CONSTRUCTION AND DEMOLITION (C&D) ONLINE SYSTEM USER GUIDE Module II – Submit Your Waste Management Plan

OVERVIEW

- > Start Your Plan
- > Create Your Plan
- Select Your Materials
- Select Your Transporter Method
- ➤ Select Your Facility
- ➤ Submit Your Plan
- ➤ Complete Form & Waste Deposit

Public Works

Recycling and Solid Waste Division

Phone Number: 949-464-6677 / E-mail: recycle@lagunabeachcity.net





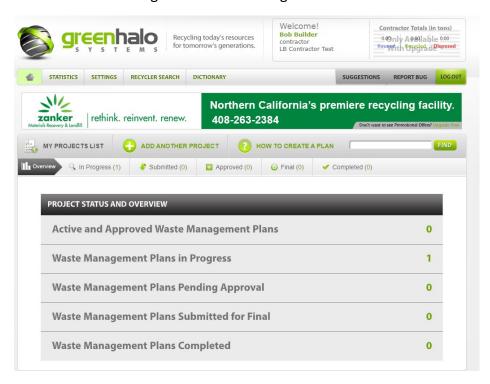
Create a Waste Management Plan with Green Halo

Introduction

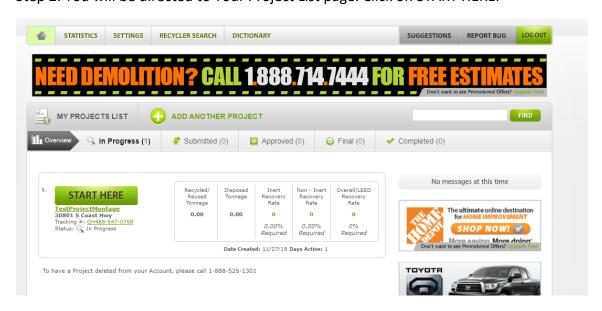
You have a Green Halo account and you want to create a Waste Management Plan.

START YOUR PLAN

Step 1: Once you log in to lagunabeach.wastetracking.com, you are directed to the page below. Click on Waste Management Plans in Progress.



Step 2: You will be directed to Your Project List page. Click on START HERE.



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Step 3: Enter Project Zip Code. For Laguna Beach, it's 92651. Click on FIND ZIP CODE.



Step 4: You will be taken to the page below. Click on VERIFY.

Verify Project Zip Code

You have selected: Laguna Beach, CA

If this is the Jurisdiction where the project is taking place then click verify to continue. If not re-enter your project zip code. If you cannot locate the proper Jurisdiction please contact Green Halo support at 1-888-525-1301.



CREATE YOUR PLAN

Step 5: Create your Waste Management Plan. Fill in the required fields.

General Information

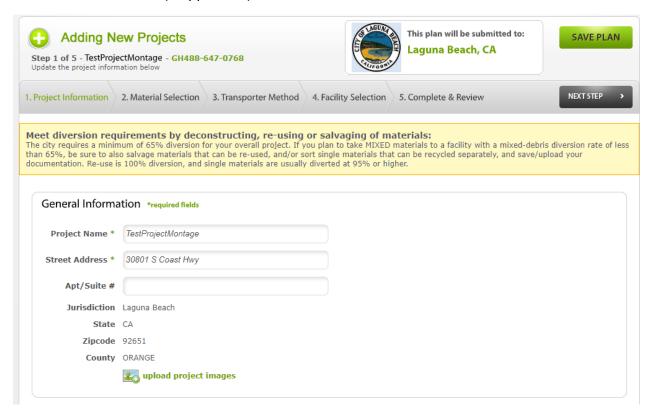
- Project Name = Property Owner's Name
- Street Address = Property Address

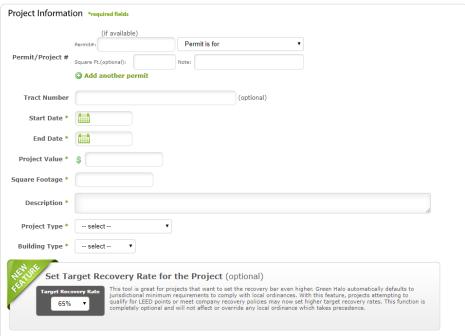
Project Information

- Start Date
- End Date
- Project Value
- Square Footage
- Description
- Project Type
- Building Type
- Project Managers

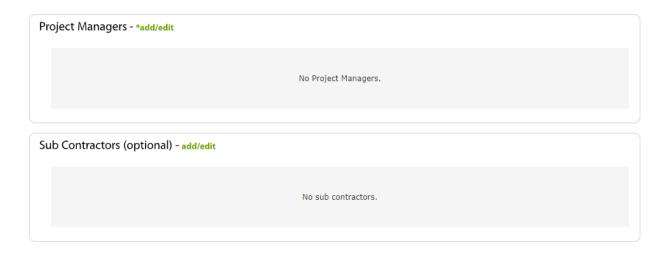
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Subcontractors (if applicable)



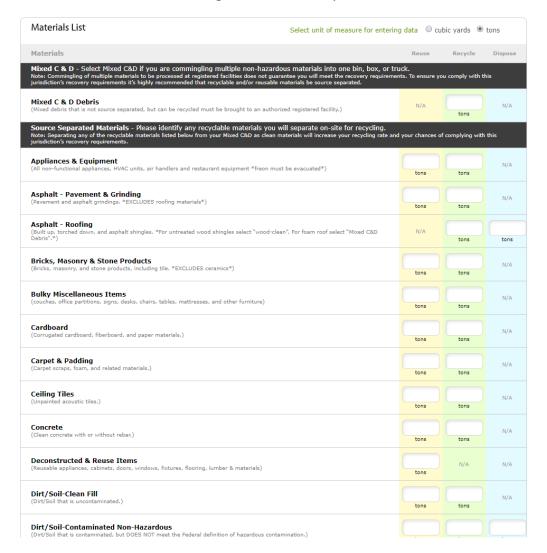


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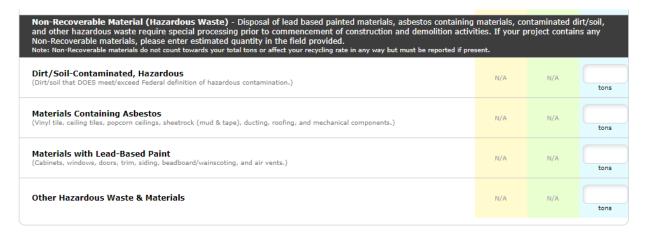
SELECT YOUR MATERIALS

Step 6: When you've finished filling out the form, click NEXT STEP. You will then be taken to the Materials List. Fill in the tonnage amount for recyclable materials.



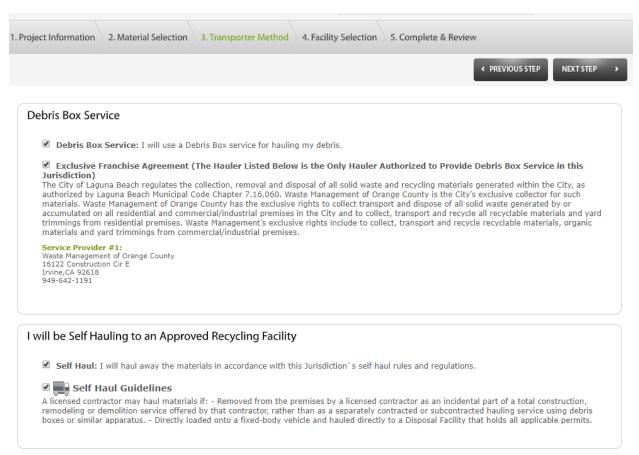
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Step 7: If you have hazardous waste, fill in the tonnage amount for that section as listed below.



SELECT YOUR TRANSPORTER METHOD

- Step 8: Click NEXT STEP and choose the following options
- Option 1 Debris Box Service with company Waste Management (no recycling deposit required)
- Option 2 Self Haul (recycling deposit required)



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SELECT YOUR FACILITY

714-847-3581

2050 N Glassell Orange, CA 92865

1131 N. Blue Gum St.

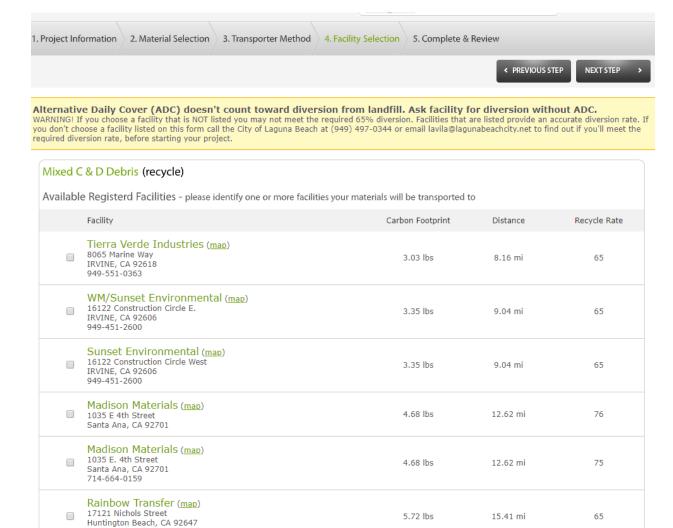
Anaheim, CA 92806 714-238-3300

Republic Services, Inc. (map)

714-282-0200

Waste Management of Orange County (map)

Step 9: Click NEXT STEP. You will then be taken to the Facility Section page where you will choose your facility to recycle materials.



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6.63 lbs

6.99 lbs

17.86 mi

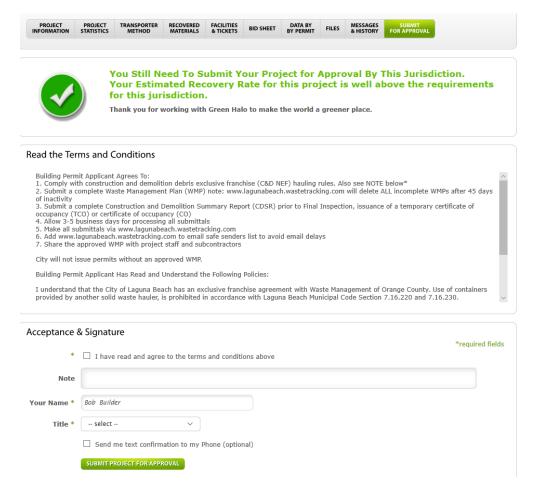
18.83 mi

65

65

SUBMIT YOUR PLAN

Step 10: You have now created your Waste Management Plan. Please read the Terms and Conditions, sign, and submit for approval.



Step 11: You have now submitted your Waste Management Plan and are waiting to be approved by the City of Laguna Beach.

COMPLETE FORM & RECYCLING DEPOSIT

Step 12: You have been approved by the City with instructions and attachments on next steps. You will also receive instructions & information at the Building Counter when you come in to pull your project permit.

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The fees for the refundable recycling deposit are listed below:

Re-roof: \$250

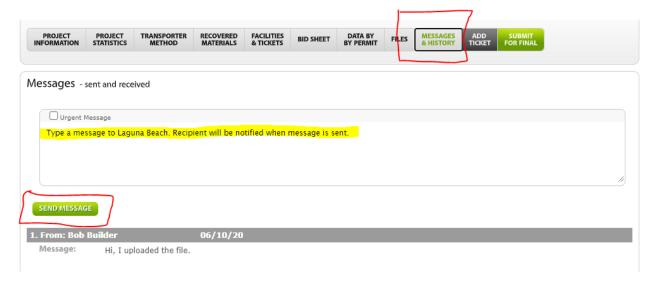
Remodel: \$500

Remodel with Addition: \$750

Demolition / New Construction: \$1,000

*To send a message, click on MESSAGES & HISTORY. Type a message in the space provided and click on SEND MESSAGE.

See image below for more details.



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