a police grant.

Investigative Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Police Sergeant	1	1	\$147,000	\$158,800
Police Corporal	4	4	467,400	551,700
Police Officer*	6	6	672,800	724,500
Comm. Serv. Officer II	2	2	163,200	171,000
Comm. Serv. Officer	1	1	63,500	69,900
Administrative Analyst	1	1	93,300	99,200
Assignment Pay				43,700
Uniform Pay			10,800	10,800
Education Incentive			47,900	66,800
POST Certification			67,600	92,200
TOTAL	15	15	\$1,733,500	\$1,988,600

* (1) School Resource Officer added in FY19-20

Animal Services Division*Police Department
General Fund/2201*

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$370,187	\$433,400	\$432,900
1003	Salaries, Part Time	59,060	29,000	60,000
1006	Salaries, Overtime	9,447	4,000	8,000
1038	Sick Leave Payoff	4,500	4,500	4,800
1040	Vacation Payoff	7,900	7,900	8,300
1053	Holiday Allowance	0	11,000	11,600
1101	Retirement	96,520	106,100	116,400
1103	P.A.R.S. Retirement	2,286	1,100	2,200
1201	Workers' Compensation	6,000	6,000	6,600
1300	Employee Group Insurance	119,400	119,400	123,000
1318	Medicare Insurance	5,173	6,900	6,900
	Subtotal	680,473	729,300	780,700
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	1,354	4,000	5,000
2011	Training, Travel and Dues	2,231	300	4,400
2021	Natural Gas	3,970	2,200	2,200
2024	Electricity	8,814	6,700	6,700
2027	Water	3,374	4,200	4,200
2031	Telephone	1,300	700	1,000
2051	Gas and Lubrications	11,576	14,400	14,000
2101	Materials and Supplies	44,608	38,000	45,000
2150	Rents and Leases	21,608	21,600	22,400
2170	General Insurance	6,900	6,900	7,600
2201	Repairs and Maint. Auto.	4,956	3,800	14,500
2222	Repairs and Maint. Other	670	6,000	6,000
2281	Printing	0	1,000	1,000
2401	Contractual Services	15,061	17,500	15,000
	Subtotal	126,421	127,300	149,000
<u>Special Programs</u>				
8185	Estate Donation Expenditures	16,295		
8243	Animal Shelter Donations	3,820	5,000	
	Subtotal	20,115	5,000	0
	Grand Total	\$827,009	\$861,600	\$929,700

Animal Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Kennel Manager	1	1	\$79,100	\$83,900
Animal Services Officers	3	3	220,300	236,400
Animal Care Specialist	2	2	134,000	112,600
TOTAL	6	6	\$433,400	\$432,900

Parking Enforcement Division*Police Department**Parking Fund/2301*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$224,832	\$388,800	\$350,000
1003	Salaries, Part Time	56,586	45,400	90,000
1006	Salaries, Overtime	35,213	10,000	20,000
1009	Salaries, Redistributed	172,900	185,400	202,400
1038	Sick Leave Payoff	4,900	4,900	5,200
1040	Vacation Payoff	5,400	5,400	5,700
1053	Holiday Allowance	0	3,500	3,600
1101	Retirement	58,851	71,500	45,500
1103	P.A.R.S. Retirement	2,024	1,700	3,400
1201	Workers' Compensation	6,300	6,300	6,900
1300	Employee Group Insurance	79,600	79,600	102,500
1318	Medicare Insurance	4,567	5,000	5,100
	Subtotal	651,173	807,500	840,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	1,659	2,700	3,500
2011	Training, Travel and Dues	603	200	2,200
2031	Telephone	1,841	3,000	3,500
2051	Gas and Lubrications	2,205	4,100	4,000
2101	Materials and Supplies	2,700	6,900	7,000
2150	Rents and Leases	21,600	23,200	23,800
2170	General Insurance	10,000	10,000	11,000
2201	Repairs and Maint. Auto.	2,678	6,500	7,000
2222	Repairs and Maint. Other	0	7,400	7,700
2281	Printing	37	10,800	11,800
2401	Contractual Services	97,572	117,000	120,000
	Subtotal	140,896	191,800	201,500
	Grand Total	\$792,069	\$999,300	\$1,041,800

Parking Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Parking Services Officer	2	1	73,500	63,500
Parking Service/Accident Investigator	1	2	166,700	130,700
Sr. Parking Control Officer	1	1	81,600	83,500
Community Services Officer	1	1	63,500	69,900
Bilingual Pay				
Assignment Pay			3,500	2,400
TOTAL	0	5	\$388,800	\$350,000

Neighborhood Enhancement Team Division*Police Department
Parking Fund/2302*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$0	\$249,200	\$389,200
1003	Salaries, Part Time	0	10,000	10,400
1006	Salaries, Overtime	0	0	20,000
1009	Salaries, Redistributed	56,000	56,000	56,000
1101	Retirement	0	70,300	53,700
1103	P.A.R.S. Retirement	0	400	400
1300	Employee Group Insurance	59,700	59,700	63,000
1318	Medicare Insurance	0	4,400	6,600
	Subtotal	115,700	450,000	599,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	0	3,000
2011	Training, Travel and Dues	0	0	2,000
2031	Telephone	0	0	4,400
2101	Materials and Supplies	0	0	8,000
2201	Repairs and Maint. Auto.	0	0	1,000
2222	Repairs and Maint. Other	0	0	1,000
2281	Printing	0	0	500
2401	Contractual Services	0	0	500
	Subtotal	0	0	20,400
<u>Capital Outlay</u>				
5622	Other Equipment	0	0	0
5510	Automotive Equipment	0	0	0
	Subtotal	0	0	0
	Grand Total	\$115,700	\$450,000	\$619,700

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Fire Department

The Fire Department is comprised of five (5) budgetary divisions: Fire Operations/Training, Fire Prevention, Ambulance Program, Emergency Management, and Measure LL funding. The Department responds to approximately 3,800 requests for emergency service each year. The Department has 60 positions that include Fire Chief, Fire Assistant Chief, (3) Division/Battalion Chiefs, (1) Administrative Fire Captain, (12) Fire Captain, (12) Fire Engineers, (12) Fire Firefighters, Administrative Assistant, Senior Administrative Analyst, Emergency Operations Coordinator, (12) Ambulance Operators, an Ambulance Coordinator, Fire Marshal, and a Fire Safety Inspector.

Emergency responses breakdown:

- 56% = Emergency medical related
- 15% = Fires in buildings, vehicles, or the wildland
- 13% = Rescues involving trapped persons from vehicle accidents, falls/accidents from cliff or back-country incidents, construction site and weather-related incidents
- 16% = Responses to spills/releases of hazardous materials, public service, and other miscellaneous requests

The Department maintains an all-hazard/risk fully equipped emergency response force of 12 Firefighters and one Chief Officer on duty 24/7 (for a total of 39 suppression personnel). The staff personnel include the Fire Chief, Deputy Fire Chief, the on-duty operational Chief Officer (provides administrative duties with their operational responsibilities), an Administrative Fire Captain, Senior Administrative Analyst, Administrative Assistant, Emergency Operations Coordinator, Ambulance Program Coordinator, Fire Marshal, Fire Safety Inspector, and a part-time Fire Prevention Officer.

A description of services provided by each division is as follows:

Operations/Training Division – There are four (4) fire stations within the city:

Station 1 at City Hall, Station 2 on Agate Street, Station 3 at Top of the World, and Station 4 in South Laguna. Each station is equipped with an engine company that is staffed by a Fire Captain, Fire Engineer, and Firefighter who work 24-hour shifts from 7:00 a.m. to 7:00 a.m. Our back-up/surge reserve engines are staged at Stations 1, 2, and 4. Station 2 also houses four-wheel drive brush units that are specifically designed to go into the wildland interface areas, and a squad that is equipped to respond to fuel spills, water removal calls, and board-ups. Stations 1 and 3 also house utility vehicles that can respond to backcountry search and rescue incidents, as well as public service calls such as flooding and mudslides. The Department also houses and staffs a State of California Office of Emergency Services, (CalOES) funded wildland brush unit, which is activated as part of the mutual aid system in the case of a major wildland fire or other emergency.

24-of-39 operational personnel are licensed/trained paramedics who staff every engine company within the City. Each of our engine companies has specialized equipment for medical emergency

incidents and responds to all medical emergencies within the City. In addition to fire suppression and paramedic responsibilities, fire personnel are involved in many other activities. They maintain the stations and associated equipment; participate in skills maintenance and training programs; participate in community education programs such as C.E.R.T. (Community Emergency Response Teams), Community CPR training, Babysitter Classes, and school programs; and conduct fire-prevention inspections annually in local businesses as well as residences adjacent to open space areas.

Fire Prevention Division – This division supervises the daily fire prevention activities, engine company inspection program, the plan review and new construction process for commercial and high occupancy residential (over two families); Conducts new construction and highly technical in the field inspections while coordinating the state mandated inspection program, also coordinates with the fire investigators; and oversees the vegetation management programs.

The vegetation management program is divided into three (3) sub-divisions; weed abatement, fuel modification and defensible space. The weed abatement program reduces fire hazards that result from uncontrolled growth of vegetation on private properties. The fuel management program consists of approximately 350 acres surrounding the exterior of the City, along the open wildland areas, where vegetation is reduced creating fuel breaks to protect residential structures. The fuel modification program is accomplished and maintained using goats and hand crews. In 2021 City Council approved Defensible Space Guidelines enhancing the fire safety of the community. A Fire Safety Inspector manages compliance with these guidelines for homes that undergo a change of ownership due to a sale.

Ambulance Program Division - Ambulance transportation is a vital aspect of the Fire Department's response to medical emergencies. An ambulance Coordinator oversees this division that includes 12 full-time Ambulance Operators (AO's) and 20 part-time AO's. The Ambulance Operators collectively staff two (2) ambulances daily that are dispatched out of Fire Station 1 and Fire Station 4. Approximately 1,500 patients are transported by Laguna Beach ambulances annually. Cost recovery is managed by the Ambulance Coordinator through a contracted medical billing entity.

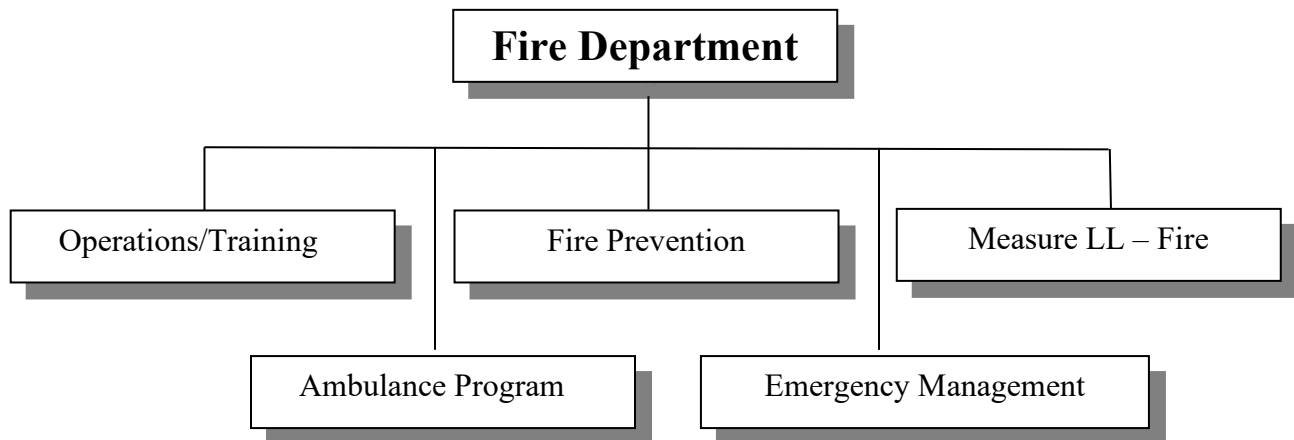
Emergency Management Division - Prepares for and coordinates citywide response to large-scale emergencies and disasters and maintains the City's Emergency Operations Center. The Emergency Operations Coordinator also leads the city-wide Community Emergency Response Team (CERT) program and is the staff liaison to the Emergency, Disaster, Planning Committee (EDPC). Ensures city emergency plans are up to date and align with County, State and Federal requirements.

Measure LL – The Fire Department is utilizing this additional funding to provide a new civilian Fire Marshal who oversees the Fire Prevention Division. In addition, the Fire Department is staffing each of the City's four (4) fire stations with Paramedic personnel. As a result of Measure LL funding, 67 percent of the Firefighters are licensed Paramedics.

Major Initiatives:

- Utilize a current Standard of Cover and Community Risk Assessment to maintain Strategic Planning goals and objectives.
- Enhance Firefighter safety using new technologies available now and in the future.
- Build a robust health strategy as part of a holistic approach to firefighter health and well-being.
- Further address the repairs and upgrades to the Fire Department's facilities and fire stations through the establishment of priorities in concert with funding availabilities.
- Design and construct a new fire station for the replacement of fire station 4.
- Continue the enhancement of the Fuel Modification, Defensible Space, and Weed Abatement Programs. Develop a long-term strategy for the maintenance phase of completed fuel modification zones.
- Enhance community safety and emergency preparedness by engaging business owners and residents in prevention and risk reduction strategies.

The chart below shows the budget structure of the Fire Department.

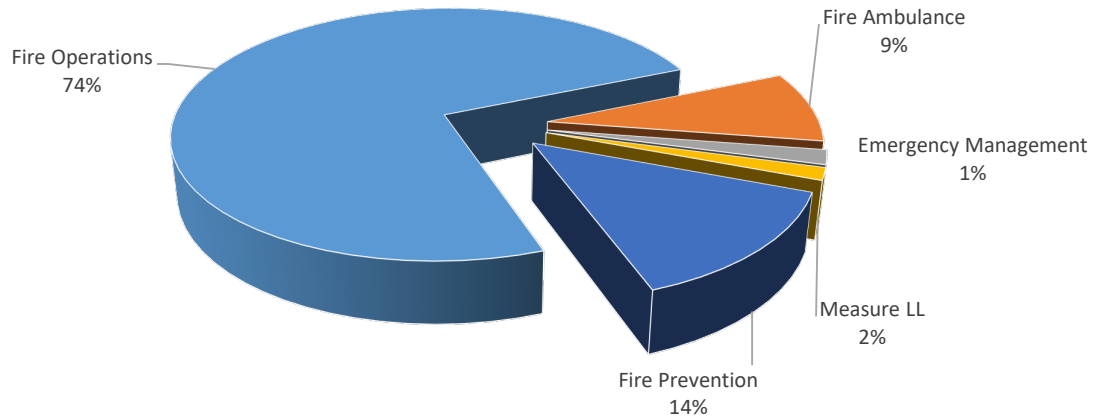


Fire Department

All Divisions

MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED						Division
Division	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Wildfire Fire Safety	
Fire Operations	\$13,200,300	\$1,860,700	\$0			\$15,061,000
Fire Ambulance	1,292,900	470,500	20,000			\$1,783,400
Measure LL	333,500	24,400	0	4,800		\$362,700
Emergency Management	212,100	73,100		23,000		\$308,200
Fire Prevention	43,800	154,400	0	589,900	2,000,000	\$2,788,100
Department Total	\$15,082,600	\$2,583,100	\$20,000	\$617,700	\$2,000,000	\$20,303,400

Summary By Division FY 2023-24 Adopted



Fire Department Budget Detail

All Divisions

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$5,661,343	\$7,162,500	\$7,693,000
1003	Salaries, Part Time	26,988	119,300	21,000
1006	Salaries, Overtime	1,869,277	1,602,400	1,684,600
1007	Salaries, Overtime-Mutual Aid	447,935	250,000	250,000
1038	Sick Leave Payoff	50,000	58,000	62,700
1040	Vacation Payoff	136,900	145,900	156,600
1053	Holiday Allowance	23,076	5,000	9,800
1101	Retirement	2,677,658	2,978,700	3,209,100
1102	PERS-Side Fund	350,604	350,600	0
1103	P.A.R.S. Retirement	0	3,700	19,400
1201	Workers' Compensation	535,700	565,700	622,300
1300	Employee Group Insurance	855,700	1,154,200	1,291,500
1318	Medicare Insurance	118,144	135,300	145,600
	Subtotal	12,753,325	14,531,300	15,165,600
Maintenance and Operations				
2001	Uniforms and Laundry	99,684	95,100	140,000
2011	Training, Travel and Dues	79,062	92,100	138,100
2021	Natural Gas	2,855	2,300	2,900
2024	Electricity	39,800	31,500	40,500
2027	Water	6,391	8,500	8,500
2031	Telephone	95,764	57,500	75,600
2051	Gas and Lubrications	69,075	89,600	98,000
2101	Materials and Supplies	74,026	99,000	96,400
2110	Paramedic Medical Supplies	54,374	63,200	87,200
2150	Rents and Leases	510,924	586,800	804,100
2170	General Insurance	103,200	203,200	223,500
2201	Repairs and Maint. Auto.	82,318	138,400	139,400
2222	Repairs and Maint. Other	52,765	66,900	74,200
2281	Printing	2,608	7,200	9,000
2401	Contractual Services	234,850	389,800	615,700
2440	Misc Expense	14,881	0	0
2804	Equipment Replacement	0	30,000	30,000
	Subtotal	1,522,577	1,961,100	2,583,100
Capital Outlay				
5305	Improvement Other Than Bldgs.	132,774	225,000	
5408	Office Furniture & Equipment	34,675	150,000	
5622	Other Equipment	291,339	20,000	20,000
	Subtotal	458,788	395,000	20,000
Special Programs				
	Special Programs	156,778	594,700	2,534,700
	Subtotal	156,778	594,700	2,534,700
	Grand Total	\$14,891,467	\$17,482,100	\$20,303,400

Fire Department Position Summary

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2023-24	2023-24	2022-23	2023-24
Fire Chief	1	1	\$ 231,900	\$ 241,300
Fire Deputy Chief	1	1	-	219,600
Fire Division/Battalion Chief	3	3	579,700	591,600
Fire Captain	13	13	1,917,100	1,857,000
Fire Engineer	12	12	1,421,600	1,562,800
Firefighter	12	12	1,010,800	965,700
Administrative Assistant	1	1	81,100	84,300
Senior Administrative Analyst	1	1	-	92,600
Emergency Operations Coordinator	1	1	117,700	134,500
Ambulance Operators	12	12	500,400	495,300
Ambulance Coordinator	1	1	88,900	96,100
Speciality Pays*			1,015,900	1,058,700
<i>Subtotal</i>	58	58	6,965,100	7,399,500
<u>Wildfire Mitigation and Fire Safety</u>				
Fire Safety Inspector	1	1	73,100	83,000
<u>Measure LL</u>				
Fire Marshal	1	1	137,900	149,200
Paramedic Pay			59,500	61,300
<i>Subtotal</i>	2	2	270,500	293,500
TOTAL	60	60	\$ 7,235,600	\$ 7,693,000

Fire Operations Division*Fire Department
General Fund/2401*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$5,460,384	\$6,375,800	\$6,673,600
1006	Salaries, Overtime	1,835,677	1,258,800	1,296,600
1009	Salaries Redistributed	447,935	250,000	250,000
1007	Salaries, Overtime-Mutual Aid	0	(44,100)	0
1038	Sick Leave Payoff	48,900	48,900	51,400
1040	Vacation Payoff	158,876	135,800	142,600
1101	P.E.R.S. Retirement	2,616,560	2,856,900	3,110,100
1102	PERS-Side Fund	350,604	350,600	0
1201	Workers' Compensation	534,600	534,600	588,100
1300	Employee Group Insurance	835,800	855,700	963,500
1318	Medicare Insurance	113,902	117,000	124,400
	Subtotal	12,403,238	12,740,000	13,200,300
Maintenance and Operations				
2001	Uniforms and Laundry	88,407	87,900	112,900
2011	Training, Travel and Dues	68,107	69,700	88,700
2021	Natural Gas	2,855	2,300	2,900
2024	Electricity	39,800	31,000	40,000
2027	Water	6,391	8,000	8,000
2031	Telephone	94,508	56,000	74,000
2051	Gas and Lubrications	66,059	76,200	80,000
2101	Materials and Supplies	66,830	68,400	69,800
2110	Paramedic Medical Supplies	54,374	63,200	87,200
2150	Rents and Leases	497,683	496,400	700,300
2170	General Insurance	99,200	99,200	109,100
2201	Repairs and Maint. Auto.	82,264	124,100	124,100
2222	Repairs and Maint. Other	52,765	65,900	71,200
2281	Printing	2,519	5,000	5,000
2401	Contractual Services	179,437	225,600	287,500
2440	Misc Expense	14,881	0	0
	Subtotal	1,416,079	1,478,900	1,860,700
Capital Outlay				
5305	Improvements Other Than Bldgs	110,649	225,000	0
5408	Office Furniture and Equipment	34,675	150,000	0
5622	Other Equipment	100,160	0	0
	Subtotal	245,484	375,000	0
Special Programs				
8007	CA Fire Foundation Grant	3,297	0	0
8726	CPUC Fire Map Process	5,000	0	0
8822	City Ambulance Services	60,000	0	0
	Subtotal	68,297	0	0
	Grand Total	\$14,133,098	\$14,593,900	\$15,061,000

Fire Operations Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Fire Chief	1	1	\$ 231,900	\$ 241,300
Deputy Fire Chief	1	1		219,600
Fire Division/Battalion Chief	3	3	579,700	591,600
Fire Captain	13	13	1,917,100	1,857,000
Fire Engineer	12	12	1,421,600	1,562,800
Firefighter	12	12	1,010,800	965,700
Emergency Operations Coordinator**	1		117,700	
Administrative Assistant	1	1	81,100	84,300
Senior Administrative Analyst	1	1	-	92,600
Speciality Pays*			1,015,900	1,058,700
Acting Pay				
Education Pay				
Holiday Pay				
Paramedic Pay				
Bilingual Pay				
TOTAL	0	45	6,375,800	6,673,600

Fire Ambulance Division*Fire Department
General Fund/2402*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$10,122	\$589,300	\$97,000
1003	Salaries, Part Time	5,273	100,000	494,400
1006	Salaries, Overtime	0	310,000	322,400
1009	Salaries Redistributed	0	44,100	0
1038	Sick Leave Payoff	0	8,000	8,400
1040	Vacation Payoff	0	9,000	9,900
1053	Holiday Allowance	0	5,000	5,500
1101	P.E.R.S. Retirement	(330)	77,200	23,000
1103	P.A.R.S. Retirement	0	3,000	18,600
1201	Workers' Compensation	0	30,000	33,000
1300	Employee Group Insurance	0	258,700	266,500
1318	Medicare Insurance	222	14,500	14,200
	Subtotal	15,288	1,448,800	1,292,900
Maintenance and Operations				
2001	Uniforms and Laundry	8,387	3,000	10,000
2011	Training, Travel and Dues	(2,338)	6,000	6,000
2024	Electricity	0	500	500
2027	Water	0	500	500
2031	Telephone	0	500	500
2051	Gas and Lubrications	0	10,500	15,000
2101	Materials and Supplies	2,048	24,000	14,000
2150	Rents and Leases	0	77,500	77,500
2170	General Insurance	0	100,000	110,000
2201	Repairs and Maint. Auto.	0	10,000	10,000
2222	Repairs and Maint. Other	0	1,000	3,000
2281	Printing	0	500	500
2401	Contractual Services	0	79,000	193,000
2804	Costs-Equipment Replacement	0	30,000	30,000
	Subtotal	8,096	343,000	470,500
Capital Outlay				
5622	Other Equipment	191,179	20,000	20,000
	Subtotal	191,179	20,000	20,000
Special Programs				
8822	City Ambulance Services	60,000	0	0
	Subtotal	60,000	0	0
Capital Improvements				
5203	Fire Station #1 & #4 Improvements	22,124	0	0
	Subtotal	22,124	0	0
	Grand Total	\$296,687	\$1,811,800	\$1,783,400

Fire Ambulance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Ambulance Operators	12	12	\$500,400	\$495,300
Ambulance Coordinator	1	1	88,900	96,100
TOTAL	13	13	\$589,300	\$591,400

Fire Emergency Management*Fire Department
General Fund/2403*

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time			\$134,500
1006	Salaries, Overtime			30,000
1038	Sick Leave Payoff			1,800
1040	Vacation Payoff			3,000
1053	Holiday Allowance			4,300
1101	P.E.R.S. Retirement			16,000
1300	Employee Group Insurance			20,500
1318	Medicare Insurance			2,000
	Subtotal	0	0	212,100
Maintenance and Operations				
2001	Uniforms and Laundry			4,200
2011	Training, Travel and Dues			13,000
2031	Telephone			100
2101	Materials and Supplies			3,000
2201	Repairs and Maint. Auto.			1,000
2281	Printing			1,800
2401	Contractual Services			50,000
	Subtotal	0	0	73,100
Special Programs				
8064	Emergency Kit Backpack			10,000
8245	CERT Volunteer Program			13,000
	Subtotal	0	0	23,000
	Grand Total	\$0	\$0	\$308,200

Fire Emergency Management

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Emergency Operations Coordinator	1	1		\$134,500
TOTAL	1	1		\$134,500

Fire Prevention Division**Fire Department**
General Fund/2501

Account		Actual	Adopted	Adopted
No. Account Title		Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1003	Salaries, Part Time	21,715	19,300	21,000
1009	Salaries, Redistributed	62,000	62,000	
1103	P.A.R.S. Retirement	0	700	800
1300	Employee Group Insurance	0	19,900	20,500
1318	Medicare Insurance	542	400	1,500
Subtotal		84,257	102,300	43,800
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	2,890	3,300	12,000
2011	Training, Travel and Dues	12,433	10,900	24,900
2031	Telephone	647	200	200
2101	Materials and Supplies	5,148	6,600	9,600
2150	Rents and Leases	341	0	13,400
2170	General Insurance	2,800	2,800	3,100
2201	Repairs and Maint. Auto.	54	4,300	4,300
2281	Printing	89	1,700	1,700
2401	Contractual Services	55,413	85,200	85,200
Subtotal		79,816	115,000	154,400
<u>Special Programs</u>				
8040	Fuel Modification Program	128,174	561,000	561,000
8301	Hazardous Materials Mitigation	986	6,900	6,900
8804	Weed Abatement-Private Lots	21,302	22,000	22,000
Subtotal		150,461	589,900	589,900
Grand Total		\$314,534	\$807,200	\$788,100

⁽¹⁾ Funded by Wildfire & Mitigation Fund

Fire Prevention Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Fire Safety Inspector*	1	1	\$73,100	\$83,000
TOTAL	1	1	\$73,100	\$83,000

*Position funded by Wildfire Mitigation & Fire Safety Fund

Measure LL Fire Department**Fire Department**
Measure LL Fund/2401&2501

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$190,837	\$197,400	\$210,500
1006	Salaries, Overtime	33,600	33,600	35,600
1009	Salaries, Redistributed	(62,000)	(62,000)	0
1038	Sick Leave Payoff	1,100	1,100	1,100
1040	Vacation Payoff	1,100	1,100	1,100
1101	P.E.R.S. Retirement	61,428	44,600	60,000
1201	Workers' Compensation	1,100	1,100	1,200
1300	Employee Group Insurance	19,900	19,900	20,500
1318	Medicare Insurance	3,477	3,400	3,500
	Subtotal	250,542	240,200	333,500
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	900	900
2011	Training, Travel and Dues	860	5,500	5,500
2031	Telephone	610	800	800
2051	Gas and Lubrications	3,015	2,900	3,000
2150	Rents and Leases	12,900	12,900	12,900
2170	General Insurance	1,200	1,200	1,300
	Subtotal	18,585	24,200	24,400
<u>Capital Outlay</u>				
5510	Automotive Equipment	0	40,000	0
	Subtotal	0	40,000	0
<u>Special Programs</u>				
8721	Paramedic Training	3,021	4,800	4,800
8301	Hazardous Materials Mitigation			
8804	Weed Abatement-Private Lots			
	Subtotal	3,021	4,800	4,800
	Grand Total	\$272,148	\$309,200	\$362,700

Measure LL Fire Prevention Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Fire Marshal *	1	1	\$137,900	\$149,200
Paramedic Pay			59,500	61,300
TOTAL	1	1	\$197,400	\$210,500

Note:

*Position funded by Measure LL Fund

Marine Safety Department

The Marine Safety Department is responsible for seven and a half miles of the City coastline and 22.5 square miles of ocean. Marine Safety has 17 full-time positions: Marine Safety Chief, Captain, three (3) Lieutenants, 11 Marine Safety Officers, and administrative assistant. A Marine Safety Officer is assigned to serve as the Marine Protection Officer. During the year, the Marine Safety Department augments operations with Recurrent Hourly Lifeguards and approximately 200 Seasonal Ocean Lifeguards.

Marine Safety's primary duties include ocean rescue, emergency medical response, drowning prevention, ordinance enforcement, and marine protection. The Department also provides technical rescue response in scuba search-and-rescue/recovery, coastal cliff rescue, backcountry extrication, and flood rescue. During an average year, Marine Safety personnel rescue approximately 4,500 individuals from the ocean and provide medical attention to another 4,000 people. The Marine Safety staff enforces municipal ordinances and state codes and averages approximately 150,000 enforcement contacts annually.

Field Operations - Peak Deployment – Staff approximately 90 positions daily, with ocean lifeguard coverage for all City maintained beaches and Irvine Cove. The Department's Level One operation is structured as three (3) sections and two (2) functional divisions:

Section One - encompasses Irvine Cove to Blue Wall Beach and is covered by 14 lifeguard towers and two (2) rescue patrol vehicles. This section includes Main Beach, which serves as the base deployment division for relief lifeguard operations in Sections One and Two.

Section Two - covers Sleepy Hollow Beach to Treasure Island Beach, has 19 lifeguard towers and two (2) rescue patrol vehicles.

Section Three - encompasses North Aliso Beach to Tenth Street Beach, has 15 lifeguard towers, and two (2) rescue patrol units. Aliso Beach serves as the base deployment division for relief lifeguard operations in Section Three.

Functional Divisions

- **Division VII** - the first of two functional divisions include Marine Safety Dispatch, vessel operations, administration, seasonal ocean lifeguard training, and field maintenance.
- **Division VIII** - the second functional division, oversees marine protection, public education, and marine ordinance enforcement.

Junior Lifeguards - This program educates and instructs the youth of Laguna Beach and surrounding cities about ocean awareness, aquatic safety, marine ecology, basic first aid, and responsible enjoyment of coastal resources. Approximately 500 children, ages eight-to-fifteen participate in the program each year. Ocean Lifeguards serve as instructors for the program.

Field Operations - Non-Peak Deployment – During non-peak months, operations consist of 17 full-time marine safety personnel, one of which is assigned as the Marine Protection Officer, Recurrent Hourly Lifeguards, and approximately 50 Ocean Lifeguards. The Department utilizes non-peak deployment schedules to address varying demands. Field Operations include patrol, emergency rescue, 24-hour response, municipal ordinances, and State code enforcement. During level two and three staffing, the Marine Safety Department completes most of the year’s trainings in four specific disciplines: (1) Marine Safety Officer certification training, (2) technical rescue training, (3) Ocean Lifeguard I, II & III recurrent training and (4) the ocean lifeguard academy.

Marine Education and Enforcement – The Department assigns a Marine Safety Officer to serve as the Marine Protection Officer. The Officer’s primary duty is patrolling the marine environment to educate the public about marine resources and issue citations for violations when necessary. Marine Safety Tide Pool Educators are deployed to the intertidal habitat during certain times of the year to educate beach patrons and school groups about Laguna Beach’s marine resources.

Major Initiatives:

- Replacement of lifeguard chairs with enclosed lifeguard towers that provide ocean lifeguards sustained protection from the environment.

Measure LL – The Marine Safety Department used the Measure LL allocation to hire two (2) additional full-time Marine Safety Officers. Also, Measure LL provides lifeguard tower shifts during non-peak months. The transient occupancy tax allows Marine Safety to staff responsively during large surf conditions and other regularly occurring high-demand days year-round.

Laguna Beach Neighborhood and Environmental Protection Plan – The City provides year-round lifeguard coverage at high-impact beaches to address life safety issues and to reduce nuisance violations. The City installed a lifeguard tower during the Summer months at Mermaids Beach (North Victoria).

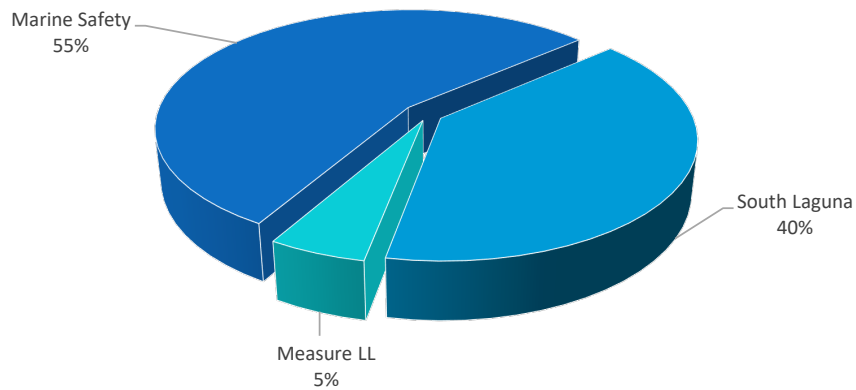
Marine Safety Services in South Laguna – Lifeguard coverage on beaches beginning March 1, 2023. Marine Safety coverage includes lifeguards in towers and patrolling lifeguard units to provide ocean rescue, emergency medical response, drowning prevention, ordinance enforcement, and marine protection.

Marine Safety Department Budget Summary

*All
Divisions*

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Marine Safety	\$3,629,300	\$668,500			\$0	\$4,297,800
Measure LL	407,300	4,500				\$411,800
South Laguna	2,204,200	699,000	\$166,000			\$3,069,200
Department Total	\$6,240,800	\$1,372,000	\$166,000	\$0	\$0	\$7,778,800

Summary By Operation FY 2023-24 Adopted



Marine Safety Department **Budget Detail**

All Divisions

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$1,080,359	\$1,412,700	\$2,096,500
1003	Salaries, Part Time	980,324	1,502,700	2,531,200
1004	Tidepool, Part Time	6,221	6,200	6,200
1006	Salaries, Overtime	121,674	150,200	238,400
1038	Sick Leave Payoff	15,200	67,950	24,000
1040	Vacation Payoff	19,600	23,000	29,600
1053	Holiday Payoff		3,750	6,000
1101	Retirement	311,025	350,200	498,500
1102	PERS-Side Fund	28,800	73,000	0
1103	P.A.R.S. Retirement	42,781	62,300	103,200
1201	Workers' Compensation	105,000	125,900	170,500
1300	Employee Group Insurance	199,000	253,600	387,600
1318	Medicare Insurance	31,734	36,550	149,100
	Subtotal	2,941,718	4,068,050	6,240,800
Maintenance and Operations				
2001	Uniforms and Laundry	85,743	90,000	102,000
2011	Training, Travel and Dues	15,036	34,800	38,500
2021	Natural Gas	904	5,100	11,400
2024	Electricity	16,182	17,250	24,600
2027	Water	29,346	32,950	40,300
2031	Telephone	32,934	35,900	42,300
2051	Gas and Lubrications	20,395	22,500	27,700
2101	Materials and Supplies	42,254	99,700	126,400
2150	Rents and Leases	127,347	160,000	247,600
2155	Equipment Replacement Charge	0	45,500	45,500
2170	General Insurance	35,200	51,700	57,000
2201	Repairs and Maint. Auto.	13,334	16,000	23,100
2222	Repairs and Maint. Other	34,547	52,500	55,550
2281	Printing	291	2,000	2,100
2401	Contractual Services	37,494	48,200	185,950
2804	Costs Redistributed		138,700	342,000
	Subtotal	491,007	852,800	1,372,000
Capital Outlay				
5305	Improvements Other Than Bldg		2,100	
5408	Office Furniture and Equipment	40,390	310,000	0
5622	Other Equipment	400,035	386,900	166,000
	Subtotal	440,425	699,000	166,000
	Grand Total	\$3,873,150	\$5,619,850	\$7,778,800

Marine Safety Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Chief of Marine Safety	1	1	\$182,400	\$228,300
Marine Safety Captain	1	1	170,000	181,100
Marine Safety Lieutenant	2	3	242,600	334,500
Marine Safety Officer	5	9	440,900	859,300
Principle HR Analyst*				123,700
Administrative Assistant	0	1	0	99,100
Uniform Allowance			1,500	2,400
Education Certification Pay				56,300
<i>Subtotal</i>	9	15	1,037,400	1,884,700
<u>Measure LL</u>				
Marine Safety Officer	2	2	190,200	211,800
<i>Subtotal</i>	2	2	190,200	211,800
TOTAL	11	17	\$1,227,600	\$2,096,500

*Position shown in Human Resources and Risk Management Department

Marine Safety Division*Marine Safety Department
General Fund/2601*

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$956,329	\$1,036,900	\$1,091,100
1003	Salaries, Part Time	1,204,613	1,278,600	1,509,500
1004	Tidepool, Part Time	6,221	6,200	6,200
1006	Salaries, Overtime	121,812	132,300	146,400
1038	Sick Leave Payoff	15,000	15,000	15,800
1040	Vacation Payoff	18,400	18,400	19,400
1101	Retirement	294,513	322,100	360,400
1102	PERS-Side Fund	28,800	28,800	0
1103	P.A.R.S. Retirement	52,678	47,700	51,900
1201	Workers' Compensation	102,300	102,300	112,500
1300	Employee Group Insurance	179,100	179,100	184,500
1318	Medicare Insurance	33,222	34,800	131,600
Subtotal		3,012,987	3,202,200	3,629,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	85,143	68,000	80,000
2011	Training, Travel and Dues	15,036	24,400	28,100
2021	Natural Gas	904	600	600
2024	Electricity	16,182	12,000	12,000
2027	Water	29,346	27,700	27,700
2031	Telephone	32,934	31,500	31,700
2051	Gas and Lubrications	20,395	20,500	23,000
2101	Materials and Supplies	42,254	70,000	96,700
2150	Rents and Leases	127,347	135,000	187,600
2170	General Insurance	32,700	32,700	36,000
2201	Repairs and Maint. Auto.	13,334	12,000	19,100
2222	Repairs and Maint. Other	34,547	40,900	43,950
2281	Printing	291	1,500	1,600
2401	Contractual Services	36,873	42,600	80,450
2440	Misc Expense	612	0	0
Subtotal		487,898	519,400	668,500
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	40,390	100,000	0
5622	Other Equipment	40,035	94,000	0
Subtotal		80,425	194,000	0
<u>Special Programs</u>				
Grand Total		\$3,581,310	\$3,915,600	\$4,297,800

Marine Safety Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Chief of Marine Safety	1	1	\$182,400	\$228,300
Marine Safety Captain	1	1	170,000	181,100
Marine Safety Lieutenant	2	2	242,600	200,700
Marine Safety Officer ⁽¹⁾	5	5	440,900	446,100
Uniform Allowance			1,000	1,100
Education Certification Pay				33,800
TOTAL	9	9	\$1,036,900	\$1,091,100

(1) One Marine Safety Officer funded by the Parking Fund

Measure LL Marine Safety**Marine Safety Department**

Measure LL Fund/2601

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$184,452	\$190,700	\$212,300
1003	Salaries, Part Time	98	110,700	110,700
1006	Salaries, Overtime	2,512	2,000	2,000
1038	Sick Leave Payoff	200	200	200
1040	Vacation Payoff	1,200	1,200	1,200
1101	P.E.R.S. Retirement	24,054	44,500	28,700
1103	P.A.R.S. Retirement	4	4,000	4,000
1201	Workers' Compensation	2,700	2,700	3,000
1300	Employee Group Insurance	39,800	39,800	41,000
1318	Medicare Insurance	2,676	4,200	4,200
Subtotal		257,696	400,000	407,300
Maintenance and Operations				
2001	Uniforms and Laundry	600	700	700
2011	Training, Travel and Dues	0	1,000	1,000
2170	General Insurance	2,500	2,500	2,800
Subtotal		3,100	4,200	4,500
Grand Total		\$260,796	\$404,200	\$411,800

Measure LL Marine Safety Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Marine Safety Officer Uniform Pay	2	2	\$190,200 500	\$211,800 500
TOTAL	2	2	\$190,700	\$212,300

South Laguna Marine Safety***Marine Safety Department***
South Laguna Fund/2603

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$0	\$265,600	\$793,100
1003	Salaries, Part Time	0	368,400	911,000
1006	Salaries, Overtime	0	20,900	90,000
1009	Salaries Redistributed	0	52,750	0
1038	Sick Leave Payoff	0	3,400	8,000
1040	Vacation Payoff	0	3,750	9,000
1053	Holiday Allowance	0	2,500	6,000
1101	P.E.R.S. Retirement	0	44,200	109,400
1103	P.A.R.S. Retirement	0	19,700	47,300
1201	Workers' Compensation	0	20,900	55,000
1300	Employee Group Insurance	0	54,600	162,100
1318	Medicare Insurance	0	2,250	13,300
	Subtotal	0	858,950	2,204,200
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	21,300	21,300
2011	Training, Travel and Dues	0	9,400	9,400
2021	Natural Gas	0	4,500	10,800
2024	Electricity	0	5,250	12,600
2027	Water	0	5,250	12,600
2031	Telephone	0	4,400	10,600
2051	Gas and Lubricants	0	2,000	4,700
2101	Materials and Supplies	0	29,700	29,700
2150	Rents and Leases	0	25,000	60,000
2155	Equipment Replacement Charge	0	45,500	45,500
2170	General Insurance	0	16,500	18,200
2201	Repairs and Maint. Auto.	0	4,000	4,000
2222	Repairs and Maint. Other	0	11,600	11,600
2281	Printing	0	500	500
2401	Contractual Services	0	5,600	105,500
2804	Costs Redistributed	0	138,700	342,000
	Subtotal	0	329,200	699,000
<u>Capital Outlay</u>				
5408	Computers	0	2,100	0
5411	Vehicles	0	210,000	0
5622	Other Equipment	0	292,900	166,000
	Subtotal	0	505,000	166,000
	Grand Total	\$0	\$1,693,150	\$3,069,200

South Laguna Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Marine Safety Lieutenant	1	1	\$ 133,800	\$ 133,800
Marine Safety Officer	4	4	408,800	413,200
Administrative Assistant	1	1	95,300	99,100
Principle HR Analyst*				123,700
Uniform Pay			800	800
Education Certification Pay			21,700	22,500
TOTAL	5	5	\$ 660,400	\$ 793,100

*Position shown in Human Resources and Risk Management Department

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Public Works Department

The Mission of the Public Works Department is to preserve, maintain, enhance the City's infrastructure and natural resources, and provide services and environmental stewardship for the benefits of Laguna Beach residents, businesses, and visitors.

The department is organized into the following divisions: Administration, Engineering, Fleet Maintenance, Building and Facilities Maintenance, Street Maintenance, Utility Undergrounding, Landscape Maintenance and Urban Forestry, Solid Waste, Water Quality, Wastewater, and Signs Maintenance.

The department oversees the Street Lighting Fund and Capital Improvement Fund. The Capital Improvement Projects are included within the Capital Improvement Fund section of the budget. Laguna Beach Vital Services Measure (Measure LL) revenues are also used by the department annually to enhance the cleanliness of public areas such as sidewalks and beaches by increasing the frequency of Downtown and Coast Highway sidewalk steam cleaning, restroom cleaning, and for utility undergrounding strategies.

There are 70 employees in the department. Following are descriptions of services provided by each division:

Administration – This division has three (3) employees who are responsible for managing the overall administrative functions of the department, including the development and management of the department budget and strategic plan implementation. This division also manages media relations for the department. One employee also oversees the Solid Waste Division.

Engineering – This division has seven (7) employees and two (2) part-time employee who are responsible for providing engineering and development review services, planning and implementing the City's Capital Improvement Program, coordinating projects with other utility and government agencies, approving and inspecting various construction projects within the public rights-of-way, coordinating with the Parking Traffic and Circulation Committee, securing external funding sources, conducting engineering studies, and performing records management and clerical functions.

Fleet Maintenance – This division has five (5) employees who are responsible for the routine repair and maintenance of over 200 vehicles and pieces of equipment, including a variety of heavy and light-duty trucks, cars, tractors, loaders, transit buses, trolleys, fire engines, ambulances, and specialized equipment.

Building and Facilities Maintenance – This division has eleven (11) employees and one (1) part-time employee who perform routine and specialized maintenance activities at City owned buildings and facilities, including City Hall, City Hall North, the Police Station, Marine Safety HQ, City Hall West (479 Ocean Avenue), the Corporation Yard, Laguna Beach Community and

Susi Q Senior Center, the Laguna Beach Community and Recreation Center, the Animal Shelter, four (4) fire stations, 12 public restroom buildings, the community pool, the library, as well as numerous beach and park facilities. Maintenance services include HVAC, lighting, electrical, plumbing, carpentry, painting, furniture services, trash/recycling collection, custodial services, and other specialized tasks as needed to support City operations.

Street Maintenance – This division has 11 employees, that includes two positions dedicated to South Laguna and one position in Measure LL, and two (2) part-time employees who maintain City streets, sidewalks, beaches, and storm drains. The division budget provides for citywide street sweeping services, sidewalk and beach access ramp sweeping, asphalt/concrete pavement repair, street striping, sidewalk pressure washing, trash/recycling collection, litter control, beach maintenance, and disposal of construction debris and litter. Including services in South Laguna Beaches.

Utility Undergrounding – The three (3) employees in this division are responsible for coordinating and managing Utility Undergrounding Districts by overseeing the formation of districts, preliminary engineering, creation of assessments, preparation of final design, coordinating with various utility companies, construction, and removal of overhead wires and poles. The division also manages street light maintenance.

Landscape Maintenance and Urban Forestry – This division has twelve (12) employees and three (3) part-time employees responsible for maintenance of the City's parks and urban forest. There are approximately 95 separate parks or improved landscape locations Citywide and over 3,300 City maintained trees. The division provides tree inspection, tree risk assessment, routine tree trimming, irrigation management, athletic field maintenance, and general landscape maintenance services citywide.

Solid Waste – More than 90 percent of this division's budget represents expenditures associated with contracted trash collection disposal services, including trash collection and disposal, recycling, and hazardous waste disposal. One (1) full-time employee and two (2) part-time employees administer the solid waste contract, City recycling programs, manage compliance with environmental regulations and mandates, and handle requests from residents and businesses for information, special services, and complaint resolution. State grant funds augment the division's programming for beverage container recycling and used oil recycling. This division's costs are recovered through charges to residents.

Water Quality – This division has two (2) full-time employees who are responsible for compliance efforts required by various State and Regional environmental permits issued to the City, primarily the National Pollution Discharge Elimination System (NPDES) Storm drain Permit. These prescriptive permits require the development of plans and programs which are approved by City Council and implemented by the division. The overarching goals of the division are to protect the recreational value and other beneficial uses of the receiving water within local jurisdictional boundaries.

Wastewater – This division has 14 employees who are responsible for maintaining 95 miles of sewer lines, 25 lift stations, the four-mile North Coast Interceptor that transmits wastewater to the

Coastal Treatment Plant, and 25 Urban Runoff Diversion Units. Key functions include maintaining the wastewater collection system, securing grants and managing low-interest funding, coordinating with the South Orange County Wastewater Authority, complying with mandates from the Environmental Protection Agency and the Regional Water Quality Control Board, and advocating the City policies necessary to meet Federal Clean Water Act requirements.

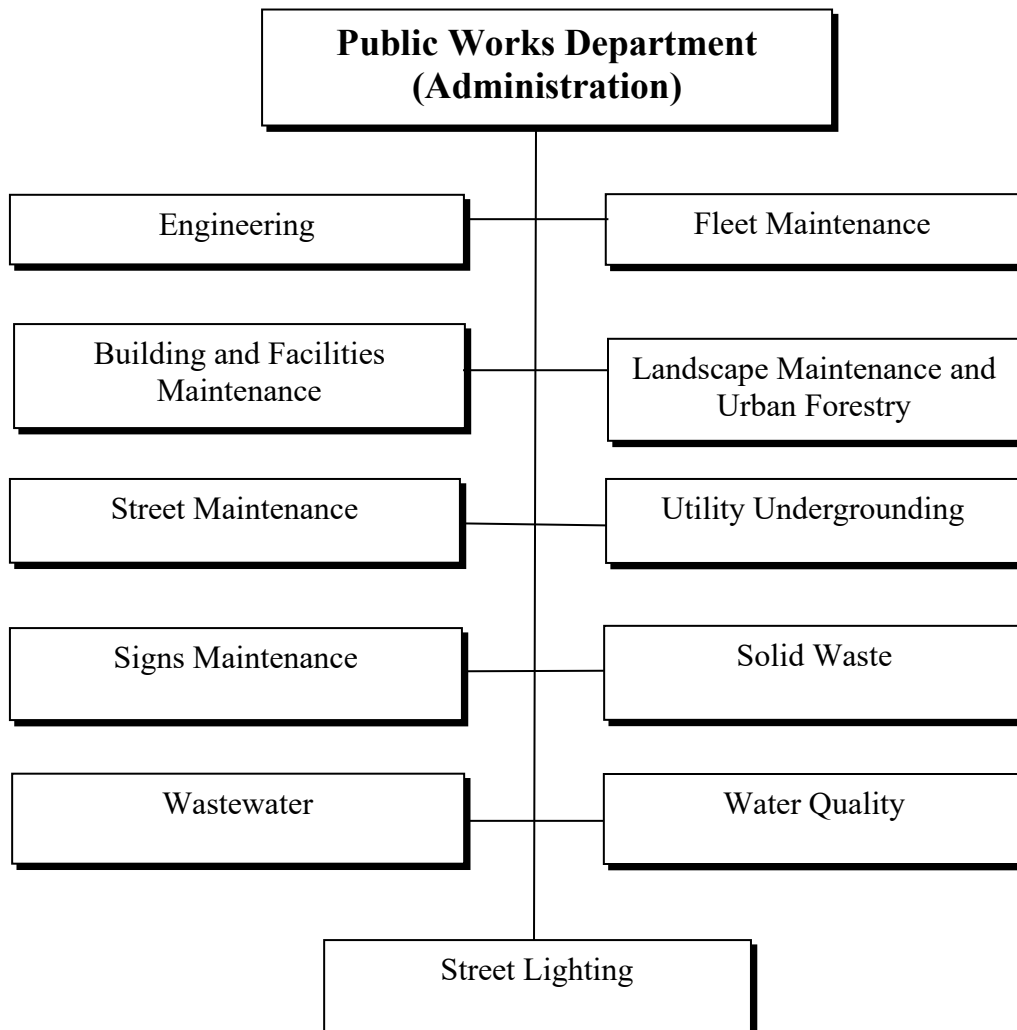
Signs Maintenance – This division has two (2) full-time employees and maintains all City signage located in the public right-of-way. The division administers the annual sidewalk and intersection nuisance abatement program. These positions are shown in the Parking and Sign Maintenance Division.

Street Lighting Fund – This fund represents property tax revenue collected for lighting the City's public rights-of-way. These funds provide for electrical energy for streetlights and for maintenance, repair, and reconstruction for streetlights and associated facilities. This fund is also used to acquire Public Utility Commission Rule 20-A credits that can be used for replacing overhead electrical wires and equipment with underground facilities where streetlights are also replaced or installed.

Major Initiatives:

- Coordinate with Caltrans for undergrounding overhead utilities and improving Laguna Canyon Road between El Toro Road and State Route 73.
- Repair and resurface Park Avenue, Glenneyre Street, and Thalia Street.
- Renovate Main Beach Park.
- Coordinate with Caltrans for the construction of sidewalk, traffic signal, and street improvements along Coast Highway.
- Reconstruct beach access and stairway at the end of both Cleo Street and Anita Street.
- Underground overhead utility lines along Park Avenue between St. Ann's Drive and Wendt Terrace.
- Reduce sewer spills by developing, identifying funding, and implementing a ten-year capital improvement program for the wastewater system.
- Reduce sewer spills caused by roots through the implementation of the private sewer laterals program.
- Implement programs to reduce water pollution and meet the new water quality regulations.
- Acquire low-interest loans and grant funding to support urban water diversion projects and wastewater system improvements.
- Implement the adopted Sewer System Management Plan.

The chart below shows the budget structure of the Public Works Department.

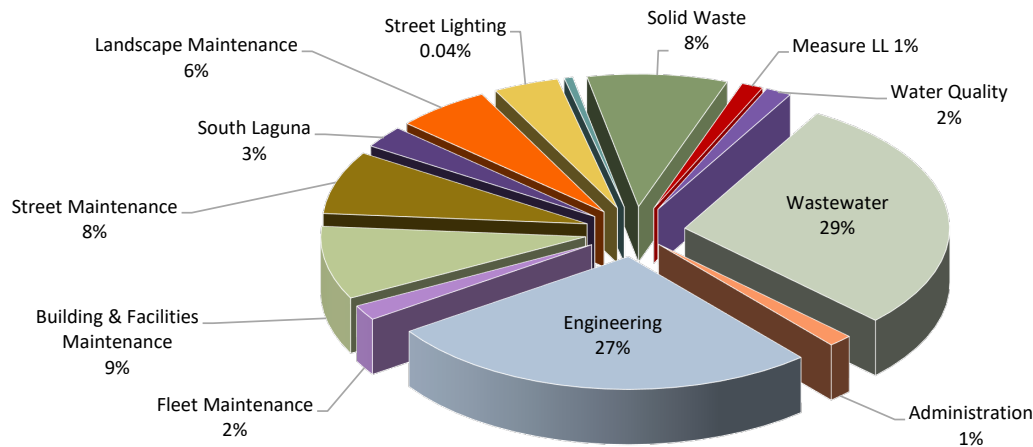


Public Works and Utilities Department Budget Summary

*All
Divisions*

Division	MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$626,000	\$25,000		\$15,000		\$666,000
Engineering	\$1,213,600	\$220,900		\$5,000	\$10,575,000	\$12,014,500
Fleet Maintenance	613,900	216,600				\$830,500
Building & Facilities Maintenance	1,557,300	2,435,700				\$3,993,000
Street Maintenance	1,440,850	2,010,200				\$3,451,050
South Laguna	235,000	267,500			700,000	\$1,202,500
Landscape Maintenance	1,641,100	886,500		49,500		\$2,577,100
Street Lighting	509,100	255,000		175,000	850,000	\$1,789,100
Utility Undergrounding	222,600	9,000				\$231,600
Solid Waste	235,300	3,473,500		128,600		\$3,837,400
Measure LL	143,600	251,300	185,000	14,000		\$593,900
Water Quality	393,500	170,300		147,300		\$711,100
Wastewater	2,311,300	6,875,700	3,600	165,100	3,600,000	\$12,955,700
Department Total	\$11,143,150	\$17,097,200	\$188,600	\$699,500	\$15,725,000	\$44,853,450

Summary By Division Total FY 2023-24 Adopted



Public Works and Utilities Department
Budget Detail

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$5,410,290	\$6,047,700	\$6,706,800
1003	Salaries, Part Time	120,697	233,200	277,050
1006	Salaries, Overtime	239,178	257,800	314,400
1009	Salaries, Redistributed	(533,900)	(574,000)	92,400
1038	Sick Leave Payoff	71,500	70,500	74,200
1040	Vacation Payoff	105,326	112,700	118,600
1042	Comp Time Payoffs	2,400	2,400	2,500
1101	Retirement	1,383,270	1,479,000	1,629,300
1103	P.A.R.S. Retirement	4,189	7,200	7,700
1201	Workers' Compensation	191,000	192,100	211,300
1300	Employee Group Insurance	1,293,500	1,273,600	1,394,500
1318	Medicare Insurance	84,346	90,800	108,800
	Subtotal	8,371,797	9,193,000	10,937,550
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	30,671	43,100	47,300
2011	Training, Travel and Dues	35,649	75,600	80,600
2021	Natural Gas	16,442	7,700	7,700
2024	Electricity	480,593	336,400	507,700
2027	Water	301,993	255,800	256,800
2031	Telephone	27,314	26,300	28,300
2051	Gas and Lubrications	140,452	176,900	180,800
2101	Materials and Supplies	517,301	602,900	730,500
2102	Collection System - Odor Control	52,931	7,800	177,800
2150	Rents and Leases	796,021	840,700	884,500
2170	General Insurance	1,416,000	1,411,700	1,552,900
2201	Repairs and Maint. Automotive	226,718	205,400	237,000
2222	Repairs and Maint. Other	246,841	351,400	398,400
2281	Printing	16,544	31,500	33,900
2401	Contractual Services	4,804,379	5,317,400	7,303,000
2402	Contractual SOCWA Operation	2,364,580	2,500,000	2,579,900
2432	Postage	2,146	3,100	3,100
2440	Miscellaneous	20,646	0	0
2508	Vehicle Cost Redistribution	(122,430)	(90,000)	(120,000)
2521	Bond Interest	358,259.77	1,469,000	1,672,000
2522	Loan Administrative Fees	103,166.28	35,000	35,000
2804	Costs Redistributed	330,200	330,200	500,000
	Subtotal	12,166,417	13,937,900	17,097,200

***Public Works and Utilities Department
Budget Detail***

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	3,494	85,000	0
5622	Other Equipment	1,322	85,000	188,600
	Subtotal	4,816	170,000	188,600
<u>Special Programs</u>				
	Special Programs	1,300,183	466,000	699,500
	Subtotal	1,300,183	466,000	699,500
<u>Capital Improvements</u>				
	Capital Improvement Projects ⁽¹⁾	5,754,666	14,510,000	15,725,000
	Subtotal	5,754,666	14,510,000	15,725,000
	Grand Total	27,597,879	\$38,276,900	44,647,850

(1) Funded by Capital Improvement Fund, Gas Tax Fund, Street Lighting Fund, and Parking Fund.

**Public Works and Utilities Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<u>No. of Positions</u>		<u>Salaries</u>	
	<u>Adopteed Budget</u>	<u>Adopted Budget</u>	<u>Adopteed Budget</u>	<u>Adopted Budget</u>
	<u>2022-23</u>	<u>2023-24</u>	<u>2022-23</u>	<u>2023-24</u>
Director of Public Works & Utility	1	1	\$231,900	\$250,900
Assistant Director of PW	1	1	182,400	197,300
City Engineer	1	1	211,100	228,300
Deputy Dir. Public Works	1	2	167,400	358,600
Administrative Analyst		1		91,200
Administrative Assistant	4	3	300,600	249,200
Arborist	1	1	105,000	119,200
Assistant City Engineer	1	1	182,400	194,300
Associate Civil Engineer	1	1	125,100	142,100
Equipment Mechanic	2	2	177,800	192,200
Equipment Operator	2	2	160,200	190,200
Maintenance Lead Worker	3	2	256,800	189,800
Maintenance Supervisor	3	2	311,200	229,400
Maintenance Worker I	17	11	848,200	733,300
Maintenance Worker II	9	7	693,900	547,500
Motor Sweeper Operator	2	2	162,200	175,400
Parks Gardener	4	4	306,800	332,000
Project Manager	3	3	363,900	336,800
PW Technician	1	1	76,700	68,200
Sr. Equipment Mechanic	1	1	97,900	105,900
Sr. Fleet Maint. Supervisor	1	1	121,300	131,200
Wastewater Collection Supervisor		1		126,200
Wastewater Mechanical & Facilities Supervisor		1		103,000
Wastewater Utility Lead Worker		1		97,400
Wastewater Technician II		1		84,300
Wastewater Utility Worker II		2		228,900
Wastewater Utility Worker I		5		287,400
Sr. Operations Supervisor	1		121,300	
Sr. Project Manager	2	2	243,400	282,400
Sr. Public Works Analyst	1	1	124,200	137,800
Sr. Water Quality Analyst	1	1	127,800	137,800
Water Quality Director	1		231,900	
WQ Construction Inspector	1	1	100,300	108,500
Bilingual Pay			1,000	1,000
<i>Subtotal</i>	66	66	6,032,700	6,657,700
<u>Public Works Positions*</u>				
Equipment Mechanic	1	1		
Maintenance Lead Worker	1	1		
Maintenance Worker I	1	1		
<u>Measure LL</u>				
Maint Lead Worker	1	1	91,200	98,600
<i>Subtotal</i>	4	4	91,200	98,600
TOTAL	70	70	6,123,900	6,756,300

* Funding for these positions shown in Transit and Community Services Department

Administration Division**Public Works**
General Fund/3100

Account		Actual	Adopted	Adopted
No. Account Title		Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$272,996	\$305,300	\$421,500
1006	Salaries, Overtime	770	600	700
1009	Salaries, Redistributed	(44,400)	(46,300)	33,300
1038	Sick Leave Payoff	2,700	2,700	2,800
1040	Vacation Payoff	6,500	6,500	6,800
1101	Retirement	64,725	74,500	90,700
1201	Workers' Compensation	2,300	2,300	2,500
1300	Employee Group Insurance	39,800	39,800	61,500
1318	Medicare Insurance	4,012	4,500	6,200
Subtotal		349,404	389,900	626,000
Maintenance and Operations				
2011	Training, Travel and Dues	7,992	7,100	7,400
2021	Natural Gas	0	300	300
2024	Electricity	0	1,500	1,500
2027	Water	0	100	100
2031	Telephone	1,012	1,000	1,100
2101	Materials and Supplies	2,504	4,000	5,300
2170	General Insurance	4,100	4,100	4,500
2222	Repairs and Maint. Other	0	300	400
2281	Printing	37	4,400	4,400
2440	Misc Expense	17,059	0	0
Subtotal		32,705	22,800	25,000
Special Programs				
8503	Document Scanning	15,000	15,000	15,000
Subtotal		15,000	15,000	15,000
Grand Total		\$397,109	\$427,700	\$666,000

Administration Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopteed Budget 2022-23	Adopted Budget 2023-24	Adopteed Budget 2022-23	Adopted Budget 2023-24
Director of Public Works	1	1	\$231,900	\$250,900
Administrative Analyst		1		91,200
Administrative Assistant	1	1	72,400	79,400
TOTAL	2	3	\$304,300	\$421,500

Engineering Division**Public Works**
General Fund/3101

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$825,976	\$899,300	\$987,700
1003	Salaries, Part Time ⁽¹⁾	11,533	39,600	41,200
1006	Salaries, Overtime	3,013	10,000	10,500
1009	Salaries, Redistributed	(26,900)	2,400	(259,300)
1038	Sick Leave Payoff	11,300	11,300	11,900
1040	Vacation Payoff	27,500	27,500	28,900
1101	Retirement	207,579	220,300	222,500
1103	P.A.R.S. Retirement	433	1,000	1,500
1201	Workers' Compensation	7,600	7,600	8,400
1300	Employee Group Insurance	139,300	139,300	143,500
1318	Medicare Insurance	12,230	13,500	16,800
	Subtotal	1,219,563	1,371,800	1,213,600
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	11,050	15,400	16,600
2021	Natural Gas	1,136	900	900
2024	Electricity	7,992	4,500	4,500
2027	Water	329	400	400
2031	Telephone	5,612	4,900	5,200
2051	Gas and Lubrications	549	700	800
2101	Materials and Supplies	8,999	14,200	11,700
2150	Rents and Leases	9,240	8,200	8,600
2170	General Insurance	12,200	12,200	13,400
2222	Repairs and Maint. Other		900	1,200
2281	Printing	5,667	17,100	17,500
2302	Legal Advertising	820	0	0
2401	Contractual Services	54,944	139,000	140,100
	Subtotal	118,538	218,400	220,900
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment			
	Subtotal	0	0	0
<u>Special Programs</u>				
8417	Speed Studies For City Streets	0	5,000	5,000
8510	Document Scanning	0	0	0
8342	Traffic Assessment-Glenneyre	35,840		0
	Subtotal	35,840	5,000	5,000
<u>Capital Improvements</u>				
	Capital Improvement Projects ⁽²⁾	0	11,860,000	10,575,000
	Subtotal	0	11,860,000	10,575,000
	Grand Total	\$1,373,941	\$13,455,200	\$12,014,500

⁽¹⁾ Funded by Capital Improvement Fund⁽²⁾ Funded by Capital Improvement Fund, Gas Tax Fund, and South Laguna Fund

Engineering Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
City Engineer	1	1	211,100	228,300
Assistant City Engineer	1	1	182,400	194,300
Associate Civil Engineer	1	1	125,100	142,100
Sr. Project Manager	1	1	112,800	141,200
Project Manager ⁽¹⁾	1	1	121,300	131,200
PW Technician	1	1	76,700	68,200
Administrative Assistant	1	1	69,900	82,100
TOTAL	7	7	\$899,300	\$987,400

(1) One Project Manager position partially funded by the Capital Improvement Fund.

Fleet Maintenance Division*Public Works
General Fund/3102*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$382,489	\$397,000	\$429,300
1003	Salaries, Part Time		35,000	22,500
1006	Salaries, Overtime	17,322	18,000	22,300
1009	Salaries, Redistributed	(207,500)	(198,100)	(79,900)
1038	Sick Leave Payoff	1,800	1,800	1,900
1040	Vacation Payoff	14,400	14,400	15,100
1101	Retirement	103,962	107,500	110,800
1201	Workers' Compensation	2,600	2,600	2,900
1300	Employee Group Insurance	79,600	79,600	82,000
1318	Medicare Insurance	5,797	6,600	7,000
	Subtotal	400,469	464,400	613,900
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	2,273	5,300	5,500
2011	Training, Travel and Dues	833	10,000	10,100
2021	Natural Gas	4,856	1,700	1,700
2024	Electricity	9,230	7,400	7,400
2027	Water	1,327	1,100	1,100
2031	Telephone	20	100	100
2051	Gas and Lubrications	9,287	8,700	9,200
2101	Materials and Supplies	15,735	20,000	21,000
2150	Rents and Leases	9,500	17,500	18,100
2170	General Insurance	4,300		0
2201	Repairs and Maint. Automotive	206,235	180,000	210,000
2222	Repairs and Maint. Other	9,401	8,000	8,800
2281	Printing		300	300
2401	Contractual Services	45,746	39,900	43,300
2508	Vehicle Cost Redistribution	(122,430)	(90,000)	(120,000)
	Subtotal	196,312	210,000	216,600
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	0	0	0
	Subtotal	0	0	0
	Grand Total	\$596,782	\$674,400	\$830,500

Fleet Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Equipment Mechanic	2	2	\$177,800	\$192,200
Sr. Equipment Mechanic	1	1	\$97,900	\$105,900
Sr. Fleet Maint. Supervisor	1	1	121,300	131,200
TOTAL	4	4	\$397,000	\$429,300

Buildings & Facilities Division**Public Works**
General Fund/3104

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$811,762	\$937,400	\$999,500
1003	Salaries, Part Time	20,622	27,000	31,100
1006	Salaries, Overtime	47,499	50,000	55,000
1009	Salaries, Redistributed	(66,100)	(67,700)	(72,400)
1038	Sick Leave Payoff	16,000	16,000	16,800
1040	Vacation Payoff	13,400	13,400	14,100
1042	Comp Time Payoffs	2,100	2,100	2,200
1101	Retirement	307,418	218,000	226,100
1103	P.A.R.S. Retirement	784	1,100	1,100
1201	Workers' Compensation	38,800	38,800	42,700
1300	Employee Group Insurance	218,900	238,800	225,500
1318	Medicare Insurance	12,758	14,700	15,600
	Subtotal	1,423,943	1,489,600	1,557,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	8,109	9,000	9,900
2011	Training, Travel and Dues	1,047	10,000	15,000
2021	Natural Gas	2,988	1,100	1,100
2024	Electricity	37,216	31,100	31,100
2027	Water	255,807	217,900	217,900
2031	Telephone	4,859	4,600	5,200
2051	Gas and Lubrications	65,952	50,200	60,000
2101	Materials and Supplies	188,837	249,900	276,400
2150	Rents and Leases	276,712	290,000	319,200
2170	General Insurance	28,900	28,900	31,800
2200	Pool Maintenance		0	79,900
2222	Repairs and Maint. Other	116,842	155,900	166,300
2281	Printing	54	100	100
2401	Contractual Services	639,925	603,400	946,800
2401	Misc Expense	1,703	0	0
	Subtotal	1,628,950	1,652,100	2,160,700
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	204	0	0
	Subtotal	204	0	0
<u>Special Programs</u>				
8464	Lag Cyn Ambassador Program	0	0	0
8815	Abatement of Invasive Weeds	0	0	0
	Subtotal	0	0	0
	Grand Total	\$3,053,098	\$3,141,700	\$3,718,000

Buildings & Facilities Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Deputy Dir. Public Works	1	1	\$167,400	\$181,100
Maintenance Supervisor	1	1	110,200	110,200
Maintenance Worker II	2	2	139,800	151,200
Maintenance Worker I	6	5	351,600	378,100
Administrative Assistant	1	1	77,200	87,700
Maintenance Lead Worker	1	1	91,200	91,200
TOTAL	12	11	\$937,400	\$999,500

Street Maintenance Division*Public Works
General Fund/3106*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$391,797	\$358,500	643,600
1003	Salaries, Part Time	14,476	26,000	52,850
1006	Salaries, Overtime	44,758	34,000	52,000
1009	Salaries, Redistributed	193,200	200,800	234,700
1038	Sick Leave Payoff	8,100	8,100	8,500
1040	Vacation Payoff	18,200	18,200	19,100
1101	Retirement	99,233	101,400	139,000
1103	P.A.R.S. Retirement	543	1,000	1,000
1201	Workers' Compensation	102,700	102,700	113,000
1300	Employee Group Insurance	119,400	99,500	164,000
1318	Medicare Insurance	6,539	6,200	13,100
	Subtotal	998,946	956,400	1,440,850
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	4,961	5,700	6,300
2011	Training, Travel and Dues	0	5,600	6,300
2021	Natural Gas	2,988	1,100	1,100
2024	Electricity	10,370	7,100	7,100
2027	Water	29,651	26,900	26,900
2031	Telephone	1,172	1,300	1,300
2051	Gas and Lubrications	38,627	49,700	47,000
2101	Materials and Supplies	127,704	135,400	148,900
2150	Rents and Leases	256,400	277,300	273,400
2170	General Insurance	559,200	559,200	615,100
2222	Repairs and Maint. Other	1,507	10,000	10,000
2281	Printing	0	500	500
2401	Contractual Services	743,067	751,200	866,300
	Subtotal	1,775,647	1,831,000	2,010,200
	Grand Total	\$2,774,593	\$2,787,400	\$3,451,050

Street Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Maintenance Supervisor		1		119,200
Motor Sweeper Operator	2	2	162,200	175,400
Maintenance Worker II	1	1	63,100	75,300
Maintenance Worker I ⁽¹⁾	1	3	52,100	186,000
Equipment Operator	1	1	81,100	87,700
TOTAL	5	8	\$358,500	\$643,600

(1) Position was moved to Division 3104 Building Maintenance as part of a reorganization.

South Laguna Division**Public Works**
South Laguna Fund/3106

Account		Actual	Adopted	Adopted
No. Account Title		Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$0	\$0	\$167,000
1101	Retirement	0	0	23,800
1300	Employee Group Insurance	0	0	41,000
1318	Medicare Insurance	0	0	3,200
	Subtotal	0	0	235,000
<u>Maintenance and Operations</u>				
2101	Materials and Supplies	0	0	52,500
2401	Contractual Services	0	0	215,000
	Subtotal	0	0	267,500
<u>Capital Improvements</u>				
	Capital Improvement Projects ⁽²⁾	0	0	700,000
	Subtotal	0	0	700,000
	Grand Total	\$0	\$0	\$1,202,500

South Laguna Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Maintenance Worker II	1	1	48,300	64,500
Equipment Operator	1	1	79,100	102,500
TOTAL	2	2	\$127,400	\$167,000

Utility Undergrounding Division

Public Works
General Fund Fund/3107

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$401,628	\$425,000	\$402,900
1009	Salaries, Redistributed	(427,700)	(433,600)	(328,900)
1038	Sick Leave Payoff	2,500	2,500	2,600
1040	Vacation Payoff	7,000	7,000	7,400
1101	Retirement	96,793	103,700	85,900
1201	Workers' Compensation	6,700	6,700	7,400
1300	Employee Group Insurance	59,700	59,700	41,000
1318	Medicare Insurance	5,858	6,200	4,300
	Subtotal	154,180	177,200	222,600
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	2,775	4,800	5,000
2031	Telephone	1,284	1,900	2,000
2101	Materials and Supplies	743	1,500	1,500
2150	Rents and Leases	349	0	0
2281	Printing	56	500	500
	Subtotal	5,207	8,700	9,000
	Grand Total	\$159,387	\$185,900	\$231,600

Utility Undergrounding Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Assistant Director of PW	1	1	\$182,400	\$197,300
Project Manager	2	2	242,600	205,600
TOTAL	3	3	\$425,000	\$402,900

Landscape Maintenance Division

Public Works
General Fund Fund/3108

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$871,710	\$987,200	\$975,500
1003	Salaries, Part Time	45,465	60,000	82,000
1006	Salaries, Overtime	30,953	75,000	82,500
1101	PERS Retirement	98,419	240,500	238,100
1103	PARS Retirement	1,356	2,300	2,300
1300	Employee Group Insurance	258,700	258,700	246,000
1318	Medicare Insurance	13,748	14,000	14,700
	Subtotal	1,320,352	1,637,700	1,641,100
<u>Maintenance and Operations</u>				
2001	Uniforms And Laundry	9,900	13,300	14,300
2011	Training, Travel And Dues	3,021	4,000	6,700
2051	Gas And Lubricants	0	30,600	30,600
2101	Materials And Supplies	109,326	112,000	141,000
2150	Rents & Leases	8	5,000	5,000
2281	Printing	0	100	100
2401	Contractual Services	495,484	550,700	688,800
	Subtotal	617,738	715,700	886,500
<u>Special Programs</u>				
8815	Abatement of Invasive Weeds	36,056	45,000	49,500
	Subtotal	36,056	45,000	49,500
	Grand Total	\$1,974,146	\$2,398,400	\$2,577,100

Landscape Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Maintenance Supervisor*	1		\$110,200	
Maint. Lead Worker	1	1	\$78,800	98,600
Parks Gardener	4	4	\$306,800	332,000
Maintenance Worker II	3	3	\$230,100	256,500
Maintenance Worker I	3	3	\$156,300	169,200
Arborist	1	1	\$105,000	119,200
TOTAL	13	12	\$987,200	\$975,500

* Position moved to Division Street Maintenance Division 3106

Street Lighting Division**Public Works**
Street Lighting Fund/3601

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1009	Salaries, Redistributed	\$501,800	\$515,000	\$509,100
	Subtotal	501,800	515,000	509,100
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues			
2024	Electricity	197,614	120,000	120,000
2101	Materials and Supplies	1,034	3,000	3,000
2222	Repairs and Maint. Other	48,668	85,000	85,000
2401	Contractual Services	46,401	47,000	47,000
	Subtotal	293,717	255,000	255,000
<u>Special Programs</u>				
8621	Holiday Lighting Program	138,100	147,000	175,000
	Subtotal	138,100	147,000	175,000
<u>Capital Improvements</u>				
9407	LCR Master Plan & Utility	224,045		
9764	Coast Hwy UD 2020-1	50,302	350,000	
9766	Park Ave Utility Undergrounding	41,377		
9855	Street Lights Acquisition	972		
9765	Bluebird UD 2020-2	13,042		
	Subtotal	329,737	350,000	850,000 *
Grand Total		\$1,263,355	\$1,267,000	\$1,789,100

* See Capital Improvement Project Summary page 228.

Solid Waste Division

Public Works
General Fund/3201

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$126,466	\$128,400	\$137,800
1003	Salaries, Part Time	28,601	45,600	47,400
1009	Salaries, Redistributed	(7,600)	(15,900)	(22,000)
1038	Sick Leave Payoff	1,000	1,000	1,100
1040	Vacation Payoff	1,600	1,600	1,700
1101	Retirement	30,542	31,300	41,800
1103	P.A.R.S. Retirement	1,073	1,800	1,800
1201	Workers' Compensation	2,300	2,300	2,500
1300	Employee Group Insurance	19,900	19,900	20,500
1318	Medicare Insurance	2,209	2,500	2,700
	Subtotal	206,090	218,500	235,300
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	1,217	1,100	1,100
2031	Telephone	15	100	100
2101	Materials and Supplies	1,358	1,500	1,500
2170	General Insurance	2,200	2,200	2,400
2281	Printing	7,456	5,000	7,000
2401	Contractual Services	2,355,562	2,754,700	3,415,600
2432	Postage		2,500	2,500
2804	Cost Redistributed	32,700	32,700	43,300
	Subtotal	2,400,508	2,799,800	3,473,500
<u>Special Programs</u>				
8105	Recycling Grant Programs	7,678	6,700	6,700
8117	Used Oil Recycling	6,702	7,000	7,000
8152	Waste Management Programs	15,902	34,900	34,900
8248	Franchise Agreement Consultant	136,493		
8723	Solid Waste Landfills		106,000	80,000
8969	C & D Recycling Deposit	47,061		
	Subtotal	213,837	154,600	128,600
	Grand Total	\$2,820,436	\$3,172,900	\$3,837,400

Solid Waste Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Sr. Public Works Analyst Bilingual Pay	1	1	\$124,200 1,000	\$137,800 1,000
TOTAL	1	1	\$125,200	\$138,800

Measure LL Public Works*Public Works*
Measure LL Fund/3104, 3106 & 3107

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$70,497	\$91,200	\$98,600
1006	Salaries, Overtime	4,590	0	6,000
1038	Sick Leave Payoff	1,100	1,000	1,200
1040	Vacation Payoff	1,100	1,000	1,200
1101	Retirement	19,053	22,400	11,700
1201	Workers' Compensation	2,700	2,700	3,000
1300	Employee Group Insurance	19,900	19,900	20,500
1318	Medicare Insurance	1,089	1,300	1,400
	Subtotal	120,029	139,500	143,600
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	2,216	1,000	1,000
2051	Gas and Lubrications	2,380	3,700	2,300
2222	Repairs and Maint. Other	0	3,000	3,000
2401	Contractual Services	213,772	225,000	245,000
	Subtotal	218,368	232,700	251,300
<u>Capital Outlay</u>				
5622	Other Equipment	827		185,000
	Subtotal	827	0	185,000
<u>Special Programs</u>				
8464	Laguna Cyn Ambassadors	9,000	9,000	14,000
	Subtotal	9,000	84,000	14,000
<u>Capital Improvements</u>				
9742	Faciliate Evacuation Rt/Safety	16,410		
	Subtotal	16,410	0	0
	Grand Total	\$364,633	\$456,200	\$593,900

Measure LL Street Maintenance Division Position

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Maint Lead Worker	1	1	\$91,200	\$98,600
TOTAL	1	1	\$91,200	\$98,600

Neighborhood Services Division

*Public Works
Parking Fund/3503*

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Maintenance and Operations</u>				
2401	Contractual Services *	\$ 258,176	\$ 260,000	\$ 275,000
	Grand Total	\$258,176	\$260,000	\$275,000

* Funds for the Neighborhood Improvement Program

Water Quality Division*Water Quality Department
General Fund/3303*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$207,174	\$228,100	\$246,300
1006	Salaries, Overtime	1,274	4,500	4,700
1009	Salaries, Redistributed	29,300	30,500	32,600
1038	Sick Leave Payoff	2,400	2,400	2,500
1040	Vacation Payoff	2,100	2,100	2,200
1042	Comp Time Payoffs	300	300	300
1101	Retirement	68,718	55,700	58,100
1201	Workers' Compensation	2,000	2,000	2,200
1300	Employee Group Insurance	59,700	39,800	41,000
1318	Medicare Insurance	3,658	3,400	3,600
	Subtotal	376,624	368,800	393,500
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	498	2,000	2,700
2024	Electricity	3,522	2,800	2,800
2027	Water	183	200	200
2031	Telephone	1,252	1,300	1,300
2051	Gas and Lubrications	22	200	200
2101	Materials and Supplies	31	500	500
2150	Rents and Leases	9,400	9,400	9,400
2170	General Insurance	3,500	3,500	3,900
2201	Repairs and Maint. Auto.		600	600
2222	Repairs and Maint. Other		500	500
2281	Printing		500	500
2401	Contractual Services	18,606	27,600	147,600
2432	Postage	8	100	100
	Subtotal	37,021	49,200	170,300
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment			
	Subtotal	0	0	0
<u>Special Programs</u>				
8303	Public Education	6,300	5,000	9,000
8420	Maximum Daily Load Comp	6,972	16,700	7,000
8533	NPDES Storm Water Permit	83,458	151,700	131,300
8838	Greenhouse gas Emission Study	296	0	0
8968	ASBS Compliance BDGHT	3,224	0	0
	Subtotal	100,250	173,400	147,300
	Grand Total	\$513,895	\$591,400	\$711,100

Water Quality Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Sr. Water Quality Analyst	1	1	\$127,800	\$137,800
WQ Construction Inspector	1	1	100,300	108,500
TOTAL	2	2	\$228,100	\$246,300

Wastewater Division**Water Quality Department**
Wastewater Fund/3301 & 3302

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$1,047,796	\$1,290,300	\$1,299,900
1006	Salaries, Overtime	87,298	65,700	80,700
1009	Salaries, Redistributed	(5,000)	(6,500)	190,300
1038	Sick Leave Payoff	24,600	23,700	24,900
1040	Vacation Payoff	13,526	21,000	22,100
1101	Retirement	286,828	303,700	338,500
1201	Workers' Compensation	23,300	24,400	26,700
1300	Employee Group Insurance	278,600	278,600	308,000
1318	Medicare Insurance	16,449	17,900	20,200
	Subtotal	1,773,396	2,018,800	2,311,300
Maintenance and Operations				
2001	Uniforms and Laundry	3,212	8,800	10,300
2011	Training, Travel and Dues	7,216	15,600	9,700
2021	Natural Gas	4,472	2,600	2,600
2024	Electricity	213,159	162,000	333,300
2027	Water	14,697	9,200	10,200
2031	Telephone	12,088	11,100	12,000
2051	Gas and Lubrications	23,635	33,100	30,700
2101	Materials and Supplies	61,202	57,900	67,200
2102	Collection System - Odor Control	52,931	92,800	177,800
2150	Rents and Leases	233,983	233,300	250,800
2170	General Insurance	801,600	801,600	881,800
2201	Repairs and Maint. Auto.	20,483	24,800	26,400
2222	Repairs and Maint. Other	70,423	87,800	123,200
2281	Printing	3,274	3,000	3,000
2401	Contractual Services	190,872	178,900	272,500
2402	Contractual SOCWA Operation	2,364,580	2,500,000	2,500,000
2432	Postage	4,280	500	500
2521	State Loan Principal & Interest	358,260	1,469,000	1,672,000
2522	Loan Administration Fees	103,166	35,000	35,000
2804	Costs Redistributed	297,500	297,500	456,700
2732	Depreciation	1,917,079		
	Subtotal	6,758,114	6,024,500	6,875,700
Capital Outlay				
5408	Other Equipment	0	85,000	3,600
5622	Other Equipment	29,846	0	0
	Subtotal	29,846	85,000	3,600

Special Programs

8206	Wastewater Grease Control		14,000	15,100
8614	Private Sewer Lateral Asst.	28,075	50,000	50,000
8728	Mandated SSMP Audit Support	13,290		
8733	Sewer System Monitoring	23,723		
8851	NCI Assessment Peer Review	22,109		
8852	Physical Assessment Plan NCI	38,517		
8854	1205 Ocean Front Response Team	4,560		
9987	Wastewater Reserve			100,000
Subtotal		409,185	64,000	165,100

Capital Improvements

Capital Improvement Projects*		214,661	6,062,500	3,600,000
Subtotal		214,661	6,062,500	3,600,000
Grand Total		\$9,185,203	\$14,254,800	\$12,955,700

* Represents nine projects funded from the Wastewater Fund. See Water Quality Department Capital Improvement Project Section (p. 239) for project descriptions. Also includes \$100K in Working Capital Reserves.

Wastewater Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Water Quality Director	1		\$231,900	
Deputy Director of PW		1		\$177,500
Sr. Project Manager	1	1	130,600	141,200
Sr. Operations Supervisor	1		121,300	
Wastewater Collection Supervisor		1		126,200
Maintenance Supervisor	1		90,800	
Wastewater Mechanical & Facilities Supervisor		1		103,000
Maintenance Lead Worker	1		86,800	
Wastewater Utility Lead Worker		1		97,400
Administrative Assistant	1		81,100	
Maintenance Worker II	3		212,600	
Maintenance Worker I	5		288,200	
Wastewater Technician II		1		84,300
Wastewater Technician I				
Wastewater Utility Worker II *		2		228,900
Wastewater Utility Worker I		5		287,400
Housing Assistance Program			47,000	54,000
TOTAL	14	13	\$1,290,300	\$1,299,900

* \$68,200 added to the total of the Adopted Budget 2023-24 to absorb any additional salary expenses

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Transit and Community Services Department

The mission of the Transit and Community Services Department is to provide programs, services and transportation options that enhance the lives of the City's residents, employees and visitors.

The Transit and Community Services Department is comprised of three (3) divisions: Transit, Parking, and Recreation and Aquatics.

The department oversees the year-round operation of the City's trolley and on-demand microtransit services; manages maintenance and revenue collection in the City's public parking lots and meter zones; issues film, photo and wedding permits; and organizes recreation programming and special events.

There are 15 full-time positions in the department. The following are descriptions of services provided by each division:

Transit – This division is responsible for administering, operating and maintaining the City's transit system, including both trolley and on-demand microtransit services. There is two (2) full-time position in this division and approximately 15 part-time staff members throughout the year, including fuelers/washers and seasonal trolley ambassadors. The City's contracts with LAZ Parking for transit operations. The City receives revenue from a variety of sources to fund transit operations, including State sales and gas taxes, Air Quality Subvention funds, Orange County Transit Authority (OCTA) Project V grant funds, and other local transit funds, as well as private trolley charter revenue. Parking revenues also partially subsidize transit operations. The transit fund includes revenues for senior transportation services provided through Sally's Fund. The transit budget also provides funding for the maintenance and replacement of transit vehicles.

Parking – This division has seven (7) full-time employees and one (1) part-time employee who maintain 3,500 paid public parking spaces, including nearly 2,000 parking meters, 30 pay stations and 22 off-street parking lots. Additional functions include collecting parking revenue, maintenance of meters and pay stations, completing meter bag requests, and implementing parking requests for special events.

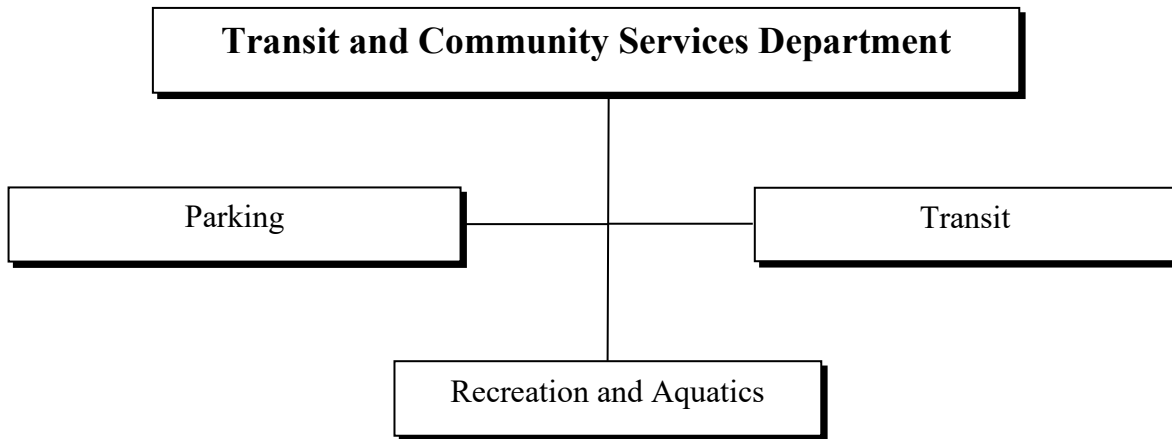
Recreation and Aquatics – This division oversees recreation classes, aquatics programs and a variety of other community services. The division consists of six (6) full-time employees, and up to 35 seasonal and part-time employees. The division is responsible for providing indoor and outdoor recreation programming for youth and adults: including sports programs, senior programs, dance, fitness, and art classes, as well as citywide special events like Hospitality Night and the Brooks Street Surf Contest. The division is also responsible for managing the community pool in coordination with the Laguna Beach Unified School District, with whom costs are shared. Aquatics programs include swim lessons, lap swimming and water polo. Approximately 70 percent of the division's budget is generated through class fees, special program reimbursements, rents and leases, and film, photo, wedding, parking and alcohol-permit fees. The division also supports the

City's Recreation Committee, manages field allocations for local sports organizations, staffs the City's emergency shelter, and oversees the City's annual Community Assistance Grant program, which provides funding to support local community organizations.

Major Initiatives:

- Continue to improve the reliability and convenience of the City's transit services, while increasing ridership to pre-pandemic levels
- Continue to replace single-space parking meters with multi-space pay stations
- Improve adoption of mobile parking payment
- Begin to implement recommendations included in the Parking Master Plan and Electric Vehicle Fleet Plan
- Expand programming at the newly opened Laguna Beach Community and Recreation Center
- Continue to expand recreation program offerings to the community
- Expand parking and other City services to South Laguna beaches

The chart below shows the budget structure of the Transit and Community Services Department.

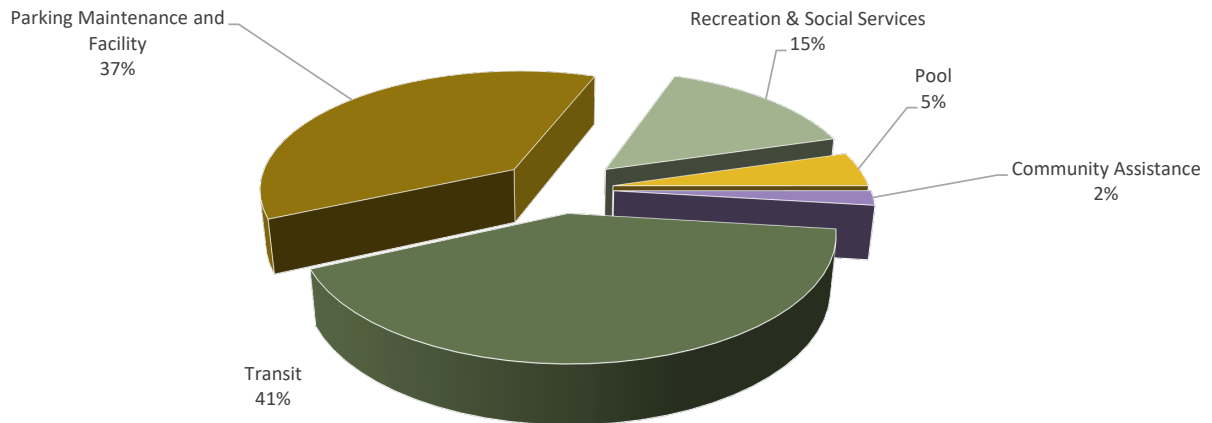


Transit and Community Services Department Budget Summary

*All
Divisions*

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Recreation & Social Services	1,110,800	907,500				\$2,018,300
Community Assistance		260,000				\$260,000
Pool	349,200	267,700				\$616,900
Transit	879,500	4,555,500		173,000		\$5,608,000
Parking Maintenance and Facility	443,200	2,179,800		185,600	2,250,000	\$5,058,600
Department Total	\$2,782,700	\$8,170,500	\$0	\$358,600	\$2,250,000	\$13,561,800

Summary By Division Total FY 2023-24 Adopted



Transit & Community Services Department Budget Detail

All Divisions

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$942,881	\$1,181,500	\$1,527,000
1003	Salaries, Part Time	141,321	502,200	603,450
1006	Salaries, Overtime	10,817	26,400	29,500
1009	Salaries, Redistributed	84,600	70,100	(78,000)
1038	Sick Leave Payoff	13,316	12,900	13,500
1040	Vacation Payoff	16,244	17,300	18,100
1101	Retirement	228,250	306,500	315,650
1103	P.A.R.S. Retirement	5,153	15,500	29,500
1201	Workers' Compensation	26,500	25,500	28,100
1300	Employee Group Insurance	218,900	258,700	269,000
1318	Medicare Insurance	16,052	24,600	26,900
	Subtotal	1,704,035	2,441,200	2,782,700
Maintenance and Operations				
2001	Uniforms and Laundry	2,987	9,400	11,100
2011	Training, Travel and Dues	10,796	24,300	31,000
2021	Natural Gas	8,949	37,700	38,200
2024	Electricity	91,929	106,900	106,900
2027	Water	44,581	41,300	42,800
2031	Telephone	7,273	7,600	7,800
2051	Gas and Lubrications	189,321	234,300	291,600
2101	Materials and Supplies	194,008	269,200	299,600
2150	Rents and Leases	242,739	596,000	720,200
2170	General Insurance	53,400	57,000	62,900
2201	Repairs and Maint. Automotive	177,460	191,000	202,000
2222	Repairs and Maint. Other	20,847	50,000	104,000
2281	Printing	43,416	63,800	77,500
2401	Contractual Services	3,609,722	4,291,300	5,567,700
2432	Postage	4,265	14,800	17,800
2508	Vehicle Cost Redistribution	387,000.00	387,000	329,400
	Community Assistance	226,500	235,340	260,000
	Subtotal	5,315,192	6,616,940	8,170,500

Transit & Community Services Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	0	25,000	
	Subtotal	0	25,000	0
<u>Special Programs</u>				
	Special Programs		271,000	358,600
	Subtotal	0	271,000	358,600
<u>Capital Improvements</u>				
	Capital Improvement Projects ⁽¹⁾		1,400,000	2,250,000
	Subtotal	0	1,400,000	2,250,000
	Grand Total	7,019,226	\$10,754,140	13,561,800

Transit & Community Services Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Director Transit and Community Services		1		\$228,300
Deputy Dir. Public Works	1		167,400	
Administrative Assistant		1		68,000
Maintenance Lead Worker	1	1	91,200	98,600
Maintenance Worker II	1	1	76,700	79,800
Recreation Coordinator	2	2	132,600	140,400
Recreation Coordinator - Aquatics	1	1	60,200	68,200
Recreation Manager	1	1	121,300	151,200
Recreation Supervisor	1	1		108,500
Senior Admin Analyst		1		108,300
Senior Public Works Analyst*	1		127,400	
Senior Services Coordinator	1	1	73,100	87,100
Transit Supervisor	1	1	91,200	152,000
	11	12	941,100	1,290,400
<u>Public Works Department</u>				
Equipment Mechanic	1	1	88,900	75,300
Maintenance Lead Worker	1	1	91,200	98,600
Maintenance Worker I	1	1	60,300	62,700
TOTAL	14	15	1,181,500	1,527,000

Recreation & Social Services**Transit & Community Services**
General Fund/3202

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$233,610	\$327,000	\$487,200
1003	Salaries, Part Time	74,838	110,000	190,000
1006	Salaries, Overtime	1,263	4,500	4,700
1009	Salaries, Redistributed	67,500	67,500	180,200
1038	Sick Leave Payoff	3,800	3,800	4,000
1040	Vacation Payoff	2,900	2,900	3,000
1101	Retirement	60,753	96,300	117,900
1103	P.A.R.S. Retirement	2,812	4,100	7,200
1201	Workers' Compensation	4,400	4,400	4,800
1300	Employee Group Insurance	59,700	79,600	105,000
1318	Medicare Insurance	4,450	6,600	6,800
Subtotal		516,027	706,700	1,110,800
Maintenance and Operations				
2001	Uniforms and Laundry	1,073	1,200	1,500
2011	Training, Travel and Dues	8,143	8,600	11,000
2021	Natural Gas	3,638	4,000	4,000
2024	Electricity	66,725	53,800	53,800
2027	Water	36,008	22,000	22,000
2031	Telephone	119	200	200
2051	Gas and Lubrications	360	400	400
2101	Materials and Supplies	34,493	40,000	50,200
2150	Rents and Leases	51,021	54,000	54,000
2170	General Insurance	11,600	11,600	12,800
2201	Repairs & Maint. Automotive	0	1,000	1,500
2222	Repairs and Maint. Other	13,481	18,300	60,300
2281	Printing	3,018	25,800	45,000
2401	Contractual Services	491,464	505,000	575,000
2432	Postage	4,265	12,800	15,800
Subtotal		725,409	758,700	907,500
Grand Total		\$1,242,670	\$1,465,400	\$2,018,300

Recreation & Social Services Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Senior Services Coordinator	1	1	73,100	87,100
Recreation Coordinator	2	2	132,600	140,400
Recreation Supervisor	1	1		108,500
Recreation Manager	1	1	121,300	151,200
TOTAL	5	5	327,000	487,200

Community Assistance

Transit & Community Services General Fund/3204

Account No.	Organization	Community Request 2022-23	Adopted Budget 2022-23	Community Request 2023-24	Adopted Budget 2023-24
	Ability Awareness Project	5,000			
2966	Age Well Senior Services	3,000	3,000	3,000	3,000
2962	Assistance League			50,000	2,500
	Blue Latitudes Foundation	2,500			
2922	Boys & Girls Club of Laguna Beach	50,000	20,000	50,000	15,000
2903	Catmosphere	2,500	500	2,000	500
2991	Changing Souls				
2932	Coastal Family Therapy Services				
2996	Creative Identity	8,000		8,000	500
2921	First Thursdays Art Walk				
	Friends of Laguna Beach Dog Park	5,000			
2908	Friends of Laguna Beach Library, Inc.	15,000	3,000	15,000	8,000
2911	Friends of the Hortense Miller Garden	2,000	1,500	2,000	1,500
2938	Friendship Shelter, Inc.	25,000	5,000	20,000	5,000
2950	Glenwood House of Laguna Beach	8,000	2,000	10,000	3,000
2909	Greater Laguna Coast Fire Safe Council				
2984	Helping Hand World Wide				
8015	Heritage Committee				
2988	KX 93.5 LB Radio, Inc.	30,000	15,000	30,000	13,000
2973	La Playa Center	25,000	15,000	25,000	15,000
	Laguna Art Museum				
	Laguna Beach Aquatics Foundation				
2992	Laguna Beach Beautification Council *			17,550	13,000
	Laguna Beach CERT				
2915	Laguna Beach Chamber of Commerce	15,000	10,000		
	Laguna Beach Chamber Singers				
2917	Laguna Beach Community Clinic	35,000	25,000	30,000	25,000
2904	Laguna Beach Cultural Arts Center	10,000	10,000	15,000	10,000
	Laguna Beach Football Club				
	Laguna Beach Garden Club			20,000	
2947	Laguna Beach Historical Society			6,000	3,000
2943	Laguna Beach HIV Advisory Committee	10,000	1,000		
2958	Laguna Beach Housing & Human Services				
2898	Laguna Beach HS Scholarship Foundation			2,500	500
	Laguna Beach Little League				
2964	Laguna Beach Live!	20,000	18,000	25,000	15,000
2957	Laguna Beach Network				
2935	Laguna Beach Parade Corporation			3,000	3,000
2997	Laguna Beach Pride 365	22,000	2,000	12,000	2,750
2998	Laguna Beach Recreation Committee	3,000	1,000	4,000	1,000
2959	Laguna Beach Safe Rides				
2924	Laguna Beach Seniors, Inc.	30,000	18,000	30,000	19,000
2936	Laguna Beach Water Polo Foundation			20,000	3,500
8436	Laguna Bluebelt Coalition				
2986	Laguna Canyon Foundation	12,000	10,340	12,000	10,000
	Laguna College of Art & Design				
2925	Laguna Community Concert Band	9,500	6,000	11,500	6,000
2918	Laguna Dance Festival (CA Dance)	15,000	5,000	15,000	7,000
2905	Laguna Food Pantry	25,000	12,500	25,000	12,500
2939	Laguna Greenbelt, Inc.			10,000	2,500
2972	Laguna Ocean Foundation	12,000	6,000	12,000	6,000
2937	Laguna Open Volleyball Tournament				
2949	Laguna Outreach Comm. Arts (LOCA)	26,360	7,000	10,500	7,000

Community Assistance

Transit & Community Services
General Fund/3204

Account No.	Organization	Community Request 2022-23	Adopted Budget 2022-23	Community Request 2023-24	Adopted Budget 2023-24
2980	Laguna Plein Air Painters Association	40,000	9,000	45,000	9,000
2953	Laura's House	3,500	1,000	3,500	1,000
2999	Master Chorale of Saddleback				
2913	Music in Common, Inc.				
2912	No Square Theater	58,000	25,000	25,000	24,000
2990	Ocean Institute				
2920	Pacific Marine Mammal Center				
	Philharmonic Society of Orange County			25,000	
2933	Pollinator Protection Fund			30,000	250
2955	Protecting Unwanted Pets (PUP)	4,000	3,000	4,000	3,000
2919	Public Health Foundation				
2974	Rotary Club of Laguna Beach				
2931	Sally's Fund, Inc.	15,000	6,000	15,000	8,000
2960	Sawdust Art Festival				
2989	Seaside Legal Services	20,000	7,500		
2951	Soroptimist Int'l of Laguna Beach				
2940	South County Cross-Cultural Council				
	Teri Perlstein	1,000			
	The Canyon Club	20,000			
2910	We All Matter	4,000	1,000	4,000	1,000
2945	Woman's Club of Laguna Beach	15,000	6,000		
2994	World Kindness				
Grand Total		\$606,360	\$255,340	\$647,550	\$260,000

*Approved by Council after the initial budget proposal for FY 2023-24.

Swimming Pool Division*Transit & Community Services
General Fund/3205*

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$52,732	\$60,200	\$68,200
1003	Salaries, Part Time	145,094	194,000	227,000
1006	Salaries, Overtime	1,966	4,000	4,200
1009	Salaries, Redistributed	800	800	0
1040	Vacation Payoff	7,200	7,200	7,600
1101	Retirement	13,008	15,300	8,100
1103	P.A.R.S. Retirement	3,566	3,600	8,600
1201	Workers' Compensation	1,900	1,900	2,100
1300	Employee Group Insurance	19,900	19,900	20,500
1318	Medicare Insurance	2,101	2,400	2,900
Subtotal		248,268	309,300	349,200
Maintenance and Operations				
2001	Uniforms and Laundry	3,512	3,900	4,200
2011	Training, Travel and Dues	2,552	6,900	6,900
2021	Natural Gas	51,865	32,000	32,000
2024	Electricity	18,371	26,000	26,000
2027	Water	11,337	10,200	10,200
2031	Telephone and Internet	85	600	600
2101	Materials and Supplies	19,546	20,200	20,200
2150	Rents and Leases	8		3,600
2170	General Insurance	3,600	3,600	4,000
2401	Contractual Services	157,972	132,000	160,000
Subtotal		268,848	235,400	267,700
Grand Total		\$517,116	\$544,700	\$616,900

Swimming Pool Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Recreation Coordinator - Aquatics	1	1	\$60,200	\$68,200
TOTAL	1	1	\$60,200	\$68,200

Transit Administration Division**Transit & Community Services**

Transit Fund/3401

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time*	\$75,532	\$91,200	\$152,000
1006	Salaries, Overtime	2,797	2,000	4,500
1009	Salaries, Redistributed	(62,100)	(63,700)	73,700
1038	Sick Leave Payoff	3,776	3,400	3,600
1040	Vacation Payoff	8,947	2,900	3,000
1101	Retirement	8,543	22,600	23,250
1201	Workers' Compensation	9,100	6,500	7,200
1300	Employee Group Insurance	19,900	19,900	20,500
1318	Medicare Insurance	1,137	1,300	1,400
Subtotal		67,631	86,100	289,150
<u>Maintenance and Operations</u>				
2001	Uniforms And Laundry	0	500	500
2021	Natural Gas	455	0	500
2031	Telephone	106	0	100
2101	Materials and Supplies	4,011	5,000	6,000
2170	General Insurance	3,800	3,800	4,200
2222	Repairs and Maint. Other	0	200	200
2401	Contractual Services	5,960	6,100	156,100
2732	Depreciation	528,641	0	0
2804	Costs Redistributed	175,000	175,000	108,000
Subtotal		717,972	190,600	275,600
<u>Capital Outlay</u>				
5622	Other Equipment	0	25,000	0
Subtotal		0	25,000	0
Grand Total		\$785,603	\$301,700	\$564,750

*Transit administration moved from Public Works department to new department starting FY 2023-24.

Transit Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Transit Supervisor	1	1	\$91,200	\$152,000
TOTAL	1	1	\$91,200	\$152,000

Transit Maintenance Division**Transit & Community Services**
Transit Fund/3402

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$12,695	\$88,900	\$75,300
1003	Salaries, Part Time	8,108	55,000	57,200
1006	Salaries, Overtime	0	2,500	2,600
1009	Salaries, Redistributed	159,100	148,600	79,900
1038	Sick Leave Payoff	1,140	1,100	1,200
1040	Vacation Payoff	1,197	1,100	1,200
1101	Retirement	11,672	21,700	17,400
1103	P.A.R.S. Retirement	199	0	2,100
1201	Workers' Compensation	2,300	2,300	2,500
1300	Employee Group Insurance	19,900	19,900	20,500
1318	Medicare Insurance	261	1,300	1,100
Subtotal		216,572	342,400	261,000
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	0	500
2011	Training, Travel and Dues	0	0	1,000
2027	Water	1,327	1,100	1,100
2031	Telephone	580	600	600
2051	Gas and Lubrications	4,441	5,000	5,000
2101	Materials and Supplies	22,762	30,000	30,000
2170	General Insurance	3,900	3,900	4,300
2201	Repairs and Maint. Automotive	119,132	125,000	130,000
2222	Repairs and Maint. Other	0	2,500	2,500
2281	Printing	0	500	500
2401	Contractual Services	1,890	12,000	15,000
2804	Costs Redistributed			
	Depreciation			
Subtotal		154,031	180,600	190,500
Grand Total		\$370,604	\$523,000	\$451,500

Transit Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Equipment Mechanic	1	1	\$88,900	\$75,300
TOTAL	1	1	\$88,900	\$75,300

Transit Festival Operations*Transit & Community Services
Transit Fund/3403*

Account		Actual	Adopted	Adopted
No. Account Title		Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1003	Salaries, Part Time	\$16,930	\$68,000	\$63,700
1006	Salaries, Overtime	0	900	1,000
1009	Salaries, Redistributed	57,600	58,300	83,600
1101	PERS Retirement	586	0	0
1103	P.A.R.S. Retirement	4,000	3,400	4,800
1201	Workers' Compensation	226	3,700	4,100
1318	Medicare Insurance	0	1,400	1,900
Subtotal		79,342	135,700	159,100
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	156	1,000	1,000
2031	Telephone	1,046	900	900
2051	Gas and Lubrications	34,863	62,000	83,000
2101	Materials and Supplies	4,513	10,000	15,000
2150	Rents and Leases	48,600	360,000	360,000
2170	General Insurance	7,100	7,100	7,800
2281	Printing	9,534	12,000	12,000
2401	Contractual Services	772,407	992,200	1,106,300
Subtotal		878,220	1,445,200	1,586,000
Grand Total		\$957,562	\$1,580,900	\$1,745,100

Transit Neighborhood On-Demand*Transit & Community Services
Transit Fund/3404*

Account		Actual	Adopted	Adopted
No. Account Title		Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
Salaries and Wages				
1003	Salaries, Part Time	21,215	7,000	0
1009	Salaries, Redistributed	73,400	74,500	64,700
1103	P.A.R.S. Retirement	19,046	2,100	3,100
1318	Medicare Insurance	416	0	1,200
Subtotal		114,077	83,600	69,000
Maintenance and Operations				
2001	Uniforms and Laundry	107	0	500
2011	Training, Travel and Dues	8	3,000	3,000
2021	Natural Gas	4,856	1,700	1,700
2024	Electricity	10,049	8,700	8,700
2027	Water	3,674	3,700	3,700
2031	Telephone	56	400	400
2051	Gas and Lubrications	42,572	68,600	96,000
2101	Materials and Supplies	40	0	5,000
2150	Rents and Leases	8,371	8,200	8,200
2170	General Insurance	18,700	18,700	20,600
2281	Printing	16,322	10,000	10,000
2401	Contractual Services	871,191	873,700	1,585,000
Subtotal		975,947	996,700	1,742,800
Special Programs				
8095	AQMD Grant Funds			
8304	Paratransit Costs	142,992	143,000	143,000
8325	Downtown Metro Bus Passes	0		0
8856	Trolley Charters	14,158		30,000
Subtotal		157,150	143,000	173,000
Grand Total		\$1,247,174	\$1,223,300	\$1,984,800

Transit Trolley Off-Season Weekend*Transit & Community Services
Transit Fund/3405*

Account		Actual	Adopted	Adopted
No. Account Title		Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1003	Salaries, Part Time	\$4,866	\$22,000	\$15,550
1006	Salaries, Overtime	0	500	500
1009	Salaries, Redistributed	102,700	104,000	81,600
1103	P.A.R.S. Retirement	182	500	1,800
1318	Medicare Insurance	71	200	1,800
Subtotal		107,819	127,200	101,250
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry		300	300
2051	Gas and Lubrications	92,358	86,900	90,000
2101	Materials and Supplies	9,037	18,000	18,000
2201	Repairs & Maint. Automotive	54,307	60,000	65,000
2222	Repairs & Maint. Other		1,000	1,000
2281	Printing		1,000	1,000
2401	Contractual Services	467,814	551,000	585,300
Subtotal		623,516	718,200	760,600
Grand Total		\$731,334	\$845,400	\$861,850

Parking & Sign Maintenance

Transit & Community Services

Parking Authority Fund/3501

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$321,266	\$319,400	\$676,300
1003	Salaries, Part Time	24,536	28,200	29,300
1006	Salaries, Overtime	4,176	12,000	6,000
1009	Salaries, Redistributed	(139,700)	(146,000)	(469,300)
1038	Sick Leave Payoff	2,600	2,600	2,700
1040	Vacation Payoff	1,700	1,700	1,800
1101	Retirement	76,487	78,300	83,500
1103	P.A.R.S. Retirement	920	1,100	1,100
1201	Workers' Compensation	4,500	4,500	5,000
1300	Employee Group Insurance	79,600	79,600	61,500
1318	Medicare Insurance	5,075	5,100	7,400
Subtotal		381,161	386,500	405,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	1,571	2,000	2,000
2011	Training, Travel and Dues	94	1,800	6,100
2024	Electricity	15,154	18,400	18,400
2027	Water	3,572	4,300	4,300
2031	Telephone	4,163	3,800	3,800
2051	Gas and Lubrications	14,726	16,400	17,200
2101	Materials and Supplies	84,065	86,000	105,200
2150	Rents and Leases	108,147	147,200	147,200
2170	General Insurance	7,800	7,800	8,600
2201	Repairs and Maint. Automotive	4,021	5,000	5,500
2222	Repairs and Maint. Other	7,366	18,000	29,000
2281	Printing	8,509	4,500	4,500
2401	Contractual Services	979,004	920,300	1,160,000
2432	Postage		2,000	2,000
2804	Costs Redistributed	212,000	212,000	221,400
Subtotal		1,450,193	1,449,500	1,735,200
<u>Capital Outlay</u>				
5622	Other Equipment	12,047		
Subtotal		12,047	0	0
<u>Special Programs</u>				
8092	Summer Festivals Parking	24,470	33,000	36,800
8727	Summer Breeze	18,805	30,000	47,000

Parking & Sign Maintenance

Transit & Community Services

Parking Authority Fund/3501

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
8350	Winter Express Trolley		0	18,000
9735	Citywide Parking Lot Rehab		200,000	
9767	Future Parking Facilities		1,000,000	1,000,000
9768	Parking Pay Station Install		300,000	300,000
9999	Glenneyre Parking Structure Rehab			950,000
9769	Citywide Parking Master Plan		100,000	
Subtotal		43,275	1,663,000	2,351,800
Grand Total		\$1,886,676	\$3,499,000	\$4,492,300

Parking & Sign Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Director Transit and Community Services		1		\$228,300
Senior Admin Analyst		1		108,300
Maintenance Lead Worker	2	2	\$182,400	\$197,200
Maintenance Worker II	1	1	76,700	79,800
Maintenance Worker I	1	1	60,300	62,700
TOTAL	4	6	\$319,400	\$676,300

Parking Management & Operations

Public Works
Parking Fund/3502

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$299,778	\$294,800	\$68,000
1003	Salaries, Part Time	3,549	18,000	20,700
1006	Salaries, Overtime			6,000
1009	Salaries, Redistributed	(173,900)	(173,900)	(172,400)
1038	New Sick Leave Payoff	2,000	2,000	2,000
1040	Vacation Payoff	1,500	1,500	1,500
1101	Retirement	70,795	72,300	65,500
1103	P.A.R.S. Retirement	133	700	800
1201	Workers' Compensation	2,200	2,200	2,400
1300	Employee Group Insurance	39,800	39,800	41,000
1318	Medicare Insurance	4,416	6,300	2,400
	Subtotal	250,270	263,700	37,900
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	80	500	1,100
2011	Training, Travel and Dues	2,550	4,000	4,000
2031	Telephone and Internet	1,203	1,100	1,200
2101	Materials and Supplies	35,257	55,000	50,000
2150	Rents and Leases		147,200	147,200
2170	General Insurance	500	500	600
2222	Repairs and Maint. Other		10,000	11,000
2281	Printing		4,500	4,500
2401	Contractual Services ⁽¹⁾	19,994	299,000	225,000
	Subtotal	59,584	521,800	444,600
<u>Special Programs</u>				
8092	Summer Festivals Parking *		35,000	36,800
8727	Summer Breeze *		30,000	47,000
	Subtotal	0	65,000	83,800
	Grand Total	\$309,854	\$850,500	\$566,300

⁽¹⁾ *Parking Fund Contractual Services' budget used to fund Communications Division*

** Special Programs moved to Parking and Sign Maintenance, Division 3501*

Parking Management and Operations Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Deputy Dir. Public Works*	1		\$167,400	
Senior Public Works Analyst*	1		127,400	
Administrative Assistant		1		68,000
TOTAL	2	1	\$ 294,800	\$ 68,000

* Positions moved to Parking and Sign Maintenance, Division 3501

Community Development Department

The Community Development Department is organized into the following four (4) divisions: Administration, Building, Planning, and Code Enforcement. A description of the services provided by each division is as follows:

Administrative Division – The Administrative Division consists of the Director of Community Development, Assistant Director of Community Development, Permit Supervisor/Counter Coordinator, Senior Analyst, and Administrative Assistant. The Director is responsible for the overall operation of the Department, including the Department's work priorities, budget, personnel, and project scheduling. The Division is also responsible for the majority of the Department's Special Projects. Current Special Projects that maintain high City Council priorities are on the following page.

Building Safety Division – The Building Safety Division is managed by the City's Building Official. The division provides building plan checks (for compliance with the California Building Code), issues building permits, conducts all field inspections, and provides clerical support at the public counter. This division is intended to be financially self-sustaining, with building permit and plan check fees covering the operational expenses of the division.

Planning Division – This Division is managed by two (2) Planning Managers, and is responsible for all current, and advanced, planning projects, including residential and commercial projects, Conditional Use Permits, Subdivisions, Specific Plans, and the City General Plan. This Division principally engages in zoning plan check functions for single-family residential projects. The division implements the View Preservation and Restoration Ordinance and the Hedge Height Ordinance. The Planning Division provides staff support to the Planning Commission, Design Review Board, and the View Restoration Committee. The Division also provides staff support for the Heritage Committee and implements the City's Historic Preservation Program for residential projects. This division is intended to be financially self-sustaining, with planning zoning review fees covering the operational expenses of the division. The Division staff is also involved in the processing of certificates of use and real property reports.

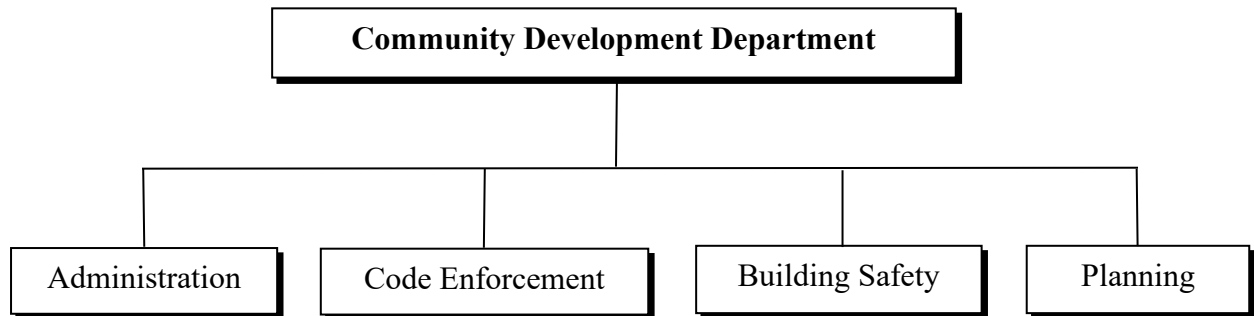
Code Enforcement Division – This Division is managed by the Code Enforcement Supervisor and is responsible for enforcing the standards of the Laguna Beach Municipal Code. Code Enforcement investigates possible violations of the code, including sign regulations, zoning, property maintenance, business license requirements, and noise abatement. Code Enforcement also works with property and business owners to implement the City's Floodplain Management Ordinance.

Major Department Initiatives:

- Implementation of EnerGov permitting system
- Coastal Major Remodel and Bluff Top Definition Revisions to the City's LCP
- Initiate comprehensive update to Zoning Code to simplify development regulations and reduce regulatory barriers to housing
- Implementation of Housing Element programs

- Initiate Phase II Downtown Specific Plan
- Update of Open Space and Conservation Element
- Update the Laguna Canyon Specific Plan

The chart below shows the budget structure of the Community Development Department.

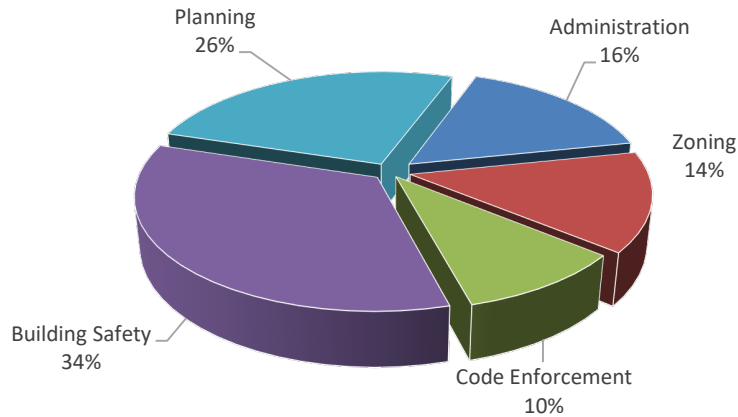


Community Development Department Budget Summary

*All
Divisions*

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 23-24 ADOPTED					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$1,186,900	\$277,700	\$0	\$28,000	\$0	\$1,492,600
Zoning	1,111,300	138,900	0	60,000	0	1,310,200
Code Enforcement	856,000	51,900	0	0	0	907,900
Building Safety	2,470,500	628,400	0	40,000	0	3,138,900
Planning	1,732,100	63,100	0	580,000	0	2,375,200
Department Total	\$7,356,800	\$1,160,000	\$0	\$708,000	\$0	\$9,224,800

Summary By Division FY 2023-24 Adopted



Community Development Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$3,256,161	\$4,703,000	\$5,021,500
1003	Salaries, Part Time	171,615	43,100	44,800
1006	Salaries, Overtime	220,047	87,500	91,100
1038	Sick Leave Payoff	32,600	32,600	34,200
1040	Vacation Payoff	70,000	70,000	73,600
1042	Comp Time Payoffs	800	800	800
1101	Retirement	814,004	1,060,500	1,026,500
1103	P.A.R.S. Retirement	1,764	1,600	1,700
1201	Workers' Compensation	40,700	40,700	44,800
1300	Employee Group Insurance	736,300	895,500	941,000
1318	Medicare Insurance	53,119	70,200	76,800
	Subtotal	5,397,111	7,005,500	7,356,800
Maintenance and Operations				
2001	Uniforms and Laundry	1,229	2,000	4,000
2011	Training, Travel and Dues	35,495	58,400	64,400
2024	Electricity	19,967	11,400	11,400
2027	Water	729	900	900
2031	Telephone	19,261	14,700	15,300
2051	Gas and Lubrications	7,024	5,600	6,300
2101	Materials and Supplies	43,695	41,500	84,600
2150	Rents and Leases	38,091	33,300	48,700
2170	General Insurance	72,800	72,800	80,100
2201	Repairs and Maint. Automobile	10,605	2,200	2,200
2222	Repairs and Maint. Other	545	4,200	4,400
2281	Printing	17,066	17,100	24,100
2401	Contractual Services	979,722	853,100	813,600
	Subtotal	1,246,229	1,117,200	1,160,000
Capital Outlay				
5408	Office Furniture & Equipment		40,000	
5622	Other Equipment			
	Subtotal	0	40,000	0
Special Special Programs				
8015	Heritage Committee	925	1,000	27,000
8326	Historic Inventory Consultant	9,113	30,000	30,000
8415	View Preservation	20,000		
8460	Housing Element Consultant	51,663		
8501	Landscape Review Consulting	45,728	40,000	30,000
8841	Public Outreach			1,000

Community Development Department
Budget Detail

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
8327	Update Downtown Plan Phase II			160,000
8347	Blufftop Major Remodel Study			120,000
8346	Zoning Code Update			300,000
8503	Document Scanning	31,261	40,000	40,000
	Subtotal	158,690	111,000	708,000
	Grand Total	\$6,802,030	\$8,273,700	\$9,224,800

Community Development Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Dir of Community Development	1	1	\$231,900	\$250,800
Asst. Dir of Comm. Development	1	1	182,400	197,200
Administrative Assistant	1	1	69,900	83,500
Associate Planner	4	4	420,600	500,600
Building Inspector	3	3	291,500	304,400
Building Plan Checker	1	1	110,000	108,200
Building Official	1	1	167,300	181,100
Chief Building Inspector	1	1	125,100	108,100
Code Enforcement Officer	2	2	177,800	192,500
Code Enforcement Supervisor	1	1	105,000	119,200
Code Enforcement Specialist	1	1	110,000	131,200
Code Enforcement Technician	1	1	64,600	77,100
Deputy Building Official	1	1	137,900	108,200
Senior Office Specialist	4	4	229,900	265,600
Permit Supervisor/Counter Coordinator	1	1	95,500	108,500
Planning Manager	2	2	334,800	362,200
Planning Technician	2	2	133,300	133,700
Principal Planner	2	3	242,600	423,600
Records Management Coordinator	1	1	71,200	77,100
Senior Planner	3	2	344,900	262,400
Senior Principal Planner	1	1	130,500	131,200
Sr. Building Inspector/Plan Checker	2	2	231,300	227,400
Sr. Permit Technician	4	4	284,000	332,100
Permit Technician	1	1	50,600	77,100
Senior Administrative Analyst	1	1	95,500	113,900
Senior Management Analyst	1	1	130,600	135,800
Senior Systems Analyst	1		121,300	
Assignment Pay			11,200	7,000
Bilingual Pay			1,800	1,800
TOTAL	45	44	\$4,703,000	\$5,021,500

Administration Division

Community Development
General Fund/4101

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$648,410	\$911,600	\$863,200
1006	Salaries, Overtime	21,889	6,300	6,600
1038	Sick Leave Payoff	3,100	3,100	3,300
1040	Vacation Payoff	7,800	7,800	8,200
1101	Retirement	145,181	195,600	165,000
1201	Workers' Compensation	2,600	2,600	2,900
1300	Employee Group Insurance	99,500	139,300	123,000
1318	Medicare Insurance	9,837	13,300	14,700
	Subtotal	938,317	1,279,600	1,186,900
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	15,368	14,000	14,000
2024	Electricity	13,581	7,800	7,800
2027	Water	400	600	600
2031	Telephone	3,494	3,400	3,500
2101	Materials and Supplies	5,627	6,000	46,000
2150	Rents And Leases	1,531	0	4,000
2170	General Insurance	20,000	20,000	22,000
2222	Repairs and Maint. Other	0	600	800
2281	Printing	448	300	400
2401	Contractual Services	105,549	178,600	178,600
	Subtotal	165,998	231,300	277,700
<u>Special Programs</u>				
8015	Heritage Committee	925	1,000	27,000
8425	Ballot Advisory Services	20,000		
8636	SB2 Grant Funding	17,883		
8716	Feasibility/Fee Study	19,850		
8841	Public Outreach			1,000
	Subtotal	58,658	1,000	28,000
	Grand Total	\$1,162,972	\$1,511,900	\$1,492,600

(1) Funded by Housing In Lieu Fund

Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Dir of Community Development	1	1	\$231,900	\$250,800
Asst. Dir of Comm. Development	1	1	182,400	197,200
Systems Analyst	1		121,300	
Senior Administrative Analyst	1	1	95,500	113,900
Senior Management Analyst	1	1	130,600	135,800
Records Management Coordinator	1	1	71,200	77,100
Administrative Assistant	1	1	69,900	83,500
Assignment Pay			8,800	4,900
TOTAL	7	6	\$911,600	\$863,200

Zoning Division*Community Development
General Fund/4102*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$464,580	\$648,300	\$726,300
1003	Salaries, Part Time	88,455	23,600	24,500
1006	Salaries, Overtime	38,766	28,200	29,300
1038	Sick Leave Payoff	8,900	8,900	9,300
1040	Vacation Payoff	17,000	17,000	17,900
1042	Comp Time Payoffs	800	800	800
1101	Retirement	147,672	167,400	158,500
1103	P.A.R.S. Retirement	882	900	900
1201	Workers' Compensation	8,800	8,800	9,700
1300	Employee Group Insurance	139,300	119,400	123,000
1318	Medicare Insurance	8,545	10,200	11,100
Subtotal		923,701	1,033,500	1,111,300
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	3,400	7,800	7,700
2031	Telephone	1,123	1,300	1,400
2101	Materials and Supplies	9,890	6,700	6,700
2150	Rents and Leases	683	0	700
2170	General Insurance	15,900	15,900	17,500
2222	Repairs and Maint. Other	0	600	600
2281	Printing	5,248	4,700	4,300
2401	Contractual Services	151,733	60,000	100,000
Subtotal		187,976	97,000	138,900
<u>Special Programs</u>				
8326	Historic Inventory Consultant	9,113	30,000	30,000
8501	Landscape Review Consulting	45,728	40,000	30,000
Subtotal		54,840	70,000	60,000
Grand Total		\$1,166,517	\$1,200,500	\$1,310,200

Zoning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Planning Manager	1	1	\$167,400	\$181,100
Senior Planner	1	1	121,300	131,200
Associate Planner	3	3	322,700	353,300
Senior Office Specialist	1	1	46,800	58,600
Assignment Pay			2,400	2,400
TOTAL	6	6	660,600	726,600

Code Enforcement Division*Community Development
General Fund/4103*

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$339,758	\$521,600	\$591,900
1006	Salaries, Overtime	13,784	5,000	5,200
1038	Sick Leave Payoff	2,900	2,900	3,000
1040	Vacation Payoff	8,300	8,300	8,700
1101	Retirement	77,996	102,300	113,200
1201	Workers' Compensation	4,200	4,200	4,600
1300	Employee Group Insurance	79,600	119,400	120,900
1318	Medicare Insurance	5,111	7,600	8,500
Subtotal		531,649	771,300	856,000
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	887	1,900	2,600
2031	Telephone	2,314	1,500	1,600
2051	Gas and Lubrications	779	700	800
2101	Materials and Supplies	6,768	8,600	9,600
2150	Rents and Leases	5,094	4,900	4,900
2170	General Insurance	5,100	5,100	5,600
2201	Repairs and Maint. Auto.	3,800	300	300
2222	Repairs and Maint. Other	0	1,000	1,000
2281	Printing	280	500	500
2401	Contractual Services	84,606	103,300	25,000
Subtotal		109,628	127,800	51,900
Grand Total		\$641,278	\$899,100	\$907,900

Code Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Code Enforcement Supervisor	1	1	\$105,000	\$119,200
Code Enforcement Officer	2	2	177,800	192,500
Code Enforcement Specialist	1	1	110,000	131,200
Code Enforcement Technician	1	1	64,600	77,100
Sr. Office Specialist	1	1	63,300	71,000
Bilingual Pay			900	900
TOTAL	6	6	\$521,600	\$591,900

Building Safety Division*Community Development
General Fund/4104*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$919,412	\$1,613,900	\$1,692,000
1006	Salaries, Overtime	65,381	24,000	25,000
1038	Sick Leave Payoff	11,400	11,400	12,000
1040	Vacation Payoff	33,100	33,100	34,800
1101	Retirement	226,114	332,800	312,600
1201	Workers' Compensation	18,800	18,800	20,700
1300	Employee Group Insurance	218,900	338,300	348,500
1318	Medicare Insurance	14,399	23,700	24,900
	Subtotal	1,507,505	2,396,000	2,470,500
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	1,229	2,000	4,000
2011	Training, Travel and Dues	8,051	21,300	26,700
2024	Electricity	6,386	3,600	3,600
2027	Water	329	300	300
2031	Telephone	11,304	6,800	6,900
2051	Gas and Lubrications	6,244	4,900	5,500
2101	Materials and Supplies	10,609	10,000	12,100
2150	Rents and Leases	24,020	23,500	34,200
2170	General Insurance	20,200	20,200	22,200
2201	Repairs and Maint. Auto.	6,805	1,900	1900
2222	Repairs and Maint. Other	516	1,000	1,000
2281	Printing	2,509	5,700	10,000
2401	Contractual Services	598,827	491,200	500,000
	Subtotal	697,029	592,400	628,400
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment		40,000	
	Subtotal	0	40,000	0
<u>Special Programs</u>				
8503	Document Scanning	31,261	40,000	40,000
	Subtotal	31,261	40,000	40,000
	Grand Total	\$2,235,794	\$3,068,400	\$3,138,900

Building Safety Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget
	2022-23	2023-24	2022-23	2023-24
Building Official	1	1	\$167,300	\$181,100
Deputy Building Official	1	1	137,900	108,200
Chief Building Inspector	1	1	125,100	108,200
Sr. Building Insp/Plan Checker	2	2	231,300	227,400
Building Plan Checker	1	1	110,000	108,200
Building Inspector	3	3	291,500	304,400
Senior Permit Technician	4	4	284,000	332,000
Permit Supervisor/Counter Coordinator	1	1	95,500	108,500
Permit Technician	1	1	50,600	77,100
Senior Office Specialist	2	2	119,800	136,000
Bilingual Pay			900	900
TOTAL	17	17	1,613,900	1,692,000

Planning Division*Community Development
General Fund/4106*

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$884,002	\$1,007,600	\$1,148,100
1003	Salaries, Part Time	83,160	19,500	20,300
1006	Salaries, Overtime	80,227	24,000	25,000
1038	Sick Leave Payoff	6,300	6,300	6,600
1040	Vacation Payoff	3,800	3,800	4,000
1101	Retirement	217,040	262,400	277,200
1103	P.A.R.S. Retirement	882	700	800
1201	Workers' Compensation	6,300	6,300	6,900
1300	Employee Group Insurance	199,000	179,100	225,600
1318	Medicare Insurance	15,228	15,400	17,600
	Subtotal	1,495,940	1,525,100	1,732,100
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	7,790	13,400	13,400
2031	Telephone	1,027	1,700	1,900
2101	Materials and Supplies	10,801	10,200	10,200
2150	Rents and Leases	6,763	4,900	4,900
2170	General Insurance	11,600	11,600	12,800
2222	Repairs and Maint. Other	29	1,000	1,000
2281	Printing	8,581	5,900	8,900
2401	Contractual Services	39,007	20,000	10,000
	Subtotal	85,599	68,700	63,100
<u>Special Programs</u>				
8327	Update Downtown Plan Phase II			160,000
8346	Zoning Code Update			300,000
8347	Blufftop Major Remodel Study			120,000
8460	Housing Element Consultant	51,663		
	Subtotal	51,663	0	580,000
	Grand Total	\$1,633,201	\$1,593,800	\$2,375,200

Planning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2022-23	2023-24	2022-23	2023-24
Planning Manager	1	1	\$167,400	\$181,100
Senior Principal Planner	1	1	130,500	131,200
Principal Planner	1	3	121,300	423,600
Senior Planner	3	1	344,900	131,200
Associate Planner	1	1	110,200	147,300
Planning Technician	2	2	133,300	133,700
TOTAL	9	9	\$1,007,600	\$1,148,100

Cultural Arts Department

The Cultural Arts Department is comprised of two (2) divisions: the Arts Commission and the Laguna Beach Tourism Marketing District. A description of the services provided by each division is as follows:

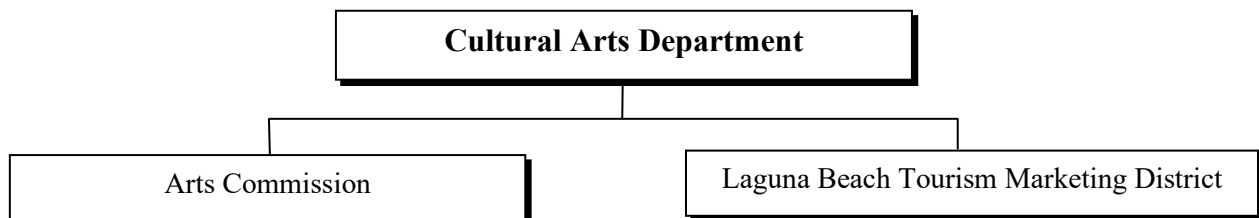
Arts Commission - The Arts Commission consists of seven (7) members and one (1) alternate appointed by the City Council. The Commission makes recommendations to the City Council regarding policies and art related matters. The Commission organizes special programs that include Music in the Park, Sunset Serenades, Temporary Art Installations, Exhibitions, special performance events, Artist Review Panel, and the Art-in-Public Places program. A full-time Cultural Arts Manager, Arts Program Coordinator, and a part-time Public Art Coordinator serves as liaisons to the Commission, manages the Cultural Arts Department's programs, and implements the Cultural Arts Plan, Creative Placemaking Assessment, Artist Working and Living spaces and Public Art Policy.

Laguna Beach Tourism Marketing District (LBTMD) - The LBTMD was established in 2020 to fund activities that promote tourism and related tourist events. The funds are generated from a 2% assessment on hotel room receipts. One half is allocated to Visit Laguna Beach, and the other half is distributed equally to the Laguna Art Museum, Laguna College of Art and Design, Laguna Playhouse, Arts Commission Special Programs, and Cultural Arts Funding Grants to arts organizations with programming in Laguna Beach.

Major Initiatives:

- Implementation of the Cultural Arts Plans
- Offer opportunities for artists to thrive in Laguna Beach
- Develop cultural programming for residents

The chart below shows the budget structure of the Cultural Arts Department.

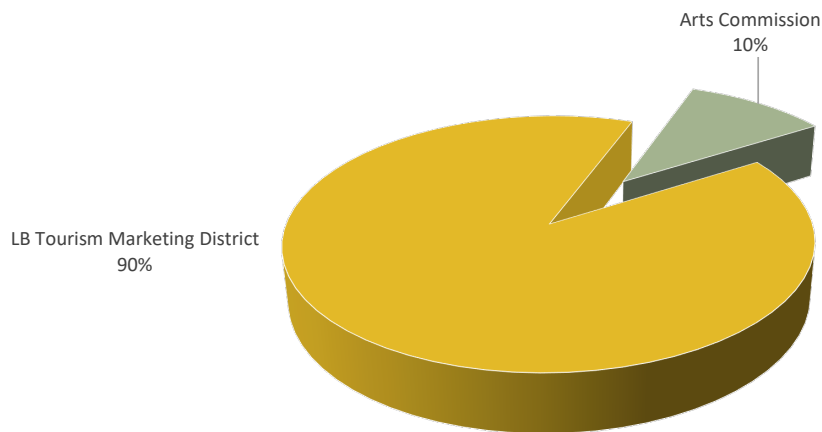


Cultural Arts Budget Summary

*All
Divisions*

	MAJOR CATEGORY OF EXPENDITURE FY 2023-24 ADOPTED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
<u>Division</u>						
Arts Commission	368,000	6,500	2,000			\$376,500
LB Tourism Marketing District				3,225,000		\$3,225,000
Department Total	\$368,000	\$6,500	\$2,000	\$3,225,000	\$0	\$3,601,500

Summary By Division Total FY 2023-24 Adopted



Arts Commission Division**Cultural Arts
General Fund/5151**

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$174,278	\$176,700	\$213,100
1003	Salaries, Part Time	11,508	44,500	46,300
1038	New Sick Leave Payoff	1,100	1,100	1,200
1040	Vacation Payoff	1,100	1,100	1,200
1101	Retirement	42,156	43,200	59,000
1103	P.A.R.S. Retirement	432	1,600	1,600
1201	Workers' Compensation	800	800	900
1300	Employee Group Insurance	39,800	39,800	41,000
1318	Medicare Insurance	2,694	3,300	3,700
	Subtotal	273,869	312,100	368,000
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	1,348	1,900	2,000
2031	Telephone	15	100	100
2101	Materials and Supplies	1,028	3,200	2,600
2170	General Insurance	1,600	1,600	1,800
	Subtotal	3,991	6,800	6,500
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	0	0	2,000
	Subtotal	0	0	2,000
<u>Special Programs</u>				
8716	Feasibility Study	20,000	0	0
	Subtotal	20,000	0	0
	Grand Total	\$297,860	\$318,900	\$376,500

Cultural Arts Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>		<i>Salaries</i>	
	Adopted Budget 2022-23	Adopted Budget 2023-24	Adopted Budget 2022-23	Adopted Budget 2023-24
Cultural Arts Manager	1	1	\$110,200	\$141,200
Arts Program Coordinator	1	1	66,500	71,900
TOTAL	2	2	176,700	213,100

Laguna Beach Tourism Marketing District

Cultural Arts
General Fund/5202

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
8012	Laguna Beach Visitor's Bureau	\$1,721,305	\$1,424,500	\$1,612,500
8041	Laguna Art Museum	346,707	284,900	322,500
8200	Laguna Moulton Playhouse	346,707	284,900	322,500
8201	Laguna College of Art and Design	346,707	284,900	322,500
8004	Arts Commission Special Programs	0	0	322,500
8203	Cultural Arts Funding	0	0	322,500
Subtotal		\$2,761,426	\$2,279,200	\$3,225,000

Allocations of Funds Detail*			
Description	As of July 1, 2021	As of July 1, 2022	As of July 1, 2023
8004 Arts Commission Special Programs:			
Banner/Palette Competitions	18,675	32,400	36,000
City Hall Exhibitions	9,500	10,200	7,500
Cultural Arts Facilities	20,000		
Cultural Arts Info Publications	11,000	21,000	11,000
Digital Research and Marketing	5,000	5,500	
Performing Arts	50,000	120,000	131,500
Restoration of Public Art	25,000	25,000	25,000
Rotating Sculpture Program	62,825	62,500	71,500
Innovation Grant			40,000
Subtotal	202,000	276,600	322,500
8203 Cultural Arts Funding (to be determined):			
Subtotal	218,000	284,900	
Grand Total	\$420,000	\$561,500	\$322,500

* Allocations for program year FY 2023-24 are based on revenues received in the preceding fiscal year; therefore the FY 2023-24 budget reflects the revenues received during FY 2022-23.

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Internal Service Funds

Vehicle Replacement Insurance

The following pages contain the budgets for the City's two internal service funds: one for the Vehicle Replacement Fund and one for the Insurance and Benefits Fund. As explained earlier in this budget document, an internal service fund is a revolving fund established to isolate the costs of a particular function and then allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions using an annual rate adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division. The rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays the internal service fund an annual amount, which is shown as an expenditure item in the division's budget. This payment becomes the revenue for the internal service fund, which directly pays for the goods and services provided, such as new vehicles or health insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for higher-cost items, such as purchasing a fire engine or the payment of a large insurance claim. This process allows the City to spread the cost of significant expenses over many years compared to a single year. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of using equipment over the useful life during which the equipment is used.

Insurance & Benefits**Internal Service Fund**
Insurance & Benefits Fund

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1040	Vacation Leave Payoffs	\$1,153,713	\$695,800	\$656,600
1041	Sick Leave Payoffs	308,678	335,900	\$332,800
1042	Compensatory Time Payoffs	74,864	26,800	\$26,800
1201	Workers Comp. Insurance	2,910,645	1,555,000	1,626,600
1303	Health Insurance	6,370,118	7,130,000	6,821,300
1306	Dental Insurance	315,471	485,000	485,000
1309	Life Insurance	25,186	49,000	49,000
1310	Retiree Health Savings	319,715	340,000	340,000
1313	Long Term Disability Insurance	41,108	60,800	60,800
1316	Unemployment Insurance	30,277	60,000	60,000
1318	Medicare Insurance	11,610	15,000	15,000
Subtotal		11,561,385	10,753,300	10,473,900
Maintenance and Operations				
2170	General Insurance	1,339,999	1,600,000	1,704,500
Subtotal		1,339,999	1,600,000	1,704,500
Grand Total		\$12,901,384	\$12,353,300	\$12,178,400

Vehicle Replacement

Internal Service Fund Vehicle Replacement Fund/Fund 126

Division No.	Description	Adopted Budget 2022-23	Adopted Budget 2023-24
<u>Finance and Technology:</u>			
1603	One Vehicle for IT Staff		32,000
	Subtotal	0	32,000
<u>Police Department:</u>			
2101	One Utility Truck for Police Captain		
2101	Three Patrol Vehicles	210,000	
	Subtotal	210,000	0
<u>Fire Department:</u>			
2401	Fire Engine		950,000
2401	Fire Engine Type 1	950,000	
2401	Two Trucks: Utility Rescue Vehicles	150,000	
2401	Fire Chief Vehicle	75,000	
2501	Two Trucks: Ford Ranger		100,000
	Subtotal	1,175,000	1,050,000
<u>Marine Safety:</u>			
2601	Four Utility Vehicles	227,000	
2601	Two Trucks: Toyota Tundras	172,000	
2601	One Truck: Utility Truck	70,000	
	Subtotal	469,000	0
<u>Public Works Department:</u>			
3104	One Utility Truck		50,000
3301	One Truck: Ford F350	55,000	
3501	One Truck: Ford F350	60,000	
3501	One Van: Ford Transit	60,000	
	Subtotal	175,000	50,000
<u>Transit and Community Services</u>			
3403	One Sedan: Toyota Prius	40,000	
	Subtotal	40,000	0
<u>Community Development</u>			
4104	Two Vehicles for Code Enforcement		100,000
	Subtotal	0	100,000
Grand Total		\$2,069,000	\$1,232,000

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Section IV

APPENDIX

Budget Details By Fund

(For Major Funds Only)

All Funds Summary¹

Fund Detail

Account No.	Account Title	Actual Expenditures 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$30,043,233	\$36,970,600	\$41,385,400
1003	Salaries, Part Time	2,709,136	3,092,200	4,007,300
1004	Tidepool, Part Time	6,221	6,200	6,200
1006	Salaries, Overtime	3,473,550	3,041,400	3,345,100
1007	Salaries, Overtime-Mutual Aid	447,935	250,000	250,000
1009	Salaries, Redistributed	(110,600)	(249,600)	(117,800)
1038	Sick Leave Payoff	314,217	320,800	346,300
1040	Vacation Payoff	630,870	641,100	686,200
1042	Comp Time Payoffs	25,500	25,500	26,800
1053	Holiday Allowance	36,655	157,800	174,800
1059	Residency Incentive	18,147	15,000	15,000
1101	PERS Retirement Cost	10,123,516	11,490,800	12,163,050
1102	PERS, Side Fund	857,100	857,100	0
1103	P.A.R.S. Retirement	93,119	110,800	181,300
1201	Workers' Compensation	1,555,300	1,583,500	1,797,100
1300	Employee Group Insurance	5,903,000	6,380,600	7,188,400
1318	Medicare Insurance	526,523	628,200	796,800
	Subtotal	56,653,420	65,322,000	72,251,950
Maintenance and Operations				
2001	Uniforms and Laundry	318,201	312,100	404,500
2011	Training, Travel and Dues	364,641	432,200	564,800
2021	Natural Gas	84,985	50,500	62,400
2024	Electricity	556,347	555,600	748,500
2027	Water	400,925	341,700	356,800
2031	Telephone	329,989	255,600	313,300
2051	Gas and Lubrications	536,364	665,700	740,700
2101	Materials & Supplies	1,206,093	1,365,200	1,658,100
2102	Materials & Supplies: Odor Control	52,931	32,800	177,800
2110	Paramedic Medical Supplies	54,374	63,200	87,200
2150	Rents and Leases	2,462,325	2,743,000	3,620,500
2170	General Insurance	1,950,400	2,046,900	2,270,200
2201	Repairs and Maint. Auto	590,044	645,200	708,100
2222	Repairs and Maint. Other	467,200	679,900	872,050
2281	Printing	122,069	158,800	191,800
2302	Legal Advertising	17,159	91,600	117,600
2401	Contractual Services	12,384,125	13,337,200	17,205,750
2402	Contractual SOCWA Operations	2,364,580	2,500,000	2,500,000
2432	Postage	37,770	62,900	60,900
2508	Vehicle Cost Redistribution	(122,430)	(90,000)	(120,000)
2521	Loan Principal & Interest	358,260	1,469,000	1,672,000
2522	Loan Administration Fees	103,166	35,000	35,000

All Funds Summary¹

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
2804	Equipment Replacement	0	30,000	0
2815	Cultural Arts - Performances	109,032	19,000	18,000
2940	Cross Cultural Task Force	30,000	45,000	30,000
	Arts Commission Programs	125,857	0	0
	Community Assistance	0	255,340	260,000
	Subtotal	24,904,406	28,103,440	34,634,900
Capital Outlay				
5203	Buildings	23,021		
5305	Improv.Other Than Buildings	109,752	225,000	
5408	Office Furniture & Equipment	494,466	979,000	906,000
5510	Automotive Equipment	0	40,000	
5622	Other Equipment	370,539	299,500	394,600
	Subtotal	997,778	1,543,500	1,300,600
Special Programs				
8000s	Special Programs	6,027,956	6,957,900	11,243,500
	Subtotal	6,027,956	6,957,900	11,243,500
Capital Improvements				
9000s	Capital Improvement Projects	996,585	23,892,000	17,975,000
	Subtotal	996,585	23,892,000	17,975,000
	Grand Total	\$89,580,146	\$125,818,840	\$137,405,950

¹Includes all operating and capital project funds. Excludes trust and agency, internal service funds, carryovers, contingency reserves and special assessment district funds.

General Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$27,345,115	\$33,364,200	\$36,439,600
1003	Salaries, Part Time	2,361,582	2,472,900	2,428,750
1004	Tidepool, Part Time	6,221	6,200	6,200
1006	Salaries, Overtime	3,260,962	2,689,100	2,829,400
1007	Salaries, Overtime-Mutual Aid	447,935	250,000	250,000
1009	Salaries, Redistributed	(857,400)	(1,018,300)	(1,429,100)
1038	Sick Leave Payoff	271,700	279,700	295,000
1040	Vacation Payoff	594,100	603,100	637,200
1042	Comp Time Payoffs	25,500	25,500	26,800
1053	Holiday Allowance	36,655	154,300	165,200
1059	Residency Incentive	18,147	15,000	15,000
1101	PERS Retirement Cost	9,409,604	10,614,900	11,210,500
1102	PERS, Side Fund	857,100	857,100	0
1103	P.A.R.S. Retirement	78,849	88,800	102,300
1201	Workers' Compensation	1,493,000	1,523,000	1,675,600
1300	Employee Group Insurance	5,146,800	5,624,400	6,204,300
1318	Medicare Insurance	478,892	562,800	616,000
Subtotal		50,708,043	58,112,700	61,472,750
Maintenance and Operations				
2001	Uniforms and Laundry	308,600	293,700	357,400
2011	Training, Travel and Dues	353,308	401,100	521,900
2021	Natural Gas	75,202	46,200	46,800
2024	Electricity	317,985	246,500	255,500
2027	Water	377,656	323,400	323,400
2031	Telephone	307,955	233,500	274,600
2051	Gas and Lubricants	316,168	388,000	404,800
2101	Materials and Supplies	982,676	1,088,400	1,261,500
2110	Paramedic Medical Supplies	54,374	63,200	87,200
2150	Rents and Leases	2,002,124	1,931,600	2,564,900
2170	General Insurance	1,089,500	1,186,000	1,304,800
2201	Repairs and Maint. Auto	389,422	423,900	469,200
2222	Repairs and Maint. Other	389,411	465,000	596,850
2281	Printing	78,360	107,000	143,500
2302	Legal Advertising	17,159	91,600	117,600
2401	Contractual Services	8,503,332	8,879,000	11,027,250

General Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
2432	Postage	35,631	60,400	58,400
2508	Vehicle Cost Redistribution	(122,430)	(90,000)	(120,000)
2804	Costs Redistributed	(684,500)	(654,500)	(1,128,100)
2940	Cross Cultural Task Force	30,000	45,000	30,000
2815	Cultural Arts - Performances	109,032	19,000	18,000
2900	Community Assistance	0	255,340	260,000
	Subtotal	14,930,965	15,803,340	18,875,500
Capital Outlay				
5203	Buildings	23,021	0	0
5305	Improv. Other Than Buildings	109,752	225,000	0
5408	Office Furniture & Equipment	490,972	584,000	906,000
5510	Automotive	0	0	0
5622	Other Equipment	358,304	189,500	40,000
	Subtotal	982,049	998,500	946,000
Special Programs				
8000+	Special Programs	5,403,820	6,214,100	8,161,700
	Subtotal	5,403,820	6,214,100	8,161,700
	Grand Total	\$72,024,877	\$81,128,640	\$89,455,950

Measure LL Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget
		2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$601,599	\$730,200	\$1,081,000
1003	Salaries, Part Time	98	110,700	110,700
1006	Salaries, Overtime	76,777	253,700	270,400
1009	Salaries, Redistributed	(22,600)	(22,600)	569,400
1038	Sick Leave Payoff	3,500	3,400	3,700
1040	Vacation Payoff	4,500	4,400	4,700
1101	PERS Retirement Cost	187,061	208,500	179,600
1103	P.A.R.S. Retirement	4	4,000	4,000
1201	Workers' Compensation	10,600	10,600	11,700
1300	Employee Group Insurance	139,300	139,300	143,500
1318	Medicare Insurance	10,048	15,700	16,600
	Subtotal	1,010,887	1,457,900	2,395,300
Maintenance and Operations				
2001	Uniforms and Laundry	2,816	2,600	3,600
2011	Training, Travel and Dues	860	6,500	6,500
2031	Telephone	950	1,200	1,200
2051	Gas and Lubrications	5,396	6,600	5,300
2150	Rents and Leases	12,900	12,900	12,900
2170	General Insurance	7,500	7,500	8,300
2222	Repairs and Maint. Other	0	3,000	3,000
2401	Contractual Services	213,772	225,000	245,000
	Subtotal	244,194	265,300	285,800
Capital Outlay				
5510	Automotive Equipment	0	40,000	0
5622	Other Equipment	11,740	0	185,000
	Subtotal	11,740	40,000	185,000
Special Programs				
8000s	Special Programs	38,596	313,800	318,800
	Subtotal	38,596	313,800	318,800
Capital Improvements				
	Capital Improvement Projects	16,410	0	0
	Subtotal	16,410	0	0
	Grand Total	\$1,321,827	\$2,077,000	\$3,184,900

Parking Authority Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$906,297	\$1,332,700	\$1,538,500
1003	Salaries, Part Time	309,059	356,600	420,400
1006	Salaries, Overtime	42,039	27,000	66,000
1009	Salaries, Redistributed	(84,700)	(78,500)	(383,300)
1038	Sick Leave Payoff	9,500	9,500	9,900
1040	Vacation Payoff	8,600	8,600	9,000
1053	Holiday Allowance	0	3,500	3,600
1101	PERS Retirement Cost	213,678	311,300	260,600
1103	P.A.R.S. Retirement	12,977	13,000	15,900
1201	Workers' Compensation	13,000	13,000	14,300
1300	Employee Group Insurance	278,600	278,600	288,500
1318	Medicare Insurance	18,221	25,500	120,100
	Subtotal	1,727,272	2,300,800	2,363,500
Maintenance and Operations				
2001	Uniforms and Laundry	3,309	5,200	9,600
2011	Training, Travel and Dues	3,248	6,000	14,300
2024	Electricity	15,154	18,400	18,400
2027	Water	3,572	4,300	4,300
2031	Telephone	7,207	7,900	12,900
2051	Gas and Lubrications	16,931	20,500	21,200
2101	Materials and Supplies	122,022	147,900	170,200
2150	Rents and Leases	156,347	197,000	318,200
2170	General Insurance	18,300	18,300	20,200
2201	Repairs and Maint. Auto	6,700	11,500	13,500
2222	Repairs and Maint. Other	7,366	35,400	48,700
2281	Printing	14,578	25,300	21,300
2401	Contractual Services	1,354,746	1,596,300	1,780,500
2432	Postage	0	2,000	2,000
2804	Costs Redistributed	212,000	212,000	221,400
	Subtotal	1,941,481	2,308,000	2,676,700
Special Programs				
8000s	Special Programs	90,951	63,000	185,600
	Subtotal	90,951	63,000	185,600

Parking Authority Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Capital Improvements				
9000s	Capital Improvement Projects	198,638	1,500,000	2,250,000
	Subtotal	198,638	1,500,000	2,250,000
	Grand Total	\$3,958,341	\$6,171,800	\$7,475,800

Wastewater Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$1,047,796	\$1,290,300	\$1,299,900
1006	Salaries, Overtime	87,298	65,700	80,700
1009	Salaries, Redistributed	(5,000)	(6,500)	190,300
1038	Sick Leave Payoff	24,600	23,700	24,900
1040	Vacation Payoff	13,526	21,000	22,100
1101	Retirement	286,828	303,700	338,500
1201	Workers' Compensation	23,300	24,400	26,700
1300	Employee Group Insurance	278,600	278,600	308,000
1318	Medicare Insurance	16,449	17,900	20,200
	Subtotal	1,773,396	2,018,800	2,311,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	3,212	8,800	10,300
2011	Training, Travel and Dues	7,216	15,600	9,700
2021	Natural Gas	4,472	2,600	2,600
2024	Electricity	213,159	162,000	333,300
2027	Water	14,697	9,200	10,200
2031	Telephone	12,088	11,100	12,000
2051	Gas and Lubrications	23,635	33,100	30,700
2101	Materials and Supplies	61,202	57,900	67,200
2102	Collection System - Odor Control	52,931	7,800	177,800
2150	Rents and Leases	233,983	233,300	250,800
2170	General Insurance	801,600	801,600	881,800
2201	Repairs and Maint. Auto.	20,483	24,800	26,400
2222	Repairs and Maint. Other	70,423	87,800	123,200
2281	Printing	3,274	3,000	3,000
2401	Contractual Services	193,014	178,900	272,500
2402	Contractual SOCWA Operation	2,364,580	2,500,000	2,500,000
2432	Postage	2,138	500	500
2521	State Loan Principal & Interest	358,260	1,469,000	1,672,000
2522	Loan Administration Fees	103,166	35,000	35,000
2804	Costs Redistributed	297,500	297,500	456,700
	Subtotal	4,841,035	5,939,500	6,875,700
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	3,494	85,000	0
5622	Other Equipment	495	85,000	3,600
	Subtotal	3,989	170,000	3,600

Wastewater Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
<u>Special Programs</u>				
	Special Programs	463,296	64,000	65,100
	Subtotal	463,296	64,000	65,100
<u>Capital Improvements</u>				
	Capital Improvement Projects	781,537	6,062,500	3,700,000
	Subtotal	781,537	6,062,500	3,700,000
	Grand Total	\$7,863,253	\$14,254,800	\$12,955,700

Transit Fund Summary

Fund Detail

Account		Actual	Adopted	Adopted
		Expenditures	Budget	Budget
No.	Account Title	2021-22	2022-23	2023-24
Salaries and Wages				
1001	Salaries, Full Time	\$88,227	\$180,100	\$227,300
1003	Salaries, Part Time	38,398	152,000	136,450
1006	Salaries, Overtime	5,378	5,900	8,600
1009	Salaries, Redistributed	330,700	321,700	383,500
1038	Sick Leave Payoff	4,916	4,500	4,800
1040	Vacation Payoff	10,144	4,000	4,200
1101	PERS Retirement Cost	20,215	44,300	40,650
1103	P.A.R.S. Retirement	1,288	6,000	11,800
1201	Workers' Compensation	15,400	12,500	13,800
1300	Employee Group Insurance	39,800	39,800	41,000
1318	Medicare Insurance	2,111	4,200	7,400
	Subtotal	556,576	775,000	879,500
Maintenance and Operations				
2001	Uniforms and Laundry	263	1,800	2,300
2011	Training, Travel and Dues	8	3,000	3,000
2021	Natural Gas	5,311	1,700	2,200
2024	Electricity	10,049	8,700	8,700
2027	Water	5,001	4,800	6,300
2031	Telephone	1,788	1,900	2,000
2051	Gas and Lubrications	174,235	217,500	274,000
2101	Materials and Supplies	40,193	68,000	74,000
2150	Rents and Leases	56,971	368,200	368,200
2170	General Insurance	33,500	33,500	36,900
2201	Repairs and Maint. Auto	173,438	185,000	195,000
2222	Repairs and Maint. Other	0	3,700	3,700
2281	Printing	25,856	23,500	23,500
2401	Contractual Services	2,119,261	2,435,000	3,447,700
2804	Costs Redistributed	175,000	175,000	108,000
	Subtotal	2,820,874	3,531,300	4,555,500
Capital Outlay				
5408	Office Furniture & Equipment	0	25,000	0
5622	Other Equipment	0	25,000	0
	Subtotal	0	50,000	0
Special Programs				
	Special Programs	157,150	156,000	173,000
	Subtotal	157,150	156,000	173,000
	Grand Total	\$3,534,600	\$4,512,300	\$5,608,000

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Section V.1

CAPITAL IMPROVEMENT PROGRAM **PUBLIC WORKS DEPARTMENT**

Introduction

The City's Capital Improvement Program for the Public Works Department includes major projects to replace or construct portions of the City's physical infrastructure including its streets, curbs and gutters, street signage, and streetlights; parking lots; buildings, parks, water system; and storm drains.

The following schedules are included on the pages that follow:

1. ***Capital Improvement Project Summary*** This schedule summarizes all capital improvement projects budgeted for Fiscal Year 2023-24.
2. ***Capital Project Information*** These pages describe the projects budgeted for Fiscal Year 2023-24.
3. ***Ten Year Capital Improvement Plan*** A ten-year schedule is provided through Fiscal Year 2023-33 for all capital projects adopted at this time. A one-page funding summary for the entire Ten-Year Plan is shown on page 274.

CAPITAL IMPROVEMENT PROJECT SUMMARY

See the Following Pages for Descriptions of Each Project

Capital Improvement Fund (116)	
1 Cleo Street Beach Access Improvements (Construction)	\$ 1,200,000
2 20652 Laguna Canyon Road Storage Area Improvements (Construction)	\$ 400,000
3 Anita Street Beach Access Improvements and Sewer Lift Station Replacement (Const.)	\$ 500,000
4 Bluebird Canyon Drive Storm Drain Repair and Rehabilitation (Design/Construction)	\$ 1,000,000
5 Village Green Park Playground Renovation (Design/Construction)	\$ 400,000
6 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
7 Wendt Terrace Retaining Wall Repairs (Design)	\$ 150,000
8 Diver's Cove Beach Access Improvements (Design)	\$ 150,000
9 Ceanothus to Aliso Creek Storm Drain Improvements (Design)	\$ 150,000
10 Agate Street Storm Drain Improvements (Design)	\$ 100,000
11 El Toro Road at Canyon Hills Drive Intersection Improvements (Design)	\$ 100,000
12 Lower Alta Vista Retaining Wall Replacement (Design)	\$ 200,000
13 Glenneyre Street Lighting Improvements (Design)	\$ 75,000
14 Fire Station No. 4 Replacement (Design/Construction)	\$ 2,500,000
15 Forest Promenade Permanent Conversion (Construction)	\$ 1,000,000
16 Thousand Steps Beach Restroom (Design)	\$ 100,000
17 Police Department Facility Improvements (Design/Construction)	\$ 300,000
18 Bluebird Canyon Drive Tree Evaluation (Design/Construct)	\$ 100,000
19 Toovet Trail Connection Feasibility Study	\$ 50,000
Total Cost of Capital Improvement Fund Projects	\$ 8,775,000
Parking Authority Fund (118)	
20 Future Parking Facilities and Mobility Improvements	\$ 1,000,000
21 Parking Pay Station Installations	\$ 300,000
22 Glenneyre Parking Structure Rehabilitation (Construction)	\$ 950,000
Total Cost of Parking Authority Fund Projects	\$ 2,250,000
Gas Tax Fund (132)	
23 Zone 7 Sidewalk Repairs (Construction)	\$ 100,000
24 Zone 4 Downtown Street Resurfacing (Construction)	\$ 500,000
25 Zone 5 Street Slurry Seal/Rehabilitation (Construction)	\$ 700,000
26 Zone 11A Street Slurry Seal/Rehabilitation (Construction)	\$ 450,000
27 Zone 6 Street Slurry Seal/Rehabilitation (Design)	\$ 50,000
Total Cost of Gas Tax Fund Projects	\$ 1,800,000
South Laguna Beaches Fund (136)	
28 Aliso Beach Parking Lot Rehabilitation (Design/Construction)	\$ 700,000
Total Cost of South Laguna Fund Projects	\$ 700,000
Wastewater Fund (137)	
29 Victoria II Lift Station Rehabilitation (Design)	\$ 100,000
30 Bluebird Canyon Lift Station Reconstruction (Design)	\$ 250,000
31 Manhole Inspection and and Rehabilitation (Design/Construction)	\$ 1,000,000
32 Main Beach Lift Station Improvements (Design/Construction)	\$ 150,000
33 Sewer Facility and Equipment Upgrades (Construction)	\$ 200,000
34 SOCWA WWTP Projects	\$ 1,900,000
Total Cost of Sewer Fund Projects	\$ 3,600,000
Street Lighting & Utility Fund (134)	
35 Coast Highway Streetlights and Utility Connections, Agate Street to Arch Street (Const.)	\$ 350,000
36 Park Avenue Utility Undergrounding (Construction)	\$ 500,000
Total Cost of 2022/23 Street Lighting Fund Projects	\$ 850,000
TOTAL OF ALL PROJECTS	\$ 17,975,000



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Cleo Street Beach Access Improvements



Description:

Improvements will provide code compliant stairs, railings, and viewing platforms, improved landscaping, and extension of bottom stairs to sand level.

Project Need:

The Cleo Street beach access stairs are deteriorated beyond repair. Replacement of the stairs and handrails is necessary to continue to provide safe public access to the beach.

Project #: 21-9525

Project Status:

Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	200,000	-	-	-	-	-	200,000
Construction	-	1,200,000	-	-	-	-	1,200,000
Total	200,000	1,200,000	-	-	-	-	1,400,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	200,000	1,200,000	-	-	-	-	1,400,000
	-	-	-	-	-	-	-
Total	200,000	1,200,000	-	-	-	-	1,400,000

Expenditures to Date: \$65,000



City of Laguna Beach
Fiscal Year 2022-2023
CAPITAL IMPROVEMENT PROGRAM

Project Title: 20652 Laguna Canyon Road Storage Area Improvements	
	Description: The storage area is located at 20652 Laguna Canyon Road. The project includes rehabilitation of the pavement and minor drainage improvements.
	Project Need: The area is used to stage equipment and materials and provide staging for City contractors. The pavement is degraded and does not drain properly. Improvements are needed to support City functions and construction projects.
	Project #: 18-9844 Project Status: Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	50,000	-	-	-	-	-	50,000
Construction	-	400,000	-	-	-	-	400,000
Total	50,000	400,000	-	-	-	-	450,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	50,000	400,000	-	-	-	-	450,000
	-	-	-	-	-	-	-
Total	50,000	400,000	-	-	-	-	450,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Anita Beach Access Improvements and Sewer Lift Station Replacement



Description:

Includes replacement and reconstruction of the sewer lift stations and concrete beach access stairway at Anita Street. Additional improvements include landscaping, hand railing, bike racks, extending the stairs to sand level, and the installation of a permanent lifeguard observation tower.

Project Need:

The project is needed to address overall degradation of lift station, original stairs, and railing.

Project #: 23-9729

Project Status:

Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	350,000	-	-	-	-	-	350,000
Construction	3,814,600	500,000	-	-	-	-	4,314,600
Total	4,164,600	500,000	-	-	-	-	4,664,600

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	1,417,300	500,000	-	-	-	-	1,917,300
Sewer	2,747,300	-	-	-	-	-	2,747,300
Total	4,164,600	500,000	-	-	-	-	4,664,600

Expenditures to Date: \$310,000



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Bluebird Canyon Drive Storm Drain Repair and Renovation



Description:

Project includes lining and making other structural repairs to the 72" drain line that runs parallel with Bluebird Canyon Drive from north of the tennis courts to south of Oriole Drive.

Project Need:

An assessment report identified deficiencies with the existing 72" pipe. The deficiencies require large scale repairs and rehabilitation to maximize the efficiency and extend the life of the storm drain system.

Project #: 24-9263

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	150,000	-	-	-	-	150,000
Construction	-	850,000	-	-	-	-	850,000
Total	-	1,000,000	-	-	-	-	1,000,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	1,000,000	-	-	-	-	1,000,000
	-	-	-	-	-	-	-
Total	-	1,000,000	-	-	-	-	1,000,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Village Green Park Playground Renovation	
	Description: Renovation of playground equipment at Village Green Park.
	Project Need: The project is required in order to update the play equipment at Village Green Park. This will ensure the play equipment meets current codes and provides inclusive and innovative play opportunities.
	Project #: 23-9087 Project Status: Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	300,000	-	-	-	-	300,000
Total	-	400,000	-	-	-	-	400,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	400,000	-	-	-	-	400,000
	-	-	-	-	-	-	-
Total	-	400,000	-	-	-	-	400,000

Expenditures to Date: \$11,000



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Capital Equipment, Furniture, & Fixture Replacement



Description:

Replacement and rehabilitation of existing City Facilities in the areas of furniture, electrical, plumbing and irrigation, mechanical, HVAC, interior finishes, and building improvements.

Project Need:

Ongoing rehabilitation of capital assets is required to extend useful life and maintain facilities in good condition.

Project #: 17-9839

Project Status:

Construction

Adopted 1-Year Budget with Four-Year Look Ahead


Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	-	-	-	-	-	-
Construction	1,138,400	300,000	300,000	300,000	300,000	300,000	2,638,400
Total	1,138,400	300,000	300,000	300,000	300,000	300,000	2,638,400

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	1,138,400	300,000	300,000	300,000	300,000	300,000	2,638,400
	-	-	-	-	-	-	-
Total	1,138,400	300,000	300,000	300,000	300,000	300,000	2,638,400

Expenditures to Date: \$500,000



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Wendt Terrace Retaining Wall Repairs	
	Description: Repair the retaining wall along Wendt Terrace including replacement of damaged pavement.
	Project Need: The Wendt Terrace roadway is showing signs of failure along the existing retaining wall. The roadway may become unstable if the retaining wall and roadway are not stabilized and structurally repaired.
	Project #: 24-9264 Project Status: Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	150,000	-	-	-	-	150,000
Construction	-	-	-	800,000	-	-	800,000
Total	-	150,000	-	800,000	-	-	950,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	150,000	-	800,000	-	-	950,000
	-	-	-	-	-	-	-
Total	-	150,000	-	800,000	-	-	950,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Diver's Cove Beach Access Improvements	
	Description: The project includes the replacement and reconstruction of the concrete beach access walkway and stairway at Diver's Cove. Additional improvements include landscaping, hand railing, extending the stairs to sand level, and the installation of a permanent lifeguard observation tower.
	Project Need: The project is needed to address overall degradation of original stairs and railing.
	Project#: 24-9265 Project Status: Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	150,000	-	-	-	-	150,000
Construction	-	-	-	1,200,000	-	-	1,200,000
Total	-	-	-	1,200,000	-	-	1,350,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	150,000	-	1,200,000	-	-	1,350,000
	-	-	-	-	-	-	-
Total	-	150,000	-	1,200,000	-	-	1,350,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Ceanothus to Aliso Creek Storm Drain Improvements



Description:

Install a new storm drain line from Ceanothus to Coast Highway, then along Coast Highway to Aliso Creek.

Project Need:

The project is identified in the City's Master Plan of Drainage.

Project #: 24-9266

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	150,000	-	-	-	-	150,000
Construction	-	-	-	-	-	1,000,000	1,000,000
Total	-	150,000	-	-	-	1,000,000	1,150,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	150,000	-	-	-	1,000,000	1,150,000
	-	-	-	-	-	-	-
Total	-	150,000	-	-	-	1,000,000	1,150,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Agate Street Storm Drain Improvements	
	Description: Install storm drain improvements to collect water that discharges over the roadway and place it in a pipe to Bluebird Creek.
	Project Need: Stormwater flows across the roadway into private properties. The flows create an unsafe roadway condition and have a potential to cause damage to private property.
	Project #: 24-9267 Project Status: Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	-	750,000	-	-	-	750,000
Total	-	100,000	750,000	-	-	-	850,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	1,000,000	750,000	-	-	-	1,750,000
	-	-	-	-	-	-	-
Total	-	1,000,000	750,000	-	-	-	1,750,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: El Toro Road at Canyon Hills Intersection Improvements



Description:

The project includes intersection striping modifications.

Project Need:

The project is needed to improve traffic flow through the intersection. Specifically, the left-turn movements will be improved.

Project #: 24-9268

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	-	-	300,000	-	-	300,000
Total	-	100,000	-	300,000	-	-	400,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	100,000	-	300,000	-	-	400,000
	-	-	-	-	-	-	-
Total	-	100,000	-	300,000	-	-	400,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Lower Alta Vista Way Retaining Wall Replacement



Description:

Replace wood retaining wall with caissons and decorative retaining wall/guardrail/handrail combo.

Project Need:

The retaining wall and guardrail along Alta Vista Way between Pala Way and 394 Alta Vista Way and a portion wall along Pala Way need to be replaced to provide support for the roadway.

Project #: 24-9269

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	200,000	-	-	-	-	200,000
Construction	-	-	800,000	-	-	-	800,000
Total	-	200,000	800,000	-	-	-	1,000,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	200,000	800,000	-	-	-	1,000,000
	-	-	-	-	-	-	-
Total	-	200,000	800,000	-	-	-	1,000,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Glenneyre Street Lighting Improvements



Description:

The project includes review and implementation of improvements identified in the Street Lighting Assessment for Glenneyre Street between Forest Avenue and Calliope Street.

Project Need:

The project is needed to improve lighting at intersections along the Glenneyre Street corridor.

Project #: 24-9270

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	75,000	-	-	-	-	75,000
Construction	-	-	350,000	-	-	-	350,000
Total	-	75,000	350,000	-	-	-	425,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	75,000	350,000	-	-	-	425,000
	-	-	-	-	-	-	-
Total	-	75,000	350,000	-	-	-	425,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Station No. 4 Replacement



Description:

Partial funding for the replacement of Fire Station No. 4 in South Laguna.

Project Need:

Fire Station 4 is outdated and does not adequately meet the modern needs of the fire station.

Project #: 22-9875

Project Status:

Environmental

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Property Acquisition	6,250,000	-	-	-	-	-	6,250,000
Design	500,000	-	-	-	-	-	500,000
Construction	-	2,500,000	2,000,000	-	-	-	4,500,000
Total	6,750,000	2,500,000	2,000,000	-	-	-	11,250,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	4,450,000	2,600,000	1,000,000	-	-	-	8,050,000
Vehicle Replacement	1,000,000	-	-	-	-	-	1,000,000
America Rescue Act	1,300,000	-	-	-	-	-	1,300,000
Total	6,750,000	2,600,000	1,000,000	-	-	-	10,350,000

Expenditures to Date: \$6,220,000



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Forest Promenade Permanent Conversion



Description:

Conversion of Forest Avenue between Coast Highway and Glenneyre Street to a permanent pedestrian promenade.

Project Need:

On January 12, 2021, the City Council directed staff to proceed with the design and entitlement for a permanent pedestrian promenade on Forest Avenue. This project is for the construction of the permanent promenade.

Project #: 23-9086

Project Status:

Environmental

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	600,000	-	-	-	-	-	600,000
Construction	1,700,000	1,000,000	-	-	-	-	2,700,000
Total	2,300,000	1,000,000	-	-	-	-	3,300,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	2,300,000	1,000,000	-	-	-	-	3,300,000
	-	-	-	-	-	-	-
Total	2,300,000	1,000,000	-	-	-	-	3,300,000

Expenditures to Date: \$383,900



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Thousand Steps Beach Restroom



Description:

Initiate design and feasibility analysis to provide an additional restroom stall and improve public showers at the bottom of the beach access stairway.

Project Need:

Thousand Steps Beach is used heavily by beachgoers. The existing facilities are overcrowded and results in long lines that block the stairway access.

Project #: 24-9271

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	-	-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	100,000	-	-	-	-	100,000
	-	-	-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Police Department Facility Improvements



Description:

Install new lockers in the existing armory inside the Police Department and make improvements to the slope at the existing Police Department Firearm Training Facility.

Project Need:

New lockers are required at the Police Department armory to improve security and safety. The slope at the FireArm Training Facility is damaged in areas. Repairs are required to protect the integrity of the slope.

Project #: 24-9272

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	50,000	-	-	-	-	50,000
Construction	-	250,000	-	-	-	-	250,000
Total	-	300,000	-	-	-	-	300,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	300,000	-	-	-	-	300,000
	-	-	-	-	-	-	-
Total	-	300,000	-	-	-	-	300,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Bluebird Canyon Drive Tree Evaluation



Description:

Examine the health and stability of large trees lining Bluebird Canyon Drive and recommend any necessary actions to ensure the trees do not pose a risk to access along the roadway.

Project Need:

Bluebird Canyon Drive is a major evacuation route for properties in Bluebird Canyon. The road is lined with several large trees. The trees need to be evaluated to determine if any steps need to be taken to ensure long-term safety.

Project #: 24-9273

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead


Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	-	-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	100,000	-	-	-	-	100,000
	-	-	-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Toovet Trail Connection Feasibility Study	
	Description: Partner with the County of Orange and South Coast Water District (SCWD) to study and determine feasibility of constructing a connection to the existing Toovet Trail.
	Project Need: The Toovet Trail does not currently connect to the City-owned trail, except for an unauthorized section that has not been created or maintained. The study will determine if a trail connection is feasible.
	Project #: 24-9274 Project Status: Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	50,000	-	-	-	-	50,000
Construction	-	-	-	-	-	-	-
Total	-	50,000	-	-	-	-	50,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
CIP	-	50,000	-	-	-	-	50,000
	-	-	-	-	-	-	-
Total	-	50,000	-	-	-	-	50,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Future Parking Facilities and Mobility Improvements	
	Description: Implementation of infrastructure and mobility priority projects identified in the Parking and Transportation Demand Management Report.
	Project Need: Additional parking facilities will help to address the high parking demand and mobility needs throughout the City.
	Project #: 22-9767 Project Status: Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	1,000,000	-	-	-	-	-	1,000,000
Construction	1,000,000	1,000,000	1,500,000	1,000,000	1,000,000	1,000,000	6,500,000
Total	2,000,000	1,000,000	1,500,000	1,000,000	1,000,000	1,000,000	7,500,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Parking Authority	2,000,000	1,000,000	1,500,000	1,000,000	1,000,000	1,000,000	7,500,000
	-	-	-	-	-	-	-
Total	2,000,000	1,000,000	1,500,000	1,000,000	1,000,000	1,000,000	7,500,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Parking Pay Station Installations



Description:

Purchase approximately 40 multi-space pay stations per year to replace approximately 450 single-space parking meters. Total cost to replace all 1,350 outdated parking meters approx. \$1.5 million.

Project Need:

Approximately 1,350 of City's 2,000 parking meters have reached the end of their useful life and will not support 4G. They will be replaced by on-street parking pay stations offering "pay by plate" technology.

Project #: 22-9768

Project Status:

Construction

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	-	-	-	-	-	-
Construction	600,000	300,000	300,000	300,000	-	-	1,500,000
Total	600,000	300,000	300,000	300,000	-	-	1,500,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Parking Authority	600,000	300,000	300,000	300,000	-	-	1,500,000
	-	-	-	-	-	-	-
Total	600,000	300,000	300,000	300,000	-	-	1,500,000

Expenditures to Date: \$375,400



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Glenneyre Parking Structure Rehabilitation



Description:

Structural rehabilitation of the parking structure to address concrete spalling, general concrete deterioration, rebar oxidation, and separation of staircases from the rest of the structure.

Project Need:

Parking structure periodically needs major repairs to continue being used for its intended purpose.

Project #: 23-9110

Project Status:

Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	100,000	-	-	-	-	-	100,000
Construction	-	950,000	-	-	-	-	950,000
Total	100,000	950,000	-	-	-	-	1,050,000

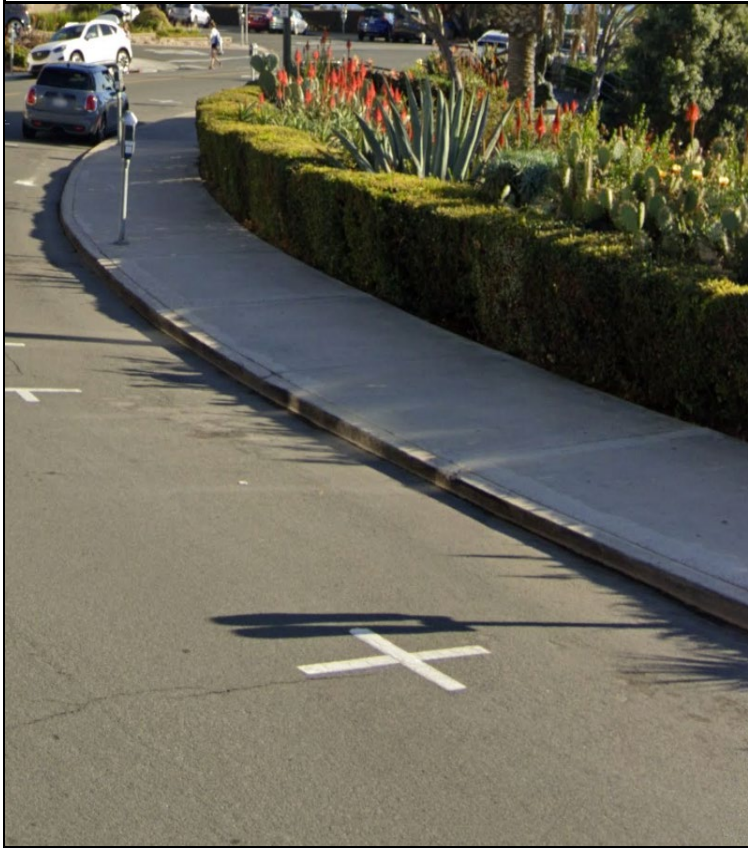
Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Parking Authority	100,000	950,000	-	-	-	-	1,050,000
	-	-	-	-	-	-	-
Total	100,000	950,000	-	-	-	-	1,050,000

Expenditures to Date: \$46,000



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 7 Sidewalk Repairs



Description:
This project includes repair of concrete curb, gutters, and sidewalks on public rights of way adjacent to Cliff Drive and Hillcrest Drive, and bound by Boat Canyon, North Coast Highway, and Emerald Bay.

Project Need:
Repair or replacement of adjacent concrete improvements should be completed prior to street slurry seal and pavement rehabilitation projects.

Project #: 24-9276

Project Status:
Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Total	-	100,000	-	-	-	-	100,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Gas Tax	-	100,000	-	-	-	-	100,000
			-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 4 Downtown Street Resurfacing



Description:

This project includes repair of damaged pavement and resurfacing of all public streets in the Downtown Area. Streets included are: Forest Avenue, Ocean Avenue, Mermaid Street, 3rd Street, 2nd Street, Beach Street and segments of Ramona Avenue and Glenneyre Street bound by Laguna Avenue and Forest Avenue.

Project Need:

To repair, protect, and maintain the City street network, the City has been divided into zones for street rehabilitation projects. All streets within each zone are proposed to be maintained on a 10-year cycle.

Project #: 22-9456

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	150,000		-	-	-	-	150,000
Construction	-	500,000	-	-	-	-	500,000
Total	150,000	500,000	-	-	-	-	650,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Gas Tax	150,000	500,000	-	-	-	-	650,000
	-	-	-	-	-	-	-
Total	150,000	500,000	-	-	-	-	650,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 5 Street Slurry Seal/Rehabilitation



Description:

This project includes repair of damaged pavement and slurry seal on El Toro Road between Laguna Canyon Road and the north City limits near Canyon Hills Drive. A portion of this project may be funded by the State's Road Maintenance and Rehabilitation Account.

Project Need:

To repair, protect, and maintain the City street network, the City has been divided into zones for street rehabilitation projects. All streets within each zone are proposed to be maintained on a 10-year cycle.

Project #: 23-9465

Project Status:

Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/8	Total
Design	50,000	-	-	-	-	-	50,000
Construction	-	700,000	-	-	-	-	700,000
Total	50,000	700,000	-	-	-	-	750,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/8	Total
Gas Tax	50,000	700,000	-	-	-	-	750,000
	-	-	-	-	-	-	-
Total	50,000	700,000	-	-	-	-	750,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 11a Street Slurry Seal/Rehabilitation



Description:

This project includes repair of damaged pavement and slurry seal of all public streets bound by Bluebird Canyon Drive, Summit Drive and all public streets within the Bluebird Canyon and Diamond-Crestview neighborhoods.

Project Need:

To repair, protect, and maintain the City street pavement network. The City has been divided into zones for future street rehabilitation projects. All streets within each zone will be maintained on a 10-year cycle.

Project #: 24-9277

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design					-	-	-
Construction	-	450,000	-	-	-	-	450,000
Total	-	450,000	-	-	-	-	450,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Gas Tax		450,000	-		-	-	450,000
	-	-	-	-	-	-	-
Total	-	450,000	-	-	-	-	450,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 6 Street Slurry Seal/Rehabilitation



Description:

This project includes repair of damaged pavement and slurry seal of all public streets adjacent and bound by High Drive, North Coast Highway, and Lower Cliff Drive.

Project Need:

To repair, protect, and maintain the City street network, the City has been divided into zones for street rehabilitation projects. All streets within each zone are proposed to be maintained on a 10-year cycle.

Project #: 24-9278

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design		50,000			-	-	50,000
Construction	-		2,500,000	-	-	-	2,500,000
Total	-	50,000	2,500,000	-	-	-	2,550,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Gas Tax		50,000	2,500,000		-	-	2,550,000
	-	-	-	-	-	-	-
Total	-	50,000	2,500,000	-	-	-	2,550,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Aliso Beach Parking Lot Rehabilitation



Description:

Rehabilitation of the parking lot including pavement repairs, striping, parking sensors and parking signage.

Project Need:

The parking lot is in need of pavement repairs and installation of parking sensors to incorporate the parking lot into the City's parking app.

Project #: 24-9279

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	75,000	-	-	-	-	75,000
Construction	-	625,000	-	-	-	-	625,000
Total	-	700,000	-	-	-	-	700,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
	-	-	-	-	-	-	-
South Laguna Beach	-	700,000	-	-	-	-	700,000
Total	-	700,000	-	-	-	-	700,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Victoria II Lift Station Rehabilitation



Description:

Rehabilitation of the Victoria II sewer lift station including replacement of aboveground control cabinet and underground dry well pump station.



Project Need:

Equipment is aged and requires replacement to provide uninterrupted service. Force Main was installed in 1972 and requires assessment and possible repair or replacement. The wet well and "old wet well" also require inspection to determine the level of rehabilitation required.

Project #: 24-9280

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	-	850,000	-	-	-	850,000
Total	-	100,000	850,000	-	-	-	950,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Sewer	-	100,000	850,000	-	-	-	950,000
	-	-	-	-	-	-	-
Total	-	100,000	850,000	-	-	-	950,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Bluebird Canyon Lift Station Reconstruction



Description:

Reconstruction of the Bluebird Canyon Sewer Lift Station including replacement of the motor control room, dry well pumps, and the emergency generator building.



Project Need:

Lift station equipment, controls, and wet well are aged and require replacement to maintain uninterrupted service. In addition, both the main building and generator building require structural work to address deficiencies and extend the useful life.

Project #: 24-9281

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	250,000	-	-	-	-	250,000
Construction	-	-	2,650,000	-	-	-	2,650,000
Total	-	250,000	2,650,000	-	-	-	2,900,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Sewer	-	250,000	2,650,000	-	-	-	2,900,000
	-	-	-	-	-	-	-
Total	-	250,000	2,650,000	-	-	-	2,900,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Manhole Inspection and Rehabilitation



Description:

Inspection, repair, and rehabilitation of the City's approximately 2,900 manholes and sewer utility vaults.

Project Need:

The City's sewer manholes average approximately 40 to 50 years of age and must be inspected and repaired to ensure system reliability and safety for maintenance personnel. Timely rehabilitation will prevent further damage and the potential need for replacement.

Project #: 24-9282

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	250,000	-	-	-	-	250,000
Construction	-	750,000	-	-	-	-	750,000
Total	-	1,000,000	-	-	-	-	1,000,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Sewer	-	1,000,000	-	-	-	-	1,000,000
	-	-	-	-	-	-	-
Total	-	1,000,000	-	-	-	-	1,000,000

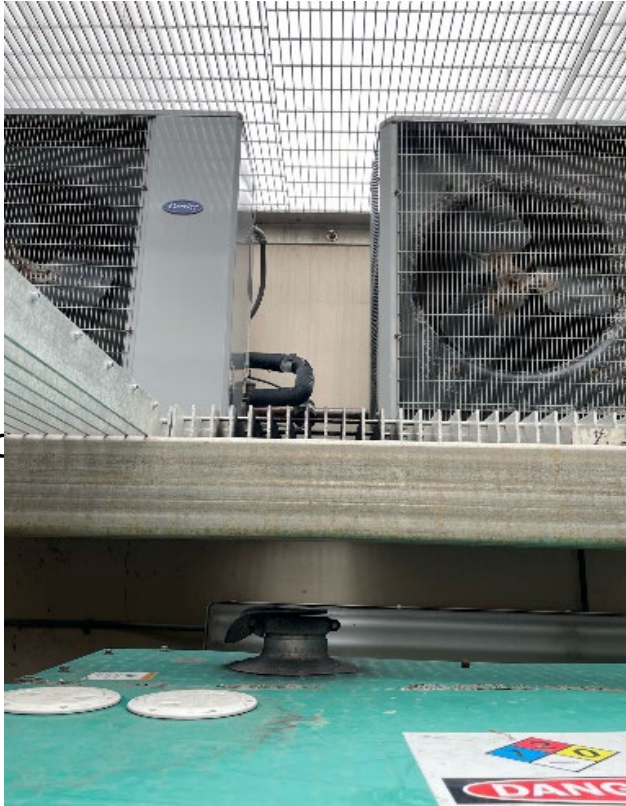
Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Main Beach Lift Station Improvements

**Description:**

Project includes miscellaneous improvements to the Main Beach lift station, generator, and small vault.

Project Need:

The Emergency Back-up Generator serves the lift station as well as the lifeguard headquarters at Main Beach. The generator is in a pit and does not have sufficient exhaust. Additionally, the vault requires replacement and waterproofing improvements.

Project #: 24-9283

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	150,000	-	-	-	-	150,000
Construction	-	-	-	-	-	-	-
Total	-	150,000	-	-	-	-	150,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Sewer	-	150,000	-	-	-	-	150,000
	-	-	-	-	-	-	-
Total	-	150,000	-	-	-	-	150,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Sewer Facility and Equipment Upgrades



Description:

Replacement and rehabilitation of existing sewer facilities such as vault lids, lift station doors and components, and other sewer facilities.

Project Need:

Ongoing rehabilitation of capital assets is required to extend useful life and maintain safe working conditions.

Project #: 24-9284

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	-	-	-	-	-	-
Construction	-	200,000	150,000	-	-	-	350,000
Total	-	200,000	150,000	-	-	-	350,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Sewer	-	200,000	150,000	-	-	-	350,000
	-	-	-	-	-	-	-
Total	-	200,000	150,000	-	-	-	350,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: SOCWA Wastewater Treatment Projects



Description:

Funding to pay the City's fair share towards SOCWA wastewater treatment projects at the Coastal Treatment Plant (CTP), Regional Treatment Plan, North Coast Interceptor, and the Aliso Creek Ocean Outfall (ACOO).

Project Need:

City is required to pay its fair share towards SOCWA wastewater treatment improvements.

Project #: 05-9022

Project Status:

Project Initiation

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	-	-	-	-	-	-	-
Construction	-	1,900,000	3,182,000	1,775,000	1,535,000	1,600,000	9,992,000
Total	-	1,900,000	3,182,000	1,775,000	1,535,000	1,600,000	9,992,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Sewer	-	1,900,000	3,182,000	1,775,000	1,535,000	1,600,000	9,992,000
	-	-	-	-	-	-	-
Total	-	1,900,000	3,182,000	1,775,000	1,535,000	1,600,000	9,992,000

Expenditures to Date: \$0



City of Laguna Beach
Fiscal Year 2023-2024
CAPITAL IMPROVEMENT PROGRAM

Project Title: Coast Highway Streetlights and Utility Connections, Agate Street to Arch Street



Description:

Funding covers non-Rule 20A components of the project such as street lighting, private connections and communication facilities. The overall project will eliminate 33 utility poles and related overhead utility lines along Coast Hwy between Agate St and Arch St.

Project Need:

Project will improve evacuation access on Coast Highway by eliminating the possibility of downed poles or wires blocking the road in the event of an emergency.

Project #: 21-9764

Project Status:

Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	250,000	-	-	-	-	-	250,000
Construction	5,600,000	350,000	-	-	-	-	5,950,000
Total	5,850,000	350,000	-	-	-	-	6,200,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Street Light	850,000	350,000	-	-	-	-	1,200,000
Rule 20A Credits	5,000,000	-	-	-	-	-	5,000,000
Total	5,850,000	350,000	-	-	-	-	6,200,000

Expenditures to Date: \$260,000



City of Laguna Beach
Fiscal Year 2023-2024

CAPITAL IMPROVEMENT PROGRAM

Project Title: Park Ave Utility Undergrounding



Description:

Utility undergrounding project to eliminate eight utility poles and related overhead utility lines along Park Ave between St. Ann's Drive and Wendt Terrace.

Project Need:

Project will underground overhead utilities to improve evacuation access on Park Ave in the event of an emergency as identified in the Wildfire Mitigation and Fire Safety Report.

Project #: 21-9766

Project Status:

Design

Adopted 1-Year Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Design	175,000	-	-	-	-	-	175,000
Construction	1,525,000	500,000	-	-	-	-	2,025,000
Total	1,700,000	500,000	-	-	-	-	2,200,000

Funding Source	Prior Year Funds	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Street Light	1,700,000	500,000	-	-	-	-	2,200,000
	-	-	-	-	-	-	-
Total	1,700,000	500,000	-	-	-	-	2,200,000

Expenditures to Date: \$161,500

CAPITAL IMPROVEMENT PROJECT SUMMARY

See the Following Pages for Descriptions of Each Project

Capital Improvement Fund (116)**Description (Phase)**

1	Sleepy Hollow Beach Access Improvements (Construction)	\$	1,200,000
2	Cerritos Drive to Dunning Drive Access and Drainage Improvements (Design)	\$	100,000
3	Agate Street Storm Drain Improvements (Construction)	\$	750,000
4	Lower Alta Vista Way Retaining Wall Replacement (Construction)	\$	800,000
5	Cajon Street Storm Drain Improvements (Construction)	\$	750,000
6	Glenneyre Street Safety Improvements (Construction)	\$	350,000
7	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
8	Dog Park Slope Stabilization (Design)	\$	100,000
9	Cress Street Beach Access Improvements (Design)	\$	200,000
10	Glenneyre Street Sidewalk Extension (Design)	\$	150,000
11	Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
12	Crescent Bay Beach Ramp Extension (Design/Construction)	\$	450,000
13	Fire Station No. 4 Replacement (Construction)	\$	2,000,000
14	Future City Facilities Funding	\$	500,000
Total Cost of Capital Improvement Fund Projects		\$	8,050,000

Parking Authority Fund (118)

15	Future Parking Facilities and Mobility Improvements	\$	1,500,000
16	Parking Pay Station Installations	\$	300,000
Total Cost of Parking Authority Fund Projects		\$	1,800,000

Gas Tax Fund (132)

17	Zone 6 Street Slurry Seal/Rehabilitation (Construction)	\$	2,500,000
18	Zone 8 Sidewalk Repairs (Construction)	\$	100,000
19	Zone 7 Street Slurry Seal/Rehabilitation (Design)	\$	50,000
Total Cost of Gas Tax Fund Projects		\$	2,650,000

Wastewater Fund (137)

20	Crescent Bay Lift Station Reconstruction (Design)	\$	250,000
21	Top of the World Rehabilitation and Generator Replacement (Design)	\$	300,000
22	Victoria II Lift Station Rehabilitation (Construction)	\$	850,000
23	Bluebird Canyon Lift Station Reconstruction (Construction)	\$	2,650,000
24	NCI Reach 5 Replacement (Construction)	\$	9,350,000
25	Sewer Facility and Equipment Upgrades (Construction)	\$	150,000
26	SOCWA WWTP Projects	\$	3,182,000
Total Cost of Sewer Fund Projects		\$	16,732,000

TOTAL OF ALL PROJECTS	\$	29,232,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY

Capital Improvement Fund (116)

Description (Phase)		
1	Diver's Cove Beach Access Improvements (Construction)	\$ 1,200,000
2	Thurston Park Rehabilitation (Construction)	\$ 300,000
3	Dog Park Slope Stabilization (Construction)	\$ 400,000
4	St. Ann's Drive Retaining Wall Replacement (Construction)	\$ 350,000
5	Glenneyre Street Sidewalk Extension (Construction)	\$ 550,000
6	El Toro Road at Canyon Hills Drive Intersection Improvements (Construction)	\$ 300,000
7	Wendt Terrace Retaining Wall Repairs (Construction)	\$ 800,000
8	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
9	Dumond Drive Beach Ramp Improvements (Design/Construction)	\$ 500,000
10	Cerritos Drive Slope Stabilization (Design/Construction)	\$ 500,000
11	Cerritos Drive to Dunning Drive Access and Drainage Improvements (Construction)	\$ 400,000
12	Moss Street to Coast Highway Stairs Replacement (Design)	\$ 100,000
13	Crescent Bay to Circle Way Stair Replacement (Design)	\$ 50,000
14	Dartmoor Street Storm Drain Installation (Design)	\$ 150,000
15	City Facilities ADA Improvements (Design)	\$ 100,000
16	Terry Road to Ashton Drive Trail Installation (Design)	\$ 100,000
17	Balboa Avenue and Nyes Place Storm Drain Installation (Design)	\$ 200,000
18	Fisherman's Cove Beach Access Improvements (Design)	\$ 200,000
19	Storm Drain Master Plan Update (Study)	\$ 250,000
20	Coast Highway 7th Avenue to 10th Avenue Sidewalk Installation (Construction)	\$ 1,700,000
21	Future City Facilities Funding	\$ 400,000
Total Cost of Capital Improvement Fund Projects		\$ 8,850,000

Parking Authority Fund (118)

22	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
23	Parking Pay Station Installations	\$ 300,000
Total Cost of Parking Authority Fund Projects		\$ 1,300,000

Gas Tax Fund (132)

24	Zone 7 Street Slurry Seal/Rehabilitation (Construction)	\$ 1,300,000
25	Zone 9 Sidewalk Repairs (Construction)	\$ 100,000
26	Zone 8 Street Slurry Seal/Rehabilitation (Design)	\$ 250,000
Total Cost of Gas Tax Fund Projects		\$ 1,650,000

Wastewater Fund (137)

27	Top of the World Rehabilitation and Generator Replacement (Construction)	\$ 2,800,000
28	SOCWA WWTP Projects	\$ 1,775,000
Total Cost of Sewer Fund Projects		\$ 4,575,000

TOTAL OF ALL PROJECTS \$ 16,375,000

CAPITAL IMPROVEMENT PROJECT SUMMARY

Capital Improvement Fund (116)

Description (Phase)	
1 Cress Street Beach Access Improvements (Construction)	\$ 1,200,000
2 Crescent Bay to Circle Way Stair Replacement (Construction)	\$ 500,000
3 Terry Road to Ashton Drive Trail Installation (Construction)	\$ 400,000
4 City Facilities ADA Improvements (Construction)	\$ 500,000
5 Fisherman's Cove Beach Access Improvements (Construction)	\$ 1,200,000
6 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
7 Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
8 Hinkle Place/Coast Highway Intersection Improvements (Design)	\$ 200,000
9 Victoria Drive Beach Access Improvements (Design)	\$ 150,000
10 585 Glenneyre Street Intersection Improvements (Design)	\$ 50,000
11 Coast Highway North of Eastline Road Sidewalk Installation (Design)	\$ 200,000
12 Y Place Storm Drain Installation (Design)	\$ 50,000
13 Diamond Street Parking and Sidewalk Installation (Design)	\$ 100,000
14 Canyon View Drive/Buena Vista Way Drainage Improvements (Design)	\$ 200,000
15 Future City Facilities Funding	\$ 1,400,000
Total Cost of Capital Improvement Fund Projects	\$ 6,850,000

Parking Authority Fund (118)

16 Future Parking Facilities and Mobility Improvements	\$ 1,000,000
Total Cost of Parking Authority Fund Projects	\$ 1,000,000

Gas Tax Fund (132)

17 Zone 8 Street Slurry Seal/Rehabilitation (Construction)	\$ 750,000
18 Zone 10 Sidewalk Repairs (Construction)	\$ 100,000
19 Aster Street Sidewalk Installation (Design/Construction)	\$ 400,000
20 Citywide Curb Ramps (Construction)	\$ 200,000
21 Zone 9 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 350,000
Total Cost of Gas Tax Fund Projects	\$ 1,800,000

Wastewater Fund (137)

22 Pearl Lift Station Rehabilitation and Generator Installation (Design)	\$ 287,000
23 VFD Replacements at Laguna SOCWA and Bluebird SOCWA	\$ 90,000
24 Crescent Bay Lift Station Reconstruction (Construction)	\$ 2,875,000
25 SOCWA WWTP Projects	\$ 1,535,000
Total Cost of Sewer Fund Projects	\$ 4,787,000

TOTAL OF ALL PROJECTS \$ 14,437,000

CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)****Description (Phase)**

1	Ceanothus to Aliso Creek Storm Drain Improvements (Construction)	\$	1,000,000
2	Hinkle Place/Coast Highway Intersection Improvements (Construction)	\$	500,000
3	Victoria Drive Beach Access Improvements (Construction)	\$	1,200,000
4	Canyon View Drive/Buena Vista Way Drainage Improvements (Construction)	\$	1,200,000
5	City Facilities ADA Improvements (Construction)	\$	500,000
6	Y Place Storm Drain Installation (Construction)	\$	200,000
7	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
8	Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
9	Ocean Way Beach Access Improvements (Design)	\$	200,000
10	Laguna Avenue Parking Addition (Design)	\$	50,000
11	Future City Facilities Funding	\$	1,500,000
Total Cost of Capital Improvement Fund Projects		\$	7,050,000

Parking Authority Fund (118)

12	Future Parking Facilities and Mobility Improvements	\$	1,000,000
Total Cost of Parking Authority Fund Projects		\$	1,000,000

Gas Tax Fund (132)

13	Zone 9 Street Slurry Seal/Rehabilitation (Construction)	\$	950,000
14	Zone 10 Street Slurry Seal/Rehabilitation (Design/Construction)	\$	700,000
15	Zone 11 Sidewalk Repairs (Construction)	\$	100,000
Total Cost of Gas Tax Fund Projects		\$	1,750,000

Wastewater Fund (137)

16	Cleo Street Lift Station Rehabilitation (Design)	\$	295,000
17	Odor Control at North Laguna Siphon on Coast Hwy (Design)	\$	100,000
18	SOCWA WWTP Projects	\$	1,600,000
Total Cost of Sewer Fund Projects		\$	1,995,000

TOTAL OF ALL PROJECTS		\$	11,795,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

Description (Phase)		
1	Balboa Avenue and Nyes Place Storm Drain Installation (Construction)	\$ 1,300,000
2	Laguna Avenue Parking Addition (Construction)	\$ 200,000
3	City Facilities ADA Improvements (Construction)	\$ 500,000
4	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
5	Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
6	Moss Street to Coast Highway Stairs Replacement (Construction)	\$ 700,000
7	Dartmoor Street Storm Drain Installation (Construction)	\$ 1,200,000
8	10th Avenue Storm Drain Installation (Design)	\$ 200,000
9	Holly Street Storm Drain Installation (Design)	\$ 200,000
10	Future City Facilities Funding	\$ 2,100,000
Total Cost of Capital Improvement Fund Projects		\$ 7,100,000

Parking Authority Fund (118)

11	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
Total Cost of Parking Authority Fund Projects		\$ 1,000,000

Gas Tax Fund (132)

12	Zone 10 Street Slurry Seal/Rehabilitation (Construction)	\$ 550,000
13	Zone 11 Street Slurry Seal/Rehabilitation (Construction)	\$ 1,000,000
14	Zone 12 Sidewalk Repairs (Construction)	\$ 100,000
15	Citywide Guard Rail Repairs (Construction)	\$ 100,000
Total Cost of Gas Tax Fund Projects		\$ 1,750,000

Wastewater Fund (137)

16	Pearl Lift Station Rehabilitation and Generator Installation (Construction)	\$ 3,025,000
17	Odor Control at North Laguna Siphon on Coast Hwy (Construction)	\$ 600,000
18	SOCWA WWTP Projects	\$ 3,500,000
Total Cost of Sewer Fund Projects		\$ 7,125,000

TOTAL OF ALL PROJECTS	\$ 16,975,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

Description (Phase)	
1 Ocean Way Beach Access Improvements (Construction)	\$ 1,200,000
2 585 Glenneyre Street Intersection Improvements (Construction)	\$ 300,000
3 Coast Highway North of Eastline Road Sidewalk Installation (Construction)	\$ 1,000,000
4 Diamond Street Parking and Sidewalk Installation (Construction)	\$ 350,000
5 10th Avenue Storm Drain Installation (Construction)	\$ 1,000,000
6 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
7 Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
8 Future City Facilities Funding	\$ 2,200,000
Total Cost of Capital Improvement Fund Projects	\$ 6,750,000

Parking Authority Fund (118)

9 Future Parking Facilities and Mobility Improvements	\$ 1,000,000
Total Cost of Parking Authority Fund Projects	\$ 1,000,000

Gas Tax Fund (132)

10 Zone 12 Street Slurry Seal/Rehabilitation (Construction)	\$ 1,200,000
11 Zone 13 Sidewalk Repairs (Construction)	\$ 100,000
12 Citywide Curb Ramps Installation (Design/Construction)	\$ 300,000
13 Del Mar Avenue Sidewalk Installation (Design)	\$ 100,000
Total Cost of Gas Tax Fund Projects	\$ 1,700,000

Wastewater Fund (137)

14 Pump Replacement at Laguna and Bluebird SOCWA (Construction)	\$ 775,000
15 Cleo Street Lift Station Rehabilitation (Construction)	\$ 3,100,000
16 SOCWA WWTP Projects	\$ 1,750,000
Total Cost of Sewer Fund Projects	\$ 5,625,000

TOTAL OF ALL PROJECTS	\$ 15,075,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)****Description (Phase)**

1	Holly Street Storm Drain Installation (Construction)	\$ 1,400,000
2	City Facilities ADA Improvements (Construction)	\$ 500,000
3	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
4	Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
5	Park Avenue Storm Drain Extension (Design/Construction)	\$ 2,800,000
6	Pinecrest Drive Storm Drain Realignment (Design)	\$ 200,000
7	Sidewalk Master Plan Improvements (Design)	\$ 200,000
8	Future City Facilities Funding	\$ 1,800,000

Total Cost of Capital Improvement Fund Projects \$ 7,600,000

Parking Authority Fund (118)

9	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
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Total Cost of Parking Authority Fund Projects \$ 1,000,000

Gas Tax Fund (132)

10	Zone 13 Street Slurry Seal/Rehabilitation (Construction)	\$ 1,100,000
11	Del Mar Avenue Sidewalk Installation (Construction)	\$ 400,000
12	Zone 1 Sidewalk Repairs (Construction)	\$ 100,000
13	Citywide Guard Rail Repairs (Construction)	\$ 100,000

Total Cost of Gas Tax Fund Projects \$ 1,700,000

Wastewater Fund (137)

14	Irvine Cove Lift Station Rehabilitation (Design)	\$ 320,000
15	Nyes Place Elimination Study	\$ 320,000
16	NCI Reach 1, 2, 3, & 4 Replacements (Multi-Year Implementation)	\$ 23,840,000
17	SOCWA WWTP Projects	\$ 2,540,000

Total Cost of Sewer Fund Projects \$ 27,020,000

TOTAL OF ALL PROJECTS \$ 37,320,000

CAPITAL IMPROVEMENT PROJECT SUMMARY

Capital Improvement Fund (116)
Description (Phase)

1	City Facilities ADA Improvements (Construction)	\$ 500,000
2	Pinecrest Drive Storm Drain Realignment (Construction)	\$ 1,000,000
3	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
4	Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
5	Sidewalk Master Plan Improvements (Construction)	\$ 800,000
6	Future City Facilities Funding	\$ 2,100,000
7	Storm Drain Master Plan Improvements (Design/Construction)	\$ 1,500,000

Total Cost of Capital Improvement Fund Projects \$ 6,600,000

Parking Authority Fund (118)

8	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
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Total Cost of Parking Authority Fund Projects \$ 1,000,000

Gas Tax Fund (132)

9	Zone 1 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 1,200,000
10	Zone 2 Sidewalk Repairs (Design/Construction)	\$ 100,000

Total Cost of Gas Tax Fund Projects \$ 1,300,000

Wastewater Fund (137)

11	Nyes Place Rehabilitation (Construction)	\$ 1,950,000
12	Main Beach Wet Well Mechanical Replacement (Design)	\$ 130,000
13	SOCWA WWTP Projects	\$ 2,600,000

Total Cost of Sewer Fund Projects \$ 4,680,000

TOTAL OF ALL PROJECTS \$ 13,580,000

CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)****Description (Phase)**

1	City Facilities ADA Improvements (Construction)	\$ 2,000,000
2	Pinecrest Drive Storm Drain Realignment (Construction)	\$ 1,200,000
3	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
4	Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
5	Sidewalk Master Plan Improvements (Construction)	\$ 400,000
6	Future City Facilities Funding	\$ 1,500,000
7	Storm Drain Master Plan Improvements (Design/Construction)	\$ 1,500,000

Total Cost of Capital Improvement Fund Projects \$ 7,300,000

Parking Authority Fund (118)

8	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
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Total Cost of Parking Authority Fund Projects \$ 1,000,000

Gas Tax Fund (132)

9	Zone 1 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 900,000
10	Zone 2 Sidewalk Repairs (Design/Construction)	\$ 900,000

Total Cost of Gas Tax Fund Projects \$ 1,800,000

Wastewater Fund (137)

11	VFD Replacements at Laguna SOCWA and Bluebird SOCWA	\$ 1,000,000
12	Irvine Cove Lift Station Rehabilitation Construction	\$ 1,000,000
13	SOCWA WWTP Projects (Allowance)	\$ 2,660,000

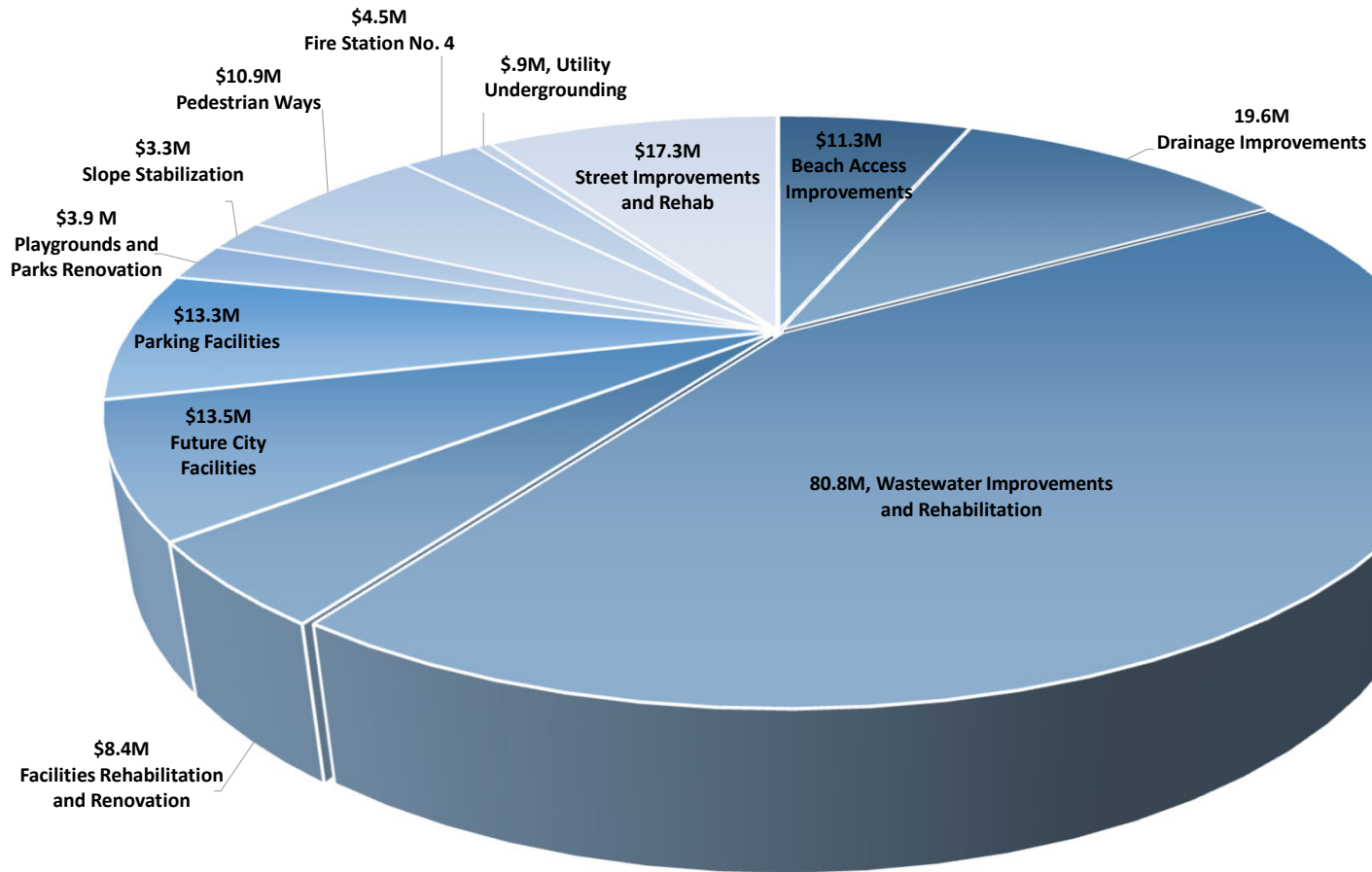
Total Cost of Sewer Fund Projects \$ 4,660,000

TOTAL OF ALL PROJECTS \$ 14,760,000

FUNDING SUMMARY
TEN YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Year 2023/24 through Fiscal Year 2032/33

	Year	Capital Improvement Fund	Gas Tax Fund	Parking Authority Fund	Street Lighting Fund	South Laguna Fund	Wastewater Fund	Total
1.	2023/24	\$ 8,775,000	\$ 1,800,000	\$ 2,250,000	\$ 850,000	\$ 700,000	\$ 3,600,000	\$ 17,975,000
2.	2024/25	\$ 8,050,000	\$ 2,650,000	\$ 1,800,000	\$ -	\$ -	\$ 16,732,000	\$ 29,232,000
3.	2025/26	\$ 8,850,000	\$ 1,650,000	\$ 1,300,000	\$ -	\$ -	\$ 4,575,000	\$ 16,375,000
4.	2026/27	\$ 6,850,000	\$ 1,800,000	\$ 1,000,000	\$ -	\$ -	\$ 4,787,000	\$ 14,437,000
5.	2027/28	\$ 7,050,000	\$ 1,750,000	\$ 1,000,000	\$ -	\$ -	\$ 1,995,000	\$ 11,795,000
6.	2028/29	\$ 7,100,000	\$ 1,750,000	\$ 1,000,000	\$ -	\$ -	\$ 7,125,000	\$ 16,975,000
7.	2029/30	\$ 6,750,000	\$ 1,700,000	\$ 1,000,000	\$ -	\$ -	\$ 5,625,000	\$ 15,075,000
8.	2030/31	\$ 7,600,000	\$ 1,700,000	\$ 1,000,000	\$ -	\$ -	\$ 27,020,000	\$ 37,320,000
9.	2031/32	\$ 6,600,000	\$ 1,300,000	\$ 1,000,000	\$ -	\$ -	\$ 4,680,000	\$ 13,580,000
10.	2032/33	<u>\$ 7,300,000</u>	<u>\$ 1,800,000</u>	<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,660,000</u>	<u>\$ 14,760,000</u>
	TOTAL	\$ 74,925,000	\$ 17,900,000	\$ 12,350,000	\$ 850,000	\$ 700,000	\$ 80,799,000	\$ 187,524,000

10 Year Capital Improvements by Category
FY 2023/24 to FY 2032/33 Total \$188 Million (M)



10 YEAR CIP SUMMARY BY CATEGORY
FY 2023/24 to FY 2032/33

PROJECT TYPE	Year 1 FY 23/24	Year 2 FY 24/25	Year 3 FY 25/26	Year 4 FY 26/27	Year 5 FY 27/28	Year 6 FY 28/29	Year 7 FY 29/30	Year 8 FY 30/31	Year 9 FY 31/32	Year 10 FY 32/33	10 Year CIP TOTALS
Beach Access Improvements	\$ 1,850,000	\$ 1,850,000	\$ 1,950,000	\$ 3,050,000	\$ 1,400,000	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 11,300,000 6%
Drainage Improvements	\$ 1,250,000	\$ 1,600,000	\$ 600,000	\$ 250,000	\$ 2,400,000	\$ 2,900,000	\$ 1,000,000	\$ 4,400,000	\$ 2,500,000	\$ 2,700,000	\$ 19,600,000 10%
Facilities Rehabilitation and Renovation	\$ 1,100,000	\$ 300,000	\$ 400,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 300,000	\$ 800,000	\$ 800,000	\$ 2,300,000	\$ 8,400,000 4%
Fire Station No. 4	\$ 2,500,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000 2%
Future City Facilities	\$ -	\$ 500,000	\$ 400,000	\$ 1,400,000	\$ 1,500,000	\$ 2,100,000	\$ 2,200,000	\$ 1,800,000	\$ 2,100,000	\$ 1,500,000	\$ 13,500,000 7%
Parking Facilities	\$ 2,950,000	\$ 1,800,000	\$ 1,300,000	\$ 1,000,000	\$ 1,050,000	\$ 1,200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 13,300,000 7%
Playgrounds and Parks Renovation	\$ 400,000	\$ 400,000	\$ 300,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 3,900,000 2%
Pedestrian Ways	\$ 1,250,000	\$ 600,000	\$ 2,850,000	\$ 1,400,000	\$ 100,000	\$ -	\$ 1,750,000	\$ 700,000	\$ 900,000	\$ 1,300,000	\$ 10,850,000 6%
Slope Stabilization	\$ 350,000	\$ 900,000	\$ 2,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000 2%
Street Improvements and Rehab	\$ 1,875,000	\$ 2,550,000	\$ 1,950,000	\$ 1,350,000	\$ 2,150,000	\$ 2,450,000	\$ 1,600,000	\$ 1,200,000	\$ 1,200,000	\$ 900,000	\$ 17,225,000 9%
Utility Undergrounding	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,000 0%
Wastewater Improvements and Rehab	\$ 3,600,000	\$ 16,732,000	\$ 4,575,000	\$ 4,787,000	\$ 1,995,000	\$ 7,125,000	\$ 5,625,000	\$ 27,020,000	\$ 4,680,000	\$ 4,660,000	\$ 80,799,000 43%
TOTALS:	\$ 17,975,000	\$ 29,232,000	\$ 16,375,000	\$ 14,437,000	\$ 11,795,000	\$ 16,975,000	\$ 15,075,000	\$ 37,320,000	\$ 13,580,000	\$ 14,760,000	\$ 187,524,000