



## CITY OF LAGUNA BEACH Construction and Demolition Waste Recycling Information

The California Green Building Standard Codes (CALGreen) went into effect on January 1, 2017 and sets forth recycling requirements for construction and demolition (C&D) projects. CALGreen requires the recycling and/or salvaging for reuse a minimum of 65% of the non-hazardous construction and demolition project waste. Applicants must comply with the CALGreen provisions and the City of Laguna Beach Municipal Code Chapter 7.19 (Construction and Demolition Requirements), whichever is more stringent.

### 1) WHAT PROJECTS ARE CONSIDERED COVERED PROJECTS?

Pursuant to Title 24, Part 11 of the California Code of Regulations (CALGreen), and the City of Laguna Beach Construction and Waste Disposal Ordinance Municipal Code Chapter 7.19, the following are covered projects:

- All construction, demolition, and renovation projects within the City which require a permit.
- **Non-residential: All permitted** additions and alterations including (not limited to):
  - i. Newly constructed buildings
- **Residential:** All permitted additions and alterations that increase the structure's conditioned area, volume, or size.
- All re-roofs that require a tear-off per Municipal Code Chapter 7.19.
- Concurrent permits at the same address are considered "one" project.

### 2) WHAT PROJECTS ARE EXEMPT FROM THE CONSTRUCTION AND DEMOLITION REQUIREMENTS?

- Non-Residential excavated soil and land-clearing debris (100 percent of trees, stumps, rocks and associated vegetation and soils resulting primarily from land clearing) that is reused, either on or off-site, of vegetation or soil contaminated by disease or pest infestation.
- Roofing that does not require the tear-off of the existing roof.
- Roofing that requires tear-off of existing tar or rock roof systems.
- A new patio cover or deck that requires no demolition.
- If only a plumbing, electrical, or mechanical permit, or any combination of them, is required.
- Installation of prefabricated patio enclosures and covers where no foundation or other structural building modifications are required.
- Installation of prefabricated accessories such as signs or antennas where no structural building modifications are required.
- Emergency demolition or construction required to protect the public health, safety, or welfare, as determined by the Director of Public Works, the Director of Community Development, or their designee.

### 3) HOW DOES AN APPLICANT COMPLY WITH THE PROVISIONS OF THE CONSTRUCTION AND DEMOLITION WASTE DISPOSAL ORDINANCE?

Prior to receiving a building permit, all project applicants must submit a Waste Management Plan on line via the Green Halo web-based service at <http://lagunabeach.wastetracking.com/#>. Green Halo Web-based Services User Guides are available on the City's website at: <http://www.lagunabeachcity.net/recycling>.

**An applicant for a non-exempted “covered project” has two options:**

**OPTION ONE:** Contact Waste Management at (866) 445-8296 to order construction bins. Make sure to obtain an invoice or ticket for all bins used. The City of Laguna Beach has an exclusive contract with Waste Management for trash removal services (Laguna Beach Municipal Code 7.16, Section 060). **Roll-offs from other haulers are prohibited.** The only exception to this ordinance is if the contractor on the job site owns his own trash/construction bins and self-hauls the debris. Please note that the city does not issue roll-off placement permits. For questions regarding container placement please contact the Building Division’s Permit Technician at (949) 497-0798 or (949) 497-0379.

**OPTION TWO:** Self-haul all construction and demolition debris generated at the project site to an approved construction and demolition facility listed in the Green Halo database. This list is also available for download at <http://www.lagunabeachcity.net/recycling>.

**STEP 1:** After submitting your Waste Management Plan via the Green Halo web-base service, you will be notified via email to submit following fees to the City of Laguna Beach Cashier’s Office prior to the issuance of a building permit or Public Works permit:

Pay the non-refundable administrative fee:	\$ 55
Pay the applicable refundable security deposits:	
• Every demolition and new construction project:	\$ 1,000
• Renovations that consist of an addition to an existing residential or commercial structure:	\$ 750
• Remodels and Renovations:	\$ 500
• Re-roofs that require tear off:	\$ 250

***Checks or Cashier’s checks are accepted and must be payable to the City of Laguna Beach. Please upload a copy of your check to your Green Halo account. Credit cards are not accepted.***

**STEP 2:** You are required to keep all original weight tags, gate receipts, and/or invoices to document the total tonnage of construction debris diverted from the landfill. Upload all receipts to your Green Halo account throughout your project.

**STEP 3:** All subcontractors on the project must be notified of the project’s Waste Management Plan and sign the **Subcontractor Acknowledgement Form** sent via email after you create your Green Halo account. The form must be signed and uploaded to your Green Halo account.

**STEP 4:** Submit your project for final review **within sixty (60) days after the completion of the covered project, otherwise the security deposit may be forfeited.**

**STEP 5:** The City will refund your security deposit if you have complied with the Construction and Demolition Recycling requirements listed above.

**UNIVERSAL WASTE VERIFICATION FORM *(Non-Residential Projects Only)*:** A Universal Waste Verification Form must be completed for non-residential projects to verify proper disposal (Section 5.408.2 of CALGreen). This form will be sent via email to you after you create your Green Halo account.

***For Questions: Call the Solid Waste and Recycling Division at (949) 464-6677 or via email at [Recycle@lagunabeachcity.net](mailto:Recycle@lagunabeachcity.net).***