



April 15, 2024

MEDIA RELEASE

Ann Marie McKay, City Clerk
(949) 497-0309

City Council Appointed Committees

LAGUNA BEACH, CA – The City Council is accepting applications for the following Committees: *Emergency & Disaster Preparedness Committee, Housing & Human Services Committee, Citizens' Audit Review & Investment Advisory Committee, and Environmental Sustainability Committee.*

Interviews and appointments will be conducted on Tuesday, June 11, 2024, at 3:00 p.m., by the City Council. All applicants may be interviewed. Applicants may be contacted by City Council members prior to the interviews and appointments, so please be prepared to make a brief statement about your desire to serve.

Laguna Beach residents who are interested in serving on one of these Committees should obtain an application from the City Clerk's office or online from the City's website, www.lagunabeachcity.net, and file by **Thursday, May 16, 2024, at 5:00 p.m.** Questions may be directed to the City Clerk's office at (949) 497-0705. **Applications will not be accepted after the deadline.**

Number of positions that will be open and details for the following Committees (the City Council may reduce or increase the number of positions at its discretion):

- **(2) two-year terms on the Emergency/Disaster Preparedness Committee** with terms beginning July 1, 2024. The Emergency/Disaster Preparedness Committee is currently a nine-member body with two alternates; however, in accordance with City Council direction, the committee will be reduced to seven members, appointed by the City Council, whose charge is to advise the City Council on all matters pertaining to disaster prevention, planning, and preparedness, by making recommendations to the City Council. Meetings are generally held on the first Monday of the month at 6:00 p.m.
- **(3) two-year terms on the Housing and Human Services Committee** with terms beginning July 1, 2024. The Housing and Human Services Committee is currently a nine-member body with two alternates; however, in accordance with City Council direction, the committee will be reduced to seven members, appointed by the City Council, whose charge is to assess and identify housing opportunities and human needs for all segments of the community, provide input on the City's Housing Element of the General Plan, inform and make recommendations to the City Council and other community leaders, and increase community awareness of Housing Element programs to fill these needs. Meetings are generally held on the fourth Wednesday of the month at 6:00 p.m.

- **(2) two-year terms on the Citizens' Audit Review & Investment Advisory Committee** with terms beginning July 1, 2024. Members of this five-member committee participate in the selection of the City's external financial auditors; reviewing the results of the annual financial audit; reviewing any internal control weaknesses and legal compliance issues identified in the course of the annual financial audit; reviewing the expenditures of the Measure LL Fund annually as part of reviewing the results of the annual financial audit; reviewing the City's Investment Policy and recommending revisions as necessary; reviewing the City Treasurer's report and related factors such as risk, diversification, maturity, and performance; providing advice regarding potential investment strategies, and suitability of investments pools such as the Local Agency Investment Fund (LAIF), and providing recommendations to the City Treasurer; participating in the selection of an outside auditor to perform an annual review of the investments for compliance with the Investment Policy; and providing any necessary recommendations to the City Council. Committee members shall have demonstrated experience in one or more of the following areas: investment banking, investment brokerage and sales, investment management, financial management and planning, commercial banking, and government investment practices. The Citizens' Audit Review & Investment Advisory Committee meets at least quarterly, two for the Audit Review and two for Investment Advisory, and shall hold other meetings as needed.

- **(1) 22-month term on the Environmental Sustainability Committee** with term beginning immediately, through March 31, 2026. The Environmental Sustainability Committee is a seven-member advisory body to the City Council, with the purpose of researching, reviewing, and advising the Council on items related to protecting the environment and improving the community's future sustainability. The Committee receives its work assignments from the City Council. Committee members typically work in subcommittees to research issues and policies and prepare recommendations for approval by the Committee for submission to the City Council. A personal time commitment of 10 to 15 hours per month may be necessary to accomplish tasks. Regular meetings are held on the third Monday of every month at 6:00 p.m. Meetings may be two or more hours, and often require a great deal of preparation time.

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