



CITY OF LAGUNA BEACH PROPOSED FY 2024-25 BUDGET



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City of Laguna Beach

ELECTED OFFICIALS

MAYOR	SUE KEMPF
MAYOR PRO TEM	ALEX ROUNAGHI
COUNCILMEMBER	MARK ORGILL
COUNCILMEMBER	GEORGE WEISS
COUNCILMEMBER	BOB WHALEN
CITY CLERK	ANN MARIE MCKAY
CITY TREASURER	LAURA PARISI

Executive Team

City Manager	Dave Kiff
Assistant City Manager/Chief Financial Officer	Gavin Curran
Assistant City Manager	Jeremy Frimond
Interim Director of Finance and Technology	Paul Espinoza
Director of Public Works and Utilities	Mark McAvoy
Interim Director of Community Development	David Crabtree
Director of Transit and Community Services	Michael Litschi
Director of Human Resources/Risk Management	Aggie Nesh
Chief of Police	Jeff Calvert
Fire Chief	Niko King
Acting Marine Safety Chief	Kai Bond
Cultural Arts Manager	Sian Poeschl
Communications Manager	Cassie Walder
City Attorney	Megan Garibaldi

Budget Preparation Team:

<i>Finance Manager</i>	Shannon Espinoza
<i>Senior Administrative Analyst</i>	Leyna Nguyen
<i>Senior Accountant</i>	Shawna McDonough

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CITY OF LAGUNA BEACH EMPLOYEES MISSION, VISION & VALUES

Our Mission

By providing dedicated public service to our diverse community, we passionately care for, protect and enhance our unique environment and artistic heritage.

Our Vision

To create the most liveable City through leadership, innovation, and commitment to people, the environment, and the arts and our unique history.

Our Core Values

P

Passionate and Professional

We serve our mission with passion, professionalism and teamwork

R

Respectful and Responsive

We are respectful and responsive to our environment, each other and those we serve

I

Integrity and Innovation

We act with integrity by doing what's right with honesty and always seek innovative solutions

D

Dedicated and Diverse

We are dedicated to working together toward our vision as we celebrate diversity and wellness

E

Enthusiasm and Excellence

We serve with enthusiasm and excellence in mind

May 1, 2024

City Council
City of Laguna Beach
505 Forest Avenue
Laguna Beach, CA 92651

Re: Proposed Budget for Fiscal Year 2024-25

Dear City Council Members:

I am pleased to present the City of Laguna Beach Proposed Budget for the Fiscal Year (FY) 2024-25. The Proposed Budget represents the City's one-year financial plan for delivering services in a fiscally responsible manner consistent with the priorities set by the City Council.

During the past year, the City has made meaningful progress toward the priorities set by the City Council and the community's goals. These efforts include prioritizing the construction of a new 25-meter community pool in the Facility Master Plan, advancing the Laguna Canyon Road Protect and Connect project, completing the first year of taking over public services in South Laguna, initiating a Comprehensive Zoning Code Update, and continuing work on sustainability initiatives through the ongoing development of the Climate Action and Adaptation Plan. The City Council has taken significant steps to address affordable housing by creating a Local Housing Finance Trust and supporting the establishment of a Community Land Trust, which are crucial for supporting the funding and management of affordable housing projects within the community.

In other areas, the Police Department continued to enhance the Neighborhood Enhancement Team and Park Ranger program, increased the number of motor officers, and hosted various community education programs and events, including the Road Safety Expo, Citizens Academy, and National Night Out. The Fire Department successfully managed a cost-neutral ambulance program, moved administrative offices to the Laguna Beach Community and Recreation Center, and implemented a trial mechanical treatment only fuel modification program. The Community Development Department improved customer service by reorganizing work assignments, improving the quality of staff reports to provide improved clarity on complicated issues to assist decision-makers, and improving the use of contract staffing and other resources to reduce application processing time. Marine Safety had a successful year with operations in South Laguna, and the recent acquisition of a new rescue vessel from California State Parks will improve offshore response times and provide an on-water platform for emergency operations. Public Works completed the Franchise Agreement for Solid Waste and Recycling Collection Services with CC&R, with services beginning on July 1, 2024. Community Services introduced new recreation services at the Laguna Beach Community and Recreation Center, including a mobile skate park. City staff also updated

its communication strategy and completed the first phase of the new Finance and Human Resources software system.

This year's Proposed Budget focuses on core services, improvements to public safety services, our employees by continued implementation of workforce investment initiatives, and infrastructure enhancement through capital improvement projects. The Proposed Budget for FY 2024-25 (Proposed Budget) is balanced with operating revenues of \$145.6 million and appropriations of \$145.6 million for FY 2024-25. The General Fund, the City's primary operating fund, has a proposed budget of \$92.8 million, with operating revenues and transfers of \$93.6 million, with revenues exceeding appropriations by approximately \$800,000.

The City's economic outlook can be described as stable, with modest growth. This past year, sales tax and transient occupancy tax marked a correction from the economic rebound that followed the pandemic, coming in lower than budget projects. However, increases in interest earnings and community development fee revenue remained strong, surpassing budget estimates and offsetting those revenue declines. Looking ahead to Fiscal Year 2024-25, revenue projections anticipate modest increases in the City's major revenue sources, ranging from 2% to 5%. The City continues to experience significant cost increases due to inflation in labor, maintenance, contract services, and construction projects, highlighting the importance of meeting revenue projections.

The Proposed Budget introduces several changes aimed at enhancing transparency, maintaining and improving existing city services, and sustaining infrastructure. A significant addition this year is the incorporation of performance measures into the Budget, marking the initial step in this initiative. Each department has included performance measures currently in use within their operations. This first step will facilitate annual performance comparisons for each department going forward, demonstrating how these metrics evolve over time. This initiative aims to provide the City Council with additional information to make informed decisions.

Funds have also been allocated to enhance the City's communication toolbox through the use of short videos and to implement a digital plan check submittal and review process in Community Development. The Proposed Budget also provides equipment and furniture for the Emergency Operations Center at the Laguna Beach Community and Recreation Center, as well as for the replacement of the aging computer-aided dispatch center (CAD) and network wiring upgrade in the Police Department.

The Proposed Budget also allocates funds for various capital improvement projects such as Sleepy Hollow Beach Access Improvement, construction of the new Fire Station #4, Coast Highway Handrailing and Landscape Upgrade, citywide storm drains improvements, Sunset Avenue Slope Repair, expansion of the Police Department offices, and reconstruction of the Bluebird Canyon lift station. A request has also been made to increase funding for restroom cleaning and other day porter services to fund the level of service needed in South Laguna.

Additionally, significant investments have been made in the replacement of fleet vehicles and equipment, and there are increases in contract and maintenance services to ensure efficient

operations and address inflationary increases. These changes underscore the City's commitment to improving its services and infrastructure for residents and businesses.

Over the past several years, the City Council's financial decisions have positioned the City well to maintain a high level of services despite the uncertainty of inflation and the potential for slow growth in the local economy. However, the Proposed Budget does not include funding for significant improvements to aging City buildings, funding for new City facilities, such as a community pool, microgrid resilient systems for City facilities, a new generator at the Laguna Beach Community and Recreation Center, or improvements to Laguna Canyon Road, and funding for Artist Work Live programs and affordable or senior housing. The Proposed Budget does not include funding for other improvements and changes that will be identified during the Facilities Master Plan study.

The cost of these improvements could be significant. For instance, the City's expected contribution for improvement to Laguna Canyon Road if the \$60 million in grant funding is approved is \$15 million. That said, the City Council's recent decision to prioritize revenue enhancement will assist in funding these projects. This includes approving a survey to gather valuable insights from the community. These insights will aid the City Council in making well-informed decisions regarding prioritizing community initiatives and ensuring that services and revenue enhancements align with community concerns.

In conclusion, I want to express my gratitude to the department directors and staff who assisted in developing a proposed budget plan that allocates resources to maintain high-quality City services and advances the City Council's goals and priorities. I would also like to extend a special thanks to our Finance Manager Shannon Espinoza, Senior Administrative Analyst Leyna Nguyen, and Senior Accountant Shawna McDonough for their hard work and dedication in preparing the Proposed Budget for your consideration.

Respectfully Submitted,



Gavin Curran
Acting City Manager

EXECUTIVE OVERVIEW

A public workshop and hearing concerning the Proposed Budget is scheduled for 2:00 p.m. to 4:00 p.m. on May 14, 2024. A second public forum is scheduled for Tuesday, June 25, 2024, at 5:00 p.m. The City Council is expected to adopt a budget for FY 2024-25 on June 25.

The Proposed Budget for the FY 2024-25 is \$145.6 million in estimated operating revenues and \$145.6 million in proposed operating and capital project appropriations. The FY 2024-25 estimated operating revenues for the major funds are expected to increase by \$4.0 million, or 3%, over FY 2024-25 estimates and 3% over the FY 2023-24 Adopted Budget. Proposed appropriations for the major funds will increase by \$6.3 million, or 5%, over the FY 2023-24 Adopted Budget. The General Fund, the City's primary operating fund, has a Proposed Budget of \$93.4 million in estimated revenues and transfers and \$92.8 million in expenditures.

The revenues forecast for next year is moderate, and the General Fund is healthy, with the 20% reserve intact and revenues exceeding expenditures next year. Secured Property Tax is expected to increase by 4.5%, Sales Tax by 2%, and Transient Occupancy Tax (Hotel Tax) by 5% over the estimate for FY 2023-24. Table 1 highlights the revenue of the major funds.

TABLE 1
REVENUE CHANGES-MAJOR FUNDS

Fund Name	Actuals FY 2022-23	Adopted Budget FY 2023-24	Year-End Estimate FY 2023-24	Proposed Budget FY 2024-25	Change from Year- End Estimate	% Chng vs FY23 Est.	% Chng vs FY23 Adopted
General Fund	\$85,205,757	\$89,974,700	\$90,929,000	\$93,376,800	\$2,447,800	3%	4%
Measure LL	3,349,508	3,670,000	3,295,000	3,660,000	\$365,000	11%	0%
Capital Improvement	8,716,605	8,936,000	8,944,700	8,985,500	\$40,800	0%	1%
Parking	9,355,723	10,316,900	9,388,000	10,302,000	\$914,000	10%	0%
Gas Tax	1,700,936	1,863,000	1,702,000	1,886,300	\$184,300	11%	1%
Street Lighting & Utility	2,212,546	2,300,000	2,300,000	2,344,000	\$44,000	2%	2%
Transit	2,750,078	2,953,000	3,201,500	3,250,800	\$49,300	2%	10%
Totals	\$113,291,153	\$120,013,600	\$119,760,200	\$123,805,400	\$4,045,200	3%	3%

The Proposed Budget includes capital improvement projects of \$19.4 million for infrastructure and facilities, funded through a mix of current-year revenues and previously allocated funds. Wastewater service charges are scheduled to increase by 6% to help fund \$6.0 million in proposed wastewater capital improvement projects next year. There is no increase fee for trash services to residents, who, for the first time, will receive a quarterly bill for trash services instead of payment through property tax bills. In the Transit Fund, the Local On-Demand Transit Service has extended its operating hours by an additional 19 hours per week compared to the previous year. Effective from June 28 to September 2, the on-demand service hours are now Monday through Sunday, from 9:00 a.m. to 11:30 p.m. This extension is financed through a subsidy from the Parking Fund. In the Parking Fund, appropriations and transfers to other funds are expected to exceed revenues this year, primarily due to the increased subsidy to the Transit Fund and funding for capital improvement projects.

Most department requests were accommodated in the Proposed Budget; however, some items of importance to the City Council may be presented for consideration during the budget workshop. For example, there are requests for two positions: a cybersecurity support position and a records management position. In considering potential additions or modifications, the City Council should avoid adding new ongoing programs and services that are not supported by ongoing revenues and may not be sustainable in the future.

The General Fund maintains a reserve of 20% next year, and the Disaster Fund provides another 8% reserve. Table 2 below summarizes the proposed appropriations by major fund for FY 2024-25, including a comparison to the FY 2023-24 Adopted Budget. A summary of proposed appropriations by major funds follows this table.

TABLE 2
EXPENDITURE CHANGES-MAJOR FUNDS

Fund Name	Actuals FY 2022-23	Adopted Budget FY 2023-24	Proposed Budget FY 2024-25	Change from Adopted Budget	% Chng vs FY23 Adopted
General Fund	\$87,344,045	\$89,455,950	\$92,819,400	\$3,363,450	4%
Measure LL	3,855,910	3,184,900	3,980,900	\$796,000	25%
Capital Improvement	39,182,053	8,864,600	8,450,000	(\$414,600)	-5%
Parking	7,178,614	7,475,800	8,997,800	\$1,522,000	20%
Gas Tax	1,928,364	1,800,000	2,500,000	\$700,000	39%
Street Lighting & Utility	2,370,038	1,789,100	1,091,100	(\$698,000)	-39%
Transit	4,996,036	5,608,000	6,654,700	\$1,046,700	19%
Totals	\$146,855,060	\$118,178,350	\$124,493,900	\$6,315,550	5%

GENERAL FUND

The General Fund is the City's largest fund. It provides funding for core services, including Police, Fire, Marine Safety, Public Works, Recreation, Planning, Building, Code Enforcement, and all City Administrative functions. The General Fund revenue estimate for FY 2024-25 is \$93.4 million or 3% over the current year's estimate. General Fund Appropriations are \$92.8 million or 4% above the Adopted Budget for FY 2023-24.

General Fund Revenue

The FY 2024-25 General Fund revenues are expected to grow by 2.7%, or \$2.4 million, over the FY 2023-24 estimates. The General Fund's top three revenue sources are Property Taxes, Sales Taxes, and Transient Occupancy Tax, collectively accounting for approximately 75% of all General Fund revenues. The City expects to receive \$71.2 million from these three revenue sources in FY 2024-25, representing a \$3.1 million increase compared to the current estimate for FY 2023-24.

Table 3 highlights General Fund Revenue by category and compares the growth from the current revenue estimate for FY 2023-24 to the Proposed Budget for FY 2024-25.

TABLE 3
REVENUE CHANGES-GENERAL FUND

Fund Name	Actuals FY 2022-23	Adopted Budget FY 2023-24	Current Estimate FY 2023-24	Proposed Budget FY 2024-25	Change from FY 24 Estimate	% Chng vs FY24 Est.	% Chng vs FY24 Adopted
Property Tax	\$47,738,489	\$49,169,000	50,293,000	52,722,000	\$2,429,000	4.8%	7.2%
Sales Tax	7,329,237	7,950,000	7,550,000	7,690,000	140,000	1.9%	-3.3%
Transient Occupancy Tax	9,876,421	10,440,000	10,240,000	10,750,000	\$510,000	5.0%	3.0%
Business License Tax	1,025,767	1,100,000	1,100,000	1,100,000	\$0	0.0%	0.0%
Other Taxes	1,267,898	1,260,000	1,304,000	1,330,000	\$26,000	2.0%	5.6%
Licenses & Permits	2,826,974	2,401,000	2,829,000	2,851,000	\$22,000	0.8%	18.7%
Fines and Penalties	9,503	11,000	11,000	11,000	\$0	0.0%	0.0%
Use of Money & Property	700,000	2,041,000	2,498,000	2,719,500	\$221,500	8.9%	33.2%
Revenue from Other Agencies	2,742,067	850,000	882,000	1,832,000	\$950,000	107.7%	115.5%
Charges for Current Services - MTD	3,198,347	3,255,000	3,225,000	3,655,000	\$430,000	13.3%	12.3%
Charges for Current Services	8,729,264	10,741,700	10,462,250	7,453,400	(\$3,008,850)	-28.8%	-30.6%
Reimbursements & Contributions	680,365	577,000	356,750	1,083,900	\$727,150	203.8%	87.9%
Other Revenue	62,923	179,000	178,000	179,000	\$1,000	0.6%	0.0%
Totals	\$86,187,255	\$89,974,700	\$90,929,000	\$93,376,800	\$2,447,800	2.7%	3.8%

Property Tax is expected to grow by 4.8% over the current estimate for FY 2023-24. It is the City's single largest source of revenue, and the City expects to receive \$52.7 million next year. Property Tax accounts for 57% of the total revenue in the General Fund. Laguna Beach has approximately 13,000 parcels with an assessed valuation of \$20.2 billion. The properties are approximately 90% residential and 10% industrial and commercial. Each 1% change in secured property tax is \$460,000.

Sales Tax accounts for 8.2% of the General Fund revenue. Typically, the top twenty-five sales tax producers generate roughly 44% of total sales tax revenue, with 54% of all sales tax revenue attributable to restaurant sales. In 2021 and 2022, sales tax experienced a significant rebound. However, this past fiscal year, sales tax experienced a correction, not meeting expected revenue estimates and returning to more expected growth levels. Therefore, the estimate for sales tax revenue for the next fiscal year, FY 2024-25, is \$7.7 million, representing a 2% increase from the Fiscal Year 2023-24 estimate. Additionally, it is worth noting that this estimate is approximately \$250,000 below the adopted budget estimate for last year. Each 1% change in sales tax represents \$76,000.

Transient Occupancy Tax (TOT) is the City's second-largest revenue source, accounting for 11.5% of all General Fund revenues. TOT revenue for FY 2024-25 is estimated to be \$10.8 million, representing a 5% increase compared to the estimate for FY 2023-24. Last year, the City Council appropriated \$1.2 million to offset anticipated reductions in TOT revenue due to hotel remodeling. To offset the estimated revenue loss, approximately \$700,000 of this appropriation is included in the General Fund revenue estimate for FY 2023-24. Each 1% change in hotel tax represents \$107,000.

Community Development Fee revenues assume the current level of building activity will continue next year. The Community Development Fee revenue is estimated at \$5.9 million for FY 2024-25.

Business License Tax is estimated at approximately \$1.1 million for FY 2024-25. Growth in business license revenue is expected to remain flat.

Interest revenue is projected to reach \$2.1 million for FY 2024-25. An anticipated higher rate of return on investments is expected to contribute to this increase in interest revenue for the upcoming year.

General Fund Appropriations

Some of the key changes to the Proposed Budget include:

- Funding for labor agreements with Employee Associations is included in the Proposed Budget. The City is in negotiations with the Laguna Beach Fire Association and the Laguna Beach Police and Fire Management Association. While funding for salary increases is programmed in the Proposed Budget, additional funding may be necessary if the cost of the labor negotiations exceeds the funding set aside in the Proposed Budget. Salary costs are expected to increase by \$1.5 million next year.
- Pension costs are expected to increase by about \$500,000 next year. Additional information about pensions can be found immediately following this letter.
- Costs for Maintenance and Operations continue to rise due to inflation. Other increases include the cost of auditing and financial reporting for the Laguna Beach Financing Authority, as well as increased costs for accounting assistance to support the release of the Annual Comprehensive Financial Reports (ACFR) by December of each year. Additional funding has been allocated for the herbicide-free treatment in the Fire Department's Fuel Modification Program.
- Additional funding for City Attorney services to advise on matters relating to, and ensure the presence of a Deputy City Attorney at all Planning Commission and Design Review meetings. Furthermore, this additional funding will be used to assist the Community Development Department with substantial planning initiatives, such as the Comprehensive Zoning Code Update, ADU Ordinance, Commercial Maintenance Ordinance, and Blufftop Ordinance.
- Two positions were eliminated in the Community Development Department, while a Procurement Office position was added to the Finance and Technology Service Department as approved by the City Council in January 2024, resulting in a net decrease of one full-time position. Other personnel changes in the Proposed Budget include modifying positions' salary ranges or reclassifying positions to facilitate employees' natural progression, such as advancing from Planning Technician to Assistant Planner. During the budget workshop, staff will present a request for City Council consideration to add cybersecurity and records management positions.
- The Technology Services budget includes \$800,000 that will be used to supplement the Computer Aided Dispatch System for safety departments, as well as future software and network infrastructure, and \$250,000 for computer replacements. It is anticipated that the City Council will need to continue prioritizing the investment of annual savings in technology improvements and departmental computer system replacements.

- Funding for recreation services is expected to increase as in-person classes and other activities increase at the Laguna Beach Community and Recreation Center. The Proposed Budget adds approximately \$200,000 in funding to increase recreation classes, youth camps, and other recreation programs at the Laguna Beach Community and Recreation Center. These increased costs are offset by a matching increase in recreation fee revenue.
- The Budget provides funding to accommodate increases in health insurance costs of up to 5%.

This brings the total number of full-time positions to approximately 346. The Proposed Budget also keeps the Police Department at 58 sworn positions and 104 full-time positions.

MEASURE LL FUND

Prioritization of Measure LL spending includes protecting beaches from pollution; augmenting fire prevention, police protection, and emergency response services; undergrounding utilities to prevent fire and power outages; improving the cleanliness of public areas such as sidewalks and streets and providing other related service enhancements.

The projected Measure LL revenue for FY 2024-25 is \$3.7 million. The Proposed Budget includes appropriation requests totaling \$4.0 million. These appropriations include approximately \$3.5 million for public safety services, which encompass beach patrols, a community services officer, additional patrols at Main Beach, Heisler Park, South Laguna, the neighborhood enhancement teams, administrative support in Finance, and funding for the Technology Services position to enhance cybersecurity. The Proposed Budget also sets aside \$500,000 toward recommendations that the City Council may approve following the Fire Department Standard of Cover report, which is expected to be presented to the City Council on June 11, 2024. The annual transfer of \$1 million from the Measure LL Fund to the Wildfire and Fire Safety Fund, which is typically used to fund future undergrounding projects, is temporarily suspended in the Proposed Budget to accommodate funding for the Standards of Cover.

The Measure LL Proposed Budget also included \$414,000 to continue the Main Beach Management Plan, a program to address residents' concerns over safety in the vicinity of Main Beach, particularly around the restrooms and children's playground area.

PARKING FUND

The Parking Fund Proposed Budget includes a revenue forecast of \$10.3 million that will pay for \$6.6 million on parking enforcement, parking operations, and maintenance. The Proposed Parking Fund budget also includes transfers of \$3.4 million to the Transit Fund, \$300,000 to the Vehicle Replacement Fund for the future replacement of transit vehicles, and \$525,000 to the General Fund.

In addition, the Parking Fund includes requests for capital improvement projects that include \$1 million for Future Parking Facilities and Mobility Improvements, \$300,000 for the replacement of parking pay stations, and \$950,000 for Glenneyre Parking Structure Rehabilitation.

Parking rates are scheduled to increase by 10% in all City parking lots and meter zones during the summer of 2024. However, parking revenue did not meet budget estimates for this year, necessitating a \$1 million decrease in the revenue estimate for FY 2024-25 compared to the prior year Adopted Budget estimate. Reasons for the decrease included a shorted festival season by one week, resetting parking revenue estimates to reflect post-COVID numbers, and rainier season this past year. While parking revenue continues to outpace expenditures in the Parking Fund, the long-term projection of the available fund balance has decreased.

At the end of FY 2024-25, the Parking Fund is projected to have an ending fund balance of approximately \$5.4 million.

TRANSIT FUND

The trolley service employs a contract operator, LAZ Parking, which provides the drivers and dispatchers for the City-owned trolleys. The trolley service plan for next year is largely the same as last year. However, the Summer Breeze trolley services will be expanded to provide service on Fridays from noon to 11:30 p.m. in response to ridership demand if grant funding is approved by OCTA. In addition, higher-frequency trolley service will continue to be provided along the Coastal route during holiday weekends outside of summer. The Proposed Budget also includes funding to operate the Laguna Local on-demand microtransit service, which was expanded in February 2023 to operate seven days a week year-round in a larger service area.

The Transit Fund is being impacted by increased costs due to inflation and contractual increases of \$655,000 for trolley driver services through Laz Parking. While transit services are primarily funded through the State Transportation Development Act, pass-through formula funds provided by the Orange County Transportation Authority, and the Measure M2 Community-Based Circulators Program (Project V) grant, the transit system will continue to require a subsidy from the Parking Fund of approximately \$3.4 million next year. This is in addition to the \$300,000 set aside from the Parking Fund annually to replace the transit fleet, which is comprised of 25 trolleys (8 of which are leased). The Proposed Budget also includes the replacement of four trolleys.

STREET LIGHTING AND UTILITY FUND

The Street Lighting Fund continues to be adequately funded from a dedicated portion of the Property Tax revenue. Property tax revenue is expected to grow by 4.5% next year, with the City expected to receive approximately \$2.3 million. The Proposed Budget includes setting aside \$1 million to be transferred to the Wildfire and Fire Safety Fund.

GAS TAX FUND

The Gas Tax fund revenue is projected to be approximately \$1.9 million. The Proposed Budget allocates a similar amount for slurry seal and sidewalk rehabilitation, ensuring the streets and sidewalks remain in good condition. The most significant projects include \$1 million for collector road improvements that encompass Park Avenue between Wendt Terrace and Glenneyre Street, as well as Glenneyre Street between Thalia Street and Park Avenue. Additionally, \$1.5 million is allocated for the slurry seal of roads adjacent to and bound by High Drive, North Coast Highway, and Lower Cliff Drive.

OPEN SPACE, PARK IN-LIEU, HOUSING IN-LIEU, PARKING IN-LIEU, ART IN-LIEU, AND DRAINAGE IN-LIEU, HOUSING FUNDS

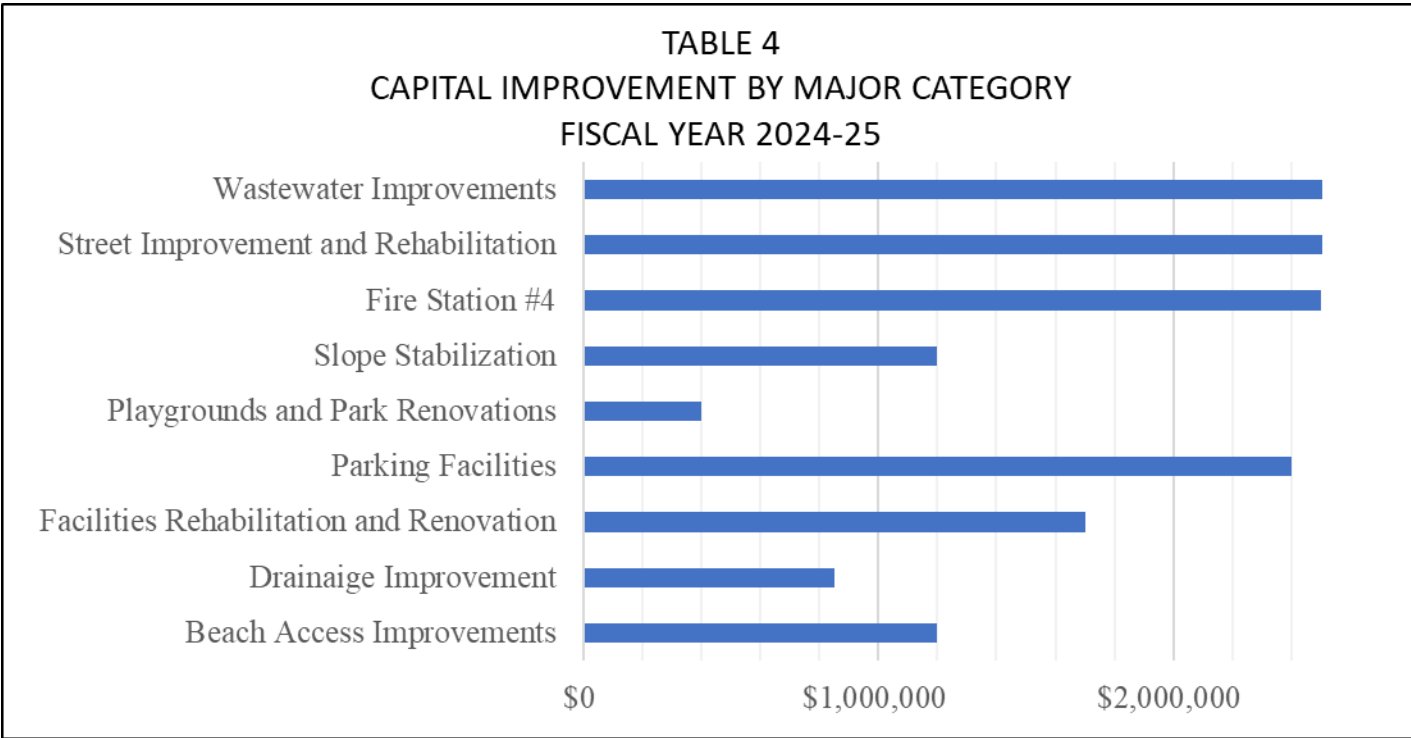
Appropriations from Open Space, Park In-Lieu, Housing In Lieu, Parking In-Lieu, Art In-Lieu, Drainage In Lieu, and Housing Fund occur as opportunities present themselves. However, a budget of \$20,000 is included in the Open Space Fund for the acquisition of open space properties and the payment of related assessments. Additionally, the Housing In-Lieu Fund has an available balance of approximately \$448,000, and the Housing Fund has a balance of \$830,000. Both balances are reserved for the Local Housing Trust Fund.

CAPITAL IMPROVEMENT PROGRAM

The blue pages near the back of the Proposed Budget depict the recommended Capital Improvement Program. The proposed capital project budget is approximately \$19.3 million for FY 2024-25, with \$8.4 million in the Capital Improvement Fund. The Capital Improvement Fund also assumes increases in revenues over the next year.

Below are a few of some proposed projects for next year, with Table 4 highlighting the project by major category:

- \$1.2 million for improvements to the concrete beach access walkway and stairway at Sleep Hollow including replacement of the existing retaining wall.
- \$2.5 million for the construction of the replacement of Fire Station #4. This project sets aside funding for the construction phase to replace Fire Station No. 4 in South Laguna.
- \$400,000 to install retaining systems and additional landscaping to stabilize the existing slope at the Laguna Beach Dog Park.
- \$1 million to repair the slope along Sunset Avenue between 10th and 11th Avenues.
- \$500,000 for citywide repair and replacement of damaged storm drains to ensure proper stormwater conveyance.
- \$350,000 for new network cabling in the Police Department to meet current standards for security and network data load of the new records management system and computer aided dispatch system.
- \$100,000 for electrical plan upgrades and installation at the Laguna Beach Community and Recreation Center to allow for the building to operate a generator during a power outage.



Pages 246 through 289 of the Proposed Budget contain the recommended Capital Improvement Program.

TRANSPORTATION INFRASTRUCTURE FUND

The available fund balance in the Transportation Infrastructure Fund will be approximately \$754,000. There are no proposed budget appropriations for FY 2024-25.

WASTEWATER FUND

The Proposed Budget continues to incorporate the Wastewater Financial Plan approved by the City Council on February 16, 2021, at the Wastewater System Workshop. At that workshop, the City Council approved rate increases of 6% for five years and applied for low-interest loans of up to \$8.1 million to fund capital improvement projects needed over two years. The projects for next year include \$2.6 million for Bluebird Canyon Lift Station Reconstruction, \$750,000 for the Sleepy Hollow Lane Sewer Replacement, \$850,000 for the Victoria II Lift Station Rehabilitation, and \$1.2 million for South Orange County Wastewater Authority (SOCWA) Projects. Summary information regarding the ten-year Wastewater Capital Improvement Program can be found on blue pages 246-289.

DISASTER CONTINGENCY FUND

The Disaster Contingency Fund continues to earn interest, bringing the ending balance for this Fund to roughly \$7 million at the end of FY 2024-25. There are no changes or use of the reserve proposed at this time; however, it should be noted that any expenditure from the Disaster Contingency Fund requires four affirmative votes of the City Council and requires that the City use its best efforts to replenish the Fund within thirty-six months following the allocation. The

goal is to maintain the available fund balance in the Disaster Contingency Fund at 10% of the General Fund expenditures. The available fund balance is currently 8% of the General Fund expenditures.

SOUTH LAGUNA FUND

The Proposed Budget includes \$2.8 million for Marine Safety services, \$944,000 for Public Works services, and equipment requests totaling approximately \$550,000. These services encompass restroom and day porter services, as well as the maintenance of Aliso Beach, including a recommendation to purchase a front loader utility vehicle. The costs of these services are offset by parking revenue of \$700,000 at Aliso Beach and an interest revenue of \$700,000. The remaining balance of the \$22 million payment from the County for the City's takeover of South Laguna from Orange County is estimated to be \$15.7 million. The net operating cost is approximately \$2.3 million, indicating that the funding will last roughly eight to ten years before it is exhausted.

WILDFIRE MITIGATION AND FIRE SAFETY FUND

The Proposed Budget programs \$900,000 for projects approved for "medium-term" action items. Those projects included the completion of the fuel modification zones, funding to maintain the fuel modification zones, and incentives to improve the wildfire resistance of existing residences.

INTERNAL SERVICE FUNDS

The Vehicle Replacement Fund provides funding to replace the City's vehicles at the end of their useful lives. The useful life of the vehicles is being prolonged as much as possible to maximize value. The Proposed Budget recommends replacing four vehicles past their useful life with more fuel-efficient and, when possible, electric vehicles.

The Insurance Fund consolidates contributions for each department's cost for general liability coverage, workers' compensation insurance, unemployment insurance, health insurance, long-term disability insurance, and leave payoffs. The expenses charged to each department reflect the actual incidence of cost within those departments, i.e., those departments with higher expenses are charged a higher premium. The Proposed Budget increases funding for health insurance costs by 8%. Due to stable claim costs, the Proposed Budget does not increase the charge for general liability or workers' compensation to the General Fund.

PENSIONS

The City of Laguna Beach has contracted with the California Public Employee Retirement System (CalPERS) for pension benefits since 1945. The City has approximately 274 active and 445 retired employees (members) enrolled in the pension plan. In these plans, members earn service credit towards a lifetime retirement allowance after employment (defined benefit), calculated under a formula that accounts for the employee's years of credited service, the employee's "final compensation," and age at retirement. For example, with 30 years of service, a "3 at 50" safety pension formula provides 90% of final compensation at age 50, and a "2.5 at 55" non-safety pension formula with 30 years of service provides 75% of final compensation at age 55. The CalPERS Board of Administration has absolute authority and fiduciary responsibility to ensure the System's integrity, the investment of monies, and the overall administration of CalPERS.

An unfunded liability for pension benefits generally exists when the value of all projected benefits payable to members exceeds the projected value of assets available to pay those benefits. The amount can change over time due to changes in benefits, pay levels, demographics, actuarial assumptions, and return on investments. State and local governments, including Laguna Beach, typically reduce their unfunded liability over time as part of their annual required pension contributions.

Risk pooling was implemented by CalPERS effective with June 30, 2003, actuarial valuations to protect small employers (those with less than 100 active members in the plan) against large fluctuations in employer contribution rates caused by unexpected demographic events. Costs are allocated to Pooled plans on the actual increases or decreases to the individual plans. It is the policy of CalPERS to ensure equity within the risk pools by allocating the pool's experience gains/losses and assumption changes in a manner that treats each employer equitably and maintains benefit security for the members of the System while minimizing substantial variations in employer contributions. If an agency voluntarily or involuntarily terminates its contract with CalPERS, the agency member benefits are adjusted in proportion to the amount the employer can pay, and the plan is moved into a Terminated Agency Pool. This mechanism is designed to protect other agencies by eliminating the unfunded liabilities of employers who cannot, or will not, pay pension obligations.

Several events have contributed to the increase in unfunded liabilities for agencies in the CalPERS system. In 1999, Senate Bill 400 (SB400) passed overwhelmingly permitting more generous pension benefits to employees, both prospectively and retroactively. CalPERS also incurred negative investment returns due to the "dotcom" bubble in 2000 and again in 2008 during the great recession. On December 21, 2016, based on the expectation of lower investment return rates over the next decade, the CalPERS Board voted to lower the discount rate (investment rate of return) from the current 7.5% to 7% over three years. The impact on the City's budget is an increase in the normal cost by 1% to 3% as a percentage of payroll for the miscellaneous plan and 2% to 5% increase for safety plans. Additionally, the City is expected to experience a 30% to 40% increase in its required unfunded liability payment. These increases are phased in over five years, beginning, and were expected to add approximately \$3.0 million to the budget by FY 2024-25.

City Council Actions to Address Pension Costs.

The Unfunded Accrued Liability (UAL) for Laguna Beach as of June 30, 2022 (the most recent information available) for all CalPERS pension plans is \$91.1 million. This includes Police Safety of \$30.0 million, Fire Safety of \$24.2 million, Lifeguard Safety of \$2.7 million, and Miscellaneous plan of \$34.2 million. The City's plans are currently 72.0% funded. The City is contractually obligated to enroll all full-time employees in the

CalPERS system with few exceptions. If the City Council wanted to offer an alternative pension plan, CalPERS would require the City to terminate its contract at the cost of over \$500 million, which is financially prohibitive.

Over the past ten years, the City Council has been proactive in addressing the City's unfunded pension liability. In 2010, the City Council approved borrowing funds internally to pay off its \$10 million CalPERS "Side Fund" for Police, Fire, and Lifeguard safety plans. In 2013, the City Council approved higher employee contributions ranging from 8% to 12% of their salary. In 2014, the City Council approved a strategy to pay approximately \$10 million over five years to accelerate the City's unfunded pension liability payoff. These strategies are expected to save the City \$31 million over thirty years and significantly reduce the City's unfunded liability over time. This is in addition to the State's pension reform (PEPRA) legislation. CalPERS requires higher contribution rates toward unfunded liability and reduced retirement benefits for new employees intended to completely resolve the CalPERS unfunded liability (including Laguna Beach) in about twenty years.

In 2022, the City Council evaluated the opportunity to issue Pension Obligation Bonds to pay off the City's unfunded liability. The City Council elected not to pursue this opportunity due to rising interest rates and unfavorable market conditions. The most recent actuarial valuation conducted as of June 30, 2022 uses a discount rate of 6.8%, due to the CalPERS Funding Risk Mitigation policy allowing CalPERS to use a portion of the investment gain to offset the cost of reducing the expected volatility of future investment returns. However, lower investment performance resulted in decreases to asset values. Preliminary return results were communicated at 5.8% net return on investments for the 12 months ended June 30, 2022 over the prior year's 21.3% net return, which falls short of the discount rate of 6.8%.

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INTRODUCTION

“How to Use This Budget”

The Proposed Budget for the City of Laguna Beach for fiscal year 2024-25 was submitted to the City Council by May 1, 2024.

The Introduction follows the Acting City Manager’s Budget Transmittal that accompanied the Proposed Budget. The discussion of issues in the City Manager’s Executive Summary refers only to the Proposed Budget as submitted at that time.

This document is divided into five sections:

1. City-Wide Summaries
2. Revenues
3. Expenditures
4. Appendix (Budget Detail by Fund)
5. Capital Improvement Program

If you are not familiar with the City’s budget, you may wish to review the section on city-wide summaries first. This will provide you with a broad overview of the City’s revenues, expenditures, beginning and ending balances, and it will also assist you in better understanding the issues raised in the Budget Transmittal and modifications to the Proposed Budget.

The following provides a brief description of each of the sections contained in the Proposed Budget.

Section I: City-Wide Summaries

This section provides the broadest overview of the Proposed Budget. The first chart, “Beginning and Ending Balances,” shows all of the City’s Funds and indicates the estimated beginning balances, revenues, transfers, expenditures and ending balances. At the top of this chart are shown the City’s operating and capital project Funds and at the bottom the City’s internal service Funds are shown.

Following is a chart entitled “Sources and Uses of Funds - Summary by Department and Fund.” Similar to the first chart, this chart also shows the revenues, expenditures and balances for each Fund. The difference is that this chart also indicates how *funding is allocated* among the various departmental budgets. A page number is provided next to each department which refers to the pages within this budget document that provide more detailed information regarding that department’s budget.

Section II: Revenue Budget

The Revenue Budget begins with a summary of *all* projected revenues shown by major source within each Fund.

It is followed by a bar and pie chart analysis of the City's *General Fund* which summarizes various aspects of the *General Fund's* revenues, expenditures, and history.

This section concludes with a detailed breakdown and history for each individual revenue source organized by Fund and a description of key sources of revenues.

Section III: Expenditure Budget

1. Organization by Department and Division

The expenditure budgets in this document are organized by department and are disaggregated down to the division level. For the most part, all the expenditure items within each division are funded from a single Fund source and that Fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the Fund shown at the top of the division budget, a footnote is included indicating the source of funding.

Each division budget includes the Actual Expenditures for FY2023-24, Adopted Budget for FY 2023-24, and Proposed Budget for FY2024-25.

The chart that appears in the introductory section to the Expenditure Section shows all the City's departments and divisions and how they are organized within the Expenditure Section of this budget.

2. Internal Service Funds

The City has two Internal Service Funds, one for vehicle replacement and a second one for insurance and benefits. They are both shown at the end of the Expenditure Budget Section. An Internal Service Fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the Internal Service Funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the Internal Service Fund an annual amount which is shown as an expenditure item in each division's budget. This payment becomes the revenue

for the Internal Service Fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based Internal Service Funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years. Additionally, a rate-based vehicle replacement Internal Service Fund more accurately assigns the cost of equipment over the period during which the equipment is used.

Section IV: Appendix

This section shows the detailed expenditure budgets for the City's principal Funds including the General Fund, the Parking Fund, the Sewer Fund and the Transit Fund. It also shows a summary for all Funds combined.

In the *Expenditure Section* of this budget document, these detailed expenditure budgets are arrayed by *Department and Division*; in this *Appendix Section*, however, the detailed expenditure budgets are arrayed by *Fund*.

Section V: Capital Improvement Program

This section contains a listing of all capital improvement projects budgeted for this year. Additionally, it indicates the source of funding and provides a more detailed description of the scope and location for each project. The amounts budgeted for each project are also included within the expenditure budgets for each of the operating departments that are responsible for managing the projects.

This section also contains the City's Ten-Year Capital Improvement Plan which indicates by year the estimated cost and funding source for each project included within the plan.

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Section I

City-Wide Summaries

Beginning & Ending Balances FY 2024-25.....	Page 21
Sources & Uses of Funds by Department & Fund FY 2024-25	Page 22
Sources & Uses of Funds by Department & Fund FY 2024-25 Chart.....	Page 23
Authorized Positions.....	Page 24
Demographic Information.....	Page 25

Beginning and Ending Balances *Fiscal Year 2024-25*

All Funds¹

	Estimated Beginning Balance July 1, 2024	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2025
<u>Operating and Capital Project Funds</u>					
General	\$420,000	\$93,376,800	(\$175,000) ²	92,819,400	\$802,400 ⁶
Measure LL	\$322,999	3,660,000		3,980,900	2,099
Open Space	\$738,357			20,000	718,357
Capital Improvement	\$564,492	8,985,500	(700,000) ³	8,450,000	399,992
Parking	\$8,335,579	10,302,000	(4,228,900) ⁴	8,997,800	5,410,879
Parking in Lieu	\$992				992
Park in Lieu	\$86,644				86,644
Art in Lieu	\$177,635				177,635
Drainage	\$81,675				81,675
Housing in Lieu	\$447,068				447,068
Gas Tax	\$67,233	1,886,300	700,000 ⁵	2,500,000	153,533
Street Lighting and Utility	\$437,539	2,344,000	(1,000,000) ⁶	1,091,100	690,439
Wastewater	\$5,307,953	20,122,600		15,743,700	9,686,853
Disaster Contingency	\$6,910,914	100,000			7,010,914
Housing	\$750,000	80,000	-		830,000
Wildfire Mitigation & Fire Safety	\$67,646		1,000,000 ⁷	1,058,800	8,846
Transportation Infrastructure	\$744,161	10,000			754,161
South Laguna Fund	\$18,550,715	1,450,000		4,286,100	15,714,615
Transit	\$2,000	3,250,800	3,403,900 ⁸	6,654,700	2,000
Total	44,013,601	145,568,000	(1,000,000)	145,602,500	42,979,101
<u>Internal Service Funds</u>					
Insurance	2,632,399	15,618,950		14,315,200	3,936,149
Vehicle Replacement	1,478,918	2,966,800	300,000	3,867,300	878,418
Total	\$4,111,316	\$18,585,750	\$300,000	\$18,182,500	\$4,814,566

¹⁾Includes all operating, capital project and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

²⁾Includes a transfer in of \$525,000 from the Parking Fund, a \$300,000 transfer in from the Pension Reserve, and a Transfer out \$1 million to maintain the 20% General Fund Reserve.

³⁾Includes a transfer out of \$700,000 to the Gas Tax Fund.

⁴⁾Includes a transfer out of \$525,000 to the General Fund, a transfer out of \$3,403,900 to the Transit Fund, and a transfer out of \$300,000 to the Vehicle Replacement Fund.

⁵⁾Includes a transfer in of \$700,000 from the Capital Improvement Fund.

⁶⁾Transfer out of \$1 million to the Wildfire Mitigation and Fire Safety Fund.

⁷⁾Includes a transfer in of \$1 million from the Street Lighting and Utility Fund.

⁸⁾Includes a transfer in from the Parking Fund of \$3,403,900.

⁹⁾The City Council approved a goal of a 20% General Fund Operating Reserve equal to \$17,100,000 which is not shown in this fund balance, and a reserve of \$900,000 to offset future pension cost increases are not shown in this fund balance.

Sources & Uses of Funds¹
Summary by Department & FundAll
Funds

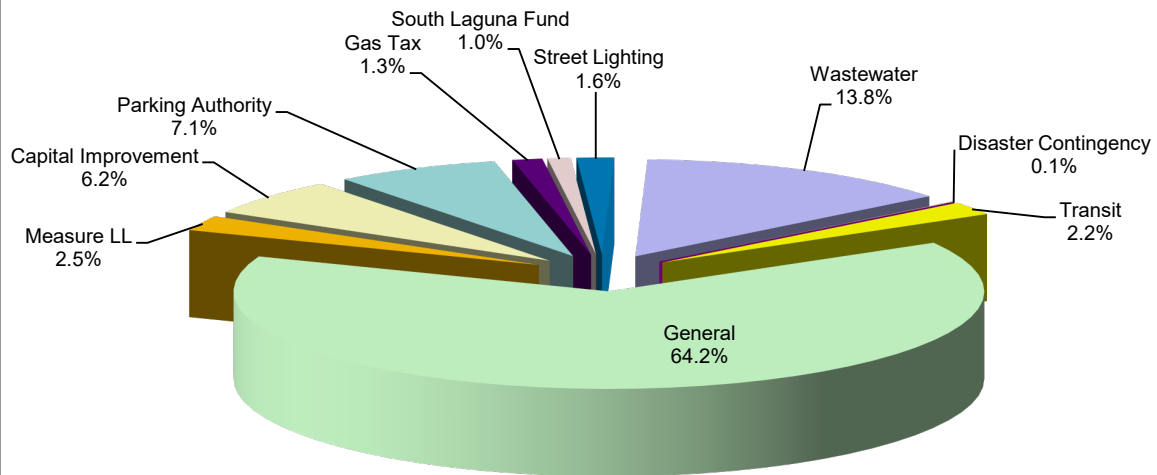
	Total Budget (All Funds)	Total Budget Allocated by Fund																			Internal	
		General Fund	Measure LL Fund	Open Space	Capital Improvement	Parking Authority	Parking In Lieu	Park In Lieu	Art In Lieu	Drainage Fund	Housing In Lieu	Gas Tax	South Laguna Fund	Street Lighting	Wastewater Fund	Disaster Contingency	Housing Fund	Wildfire Mitigation	Transportation Infrastructure	Transit Fund	Service Funds	
																					Vehicle Repl.	Insurance
SOURCES OF FUNDS																						
BEGINNING BALANCE: July 1, 2024	44,013,601	420,000	322,999	738,357	564,492	8,335,579	992	86,644	177,635	81,675	447,068	67,233	18,550,715	437,539	5,307,953	6,910,914	750,000	67,646	744,161	2,000	1,478,918	2,632,399
Revenues	145,568,000	93,376,800	3,660,000		8,985,500	10,302,000						1,886,300	1,450,000	2,344,000	20,122,600	100,000	80,000		10,000	3,250,800	2,966,800	15,618,950
Transfers: In/(Out)	(1,000,000)	(175,000)			(700,000)	(4,228,900)						700,000		(1,000,000)				1,000,000		3,403,900	300,000	
TOTAL SOURCES OF FUNDS	188,581,601	93,621,800	3,982,999	738,357	8,849,992	14,408,679	992	86,644	177,635	81,675	447,068	2,653,533	20,000,715	1,781,539	25,430,553	7,010,914	830,000	1,067,646	754,161	6,656,700	4,745,718	18,251,349
USES OF FUNDS																						
City Council	130,100	130,100																				
City Manager	3,088,800	3,088,800																				
City Clerk	550,500	550,500																				
City Treasurer	303,500	303,500																				
City Attorney	1,500,000	1,500,000																				
Human Resources and Risk Management	1,608,400	1,608,400																				
Finance and Technology Services	8,708,500	8,302,800	385,700	20,000																		
Police	27,026,900	23,280,700	1,833,200			1,913,000																
Fire	20,866,400	18,882,600	925,000															1,058,800				
Marine Safety	8,134,500	4,414,700	414,300			447,000							2,858,500									
Public Works and Utilities	47,431,400	14,700,700	422,700		8,450,000	3,203,300						2,500,000	1,319,900	1,091,100	15,743,700							
Transit and Community Services	12,998,200	2,802,300				3,433,500							107,700							6,654,700		
Community Development	9,675,200	9,674,200				1,000																
Cultural Arts	3,580,100	3,580,100																				
TOTAL USES OF FUNDS	145,602,500	92,819,400	3,980,900	20,000	8,450,000	8,997,800	0	0	0	0	0	2,500,000	4,286,100	1,091,100	15,743,700	0	0	1,058,800	0	6,654,700	3,867,300	14,315,200
ENDING BALANCE: June 30, 2025	42,979,101	802,400	2,099	718,357	399,992	5,410,879	992	86,644	177,635	81,675	447,068	153,533	15,714,615	690,439	9,686,853	7,010,914	830,000	8,846	754,161	2,000	878,418	3,936,149

¹ Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

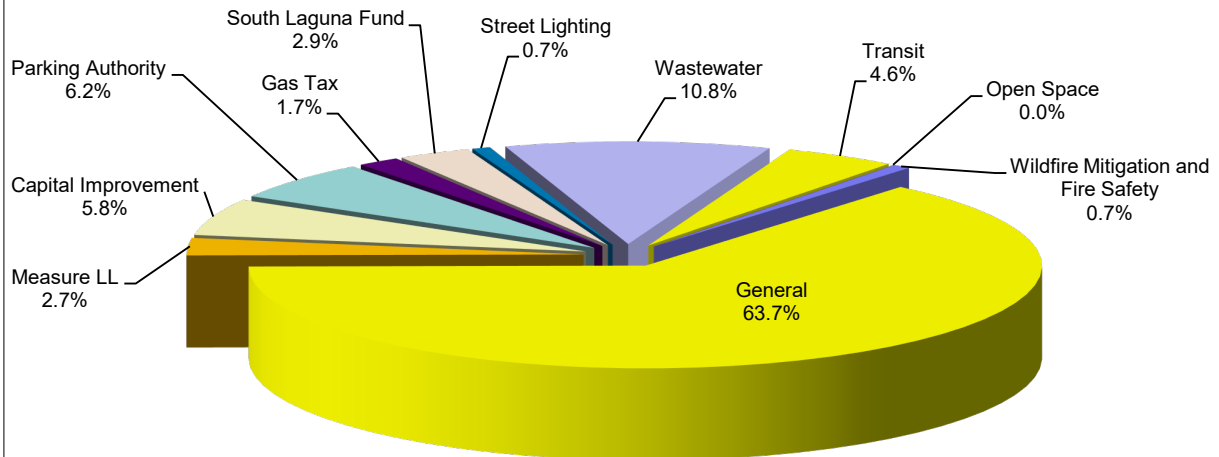
Sources & Uses of Funds¹

All Funds

Revenue Source by Fund FY 2024-25 Proposed



Expenditures by Fund FY 2024-25 Proposed



¹ Includes all operating and capital project funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.

Authorized Full Time Positions

Fiscal Year	City Clerk	City Manager	City Treas.	Finance & TS	Human Resourc.	Police*	Fire	Marine Safety	Public Works*	Water Quality	Comm Devel.	Transit & Comm Svcs	Cultural Arts	Total
16-17	2	4	0.625	12.1		87	41	8	54.6	15	30		1	260.325
17-18	2	4	0.625	13.6		95	41	8	56	15	32		1	273.225
18-19	2	4	0.681	13.6		95	41	8	56	15	32		1	273.281
19-20	2	4	0.681	16		94	42	8	57	16	35		2	281.681
20-21	2	4	0.681	16		96	42	8	57	17	35		2	284.681
20-21	2	4	0.681	16		94	42	9	59	17	33		2	278.681
21-22	2	4	0.681	19		97	43	10	59	17	37		2	290.681
22-23	2	7	0.681	15	8	100	59	15	53	16	44	10	2	331.681
23-24 ⁽¹⁾	2	8	0.681	17	8	100	59	15	69		44	13	2	337.681
24-25	2	8	0.681	18	8	100	59	15	69		42	13	2	336.681
Measure LL Positions:														
20-21						3	1	2	1					7
21-22						3	1	2	1					7
22-23						3	1	2	1					7
23-24				1		4	1	2	1					9
24-25				1		4	1	2	1					9

Police has a total of 104 full time positions, which include 58 sworn positions.

Fire has a total of 60 full time positions, which include 42 sworn positions.

⁽¹⁾ The Positions have been updated to reflect approved positions during the year.

City of Laguna Beach Demographic Information

Source: United States Census Bureau

		Census Report
2022 Population Estimates	22,583	1
Persons under 18 years, percent	15.7%	2
Persons 65 years and over, percent	28.2%	2
Veterans	1,121	2
Land Area in square miles, 2020	8.89	4
Population per square mile, 2020	2,589.6	5
Per Capita Income in past 12 months, 2018-2022	\$107,044	3
Persons in poverty, percent	5.50%	3
Persons who are high school graduates or higher, percent	98.20%	3
Persons with a Bachelor's degree or higher, percent	65.00%	3
Persons without health insurance, percent	3.00%	3
Median Household Income	\$141,875	3
Median Housing Value	\$2,000,000+	3
Total Housing Units, 2020	12,973	5
Owner-occupied housing unit rate, 2018-22	67.3%	3
Households with a broadband Internet subscription, percent	95.90%	3
Number of Companies	4,944	6
In civilian labor force, total, 16 years+, 2018-2022, percent	60.6%	3
In civilian labor force, female, 16 years+, 2018-2022, percent	49.4%	3
Total accommodation and food services sales, 2017	\$378,222,000	7
Total retail sales, 2017	\$275,717,000	7
Total retail sales per capita, 2017	\$11,889	7

Source: United States Census Bureau, Reports, as of 4.15.2024

1. Vintage 2021 Population Estimates
2. U.S. Census Bureau, Population Estimates Program
3. 2017-2021 American Community Survey 5-Year Estimates
4. U.S. Census Bureau, data file from Geography Division based on the TIGER/Geographic Identification Code Scheme computer file. Land area updated every 10 years
5. U.S. Census Bureau, Census of Population and Housing. Land area is based on current information in the TIGER® data base, calculated for use with Census 2020
6. 2012 Survey of Business Owners: Company Summary
7. Economic Census, 2017

Section II

Revenues

Revenue Summary.....	Page 26
Revenue Detail.....	Page 28
General Fund Analysis Charts.....	Page 36
All Funds Analysis Charts.....	Page 40
Description of Key Revenue Sources.....	Page 41
In Lieu Contributions – Use of Money.....	Page 43

Revenue Summary

Fiscal Year 2024-25

All Funds

	Adopted FY 2023-24	% of Total	Proposed FY 2024-25	% of Total	Difference
General Fund					
Property Tax	\$49,169,000		52,722,000		\$3,553,000
Sales Tax	7,950,000		7,690,000		(\$260,000)
Transient Occupancy Tax	10,440,000		10,750,000		\$310,000
Business License Tax	1,100,000		1,100,000		\$0
Other Taxes	1,260,000		1,330,000		\$70,000
Licenses & Permits	2,401,000		2,851,000		\$450,000
Citations	11,000		11,000		\$0
Use of Money & Property	2,041,000		2,719,500		\$678,500
Revenue from Other Agencies	850,000		1,832,000		\$982,000
Charges for Current Services - LBMT	3,255,000		3,655,000		\$400,000
Charges for Current Services	10,741,700		7,453,400		(\$3,288,300)
Reimbursements & Contributions	577,000		1,083,900		\$506,900
Other Revenue	179,000		179,000		\$0
Subtotal General Fund	89,974,700	64.90%	93,376,800	64.15%	3,402,100
Measure LL Fund	3,670,000	2.65%	3,660,000	2.51%	(\$10,000)
Capital Improvement Fund					
Transient Occupancy Tax	7,290,000		7,339,500		\$49,500
Parking & Other Fines	895,000		895,000		\$0
Real Property Transfer Tax	650,000		650,000		\$0
Building Construction Tax	100,000		100,000		\$0
Other Revenue	1,000		1,000		\$0
Subtotal Capital Improvement Fund	8,936,000	6.45%	8,985,500	6.17%	49,500
Parking Authority Fund					
Parking Lots & Meters	10,163,900		9,100,000		(\$1,063,900)
Parking Permits	100,000		1,100,000		\$1,000,000
Other Revenue	53,000		102,000		\$49,000
Subtotal Parking Authority Fund	10,316,900	7.44%	10,302,000	7.08%	(14,900)
Gas Tax Fund	1,863,000	1.34%	1,886,300	1.30%	\$23,300
South Laguna Fund	1,950,000	1.41%	1,450,000	1.00%	(\$500,000)
Street Lighting & Utility Fund	2,300,000	1.66%	2,344,000	1.61%	\$44,000
Wastewater Fund					
Wastewater Service Charges	10,895,000		11,934,000		\$1,039,000
Other Revenue	15,000		15,000		\$0
State Loan	5,646,000		8,173,600		\$2,527,600
Subtotal Wastewater Fund	16,556,000	11.94%	20,122,600	13.82%	3,566,600
Disaster Contingency Fund	100,000	0.07%	100,000	0.07%	\$0

Revenue Summary

Fiscal Year 2024-25

**All
Funds**

	Adopted FY 2023-24	% of Total	Proposed FY 2024-25	% of Total	Difference
Transportation Infrastructure	10,000	0.01%	10,000	0.01%	\$0
Housing Fund	0	0.00%	80,000	0.05%	\$80,000
Transit Fund					
State Grants	1,531,000		1,532,500		\$1,500
Revenue from Other Agencies	1,280,000		1,576,300		\$296,300
Other Income	142,000		142,000		\$0
Subtotal Transit Fund	2,953,000	2.13%	3,250,800	2.23%	297,800
TOTAL ALL REVENUES	\$138,629,600	100%	\$145,568,000	100%	\$6,858,400

Revenue Detail

Fiscal Year 2024-25

All Funds

Object	Account Title	Actuals 2022-23	Adopted Budget 2023-24	Year-End Estimate 2023-24	Proposed Budget 2024-25
110	GENERAL FUND				
	<u>Property Tax</u>				
3010	Current Secured	40,047,558	42,726,000	43,850,000	45,820,000
3015	Public Utility	453,947	460,000	460,000	477,000
3020	Current Unsecured	1,218,262	1,259,000	1,259,000	1,304,000
3025	Supplemental Apportionment	1,734,311	450,000	450,000	500,000
3030	Prior Years	288,010	200,000	200,000	207,000
3040	Other Property Taxes	-	4,000	4,000	5,000
3050	Interest & Penalties - Delinquencies	146,972	105,000	105,000	109,000
3080	In Lieu of VLF	3,849,429	3,965,000	3,965,000	4,300,000
	Subtotal	47,738,490	49,169,000	50,293,000	52,722,000
	<u>Other Taxes</u>				
3101	Sales Tax - General	6,856,969	7,450,000	7,060,000	7,200,000
3103	Sales Tax - Public Safety	472,268	500,000	490,000	490,000
3112	Transient Occupancy Tax	8,876,907	9,430,000	9,230,000	9,690,000
3114	TOT-Short Term Lodging	999,514	1,010,000	1,010,000	1,060,000
3118	Franchise Tax - Trash	264,189	280,000	280,000	280,000
3119	Franchise Tax - Cable TV	507,538	565,000	565,000	510,000
3120	Franchise Tax - Natural Gas	106,368	93,000	137,000	140,000
3121	Franchise Tax - Electricity	389,803	322,000	322,000	400,000
3135	Business License Tax	1,025,767	1,100,000	1,100,000	1,100,000
	Subtotal	19,499,323	20,750,000	20,194,000	20,870,000
	<u>Licenses and Permits</u>				
3300	Animal Licenses	47,327	58,000	58,000	58,000
3310	Building Permits	2,169,560	1,650,000	2,200,000	2,200,000
3313	Plumbing Permits	96,840	75,000	75,000	75,000
3316	Electric Permits	139,508	110,000	110,000	110,000
3317	Fire Plan Check Permits	-	200,000	100,000	100,000
3319	Mechanical Permits	95,802	98,000	98,000	98,000
3320	Coastal Development Permits	48,178	64,000	64,000	64,000
3328	Public Works Permits	70,955	30,000	30,000	30,000
3335	Grading Permits	12,393	4,000	4,000	4,000
3340	Temporary Use Permits	11,510	8,000	8,000	8,000
3345	Conditional Use Permits	71,968	52,000	52,000	52,000
3350	Encroachment Permits	53,746	30,000	30,000	30,000
3360	Alarm Permits	9,177	22,000	-	22,000
	Subtotal	2,868,544	2,401,000	2,829,000	2,851,000
	<u>Fines and Penalties</u>				
3440	Citations - Code Enforcement	8,103	10,000	10,000	10,000
3441	Citations - Water Quality	1,400	1,000	1,000	1,000
	Subtotal	9,503	11,000	11,000	11,000
	<u>Use of Money and Property</u>				
3500	Investment Earnings	(691,662)	1,500,000	2,000,000	2,200,000
3501	Interest on Side Fund Loan	27,955	28,000	-	-
3510	Rent - Community Center	13,410	7,000	7,000	10,000

Revenue Detail

Fiscal Year 2024-25

All Funds

Object	Account Title	Actuals 2022-23	Adopted Budget 2023-24	Year-End Estimate 2023-24	Proposed Budget 2024-25
3511	Rent-Veterans Memorial Comm.Center	46,982	46,000	46,000	48,400
3512	Lease-Food Pantry	12,000	12,000	12,000	12,000
3515	Rent - Festival of Arts	258,303	250,000	250,000	250,000
3530	Rent - Moulton Playhouse	-	15,000	-	15,000
3540	Rent - Anneliese Pre-School	94,950	108,000	108,000	109,100
3550	Rent - Miscellaneous	47,193	75,000	75,000	75,000
	Subtotal	(190,870)	2,041,000	2,498,000	2,719,500
	<u>From Other Agencies</u>				
3601	Motor Vehicle In-Lieu Tax	23,580	26,000	26,000	26,000
3603	AB109	8,370	3,000	3,000	-
3615	Homeowners Property Tax Relief	177,648	177,000	177,000	177,000
3619	DEA Task Force	-	-	-	-
3635	Peace Officers Standards & Training	32,276	13,000	13,000	13,000
3636	POST - Fire	25,022	15,000	15,000	15,000
3690	Mutual Aid Contract	238,297	250,000	250,000	300,000
3876	State CalOES Funding	303,713	-	-	220,000
	<u>State Grants:</u>				
3640	Recycling-State	-	5,000	-	5,000
3641	Used Oil Recycling Block	11,004	6,000	6,000	6,000
3650	COPS	186,159	100,000	100,000	100,000
3659	OTS DUI Check Points	38,049	-	72,000	125,000
3680	State Grant	124,402	-	-	-
3768	Solid Waste Landfills	88,254	80,000	80,000	80,000
3810	Community Development Block Grant	590,866	140,000	140,000	640,000
3822	SB2 Grant Funding	103,279	-	-	-
3661	Federal Grants	-	35,000	-	125,000
	Subtotal	1,953,966	850,000	882,000	1,832,000
	<u>Charges for Current Services</u>				
3901	Variance	34,918	90,000	90,000	110,000
3902	Library Impact Fees	800	-	-	-
3907	Plan Check Fees - Building	1,599,071	1,300,000	1,600,000	1,650,000
3908	Water Quality Inspection Fees	65,714	140,000	140,000	140,000
3909	Plan Check Fees - Zoning	326,572	322,000	352,250	322,000
3910	Design Review	567,767	681,000	681,000	681,000
3912	Plan Check Fee - Plumbing	5,205	2,000	2,000	2,000
3915	Subdivision Fees	8,887	2,000	2,000	2,000
3917	Plan Check Fees - Fire	557	300,000	200,000	200,000
3930	Real Property Report	133,110	325,000	200,000	200,000
3935	Design Review Appeals	24,000	20,000	20,000	20,000
3939	Document Retention Fee	20,437	62,000	62,000	62,000
3940	Other Filing & Permit Fees	135,917	86,000	86,000	86,000
3942	Use & Occupancy Inspection Fees	25,678	62,000	62,000	62,000
3944	Floor Area Fee - Diamond/Crestview	-	1,000	-	1,000
3945	Moulton Parkway Fees	10,994	-	-	-

Revenue Detail

Fiscal Year 2024-25

All Funds

Object	Account Title	Actuals 2022-23	Adopted Budget 2023-24	Year-End Estimate 2023-24	Proposed Budget 2024-25
3955	Special Policing Fees	2,282	10,000	10,000	10,000
3956	False Alarm Fees	37,602	15,000	15,000	15,000
3957	Finger Printing	7,060	3,000	3,000	3,000
3958	Police Accident Reports	10,179	10,000	10,000	10,000
3960	Vehicle Towing & Release Fees	65,340	100,000	100,000	100,000
3962	Police Evidence Money	1,151	3,000	3,000	3,000
3965	Animal Services - Laguna Woods	122,385	100,000	100,000	125,000
3970	Animal Shelter Fees	16,561	10,000	10,000	10,000
3978	Weed & Lot Cleaning	78,521	19,000	19,000	19,000
3980	Landscape Development Fee	76,497	102,000	102,000	102,000
3990	C & D Administration Fees	605	4,000	4,000	4,000
4003	Laguna Beach Marketing & Tourism	3,198,347	3,255,000	3,225,000	3,655,000
4005	Refuse Service Charges	2,915,278	3,700,000	3,700,000	-
4008	Misc Refuse/Recycling Revenue	94,059	20,000	20,000	20,000
4012	Swimming Pool Classes	285,167	165,000	165,000	165,000
4013	Swimming Pool Use Fees	35,002	45,000	45,000	45,000
4014	Marine Safety Beach Classes	138,170	135,000	135,000	135,000
4020	Recreation - Social & Cultural	302,664	425,000	425,000	525,000
4024	Recreation - Adult Softball	10,125	9,000	9,000	9,000
4030	Recreation - Misc. Sports Programs	349,567	375,000	375,000	425,000
4038	Recreation - Special Programs	10,482	2,000	2,000	2,000
4040	Passport to Laguna Tickets	4,107	12,000	12,000	12,000
4042	Recreation - Park Weddings	89,672	65,000	65,000	65,000
4043	Recreation - Film Permits	43,856	40,000	40,000	40,000
4044	Recreation - Miscellaneous Fees	860	500	500	1,000
4130	Lifeguard Services - Private Beaches	55,495	35,000	35,000	35,000
4135	Basic Life Support Fee	396,621	1,460,200	1,460,200	960,400
4136	Advanced Life Support Fee	605,124	96,300	96,300	800,000
4137	Ambulance -Mileage Reimbursement	-	46,900	-	-
4138	Ambulance-Oxygen&Medical Supplies	-	45,800	-	-
4139	GEMT and IGT Reimbursement	-	270,000	-	250,000
4140	Sale of Maps, Books & Copying	1,018	4,000	4,000	4,000
4150	Assessment District Service Fees	-	21,000	-	21,000
4160	Returned Check Fee	105	-	-	-
	Subtotal	11,913,953	13,996,700	13,687,250	11,108,400
	Other Revenue	(18,368)	-	-	179,400
4016	Heritage Committee Events	1,203	-	-	-
4202	Sale of Real & Personal Property	8,525	1,000	-	1,000
4220	Police Auction	4,306	2,000	2,000	2,000
4229	Subpoenas	9,836	27,000	27,000	27,000
4230	Miscellaneous Income	244,555	149,000	149,000	149,000
4280	Over & Short	64	-	-	-
	Subtotal	268,488	179,000	178,000	179,000

Revenue Detail

Fiscal Year 2024-25

All Funds

Object	Account Title	Actuals 2022-23	Adopted Budget 2023-24	Year-End Estimate 2023-24	Proposed Budget 2024-25
<u>Reimbursements & Contributions</u>					
Reimbursements:					
4165	CR&R Regulatory Fee	-	-	-	423,900
4060	Solid Waste Contractual	85,224	73,000	73,000	100,000
4301	State Mandated Costs	-	5,000	-	5,000
4303	Lifeguard Training - SA College	10,016	15,000	-	15,000
4312	Other Agencies	1,884	7,000	7,000	7,000
4314	Festival of Arts Parking Plan	73,011	100,000	-	100,000
4320	Workers' Compensation Insurance	26,943	120,000	-	120,000
4330	Property Damage	1,414	10,000	-	10,000
4355	LB School District - Officer	171,536	175,000	175,000	181,000
4357	LB School District - Maintenance	24,580	45,000	45,000	45,000
4358	Emergency Kit Backpacks	954	1,000	1,000	-
4360	Miscellaneous	42,628	25,000	25,000	26,000
Contributions:					
4059	Homeless Meters	249	1,000	1,000	1,000
4370	Non-Government Sources	110,000	-	-	50,000
4375	Animal Shelter	31,115	-	29,750	-
	Subtotal	1,408,699	577,000	356,750	1,083,900
GENERAL FUND TOTAL		85,470,096	89,974,700	90,929,000	93,376,800
113 MEASURE LL FUND					
3112	Transient Occupancy Tax	3,306,053	3,660,000	3,250,000	3,610,000
3500	Investment Earnings	43,455	10,000	45,000	50,000
OPEN SPACE FUND TOTAL		3,349,508	3,670,000	3,295,000	3,660,000
116 CAPITAL IMPROVEMENT FUND					
3113	Transient Occupancy Tax	6,671,843	7,290,000	6,985,000	7,339,500
3138	Real Property Transfer Tax	1,041,090	650,000	650,000	650,000
3144	Building Construction Tax	71,876	100,000	100,000	100,000
3410	Vehicle Code Fines	127,856	150,000	150,000	150,000
3415	Municipal Code Fines - Other	23,297	15,000	15,000	15,000
3420	Municipal Code Fines - Parking	663,596	575,000	575,000	575,000
3422	Municipal Code Fines - DMV	106,058	126,000	126,000	126,000
3442	Administrative Citations - Police	7,598	29,000	29,000	29,000
3959	Auto Immobilization Fee	2,530	1,000	-	1,000
<u>From Other Agencies</u>					
<u>State Grants:</u>					
3685	CalRivers Parkways Grant	-	-	117,000	-
3715	Prop 1 IRWM Grant	-	-	197,700	-
CAPITAL IMPROVEMENT FUND TOTAL		8,716,605	8,936,000	8,944,700	8,985,500

Revenue Detail
Fiscal Year 2024-25

**All
Funds**

Object	Account Title	Actuals 2022-23	Adopted Budget 2023-24	Year-End Estimate 2023-24	Proposed Budget 2024-25
118	PARKING AUTHORITY FUND				
	Parking Meter Zones	5,430,584	6,777,100	5,900,000	5,900,000
	Parking Lot Meters & Fees	3,004,758	3,386,800	3,200,000	3,200,000
4070	Pay Stations - City Hall	-	-	-	4,000
4084	Parking Permits	728,317	100,000	100,000	1,100,000
4142	Electric Vehicle Charging Station	39,423	23,000	23,000	23,000
4231	Parking Meter Bag	152,640	30,000	165,000	75,000
	PARKING AUTHORITY FUND TOTAL	9,355,723	10,316,900	9,388,000	10,302,000
119	Transportation Infrastructure Fund				
3500	Investment Earnings	16,504	10,000	10,000	10,000
	Transportation Infrastructure Fund	716,504	10,000	10,000	10,000
122	PARK IN-LIEU FUND				
3160	Donaton	-	-	-	-
	PARK IN-LIEU FUND TOTAL	1,825	-	-	-
123	ART IN-LIEU FUND				
3150	Art In-Lieu Fee	67,434	-	-	-
	ART IN-LIEU FUND TOTAL	71,597	-	-	-
124	DRAINAGE FUND				
3500	Investment Earnings	986	-	-	-
	DRAINAGE FUND TOTAL	986	-	-	-
132	GAS TAX FUND				
3102	Sales Tax - Measure M	582,807	470,000	470,000	645,400
3500	Investment Earnings	15,877	10,000	-	10,000
3623	Gasoline Tax - Section 2103	201,778	228,000	228,000	204,300
3624	Gasoline Tax - Section 2105	130,948	151,000	151,000	142,800
3625	Gasoline Tax - Section 2106	86,966	98,000	98,000	94,900
3626	Gasoline Tax - Section 2107	164,168	181,000	181,000	195,200
3627	Gasoline Tax - Section 2107.5	5,000	5,000	5,000	5,000
3820	Arterial Highway Rehab Program	513,392	569,000	569,000	588,700
4360	Reimbursements	-	151,000	-	-
	GAS TAX FUND TOTAL	1,700,936	1,863,000	1,702,000	1,886,300
136	SOUTH LAGUNA FUND				
	Parking Lot	114,554	1,000,000	1,000,000	700,000
	Investment Earnings	-	900,000	700,000	700,000
	Other Revenue	22,020,407	50,000	50,000	50,000
	SOUTH LAGUNA FUND TOTAL	22,134,961	1,950,000	1,750,000	1,450,000

Revenue Detail
Fiscal Year 2024-25

**All
Funds**

Object	Account Title	Actuals 2022-23	Adopted Budget 2023-24	Year-End Estimate 2023-24	Proposed Budget 2024-25
134	STREET LIGHTING & UTILITY FUND				
	<u>Property Taxes:</u>				
3010	Current Secured	1,395,530	1,468,000	1,468,000	1,544,000
3015	Public Utility	15,527	18,000	18,000	20,000
3020	Current Unsecured	43,570	46,000	46,000	49,000
3025	Supplemental Apportionment	58,789	20,000	20,000	20,000
3030	Prior Years	10,584	7,000	7,000	7,000
3040	Other Property Taxes	582,438	683,000	683,000	646,000
3050	Interest & Penalties	1,983	2,000	2,000	2,000
3615	Homeowners Property Tax Relief	6,163	6,000	6,000	6,000
3500	Investment Earnings	97,962	50,000	50,000	50,000
	STREET LIGHTING DISTRICT FUND TOTAL	2,212,546	2,300,000	2,300,000	2,344,000
137	WASTEWATER FUND				
3982	Wastewater Service Charges	10,014,349	10,761,000	10,761,000	11,427,000
3986	Wastewater Connection Charges	103,823	95,000	95,000	95,000
3500	Investment Earnings	391,396	15,000	15,000	15,000
	<u>Grants:</u>				
3838	Hazard Mitigation Grant-Irvine Cove	285,645	-	-	-
3839	FEMA Grant-Lift Station Generator	-	-	256,600	-
	<u>Reimbursements:</u>				
4313	North Coast Interceptor	32,824	39,000	-	412,000
4360	SOCWA Reimbursements	386,906	-	-	-
4551	Loan Proceeds	-	5,646,000	12,433,700	8,173,600
	WASTEWATER FUND TOTAL	11,214,944	16,556,000	23,561,300	20,122,600
140	DISASTER CONTINGENCY FUND				
3500	Investment Earnings	82,198	100,000	100,000	100,000
	DISASTER RELIEF FUND TOTAL	82,198	100,000	100,000	100,000
146	HOUSING FUND				
3114	TOT-Short Term Lodging	-	-	-	80,000
	DISASTER RELIEF FUND TOTAL	-	-	-	80,000
310	TRANSIT FUND				
3105	Transportation Tax - Operating	1,553,056	1,531,000	1,531,000	1,532,500
4025	Festival Reimbursement	28,221	-	-	-
4094	Act V Lot Park & Ride	95,149	100,000	100,000	100,000
4096	Bus Charter Fees	40,584	42,000	42,000	42,000
	<u>Grants & Reimbursements:</u>				
3110	Project V	-	550,000	-	-
3111	Project V Grant II	-	-	1,224,400	550,000
3112	Project V Grant III	23,583	75,000	259,100	75,000
3711	State Transit Funding	557,329	300,000	-	525,500
3720	OCTA Operating Assistance	327,909	280,000	-	341,800

Revenue Detail
Fiscal Year 2024-25

**All
Funds**

Object	Account Title	Actuals	Adopted	Year-End	Proposed
		2022-23	Budget 2023-24	Estimate 2023-24	Budget 2024-25
3730	AQMD Funding	29,826	30,000	-	30,000
3740	Senior Mobility Program	54,868	45,000	45,000	54,000
TRANSIT FUND TOTAL		2,717,528	2,953,000	3,201,500	3,250,800
ALL OPERATING FUNDS TOTAL		147,745,956	138,629,600	145,181,500	145,568,000

* Fares paid by Parking Fund .

INTERNAL SERVICE FUNDS

126 INSURANCE & BENEFITS FUND

4400	Employer - General Liability	2,063,400	2,146,900	2,146,900	2,446,100
4403	Employer - Workers' Compensation	1,583,500	1,683,500	1,683,500	1,885,600
4406	Employer - Group Insurance	5,921,800	6,221,800	6,221,800	7,725,950
4412	Employer - Dental Insurance	294,400	294,400	294,400	294,400
4420	Employer - Life Insurance	49,000	49,000	49,000	49,000
4425	Employer - Long Term Disability	50,000	50,000	50,000	50,000
4430	Employer - Unemployment Insurance	45,500	45,500	45,500	45,500
4440	Employee - Medical Insurance	753,990	819,000	819,000	819,000
4445	Employee - Retiree/Cobra	642,887	730,000	730,000	730,000
4452	Employee - Dental Insurance	92,789	168,300	168,300	168,300
4460	Employee Benefit - Comp Time	25,500	25,500	25,500	89,200
4461	Employee Benefit - Vacation	632,200	667,200	667,200	899,900
4462	Employee Benefit - Sick Leave	312,900	310,400	310,400	336,000
<u>Reimbursements and Earnings:</u>					
4320	Worker's Compensation	32,337	50,000	50,000	50,000
4360	Miscellaneous	149,820	30,000	30,000	30,000
INSURANCE & BENEFITS FUND TOTAL		12,650,023	13,291,500	13,291,500	15,618,950

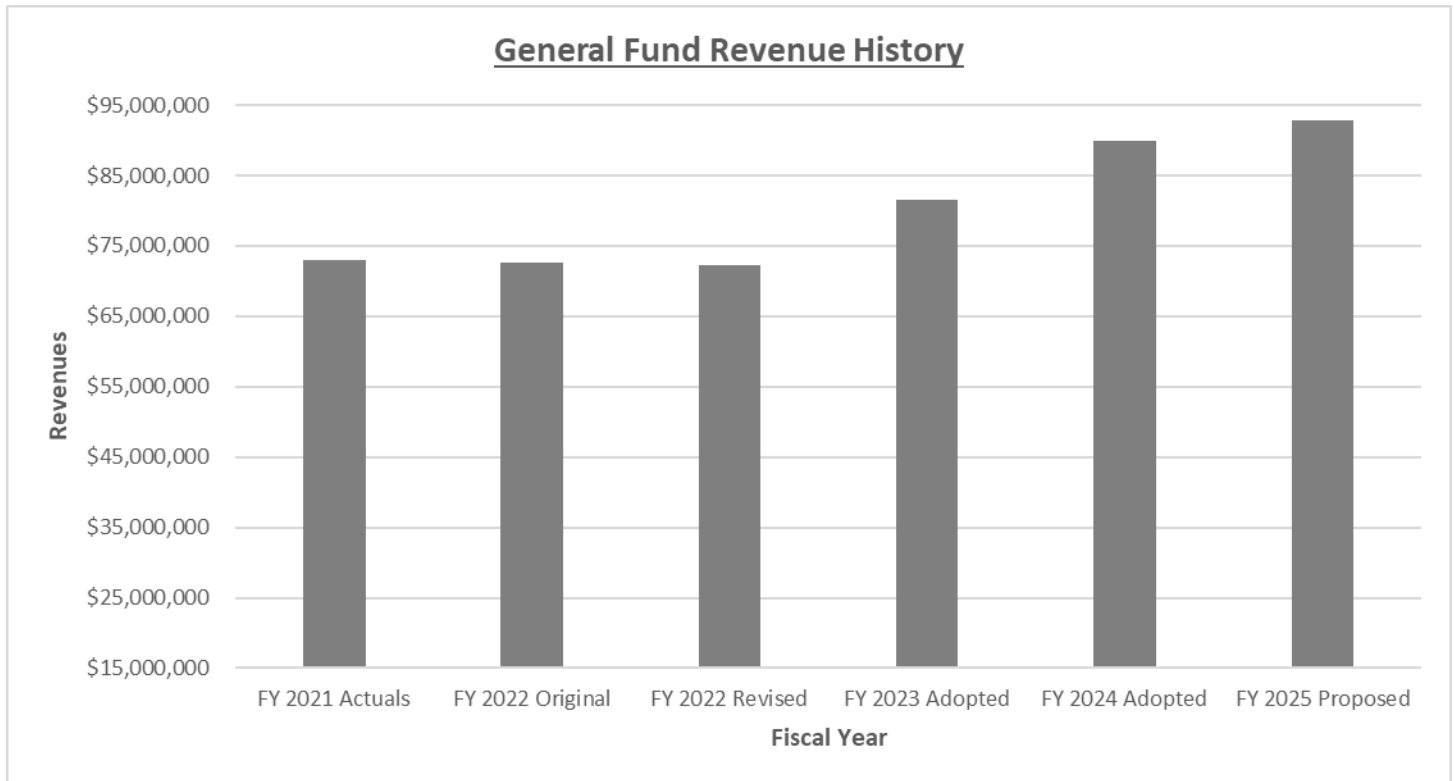
128 VEHICLE REPLACEMENT FUND

3560	Vehicle Use Rent	1,323,400	1,842,000	1,842,000	2,936,800
4202	Sale of Real & Personal Property	27,558	30,000	30,000	30,000
VEHICLE REPLACEMENT FUND TOTAL		1,350,958	1,872,000	1,872,000	2,966,800

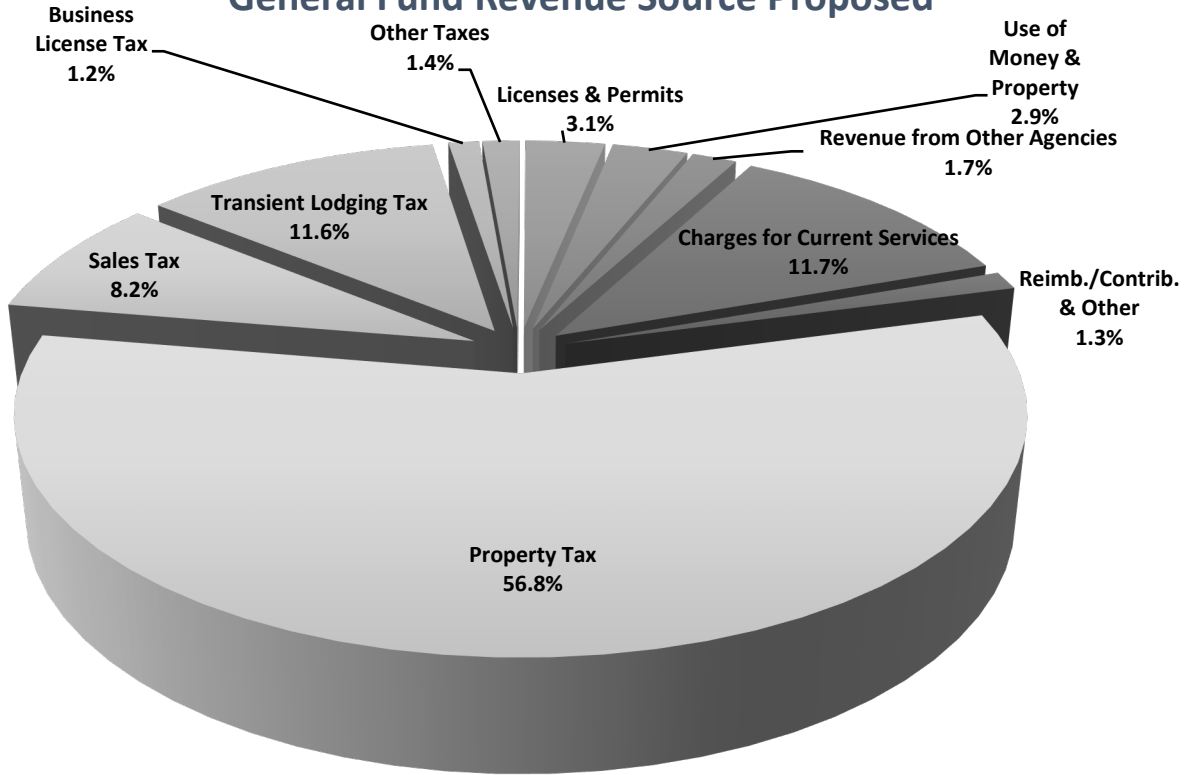
General Fund Analysis

As shown on the Revenue Summary, the City relies on the General Fund as its primary source of operating revenues. The chart below provides an overview of the history of General Fund revenues.

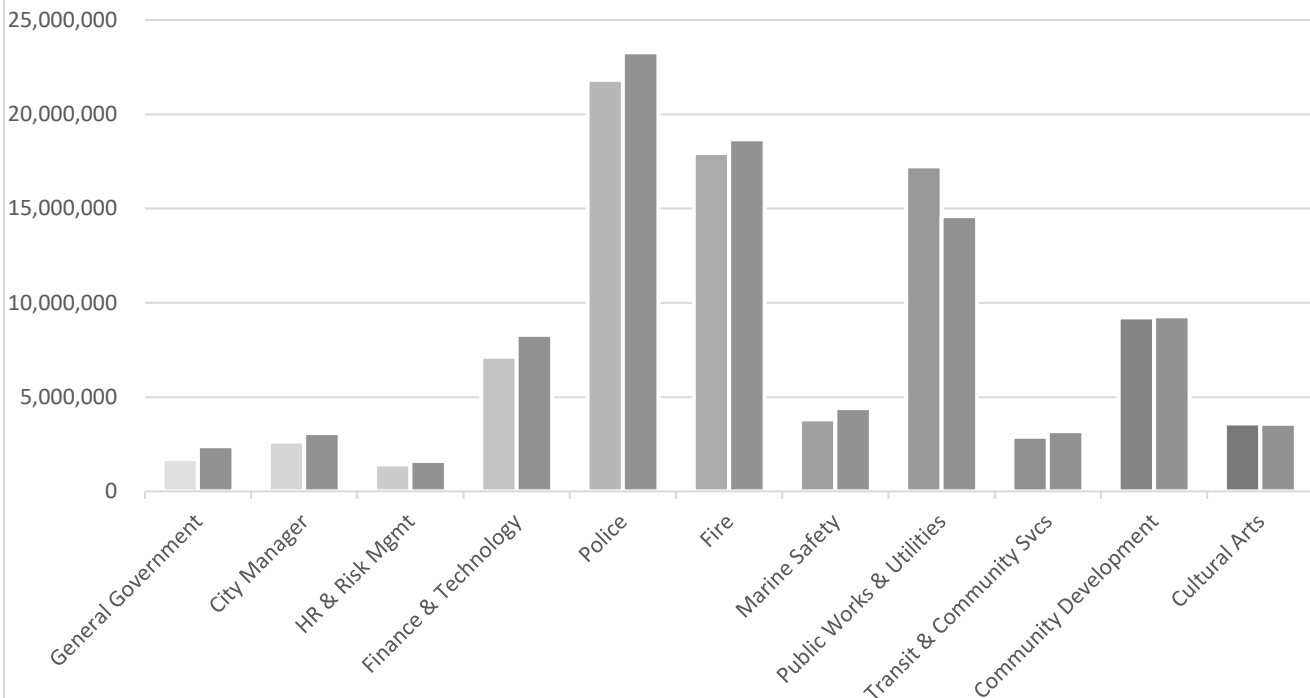
The additional charts on succeeding pages provide a history for significant components of the General Fund revenue, including property tax, sales tax, transient occupancy tax, and investment income.



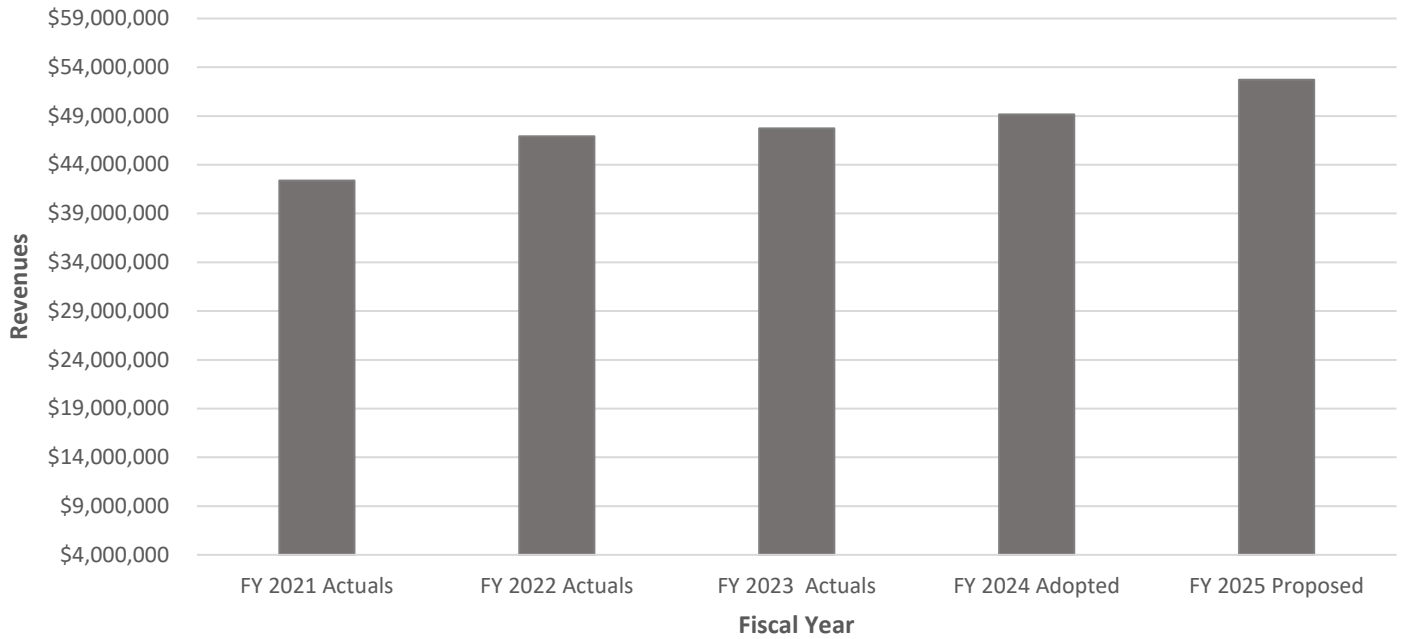
General Fund Revenue Source Proposed



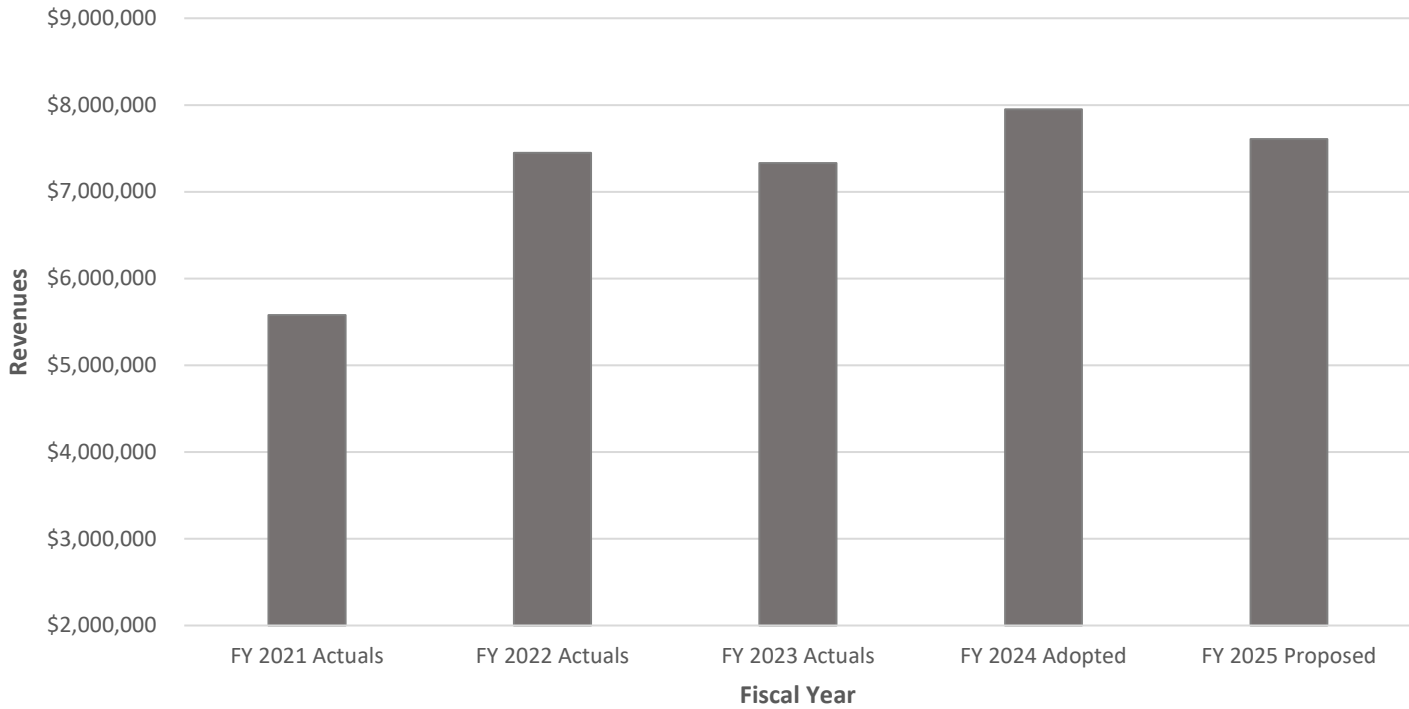
All Funds Expenditures by Department FY 2024-25 Proposed



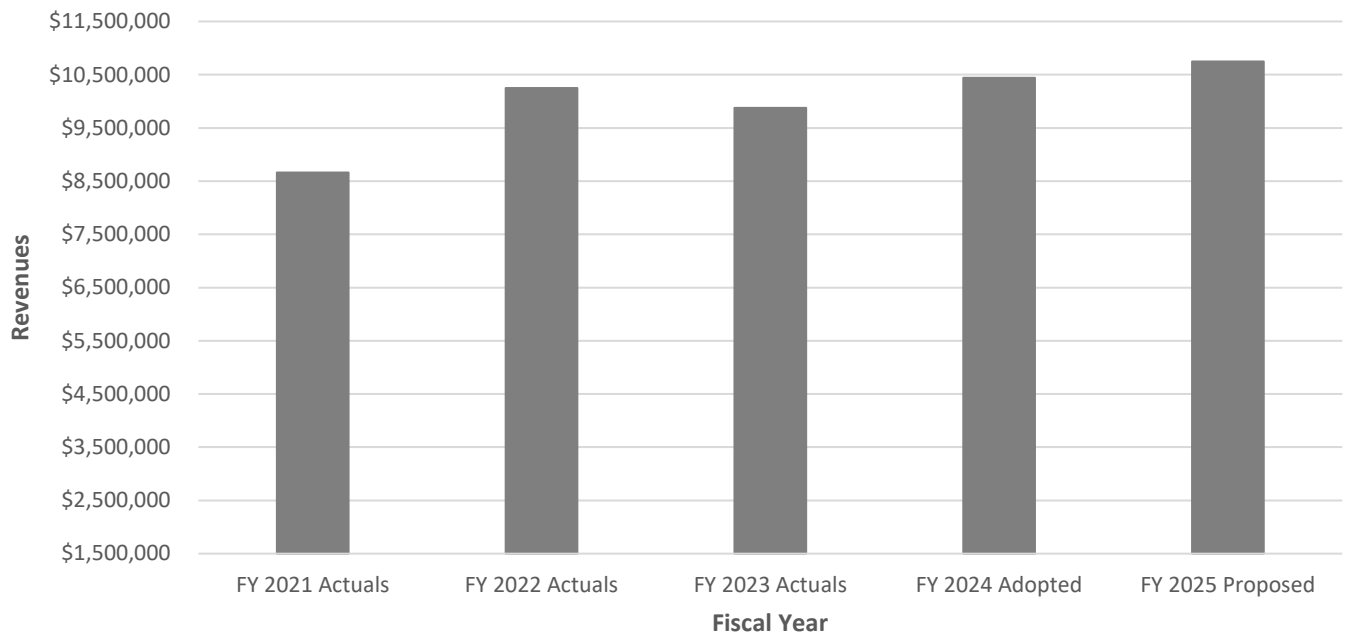
Property Tax through FY 2024-25



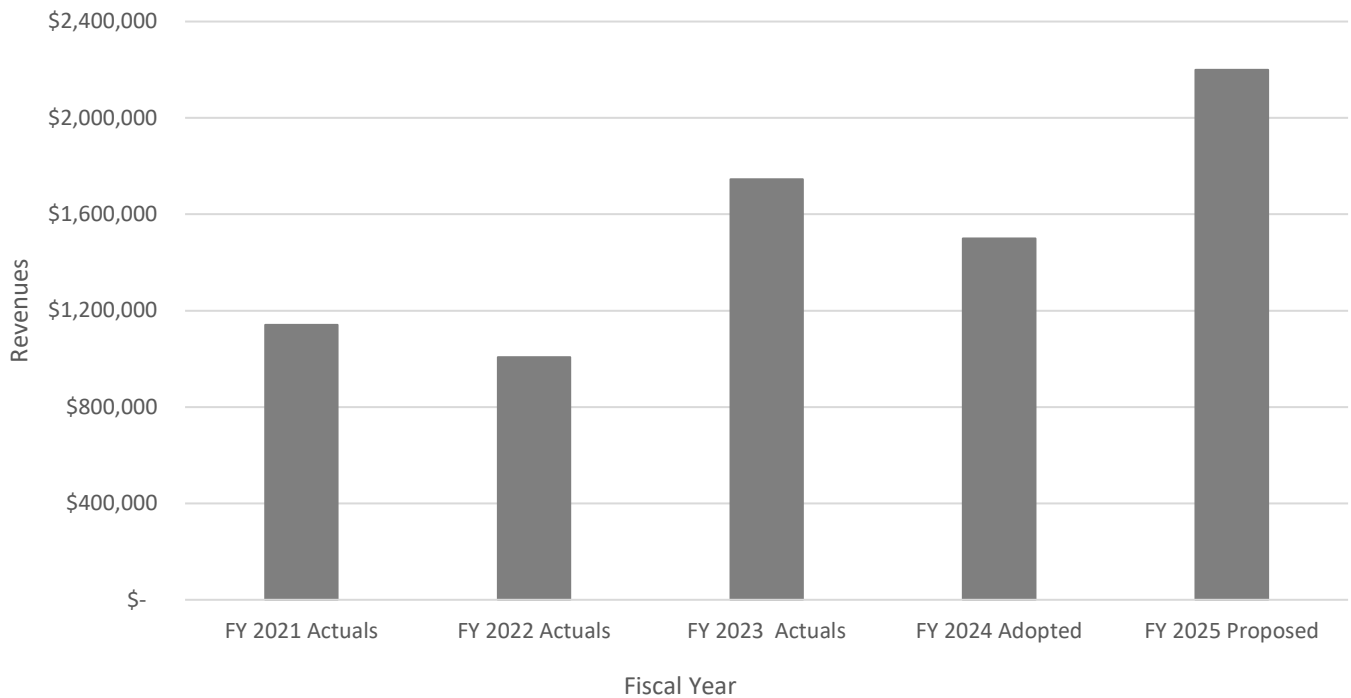
Sales Tax through FY 2024-25



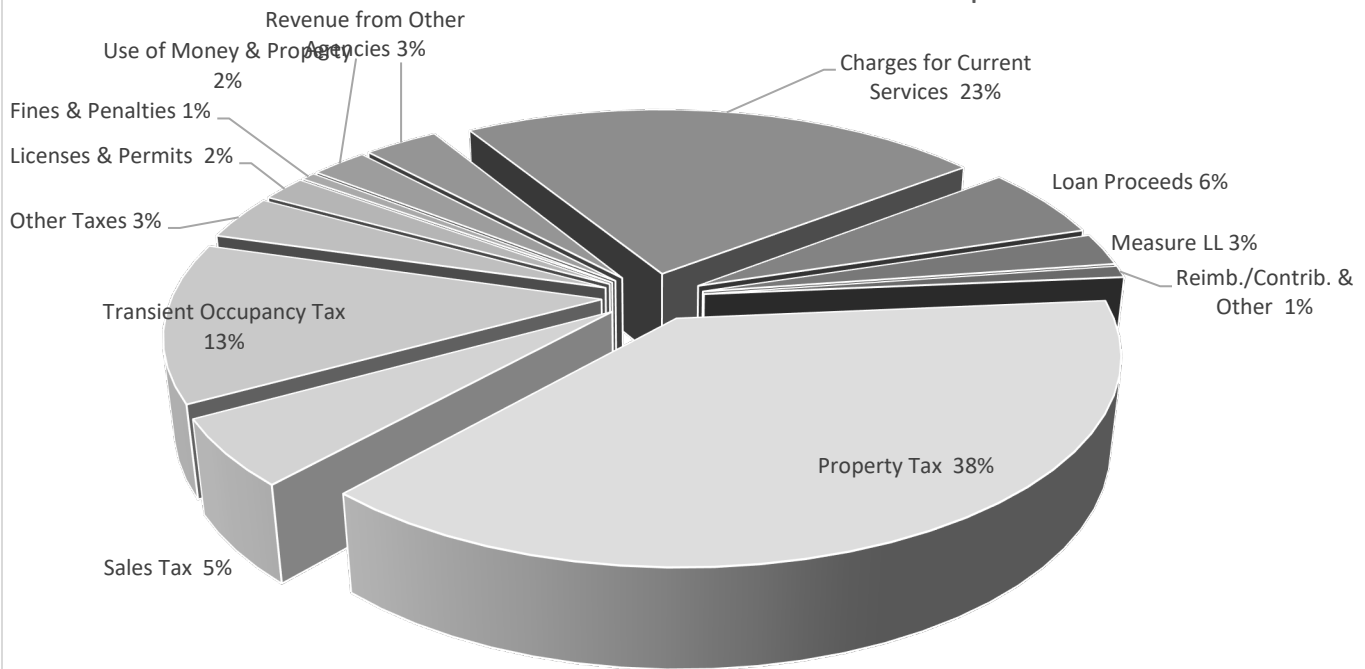
Transient Occupancy Tax through FY 2024-25



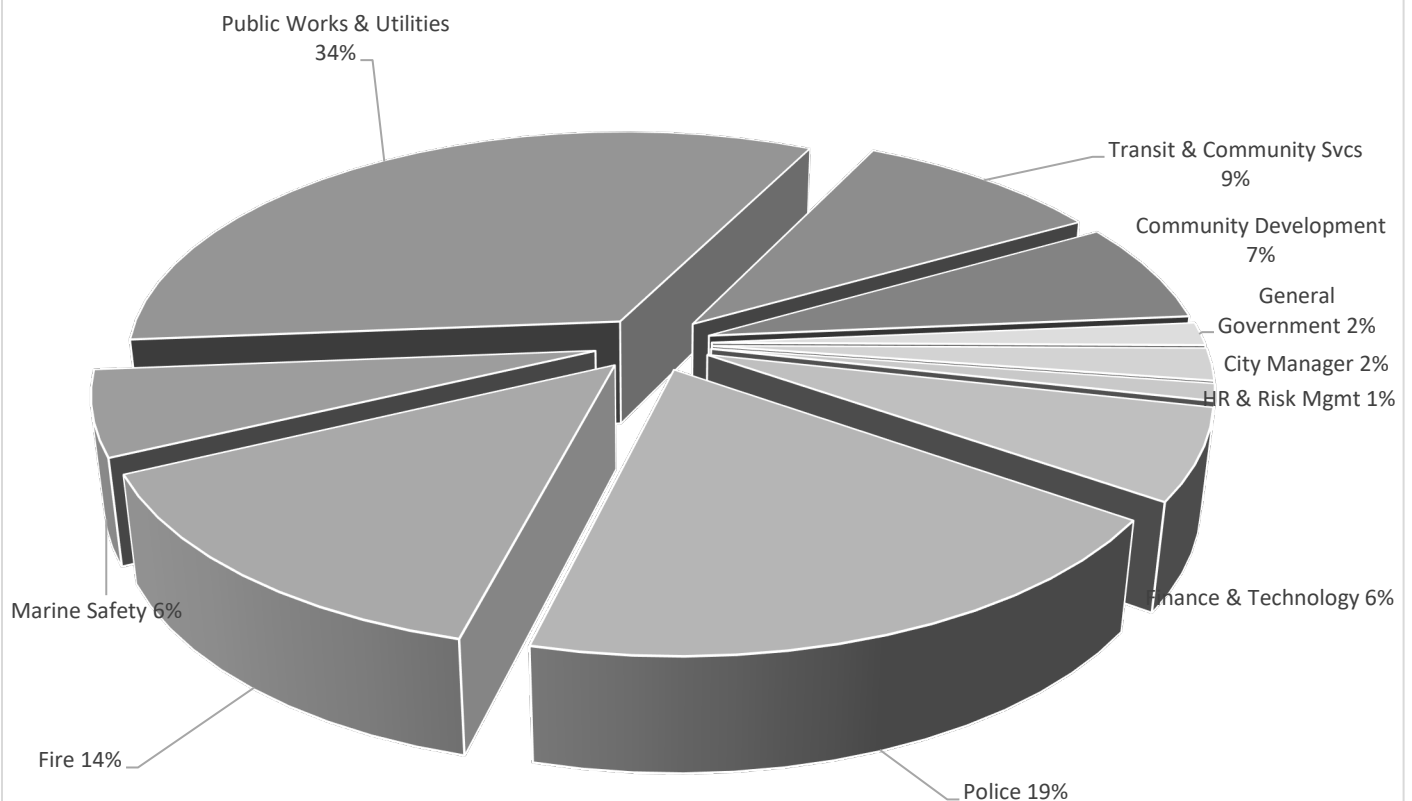
Investment Income through FY 2024-25



All Funds Revenue Source FY 2024-25 Proposed



All Funds Expenditures by Department FY 2024-25 Proposed



Description of Key Revenue Sources

Property Tax: All real and tangible personal property in the State is subject to a property tax equal to 1% of its "full cash value." Valuations of real property are frozen at the value of the property in 1975, with an allowable adjustment of up to 2% per year for inflation. However, property is reassessed to its current value when a change of ownership occurs. In addition, new construction is assessed at its current value.

Property Tax in Lieu of Vehicle License Fee: In FY 2004-2005, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the state repealed the state general fund backfill for the reduction in VLF. This property tax in lieu of VLF grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Property tax in lieu of VLF allocations are in addition to other property tax apportionments.

Sales Tax: The City's share of sales tax is equal to 1% of total taxable sales generated within the City (or 1% of the 7.75% local sales tax rate). The balance of the local sales tax rate is distributed to the County of Orange, the State of California and the Orange County Transportation Authority.

Transient Occupancy Tax: Hotel/motel guests within the City of Laguna Beach pay a transient occupancy tax ("bed tax") of 12% of the room charge for stays of thirty (30) days or less. The General Fund receives bed tax of 10% of the room charge, the Measure LL Fund receives bed tax of 2%.

Use of Money and Property: This revenue category includes interest the City earns on its cash balances as well as rents it collects from various City owned property.

Business License Tax: All businesses in the City, with the exception of certain exempt concerns, pay a business license tax depending on type of business and gross receipts.

Licenses & Permits: Revenue in this category is generated from a variety of licenses and permits issued by the City such as animal licenses, building permits, grading permits and conditional use permits.

From Other Agencies: This revenue category reflects subventions and other payments received from other governmental agencies (federal, state and county). The majority of this revenue is from the Home Owners Property Tax Relief.

Charges for Current Services: Revenue in this category is generated from fees collected for specific City services including police and fire service charges, land use planning fees, recreation fees, refuse charges, etc.

Description of Key Revenue Sources (*continued*)

Franchise Tax: This revenue is generated from taxes paid by businesses that have a franchise in the City involving use of the public right-of-way (e.g. cable television, natural gas and electric).

Parking Meters and Fees: Revenue is generated from parking meters and City-owned parking lots as well as from resident, business and shopper parking permits.

Parking-In-Lieu Fees: When additions are made to a structure in the downtown area or there is a change in use that necessitates more parking, additional parking must be provided and/or in -lieu parking certificates equal to the number of spaces required must be purchased.

Housing-In-Lieu Fees: The California Government Code requires new housing developments to provide, where feasible, housing units for low income people. When developing three or more units in Laguna Beach, the City requires an in-lieu fee if the developer does not provide the affordable housing.

Park-In-Lieu Fees: The City requires the dedication of land and/or the payment of a fee as a condition of approval for a tentative subdivision map or a parcel map. This in-lieu fee varies depending on density.

Drainage-In-Lieu Fees: This fee is levied as a condition of approval for a final subdivision map and is used to defray the costs of needed drainage facilities such as new storm drains. This in-lieu fee varies depending on density.

Art-In-Lieu Fees: Depending on the size of a project, developers are required to install a public art piece or contribute funds for this purpose equal to one and one-quarter percent of the project's total value.

In Lieu Contributions – Use of Money

Parking In-Lieu: For areas designated by the City Council to be hardship areas and for which special districts are formed for the purpose of providing central or common parking facilities, the City Council may grant relief from the requirements to the extent that an individual property owner or lessee participates in or contributes to parking in the central facility by acquiring in-lieu maximum of three certificates for any one site, unless additional certificates are approved by the City Council as part of a public/private partnership project. LBMC 25.52.004.

Park In-Lieu: The money collected hereunder shall be used only for the purposes of providing park or recreational facilities reasonably related to serving the subdivision by way of the purchase of necessary land or, if the City Council deems that there is sufficient land available for the subdivision, for improving of such land for park and recreational purposes. LBMC 21.08.130.

Art In-Lieu: In lieu of acquiring and installing an art work, project applicants may contribute funds to the art in public places fund established pursuant to LBMC § 1.09.070 equal to one and one quarter percent of the total project valuation. The in-lieu fee shall be paid by the project applicant at the time of final subdivision map approval or issuance of a certificate of occupancy, as may be applicable, unless otherwise provided by the city council. Project applications shall indicate on their art in public places application that they wish to make an in-lieu contribution. All moneys in this fund are required for the acquisition and installation of public art works. LBMC 1.09.010.

Drainage: Central Local Drainage Area Fund. A special fund is established called the “Central Local Drainage Area, Planned Local Drainage Facilities Fund.” All fees collected by the city pursuant to subsection (d) shall be deposited in said special fund. All moneys in said special fund shall be expended for the construction of local drainage facilities within the Central Local Drainage Area, and for any other purpose permissible under LBMC 21.08.160.

Housing In-Lieu: The City shall maintain an In-lieu Housing Fund. Payment into the fund shall provide an alternative to the provision of extremely-low to moderate-income housing in new developments, whenever the provision of such housing is deemed infeasible. Payment of an in-lieu housing fee shall also be required for conversion of two-family and multi-family developments into fewer residences, whenever such residences are located in medium or high-density zones and conform to the density standards of such zones. Such fee shall also be required for demolition or conversion of residential units located in mixed-use developments in commercial zones, and for removal of extremely-low to moderate-income housing in the Coastal Zone, which comprises the entire City with the exception of the Sycamore Hills area off El Toro Road. The fund may be expended for any costs directly related to the production or preservation of extremely-low, very-low, low and moderate-income housing and special needs housing/facilities in the City of Laguna Beach, including the following: 1) site improvements and infrastructure facilities; 2) acquiring suitable sites or writing down land costs for sites; 3) planning and engineering services; 4) grants; and 5) other costs such as subsidies, as deemed appropriate by the City Council.

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Section III

Expenditures

General Government.....	Page 47
City Manager.....	Page 57
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Each of the above departments is further broken down by division and the budgets for each division are shown within their respective departments. The Organization Chart on the next page shows all of the City’s operating departments and divisions and how they are organized within the Expenditure Section of this budget.

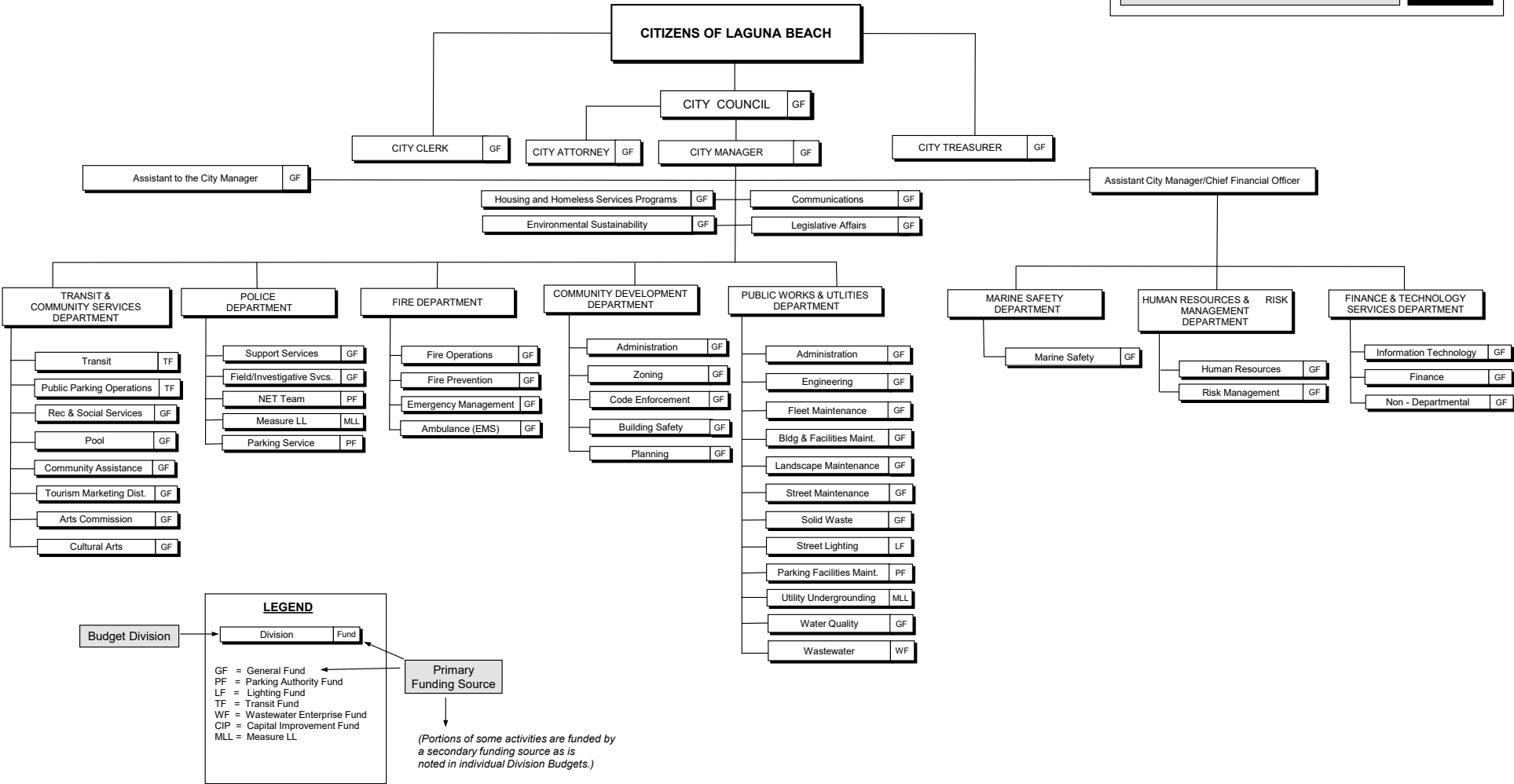
For the most part, all of the expenditure items within each division are funded from a single Fund source; that Fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the Fund shown at the top of the division budget, a footnote is included indicating the source of funding.

For a broad overview of the Expenditure Budget and a more detailed picture of the funding source for each department, see the charts and tables entitled “Sources & Uses of Funds” of this budget.

City of Laguna Beach
2024-25 Budget Structure

Organization Chart
Expenditure Budget

All Divisions



General Government

The General Government Operations provide the legislative and chief executive functions of the City. Included are the elected positions in the City - City Councilmembers, City Clerk and City Treasurer. The City Manager and City Attorney are appointed.

City Council - The five-member City Council is elected at large. Each Councilmember serves a four-year term. The Council is responsible for the legislative functions of the City. Its regular meetings are generally held on two Tuesdays each month starting at 5:00 p.m.; special meetings may occur as needed throughout the year; all meetings of the City Council are noticed in advance in accordance with the Brown Act.

In order to secure greater input regarding issues of community interest and concern, the City Council has created commissions, boards, and standing committees including but not limited to: Arts Commission; Design Review Board; Personnel Board; Planning Commission; Heritage Committee; HIV Advisory Committee; Housing and Human Services Committee; Environmental Sustainability Committee; Parking, Traffic, and Circulation Committee; Emergency Disaster Preparedness Committee; Citizens' Audit Review & Investment Advisory Committee; Recreation Committee; and View Restoration Committee.

City Manager - Under the provisions of the Municipal Code, the City Manager is responsible for the administrative functions of the City. All City Department Heads report to the City Manager who, in turn, reports to the City Council, with the exception of the City Clerk and City Treasurer, both of whom are *elected* officials under the City's Municipal Code. The Executive Assistant assists the City Manager and the five Councilmembers.

City Clerk - The City Clerk is elected by the City's electorate and serves a four-year term. The department is comprised of three employees, the City Clerk, Deputy City Clerk, and Records Manager. The City Clerk is the City's Legislative Administrator whose duties include: preparation of agendas, council packets, minutes and recaps for all City Council meetings; ensuring that all regular City Council meetings are videotaped and recorded; administration of the City's records management system; processing of ordinances, resolutions, contracts, agreements, deeds and easements, in-lieu certificates, historic register applications, tort claims, appeals and subpoenas; responding to public records requests and ensuring that all documents are accurate, safe, organized and properly scanned and filed consistent with the goal of providing transparency to the public; and management, preparation and posting and/or publishing of legal and public notices in accordance with the law. The City Clerk's office manages the interviews and appointments to all City Committees, Commissions, Boards and Task Forces; and the City Clerk performs domestic

partnership registrations and civil marriages. The City Clerk's office administers and files oaths of office and provides notary services to the City and the public.

The City Clerk also serves as the City's Election Official, Fair Political Practice Commission's official, and is responsible for municipal elections and ensuring that filing requirements are adhered to by elected as well as appointed officials pursuant with the Political Reform Act. The City Clerk is also responsible for maintaining and managing the required AB 1234 Ethics requirements. The City Clerk's Department serves as the resource center for the public, and provides information about various documents and/or referrals to other sources.

City Treasurer - The City Treasurer is elected by the City's electorate and serves a four-year term. The City Treasurer is compensated for approximately twenty-seven hours per week.

The Treasurer is the primary banker for the City and serves as the liaison between multiple banks or institutions that provide depository or custody services. The Treasurer is the administrator for banking services, responsible for the investment of funds, cash flow preparation and management.

The City Council has annually delegated the investment responsibilities to the Treasurer who also serves as the Chief Investment Officer. In that capacity, the Treasurer invests money in accordance with the City Investment Policy and California Government Code, prepares a monthly investment report, selects and manages broker/dealers and annually recommends investment policy updates to the City Council for consideration.

The City Treasurer is responsible for Assessment District bond administration and serves as the trustee/liaison for the bondholders and homeowners in the districts. This includes management of an outside trustee, fiscal agent, and contracted district administration. Tasks include establishing annual levy by district, bond payments, continuing disclosures, delinquency management and evaluation of refunding opportunities. Periodic reviews of the Transient Occupancy Tax and Laguna Beach Marketing District Tax are performed by the Treasurer.

City Attorney - The City Attorney advises City officers in all legal matters pertaining to the business of the City. The department budget provides funds for legal services related to general City activities and for civil litigation. City Attorney services are provided via a contract with a private law firm, Best Best & Krieger, LLP. The contract provides for a retainer for hours of legal services per month, with additional litigation billed on a per-hour basis. The department budget includes funds for retention of special counsel when Best Best & Krieger, LLP has a conflict of interest, or when the City requires specialized expertise. Funds to pay for the Orange County District Attorney to prosecute Municipal Code violations are also included in this budget.

Communications - Through a Communications Manager and Digital Communications Coordinator, the division manages strategic public relations and creative services to departments; maintains the City's website, and actively participate in the City's presence on social media and other outlets to enhance digital engagement, public relations, and information transparency. This division reports directly to the Assistant City Manager.

Performance Measures:

City Clerk

- Updated agendas and City website to clarify for the public how to effectively provide input to their City representatives.
- Contracted with Language Network to ensure the City has on-demand language services, such as interpreters and ASL, as needed.
- Created e-signature policy to provide standards for allowing electronic and digital signatures as appropriate.

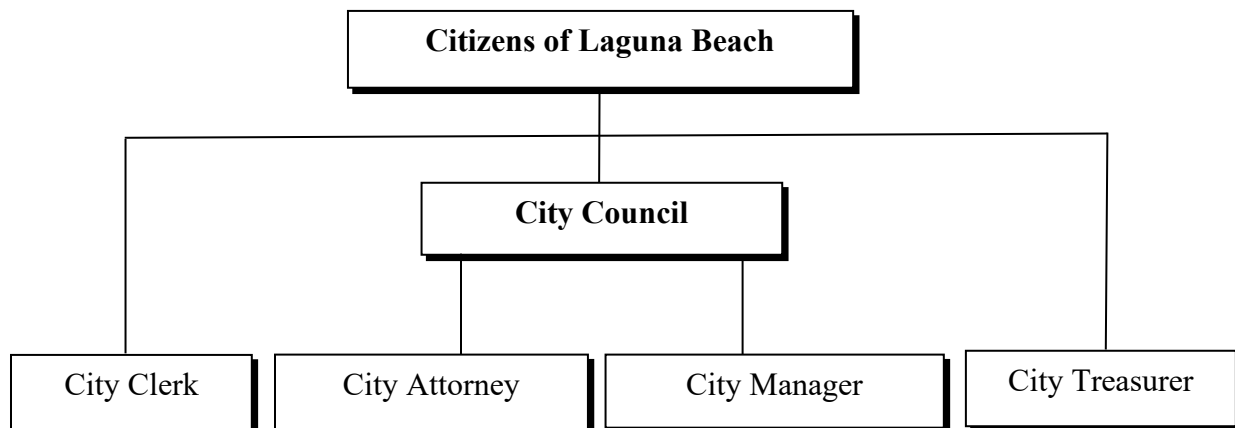
Council meetings supported: (Agendas, packets, recaps, minutes, Zoom meetings)	25
Public records requests:	563
FPPC filings:	121
City Council resolutions:	81
Ordinances:	12
New contracts/amendments:	180
Civil marriage ceremonies:	141
Domestic partnerships:	3
Notarizations:	121

City Treasurer

- Investments
 - Prepare a monthly report of the Treasurer for the Director of Finance withing the first fifteen days of each calendar month detailing all money in the various funds in the city treasurer as of the first calendar day of the month.
 - Prepare a monthly report for investments in accordance with the Investment Policy and California Government Code 53646.
 - Coordinate an independent auditor review of investments to validate compliance with the City Council approved investment policy.

- **Assessment Districts**
 - Coordinate the annual levy for active assessment districts, ensure that payoffs are removed from property tax rolls.
 - Analyze tax collections, identify bond calls, recalculate reserves, and pay bonds on a timely basis.
 - Number of parcels included in districts: 642
 - Continuing Disclosure - Complete Annual Reports by December 31
 - Cause the Continuing Disclosures Required to be filed with the MSRB/distribute to private placements on a timely basis
- **Banking**
 - Number of bank accounts maintained for the City: 12
 - Number of trustee accounts maintained for the Assessment Districts: 43

The chart below shows the budget structure of the General Government Operations.

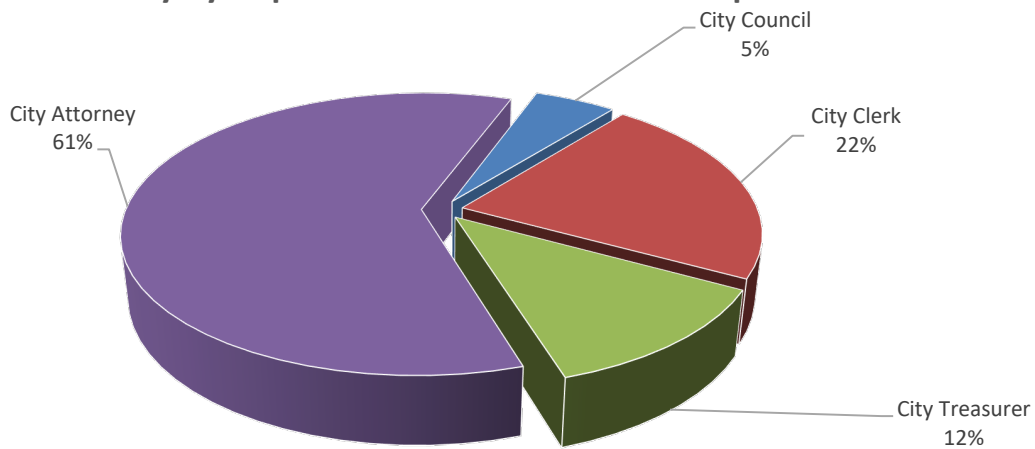


General Government Budget Summary

*All
Divisions*

	MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED					Department Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Department						
City Council	\$59,900	\$35,200		\$35,000		\$130,100
City Clerk	410,600	139,900				\$550,500
City Treasurer	180,800	122,700				\$303,500
City Attorney		1,500,000				\$1,500,000
General Government Total	\$651,300	\$1,797,800	\$0	\$35,000	\$0	\$2,484,100

Summary By Department Total FY 2024-25 Proposed



City Council**General Fund/1101**

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1003	Salaries, Part Time	\$54,480	\$54,500	\$54,500
1101	P.E.R.S. Retirement	2,013	2,600	2,600
1103	P.A.R.S. Retirement	1,847	1,700	1,900
1318	Medicare Insurance	859	800	900
	Subtotal	59,199	59,600	59,900
<u>Maintenance and Operations</u>				
2011	Training, Travel And Dues	14,910	24,500	24,500
2031	Telephone	6,063	8,200	6,100
2101	Materials And Supplies	1,841	1,900	1,900
2281	Printing	0	1,000	1,000
2401	Contractual Services	750	1,700	1,700
	Subtotal	23,564	37,300	35,200
<u>Special Programs</u>				
8951	City Council Zoom Meetings	36,698	35,000	35,000
	Subtotal	36,698	35,000	35,000
	Grand Total	\$119,461	\$131,900	\$130,100

City Clerk**General Fund/1301**

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$228,228	\$269,200	\$276,000
1006	Salaries, Overtime	0	4,200	4,400
1038	Sick Leave Payoff	2,400	2,500	2,400
1040	Vacation Payoff	3,600	3,800	5,000
1101	Retirement	55,989	58,200	74,400
1201	Workers' Compensation	1,800	2,000	2,100
1300	Employee Group Insurance	39,800	41,000	41,800
1318	Medicare Insurance	3,354	4,000	4,500
Subtotal		335,171	384,900	410,600
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	6,135	6,100	6,100
2024	Electricity	3,206	1,800	3,500
2027	Water	114	100	200
2031	Telephone	1,139	1,200	1,200
2101	Materials and Supplies	26,006	18,800	18,800
2150	Rents and Leases	198	0	0
2170	General Insurance	3,000	3,300	3,600
2222	Repairs and Maint. Other	0	400	400
2281	Printing	5,976	4,000	6,100
2302	Legal Advertising	14,509	14,000	14,000
2401	Contractual Services	96,305	36,000	86,000
2432	Postage	235	0	0
Subtotal		156,823	85,700	139,900
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	348	0	0
Subtotal		348	0	0
Grand Total		\$492,342	\$470,600	\$550,500

City Clerk Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
City Clerk	1	1	1	\$165,400	\$177,600	\$184,800
Deputy City Clerk	1	1	1	79,100	87,700	91,200
TOTAL	2	2	2	248,400	269,200	276,000

City Treasurer**General Fund/1401**

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$110,600	\$119,600	\$124,100
1038	Sick Leave Payoff	1,100	1,200	1,200
1040	Vacation Payoff	6,900	7,200	9,400
1101	Retirement	26,193	26,800	28,300
1201	Workers' Compensation	600	700	700
1300	Employee Group Insurance	12,600	12,300	15,100
1318	Medicare Insurance	1,698	1,700	2,000
Subtotal		159,691	169,500	180,800
Maintenance and Operations				
2011	Training, Travel and Dues	3,413	6,500	6,500
2024	Electricity	1,401	1,100	1,600
2027	Water	56	100	100
2031	Telephone	1,155	1,300	1,200
2101	Materials and Supplies	1,114	1,000	1,000
2170	General Insurance	1,400	1,500	1,600
2401	Contractual Services	16,000	22,700	110,700
Subtotal		24,539	34,200	122,700
Grand Total		\$184,230	\$203,700	\$303,500

City Treasurer Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
City Treasurer	0.681	0.681	0.681	\$106,300	\$119,600	\$124,100
TOTAL	0.681	0.681	0.681	\$106,300	\$119,600	\$124,100

City Attorney*General Fund/1501*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Maintenance and Operations</u>				
2401	Contractual Services	\$892,041	\$900,000	\$1,500,000
	Grand Total	\$892,041	\$900,000	\$1,500,000

City Manager

City Manager – The City Manager is responsible for the administrative functions of the City. All City Department Heads report to the City Manager who, in turn, reports to the City Council. The Department has eight (8) positions: City Manager, Assistant City Manager/Chief Financial Officer, Assistant to the City Manager/Special Projects Manager, Senior Management Analyst/Housing Coordinator, Communication Manager, Digital Communications Coordinator, and Executive Assistant.

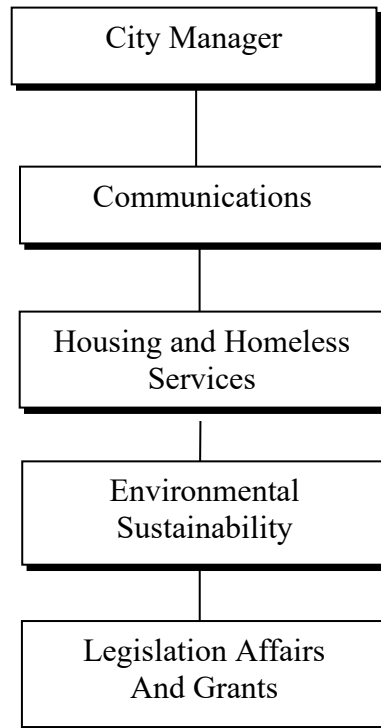
Communications: Through a Communications Manager and Digital Communications Coordinator, the division manages strategic public relations and creative services to departments; maintains the City's website, and actively participates in the City's presence on social media and other outlets to enhance digital engagement, public relations, and information transparency.

Environmental Sustainability: The division is dedicated to protecting and preserving the natural resources of the community by developing and implementing a range of environmental programs. The division provides essential services aimed at promoting sustainability measures that will reduce impacts on the natural environment as well as guide the City towards meeting the City Council's goal of becoming a Net Zero community by 2045 and is the liaison to the Environmental Sustainability Committee.

Legislative Affairs and Grants: The division is responsible for advocating for the City's interests at the local, state, and federal levels and researching and securing grants for City projects and programs. The division tracks legislation, analyzes its potential impact on the City, recommends positions, and builds coalitions of support to advance the City's interests. Additionally, the division advocates for the City's priorities, and provides support to elected officials on legislative matters. Overall, the legislative affairs division ensures the City's voice is heard on critical issues and that its interests are effectively represented at all levels of government.

Housing and Homeless Services: The division leads the City's housing and homeless programs and is also the liaison to the Housing and Human Services Committee. In particular, the division is responsible for implementing a range of Housing Element programs, aimed at increasing the availability of affordable housing and reducing the number of at-risk households. At the same time, the division oversees the operations of an enrollment based homeless shelter that provides individuals with access to local and regional resources aimed at ending their homelessness. By taking a comprehensive approach that addresses housing and homelessness, the division is helping create a stronger, more inclusive community for all residents.

The chart below shows the budget structure of the City Manager Operations.

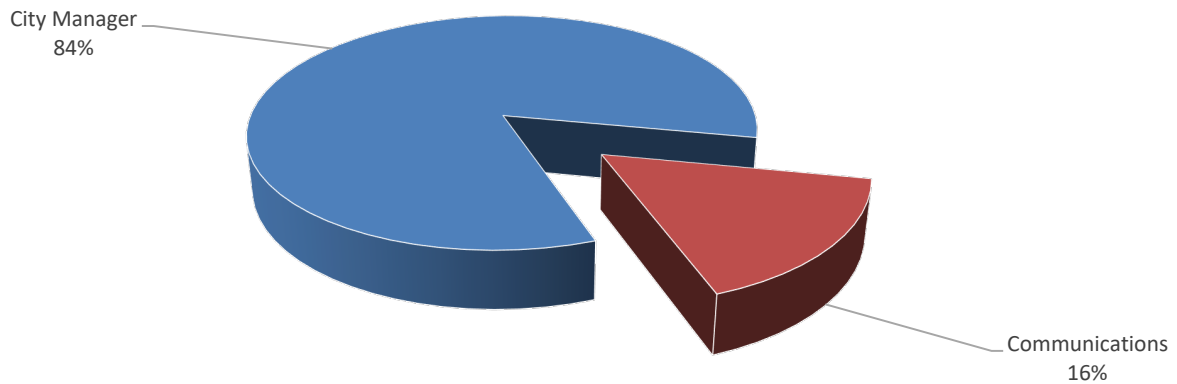


General Government Budget Summary

*All
Divisions*

	MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED					Department Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Department						
City Manager	1,730,600	338,100	2,000	510,000	0	\$2,580,700
Communications	379,900	128,200	0	0	0	\$508,100
General Government Total	\$2,110,500	\$466,300	\$2,000	\$510,000	\$0	\$3,088,800

Summary By Department Total FY 2024-25 Proposed



City Manager*General Fund/1201, 1202 & 1604*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$1,073,206	\$1,319,300	\$1,526,500
1006	Salaries, Part Time	70,497	0	0
1038	Sick Leave Payoff	5,700	6,000	5,800
1040	Vacation Payoff	4,500	4,700	6,100
1059	Residency Incentive	1,200	15,000	15,000
1101	P.E.R.S. Retirement	224,866	266,700	355,100
1103	P.A.R.S. Retirement	2,643	0	0
1201	Workers' Compensation	5,900	6,500	6,800
1300	Employee Group Insurance	119,400	164,500	170,400
1318	Medicare Insurance	16,709	15,200	24,800
Subtotal		1,524,621	1,797,900	2,110,500
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	22,313	44,000	52,000
2024	Electricity	3,071	2,100	3,300
2027	Water	112	100	200
2031	Telephone	5,127	6,400	7,200
2101	Materials and Supplies	7,902	9,500	13,700
2150	Rents and Leases	15,751	61,900	61,900
2170	General Insurance	9,600	10,600	11,400
2222	Repairs and Maint. Other	0	500	500
2281	Printing	0	400	400
2302	Advertising	24,600	63,600	63,600
2401	Contractual Services	42,758	131,100	251,100
2440	Misc Expense	3,517	0	0
8503	Document Scanning	0	1,000	1,000
Subtotal		134,751	331,200	466,300
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	0	1,000	2,000
Subtotal		0	1,000	2,000
<u>Special Programs</u>				
8162	Cold Weather Shelter	0	5,000	5,000
8190	Alternative Sleeping Location	360,132	500,000	500,000
8191	Project Homecoming	0	5,000	5,000
Subtotal		360,132	510,000	510,000
Grand Total		\$2,019,504	\$2,640,100	\$3,088,800

City Manager Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
City Manager	1	1	1	\$276,800	\$311,000	\$315,500
Assistant City Manager/CFO	1	1	2	251,900	275,900	573,900
Executive Assistant	1	1	1	95,500	101,400	112,900
Administrative Analyst	1	1	1	93,300	83,100	100,000
Senior Management Analyst/ Housing Coordinator		1	1		148,300	154,200
Assistant to the City Manager/ Special Projects Manager	1	1		140,700	146,300	
Communications Manager	1	1	1	137,900	146,300	163,000
Digital Communications Coordinator		1	1		107,000	107,000
TOTAL	6	8	8	\$996,100	\$1,319,300	\$1,526,500

City Manager**General Fund/1201 & 1202**

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$924,167	\$1,319,300	\$1,256,500
1038	Sick Leave Payoff	5,700	6,000	5,800
1040	Vacation Payoff	4,500	4,700	6,100
1059	Residency Incentive	1,200	15,000	15,000
1101	P.E.R.S. Retirement	192,519	266,700	292,200
1201	Workers' Compensation	5,900	6,500	6,800
1300	Employee Group Insurance	119,400	164,500	127,800
1318	Medicare Insurance	13,526	15,200	20,400
	Subtotal	1,266,912	1,797,900	1,730,600
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	22,313	44,000	50,000
2024	Electricity	3,071	2,100	3,300
2027	Water	112	100	200
2031	Telephone	5,127	6,400	5,200
2101	Materials and Supplies	6,716	9,500	9,500
2150	Rents and Leases	1,380	61,900	61,900
2170	General Insurance	9,600	10,600	11,400
2222	Repairs and Maint. Other	0	500	500
2281	Printing	0	400	400
2302	Advertising	24,600	63,600	63,600
2401	Contractual Services	42,718	131,100	131,100
8503	Document Scanning	0	1,000	1,000
	Subtotal	115,637	331,200	338,100
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	0	1,000	2,000
	Subtotal	0	1,000	2,000
<u>Special Programs</u>				
8162	Cold Weather Shelter	0	5,000	5,000
8190	Alternative Sleeping Location	360,132	500,000	500,000
8191	Project Homecoming	0	5,000	5,000
	Subtotal	360,132	510,000	510,000
	Grand Total	\$1,742,681	\$2,640,100	\$2,580,700

City Manager Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
City Manager	1	1	1	\$276,800	\$311,000	\$315,500
Assistant City Manager/CFO	1	1	2	251,900	275,900	573,900
Executive Assistant	1	1	1	95,500	101,400	112,900
Administrative Analyst	1	1	1	93,300	83,100	100,000
Senior Management Analyst/ Housing Coordinator		1	1		148,300	154,200
Assistant to the City Manager/ Special Projects Manager	1	1		140,700	146,300	
TOTAL	5	6	6	\$858,200	\$1,066,000	\$1,256,500

City Manager - Communications*General Fund/1604*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24*	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$149,039	\$0	\$270,000
1003	Salaries, Part Time	70,497	0	0
1101	P.E.R.S. Retirement	32,347	0	62,900
1103	P.A.R.S. Retirement	2,644	0	0
1300	Employee Group Insurance	0	0	42,600
1318	Medicare Insurance	3,183	0	4,400
Subtotal		257,709	0	379,900
<u>Maintenance and Operations</u>				
2031	Telephone	0	0	2,000
2011	Travel, Training & Dues	0	0	2,000
2101	Materials and Supplies	1,186	0	4,200
2150	Rents and Leases	14,371	0	0
2401	Contractual Services	40	0	120,000
2440	Misc Expense	3,517	0	0
Subtotal		19,113	0	128,200
Grand Total		\$276,823	\$0	\$508,100

**Part of the City Manager's budget for Fiscal Year 2023-24*

City Manager - Communications Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24*	2024-25
Communications Manager	1	1	1	137,900	146,300	163,000
Digital Communications Coordinator		1	1		107,000	107,000
TOTAL	1	2	2	\$137,900	\$253,300	\$270,000

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Human Resources & Risk Management Department

Human Resources & Risk Management - The Human Resources & Risk Management Department provides internal support to all operating departments and external support to all prospective candidates. The Department has eight (8) positions: Director of Human Resources and Risk Management, Principal Human Resources Analyst, three (3) Senior Administrative Analysts, two (2) Administrative Analysts, and an Administrative Assistant.

The Department provides the following services:

Talent Acquisition: Attract talent and facilitate the hiring process to fill vacant positions throughout the organization.

Onboarding and Employee Development: Provide comprehensive orientation and onboarding programs to help new hires understand the organization's culture, policies and procedures. Provide ongoing training and development opportunities to help employees enhance their skills and advance their careers.

Employee and Labor Relations: Provide support and guidance to employees and management on a range of workplace issues, including conflict resolution, performance management, and disciplinary actions. Ensure compliance with labor laws and regulations. Lead the City through contract negotiations with the City's five (5) labor associations.

Benefits and Compensation: Manage the organization's benefits and compensation programs, including health insurance, retirement plans, and other benefits. Ensure that employees receive competitive and equitable compensation packages that are in line with industry standards.

Wellness and Engagement: Provide a variety of employee wellness and engagement programs designed to promote physical, mental and emotional well-being.

Risk Management, Leave Management and Workers Compensation: Support employees with workplace injuries, illness and other issues that could impact their ability to work. Promote workplace safety to reduce injuries and actively manage risk and other potential liabilities to minimize risk exposure for the City. Manage the City's insurance coverage for City assets, assist with contract reviews, process tort claims and coordinate defense for litigation against the City.

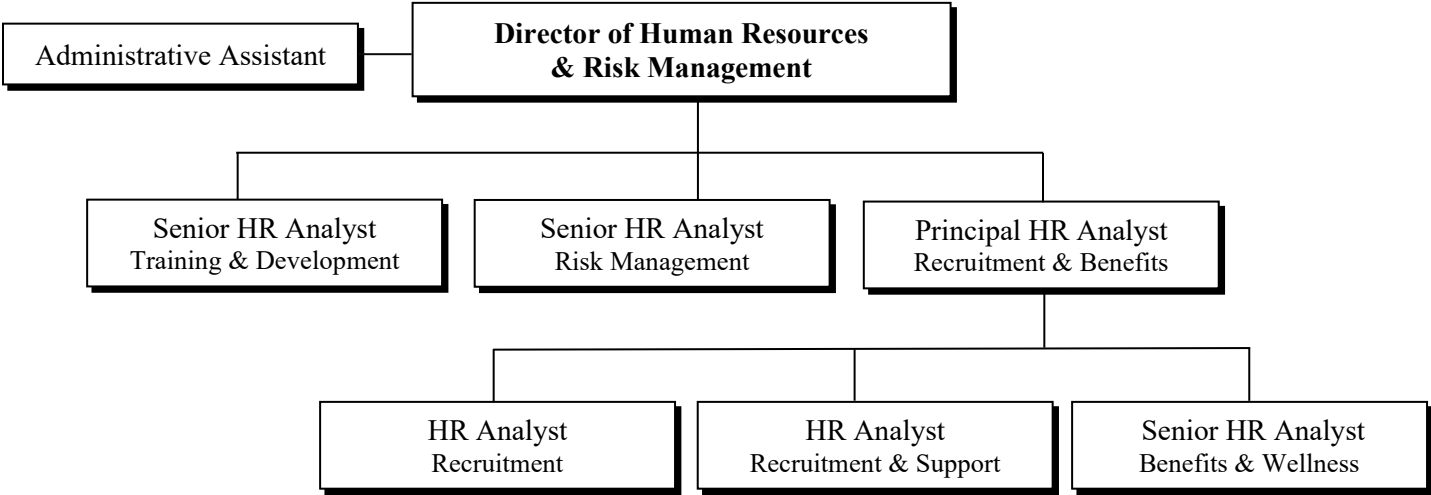
Major Initiatives:

- Enhance and expand the City's recruitment efforts to attract top talent and expedite the hiring process to reduce the time to fill vacancies.
- Expand and re-imagine the employee experience by increasing employee engagement opportunities, improving the orientation and onboarding process and providing robust professional development opportunities.
- Conduct a comprehensive review and update of the City's Personnel Rules and Administrative Policies.
- Continue to host employee events and activities that increase employee alignment with the City's newly adopted Mission, Vision and Values.
- Evaluate and offer desirable benefits and wellness programs for City employees.
- Support the implementation of a new ERP System (Finance and Human Resources Software).
- Automate and streamline processes related to tort claim management, asset management and employee leave program administration.
- Provide increased training opportunities to management personnel on claim exposures to the City including Workers Compensation, Liability, Auto, Subrogation, etc.

Performance Measures:

Recruitments Administered	48 Full-Time, 33 Part-Time
Average Applications Per Recruitment	112
Total Applications Reviewed	9,050
Average Days to Hire	80 Days
Requisition Approval Date to Start Date	143 Days (with Public Safety Background)
Employees Onboarded	75 Full-Time, 175 Part-Time
Retirements Processed	11
Employee Turnover	12%
Number of Training Sessions Offered	25
Employee Engagement Events	10
Worker's Compensation Claims	85
Accidents/Incidents Reported (No Claim)	55
General Liability Claims	51

The chart below shows the budget structure of the Human Resources & Risk Management Department.



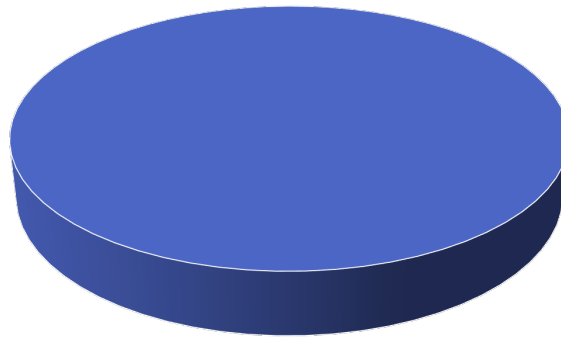
Human Resources Department Budget Summary

*All
Divisions*

MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED

<u>Division</u>	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	Division
Human Resources	1,161,200	287,800	2,000	157,400	0	\$1,608,400
Department Total	\$1,161,200	\$287,800	\$2,000	\$157,400	\$0	\$1,608,400

Summary By Division FY 2024-25 Proposed



Human Resources
100%

Human Resources Division**Administrative Services**

General Fund/1601

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$695,856	\$829,300	\$822,000
1003	Salaries, Part Time	60,162	46,200	48,000
1006	Salaries, Overtime	0	2,900	3,000
1009	Salaries Redistributed	(110,600)	(119,000)	(119,000)
1038	Sick Leave Payoff	3,600	3,800	3,700
1040	Vacation Payoff	5,500	5,800	7,600
1101	Retirement	138,822	164,800	206,800
1103	P.A.R.S. Retirement	1,705	300	1,800
1201	Workers' Compensation	3,000	3,300	3,500
1300	Employee Group Insurance	139,300	143,500	170,400
1318	Medicare Insurance	10,793	12,000	13,400
Subtotal		948,138	1,092,900	1,161,200
Maintenance and Operations				
2011	Training, Travel and Dues	9,556	5,200	12,200
2024	Electricity	4,606	2,800	4,900
2027	Water	168	200	200
2031	Telephone	2,511	1,200	2,600
2101	Materials and Supplies	26,784	18,100	18,100
2150	Rents And Leases	693	700	700
2170	General Insurance	5,300	5,800	6,300
2222	Repairs and Maint. Other	985	300	300
2281	Printing	0	2,000	2,000
2302	Legal Advertising	49,698	40,000	40,000
2401	Contractual Services	149,987	100,500	200,500
Subtotal		250,288	176,800	287,800
Capital Outlay				
5408	Office Furniture & Equipment	0	2,000	2,000
Subtotal		0	2,000	2,000
Special Programs				
8000	DMV Requirements	2,525	7,400	7,400
8031	Educational Reimbursement	7,624	20,000	20,000
8039	Employee Training	31,200	30,000	30,000
8043	Employee Workforce Initiatives	60,793	100,000	100,000
8065	Employee Comp/Class Study	32,744	0	0
Subtotal		134,886	157,400	157,400
Grand Total		\$1,333,312	\$1,429,100	\$1,608,400

Human Resources Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Director of HR & Risk Management	1	1	1	\$182,500	\$228,300	\$249,400
Sr. Administrative Analyst	3	3	3	304,200	327,300	323,000
Administrative Analyst	2	2	2	170,300	201,800	181,600
Administrative Assistant			1			68,000
Sr. Office Specialist	1	1		57,300	71,900	0
SUBTOTAL	7	7	7	\$714,300	\$829,300	\$822,000
Principle HR Analyst*	1	1	1		123,700	129,900
TOTAL	8	8	8	\$714,300	\$953,000	\$951,900

* Funded in South Laguna Fund

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Finance and Technology Department

The Finance and Technology Department is comprised of three (3) divisions: Information Technology, Finance, and Non-Departmental. This department also provides technical support to all operating departments. The Director of Finance and Technology Services oversees 19 authorized positions. A description of the services provided by each division is as follows:

Information Technology - This division provides information technology support for the City's enterprise computer network, applications, and phone system, including the operation, maintenance, repair and/or upgrades of network hardware and client workstations. IT also serves as the lead for new software and hardware implementations for the City. The division currently has eight (9) positions, plus outside contractual services: IT Manager, Security Administrator, Network Administrator, Project Manager, three (3) Senior Information Technology Analyst, Systems Analyst, and an Information Systems Specialist. Primary responsibilities include the following: day-to-day network center operation, including the provision of a safe and secure environment for centralized data libraries and equipment; maintenance of documentation for hardware and application software components; support for email, cybersecurity defenses, routine installation, troubleshooting and repair for servers, switches, cabling, personal computers, and related peripherals; formulation and review of client/server procedures, software platforms and the acquisition of assets to ensure overall systems compatibility and the maintenance of a technologically unified workforce; provide city-wide security training and coordination for compatible and cohesive data formats, and general implementation assistance of information technology to other city departments.

Finance - This division performs all finance, accounting, business licensing, and cashiering functions for the City. The division currently has (10) positions: Finance Manager, Purchasing Officer, Accounting Supervisor, Payroll Supervisor, Senior Accountant, Senior Administrative Analyst, and four (4) Accounting Technicians. The division prepares and monitors the City's annual budget, administers transient occupancy tax and business improvement district collections. Primary responsibilities include daily processing of accounts payable, accounts receivable, capital assets, and payroll. This division is also responsible for City Hall cashiering, incoming and outgoing mail, and issuing 13,000 shoppers parking permits biannually. Annually, the division issues more than 10,600 payroll and 14,000 vendor checks. The division also provides the accounting for approximately \$145 million in revenues and \$145 million in expenditures and coordinates inventory of the City's general capital assets. The division is responsible for closing the City's financial records at year-end and the computation, review, and placement of assessments for sewer, solid waste management, and weed abatement on the County of Orange Tax Roll. An annual audit by an independent certified public accountant is administered and financed through this division's contractual service account.

Non-Departmental - This division includes city-wide costs, such as maintenance, supplies, postage, and other expenses related to multiple departments. These costs are centralized for budgetary purposes.

Major Initiatives:

- Implementation of a new Finance Software System.
- Continue to receive the Certificate of Achievement for Excellence in Finance Reporting (ACFR Program) from the Government Finance Officers Association (GFOA).
- Continue implementation of the Information Technology Master Plan.
- Continue to harden and protect the City's cybersecurity posture.

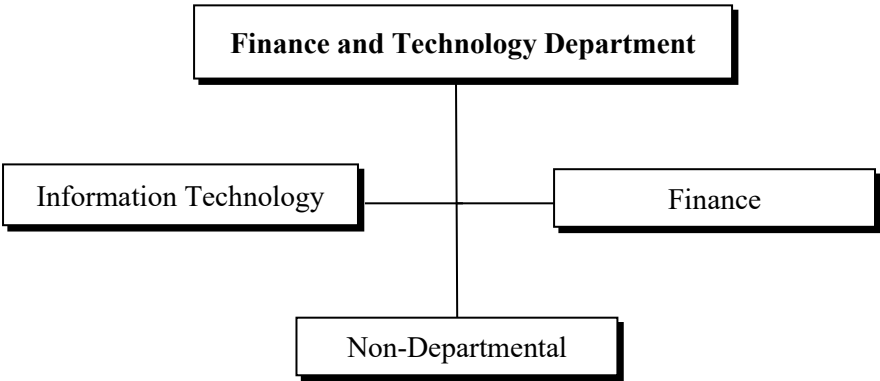
Performance Measures:**Finance**

Budget Amendments Processed	60
AP Invoices Paid	15,700
ACH Payments Issued	1,200
Check Payments Issued	14,500
Timecard Lines Entered	35,400
Paychecks/Direct Deposits Issued	10,600
Journal Entries Processed	1,200
Active City Purchasing Cards	60
Number of Purchasing Card Transactions	3,100
Average Monthly Purchasing Card Amount	\$59,500
W2s Processed	700
1099's Processed	150

Information Technology

Tickets Completed	1300
Devices Deployed (Laptops, Tablets, and Phones)	60
Project Completion	15

The chart below shows the budget structure of the Finance and Technology Department.

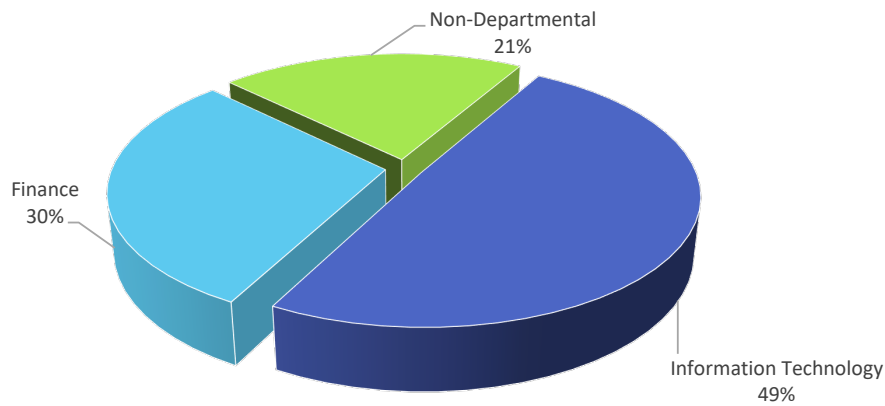


Finance and Technology Department Budget Summary

*All
Divisions*

MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED						Division
Division	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Information Technology	1,629,700	1,202,900	300,000	1,160,000	0	\$4,292,600
Finance	2,196,700	373,300	0	0	0	\$2,570,000
Non-Departmental	1,439,000	(1,802,200)	750,000	1,439,100	0	\$1,825,900
Department Total	\$5,265,400	(\$226,000)	\$1,050,000	\$2,599,100	\$0	\$8,688,500

Summary By Division FY 2024-25 Proposed



Finance and Technology Services Department Budget Detail

*All
Divisions*

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$1,369,814	\$3,114,900	\$4,037,900
1003	Salaries, Part Time	199,751	160,000	114,400
1006	Salaries, Overtime	67,088	17,200	17,900
1009	Salaries, Redistributed	(50,400)	(55,500)	(57,600)
1038	Sick Leave Payoff	10,200	10,700	10,400
1040	Vacation Payoff	33,100	34,800	45,700
1101	Retirement	348,428	633,100	597,300
1103	P.A.R.S. Retirement	1,617	7,800	5,800
1201	Workers' Compensation	8,500	9,400	9,900
1300	Employee Group Insurance	280,800	307,500	425,200
1318	Medicare Insurance	33,623	39,800	58,500
	Subtotal	2,302,521	4,279,700	5,265,400
Maintenance and Operations				
2011	Training, Travel and Dues	\$57,642	\$58,500	\$58,500
2024	Electricity	20,267	12,900	21,700
2027	Water	740	1,000	1,000
2031	Telephone	10,651	7,300	12,100
2101	Materials and Supplies	58,587	59,800	59,800
2150	Rents and Leases	(217,872)	260,600	311,600
2170	General Insurance	15,700	17,300	18,700
2222	Repairs and Maint. Other	1,720	92,100	92,100
2281	Printing	7,373	9,000	9,000
2302	Legal Advertising	332,821	200,000	320,000
2401	Contractual Services	240,748	265,000	325,000
2404	Bank Analysis Charges	10,506	18,000	18,000
2432	Postage	31,203	40,000	40,000
2440	Misc Expense	1,253	0	0
2804	Costs Redistributed	(717,200)	(1,201,400)	(1,543,500)
2940	Cross Cultural Task Force	30,000	30,000	30,000
	Subtotal	(115,861)	(129,900)	(226,000)
Capital Outlay				
5408	Office Furniture & Equipment	209,394	901,000	1,050,000
	Subtotal	209,394	901,000	1,050,000
Special Programs				
	Special Programs	2,732,417	2,215,400	2,599,100
	Open Space Acquisition	33,287	20,000	0
	Subtotal	2,765,703	2,235,400	2,599,100
	Grand Total	\$5,161,757	\$7,286,200	\$8,688,500

Finance and Technology Services Department
Position Summary

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Director of Administrative Services	1			\$231,900		
Director of Finance and Technology Services		1	1		\$228,300	\$249,300
Finance Manager	1	1	1	182,400	193,400	215,400
Accountant	1			86,600		
Senior Accountant		1	1		119,600	107,200
Administrative Analyst	1			84,700		
Senior Administrative Analyst		1	1		100,900	118,300
Accounting Technician	2	3	4	162,100	257,900	374,900
Senior Office Specialist	2	1		123,800	71,900	
Payroll Coordinator		1	1		130,000	143,300
Procurement Officer			1			155,200
Bilingual Pay				900	900	1,800
Information Technology Manager	1	1	1	182,400	193,400	215,400
Computer Network Administrator	1	1	1	137,900	149,200	155,100
Information System Specialist	1	1	1	121,300	119,000	130,000
Sr. Information Technology Analyst	1	3	2	130,500	423,600	293,700
Project Manager	1	1	1	110,000	125,000	130,000
Systems Analyst		1	1		131,200	136,400
Bilingual Pay					900	
Non-Departmental				1,600,600	745,000	1,325,000
<u>Measure LL:</u>						
Accounting Supervisor		1	1		125,000	146,900
Sr. Information Technology Analyst			1			140,000
TOTAL	11	18	19	\$3,155,100	\$3,115,200	\$4,037,900

Finance Division**Administrative Services**
General Fund & Measure LL Fund/1701

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$685,901	\$1,227,900	\$1,512,300
1003	Salaries, Part Time	199,751	60,000	62,400
1006	Salaries, Overtime	17,355	7,500	7,800
1009	Salaries, Redistributed	(50,400)	(55,500)	(57,600)
1038	Sick Leave Payoff	7,400	7,800	7,600
1040	Vacation Payoff	30,000	31,500	41,300
1101	Retirement	187,881	264,100	352,200
1103	P.A.R.S. Retirement	1,617	3,800	3,800
1201	Workers' Compensation	6,900	7,600	8,000
1300	Employee Group Insurance	159,200	184,500	234,300
1318	Medicare Insurance	13,105	15,900	24,600
Subtotal		1,258,710	1,755,100	2,196,700
Maintenance and Operations				
2011	Training, Travel and Dues	8,072	11,000	11,000
2024	Electricity	4,606	2,900	4,900
2027	Water	168	200	200
2031	Telephone	1,882	3,300	3,300
2101	Materials and Supplies	11,492	7,500	7,500
2150	Rents and Leases	2,670	1,500	1,500
2170	General Insurance	11,600	12,800	13,800
2222	Repairs and Maint. Other	0	2,100	2,100
2281	Printing	7,373	9,000	9,000
2401	Contractual Services	332,821	200,000	320,000
Subtotal		380,684	250,300	373,300
Grand Total		\$1,639,394	\$2,005,400	\$2,570,000

Finance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Director of Administrative Services	1			\$231,900		
Director of Finance and Technology Services		1	1		\$228,300	\$249,300
Finance Manager	1	1	1	182,400	193,400	215,400
Accountant	1			86,600		
Senior Accountant		1	1		119,600	107,200
Administrative Analyst	1			84,700		
Senior Administrative Analyst		1	1		100,900	118,300
Accounting Technician	2	3	4	162,100	257,900	374,900
Senior Office Specialist	2	1		123,800	71,900	0
Payroll Supervisor		1	1		130,000	143,300
Procurement Officer			1			155,200
Bilingual Pay				900	900	1,800
Subtotal	8	9	10	872,400	1,102,900	1,365,400
<u>Measure LL</u>						
Accounting Supervisor		1	1		125,000	146,900
TOTAL	8	10	11	\$872,400	\$1,227,900	\$1,512,300

Information Technology Services

Finance and Technology
General Fund & Measure LL Fund/1603

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$711,200	\$1,142,000	\$1,200,600
1003	Salaries, Part Time	0	50,000	52,000
1006	Salaries, Overtime	49,733	9,700	10,100
1038	New Sick Leave Payoff	2,800	2,900	2,800
1040	Vacation Payoff	3,100	3,300	4,400
1101	Retirement	160,547	239,000	145,100
1201	Workers' Compensation	1,600	1,800	1,900
1300	Employee Group Insurance	121,600	123,000	190,900
1318	Medicare Insurance	15,984	14,500	21,900
	Subtotal	1,066,564	1,586,200	1,629,700
Maintenance and Operations				
2011	Training, Travel and Dues	11,231	21,500	21,500
2024	Electricity	15,661	10,000	16,800
2027	Water	572	800	800
2031	Telephone	8,769	4,000	8,800
2101	Materials and Supplies	31,850	40,000	40,000
2150	Rents and Leases	349,058	559,100	710,100
2170	General Insurance	4,100	4,500	4,900
2222	Repairs and Maint. Other	1,720	90,000	90,000
2401	Contractual Services	235,209	250,000	310,000
	Subtotal	658,170	979,900	1,202,900
Capital Outlay				
5408	Office Furniture & Equipment	162,545	245,000	300,000
	Subtotal	162,545	245,000	300,000
Special Programs				
8839	IT Master Plan	1,156,297	900,000	800,000
8981	Microsoft 365 Licensing	1,164,969	360,000	360,000
	Subtotal	2,321,266	1,260,000	1,160,000
	Grand Total	\$4,208,545	\$4,071,100	\$4,292,600

Information Technology Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Information Technology Manager	1	1	1	\$182,400	\$193,000	\$215,400
Network Administrator	1	1	1	137,900	149,000	155,100
Information System Specialist	1	1	1	121,300	119,000	130,000
Sr. Information Technology Analyst	1	2	2	130,500	283,000	293,700
Project Manager	1	1	1	110,000	125,000	130,000
Systems Analyst		1	1		131,000	136,400
Subtotal	5	7	7	682,100	1,000,000	1,060,600
<u>Measure LL</u>						
Sr. Information Technology Analyst		1	1		142,000	140,000
TOTAL	5	8	8	\$682,100	\$1,142,000	\$1,200,600

Non-Departmental Division**Administrative Services**
General Fund/1781

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	(27,287)	\$745,000	\$1,325,000
1003	Salaries, Part Time	0	50,000	0
1101	Retirement	0	130,000	100,000
1103	P.A.R.S. Retirement	0	4,000	2,000
1318	Medicare Insurance	4,534	9,400	12,000
Subtotal		(22,753)	938,400	1,439,000
Maintenance and Operations				
2011	Training, Travel and Dues	38,339	26,000	26,000
2101	Materials and Supplies	15,245	12,300	12,300
2150	Rents and Leases	(569,600)	(300,000)	(400,000)
2401	Contractual Services	5,539	15,000	15,000
2404	Bank Analysis Charges	10,506	18,000	18,000
2432	Postage	31,203	40,000	40,000
2440	Misc Expense	1,253	0	0
2804	Costs Redistributed	(717,200)	(1,201,400)	(1,543,500)
2940	Cross Cultural Task Force	30,000	30,000	30,000
Subtotal		(1,154,715)	(1,360,100)	(1,802,200)
Capital Outlay				
5408	Office Furniture & Equipment	46,849	656,000	750,000
Subtotal		46,849	656,000	750,000
Special Programs				
8067	CEQA Certified Climate Action	58,809	0	0
8125	Grant Seeking Specialist	142,879	175,000	175,000
8161	Laguna Playhouse	(4,869)	0	20,000
8204	LAFCO Funding	4,338	5,000	5,000
8325	Crossing Guard	20,569	8,000	8,000
8415	Strategic Planning	1,629	20,000	20,000
8436	Aliso Berm & Beach Monitoring Program	0	12,500	12,500
8437	Environmental Protection Plan Outreach Materials	6,150	0	0
8610	Employee Picnic	9,831	8,000	8,000
8635	Operational Efficiency Review (Lean Six Sigma)	0	0	100,000
8750	Aliso Beach Education Program	9,600	0	0
8810	Safety Training & Bldg Improv	70,579	0	0
8837	Airplane Noise	5,225	10,000	10,000
8838	Debt Service Payment - Financing Authority	0	516,900	880,600
8980	Assist Employee Recruitment	53,225	50,000	50,000
8989	Contingency Unplanned Events	33,186	150,000	150,000
Subtotal		411,151	955,400	1,439,100
Capital Improvements				
9374	Open Space Acquisition*	33,287	20,000	0
Subtotal		33,287	20,000	0
Grand Total		(\$686,182)	\$1,209,700	\$1,825,900

* Funded from the Open Space Fund.

Police Department

The Police Department is organized into two divisions and provides general law enforcement services, including animal control and oversight and management of our local animal shelter. There are 104 full-time positions, of which 58 of the positions are sworn personnel. The department augments its services with the assistance of Reserve Police Officers, Community Volunteers, Animal Shelter Volunteers, Police Explorers, Police Cadets, and Traffic Control Aides.

Support Services Division:

Support Services - This division provides technical support functions for the department by managing records, facility maintenance, purchasing/audits, computer system maintenance/information technology, planning and research, public safety communications, vehicle maintenance, statistical analysis, court liaison duties, and recruitment, hiring, and training.

One (1) Civilian Administrator, one (1) Lieutenant, and a Captain oversee all divisional activities.

The records section is responsible for assisting the public at the business counter, processing reports, compiling statistical information pursuant to local, state, and federal mandates, and preparing court documents and processing citations. Public Safety Communications personnel dispatch over 50,000 emergency and non-emergency calls annually for the Police, Fire, and Marine Safety Departments.

Jail Operations – The jail operations unit consists of a full-time Jail Supervisor, two (2) full-time Jailers, and five (5) part-time Jailers.

Animal Services - The Animal Services Unit consists of a full-time Kennel Manager, two (2) full-time Animal Care Specialists, and three (3) part-time Animal Care Specialists. Supplemented by approximately 40 volunteers, the Animal Shelter cares for more than 300 impounded animals each year. Additionally, three (3) full-time Animal Services Officers enforce animal ordinances and regulations within the Cities of Laguna Beach and Laguna Woods. The staff in this unit monitor licenses issued to about 2,000 animals each year by a contract provider (Pet Data) and patrol the City's beaches and parks for code compliance with pet regulations.

Field & Investigative Services Division:

This division consists of uniformed field personnel responsible for enforcing and investigating violations of municipal, county, state, and federal laws. As part of the department's community policing philosophy, sergeants and officers are responsible for identifying crime and nuisance issues and developing strategies to combat them.

Nine (9) Sergeants are assigned to this Division as supervisors, two (2) Lieutenants serve as shift/watch commanders, and a Captain oversees all divisional activities, including two (2) K-9 Officers and SWAT operations. This division is also responsible for Investigations, reserve officers, police explorers, the Neighborhood Enhancement Team (NET), and the new Traffic Unit.

Investigations - Responsible for investigating crimes ranging from simple-to-highly complicated criminal violations, internal affairs investigations, and forensic services. Two (2) School Resource Officers (SRO) also divide their time between all the various schools in the community. In addition, a CSO is assigned as a Property/ Evidence Officer who accepts, catalogs, and maintains evidence, found property, and other items collected by officers.

Neighborhood Enhancement Team (NET) – The NET is responsible for addressing the impacts of visitors in our neighborhoods, beaches, and parks. The team consists of:

- Eight (8) full-time Park Rangers, who will have specialized training to address quality of life issues on a broader scale.
- A Community Services Officer that will develop community engagement opportunities to reduce crime in the community and provide safety programs for our schools, businesses, and residents.
- Two (2) Community Outreach Officers who will work with our unsheltered population to provide resources and conduct enforcement as necessary.

Traffic Team- The new traffic team will be dedicated to addressing traffic safety and enforcement throughout our community. One (1) sergeant who will oversee the following personnel:

Four (4) motorcycle officers who will conduct directed enforcement, investigate complex traffic collisions, and enforce traffic laws.

Parking Services that consists of a full-time Senior Parking Services Officer, two (2) full-time Parking Services Officers/Accident Investigators, a full-time Parking Services Officer, and two (2) part-time Parking Services Officers. The Parking Services Officers enforce all parking regulations, remove traffic hazards, monitor abandoned vehicles, and conduct traffic control when needed. All parking personnel are equipped and trained to provide immediate field support during major incidents, disasters, and traffic/crowd control situations.

Seasonal Traffic Aides who are responsible for traffic management in the summertime.

Measure LL - In November 2016, nearly 80% of Laguna Beach voters authorized a 2% increase in the transient occupancy tax to fund services provided to the community from the impacts associated with 6.5 million annual visitors.

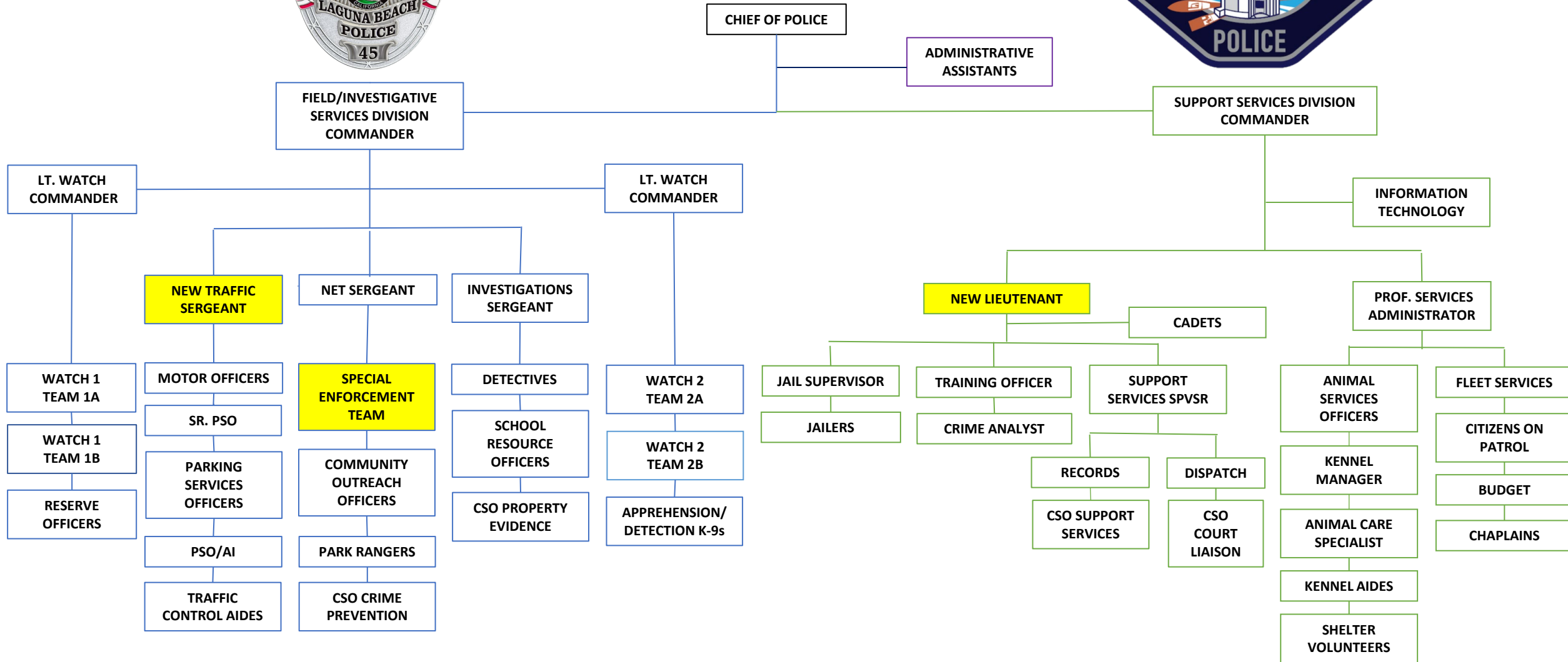
The intended use of the funding is to provide an extra layer of safety to the community through the increase in service levels from the Police, Fire, and Marine Safety departments. Funding is also used to clean downtown sidewalks, underground utilities, and maintain our beaches. The Police Department has used its portion of the funding to increase service levels by hiring two (2) full-time Park Rangers, adding a second Community Outreach Officer, and supplementing funding for two (2) full-time jailer positions.

Performance Measures:

Calls For Service	45,425
Physical Arrests	853
Community Outreach Events	45
Traffic Collisions	543
False Alarms	855
Traffic Citations	3,385
Parking Citations	28,355
Administrative Citations	1,275
Priority 1 Calls	4 minutes
Priority 2 Calls	6 minutes & 24 seconds



New Organizational Structure



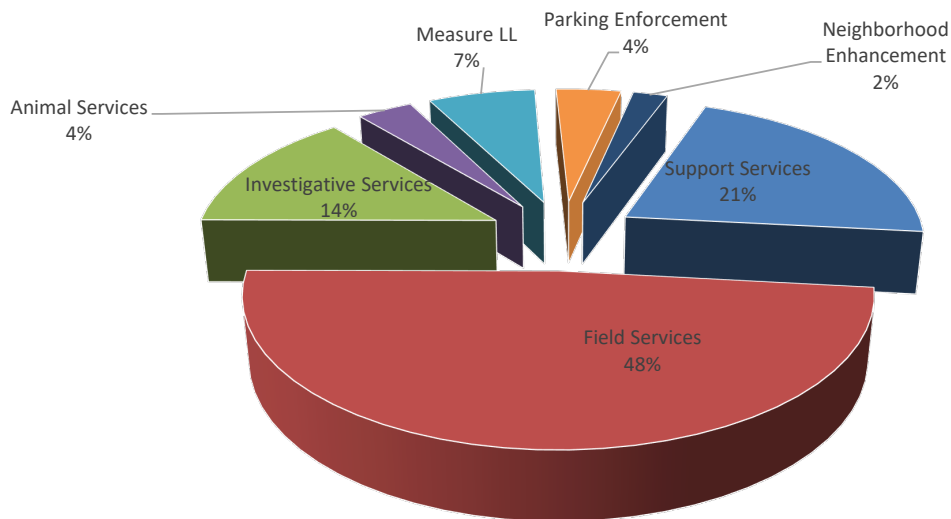
MISSION STATEMENT: *To be the safest coastal community in Orange County through exceptional policing and community engagement.*

Police Department Budget Summary

*All
Divisions*

MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED						Division
Division	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Support Services	\$4,314,900	\$1,209,900		\$190,700	\$0	\$5,715,500
Field Services	11,774,300	1,039,800		239,000	20,000	\$13,073,100
Investigative Services	3,319,800	377,100		60,000		\$3,756,900
Animal Services	783,200	161,100		0		\$944,300
Measure LL	1,527,600	5,600		300,000		\$1,833,200
Parking Enforcement	914,800	200,800				\$1,115,600
Neighborhood Enhancement	568,400	19,900				\$588,300
Department Total	\$23,203,000	\$3,014,200	\$0	\$789,700	\$20,000	\$27,026,900

Summary By Division FY 2024-25 Proposed



Police Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$10,191,248	\$12,719,300	\$13,195,200
1003	Salaries, Part Time	499,759	222,800	531,700
1006	Salaries, Overtime	1,386,832	962,800	1,001,300
1009	Salaries, Redistributed	0	0	(56,000)
1038	Sick Leave Payoff	106,700	112,300	109,000
1040	Vacation Payoff	220,900	232,200	304,700
1042	Comp Time Payoffs	22,300	23,500	78,200
1053	Holiday Allowance	284,278	159,000	286,100
1101	Retirement	3,939,289	4,315,100	4,491,700
1103	P.A.R.S. Retirement	13,676	8,400	19,900
1201	Workers' Compensation	633,900	697,300	731,200
1300	Employee Group Insurance	1,950,200	2,195,000	2,291,100
1318	Medicare Insurance	177,252	212,400	218,900
	Subtotal	19,426,333	21,860,100	23,203,000
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	163,438	100,100	134,500
2011	Training, Travel and Dues	106,318	65,400	98,200
2021	Natural Gas	4,946	2,200	5,000
2024	Electricity	52,700	36,700	56,200
2027	Water	4,883	6,000	6,000
2031	Telephone	140,251	118,300	160,000
2051	Gas and Lubrications	123,057	136,300	123,700
2101	Materials and Supplies	261,496	208,900	208,900
2150	Rents and Leases	456,784	546,700	678,600
2170	General Insurance	230,400	253,500	268,400
2201	Repairs and Maint. Auto.	115,464	104,400	104,400
2222	Repairs and Maint. Other	141,865	142,200	142,200
2281	Printing	34,648	28,800	28,800
2401	Contractual Services	808,809	976,600	999,300
	Subtotal	2,645,061	2,726,100	3,014,200

***Police Department
Budget Detail***

***All
Divisions***

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	126,010	0	0
5510	Automotive Equipment	5,151	0	0
5622	Other Equipment	146,878	20,000	20,000
5623	Vehicle Purchase	0	0	0
Subtotal		278,039	20,000	20,000
<u>Special Programs</u>				
Special Programs		647,915	571,700	789,700
Subtotal		647,915	571,700	789,700
Grand Total		\$22,997,347	\$25,177,900	\$27,026,900

Police Department Position Summary

*All
Divisions*

Position Title	No. of Positions			Salaries		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Police Chief	1	1	1	\$232,000	\$259,600	\$281,300
Police Captain	2	2	2	374,500	402,400	410,100
Police Lieutenant	3	3	3	344,700	573,000	564,500
Police Sergeant	7	9	8	1,182,400	1,071,600	1,395,100
Police Corporal	13	12	12	1,507,700	1,957,800	2,018,900
Police Officer	30	30	30	3,155,200	3,517,200	3,948,400
Park Ranger	6	6	6	192,600	539,200	467,300
Dispatcher	8	8	8	708,600	739,700	756,700
Senior Dispatcher	3	3	3	301,800	319,900	337,600
Records Specialist	4	4	4	254,000	274,000	283,800
Jail Supervisor	1	1	1	93,100	101,000	83,900
Support Services Supervisor	1	1	1	140,600	146,600	160,300
Police Civilian Administrator	1	1	1	173,000	181,500	190,700
Police Fleet Coordinator	1	1	1	87,900	92,700	94,600
Administrative Assistant	2	2	2	216,900	160,200	175,400
Administrative Analyst (Crime)	1	1	1	93,300	99,200	105,000
Comm. Serv. Officer II	2	2	2	163,200	171,000	165,200
Comm. Serv. Officer	2	2	2	127,000	139,800	148,900
Kennel Manager	1	1	1	79,100	83,900	86,200
Animal Services Officer	3	3	3	220,300	236,400	229,100
Animal Care Specialist	2	2	2	134,000	112,600	133,000
Parking Services Officer	1	1	1	73,500	63,500	78,200
PSO/Accident Investigator	2	2	2	166,700	130,700	149,500
Sr. Parking Services Officer	1	1	1	81,600	83,500	89,000
Jailers*	2	2	2	117,000	126,000	122,200
Specialty Pays				590,200	843,600	256,100
Subtotal	100	101	100	10,941,400	12,426,600	12,731,000
<u>Measure LL</u>						
Community Outreach Officer	1	1	1	124,200	123,600	\$121,800
Park Ranger	2	2	2	115,800	156,700	\$173,200
Police Sergeant			1			\$147,200
Education Incentive				2,700	2,700	\$22,000
POST Certification				8,200	9,600	
Subtotal	3	3	4	250,900	292,600	\$464,200
TOTAL	103	104	104	11,192,300	12,719,200	\$13,195,200

Note:

*Partially funded by Measure LL Fund

Support Services Division**Police Department**
General Fund/2101

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$2,326,384	\$2,800,600	\$2,836,400
1003	Salaries, Part Time	64,453	20,800	21,600
1006	Salaries, Overtime	197,908	78,000	81,100
1009	Salaries, Redistributed	(185,400)	(202,400)	(184,000)
1038	Sick Leave Payoff	20,800	21,900	21,200
1040	Vacation Payoff	40,900	43,000	56,400
1042	Comp Time Payoffs	3,800	4,000	13,300
1053	Holiday Allowance	48,655	40,000	50,000
1101	Retirement	702,454	773,700	778,900
1103	P.A.R.S. Retirement	2,423	800	800
1201	Workers' Compensation	34,200	37,600	39,500
1300	Employee Group Insurance	477,600	492,000	553,800
1318	Medicare Insurance	37,343	44,000	45,900
Subtotal		3,771,520	4,154,000	4,314,900
Maintenance and Operations				
2001	Uniforms and Laundry	18,547	12,000	12,000
2011	Training, Travel and Dues	39,484	28,900	28,900
2024	Electricity	44,290	30,000	47,300
2027	Water	1,593	1,800	1,800
2031	Telephone	98,071	75,000	100,000
2051	Gas and Lubrications	9,458	8,000	9,600
2101	Materials and Supplies	84,769	82,200	82,200
2150	Rents and Leases	77,758	51,200	61,600
2170	General Insurance	60,600	66,700	66,700
2201	Repairs and Maint. Automotive	6,170	5,900	5,900
2222	Repairs and Maint. Other	126,882	118,500	118,500
2281	Printing	20,107	10,000	10,000
2401	Contractual Services	427,318	652,700	665,400
Subtotal		1,015,049	1,142,900	1,209,900
Capital Outlay				
5408	Office Furniture & Equipment	126,010	0	0
5622	Other Equipment	105,700	0	0
Subtotal		231,711	0	0

Support Services Division*Police Department
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Special Programs				
8061	O.C. Human Relations Comm.	3,385	3,200	3,200
8751	Outdoor Warning System	142,178	0	0
8752	Community Outreach-Art Venues	2,117	0	0
8978	Leadership Academy & Professional Development	88,729	150,000	150,000
8999	Employee Recognition/Community Events	0	37,500	37,500
	Subtotal	236,409	190,700	190,700
	Grand Total	\$5,254,688	\$5,487,600	\$5,715,500

Support Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Police Chief	1	1	1	\$232,000	\$259,600	\$281,300
Police Captain	1	1	1	189,000	199,200	205,100
Police Lieutenant		1	1		191,000	188,200
Support Services Supervisor	1	1	1	140,600	146,600	160,300
Police Civilian Administrator	1	1	1	173,000	181,500	190,700
Dispatcher	8	8	8	708,600	739,700	756,700
Sr. Dispatcher	3	3	3	301,800	319,900	337,600
Records Specialist	4	4	4	254,000	274,000	283,800
Jail Supervisor	1	1	1	93,100	101,000	83,900
Administrative Assistant	2	2	2	216,900	160,200	175,400
Police Fleet Coordinator	1	1	1	87,900	92,700	94,600
Senior IT Analyst	1			130,500		
Speciality Pays				41,700	135,200	78,800
TOTAL	24	24	24	\$2,569,100	\$2,800,600	\$2,836,400

Base Pay includes Education Pay and POST Certification Pay.

Speciality pays include Assignment Pay and Bilingual Pay.

Field Services Division**Police Department**
General Fund and Parking Fund/2102

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$5,082,857	\$6,465,400	\$6,689,500
1003	Salaries, Part Time	324,015	0	300,000
1006	Salaries, Overtime	903,805	480,000	499,200
1009	Salaries, Redistributed	(95,400)	(625,400)	(625,400)
1038	Sick Leave Payoff	61,400	64,500	62,600
1040	Vacation Payoff	140,600	147,700	194,000
1042	Comp Time Payoffs	15,300	16,100	53,600
1053	Holiday Allowance	161,169	77,800	160,000
1101	Retirement	2,227,575	2,474,100	2,655,000
1103	P.A.R.S. Retirement	8,584	0	11,300
1201	Workers' Compensation	552,700	608,000	638,400
1300	Employee Group Insurance	855,700	1,045,500	1,022,400
1318	Medicare Insurance	93,916	115,500	113,700
	Subtotal	10,332,221	10,869,200	11,774,300
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	126,898	65,600	100,000
2011	Training, Travel and Dues	41,007	7,200	40,000
2031	Telephone	22,782	24,000	24,000
2051	Gas and Lubrications	91,871	100,000	92,000
2101	Materials and Supplies	92,735	40,200	40,200
2150	Rents and Leases	306,608	397,500	516,800
2170	General Insurance	97,900	107,700	116,300
2201	Repairs and Maint. Auto.	74,826	71,000	71,000
2222	Repairs and Maint. Other	8,032	7,000	7,000
2281	Printing	9,778	4,500	4,500
2401	Contractual Services	39,130	28,000	28,000
	Subtotal	911,567	852,700	1,039,800
<u>Capital Outlay</u>				
5510	Automotive Equipment	5,151	0	0
5622	Other Equipment	39,575	20,000	20,000
	Subtotal	44,726	20,000	20,000
<u>Special Programs</u>				
8100	K-9 Program	60,362	8,000	24,000
8245	CERT Program	6,577	13,000	0
8422	Traffic Safety Grant-DUI	28,064	0	125,000
	Operation Stonegarden			90,000
	Subtotal	95,003	21,000	239,000
	Grand Total	\$11,383,517	\$11,762,900	\$13,073,100

Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Police Captain	1	1	1	\$185,500	\$203,200	\$205,000
Police Lieutenant	1	2	2	344,700	382,000	376,300
Police Sergeant	7	9	7	1,035,400	912,800	1,238,700
Police Corporal	8	7	6	1,040,300	1,093,900	1,095,000
Police Officer ⁽²⁾	24	24	24	2,482,400	2,792,700	3,178,900
Park Ranger ⁽²⁾	6	6	5	192,600	462,200	374,400
Jailers ⁽³⁾	2	2	2	117,000	126,000	122,200
Speciality Pays				239,400	304,700	99,000
TOTAL	49	51	47	5,816,600	6,465,400	6,689,500

Base Pay includes Education Pay and POST Certification Pay.

Speciality pays include Assignment Pay and Bilingual Pay.

Measure LL Field Services Division

*Police Department
Measure LL Fund/2102*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$295,423	\$292,600	\$464,200
1006	Salaries, Overtime	26,964	226,800	235,900
1009	Salaries, Redistributed	39,400	569,400	569,400
1038	Sick Leave Payoff	1,100	1,200	1,200
1040	Vacation Payoff	1,100	1,200	1,500
1101	Retirement	95,335	79,200	158,200
1201	Workers' Compensation	4,100	4,500	4,700
1300	Employee Group Insurance	59,700	61,500	85,200
1318	Medicare Insurance	4,846	7,500	7,300
	Subtotal	527,968	1,243,900	1,527,600
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	1,000	1,000
2031	Telephone	12	400	100
2170	General Insurance	3,800	4,200	4,500
	Subtotal	3,812	5,600	5,600
<u>Capital Outlay</u>				
5622	Other Equipment	1,602	0	0
	Subtotal	1,602	0	0
<u>Special Programs</u>				
8065	Main Beach Management Plan	276,420	300,000	300,000
	Subtotal	276,420	300,000	300,000
	Grand Total	\$809,803	\$1,549,500	\$1,833,200

Measure LL Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Park Ranger	2	2	2	115,800	\$156,700	\$173,200
Community Outreach Officer	1	1	1	124,200	123,600	\$121,800
Police Sergeant			1			\$147,200
Speciality Pays				10,900	12,300	22,000
TOTAL	3	3	4	\$250,900	\$292,600	\$464,200

Base Pay includes Education Pay and POST Certification Pay.

Speciality pays include Assignment Pay and Bilingual Pay.

Police Sergeant formally shown in division 2102 page identified as funded by Measure LL.

Investigative Services Division**Police Department**
General Fund and Parking Fund/2104

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time*	\$1,540,282	\$1,988,600	\$1,958,800
1003	Salaries, Part Time	37,769	41,600	43,300
1006	Salaries, Overtime**	198,509	130,000	135,200
1038	Sick Leave Payoff	14,000	14,700	14,300
1040	Vacation Payoff	25,000	26,300	34,500
1042	Comp Time Payoffs	3,200	3,400	11,300
1053	Holiday Allowance	49,303	26,000	50,000
1101	Retirement	668,487	772,500	673,300
1103	P.A.R.S. Retirement	0	1,600	1,600
1201	Workers' Compensation	30,600	33,700	34,500
1300	Employee Group Insurance	298,500	307,500	331,500
1318	Medicare Insurance	26,384	26,800	31,500
	Subtotal	2,892,032	3,372,700	3,319,800
Maintenance and Operations				
2001	Uniforms and Laundry	8,575	10,000	10,000
2011	Training, Travel and Dues	21,441	20,700	20,700
2031	Telephone	13,664	10,000	30,000
2051	Gas and Lubrications	8,810	10,300	8,900
2101	Materials and Supplies	26,612	26,500	26,500
2150	Rents and Leases	29,119	51,800	51,800
2170	General Insurance	51,200	56,300	60,800
2201	Repairs and Maint. Auto.	7,728	5,000	5,000
2222	Repairs and Maint. Other	3,959	2,000	2,000
2281	Printing	0	1,000	1,000
2401	Contractual Services	209,614	160,400	160,400
	Subtotal	380,722	354,000	377,100
Special Programs				
8118	P.O.S.T. Reimb. Training	38,402	60,000	60,000
	Subtotal	38,402	60,000	60,000
	Grand Total	\$3,311,156	\$3,786,700	\$3,756,900

* Partly or fully funded by a police grant.

Investigative Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Police Sergeant	1	1	1	\$147,000	\$158,800	\$156,400
Police Corporal	4	4	4	467,400	551,700	\$613,500
Police Officer	6	6	6	672,800	724,500	\$769,500
Comm. Serv. Officer II	2	2	2	163,200	171,000	\$165,200
Comm. Serv. Officer	1	1	1	63,500	69,900	\$72,600
Administrative Analyst	1	1	1	93,300	99,200	105,000
Speciality Pays				126,300	213,500	76,600
TOTAL	15	15	15	\$1,733,500	\$1,988,600	\$1,958,800

Base Pay includes Education Pay and POST Certification Pay.

Speciality pays include Assignment Pay and Bilingual Pay.

Animal Services Division*Police Department
General Fund/2201*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$400,844	\$432,900	\$448,300
1003	Salaries, Part Time	45,321	60,000	62,400
1006	Salaries, Overtime	10,752	8,000	8,300
1038	Sick Leave Payoff	4,500	4,800	4,700
1040	Vacation Payoff	7,900	8,300	10,900
1053	Holiday Allowance	10,629	11,600	11,600
1101	Retirement	100,165	116,400	92,700
1103	P.A.R.S. Retirement	1,585	2,200	2,300
1201	Workers' Compensation	6,000	6,600	6,900
1300	Employee Group Insurance	119,400	123,000	127,800
1318	Medicare Insurance	5,537	6,900	7,300
	Subtotal	712,633	780,700	783,200
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	2,701	5,000	5,000
2011	Training, Travel and Dues	2,834	4,400	4,400
2021	Natural Gas	4,946	2,200	5,000
2024	Electricity	8,410	6,700	8,900
2027	Water	3,291	4,200	4,200
2031	Telephone	1,309	1,000	1,400
2051	Gas and Lubrications	9,985	14,000	10,100
2101	Materials and Supplies	49,548	45,000	45,000
2150	Rents and Leases	21,699	22,400	22,400
2170	General Insurance	6,900	7,600	8,200
2201	Repairs and Maint. Auto.	21,303	14,500	14,500
2222	Repairs and Maint. Other	2,992	6,000	6,000
2281	Printing	1,191	1,000	1,000
2401	Contractual Services	35,842	15,000	25,000
	Subtotal	172,951	149,000	161,100
<u>Special Programs</u>				
8185	Estate Donation Expenditures	1,681	0	0
	Subtotal	1,681	0	0
	Grand Total	\$887,265	\$929,700	\$944,300

Animal Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Kennel Manager	1	1	1	\$79,100	\$83,900	\$86,200
Animal Services Officers	3	3	3	220,300	236,400	229,100
Animal Care Specialist	2	2	2	134,000	112,600	133,000
TOTAL	6	6	6	\$433,400	\$432,900	\$448,300

Parking Enforcement Division*Police Department
Parking Fund/2301*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$312,684	\$350,000	\$394,700
1003	Salaries, Part Time	28,202	90,000	93,600
1006	Salaries, Overtime	36,557	20,000	20,800
1009	Salaries, Redistributed	185,400	202,400	184,000
1038	Sick Leave Payoff	4,900	5,200	5,000
1040	Vacation Payoff	5,400	5,700	7,400
1053	Holiday Allowance	4,584	3,600	4,500
1101	Retirement	71,507	45,500	81,400
1103	P.A.R.S. Retirement	1,084	3,400	3,500
1201	Workers' Compensation	6,300	6,900	7,200
1300	Employee Group Insurance	79,600	102,500	106,500
1318	Medicare Insurance	5,553	5,100	6,200
	Subtotal	741,770	840,300	914,800
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	3,775	3,500	3,500
2011	Training, Travel and Dues	1,552	2,200	2,200
2031	Telephone	747	3,500	800
2051	Gas and Lubrications	2,766	4,000	2,900
2101	Materials and Supplies	4,359	7,000	7,000
2150	Rents and Leases	21,600	23,800	26,000
2170	General Insurance	10,000	11,000	11,900
2201	Repairs and Maint. Auto.	4,335	7,000	7,000
2222	Repairs and Maint. Other	0	7,700	7,700
2281	Printing	3,372	11,800	11,800
2401	Contractual Services	95,875	120,000	120,000
	Subtotal	148,380	201,500	200,800
	Grand Total	\$890,150	\$1,041,800	\$1,115,600

Parking Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Parking Services Officer	2	1	1	\$ 73,500	\$ 63,500	\$ 78,200
Parking Svcs Ofcr/Accident Investigator	1	2	2	166,700	130,700	149,500
Sr. Parking Control Officer	1	1	1	81,600	83,500	89,000
Community Services Officer	1	1	1	63,500	69,900	76,300
Speciality Pays				3,500	2,400	1,700
TOTAL	5	5	5	\$388,800	\$350,000	\$394,700

Neighborhood Enhancement Team Division*Police Department
Parking Fund/2302*

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures 2022-23	Budget 2023-24	Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$232,774	\$389,200	\$403,300
1003	Salaries, Part Time	0	10,400	10,800
1006	Salaries, Overtime	12,338	20,000	20,800
1009	Salaries, Redistributed	56,000	56,000	0
1053	Holiday Allowance	9,937	0	10,000
1101	Retirement	73,766	53,700	52,200
1103	P.A.R.S. Retirement	0	400	400
1300	Employee Group Insurance	59,700	63,000	63,900
1318	Medicare Insurance	3,673	6,600	7,000
Subtotal		448,189	599,300	568,400
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	2,942	3,000	3,000
2011	Training, Travel and Dues	0	2,000	2,000
2031	Telephone	3,665	4,400	3,700
2051	Gas and Lubrications	168	0	200
2101	Materials and Supplies	3,473	8,000	8,000
2201	Repairs and Maint. Auto.	1,102	1,000	1,000
2222	Repairs and Maint. Other	0	1,000	1,000
2281	Printing	200	500	500
2401	Contractual Services	1,030	500	500
Subtotal		12,580	20,400	19,900
Grand Total		\$460,769	\$619,700	\$588,300

Neighborhood Enhancement Team Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Police Corporal			2		\$306,000	\$ 310,400
Park Ranger			1		\$83,200	92,900
TOTAL			3		\$389,200	\$403,300

Positions formerly combined in other PD divisions.

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Fire Department

The Fire Department is comprised of five (5) budgetary divisions: Fire Operations/Training, Fire Prevention, Ambulance Program, Emergency Management, and Measure LL funding. The Department responds to approximately 3,800 requests for emergency service each year. The Department has 60 positions that include Fire Chief, Fire Assistant Chief, (3) Division/Battalion Chiefs, (1) Administrative Fire Captain, (12) Fire Captain, (12) Fire Engineers, (12) Fire Firefighters, Administrative Assistant, Senior Administrative Analyst, Emergency Operations Coordinator, (12) Ambulance Operators, an Ambulance Coordinator, Fire Marshal, and a Fire Safety Inspector.

Emergency responses breakdown:

- 56% = Emergency medical related
- 15% = Fires in buildings, vehicles, or the wildland
- 13% = Rescues involving trapped persons from vehicle accidents, falls/accidents from cliff or back-country incidents, construction site and weather-related incidents
- 16% = Responses to spills/releases of hazardous materials, public service, and other miscellaneous requests

The Department maintains an all-hazard/risk fully equipped emergency response force of 12 Firefighters and one Chief Officer on duty 24/7 (for a total of 39 suppression personnel). The staff personnel include the Fire Chief, Deputy Fire Chief, the on-duty operational Chief Officer (provides administrative duties with their operational responsibilities), an Administrative Fire Captain, Senior Administrative Analyst, Administrative Assistant, Emergency Operations Coordinator, Ambulance Program Coordinator, Fire Marshal, Fire Safety Inspector, and a part-time Fire Prevention Officer.

A description of services provided by each division is as follows:

Operations/Training Division – There are four (4) fire stations within the city:

Station 1 at City Hall, Station 2 on Agate Street, Station 3 at Top of the World, and Station 4 in South Laguna. Each station is equipped with an engine company that is staffed by a Fire Captain, Fire Engineer, and Firefighter who work 24-hour shifts from 7:00 a.m. to 7:00 a.m. Our back-up/surge reserve engines are staged at Stations 1, 2, and 4. Station 2 also houses four-wheel drive brush units that are specifically designed to go into the wildland interface areas, and a squad that is equipped to respond to fuel spills, water removal calls, and board-ups. Stations 1 and 3 also house utility vehicles that can respond to backcountry search and rescue incidents, as well as public service calls such as flooding and mudslides. The Department also houses and staffs a State of California Office of Emergency Services, (CalOES) funded wildland brush unit, which is activated as part of the mutual aid system in the case of a major wildland fire or other emergency.

24-of-39 operational personnel are licensed/trained paramedics who staff every engine company within the City. Each of our engine companies has specialized equipment for medical emergency

incidents and responds to all medical emergencies within the City. In addition to fire suppression and paramedic responsibilities, fire personnel are involved in many other activities. They maintain the stations and associated equipment; participate in skills maintenance and training programs; participate in community education programs such as C.E.R.T. (Community Emergency Response Teams), Community CPR training, Babysitter Classes, and school programs; and conduct fire-prevention inspections annually in local businesses as well as residences adjacent to open space areas.

Fire Prevention Division – This division supervises the daily fire prevention activities, engine company inspection program, the plan review and new construction process for commercial and high occupancy residential (over two families); Conducts new construction and highly technical in the field inspections while coordinating the state mandated inspection program, also coordinates with the fire investigators; and oversees the vegetation management programs.

The vegetation management program is divided into three (3) sub-divisions; weed abatement, fuel modification and defensible space. The weed abatement program reduces fire hazards that result from uncontrolled growth of vegetation on private properties. The fuel management program consists of approximately 350 acres surrounding the exterior of the City, along the open wildland areas, where vegetation is reduced creating fuel breaks to protect residential structures. The fuel modification program is accomplished and maintained using goats and hand crews. In 2021 City Council approved Defensible Space Guidelines enhancing the fire safety of the community. A Fire Safety Inspector manages compliance with these guidelines for homes that undergo a change of ownership due to a sale.

Ambulance Program Division - Ambulance transportation is a vital aspect of the Fire Department's response to medical emergencies. An ambulance Coordinator oversees this division that includes 12 full-time Ambulance Operators (AO's) and 20 part-time AO's. The Ambulance Operators collectively staff two (2) ambulances daily that are dispatched out of Fire Station 1 and Fire Station 4. Approximately 1,500 patients are transported by Laguna Beach ambulances annually. Cost recovery is managed by the Ambulance Coordinator through a contracted medical billing entity.

Emergency Management Division - Prepares for and coordinates citywide response to large-scale emergencies and disasters and maintains the City's Emergency Operations Center. The Emergency Operations Coordinator also leads the city-wide Community Emergency Response Team (CERT) program and is the staff liaison to the Emergency, Disaster, Planning Committee (EDPC). Ensures city emergency plans are up to date and align with County, State and Federal requirements.

Measure LL – The Fire Department is utilizing this additional funding to provide a new civilian Fire Marshal who oversees the Fire Prevention Division. In addition, the Fire Department is staffing each of the City's four (4) fire stations with Paramedic personnel. As a result of Measure LL funding, 67 percent of the Firefighters are licensed Paramedics.

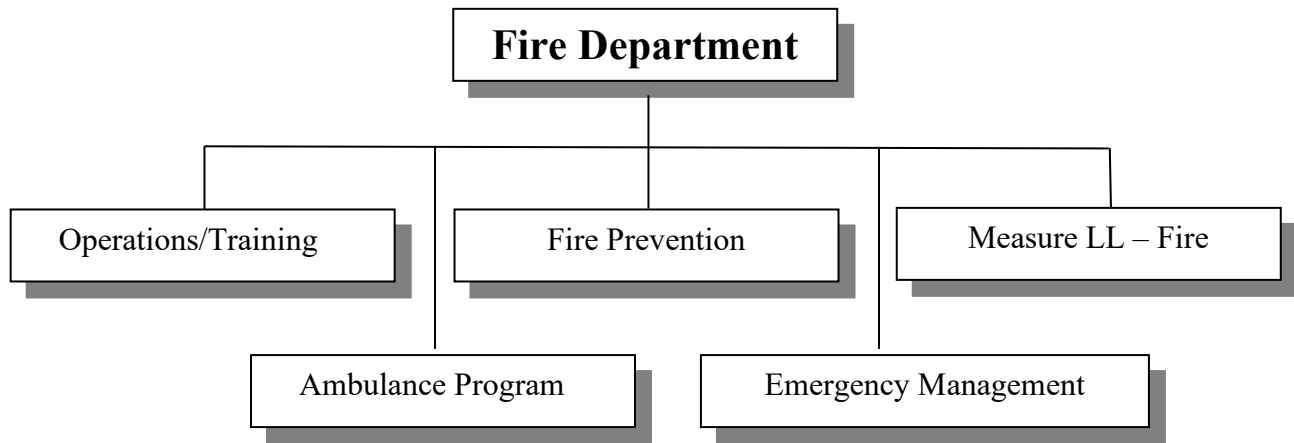
Major Initiatives:

- Utilize a current Standard of Cover and Community Risk Assessment to maintain Strategic Planning goals and objectives.
- Enhance Firefighter safety using new technologies available now and in the future.
- Build a robust health strategy as part of a holistic approach to firefighter health and well-being.
- Further address the repairs and upgrades to the Fire Department's facilities and fire stations through the establishment of priorities in concert with funding availabilities.
- Design and construct a new fire station for the replacement of fire station 4.
- Continue the enhancement of the Fuel Modification, Defensible Space, and Weed Abatement Programs. Develop a long-term strategy for the maintenance phase of completed fuel modification zones.
- Enhance community safety and emergency preparedness by engaging business owners and residents in prevention and risk reduction strategies.

Performance Measures:

Fire Responses	11
Number of Calls	3,900
Medical Responses	2,568
Fire Alarm Responses	302
Annual Fire Inspections	462
Fire Permits	70
Fire Mitigation Zones Serviced	24
Number of Ambulance Transports	1,494

The chart below shows the budget structure of the Fire Department.

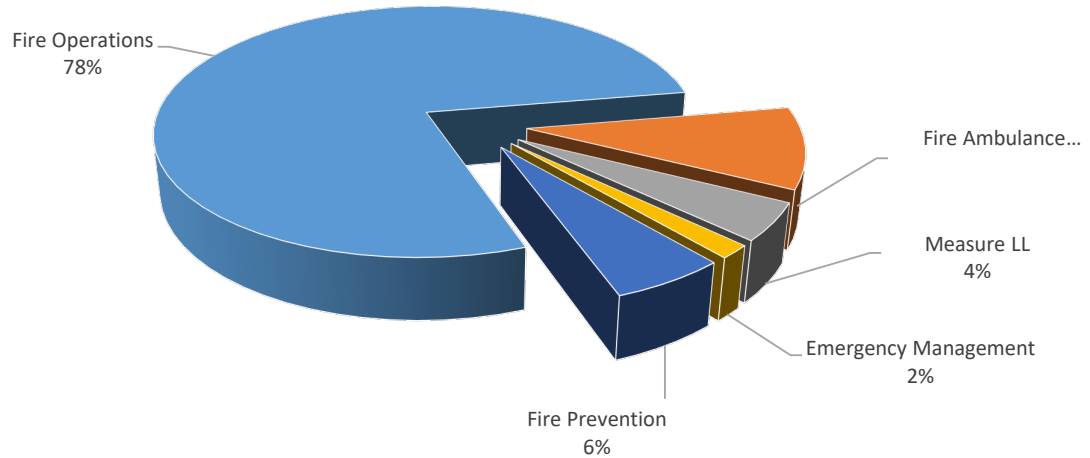


Fire Department

*All
Divisions*

MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED						Division
Division	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Wildfire Fire Safety	
Fire Operations	\$13,509,200	\$1,965,400	\$75,000			\$15,549,600
Fire Ambulance	1,395,000	595,400	20,000			\$2,010,400
Measure LL	394,600	25,600	0	504,800		\$925,000
Emergency Management	232,000	73,100		23,000		\$328,100
Fire Prevention	181,700	172,700	0	798,900	0	\$1,153,300
Department Total	\$15,712,500	\$2,832,200	\$95,000	\$1,326,700	\$0	\$19,966,400

Summary By Division FY 2024-25 Proposed



Fire Department Budget Detail

All Divisions

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$6,493,124	\$7,776,000	\$7,321,300
1003	Salaries, Part Time	425,189	21,000	591,200
1006	Salaries, Overtime	2,189,029	1,684,600	1,808,600
1007	Salaries, Overtime-Mutual Aid	241,883	250,000	260,000
1038	Sick Leave Payoff	50,000	62,700	60,900
1040	Vacation Payoff	136,900	156,600	205,500
1053	Holiday Allowance	26,669	9,800	5,500
1101	Retirement	2,916,642	3,209,100	3,402,700
1103	P.A.R.S. Retirement	18,183	19,400	21,700
1201	Workers' Compensation	565,700	622,300	653,000
1300	Employee Group Insurance	1,154,200	1,291,500	1,278,000
1318	Medicare Insurance	133,267	145,600	104,100
	Subtotal	14,350,787	15,248,600	15,712,500
Maintenance and Operations				
2001	Uniforms and Laundry	92,103	140,000	140,000
2011	Training, Travel and Dues	59,279	138,100	153,100
2021	Natural Gas	4,178	2,900	4,200
2024	Electricity	45,976	40,500	48,800
2027	Water	7,805	8,500	8,500
2031	Telephone	85,040	75,600	85,800
2051	Gas and Lubrications	99,573	98,000	102,900
2101	Materials and Supplies	106,697	96,400	96,400
2110	Paramedic Medical Supplies	67,239	87,200	87,200
2150	Rents and Leases	587,403	804,100	833,500
2170	General Insurance	203,200	223,500	241,300
2201	Repairs and Maint. Auto.	128,732	139,400	139,400
2222	Repairs and Maint. Other	61,291	74,200	92,400
2281	Printing	2,416	9,000	9,000
2401	Contractual Services	524,741	615,700	759,700
2440	Misc Expense	(1,632)	0	0
2804	Costs Redistributed	5,213	30,000	30,000
	Subtotal	2,079,255	2,583,100	2,832,200
Capital Outlay				
5305	Improvement Other Than Bldgs.	26,634	0	0
5408	Office Furniture & Equipment	91,942	0	75,000
5622	Other Equipment	3,715	20,000	20,000
	Subtotal	122,290	20,000	95,000
Special Programs				
	Special Programs	586,055	2,534,700	1,326,700
	Subtotal	586,055	2,534,700	1,326,700
	Grand Total	\$17,138,386	\$20,386,400	\$19,966,400

Fire Department Position Summary

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Fire Chief	1	1	1	\$ 231,900	\$ 241,300	\$ 268,600
Fire Deputy Chief	1	1	1	-	219,600	244,400
Fire Division/Battalion Chief	3	3	3	579,700	591,600	580,800
Fire Captain	13	13	13	1,917,100	1,857,000	2,129,600
Fire Engineer	12	12	12	1,421,600	1,562,800	1,703,400
Firefighter	12	12	12	1,010,800	965,700	1,206,000
Administrative Assistant	1	1	1	81,100	84,300	86,800
Senior Administrative Analyst	1	1	1	-	92,600	107,400
Emergency Operations Coordinator	1	1	1	117,700	134,500	139,900
Ambulance Operators	12	12	12	500,400	495,300	569,400
Ambulance Coordinator	1	1	1	88,900	96,100	100,100
Speciality Pays*				1,015,900	1,058,700	405,400
<i>Subtotal</i>	58	58	58	6,965,100	7,399,500	7,541,800
<u>Wildfire Mitigation and Fire Safety</u>						
Fire Safety Inspector	1	1	1	73,100	83,000	110,100
<u>Measure LL</u>						
Fire Marshal	1	1	1	137,900	149,200	177,500
Paramedic Pay				59,500	61,300	61,300
<i>Subtotal</i>	2	2	2	270,500	293,500	238,800
TOTAL	60	60	60	\$ 7,235,600	\$ 7,776,000	\$ 7,890,700

Fire Operations Division*Fire Department
General Fund/2401*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$6,159,508	\$6,673,600	\$6,732,400
1006	Salaries, Overtime	1,836,094	1,296,600	1,400,000
1007	Salaries, Overtime-Mutual Aid	241,883	250,000	260,000
1038	Sick Leave Payoff	48,900	51,400	49,900
1040	Vacation Payoff	135,800	142,600	187,000
1053	Holiday Allowance	26,669	0	0
1101	P.E.R.S. Retirement	2,854,383	3,110,100	3,231,300
1201	Workers' Compensation	534,600	588,100	617,500
1300	Employee Group Insurance	855,700	963,500	937,200
1318	Medicare Insurance	116,018	124,400	93,900
	Subtotal	12,809,555	13,200,300	13,509,200
Maintenance and Operations				
2001	Uniforms and Laundry	80,865	112,900	112,900
2011	Training, Travel and Dues	52,497	88,700	103,700
2021	Natural Gas	4,178	2,900	4,200
2024	Electricity	45,976	40,000	48,300
2027	Water	7,805	8,000	8,000
2031	Telephone	82,466	74,000	83,000
2051	Gas and Lubrications	77,999	80,000	80,800
2101	Materials and Supplies	73,893	69,800	69,800
2110	Paramedic Medical Supplies	67,239	87,200	87,200
2150	Rents and Leases	496,994	700,300	711,900
2170	General Insurance	99,200	109,100	117,800
2201	Repairs and Maint. Auto.	127,478	124,100	124,100
2222	Repairs and Maint. Other	61,291	71,200	71,200
2281	Printing	1,548	5,000	5,000
2401	Contractual Services	219,355	287,500	337,500
2440	Misc Expense	(1,632)	0	0
	Subtotal	1,497,153	1,860,700	1,965,400
Capital Outlay				
5305	Improvements Other Than Bldgs	26,634	0	0
5408	Office Furniture and Equipment	91,942	0	75,000
5622	Other Equipment	931	0	0
	Subtotal	119,507	0	75,000
Special Programs				
8007	CA Fire Foundation Grant	10,243	0	0
8066	Community Risk Assessment	35,300	0	0
	Subtotal	45,543	0	0
	Grand Total	\$14,471,757	\$15,061,000	\$15,549,600

Fire Operations Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Fire Chief	1	1	1	\$ 231,900	\$ 241,300	\$ 268,600
Deputy Fire Chief	1	1	1		219,600	244,400
Fire Division/Battalion Chief	3	3	3	579,700	591,600	580,800
Fire Captain	13	13	13	1,917,100	1,857,000	2,129,600
Fire Engineer	12	12	12	1,421,600	1,562,800	1,703,400
Firefighter	12	12	12	1,010,800	965,700	1,206,000
Emergency Operations Coordinator	1			117,700		
Administrative Assistant	1	1	1	81,100	84,300	86,800
Senior Administrative Analyst	1	1	1		92,600	107,400
Speciality Pays				1,015,900	1,058,700	405,400
TOTAL	45	44	44	\$ 6,375,800	\$ 6,673,600	\$ 6,732,400

Base pay includes Certification pay, Education Pay, and Paramedic Pay.

Other Specialty Pays include Acting Pay, Holiday, and Bilingual Pay.

Fire Ambulance Division**Fire Department**
General Fund/2402

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$233,846	\$97,000	\$100,100
1003	Salaries, Part Time	400,754	494,400	569,400
1006	Salaries, Overtime	315,954	322,400	341,600
1038	Sick Leave Payoff	0	8,400	8,200
1040	Vacation Payoff	0	9,900	13,000
1053	Holiday Allowance	0	5,500	5,500
1101	P.E.R.S. Retirement	9,943	23,000	23,600
1103	P.A.R.S. Retirement	18,183	18,600	20,900
1201	Workers' Compensation	30,000	33,000	34,200
1300	Employee Group Insurance	258,700	266,500	276,900
1318	Medicare Insurance	13,776	14,200	1,600
	Subtotal	1,281,155	1,292,900	1,395,000
Maintenance and Operations				
2001	Uniforms and Laundry	7,750	10,000	10,000
2011	Training, Travel and Dues	3,404	6,000	6,000
2024	Electricity	0	500	500
2027	Water	0	500	500
2031	Telephone	1,149	500	1,200
2051	Gas and Lubrications	17,779	15,000	18,200
2101	Materials and Supplies	30,905	14,000	14,000
2150	Rents and Leases	77,410	77,500	77,500
2170	General Insurance	100,000	110,000	118,800
2201	Repairs and Maint. Auto.	675	10,000	10,000
2222	Repairs and Maint. Other	0	3,000	21,200
2281	Printing	24	500	500
2401	Contractual Services	106,332	193,000	287,000
2804	Costs Redistributed	5,213	30,000	30,000
	Subtotal	350,639	470,500	595,400
Capital Outlay				
5622	Other Equipment	2,784	20,000	20,000
	Subtotal	2,784	20,000	20,000
	Grand Total	\$1,634,579	\$1,783,400	\$2,010,400

Fire Ambulance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Ambulance Operators*	12	12	12	\$500,400	\$495,300	\$569,400
Ambulance Coordinator	1	1	1	88,900	96,100	100,100
TOTAL	13	13	13	\$589,300	\$591,400	\$669,500

Fire Emergency Management*Fire Department
General Fund/2403*

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time		\$134,500	\$139,900
1006	Salaries, Overtime		30,000	30,000
1038	Sick Leave Payoff		1,800	1,700
1040	Vacation Payoff		3,000	4,000
1053	Holiday Allowance		4,300	0
1101	P.E.R.S. Retirement		16,000	32,800
1300	Employee Group Insurance		20,500	21,300
1318	Medicare Insurance		2,000	2,300
Subtotal		0	212,100	232,000
Maintenance and Operations				
2001	Uniforms and Laundry		4,200	4,200
2011	Training, Travel and Dues		13,000	13,000
2031	Telephone		100	100
2101	Materials and Supplies		3,000	3,000
2201	Repairs and Maint. Auto.		1,000	1,000
2281	Printing		1,800	1,800
2401	Contractual Services		50,000	50,000
Subtotal		0	73,100	73,100
Special Programs				
8064	Emergency Kit Backpack		10,000	10,000
8245	CERT Volunteer Program		13,000	13,000
Subtotal		0	23,000	23,000
Grand Total		\$0	\$308,200	\$328,100

Fire Emergency Management

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Emergency Operations Coordinator		1	1		\$134,500	\$139,900
TOTAL		1	1		\$134,500	\$139,900

Fire Prevention Division**Fire Department**
General Fund and Wildfire Mitigation Fund/2501

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time ⁽¹⁾	4,767	83,000	110,100
1003	Salaries, Part Time	24,435	21,000	21,800
1001	P.E.R.S. Retirement	3,504	0	25,800
1103	P.A.R.S. Retirement	0	800	800
1300	Employee Group Insurance	0	20,500	21,300
1318	Medicare Insurance	903	1,500	1,900
	Subtotal	33,609	126,800	181,700
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	3,488	12,000	12,000
2011	Training, Travel and Dues	3,128	24,900	24,900
2031	Telephone	488	200	500
2101	Materials and Supplies	1,900	9,600	9,600
2150	Rents and Leases	99	13,400	31,200
2170	General Insurance	2,800	3,100	3,300
2201	Repairs and Maint. Auto.	579	4,300	4,300
2281	Printing	844	1,700	1,700
2401	Contractual Services	176,017	85,200	85,200
	Subtotal	189,343	154,400	172,700
<u>Special Programs</u>				
8040	Fuel Modification Program	539,912	561,000	770,000
8301	Hazardous Materials Mitigation	0	6,900	6,900
8804	Weed Abatement-Private Lots	0	22,000	22,000
	Subtotal	539,912	589,900	798,900
	Grand Total	\$762,864	\$871,100	\$1,153,300

⁽¹⁾ Funded by Wildfire & Mitigation Fund

Fire Prevention Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Fire Safety Inspector*	1	1	1	\$73,100	\$83,000	\$110,100
TOTAL	1	1	1	\$ 73,100	\$83,000	\$110,100

*Position funded by Wildfire Mitigation & Fire Safety Fund

Measure LL Fire Department**Fire Department**
Measure LL Fund/2401&2501

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$95,003	\$210,500	\$238,800
1006	Salaries, Overtime	36,981	35,600	37,000
1038	Sick Leave Payoff	1,100	1,100	1,100
1040	Vacation Payoff	1,100	1,100	1,500
1101	P.E.R.S. Retirement	48,812	60,000	89,200
1201	Workers' Compensation	1,100	1,200	1,300
1300	Employee Group Insurance	39,800	20,500	21,300
1318	Medicare Insurance	2,571	3,500	4,400
Subtotal		226,467	333,500	394,600
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	900	900
2011	Training, Travel and Dues	250	5,500	5,500
2031	Telephone	937	800	1,000
2051	Gas and Lubrications	3,795	3,000	3,900
2150	Rents and Leases	12,900	12,900	12,900
2170	General Insurance	1,200	1,300	1,400
2401	Contractual Services	23,038	0	0
Subtotal		42,120	24,400	25,600
<u>Special Programs</u>				
8999	Standards of Cover			500,000
8721	Paramedic Training	600	4,800	4,800
Subtotal		600	4,800	504,800
Grand Total		\$269,187	\$362,700	\$925,000

Measure LL Fire Prevention Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Fire Marshal	1	1	1	\$137,900	\$149,200	\$177,500
Paramedic Pay				59,500	61,300	61,300
TOTAL		1	1	\$197,400	\$210,500	\$238,800

Marine Safety Department

The Marine Safety Department is responsible for seven and a half miles of the City coastline and 22.5 square miles of ocean. Marine Safety has 17 full-time positions: Marine Safety Chief, Captain, three (3) Lieutenants, 11 Marine Safety Officers, and administrative assistant. A Marine Safety Officer is assigned to serve as the Marine Protection Officer. During the year, the Marine Safety Department augments operations with Recurrent Hourly Lifeguards and approximately 200 Seasonal Ocean Lifeguards.

Marine Safety's primary duties include ocean rescue, emergency medical response, drowning prevention, ordinance enforcement, and marine protection. The Department also provides technical rescue response in scuba search-and-rescue/recovery, coastal cliff rescue, backcountry extrication, and flood rescue. During an average year, Marine Safety personnel rescue approximately 4,500 individuals from the ocean and provide medical attention to another 4,000 people. The Marine Safety staff enforces municipal ordinances and state codes and averages approximately 150,000 enforcement contacts annually.

Field Operations - Peak Deployment – Staff approximately 90 positions daily, with ocean lifeguard coverage for all City maintained beaches and Irvine Cove. The Department's Level One operation is structured as three (3) sections and two (2) functional divisions:

Section One - encompasses Irvine Cove to Blue Wall Beach and is covered by 14 lifeguard towers and two (2) rescue patrol vehicles. This section includes Main Beach, which serves as the base deployment division for relief lifeguard operations in Sections One and Two.

Section Two - covers Sleepy Hollow Beach to Treasure Island Beach, has 19 lifeguard towers and two (2) rescue patrol vehicles.

Section Three - encompasses North Aliso Beach to Tenth Street Beach, has 15 lifeguard towers, and two (2) rescue patrol units. Aliso Beach serves as the base deployment division for relief lifeguard operations in Section Three.

Functional Divisions

- **Division VII** - the first of two functional divisions include Marine Safety Dispatch, vessel operations, administration, seasonal ocean lifeguard training, and field maintenance.
- **Division VIII** - the second functional division, oversees marine protection, public education, and marine ordinance enforcement.

Junior Lifeguards - This program educates and instructs the youth of Laguna Beach and surrounding cities about ocean awareness, aquatic safety, marine ecology, basic first aid, and responsible enjoyment of coastal resources. Approximately 500 children, ages eight-to-fifteen participate in the program each year. Ocean Lifeguards serve as instructors for the program.

Field Operations - Non-Peak Deployment – During non-peak months, operations consist of 17 full-time marine safety personnel, one of which is assigned as the Marine Protection Officer, Recurrent Hourly Lifeguards, and approximately 50 Ocean Lifeguards. The Department utilizes non-peak deployment schedules to address varying demands. Field Operations include patrol, emergency rescue, 24-hour response, municipal ordinances, and State code enforcement. During level two and three staffing, the Marine Safety Department completes most of the year’s trainings in four specific disciplines: (1) Marine Safety Officer certification training, (2) technical rescue training, (3) Ocean Lifeguard I, II & III recurrent training and (4) the ocean lifeguard academy.

Marine Education and Enforcement – The Department assigns a Marine Safety Officer to serve as the Marine Protection Officer. The Officer’s primary duty is patrolling the marine environment to educate the public about marine resources and issue citations for violations when necessary. Marine Safety Tide Pool Educators are deployed to the intertidal habitat during certain times of the year to educate beach patrons and school groups about Laguna Beach’s marine resources.

Major Initiatives:

- Replacement of lifeguard chairs with enclosed lifeguard towers that provide ocean lifeguards sustained protection from the environment.

Measure LL – The Marine Safety Department used the Measure LL allocation to hire two (2) additional full-time Marine Safety Officers. Also, Measure LL provides lifeguard tower shifts during non-peak months. The transient occupancy tax allows Marine Safety to staff responsively during large surf conditions and other regularly occurring high-demand days year-round.

Laguna Beach Neighborhood and Environmental Protection Plan – The City provides year-round lifeguard coverage at high-impact beaches to address life safety issues and to reduce nuisance violations. The City installed a lifeguard tower during the Summer months at Mermaids Beach (North Victoria).

Marine Safety Services in South Laguna – Lifeguard coverage on beaches beginning March 1, 2023. Marine Safety coverage includes lifeguards in towers and patrolling lifeguard units to provide ocean rescue, emergency medical response, drowning prevention, ordinance enforcement, and marine protection.

Performance Measures:

Ocean Rescues	6,114
Medical Calls for Service	6,899
Preventative Contacts*	406,043
Combined Enforcement Contacts on Beaches	198,308

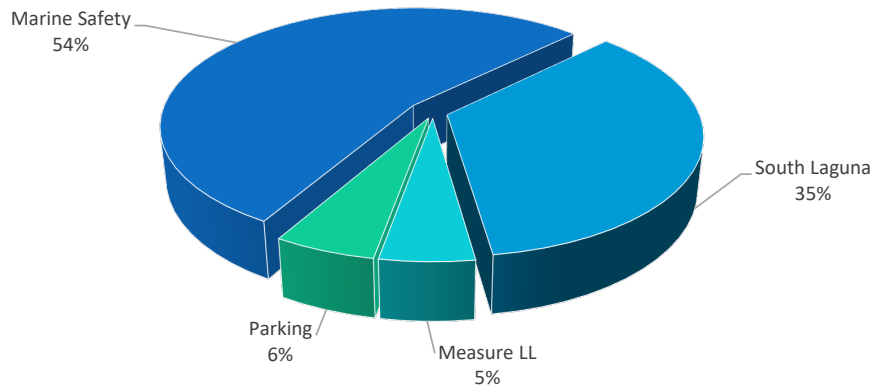
* Preventative contact occurs when a Marine Safety employee observes a beach patron engaging in an activity that could cause harm to themselves or others. The employee contacts the individual and educates them about the potential dangers that prevent an accident or emergency from occurring. Preventative lifeguarding is part of Marine Safety's proactive method for providing public safety along the City's coastline.

Marine Safety Department Budget Summary

*All
Divisions*

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Marine Safety	\$3,537,900	\$876,800				\$4,414,700
Measure LL	409,600	4,700				\$414,300
South Laguna	2,088,400	670,100	\$100,000			\$2,858,500
Parking	447,000					\$447,000
Department Total	\$6,035,900	\$1,551,600	\$100,000	\$0	\$0	\$8,134,500

Summary By Operation FY 2024-25 Proposed



Marine Safety Department Budget Detail

All Divisions

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$1,242,276	\$2,096,500	\$2,081,500
1003	Salaries, Part Time	1,382,823	2,531,200	2,863,200
1004	Tidepool, Part Time	2,044	6,200	6,500
1006	Salaries, Overtime	156,955	238,400	262,600
1038	Sick Leave Payoff	15,200	24,000	23,300
1040	Vacation Payoff	19,600	29,600	38,700
1053	Holiday Allowance	12,585	6,000	6,000
1101	P.E.R.S. Retirement	338,767	498,500	492,200
1103	P.A.R.S. Retirement	59,823	103,200	111,000
1201	Workers' Compensation	105,000	170,500	179,100
1300	Employee Group Insurance	199,000	387,600	384,200
1318	Medicare Insurance	40,636	149,100	34,600
	Subtotal	3,574,707	6,240,800	6,482,900
Maintenance and Operations				
2001	Uniforms and Laundry	89,375	102,000	167,000
2011	Training, Travel and Dues	23,660	38,500	38,500
2021	Natural Gas	1,088	11,400	1,300
2024	Electricity	15,022	24,600	25,900
2027	Water	30,047	40,300	40,400
2031	Telephone	41,225	42,300	46,700
2051	Gas and Lubrications	25,437	27,700	28,000
2101	Materials and Supplies	100,139	126,400	136,400
2150	Rents and Leases	127,146	247,600	283,000
2155	Equipment Replacement Charge	19,556	45,500	0
2170	General Insurance	51,700	57,000	61,600
2201	Repairs and Maint. Auto.	21,442	23,100	23,100
2222	Repairs and Maint. Other	54,547	55,550	63,600
2281	Printing	1,429	2,100	2,100
2401	Contractual Services	98,532	185,950	292,000
2804	Costs Redistributed	27,287	342,000	342,000
	Subtotal	727,631	1,372,000	1,551,600
Capital Outlay				
5408	Office Furniture and Equipment	230,865	0	0
5622	Other Equipment	437,699	166,000	100,000
	Subtotal	668,565	166,000	100,000
	Grand Total	\$4,970,903	\$7,778,800	\$8,134,500

Marine Safety Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Chief of Marine Safety	1	1	1	\$182,400	\$228,300	\$233,500
Marine Safety Captain	1	1	1	170,000	181,100	190,100
Marine Safety Lieutenant	2	3	3	242,600	334,500	330,700
Marine Safety Officer	5	9	9	440,900	859,300	894,800
Principle HR Analyst*					123,700	129,900
Administrative Assistant		1	1		99,100	83,500
Uniform Allowance				1,500	2,400	
Education Certification Pay					56,300	26,000
<i>Subtotal</i>	9	15	15	1,037,400	1,884,700	1,888,500
<u>Measure LL</u>						
Marine Safety Officer	2	2	2	190,200	211,800	193,000
<i>Subtotal</i>	2	2	2	190,200	211,800	193,000
TOTAL	11	17	17	\$1,227,600	\$2,096,500	\$2,081,500

*Position shown in Human Resources and Risk Management Department

Marine Safety Division*Marine Safety Department
General Fund/2601*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$899,125	\$1,091,100	\$1,075,600
1003	Salaries, Part Time	1,069,031	1,509,500	1,619,800
1004	Tidepool, Part Time	2,044	6,200	6,500
1006	Salaries, Overtime	129,758	146,400	152,300
1038	Sick Leave Payoff	15,000	15,800	15,300
1040	Vacation Payoff	18,400	19,400	25,400
1053	Holiday Allowance	6,870	0	0
1101	Retirement	278,410	360,400	275,800
1103	P.A.R.S. Retirement	46,962	51,900	60,700
1201	Workers' Compensation	102,300	112,500	118,100
1300	Employee Group Insurance	159,200	184,500	170,400
1318	Medicare Insurance	30,636	131,600	18,000
Subtotal		2,757,736	3,629,300	3,537,900
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	68,094	80,000	145,000
2011	Training, Travel and Dues	23,660	28,100	28,100
2021	Natural Gas	1,088	600	900
2024	Electricity	15,022	12,000	18,100
2027	Water	30,047	27,700	28,300
2031	Telephone	35,452	31,700	30,000
2051	Gas and Lubrications	25,437	23,000	19,600
2101	Materials and Supplies	69,271	96,700	106,700
2150	Rents and Leases	127,146	187,600	223,000
2170	General Insurance	32,700	36,000	38,900
2201	Repairs and Maint. Auto.	10,247	19,100	19,100
2222	Repairs and Maint. Other	41,224	43,950	52,000
2281	Printing	1,429	1,600	1,600
2401	Contractual Services	52,382	80,450	165,500
Subtotal		533,197	668,500	876,800
<u>Capital Outlay</u>				
5408	Office Furniture and Equipment	192,195	0	0
5622	Other Equipment	145,042	0	0
Subtotal		337,237	0	0
Grand Total		\$3,628,170	\$4,297,800	\$4,414,700

Marine Safety Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Chief of Marine Safety	1	1	1	\$182,400	\$228,300	\$233,500
Marine Safety Captain	1	1	1	170,000	181,100	190,100
Marine Safety Lieutenant	2	2	2	242,600	200,700	211,700
Marine Safety Officer ⁽¹⁾	5	5	4	440,900	446,100	414,300
Education Certification Pay					33,800	26,000
TOTAL	9	9	8	\$1,036,900	\$1,091,100	\$1,075,600

(1) One Marine Safety Officer funded in the Parking Fund.

Measure LL Marine Safety*Marine Safety Department**Measure LL Fund/2601*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$194,191	\$212,300	\$193,000
1003	Salaries, Part Time	12,816	110,700	115,100
1006	Salaries, Overtime	3,935	2,000	2,100
1038	Sick Leave Payoff	200	200	200
1040	Vacation Payoff	1,200	1,200	1,500
1101	P.E.R.S. Retirement	44,102	28,700	44,400
1103	P.A.R.S. Retirement	486	4,000	4,300
1201	Workers' Compensation	2,700	3,000	3,200
1300	Employee Group Insurance	39,800	41,000	42,600
1318	Medicare Insurance	3,082	4,200	3,200
Subtotal		302,512	407,300	409,600
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	0	700	700
2011	Training, Travel and Dues	0	1,000	1,000
2170	General Insurance	2,500	2,800	3,000
Subtotal		2,500	4,500	4,700
Grand Total		\$305,012	\$411,800	\$414,300

Measure LL Marine Safety Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Marine Safety Officer Uniform Pay	2	2	2	\$190,200 500	\$211,800 500	\$193,000
TOTAL	2	2	2	\$190,700	\$212,300	\$193,000

South Laguna Marine Safety***Marine Safety Department***
South Laguna Fund/2603

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$148,960	\$793,100	\$716,800
1003	Salaries, Part Time	300,975	911,000	847,500
1006	Salaries, Overtime	23,262	90,000	93,600
1038	Sick Leave Payoff	0	8,000	7,800
1040	Vacation Payoff	0	9,000	11,800
1053	Holiday Allowance	5,715	6,000	6,000
1101	P.E.R.S. Retirement	16,255	109,400	149,900
1103	P.A.R.S. Retirement	12,375	47,300	35,500
1201	Workers' Compensation	0	55,000	57,800
1300	Employee Group Insurance	0	162,100	149,900
1318	Medicare Insurance	6,918	13,300	11,800
Subtotal		514,460	2,204,200	2,088,400
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	21,280	21,300	21,300
2011	Training, Travel and Dues	0	9,400	9,400
2021	Natural Gas	0	10,800	400
2024	Electricity	0	12,600	7,800
2027	Water	0	12,600	12,100
2031	Telephone	5,774	10,600	16,700
2051	Gas and Lubricants	0	4,700	8,400
2101	Materials and Supplies	30,868	29,700	29,700
2150	Rents and Leases	0	60,000	60,000
2155	Equipment Replacement Charge	19,556	45,500	0
2170	General Insurance	16,500	18,200	19,700
2201	Repairs and Maint. Auto.	11,196	4,000	4,000
2222	Repairs and Maint. Other	13,323	11,600	11,600
2281	Printing	0	500	500
2401	Contractual Services	46,151	105,500	126,500
2804	Costs Redistributed	27,287	342,000	342,000
Subtotal		191,934	699,000	670,100
<u>Capital Outlay</u>				
5408	Office Furniture and Fixtures	38,671	0	0
5622	Other Equipment	292,657	166,000	100,000
Subtotal		331,328	166,000	100,000
Grand Total		\$1,037,721	\$3,069,200	\$2,858,500

South Laguna Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Marine Safety Lieutenant	1	1	1	\$ 133,800	\$ 133,800	\$ 119,000
Marine Safety Officer	4	4	4	408,800	413,200	384,400
Administrative Assistant	1	1	1	95,300	99,100	83,500
Principle HR Analyst*					123,700	129,900
TOTAL	5	5	6	\$ 660,400	\$ 793,100	\$ 716,800

*Position shown in Human Resources and Risk Management Department

Marine Safety Division**Marine Safety Department**
Parking Fund/2601

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$89,167	\$55,000	\$96,100
1003	Salaries, Part Time	264,002	270,000	280,800
1006	Salaries, Overtime	3,954	14,000	14,600
1009	Salaries, Redistributed		12,400	
1101	Retirement	19,094	12,100	22,100
1103	P.A.R.S. Retirement	13,403	9,100	10,500
1300	Employee Group Insurance	19,900	19,900	21,300
1318	Medicare Insurance	5,189	4,900	1,600
Subtotal		414,709	526,700	447,000
<u>Capital Outlay</u>				
5510	Automotive Equipment	3,749		
Subtotal		3,749	0	0
Grand Total		\$418,458	\$526,700	\$447,000

Marine Safety Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Marine Safety Officer	1	1	1	\$80,500	\$55,000	\$96,100
TOTAL	1	1	1	\$80,500	\$55,000	\$96,100

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Public Works Department

The Mission of the Public Works Department is to preserve, maintain, enhance the City's infrastructure and natural resources, and provide services and environmental stewardship for the benefits of Laguna Beach residents, businesses, and visitors.

The department is organized into the following divisions: Administration, Engineering, Fleet Maintenance, Building and Facilities Maintenance, Street Maintenance, Utility Undergrounding, Landscape Maintenance and Urban Forestry, Solid Waste, Water Quality, Wastewater, and Signs Maintenance.

The department oversees the Street Lighting Fund and Capital Improvement Fund. The Capital Improvement Projects are included within the Capital Improvement Fund section of the budget. Laguna Beach Vital Services Measure (Measure LL) revenues are also used by the department annually to enhance the cleanliness of public areas such as sidewalks and beaches by increasing the frequency of Downtown and Coast Highway sidewalk steam cleaning, restroom cleaning, and for utility undergrounding strategies.

There are 70 employees in the department. Following are descriptions of services provided by each division:

Administration – This division has three (3) employees who are responsible for managing the overall administrative functions of the department, including the development and management of the department budget and strategic plan implementation. This division also manages media relations for the department. One employee also oversees the Solid Waste Division.

Engineering – This division has seven (7) employees and two (2) part-time employee who are responsible for providing engineering and development review services, planning and implementing the City's Capital Improvement Program, coordinating projects with other utility and government agencies, approving and inspecting various construction projects within the public rights-of-way, coordinating with the Parking Traffic and Circulation Committee, securing external funding sources, conducting engineering studies, and performing records management and clerical functions.

Fleet Maintenance – This division has five (5) employees who are responsible for the routine repair and maintenance of over 200 vehicles and pieces of equipment, including a variety of heavy and light-duty trucks, cars, tractors, loaders, transit buses, trolleys, fire engines, ambulances, and specialized equipment.

Building and Facilities Maintenance – This division has eleven (11) employees and one (1) part-time employee who perform routine and specialized maintenance activities at City owned buildings and facilities, including City Hall, City Hall North, the Police Station, Marine Safety HQ, City Hall West (479 Ocean Avenue), the Corporation Yard, Laguna Beach Community and

Susi Q Senior Center, the Laguna Beach Community and Recreation Center, the Animal Shelter, four (4) fire stations, 12 public restroom buildings, the community pool, the library, as well as numerous beach and park facilities. Maintenance services include HVAC, lighting, electrical, plumbing, carpentry, painting, furniture services, trash/recycling collection, custodial services, and other specialized tasks as needed to support City operations.

Street Maintenance – This division has 11 employees, that includes two positions dedicated to South Laguna and one position in Measure LL, and two (2) part-time employees who maintain City streets, sidewalks, beaches, and storm drains. The division budget provides for citywide street sweeping services, sidewalk and beach access ramp sweeping, asphalt/concrete pavement repair, street striping, sidewalk pressure washing, trash/recycling collection, litter control, beach maintenance, and disposal of construction debris and litter. Including services in South Laguna Beaches.

Utility Undergrounding – The three (3) employees in this division are responsible for coordinating and managing Utility Undergrounding Districts by overseeing the formation of districts, preliminary engineering, creation of assessments, preparation of final design, coordinating with various utility companies, construction, and removal of overhead wires and poles. The division also manages street light maintenance.

Landscape Maintenance and Urban Forestry – This division has twelve (12) employees and three (3) part-time employees responsible for maintenance of the City's parks and urban forest. There are approximately 95 separate parks or improved landscape locations Citywide and over 3,300 City maintained trees. The division provides tree inspection, tree risk assessment, routine tree trimming, irrigation management, athletic field maintenance, and general landscape maintenance services citywide.

Solid Waste – More than 90 percent of this division's budget represents expenditures associated with contracted trash collection disposal services, including trash collection and disposal, recycling, and hazardous waste disposal. One (1) full-time employee and two (2) part-time employees administer the solid waste contract, City recycling programs, manage compliance with environmental regulations and mandates, and handle requests from residents and businesses for information, special services, and complaint resolution. State grant funds augment the division's programming for beverage container recycling and used oil recycling. This division's costs are recovered through charges to residents.

Water Quality – This division has two (2) full-time employees who are responsible for compliance efforts required by various State and Regional environmental permits issued to the City, primarily the National Pollution Discharge Elimination System (NPDES) Storm drain Permit. These prescriptive permits require the development of plans and programs which are approved by City Council and implemented by the division. The overarching goals of the division are to protect the recreational value and other beneficial uses of the receiving water within local jurisdictional boundaries.

Wastewater – This division has 14 employees who are responsible for maintaining 95 miles of sewer lines, 25 lift stations, the four-mile North Coast Interceptor that transmits wastewater to the

Coastal Treatment Plant, and 25 Urban Runoff Diversion Units. Key functions include maintaining the wastewater collection system, securing grants and managing low-interest funding, coordinating with the South Orange County Wastewater Authority, complying with mandates from the Environmental Protection Agency and the Regional Water Quality Control Board, and advocating the City policies necessary to meet Federal Clean Water Act requirements.

Signs Maintenance – This division has two (2) full-time employees and maintains all City signage located in the public right-of-way. The division administers the annual sidewalk and intersection nuisance abatement program. These positions are shown in the Parking and Sign Maintenance Division.

Street Lighting Fund – This fund represents property tax revenue collected for lighting the City's public rights-of-way. These funds provide for electrical energy for streetlights and for maintenance, repair, and reconstruction for streetlights and associated facilities. This fund is also used to acquire Public Utility Commission Rule 20-A credits that can be used for replacing overhead electrical wires and equipment with underground facilities where streetlights are also replaced or installed.

Major Initiatives:

- Coordinate with Caltrans for undergrounding overhead utilities and improving Laguna Canyon Road between El Toro Road and State Route 73.
- Repair and resurface Park Avenue, Glenneyre Street, and Thalia Street.
- Renovate Main Beach Park.
- Coordinate with Caltrans for the construction of sidewalk, traffic signal, and street improvements along Coast Highway.
- Reconstruct beach access and stairway at the end of both Cleo Street and Anita Street.
- Underground overhead utility lines along Park Avenue between St. Ann's Drive and Wendt Terrace.
- Reduce sewer spills by developing, identifying funding, and implementing a ten-year capital improvement program for the wastewater system.
- Reduce sewer spills caused by roots through the implementation of the private sewer laterals program.
- Implement programs to reduce water pollution and meet the new water quality regulations.
- Acquire low-interest loans and grant funding to support urban water diversion projects and wastewater system improvements.
- Implement the adopted Sewer System Management Plan.

Performance Measures:

- **Administration**
 - Participation in Public Works Department annual employee appreciation/ recognition events - *Department held 3 annual employee appreciation events and 5 team building events (CY23)*

- Participation in local and regional industry related training and networking opportunities - *8 Staff members participated in the APWA Public Works Institute for Managers & Supervisors. 16 staff members successfully completed a City Leadership 101 training series.*
- **Engineering Division**
 - Average turnaround time to complete development reviews - *10 days (CY23)*
 - Percentage of capital improvement projects completed within the appropriated budget at time of construction contract award - *100% of CIP projects completed within awarded contract budget*
 - Quantity of Public Works permits issued - *286 Right of Way Encroachment Permits issued (CY23)*
- **Water Quality Division**
 - Quantity of water quality inspections conducted - *1,875 water quality inspections conducted (CY23)*
- **Fleet Maintenance Division**
 - Quantity of work orders completed for City vehicles and equipment - *718 work orders received for City vehicles and equipment, including 158 for preventive maintenance on light duty vehicles, 212 for preventive maintenance on heavy-duty vehicles/equipment, and 348 for miscellaneous repairs.*
- **Building & Facilities Maintenance Division**
 - Average time to complete maintenance work orders - *Average time to complete maintenance work orders was approximately 5 days (CY23)*
- **Landscaping & Urban Forestry Division**
 - Quantity of new plantings and tree well repairs - *42 trees and 4,200 shrubs were planted; and 33 tree wells were repaired. (CY23)*
- **Street Maintenance Division**
 - Quantity of sidewalk repaired - *110 square feet of sidewalk was repaired, including 82 square feet of sidewalk grinding completed in the downtown area, and 38 square feet of sidewalk repaired in residential areas (CY23)*
 - Quantity of kelp removed from City beaches - *12 tons of kelp removed from Main Beach*
 - Distance of routine street sweeping - *14,500 curb miles swept by routine street sweeping (CY23)*

- **Signs Division**

- Quantity of street signs replaced and installed - *82 damaged, missing, and faded signs were replaced, and 40 new signs were installed (CY23)*
- Quantity of vegetation encroachments identified and successful abated - *95 vegetation encroachments identified and 100% successfully abated (CY23)*

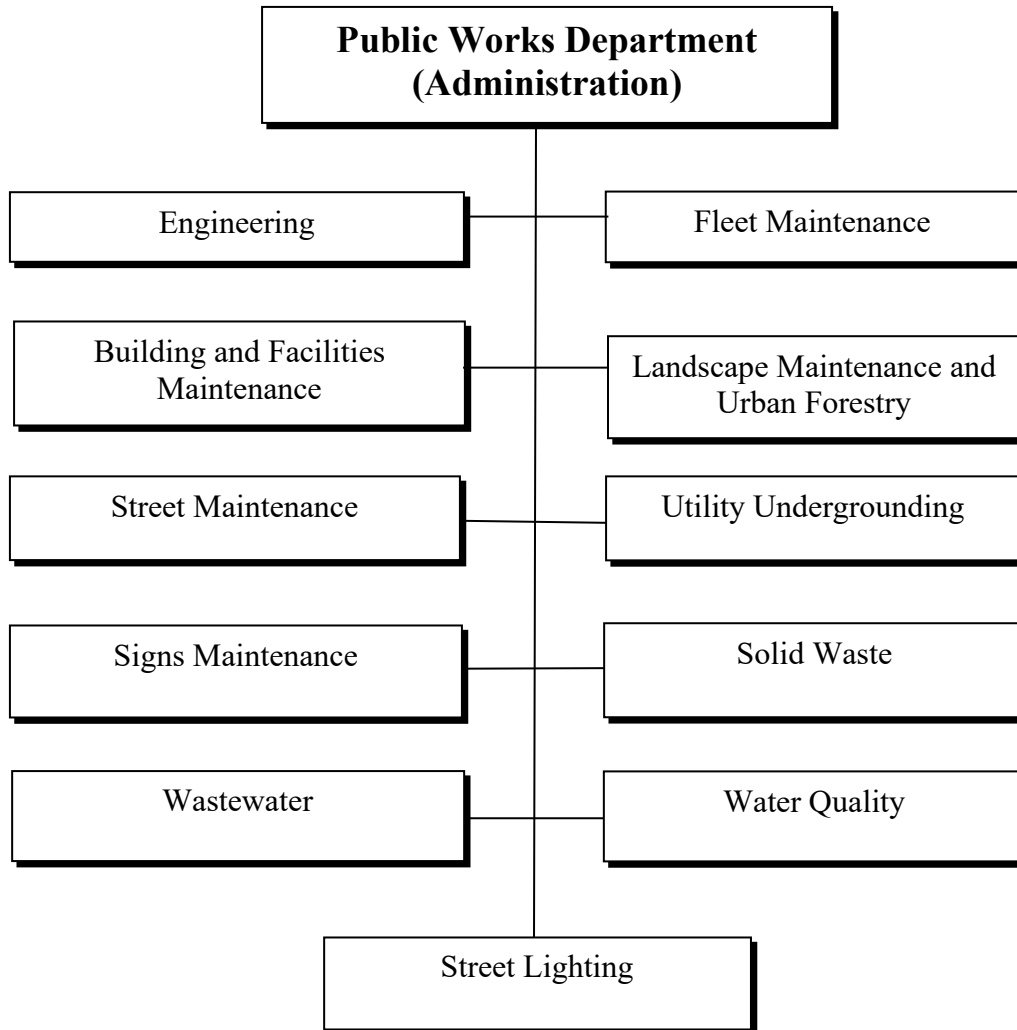
- **Solid Waste Division**

- Percentage of compliance with SB1383 Commercial Organic Waste Recycling – *100%*
- Percentage of compliance with SB1383 Residential Organic Waste Recycling – *100%*
- Percentage of compliance with SB1383 Multifamily Organic Waste Recycling - *100%*
- Percentage of compliance with SB1383 Edible Food Recovery outreach - *64%*

- **Wastewater Division**

- Quantity of wastewater system incident responses - *Responded to 769 requests for maintenance to the City's wastewater system (e.g. leaks, backups, root intrusion, spills, equipment failures)(CY23)*
- Quantity of wastewater pipelines cleaned - *630,657 feet of wastewater pipelines were cleaned (CY23)*
- Quantity of wastewater pipelines inspected - *19,000 feet of wastewater pipelines were inspected (CY23)*

The chart below shows the budget structure of the Public Works Department.

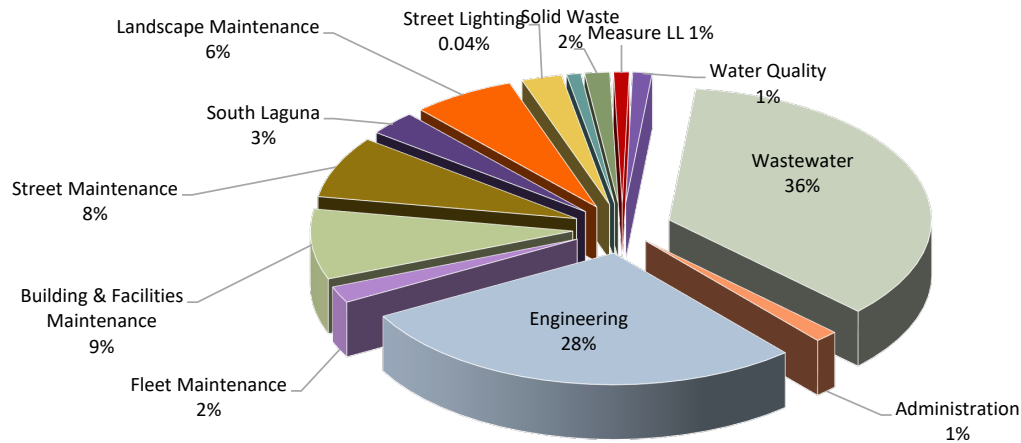


Public Works and Utilities Department Budget Summary

*All
Divisions*

Division	MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$613,600	\$19,100				\$632,700
Engineering	\$1,376,800	\$228,500			\$10,950,000	\$12,555,300
Fleet Maintenance	701,900	196,600				\$898,500
Building & Facilities Maintenance	1,577,500	2,232,600				\$3,810,100
Street Maintenance	1,283,400	2,076,500				\$3,359,900
South Laguna	217,400	727,500	375,000			\$1,319,900
Landscape Maintenance	1,695,700	1,004,600		99,500		\$2,799,800
Street Lighting	557,700	352,400		181,000		\$1,091,100
Utility Undergrounding	378,300	8,400				\$386,700
Solid Waste	251,100	299,100		128,600		\$678,800
Measure LL	150,100	254,600		18,000		\$422,700
Parking	234,700	568,600			2,400,000	\$3,203,300
Water Quality	206,700	174,900		147,300		\$528,900
Wastewater	2,212,600	6,962,400	403,600	165,100	6,000,000	\$15,743,700
Department Total	\$11,457,500	\$15,105,800	\$778,600	\$739,500	\$19,350,000	\$47,431,400

Summary By Division Total FY 2024-25 Proposed



Public Works and Utilities Department
Budget Detail

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$5,885,534	\$6,706,800	\$7,193,100
1003	Salaries, Part Time	165,880	277,050	366,200
1006	Salaries, Overtime	280,496	314,400	326,900
1009	Salaries, Redistributed	(58,500)	92,400	(161,900)
1038	Sick Leave Payoff	66,918	74,200	71,900
1040	Vacation Payoff	99,590	118,600	155,500
1042	Comp Time Payoffs	2,661	2,500	7,500
1101	Retirement	1,416,619	1,629,300	1,653,500
1103	P.A.R.S. Retirement	6,220	7,700	14,700
1106	Pension Expense	(40,266)	0	0
1107	OPEB Pension Expense	6,683	0	0
1201	Workers' Compensation	192,100	211,300	222,000
1300	Employee Group Insurance	1,273,600	1,394,500	1,491,000
1318	Medicare Insurance	91,765	108,800	117,100
	Subtotal	9,389,300	10,937,550	11,457,500
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	34,457	47,300	47,500
2011	Training, Travel and Dues	61,451	80,600	103,400
2021	Natural Gas	28,550	7,700	29,100
2024	Electricity	557,430	507,700	587,400
2027	Water	277,372	256,800	263,600
2031	Telephone	26,742	28,300	28,700
2051	Gas and Lubrications	163,567	180,800	170,800
2101	Materials and Supplies	672,834	730,500	787,900
2102	Collection System - Odor Control	83,173	177,800	87,200
2150	Rents and Leases	795,640	884,500	960,300
2170	General Insurance	1,411,700	1,552,900	1,677,700
2200	Pool Maintenance	0	79,900	79,900
2201	Repairs and Maint. Automotive	239,928	237,000	237,000
2222	Repairs and Maint. Other	380,496	398,400	404,200
2281	Printing	12,297	33,900	34,000
2401	Contractual Services	5,579,532	7,303,000	4,933,900
2402	Contractual SOCWA Operation	2,159,704	2,500,000	2,500,000
2432	Postage	2,500	3,100	3,100
2440	Miscellaneous	5,204	0	0
2508	Vehicle Cost Redistribution	(150,114)	(120,000)	(150,000)
2521	Bond Interest	316,453	1,672,000	1,672,000
2522	Loan Administrative Fees	48,271	35,000	35,000
2804	Costs Redistributed	330,200	500,000	613,100
	Subtotal	13,037,387	17,097,200	15,105,800

Public Works and Utilities Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Capital Outlay				
5408	Office Furniture & Equipment	5,987	0	3,600
5622	Other Equipment	0	188,600	775,000
	Subtotal	5,987	188,600	778,600
Special Programs				
	Special Programs	1,150,813	699,500	739,500
	Subtotal	1,150,813	699,500	739,500
Capital Improvements				
	Capital Improvement Projects ⁽¹⁾	542,835	15,725,000	19,350,000
	Subtotal	542,835	15,725,000	19,350,000
	Grand Total	\$24,126,322	\$44,647,850	\$47,431,400

(1) Funded by Capital Improvement Fund, Gas Tax Fund, Street Lighting Fund, and Parking Fund.

**Public Works and Utilities Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Director of Public Works & Utility	1	1	1	\$231,900	\$250,900	\$282,200
Assistant Director of PW	1	1	1	182,400	197,300	215,400
City Engineer	1	1	1	211,100	228,300	249,200
Deputy Dir. Public Works	1	2	2	334,800	358,600	351,200
Administrative Analyst		1	1		91,200	100,100
Administrative Assistant	4	3	3	220,500	249,200	269,100
Arborist	1	1	1	105,000	119,200	124,100
Assistant City Engineer	1	1	1	182,400	194,300	183,800
Associate Civil Engineer	1	1	1	125,100	142,100	155,200
Equipment Mechanic	2	2	3	177,800	192,200	290,700
Equipment Operator	2	2	2	160,200	190,200	174,600
Maintenance Lead Worker	3	2	3	256,800	189,800	284,500
Maintenance Supervisor	3	2	2	311,200	229,400	242,100
Maintenance Worker I	17	11	12	848,200	733,300	765,500
Maintenance Worker II	9	7	7	693,900	547,500	573,100
Motor Sweeper Operator	2	2	2	162,200	175,400	182,200
Parks Gardener	4	4	4	306,800	332,000	345,200
Project Manager	3	3	3	363,900	336,800	372,400
PW Technician	1	1	1	76,700	68,200	82,300
Sr. Equipment Mechanic	1	1	1	97,900	105,900	110,100
Sr. Fleet Maint. Supervisor	1	1	1	121,300	131,200	136,400
Wastewater Collection Supervisor		1	1		126,200	136,600
Wastewater Mechanical & Facilities Supervisor		1	1		103,000	123,700
Wastewater Utility Lead Worker		1	1		97,400	102,500
Wastewater Technician II		1	1		84,300	78,500
Wastewater Utility Worker II		2	2		228,900	168,500
Wastewater Utility Worker I		5	5		287,400	311,000
Sr. Operations Supervisor	1			121,300		
Sr. Project Manager	2	2	2	243,400	282,400	286,800
Sr. Public Works Analyst	1	1	1	124,200	137,800	143,300
Sr. Water Quality Analyst	1	1	1	127,800	137,800	136,500
Water Quality Director	1			231,900		
WQ Construction Inspector	1	1	1	100,300	108,500	112,800
Bilingual Pay				1,000	1,000	900
<i>Subtotal</i>	66	66	69	6,032,700	6,657,700	7,090,500
<u>Public Works Positions*</u>						
Equipment Mechanic	1	1		88,900	75,300	
Maintenance Lead Worker	1	1		91,200	98,600	
Maintenance Worker I	1	1		60,300	62,700	
<u>Measure LL</u>						
Maint Lead Worker	1	1	1	91,200	98,600	102,600
<i>Subtotal</i>	4	4	1	91,200	98,600	102,600
TOTAL	70	70	70	6,123,900	6,756,300	7,193,100

Administration Division**Public Works**
General Fund/3100

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$336,119	\$421,500	\$469,000
1006	Salaries, Overtime	131	700	700
1009	Salaries, Redistributed	(46,300)	33,300	(51,200)
1038	Sick Leave Payoff	2,700	2,800	2,700
1040	Vacation Payoff	6,500	6,800	9,000
1101	Retirement	69,309	90,700	109,300
1201	Workers' Compensation	2,300	2,500	2,600
1300	Employee Group Insurance	39,800	61,500	63,900
1318	Medicare Insurance	4,910	6,200	7,600
Subtotal		415,469	626,000	613,600
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	7,963	7,400	7,400
2021	Natural Gas	0	300	0
2024	Electricity	0	1,500	0
2027	Water	0	100	100
2031	Telephone	994	1,100	1,000
2101	Materials and Supplies	4,398	5,300	5,300
2150	Rents and Leases	198	0	0
2170	General Insurance	4,100	4,500	4,900
2222	Repairs and Maint. Other	0	400	400
2281	Printing	502	4,400	0
2440	Misc Expense	800	0	0
Subtotal		18,955	25,000	19,100
<u>Special Programs</u>				
8503	Document Scanning	0	15,000	0
Subtotal		0	15,000	0
Grand Total		\$434,424	\$666,000	\$632,700

Administration Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25	Adopted Budget 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Director of Public Works	1	1	1	\$231,900	\$250,900	\$282,200
Administrative Analyst		1	1		91,200	100,100
Administrative Assistant	1	1	1	72,400	79,400	86,700
TOTAL	2	3	3	\$304,300	\$421,500	\$469,000

Engineering Division**Public Works**
General Fund/3101

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$730,320	\$987,700	\$898,100
1003	Salaries, Part Time ⁽¹⁾	28,425	41,200	42,900
1006	Salaries, Overtime	8,789	10,500	10,900
1009	Salaries, Redistributed	(37,200)	(259,300)	13,200
1038	Sick Leave Payoff	11,300	11,900	11,500
1040	Vacation Payoff	27,500	28,900	37,900
1101	Retirement	198,339	222,500	209,500
1103	P.A.R.S. Retirement	1,066	1,500	1,600
1201	Workers' Compensation	7,600	8,400	8,800
1300	Employee Group Insurance	139,300	143,500	127,800
1318	Medicare Insurance	11,160	16,800	14,600
	Subtotal	1,126,599	1,213,600	1,376,800
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	11,670	16,600	16,600
2021	Natural Gas	1,329	900	1,400
2024	Electricity	8,698	4,500	9,100
2027	Water	319	400	400
2031	Telephone	6,630	5,200	6,700
2051	Gas and Lubrications	656	800	700
2101	Materials and Supplies	15,407	11,700	11,700
2150	Rents and Leases	8,992	8,600	8,600
2170	General Insurance	12,200	13,400	14,500
2222	Repairs and Maint. Other	16	1,200	1,200
2281	Printing	8,591	17,500	17,500
2401	Contractual Services	137,225	140,100	140,100
	Subtotal	211,733	220,900	228,500
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	825	0	0
	Subtotal	825	0	0
<u>Special Programs</u>				
8417	Speed Studies For City Streets	5,256	5,000	0
8342	Traffic Assessment-Glenneyre	14,000	0	0
	Subtotal	19,256	5,000	0
<u>Capital Improvements</u>				
	Capital Improvement Projects ⁽²⁾	0	10,575,000	10,950,000
	Subtotal	0	10,575,000	10,950,000
	Grand Total	\$1,358,413	\$12,014,500	\$12,555,300

(1) Funded by Capital Improvement Fund

(2) Funded by Capital Improvement Fund, Gas Tax Fund, and South Laguna Fund

Engineering Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
City Engineer	1	1	1	\$211,100	\$228,300	\$249,200
Assistant City Engineer	1	1	1	182,400	194,300	183,800
Associate Civil Engineer	1	1	1	125,100	142,100	155,200
Project Manager	1	1	1	121,300	131,200	136,400
Sr. Project Manager ⁽¹⁾	1	1	0	112,800	141,200	
Engineering Technician	1	1	1	76,700	68,200	82,300
Administrative Assistant	1	1	1	69,900	82,100	91,200
TOTAL	7	7	6	\$899,300	\$987,400	\$898,100

(1) Senior Project Manager transferred to division 3107.

Fleet Maintenance Division*Public Works
General Fund/3102*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$416,868	\$429,300	\$537,200
1003	Salaries, Part Time	27,302	22,500	23,400
1006	Salaries, Overtime	9,583	22,300	23,200
1009	Salaries, Redistributed	(198,100)	(79,900)	(137,500)
1038	Sick Leave Payoff	1,800	1,900	1,800
1040	Vacation Payoff	14,400	15,100	19,800
1101	P.E.R.S. Retirement	108,028	110,800	115,700
1103	P.A.R.S. Retirement	1,024	0	0
1201	Workers' Compensation	2,600	2,900	3,000
1300	Employee Group Insurance	79,600	82,000	106,500
1318	Medicare Insurance	6,579	7,000	8,800
	Subtotal	469,684	613,900	701,900
Maintenance and Operations				
2001	Uniforms and Laundry	2,513	5,500	5,500
2011	Training, Travel and Dues	781	10,100	10,100
2021	Natural Gas	8,927	1,700	9,000
2024	Electricity	11,454	7,400	12,100
2027	Water	1,221	1,100	1,100
2031	Telephone	16	100	100
2051	Gas and Lubrications	8,891	9,200	9,100
2101	Materials and Supplies	19,111	21,000	21,000
2150	Rents and Leases	9,599	18,100	16,200
2201	Repairs and Maint. Automotive	216,947	210,000	210,000
2222	Repairs and Maint. Other	6,586	8,800	8,800
2281	Printing	742	300	300
2401	Contractual Services	63,166	43,300	43,300
2508	Vehicle Cost Redistribution	(150,114)	(120,000)	(150,000)
	Subtotal	199,840	216,600	196,600
	Grand Total	\$669,524	\$830,500	\$898,500

Fleet Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Equipment Mechanic	2	2	3	\$177,800	\$192,200	\$290,700
Sr. Equipment Mechanic	1	1	1	97,900	105,900	110,100
Sr. Fleet Maint. Supervisor	1	1	1	121,300	131,200	136,400
TOTAL	4	4	5	\$397,000	\$429,300	\$537,200

Buildings & Facilities Division**Public Works**
General Fund/3104

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$867,717	\$999,500	\$989,100
1003	Salaries, Part Time	2,988	31,100	32,300
1006	Salaries, Overtime	60,268	55,000	57,200
1009	Salaries, Redistributed	(67,700)	(72,400)	(71,000)
1038	Sick Leave Payoff	16,000	16,800	16,300
1040	Vacation Payoff	13,400	14,100	18,500
1042	Comp Time Payoffs	2,100	2,200	7,300
1101	Retirement	203,384	226,100	231,400
1103	P.A.R.S. Retirement	112	1,100	1,200
1201	Workers' Compensation	38,800	42,700	44,800
1300	Employee Group Insurance	238,800	225,500	234,300
1318	Medicare Insurance	13,499	15,600	16,100
Subtotal		1,389,368	1,557,300	1,577,500
Maintenance and Operations				
2001	Uniforms and Laundry	7,818	9,900	9,900
2011	Training, Travel and Dues	860	15,000	15,000
2021	Natural Gas	5,738	1,100	6,000
2024	Electricity	56,667	31,100	59,900
2027	Water	233,276	217,900	217,900
2031	Telephone	5,062	5,200	5,100
2051	Gas and Lubrications	67,215	60,000	68,700
2101	Materials and Supplies	267,093	276,400	276,400
2150	Rents and Leases	276,497	319,200	346,300
2170	General Insurance	28,900	31,800	34,300
2200	Pool Maintenance	0	79,900	79,900
2222	Repairs and Maint. Other	201,218	166,300	166,300
2281	Printing	54	100	100
2401	Contractual Services	568,328	946,800	946,800
2440	Misc Expense	425	0	0
Subtotal		1,719,151	2,160,700	2,232,600
Grand Total		\$3,108,519	\$3,718,000	\$3,810,100

Buildings & Facilities Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Deputy Dir. Public Works	1	1	1	\$167,400	\$181,100	\$197,600
Maintenance Supervisor	1	1	1	110,200	110,200	124,000
Maintenance Worker II	2	2	2	139,800	151,200	160,800
Maintenance Worker I	6	5	5	351,600	378,100	331,100
Administrative Assistant	1	1	1	77,200	87,700	91,200
Maintenance Lead Worker	1	1	1	91,200	91,200	84,400
TOTAL	12	11	11	\$937,400	\$999,500	\$989,100

Street Maintenance Division

Public Works
General Fund/3106

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$374,649	643,600	656,500
1003	Salaries, Part Time	15,848	52,850	55,000
1006	Salaries, Overtime	52,064	52,000	54,100
1009	Salaries, Redistributed	200,800	234,700	0
1038	Sick Leave Payoff	8,100	8,500	8,200
1040	Vacation Payoff	18,200	19,100	25,000
1101	Retirement	100,373	139,000	182,800
1103	P.A.R.S. Retirement	594	1,000	2,000
1201	Workers' Compensation	102,700	113,000	118,700
1300	Employee Group Insurance	99,500	164,000	170,400
1318	Medicare Insurance	6,417	13,100	10,700
Subtotal		979,245	1,440,850	1,283,400
Maintenance and Operations				
2001	Uniforms and Laundry	4,490	6,300	6,300
2011	Training, Travel and Dues	1,274	6,300	6,300
2021	Natural Gas	5,533	1,100	5,600
2024	Electricity	11,597	7,100	12,600
2027	Water	33,442	26,900	26,900
2031	Telephone	1,185	1,300	1,200
2051	Gas and Lubrications	54,444	47,000	55,500
2101	Materials and Supplies	168,275	148,900	148,900
2150	Rents and Leases	256,664	273,400	264,100
2170	General Insurance	559,200	615,100	664,300
2222	Repairs and Maint. Other	1,100	10,000	10,000
2281	Printing	291	500	500
2401	Contractual Services	678,353	866,300	874,300
Subtotal		1,775,848	2,010,200	2,076,500
Grand Total		\$2,755,093	\$3,451,050	\$3,359,900

Street Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Maintenance Supervisor		1	1		\$ 119,200	\$ 118,100
Motor Sweeper Operator	2	2	2	162,200	175,400	182,200
Maintenance Worker II	1	1	1	63,100	75,300	82,200
Maintenance Worker I	1	3	3	52,100	186,000	182,000
Equipment Operator	1	1	1	81,100	87,700	92,000
TOTAL	5	8	8	\$358,500	\$643,600	\$ 656,500

South Laguna Division**Public Works**
South Laguna Fund/3106

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$0	\$167,000	\$153,700
1101	P.E.R.S. Retirement	0	23,800	18,600
1300	Employee Group Insurance	0	41,000	42,600
1318	Medicare Insurance	0	3,200	2,500
	Subtotal	0	235,000	217,400
<u>Maintenance and Operations</u>				
2101	Materials and Supplies	0	52,500	52,500
2401	Contractual Services	0	215,000	675,000
	Subtotal	0	267,500	727,500
<u>Capital Outlay</u>				
5622	Other Equipment	0	0	375,000
	Subtotal	0	0	375,000
<u>Capital Improvements</u>				
	Capital Improvement Projects	0	700,000	0
	Subtotal	0	700,000	0
	Grand Total	\$0	\$1,202,500	\$1,319,900

South Laguna Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Maintenance Worker II	1	1	1	\$ 48,300	\$ 64,500	\$ 71,100
Equipment Operator	1	1	1	79,100	102,500	82,600
TOTAL	2	2	2	\$127,400	\$167,000	\$153,700

Utility Undergrounding Division

Public Works
General Fund Fund/3107

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$424,581	\$402,900	\$598,200
1006	Salaries, Overtime	2,036	0	0
1009	Salaries, Redistributed	(433,600)	(328,900)	(474,600)
1038	Sick Leave Payoff	2,500	2,600	2,500
1040	Vacation Payoff	7,000	7,400	9,800
1101	Retirement	101,048	85,900	139,700
1201	Workers' Compensation	6,700	7,400	7,800
1300	Employee Group Insurance	59,700	41,000	85,200
1318	Medicare Insurance	6,207	4,300	9,700
	Subtotal	176,172	222,600	378,300
Maintenance and Operations				
2011	Training, Travel and Dues	2,794	5,000	5,000
2031	Telephone	1,314	2,000	1,400
2101	Materials and Supplies	6,594	1,500	1,500
2150	Rents and Leases	198	0	0
2281	Printing	0	500	500
	Subtotal	10,900	9,000	8,400
	Grand Total	\$187,072	\$231,600	\$386,700

Utility Undergrounding Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Assistant Director of PW	1	1	1	\$182,400	\$197,300	\$215,400
Senior Project Manager			1			\$146,800
Project Manager	2	2	2	242,600	205,600	236,000
TOTAL	3	3	4	\$425,000	\$402,900	\$598,200

Landscape Maintenance Division

Public Works
General Fund Fund/3108

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$1,002,293	\$975,500	\$1,012,000
1003	Salaries, Part Time	48,240	82,000	85,300
1006	Salaries, Overtime	42,937	82,500	85,800
1101	PERS Retirement	236,989	238,100	237,300
1103	PARS Retirement	1,809	2,300	3,200
1300	Employee Group Insurance	258,700	246,000	255,600
1318	Medicare Insurance	15,855	14,700	16,500
	Subtotal	1,606,823	1,641,100	1,695,700
<u>Maintenance and Operations</u>				
2001	Uniforms And Laundry	9,424	14,300	14,300
2011	Training, Travel And Dues	5,915	6,700	6,700
2051	Gas And Lubricants	0	30,600	0
2101	Materials And Supplies	119,828	141,000	141,000
2150	Rents & Leases	198	5,000	68,700
2281	Printing	0	100	100
2401	Contractual Services	587,641	688,800	773,800
	Subtotal	723,006	886,500	1,004,600
<u>Special Programs</u>				
8815	Abatement of Invasive Weeds	45,878	49,500	99,500
	Subtotal	45,878	49,500	99,500
	Grand Total	\$2,375,707	\$2,577,100	\$2,799,800

Landscape Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Maintenance Supervisor*	1			\$110,200		
Maint Lead Worker	1	1	1	\$78,800	\$98,600	102,500
Parks Gardener	4	4	4	\$306,800	\$332,000	345,200
Maintenance Worker II	3	3	3	\$230,100	\$256,500	259,000
Maintenance Worker I	3	3	3	\$156,300	\$169,200	181,200
Arborist	1	1	1	\$105,000	\$119,200	124,100
TOTAL	13	12	12	\$987,200	\$975,500	\$1,012,000

Street Lighting Division**Public Works**
Street Lighting Fund/3601

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1009	Salaries, Redistributed	\$515,500	\$509,100	\$557,700
	Subtotal	515,500	509,100	557,700
<u>Maintenance and Operations</u>				
2024	Electricity	206,276	120,000	217,400
2101	Materials and Supplies	172	3,000	3,000
2222	Repairs and Maint. Other	54,796	85,000	85,000
2401	Contractual Services	42,048	47,000	47,000
	Subtotal	303,292	255,000	352,400
<u>Special Programs</u>				
8331	Street Light Shields			6,000
8621	Holiday Lighting Program	159,000	175,000	175,000
	Subtotal	159,000	175,000	181,000
<u>Capital Improvements*</u>				
9407	LCR Master Plan & Utility	7,500	0	0
9459	Coast Hwy Ornament St Lights	7,200	0	0
9764	Coast Hwy UD 2020-1	20,931	0	0
9766	Park Ave Utility Undergrounding	45,344	0	0
9855	Street Lights Acquisition	95,430	0	0
9765	Bluebird UD 2020-2	11,842	0	0
	Subtotal	188,247	850,000	0
	Grand Total	\$1,166,039	\$1,789,100	\$1,091,100

* See Capital Improvement Project Summary.

Solid Waste Division

Public Works
General Fund/3201

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$139,483	\$137,800	\$144,200
1003	Salaries, Part Time	43,077	47,400	67,300
1009	Salaries, Redistributed	(15,900)	(22,000)	(28,000)
1038	Sick Leave Payoff	1,000	1,100	1,100
1040	Vacation Payoff	1,600	1,700	2,200
1101	Retirement	31,250	41,800	33,600
1103	P.A.R.S. Retirement	1,615	1,800	4,500
1201	Workers' Compensation	2,300	2,500	2,600
1300	Employee Group Insurance	19,900	20,500	21,300
1318	Medicare Insurance	2,605	2,700	2,300
	Subtotal	226,930	235,300	251,100
Maintenance and Operations				
2011	Training, Travel and Dues	2,061	1,100	1,100
2031	Telephone	19	100	100
2101	Materials and Supplies	1,799	1,500	1,500
2150	Rents & Leases	99	0	0
2170	General Insurance	2,200	2,400	2,600
2281	Printing	838	7,000	7,000
2401	Contractual Services	2,749,299	3,415,600	208,800
2432	Postage	2,500	2,500	2,500
2804	Cost Redistributed	32,700	43,300	75,500
	Subtotal	2,791,515	3,473,500	299,100
Special Programs				
8105	Recycling Grant Programs	7,466	6,700	6,700
8117	Used Oil Recycling	3,720	7,000	7,000
8152	Waste Management Programs	54,937	34,900	34,900
8248	Franchise Agreement Consultant	85,000	0	0
8723	Solid Waste Landfills	17,478	80,000	80,000
8969	C & D Recycling Deposit	64,576	0	0
	Subtotal	233,177	128,600	128,600
	Grand Total	\$3,251,622	\$3,837,400	\$678,800

Solid Waste Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Sr. Public Works Analyst	1	1	1	\$124,200	\$137,800	\$143,300
Bilingual Pay				1,000	1,000	900
TOTAL	1	1	1	\$125,200	\$138,800	\$144,200

Measure LL Public Works

Public Works
Measure LL Fund/3104, 3106 & 3107

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$93,492	\$98,600	\$102,600
1006	Salaries, Overtime	4,355	6,000	6,200
1038	Sick Leave Payoff	1,100	1,200	1,200
1040	Vacation Payoff	1,100	1,200	1,500
1101	Retirement	22,187	11,700	12,400
1201	Workers' Compensation	2,700	3,000	3,200
1300	Employee Group Insurance	19,900	20,500	21,300
1318	Medicare Insurance	1,418	1,400	1,700
Subtotal		146,252	143,600	150,100
Maintenance and Operations				
2001	Uniforms and Laundry	0	1,000	1,000
2051	Gas and Lubrications	5,449	2,300	5,600
2222	Repairs and Maint. Other	0	3,000	3,000
2401	Contractual Services	227,884	245,000	245,000
Subtotal		233,333	251,300	254,600
Capital Outlay				
5622	Other Equipment	0	185,000	0
Subtotal		0	185,000	0
Special Programs				
8464	Laguna Cyn Ambassadors	18,000	14,000	18,000
8987	Rule 20a Credit	507,927	0	0
Subtotal		525,927	14,000	18,000
Capital Improvements				
9390	Install Drinking Fountains	268,333	0	0
Subtotal		268,333	0	0
Grand Total		\$1,173,845	\$593,900	\$422,700

Measure LL Street Maintenance Division Position

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Maint Lead Worker	1	1	1	\$91,200	\$98,600	\$102,600
TOTAL	1	1	1	\$91,200	\$98,600	\$102,600

Parking - Capital Improvement Program

*Public Works
Parking Fund/CIP*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Capital Improvements				
9767	Future Parking Facilities & Mobility Improv			\$ 1,000,000
9768	Parking Pay Station Installations			300,000
9999	Glenneyre Parking Structure Rehab			950,000
	LB CRC Parking Lot Gates			150,000
	Grand Total	\$0	\$0	\$ 2,400,000

Parking Management & Operations

Public Works
Parking Fund/3502

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures 2022-23	Budget 2023-24	Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$285,933	\$68,000	\$168,800
1003	Salaries, Part Time	0	\$20,700	0
1006	Salaries, Overtime	0	6,000	0
1009	Salaries, Redistributed	(173,900)	(172,400)	0
1038	New Sick Leave Payoff	2,000	2,000	0
1040	Vacation Payoff	1,500	1,500	0
1101	Retirement	69,459	65,500	20,500
1103	P.A.R.S. Retirement	0	800	0
1201	Workers' Compensation	2,200	2,400	
1300	Employee Group Insurance	39,800	41,000	42,600
1318	Medicare Insurance	4,189	2,400	2,800
Subtotal		231,181	37,900	234,700
Maintenance and Operations				
2001	Uniforms and Laundry	334	1,100	1,100
2011	Training, Travel, and Dues	2,243	4,000	0
2031	Telephone and Internet	1,396	1,200	1,400
2101	Materials and Supplies	55,708	50,000	50,000
2150	Rents and Leases	89,841	147,200	0
2170	General Insurance	500	600	600
2222	Repairs and Maint. Other	10,000	11,000	11,000
2281	Printing	891	4,500	4,500
2401	Contractual Services	7,169	225,000	225,000
Subtotal		168,082	444,600	293,600
Special Programs				
8092	Summer Festivals Parking	31,789	36,800	0
8727	Summer Breeze	10,265	47,000	0
Subtotal		42,054	83,800	0
Grand Total		\$441,317	\$566,300	\$528,300

Parking Management & Operations

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25	Adopted Budget 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Maintenance Worker I			1		\$68,000	\$71,200
Maintenance Lead Worker			1			97,600
TOTAL	0	0	2	\$0	\$68,000	\$168,800

Neighborhood Services Division

*Public Works
Parking Fund/3503*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Maintenance and Operations</u>				
2401	Contractual Services *	\$ 260,000	\$ 275,000	\$ 275,000
	Grand Total	\$260,000	\$275,000	\$275,000

* Funds for the Neighborhood Improvement Program

Water Quality Division**Water Quality Department**
General Fund/3303

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$249,165	\$246,300	\$112,800
1006	Salaries, Overtime	0	4,700	4,900
1009	Salaries, Redistributed	30,500	32,600	31,800
1038	Sick Leave Payoff	2,400	2,500	2,400
1040	Vacation Payoff	2,100	2,200	2,800
1042	Comp Time Payoffs	300	300	200
1101	Retirement	56,086	58,100	26,400
1201	Workers' Compensation	2,000	2,200	2,300
1300	Employee Group Insurance	39,800	41,000	21,300
1318	Medicare Insurance	3,577	3,600	1,800
	Subtotal	385,928	393,500	206,700
Maintenance and Operations				
2011	Training, Travel and Dues	2,865	2,700	2,700
2024	Electricity	4,861	2,800	5,100
2027	Water	178	200	6,000
2031	Telephone	1,275	1,300	1,300
2051	Gas and Lubrications	181	200	200
2101	Materials and Supplies	153	500	500
2150	Rents and Leases	9,499	9,400	5,600
2170	General Insurance	3,500	3,900	4,200
2201	Repairs and Maint. Auto.	0	600	600
2222	Repairs and Maint. Other	0	500	500
2281	Printing	0	500	500
2401	Contractual Services	27,030	147,600	147,600
2432	Postage	0	100	100
	Subtotal	49,542	170,300	174,900
Special Programs				
8303	Public Education	6,400	9,000	9,000
8420	Maximum Daily Load Comp	13,250	7,000	7,000
8533	NPDES Storm Water Permit	107,028	131,300	131,300
8968	ASBS Compliance BDGHT	4,002	0	0
	Subtotal	130,680	147,300	147,300
	Grand Total	\$566,150	\$711,100	\$528,900

Water Quality Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget 2022-23	Budget 2023-24	Budget 2024-25	Budget 2022-23	Budget 2023-24	Budget 2024-25
Sr. Water Quality Analyst ⁽¹⁾	1	1		\$127,800	\$137,800	
WQ Construction Inspector	1	1	1	100,300	108,500	112,800
TOTAL	2	2	1	\$228,100	\$246,300	\$112,800

(1) Transferred to Division 3301 - Wastewater

Wastewater Division**Water Quality Department**
Wastewater Fund/3301 & 3302

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$1,250,847	\$1,299,900	\$1,350,900
1003	Salaries, Part Time			\$60,000
1006	Salaries, Overtime	100,333	80,700	83,900
1009	Salaries, Redistributed	(6,500)	190,300	(2,300)
1038	Sick Leave Payoff	20,018	24,900	24,200
1040	Vacation Payoff	7,790	22,100	29,000
1042	Comp Time	261	0	0
1101	P.E.R.S. Retirement	289,626	338,500	316,300
1103	P.A.R.S. Retirement			2,200
1201	Workers' Compensation	24,400	26,700	28,200
1300	Employee Group Insurance	278,600	308,000	298,200
1318	Medicare Insurance	19,538	20,200	22,000
	Subtotal	1,951,330	2,311,300	2,212,600
Maintenance and Operations				
2001	Uniforms and Laundry	10,212	10,300	9,400
2011	Training, Travel and Dues	25,268	9,700	32,500
2021	Natural Gas	7,023	2,600	7,100
2024	Electricity	257,877	333,300	271,200
2027	Water	8,936	10,200	11,200
2031	Telephone	10,247	12,000	10,400
2051	Gas and Lubrications	26,731	30,700	31,000
2101	Materials and Supplies	70,004	67,200	74,600
2102	Collection System - Odor Control	83,173	177,800	87,200
2150	Rents and Leases	233,696	250,800	250,800
2170	General Insurance	801,600	881,800	952,300
2201	Repairs and Maint. Auto.	22,981	26,400	26,400
2222	Repairs and Maint. Other	116,780	123,200	118,000
2281	Printing	1,279	3,000	3,000
2401	Contractual Services	238,558	272,500	332,200
2402	Contractual SOCWA Operation	2,159,704	2,500,000	2,500,000
2432	Postage	0	500	500
2440	Misc Expense	3,979	0	0
2521	State Loan Principal & Interest	316,453	1,672,000	1,672,000
2522	Loan Administration Fees	48,271	35,000	35,000
2732	Depreciation	1,820,031	0	0
2804	Costs Redistributed	297,500	456,700	537,600
	Subtotal	6,560,303	6,875,700	6,962,400
Capital Outlay				
5408	Other Equipment	5,162	3,600	3,600
5622	Other Equipment	0	0	400,000
	Subtotal	5,162	3,600	403,600

Wastewater Division**Water Quality Department**
Wastewater Fund/3301 & 3302

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Special Programs				
8206	Wastewater Grease Control	1,530	15,100	15,100
8316	Sewer Repair November 2019	7,490	0	0
8343	1205 Ocean Front	175	0	0
8614	Private Sewer Lateral Asst.	23,000	50,000	50,000
8852	Physical Assessment Plan NCI	4,700	0	0
9987	Wastewater Reserve	0	100,000	100,000
Subtotal		36,895	165,100	165,100
Capital Improvements				
Capital Improvement Projects*		86,255	3,600,000	6,000,000
Subtotal		86,255	3,600,000	6,000,000
Grand Total		\$8,639,945	\$12,955,700	\$15,743,700

* Represents projects funded from the Wastewater Fund. See Water Quality Department Capital Improvement Project Section for project descriptions. Also includes \$100K in Working Capital Reserves.

Wastewater Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Water Quality Director	1			\$231,900		
Deputy Director of PW		1	1		\$177,500	\$153,600
Sr. Project Manager	1	1	1	130,600	141,200	140,000
Sr. Operations Supervisor	1			121,300		
Wastewater Collection Supervisor		1	1		126,200	136,600
Maintenance Supervisor	1			90,800		
Wastewater Mechanical & Facilities Supervisor		1	1		103,000	123,700
Maintenance Lead Worker	1			86,800		
Wastewater Utility Lead Worker		1	1		97,400	102,500
Administrative Assistant	1			81,100		
Maintenance Worker II	3			212,600		
Maintenance Worker I	5			288,200		
Wastewater Technician II		1	1		84,300	78,500
Wastewater Technician I						
Wastewater Utility Worker II		2	2		228,900	168,500
Wastewater Utility Worker I		5	5		287,400	311,000
Sr. Water Quality Analyst			1			136,500
TOTAL	14	13	14	\$1,290,300	\$1,299,900	\$1,350,900

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Transit and Community Services Department

The mission of the Transit and Community Services Department is to provide programs, services and transportation options that enhance the lives of the City's residents, employees and visitors.

The Transit and Community Services Department is comprised of three (3) divisions: Transit, Parking, and Recreation and Aquatics.

The department oversees the year-round operation of the City's trolley and on-demand microtransit services; manages maintenance and revenue collection in the City's public parking lots and meter zones; issues film, photo and wedding permits; and organizes recreation programming and special events.

There are 15 full-time positions in the department. The following are descriptions of services provided by each division:

Transit – This division is responsible for administering, operating and maintaining the City's transit system, including both trolley and on-demand microtransit services. There is two (2) full-time position in this division and approximately 15 part-time staff members throughout the year, including fuelers/washers and seasonal trolley ambassadors. The City's contracts with LAZ Parking for transit operations. The City receives revenue from a variety of sources to fund transit operations, including State sales and gas taxes, Air Quality Subvention funds, Orange County Transit Authority (OCTA) Project V grant funds, and other local transit funds, as well as private trolley charter revenue. Parking revenues also partially subsidize transit operations. The transit fund includes revenues for senior transportation services provided through Sally's Fund. The transit budget also provides funding for the maintenance and replacement of transit vehicles.

Parking – This division has seven (7) full-time employees and one (1) part-time employee who maintain 3,500 paid public parking spaces, including nearly 2,000 parking meters, 30 pay stations and 22 off-street parking lots. Additional functions include collecting parking revenue, maintenance of meters and pay stations, completing meter bag requests, and implementing parking requests for special events.

Recreation and Aquatics – This division oversees recreation classes, aquatics programs and a variety of other community services. The division consists of six (6) full-time employees, and up to 35 seasonal and part-time employees. The division is responsible for providing indoor and outdoor recreation programming for youth and adults: including sports programs, senior programs, dance, fitness, and art classes, as well as citywide special events like Hospitality Night and the Brooks Street Surf Contest. The division is also responsible for managing the community pool in coordination with the Laguna Beach Unified School District, with whom costs are shared. Aquatics programs include swim lessons, lap swimming and water polo. Approximately 70 percent of the division's budget is generated through class fees, special program reimbursements, rents and leases, and film, photo, wedding, parking and alcohol-permit fees. The division also supports the

City's Recreation Committee, manages field allocations for local sports organizations, staffs the City's emergency shelter, and oversees the City's annual Community Assistance Grant program, which provides funding to support local community organizations.

Major Initiatives:

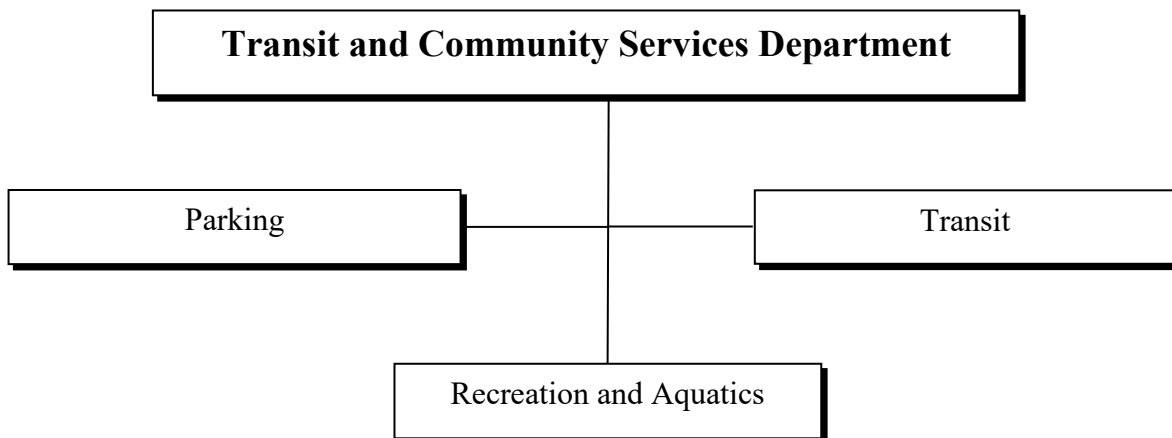
- Continue to improve the reliability and convenience of the City's transit services, while increasing ridership to pre-pandemic levels
- Continue to replace single-space parking meters with multi-space pay stations
- Improve adoption of mobile parking payment
- Begin to implement recommendations included in the Parking Master Plan and Electric Vehicle Fleet Plan
- Expand programming at the newly opened Laguna Beach Community and Recreation Center
- Continue to expand recreation program offerings to the community
- Expand parking and other City services to South Laguna beaches

Performance Measures:

- Transit
 - Trolley Service – In 2023, the City's free trolley service was operated for over 47,000 hours, 452,269 miles and there were more than 612,000 boardings. The service achieved a 96% satisfaction rate.
 - Laguna Local On-Demand Service – The Laguna Local on-demand microtransit service expanded in January 2023 to serve more neighborhoods in North and South Laguna. The service had 65,000 boardings, a 95% satisfaction rating and an average wait time of just 8.4 minutes.
- Parking
 - Mobile Payments and Transactions – There were 218,000 Frog mobile parking transactions in 2023, an increase of 56% over the prior year. There were 564,749 Ventek Transactions (credit card/cash at pay stations) and 1,501,442 IPS transactions (credit card/coin) at single space meters and pay stations in 2023. Parking revenue in 2023 was \$8,693,285.23.
- Recreation
 - Recreation Programs – Provided 1,615 different recreation programs resulting in 11,958 transactions. Opened and expanded recreation programming at the new Laguna Beach Community and Recreation Center. Awarded \$250,000 in Community Assistance Grants, and processed over \$2.0 million of revenue transactions.

- Special Events – Hosted and supported community special events including Patriots’ Day Parade, City Youth Track Meet, Brooks St. Surf Contest, professional and amateur skim contests, college, professional, and local beach volleyball tournaments, an outdoor family movie night, July 4 fireworks show, World Kindness Day, LOVE Laguna, preschool Halloween event, Hospitality Night, and Parents’ Night/Day Out.
- Facility Updates – Three permanent pickleball courts were added at Alta Laguna Park, resulting in a total of six pickleball courts at that facility. The new Community and Recreation Center opened to the public with volleyball, basketball, futsal, and pickleball programs at the gymnasium weekly as well as pre-school classes, summer camps, and skateboard classes. New temporary skate ramps were installed in the courtyard area of the Community and Recreation Center for skaters of all ages.
- Permits Issued- Over 800 permits were processed and issued including commercial film, photography, alcohol, Cobblestones, and wedding ceremonies at parks, beaches, and the newly acquired South Laguna beaches.

The chart below shows the budget structure of the Transit and Community Services Department.

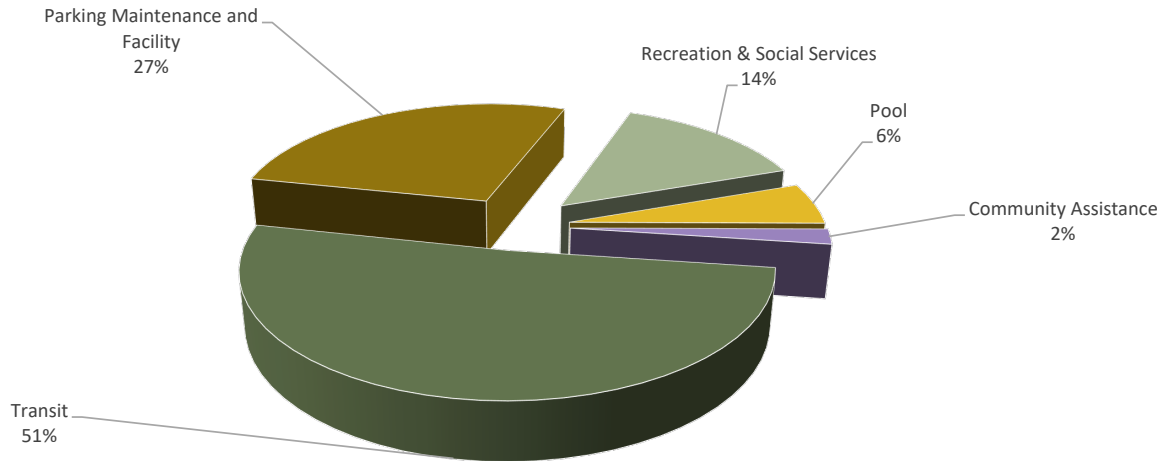


Transit and Community Services Department Budget Summary

*All
Divisions*

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 2024-25 PROPOSED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Recreation & Social Services	917,700	915,500				\$1,833,200
Community Assistance		258,300				\$258,300
Pool	371,800	339,000				\$710,800
Transit	565,900	5,902,800		186,000		\$6,654,700
Parking Maintenance and Facility	1,070,500	2,263,900	80,000	126,800		\$3,541,200
Department Total	\$2,925,900	\$9,679,500	\$80,000	\$312,800	\$0	\$12,998,200

Summary By Division Total FY 2024-25 Proposed



Transit & Community Services Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$859,357	\$1,527,000	\$1,363,400
1003	Salaries, Part Time	278,883	603,450	627,700
1006	Salaries, Overtime	(156,244)	29,500	30,600
1009	Salaries, Redistributed	245,200	(78,000)	219,500
1038	Sick Leave Payoff	15,931	13,500	10,800
1040	Vacation Payoff	91,953	18,100	23,700
1101	Retirement	217,722	315,650	297,300
1103	P.A.R.S. Retirement	12,806	29,500	22,800
1106	Pension Expense	(8,053)	0	0
1107	OPEB Pension Expense	630	0	0
1201	Workers' Compensation	27,489	28,100	29,500
1300	Employee Group Insurance	450,081	269,000	277,700
1318	Medicare Insurance	16,742	26,900	22,900
	Subtotal	2,052,497	2,782,700	2,925,900
Maintenance and Operations				
2001	Uniforms and Laundry	7,777	11,100	10,500
2011	Training, Travel and Dues	69,664	31,000	28,000
2021	Natural Gas	100,480	38,200	84,500
2024	Electricity	138,826	106,900	147,200
2027	Water	46,196	42,800	40,700
2031	Telephone	97,595	7,800	6,800
2051	Gas and Lubrications	243,514	291,600	291,700
2101	Materials and Supplies	200,263	299,600	249,600
2150	Rents and Leases	144,280	720,200	1,105,400
2170	General Insurance	57,391	62,900	67,100
2201	Repairs and Maint. Automotive	191,260	202,000	237,000
2222	Repairs and Maint. Other	30,240	104,000	107,000
2281	Printing	209,328	77,500	73,000
2401	Contractual Services	4,593,175	5,567,700	6,396,500
2432	Postage	17,933	17,800	17,800
2440	Miscellaneous Expense	112	0	0
2732	Depreciation	601,986	0	0
2804	Vehicle Cost Redistribution	387,000	329,400	558,400
	Community Assistance	255,340	260,000	258,300
	Subtotal	7,392,360	8,170,500	9,679,500

Transit & Community Services Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	8,000	0	0
5622	Other Equipment	903	0	80,000
	Subtotal	8,903	0	80,000
<u>Special Programs</u>				
	Special Programs	167,571	358,600	312,800
	Subtotal	167,571	358,600	312,800
<u>Capital Improvements</u>				
	Capital Improvement Projects	0	2,250,000	0
	Subtotal	0	2,250,000	0
	Grand Total	\$9,621,331	\$13,561,800	\$12,998,200

Transit & Community Services Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Director Transit and Community Services		1	1		\$228,300	\$237,500
Deputy Dir. Public Works	1			167,400		
Administrative Assistant		1	1		68,000	82,600
Maintenance Lead Worker	1	1		91,200	98,600	
Maintenance Worker I	1	1	1	60,300	62,700	74,800
Maintenance Worker II	1	1	1	76,700	79,800	86,400
Parking Supervisor			1			112,800
Recreation Coordinator	2	2	2	132,600	140,400	135,500
Recreation Coordinator - Aquatics	1	1	1	60,200	68,200	71,100
Recreation Manager	1	1	1	121,300	151,200	153,400
Recreation Supervisor		1	1		108,500	97,400
Senior Admin Analyst		1	1		108,300	112,800
Senior Public Works Analyst	1			127,400		
Senior Services Coordinator	1	1	1	73,100	87,100	86,300
Transit Supervisor	1	1	1	91,200	152,000	112,800
	11	12	13	941,100	1,290,400	1,363,400
<u>Public Works Department*</u>						
Equipment Mechanic	1	1		88,900	75,300	
Maintenance Lead Worker	1	1		91,200	98,600	
Maintenance Worker I	1	1		60,300	62,700	
TOTAL	14	15	13	1,181,500	1,527,000	1,363,400

*Personnel transferred to Public Works as a result of prior year department re-organization.

Recreation & Social Services**Transit & Community Services**
General Fund/3202

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$327,571	\$487,200	\$472,600
1003	Salaries, Part Time	75,259	190,000	197,600
1006	Salaries, Overtime	1,688	4,700	4,900
1009	Salaries, Redistributed	67,500	180,200	0
1038	Sick Leave Payoff	3,800	4,000	1,600
1040	Vacation Payoff	2,900	3,000	4,000
1101	Retirement	93,476	117,900	110,400
1103	P.A.R.S. Retirement	2,832	7,200	7,400
1201	Workers' Compensation	4,400	4,800	5,000
1300	Employee Group Insurance	79,600	105,000	106,500
1318	Medicare Insurance	5,850	6,800	7,700
Subtotal		664,876	1,110,800	917,700
Maintenance and Operations				
2001	Uniforms and Laundry	201	1,500	1,500
2011	Training, Travel and Dues	9,066	11,000	11,000
2021	Natural Gas	5,375	4,000	4,000
2024	Electricity	82,105	53,800	56,500
2027	Water	28,740	22,000	22,000
2031	Telephone	426	200	2,400
2051	Gas and Lubrications	499	400	500
2101	Materials and Supplies	32,813	50,200	50,200
2150	Rents and Leases	35,410	54,000	35,000
2170	General Insurance	11,600	12,800	13,800
2201	Repairs & Maint. Automotive	1,860	1,500	1,500
2222	Repairs and Maint. Other	14,474	60,300	81,300
2281	Printing	20,176	45,000	45,000
2401	Contractual Services	578,935	575,000	575,000
2432	Postage	12,625	15,800	15,800
Subtotal		834,305	907,500	915,500
Capital Outlay				
5408	Office Furniture & Equipment	8,000	0	0
5622	Other Equipment	903	0	0
Subtotal		8,903	0	0
Grand Total		\$1,508,084	\$2,018,300	\$1,833,200

Recreation & Social Services Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Senior Services Coordinator	1	1	1	\$ 73,100	\$ 87,100	\$ 86,300
Recreation Coordinator	2	2	2	132,600	140,400	135,500
Recreation Supervisor		1	1		108,500	97,400
Recreation Manager	1	1	1	121,300	151,200	153,400
TOTAL	4	5	5	327,000	487,200	472,600

Community Assistance

Transit & Community Services General Fund/3204

Account No.	Organization	Community Actual 2022-23	Adopted Budget 2023-24	Community Request 2024-25	Proposed Budget 2024-25
	AAUQ			7,000	
	Ability Awareness Project			15,000	
2966	Age Well Senior Services	3,000	3,000	3,000	
	American Legion			30,000	
	Blue Bell Foundation for Cats			20,000	
	Blue Latitudes Foundation	0	2,500		
2922	Boys & Girls Club of Laguna Beach	20,000	15,000	30,000	
2903	Catmosphere	500	500	2,000	
	Community Health Initiative of OC			20,000	
2996	Creative Identity	0	500	5,000	
	Extraordinary Lives Foundation			25,045	
2908	Friends of Laguna Beach Library, Inc.	3,000	8,000	15,000	
2911	Friends of the Hortense Miller Garden	1,500	1,500	2,000	
	Friends of the Sea Lion, Inc.			4,000	
2938	Friendship Shelter, Inc.	5,000	5,000	20,000	
2950	Glenwood House of Laguna Beach	2,000	3,000	8,000	
	Homeless Teen Help			5,000	
2988	KX 93.5 LB Radio, Inc.	15,000	13,000		
2973	La Playa Center	0	15,000	15,000	
	Laguna Beach Aquatics Foundation			5,500	
2992	Laguna Beach Beautification Council *	0	13,000	15,800	
2915	Laguna Beach Chamber of Commerce	10,000	0		
2917	Laguna Beach Community Clinic	25,000	25,000	30,000	
2904	Laguna Beach Cultural Arts Center	10,000	10,000	25,000	
2947	Laguna Beach Historical Society	0	3,000	3,500	
2943	Laguna Beach HIV Advisory Committee	1,000	0		
2898	Laguna Beach HS Scholarship Foundation	0	500	2,500	
2964	Laguna Beach Live!	18,000	15,000	25,000	
2935	Laguna Beach Parade Corporation	0	3,000		
2997	Laguna Beach Pride 365	2,000	2,750	22,000	
2998	Laguna Beach Recreation Committee	1,000	1,000	4,000	
2924	Laguna Beach Seniors, Inc.	18,000	19,000		
2936	Laguna Beach Water Polo Foundation	0	3,500		
8436	Laguna Bluebelt Coalition			20,000	
2986	Laguna Canyon Foundation	10,340	10,000	15,000	
2925	Laguna Community Concert Band	6,000	6,000	11,500	
2918	Laguna Dance Festival (CA Dance)	5,000	7,000	10,000	
2905	Laguna Food Pantry	12,500	12,500	25,000	
2939	Laguna Greenbelt, Inc.	0	2,500	7,500	
2972	Laguna Ocean Foundation	6,000	6,000	15,000	
2949	Laguna Outreach Comm. Arts (LOCA)	7,000	7,000	12,300	
2980	Laguna Plein Air Painters Association	9,000	9,000	25,000	
	Laguna Recovery Art, Inc.			35,000	
2953	Laura's House	1,000	1,000	3,500	
	Museum of Make Believe			25,000	
2912	No Square Theater	25,000	24,000	30,000	
	Opera Laguna			10,000	
2933	Pollinator Protection Fund	0	250	7,000	
2955	Protecting Unwanted Pets (PUP)	3,000	3,000		
	PUP Laguna Beach			4,000	
2931	Sally's Fund, Inc.	6,000	8,000	10,000	
2989	Seaside Legal Services	7,500	0		
2940	South County Cross-Cultural Council	15,000	0		

Community Assistance**Transit & Community Services**
General Fund/3204

Account		Community	Adopted	Community	Proposed
No.	Organization	Actual	Budget	Request	Budget
		2022-23	2023-24	2024-25	2024-25
	Waymakers			4,000	
2910	We All Matter	1,000	1,000	4,000	
2945	Woman's Club of Laguna Beach	6,000	0		
Grand Total		\$255,340	\$260,000	\$633,145	\$258,300

*Approved by Council after the initial budget proposal for FY 2024-25.

Swimming Pool Division*Transit & Community Services
General Fund/3205*

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$61,734	\$68,200	\$71,100
1003	Salaries, Part Time	133,995	227,000	236,100
1006	Salaries, Overtime	2,603	4,200	4,400
1038	Sick Leave Payoff	800	0	0
1040	Vacation Payoff	7,200	7,600	10,000
1101	Retirement	6,584	8,100	16,700
1103	P.A.R.S. Retirement	5,027	8,600	8,900
1201	Workers' Compensation	1,900	2,100	2,200
1300	Employee Group Insurance	19,900	20,500	21,300
1318	Medicare Insurance	2,876	2,900	1,100
Subtotal		242,619	349,200	371,800
Maintenance and Operations				
2001	Uniforms and Laundry	4,633	4,200	4,200
2011	Training, Travel and Dues	3,918	6,900	6,900
2021	Natural Gas	85,647	32,000	70,000
2024	Electricity	21,834	26,000	59,000
2027	Water	8,673	10,200	10,200
2031	Telephone and Internet	96	600	600
2101	Materials and Supplies	16,830	20,200	20,200
2150	Rents and Leases	0	3,600	3,600
2170	General Insurance	3,600	4,000	4,300
2401	Contractual Services	161,440	160,000	160,000
Subtotal		306,671	267,700	339,000
Grand Total		\$549,290	\$616,900	\$710,800

Swimming Pool Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Recreation Coordinator - Aquatics	1	1	1	\$60,200	\$68,200	\$71,100
TOTAL	1	1	1	\$60,200	\$68,200	\$71,100

Transit Administration Division**Transit & Community Services**

Transit Fund/3401

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$97,656	\$152,000	\$112,800
1006	Salaries, Overtime	2,940	4,500	4,700
1009	Salaries, Redistributed	(63,700)	73,700	(68,700)
1038	Sick Leave Payoff	6,171	3,600	3,500
1040	Vacation Payoff	9,691	3,000	4,000
1101	Retirement	22,741	23,250	26,400
1106	Pension Expense	(8,053)	0	0
1107	OPEB Pension Expense	630	0	0
1201	Workers' Compensation	6,500	7,200	7,600
1300	Employee Group Insurance	19,900	20,500	21,300
1318	Medicare Insurance	1,464	1,400	1,800
Subtotal		95,940	289,150	113,400
<u>Maintenance and Operations</u>				
2001	Uniforms And Laundry	0	500	500
2021	Natural Gas	531	500	600
2031	Telephone	425	100	500
2101	Materials and Supplies	4,408	6,000	6,000
2150	Rents And Leases			9,400
2170	General Insurance	3,800	4,200	4,500
2222	Repairs and Maint. Other	0	200	200
2401	Contractual Services	5,838	156,100	156,100
2732	Depreciation	601,986	0	0
2804	Costs Redistributed	175,000	108,000	65,500
Subtotal		791,988	275,600	243,300
<u>Special Programs</u>				
8418	Short Range Transit Plan	9,750	0	0
Subtotal		9,750	0	0
Grand Total		\$897,678	\$564,750	\$356,700

Transit Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25	Adopted Budget 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Transit Supervisor	1	1	1	\$91,200	\$152,000	\$112,800
TOTAL	1	1	1	\$91,200	\$152,000	\$112,800

Transit Maintenance Division**Transit & Community Services**
Transit Fund/3402

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$56,355	\$75,300	\$0
1003	Salaries, Part Time	(784)	57,200	59,500
1006	Salaries, Overtime	564	2,600	2,700
1009	Salaries, Redistributed	148,600	79,900	137,500
1038	Sick Leave Payoff	1,060	1,200	1,200
1040	Vacation Payoff	1,003	1,200	1,500
1101	Retirement	18,074	17,400	0
1103	P.A.R.S. Retirement	0	2,100	2,200
1201	Workers' Compensation	2,300	2,500	2,600
1300	Employee Group Insurance	19,900	20,500	0
1318	Medicare Insurance	825	1,100	900
Subtotal		247,897	261,000	208,100
Maintenance and Operations				
2001	Uniforms and Laundry	35	500	500
2011	Training, Travel and Dues	0	1,000	1,000
2027	Water	1,221	1,100	1,100
2031	Telephone	585	600	600
2051	Gas and Lubrications	872	5,000	5,000
2101	Materials and Supplies	7,830	30,000	30,000
2170	General Insurance	3,900	4,300	4,600
2201	Repairs and Maint. Automotive	130,706	130,000	165,000
2222	Repairs and Maint. Other	0	2,500	2,500
2281	Printing	0	500	500
2401	Contractual Services	6,426	15,000	40,000
Subtotal		151,575	190,500	250,800
Grand Total		\$399,472	\$451,500	\$458,900

Transit Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Equipment Mechanic*	1	1		\$88,900	\$75,300	
TOTAL	1	1		\$88,900	\$75,300	

*Position transferred to PW department as part of prior year department re-organization.

Transit Festival Operations**Transit & Community Services**
Transit Fund/3403

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1003	Salaries, Part Time	\$24,617	\$63,700	\$66,300
1006	Salaries, Overtime	4,455	1,000	1,000
1009	Salaries, Redistributed	58,300	83,600	63,800
1103	P.A.R.S. Retirement	1,023	4,800	2,500
1201	Workers' Compensation	3,700	4,100	4,300
1318	Medicare Insurance	396	1,900	1,000
Subtotal		92,491	159,100	138,900
Maintenance and Operations				
2001	Uniforms and Laundry	777	1,000	1,000
2031	Telephone	1,057	900	1,300
2051	Gas and Lubrications	75,620	83,000	83,000
2101	Materials and Supplies	1,633	15,000	15,000
2150	Rents and Leases	63,971	360,000	748,600
2170	General Insurance	7,100	7,800	8,400
2281	Printing	3,468	12,000	12,000
2401	Contractual Services	979,108	1,106,300	1,227,000
Subtotal		1,132,734	1,586,000	2,096,300
Grand Total		\$1,225,225	\$1,745,100	\$2,235,200

Transit Neighborhood On-Demand*Transit & Community Services
Transit Fund/3404*

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	(395)	0	0
1003	Salaries, Part Time	7,367	0	0
1006	Salaries, Overtime	193	0	0
1009	Salaries, Redistributed	74,500	64,700	48,500
1103	P.A.R.S. Retirement	303	3,100	0
1318	Medicare Insurance	117	1,200	0
Subtotal		82,085	69,000	48,500
Maintenance and Operations				
2001	Uniforms and Laundry	0	500	500
2011	Training, Travel and Dues	957	3,000	3,000
2021	Natural Gas	8,927	1,700	9,900
2024	Electricity	12,683	8,700	13,300
2027	Water	3,925	3,700	3,700
2031	Telephone	64	400	100
2051	Gas and Lubrications	73,430	96,000	96,000
2101	Materials and Supplies	53	5,000	5,000
2150	Rents and Leases	8,200	8,200	8,200
2170	General Insurance	18,700	20,600	22,200
2281	Printing	7,116	10,000	10,000
2401	Contractual Services	1,207,720	1,585,000	2,101,400
Subtotal		1,341,775	1,742,800	2,273,300
Special Programs				
8304	Paratransit Costs	142,992	143,000	143,000
8325	Downtown Metro Bus Passes	0	0	13,000
8856	Trolley Charters	14,829	30,000	30,000
Subtotal		157,821	173,000	186,000
Grand Total		\$1,581,681	\$1,984,800	\$2,507,800

Transit Trolley Off-Season Weekend*Transit & Community Services
Transit Fund/3405*

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
Salaries and Wages				
1003	Salaries, Part Time	\$12,183	\$15,550	\$16,200
1006	Salaries, Overtime	0	500	500
1009	Salaries, Redistributed	104,000	81,600	39,400
1103	P.A.R.S. Retirement	437	1,800	600
1318	Medicare Insurance	169	1,800	300
Subtotal		116,789	101,250	57,000
Maintenance and Operations				
2001	Uniforms and Laundry	0	300	300
2051	Gas and Lubrications	78,132	90,000	90,000
2101	Materials and Supplies	19,276	18,000	18,000
2150	Rents and Leases	99	0	139,900
2201	Repairs & Maint. Automotive	56,400	65,000	65,000
2222	Repairs & Maint. Other	0	1,000	1,000
2281	Printing	344	1,000	1,000
2401	Contractual Services	622,222	585,300	723,900
Subtotal		776,473	760,600	1,039,100
Grand Total		\$893,262	\$861,850	\$1,096,100

Parking & Sign Maintenance**Transit & Community Services**

Parking Authority Fund and S. Laguna Fund/3501

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$316,436	\$676,300	\$706,900
1003	Salaries, Part Time	26,246	29,300	52,000
1006	Salaries, Overtime	5,213	6,000	12,400
1009	Salaries, Redistributed	(146,000)	(469,300)	(1,000)
1038	Sick Leave Payoff	2,600	2,700	4,500
1040	Vacation Payoff	1,700	1,800	4,200
1101	Retirement	76,847	83,500	143,800
1103	P.A.R.S. Retirement	984	1,100	1,200
1201	Workers' Compensation	4,500	5,000	7,800
1300	Employee Group Insurance	79,600	61,500	128,600
1318	Medicare Insurance	5,045	7,400	10,100
Subtotal		373,171	405,300	1,070,500
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	735	2,000	2,000
2011	Training, Travel and Dues	15	6,100	6,100
2024	Electricity	22,204	18,400	18,400
2027	Water	3,637	4,300	3,700
2031	Telephone	5,101	3,800	1,300
2051	Gas and Lubrications	14,961	17,200	17,200
2101	Materials and Supplies	116,920	105,200	105,200
2150	Rents and Leases	26,600	147,200	160,700
2170	General Insurance	7,800	8,600	9,300
2201	Repairs and Maint. Automotive	2,294	5,500	5,500
2222	Repairs and Maint. Other	8,597	29,000	22,000
2281	Printing	10,142	4,500	4,500
2401	Contractual Services	1,031,486	1,160,000	1,413,100
2432	Postage	5,308	2,000	2,000
2440	Misc Expense	112	0	0
2804	Costs Redistributed	212,000	221,400	492,900
Subtotal		1,467,912	1,735,200	2,263,900
<u>Capital Outlay</u>				
5622	Other Equipment	0	0	80,000
Subtotal		0	0	80,000
<u>Special Programs</u>				
8092	Summer Festivals Parking		36,800	36,800
8093	Electric Car Charging Stations			25,000
8305	Festival Tram Fares			
8727	Summer Breeze		47,000	47,000
8350	Winter Express Trolley		18,000	18,000
9735	Citywide Parking Lot Rehab			

Parking & Sign Maintenance

Transit & Community Services

Parking Authority Fund and S. Laguna Fund/3501

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
9769	Citywide Parking Master Plan	0	101,800	126,800

Parking & Sign Maintenance

Transit & Community Services

Parking Authority Fund and S. Laguna Fund/3501

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Capital Improvement Program*</u>				
9767	Future Parking Facilities		1,000,000	0
9768	Parking Pay Station Install		300,000	0
9999	Glenneyre Parking Structure Rehab		950,000	0
	Laguna Beach CRC Parking Lot Gates			0
	Subtotal	0	2,250,000	0
	Grand Total	\$1,841,083	\$4,492,300	\$3,541,200

*CIP budgets reflected in Public Works

Parking & Sign Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Director Transit and Community Services		1	1		\$ 228,300	\$237,500
Senior Admin Analyst		1	1		108,300	112,800
Maintenance Lead Worker	2	2		182,400	197,200	
Maintenance Worker II	1	1	1	76,700	79,800	86,400
Maintenance Worker I**	1	1	1	60,300	62,700	74,800
Parking Supervisor			1			112,800
Administrative Assistant*		1	1		68,000	82,600
TOTAL	4	7	6	\$319,400	\$ 676,300	\$706,900

**Position funded by the S. Laguna fund.

*Personnel formally in division 3502 now in division 3501.

Community Development Department

The Community Development Department is organized into the following four (4) divisions: Administration, Building, Planning, and Code Enforcement. A description of the services provided by each division is as follows:

Administrative Division – The Administrative Division consists of the Director of Community Development, Assistant Director of Community Development, Permit Supervisor/Counter Coordinator, Senior Analyst, and Administrative Assistant. The Director is responsible for the overall operation of the Department, including the Department's work priorities, budget, personnel, and project scheduling. The Division is also responsible for the majority of the Department's Special Projects. Current Special Projects that maintain high City Council priorities are on the following page.

Building Safety Division – The Building Safety Division is managed by the City's Building Official. The division provides building plan checks (for compliance with the California Building Code), issues building permits, conducts all field inspections, and provides clerical support at the public counter. This division is intended to be financially self-sustaining, with building permit and plan check fees covering the operational expenses of the division.

Planning Division – This Division is managed by two (2) Planning Managers, and is responsible for all current, and advanced, planning projects, including residential and commercial projects, Conditional Use Permits, Subdivisions, Specific Plans, and the City General Plan. This Division principally engages in zoning plan check functions for single-family residential projects. The division implements the View Preservation and Restoration Ordinance and the Hedge Height Ordinance. The Planning Division provides staff support to the Planning Commission, Design Review Board, and the View Restoration Committee. The Division also provides staff support for the Heritage Committee and implements the City's Historic Preservation Program for residential projects. This division is intended to be financially self-sustaining, with planning zoning review fees covering the operational expenses of the division. The Division staff is also involved in the processing of certificates of use and real property reports.

Code Enforcement Division – This Division is managed by the Code Enforcement Supervisor and is responsible for enforcing the standards of the Laguna Beach Municipal Code. Code Enforcement investigates possible violations of the code, including sign regulations, zoning, property maintenance, business license requirements, and noise abatement. Code Enforcement also works with property and business owners to implement the City's Floodplain Management Ordinance.

Major Department Initiatives:

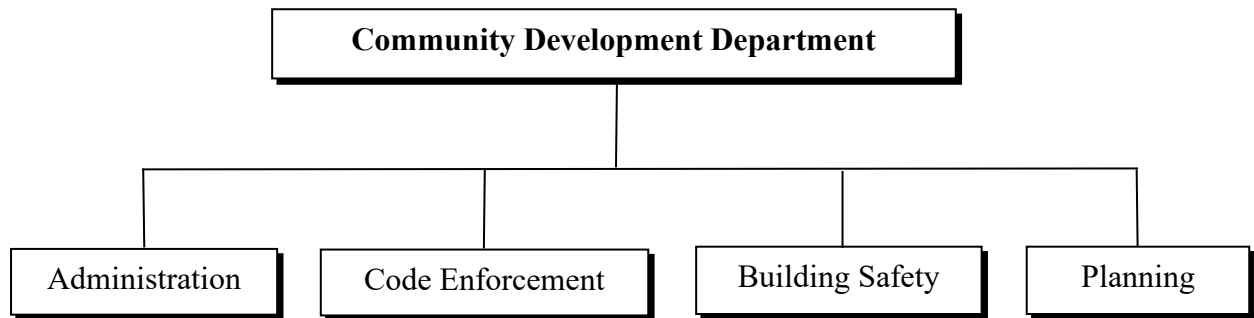
- Implementation of EnerGov permitting system
- Coastal Major Remodel and Bluff Top Definition Revisions to the City's LCP
- Initiate comprehensive update to Zoning Code to simplify development regulations and reduce regulatory barriers to housing
- Implementation of Housing Element programs

- Initiate Phase II Downtown Specific Plan
- Update of Open Space and Conservation Element
- Update the Laguna Canyon Specific Plan

Performance Measures:

- **Planning Division**
 - Planning Applications Received – 670
 - City Council Approvals – 22
 - City Council Appeals – 14
 - Planning Commission Agenda Items Presented - 56
 - Design Review Board Agenda Items Presented – 206
 - Admin Design Review Approvals – 107
 - Real Property Reports Completed – 387
- **Building Division**
 - Inspections – 12,089
 - Plan Check Reviews – 2,358
 - Permits Issued – 2,233
 - Permits Finaled – 1,455
 - ADU Building Permits Issued – 108
- **Customer Satisfaction Survey**
 - 913 Customer Satisfaction Survey Completed
 - 85% of respondents reported a favorable (satisfied or very satisfied) Customer service experience.
- **Code Enforcement Division**
 - Inspections – 2,375
 - Cases closed – 908
- **View Restorations and Trees**
 - Site Visits and Mediations – 56
 - View Restoration Completed – 32
 - View Preservation Completed – 2

The chart below shows the budget structure of the Community Development Department.

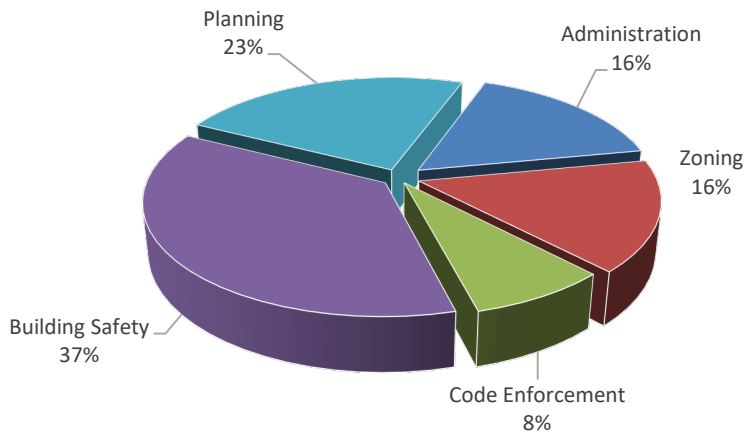


Community Development Department Budget Summary

*All
Divisions*

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 24-25 PROPOSED					Division Total
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$1,297,300	\$289,900	\$0	\$3,000	\$0	\$1,590,200
Zoning	1,001,600	440,000	0	91,000	0	1,532,600
Code Enforcement	726,100	53,100	0	0	0	779,200
Building Safety	2,809,800	644,100	0	84,000	0	3,537,900
Planning	1,671,500	103,800	0	460,000	0	2,235,300
Department Total	\$7,506,300	\$1,530,900	\$0	\$638,000	\$0	\$9,675,200

Summary By Division FY 2024-25 Proposed



Community Development Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$3,469,011	\$5,021,500	\$5,031,000
1003	Salaries, Part Time	108,790	44,800	46,600
1006	Salaries, Overtime	211,583	91,100	94,800
1038	Sick Leave Payoff	32,600	34,200	33,100
1040	Vacation Payoff	70,000	73,600	96,500
1042	Comp Time Payoffs	800	800	2,700
1101	Retirement	901,173	1,026,500	1,176,500
1103	P.A.R.S. Retirement	1,764	1,700	1,800
1201	Workers' Compensation	40,700	44,800	46,900
1300	Employee Group Insurance	895,500	941,000	894,600
1318	Medicare Insurance	53,074	76,800	81,800
	Subtotal	5,784,994	7,356,800	7,506,300
Maintenance and Operations				
2001	Uniforms and Laundry	1,513	4,000	4,000
2011	Training, Travel and Dues	40,248	64,400	64,400
2024	Electricity	19,364	11,400	20,400
2027	Water	707	900	900
2031	Telephone	17,279	15,300	17,400
2051	Gas and Lubrications	7,117	6,300	7,300
2101	Materials and Supplies	45,309	84,600	84,600
2150	Rents and Leases	40,759	48,700	45,000
2170	General Insurance	72,800	80,100	86,500
2201	Repairs and Maint. Automobile	6,707	2,200	14,900
2222	Repairs and Maint. Other	257	4,400	4,400
2281	Printing	18,193	24,100	24,100
2401	Contractual Services	1,684,683	813,600	1,157,000
2440	Misc Expense	199	0	0
	Subtotal	1,955,136	1,160,000	1,530,900
Special Special Programs				
8015	Heritage Committee	879	27,000	2,000
8326	Historic Inventory Consultant	11,587	30,000	30,000
8501	Landscape Review Consulting	39,183	30,000	60,000
8841	Public Outreach	0	1,000	1,000
8327	Update Downtown Plan Phase II	0	160,000	160,000
8347	Blufftop Major Remodel Study	0	120,000	0
8462	Parklet Pilot Program	1,200	0	1,000
8463	Senior Home Repair Program	24,902	0	0
8503	Document Scanning	68,852	40,000	84,000

Community Development Department
Budget Detail

***All
Divisions***

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
8845	Housing & ADU Outreach	2,193	0	0
8999	New Projects and Programs	8,002	300,000	300,000
	Subtotal	156,798	708,000	638,000
	Grand Total	\$7,896,929	\$9,224,800	\$9,675,200

Community Development Department Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Dir of Community Development	1	1	1	\$231,900	\$250,800	\$265,000
Asst. Dir of Comm. Development	1	1	1	182,400	197,200	215,400
Administrative Assistant	1	1	1	69,900	83,500	91,200
Associate Planner	4	4	4	420,600	500,600	441,300
Building Inspector	3	3	2	291,500	304,400	200,200
Building Plan Checker	1	1	1	110,000	108,200	130,000
Building Official	1	1	1	167,300	181,100	197,800
Chief Building Inspector	1	1	1	125,100	108,100	147,700
Code Enforcement Officer	2	2	2	177,800	192,500	200,000
Code Enforcement Supervisor	1	1	1	105,000	119,200	124,000
Code Enforcement Specialist	1	1		110,000	131,200	
Code Enforcement Technician	1	1	1	64,600	77,100	76,300
Deputy Building Official	1	1		137,900	108,200	
Senior Office Specialist	4	4	4	229,900	265,600	288,900
Permit Supervisor/Counter Coordinator	1	1	1	95,500	108,500	112,800
Planning Manager	2	2	2	334,800	362,200	380,800
Planning Technician	2	2	2	133,300	133,700	164,300
Principal Planner	2	3	3	242,600	423,600	440,500
Records Management Coordinator	1	1	1	71,200	77,100	80,200
Senior Planner	3	2	2	344,900	262,400	273,000
Senior Principal Planner	1	1		130,500	131,200	
Sr. Building Inspector/Plan Checker	2	2	4	231,300	227,400	517,500
Sr. Permit Technician	4	4	4	284,000	332,100	337,000
Permit Technician	1	1	1	50,600	77,100	80,100
Senior Administrative Analyst	1	1	1	95,500	113,900	118,500
Senior Management Analyst	1	1	1	130,600	135,800	146,700
Senior Systems Analyst	1			121,300		
Assignment Pay				11,200	7,000	
Bilingual Pay				1,800	1,800	1,800
TOTAL	45	44	42	\$4,703,000	\$5,021,500	\$5,031,000

Administration Division**Community Development**
General Fund/4101

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$615,770	\$863,200	\$917,000
1006	Salaries, Overtime	23,168	6,600	6,900
1038	Sick Leave Payoff	3,100	3,300	3,200
1040	Vacation Payoff	7,800	8,200	10,700
1101	Retirement	159,411	165,000	213,800
1201	Workers' Compensation	2,600	2,900	3,000
1300	Employee Group Insurance	139,300	123,000	127,800
1318	Medicare Insurance	7,557	14,700	14,900
	Subtotal	958,705	1,186,900	1,297,300
Maintenance and Operations				
2011	Training, Travel and Dues	8,958	14,000	14,000
2024	Electricity	13,171	7,800	13,900
2027	Water	481	600	600
2031	Telephone	4,385	3,500	4,400
2101	Materials and Supplies	6,631	46,000	46,000
2150	Rents And Leases	1,706	4,000	4,000
2170	General Insurance	20,000	22,000	23,800
2222	Repairs and Maint. Other	0	800	800
2281	Printing	75	400	400
2401	Contractual Services	323,313	178,600	182,000
2440	Misc Expense	199	0	0
	Subtotal	378,919	277,700	289,900
Special Programs				
8015	Heritage Committee	879	27,000	2,000
8463	Senior Home Repair Program	24,902	0	0
8841	Public Outreach	0	1,000	1,000
8845	Housing & ADU Outreach ⁽¹⁾	2,193	0	0
8999	New Projects and Programs	8,002	0	0
	Subtotal	35,976	28,000	3,000
	Grand Total	\$1,373,600	\$1,492,600	\$1,590,200

(1) Funded by Housing In Lieu Fund

Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Dir of Community Development	1	1	1	\$231,900	\$250,800	\$265,000
Asst. Dir of Comm. Development	1	1	1	182,400	197,200	215,400
Systems Analyst	1			121,300		
Senior Administrative Analyst	1	1	1	95,500	113,900	118,500
Senior Management Analyst	1	1	1	130,600	135,800	146,700
Records Management Coordinator	1	1	1	71,200	77,100	80,200
Administrative Assistant	1	1	1	69,900	83,500	91,200
TOTAL	7	6	6	\$911,600	\$863,200	\$917,000

Zoning Division*Community Development
General Fund/4102*

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures 2022-23	Budget 2023-24	Budget 2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$443,810	\$726,300	\$634,200
1003	Salaries, Part Time	85,270	24,500	25,500
1006	Salaries, Overtime	22,398	29,300	30,500
1038	Sick Leave Payoff	8,900	9,300	9,000
1040	Vacation Payoff	17,000	17,900	23,500
1042	Comp Time Payoffs	800	800	2,700
1101	Retirement	141,981	158,500	148,200
1103	P.A.R.S. Retirement	882	900	1,000
1201	Workers' Compensation	8,800	9,700	10,200
1300	Employee Group Insurance	119,400	123,000	106,500
1318	Medicare Insurance	7,974	11,100	10,300
Subtotal		857,215	1,111,300	1,001,600
Maintenance and Operations				
2011	Training, Travel and Dues	3,185	7,700	7,700
2031	Telephone	1,098	1,400	1,100
2101	Materials and Supplies	4,569	6,700	6,700
2150	Rents and Leases	1,769	700	700
2170	General Insurance	15,900	17,500	18,900
2222	Repairs and Maint. Other	0	600	600
2281	Printing	5,917	4,300	4,300
2401	Contractual Services	270,336	100,000	400,000
Subtotal		302,774	138,900	440,000
Special Programs				
8326	Historic Inventory Consultant	11,587	30,000	30,000
8462	Parklet Pilot Program	1,200	0	1,000
8501	Landscape Review Consulting	39,183	30,000	60,000
Subtotal		51,970	60,000	91,000
Grand Total		\$1,211,959	\$1,310,200	\$1,532,600

Zoning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Planning Manager	1	1	1	\$167,400	\$181,100	\$191,100
Senior Planner	1	1	1	121,300	131,200	136,500
Associate Planner	3	3	2	322,700	353,300	242,100
Senior Office Specialist	1	1	1	46,800	58,600	64,500
TOTAL	6	6	5	660,600	726,600	634,200

Code Enforcement Division*Community Development
General Fund/4103*

Account		Actual	Adopted	Proposed
No.	Account Title	Expenditures 2022-23	Budget 2023-24	Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$386,137	\$591,900	\$476,000
1006	Salaries, Overtime	20,537	5,200	5,400
1038	Sick Leave Payoff	2,900	3,000	2,900
1040	Vacation Payoff	8,300	8,700	11,400
1101	Retirement	83,893	113,200	111,400
1201	Workers' Compensation	4,200	4,600	4,800
1300	Employee Group Insurance	119,400	120,900	106,500
1318	Medicare Insurance	6,045	8,500	7,700
Subtotal		631,412	856,000	726,100
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	1,643	2,600	2,600
2031	Telephone	2,390	1,600	2,400
2051	Gas and Lubrications	777	800	800
2101	Materials and Supplies	8,846	9,600	9,600
2150	Rents and Leases	5,296	4,900	4,900
2170	General Insurance	5,100	5,600	6,000
2201	Repairs and Maint. Auto.	777	300	300
2222	Repairs and Maint. Other	0	1,000	1,000
2281	Printing	152	500	500
2401	Contractual Services	43,789	25,000	25,000
Subtotal		68,771	51,900	53,100
Grand Total		\$700,182	\$907,900	\$779,200

Code Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Code Enforcement Supervisor	1	1	1	\$105,000	\$119,200	\$124,000
Code Enforcement Officer	2	2	2	177,800	192,500	200,000
Code Enforcement Specialist	1	1		110,000	131,200	
Code Enforcement Technician	1	1	1	64,600	77,100	76,300
Sr. Office Specialist	1	1	1	63,300	71,000	74,800
Bilingual Pay				900	900	900
TOTAL	6	6	5	\$521,600	\$591,900	\$476,000

Building Safety Division*Community Development
General Fund/4104*

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$933,450	\$1,692,000	\$1,873,600
1006	Salaries, Overtime	80,183	25,000	26,000
1038	Sick Leave Payoff	11,400	12,000	11,600
1040	Vacation Payoff	33,100	34,800	45,700
1101	Retirement	250,202	312,600	438,600
1201	Workers' Compensation	18,800	20,700	21,700
1300	Employee Group Insurance	338,300	348,500	362,100
1318	Medicare Insurance	14,613	24,900	30,500
Subtotal		1,680,048	2,470,500	2,809,800
<u>Maintenance and Operations</u>				
2001	Uniforms and Laundry	1,513	4,000	4,000
2011	Training, Travel and Dues	12,991	26,700	26,700
2024	Electricity	6,193	3,600	6,500
2027	Water	226	300	300
2031	Telephone	7,863	6,900	7,900
2051	Gas and Lubrications	6,340	5,500	6,500
2101	Materials and Supplies	18,261	12,100	12,100
2150	Rents and Leases	23,896	34,200	30,500
2170	General Insurance	20,200	22,200	24,000
2201	Repairs and Maint. Auto.	5,930	1,900	14,600
2222	Repairs and Maint. Other	257	1,000	1,000
2281	Printing	3,676	10,000	10,000
2401	Contractual Services	1,032,021	500,000	500,000
Subtotal		1,139,368	628,400	644,100
<u>Special Programs</u>				
8503	Document Scanning	68,852	40,000	84,000
Subtotal		68,852	40,000	84,000
Grand Total		\$2,888,269	\$3,138,900	\$3,537,900

Building Safety Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Building Official	1	1	1	\$167,300	\$181,100	\$197,800
Deputy Building Official	1	1		137,900	108,200	
Senior Plan Checker			1			162,900
Chief Building Inspector	1	1	1	125,100	108,200	147,700
Sr. Building Insp/Plan Checker	2	2	3	231,300	227,400	354,600
Building Plan Checker	1	1	1	110,000	108,200	130,000
Building Inspector	3	3	2	291,500	304,400	200,200
Senior Permit Technician	4	4	4	284,000	332,000	337,000
Permit Services Supervisor	1	1	1	95,500	108,500	112,800
Permit Technician	1	1	1	50,600	77,100	80,100
Senior Office Specialist	2	2	2	119,800	136,000	149,600
Bilingual Pay				900	900	900
TOTAL	17	17	17	1,613,900	1,692,000	1,873,600

Planning Division*Community Development
General Fund/4106*

Account		Actual	Adopted	Proposed
No. Account Title		Expenditures	Budget	Budget
		2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$1,089,844	\$1,148,100	\$1,130,200
1003	Salaries, Part Time	23,520	20,300	21,100
1006	Salaries, Overtime	65,298	25,000	26,000
1038	Sick Leave Payoff	6,300	6,600	6,400
1040	Vacation Payoff	3,800	4,000	5,200
1101	Retirement	265,686	277,200	264,500
1103	P.A.R.S. Retirement	882	800	800
1201	Workers' Compensation	6,300	6,900	7,200
1300	Employee Group Insurance	179,100	225,600	191,700
1318	Medicare Insurance	16,884	17,600	18,400
Subtotal		1,657,614	1,732,100	1,671,500
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	13,471	13,400	13,400
2031	Telephone	1,543	1,900	1,600
2101	Materials and Supplies	7,002	10,200	10,200
2150	Rents and Leases	8,092	4,900	4,900
2170	General Insurance	11,600	12,800	13,800
2222	Repairs and Maint. Other	0	1,000	1,000
2281	Printing	8,373	8,900	8,900
2401	Contractual Services	15,223	10,000	50,000
Subtotal		65,305	63,100	103,800
<u>Special Programs</u>				
8327	Update Downtown Plan Phase II	0	160,000	160,000
8346	Zoning Code Update	0	300,000	0
8347	Blufftop Major Remodel Study	0	120,000	0
8460	Housing Element Consultant	0	120,000	0
8999	New Projects and Programs	0	300,000	300,000
Subtotal		0	1,000,000	460,000
Grand Total		\$1,722,918	\$2,795,200	\$2,235,300

Planning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Proposed Budget	Adopted Budget	Adopted Budget	Proposed Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Planning Manager	1	1	1	\$167,400	\$181,100	\$189,700
Senior Principal Planner	1	1		\$130,500	\$131,200	
Senior Planner	3	1	1	\$344,900	131,200	136,500
Principal Planner	1	3	3	\$121,300	423,600	440,500
Associate Planner	1	1	2	110,200	147,300	199,200
Planning Technician	2	2	2	133,300	133,700	164,300
TOTAL	9	9	9	\$1,007,600	\$1,148,100	\$1,130,200

Cultural Arts Department

The Cultural Arts Department is comprised of two (2) divisions: the Arts Commission and the Laguna Beach Tourism Marketing District. A description of the services provided by each division is as follows:

Arts Commission - The Arts Commission consists of seven (7) members and one (1) alternate appointed by the City Council. The Commission makes recommendations to the City Council regarding policies and art related matters. The Commission organizes special programs that include Music in the Park, Sunset Serenades, Temporary Art Installations, Exhibitions, special performance events, Artist Review Panel, and the Art-in-Public Places program. A full-time Cultural Arts Manager, Arts Program Coordinator, and a part-time Public Art Coordinator serves as liaisons to the Commission, manages the Cultural Arts Department's programs, and implements the Cultural Arts Plan, Creative Placemaking Assessment, Artist Working and Living spaces and Public Art Policy.

Laguna Beach Tourism Marketing District (LBTMD) - The LBTMD was established in 2020 to fund activities that promote tourism and related tourist events. The funds are generated from a 2% assessment on hotel room receipts. One half is allocated to Visit Laguna Beach, and the other half is distributed equally to the Laguna Art Museum, Laguna College of Art and Design, Laguna Playhouse, Arts Commission Special Programs, and Cultural Arts Funding Grants to arts organizations with programming in Laguna Beach.

Major Initiatives:

- Implementation of the Cultural Arts Plans
- Offer opportunities for artists to thrive in Laguna Beach
- Develop cultural programming for residents

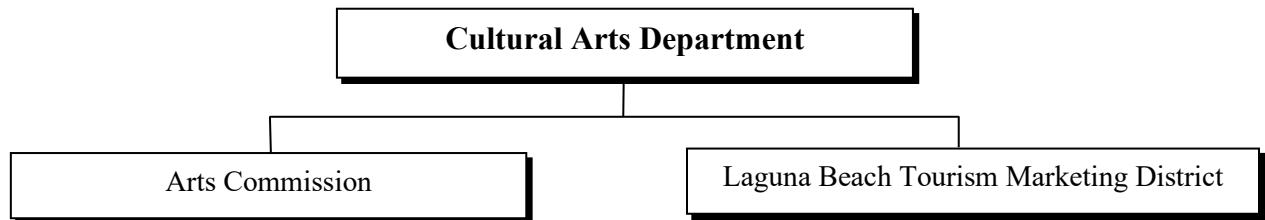
Performance Measures:

In FY 2023-24, the Cultural Arts Department achieved the following:

- Engaged 15,000 people with 250 live music performances.
- Presented special performances by Pacific Opera Company, Circus Bella, and the Philharmonic Society of Orange County.
- Engaged over 500 artists to present live music, visual and performing arts events.
- Distributed \$40,000 “Artist Innovation Grants” to individual artists.

- Installed five temporary sculptures outside City Hall and on Laguna Frontage Road.
- Installed a temporary mural at Alta Laguna Park.
- Installed one permanent mural on the bridge near the Sawdust Art Festival.
- Maintained and restored 65 public art pieces in the City collection.
- Distributed \$320,000 in grants to non-profit organizations.

The chart below shows the budget structure of the Cultural Arts Department.

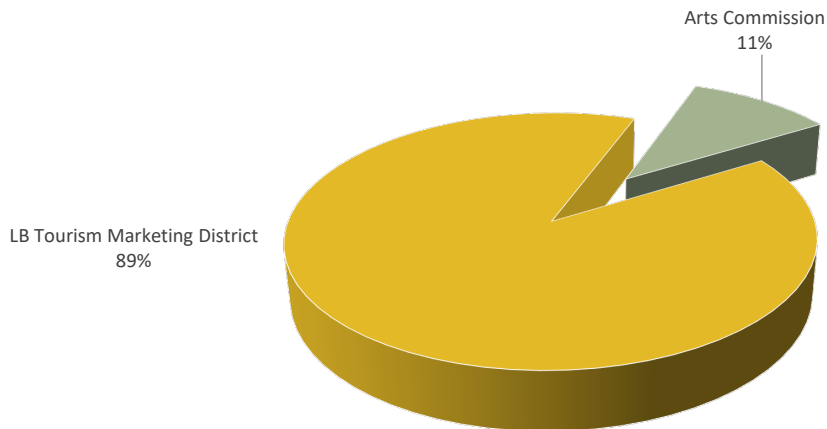


Cultural Arts Budget Summary

*All
Divisions*

	MAJOR CATEGORY OF EXPENDITURE FY 2024-25 ADOPTED					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
<u>Division</u>						
Arts Commission	373,500	6,600	2,000	0	0	\$382,100
LB Tourism Marketing District	0	0	0	3,198,000	0	\$3,198,000
Department Total	\$373,500	\$6,600	\$2,000	\$3,198,000	\$0	\$3,580,100

Summary By Division Total FY 2024-25 Adopted



Arts Commission Division**Cultural Arts
General Fund/5151**

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1001	Salaries, Full Time	\$193,176	\$213,100	\$221,700
1003	Salaries, Part Time	37,575	46,300	48,200
1038	New Sick Leave Payoff	1,100	1,200	1,200
1040	Vacation Payoff	1,100	1,200	1,500
1101	Retirement	43,756	59,000	52,000
1103	P.A.R.S. Retirement	1,383	1,600	1,800
1201	Workers' Compensation	800	900	900
1300	Employee Group Insurance	39,800	41,000	42,600
1318	Medicare Insurance	3,346	3,700	3,600
	Subtotal	322,036	368,000	373,500
<u>Maintenance and Operations</u>				
2011	Training, Travel and Dues	540	2,000	2,000
2031	Telephone	16	100	100
2101	Materials and Supplies	1,371	2,600	2,600
2170	General Insurance	1,600	1,800	1,900
	Subtotal	3,527	6,500	6,600
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	0	2,000	2,000
	Subtotal	0	2,000	2,000
	Grand Total	\$325,564	\$376,500	\$382,100

Cultural Arts Department
Position Summary

*All
Divisions*

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Proposed	Adopted	Adopted	Proposed
	Budget	Budget	Budget	Budget	Budget	Budget
	2022-23	2023-24	2024-25	2022-23	2023-24	2024-25
Cultural Arts Manager	1	1	1	\$110,200	\$141,200	\$146,900
Arts Program Coordinator	1	1	1	66,500	71,900	74,800
TOTAL	2	2	2	176,700	213,100	221,700

Laguna Beach Tourism Marketing District

Cultural Arts
General Fund/5202

Account No.	Account Title	Actual Expenditures 2022-23	Adopted Budget 2023-24	Proposed Budget 2024-25
8012	Laguna Beach Visitor's Bureau	\$1,599,054	\$1,612,500	\$1,599,000
8041	Laguna Art Museum	319,811	322,500	319,800
8200	Laguna Moulton Playhouse	388,248	322,500	319,800
8201	Laguna College of Art and Design	319,811	322,500	319,800
8004	Arts Commission Special Programs	0	322,500	319,800
8203	Cultural Arts Funding	0	322,500	319,800
Subtotal		\$2,626,924	\$3,225,000	\$3,198,000

Allocations of Funds Detail*

Description	As of July 1, 2022	As of July 1, 2023	As of July 1, 2024
8004 Arts Commission Special Programs:			
Banner/Palette Competitions	32,400	36,000	30,900
City Hall Exhibitions	10,200	7,500	7,500
Cultural Arts Info Publications	21,000	11,000	10,800
Performing Arts	120,000	131,500	150,700
Restoration of Public Art	25,000	25,000	25,000
Temporary Installations			95,000
Innovation Grant		40,000	
Subtotal	276,600	322,500	319,900
8203 Cultural Arts Funding (to be determined):			
Subtotal	218,000	284,900	
Grand Total	\$494,600	\$607,400	\$319,900

* Allocations for program year FY 2024-25 are based on revenues received in the preceding fiscal year; therefore the FY 2024-25 budget reflects the revenues received during FY 2022-23.

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Internal Service Funds

Insurance & Vehicle Replacement

The following pages contain the budgets for the City's two internal service funds: one for the Vehicle Replacement Fund and one for the Insurance and Benefits Fund. As explained earlier in this budget document, an internal service fund is a revolving fund established to isolate the costs of a particular function and then allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions using an annual rate adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division. The rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays the internal service fund an annual amount, which is shown as an expenditure item in the division's budget. This payment becomes the revenue for the internal service fund, which directly pays for the goods and services provided, such as new vehicles or health insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for higher-cost items, such as purchasing a fire engine or the payment of a large insurance claim. This process allows the City to spread the cost of significant expenses over many years compared to a single year. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of using equipment over the useful life during which the equipment is used.

Insurance & Benefits**Internal Service Fund**
Insurance & Benefits Fund

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Salaries and Wages</u>				
1040	Vacation Leave Payoffs	\$1,061,205	\$695,800	\$899,900
1041	Sick Leave Payoffs	317,220	335,900	\$336,000
1042	Compensatory Time Payoffs	83,452	26,800	\$89,200
1201	Workers Comp. Insurance	2,716,073	1,659,500	1,962,200
1303	Health Insurance	6,654,106	6,700,000	7,065,000
1306	Dental Insurance	333,277	485,000	486,000
1309	Life Insurance	27,398	49,000	49,000
1310	Retiree Health Savings	376,662	340,000	501,600
1313	Long Term Disability Insurance	65,834	60,800	65,000
1316	Unemployment Insurance	55,117	60,000	60,000
1318	Medicare Insurance	16,247	15,000	22,400
Subtotal		11,706,591	10,427,800	11,536,300
<u>Maintenance and Operations</u>				
2170	General Insurance	2,747,757	1,704,500	2,778,900
Subtotal		2,747,757	1,704,500	2,778,900
Grand Total		\$14,454,348	\$12,132,300	\$14,315,200

Vehicle Replacement

Internal Service Fund Vehicle Replacement Fund/Fund 126

Division No.	Description	Adopted Budget 2023-24	Proposed Budget 2024-25
<u>Finance and Technology:</u>			
1603	One Vehicle for IT Staff	32,000	
	Subtotal	32,000	
<u>Police Department:</u>			
2102	Three Patrol Vehicles		375,000
2104	One Sedan: Ford Fusion Hybrid		45,000
2104	One Sedan: Nissan Altima		45,000
2201	Two Trucks: Ford Supercab		200,000
	Subtotal		665,000
<u>Fire Department:</u>			
2401	Fire Engine	950,000	
2401	Two Command Vehicles: Dodge RAM		339,500
2401	One Truck: GMC Squad (Rescue Vehicle)		145,200
2501	Two Trucks: Ford Ranger	100,000	
	Subtotal	1,050,000	484,700
<u>Marine Safety</u>			
2601	Two Trucks: 4 Runner		166,000
	Subtotal		166,000
<u>Public Works Department:</u>			
3104	One Utility Truck	50,000	
3106	One Street Sweeper		600,000
3106	One Sidewalk Sweeper		75,000
	Subtotal	50,000	675,000
<u>Transit and Community Services</u>			
3405	Four Molley Trolleys		1,800,000
	Subtotal		1,800,000
<u>Community Development</u>			
4104	Two Vehicles for Code Enforcement	100,000	
4104	One Truck: Toyota Tacoma		47,900
4104	One Truck: Ford Ranger		28,700
	Subtotal	100,000	76,600
Grand Total		\$1,232,000	\$3,867,300

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Section IV

APPENDIX

Budget Details By Fund

(For Major Funds Only)

All Funds Summary¹

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$32,265,725	\$41,783,400	\$43,193,600
1003	Salaries, Part Time	3,643,262	4,807,200	5,298,200
1006	Salaries, Overtime	4,311,711	3,360,400	3,550,100
1007	Salaries, Overtime-Mutual Aid	241,883	250,000	260,000
1009	Salaries, Redistributed	(393,400)	(657,000)	(175,000)
1038	Sick Leave Payoff	297,518	337,500	333,700
1040	Vacation Payoff	603,190	671,400	899,900
1042	Comp Time Payoffs	25,500	26,800	88,400
1053	Holiday Allowance	323,531	174,800	297,600
1059	Residency Incentive	1,200	15,000	15,000
1101	PERS Retirement Cost	10,790,211	12,116,550	12,830,400
1103	P.A.R.S. Retirement	135,356	188,700	203,200
1201	Workers' Compensation	1,560,200	1,776,500	1,885,600
1300	Employee Group Insurance	6,141,800	7,062,700	7,482,100
1318	Medicare Insurance	591,475	898,400	687,100
Subtotal		60,539,163	72,251,950	76,849,900
Maintenance and Operations				
2001	Uniforms and Laundry	381,954	390,000	503,500
2011	Training, Travel and Dues	406,421	440,300	645,400
2021	Natural Gas	53,595	30,400	124,100
2024	Electricity	861,869	919,800	920,900
2027	Water	368,202	356,300	363,900
2031	Telephone	346,350	313,000	375,900
2051	Gas and Lubrications	662,263	713,600	724,400
2101	Materials & Supplies	1,417,706	1,496,100	1,679,700
2102	Materials & Supplies: Odor Control	83,173	262,800	87,200
2110	Paramedic Medical Supplies	67,239	87,200	87,200
2150	Rents and Leases	1,927,053	3,050,000	4,280,000
2170	General Insurance	1,791,200	2,207,900	2,446,100
2201	Repairs and Maint. Auto	568,673	566,400	754,800
2222	Repairs and Maint. Other	651,161	777,250	907,100
2281	Printing	93,365	123,300	187,400
2302	Legal Advertising	88,807	117,600	117,600
2401	Contractual Services	12,194,854	13,421,650	14,714,100
2402	Contractual SOCWA Operations	2,159,704	2,500,000	2,500,000
2432	Postage	33,937	43,100	60,900
2508	Vehicle Cost Redistribution	(150,114)	(120,000)	(150,000)
2521	Loan Principal & Interest	316,453	1,672,000	1,672,000
2522	Loan Administration Fees	48,271	35,000	35,000
2804	Costs Redistributed	32,500	31,100	0
2940	Cross Cultural Task Force	30,000	30,000	30,000

All Funds Summary¹

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
2900s	Community Assistance		260,000	258,300
	Community Services	261,173	290,000	288,300
	Financing Authority	0	516,900	880,600
	Subtotal	26,888,015	33,062,800	36,994,400
Capital Outlay				
	Capital Outlay	1,307,172	1,300,600	2,129,600
	Subtotal	1,307,172	1,300,600	2,129,600
Special Programs				
8000s	Special Programs	9,620,250	10,210,100	10,178,600
	Subtotal	9,620,250	11,243,500	10,178,600
Capital Improvements				
9000s	Capital Improvement Projects	37,499,310	18,075,000	19,450,000
	Subtotal	37,499,310	17,975,000	19,450,000
	Grand Total	\$135,853,910	\$137,405,950	\$145,602,500

¹Includes all operating and capital project funds. Excludes trust and agency, internal service funds, carryovers, contingency reserves and special assessment district funds.

General Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$28,718,004	\$36,439,600	\$37,527,900
1003	Salaries, Part Time	2,872,165	2,428,750	3,689,900
1004	Tidepool, Part Time	2,044	6,200	6,500
1006	Salaries, Overtime	4,051,549	2,829,400	3,013,900
1007	Salaries, Overtime-Mutual Aid	241,883	250,000	260,000
1009	Salaries, Redistributed	(879,800)	(1,429,100)	(1,703,300)
1038	Sick Leave Payoff	271,700	295,000	283,800
1040	Vacation Payoff	594,100	637,200	836,000
1042	Comp Time Payoffs	25,500	26,800	88,400
1053	Holiday Allowance	303,295	165,200	277,100
1059	Residency Incentive	1,200	15,000	15,000
1101	PERS Retirement Cost	9,922,407	11,210,500	11,599,600
1102	PERS, Side Fund	857,100	0	0
1103	P.A.R.S. Retirement	102,776	102,300	140,300
1201	Workers' Compensation	1,523,000	1,675,600	1,757,700
1300	Employee Group Insurance	5,604,500	6,204,300	6,350,800
1318	Medicare Insurance	525,137	616,000	593,400
Subtotal		54,736,559	61,472,750	64,737,000
Maintenance and Operations				
2001	Uniforms and Laundry	347,511	357,400	456,800
2011	Training, Travel and Dues	391,783	521,900	584,700
2021	Natural Gas	122,761	46,800	106,100
2024	Electricity	362,828	255,500	392,800
2027	Water	350,483	323,400	332,100
2031	Telephone	316,340	274,600	338,000
2051	Gas and Lubricants	380,340	404,800	381,200
2101	Materials And Supplies	1,263,421	1,261,500	1,275,700
2110	Paramedic Medical Supplies	67,239	87,200	87,200
2150	Rents and Leases	1,573,717	2,564,900	2,863,500
2170	General Insurance	1,186,000	1,304,800	1,403,700
2201	Repairs and Maint. Auto	474,519	469,200	481,900
2222	Repairs and Maint. Other	470,737	596,850	724,000
2281	Printing	97,657	143,500	139,100
2302	Legal Advertising	88,807	117,600	117,600
2401	Contractual Services	10,284,157	11,027,250	9,666,800

General Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
2432	Postage	46,562	58,400	58,400
2508	Vehicle Cost Redistribution	(150,114)	(120,000)	(150,000)
2804	Costs Redistributed	(679,287)	(1,128,100)	(1,438,000)
2940	Cross Cultural Task Force	45,000	30,000	30,000
2815	Cultural Arts - Performances	143,468	18,000	0
2900	Community Assistance	240,673	260,000	258,300
Subtotal		17,424,603	18,875,500	18,109,900
Capital Outlay				
5305	Improv. Other Than Buildings	26,634	0	0
5408	Office Furniture & Equipment	628,749	906,000	1,131,000
5510	Automotive	11,146	0	0
5622	Other Equipment	305,056	40,000	40,000
Subtotal		971,585	946,000	1,171,000
Special Programs				
8000+	Special Programs	8,010,770	8,161,700	8,801,500
Subtotal		8,010,770	8,161,700	8,801,500
Grand Total		\$81,143,517	\$89,455,950	\$92,819,400

Measure LL Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$678,110	\$1,081,000	\$1,285,400
1003	Salaries, Part Time	113,612	110,700	115,100
1006	Salaries, Overtime	70,253	270,400	281,200
1009	Salaries, Redistributed	(22,600)	569,400	569,400
1038	Sick Leave Payoff	3,500	3,700	3,700
1040	Vacation Payoff	4,500	4,700	6,000
1101	PERS Retirement Cost	191,317	179,600	355,800
1103	P.A.R.S. Retirement	4,297	4,000	4,300
1201	Workers' Compensation	10,600	11,700	12,400
1300	Employee Group Insurance	139,300	143,500	213,000
1318	Medicare Insurance	12,258	16,600	21,300
Subtotal		1,224,300	2,395,300	2,867,600
Maintenance and Operations				
2001	Uniforms and Laundry	0	3,600	3,600
2011	Training, Travel and Dues	250	6,500	6,500
2031	Telephone	949	1,200	1,100
2051	Gas and Lubrications	9,244	5,300	9,500
2150	Rents and Leases	12,900	12,900	12,900
2170	General Insurance	7,500	8,300	8,900
2222	Repairs and Maint. Other	0	3,000	3,000
2401	Contractual Services	227,884	245,000	245,000
Subtotal		258,728	285,800	290,500
Capital Outlay				
5622	Other Equipment	1,602	185,000	0
Subtotal		1,602	185,000	0
Special Programs				
8000s	Special Programs	802,947	318,800	822,800
Subtotal		802,947	318,800	822,800
Capital Improvements				
Capital Improvement Projects		268,333	0	0
Subtotal		268,333	0	0
Grand Total		\$2,555,910	\$3,184,900	\$3,980,900

Parking Authority Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$1,236,995	\$1,538,500	\$1,861,200
1003	Salaries, Part Time	318,450	420,400	437,200
1006	Salaries, Overtime	58,062	66,000	68,600
1009	Salaries, Redistributed	(78,500)	(383,300)	183,000
1038	Sick Leave Payoff	9,500	9,900	9,500
1040	Vacation Payoff	8,600	9,000	11,600
1053	Holiday Allowance	16,736	3,600	14,500
1101	PERS Retirement Cost	310,672	260,600	329,000
1103	P.A.R.S. Retirement	15,470	15,900	15,600
1201	Workers' Compensation	13,000	14,300	15,000
1300	Employee Group Insurance	278,600	288,500	362,900
1318	Medicare Insurance	23,648	120,100	28,700
	Subtotal	2,211,232	2,363,500	3,336,800
Maintenance and Operations				
2001	Uniforms and Laundry	7,786	9,600	9,600
2011	Training, Travel and Dues	3,810	14,300	10,300
2024	Electricity	22,204	18,400	18,400
2027	Water	3,637	4,300	3,700
2031	Telephone	10,909	12,900	7,200
2051	Gas and Lubrications	17,895	21,200	20,300
2101	Materials and Supplies	180,460	170,200	170,200
2150	Rents and Leases	138,041	318,200	211,700
2170	General Insurance	18,300	20,200	21,800
2201	Repairs and Maint. Auto	7,731	13,500	13,500
2222	Repairs and Maint. Other	18,597	48,700	41,700
2281	Printing	14,605	21,300	21,300
2401	Contractual Services	1,395,672	1,780,500	2,033,600
2432	Postage	5,308	2,000	2,000
2804	Costs Redistributed	212,000	221,400	492,900
	Subtotal	2,056,955	2,676,700	3,078,200
Capital Outlay				
5622	Other Equipment	0	0	80,000
	Subtotal	0	0	80,000
Special Programs				
8000s	Special Programs	43,254	185,600	102,800
	Subtotal	43,254	185,600	102,800

Parking Authority Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Capital Improvements				
9000s	Capital Improvement Projects	565,381	2,250,000	2,400,000
	Subtotal	565,381	2,250,000	2,400,000
	Grand Total	\$4,876,822	\$7,475,800	\$8,997,800

Wastewater Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$1,250,847	\$1,299,900	\$1,350,900
1003	Salaries, Part Time	\$0	\$0	\$60,000
1006	Salaries, Overtime	100,333	80,700	83,900
1009	Salaries, Redistributed	(6,500)	190,300	(2,300)
1038	Sick Leave Payoff	20,018	24,900	24,200
1040	Vacation Payoff	7,790	22,100	29,000
1042	Comp Time	261	0	0
1101	Retirement	289,626	338,500	316,300
1103	P.A.R.S. Retirement	0	0	2,200
1107	OPEB Pension Expense	6,683	0	0
1106	Pension Expense	(40,266)	0	0
1201	Workers' Compensation	24,400	26,700	28,200
1300	Employee Group Insurance	278,600	308,000	298,200
1318	Medicare Insurance	19,538	20,200	22,000
	Subtotal	1,951,330	2,311,300	2,212,600
Maintenance and Operations				
2001	Uniforms and Laundry	10,212	10,300	9,400
2011	Training, Travel and Dues	25,268	9,700	32,500
2021	Natural Gas	7,023	2,600	7,100
2024	Electricity	257,878	333,300	271,200
2027	Water	8,936	10,200	11,200
2031	Telephone	10,247	12,000	10,400
2051	Gas and Lubrications	26,731	30,700	31,000
2101	Materials and Supplies	73,984	67,200	74,600
2102	Collection System - Odor Control	83,173	177,800	87,200
2150	Rents and Leases	233,696	250,800	250,800
2170	General Insurance	801,600	881,800	952,300
2201	Repairs and Maint. Auto.	22,981	26,400	26,400
2222	Repairs and Maint. Other	116,780	123,200	118,000
2281	Printing	1,279	3,000	3,000
2401	Contractual Services	238,559	272,500	332,200
2402	Contractual SOCWA Operation	2,159,704	2,500,000	2,500,000
2432	Postage	0	500	500
2521	State Loan Principal & Interest	316,453	1,672,000	1,672,000
2522	Loan Administration Fees	48,271	35,000	35,000
2804	Costs Redistributed	297,500	456,700	537,600
2732	Depreciation	1,820,031	0	0
	Subtotal	6,560,304	6,875,700	6,962,400
Capital Outlay				
5408	Office Furniture & Equipment	5,161	0	3,600
5622	Other Equipment	0	3,600	400,000
	Subtotal	5,161	3,600	403,600

Wastewater Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
<u>Special Programs</u>				
	Special Programs	36,895	65,100	65,100
	Subtotal	36,895	65,100	65,100
<u>Capital Improvements</u>				
	Capital Improvement Projects	86,255	3,700,000	6,100,000
	Subtotal	86,255	3,700,000	6,100,000
	Grand Total	\$8,639,945	\$12,955,700	\$15,743,700

Transit Fund Summary

Fund Detail

Account		Actual	Adopted	Proposed
		Expenditures	Budget	Budget
No.	Account Title	2022-23	2023-24	2024-25
Salaries and Wages				
1001	Salaries, Full Time	\$153,616	\$227,300	\$112,800
1003	Salaries, Part Time	43,384	136,450	142,000
1006	Salaries, Overtime	8,152	8,600	8,900
1009	Salaries, Redistributed	321,700	383,500	220,500
1038	Sick Leave Payoff	7,231	4,800	4,700
1040	Vacation Payoff	10,694	4,200	5,500
1101	PERS Retirement Cost	40,815	40,650	26,400
1103	P.A.R.S. Retirement	1,764	11,800	5,300
1106	Pension Expense	(8,053)		
1107	OPEB Pension Expense	630		
1201	Workers' Compensation	12,500	13,800	14,500
1300	Employee Group Insurance	39,800	41,000	21,300
1318	Medicare Insurance	2,972	7,400	4,000
	Subtotal	635,204	879,500	565,900
Maintenance and Operations				
2001	Uniforms and Laundry	812	2,300	2,800
2011	Training, Travel and Dues	990	3,000	4,000
2021	Natural Gas	9,458	2,200	10,500
2024	Electricity	12,683	8,700	13,300
2027	Water	5,145	6,300	4,800
2031	Telephone	2,130	2,000	2,500
2051	Gas and Lubrications	228,053	274,000	274,000
2101	Materials and Supplies	33,200	74,000	74,000
2150	Rents and Leases	72,270	368,200	906,100
2170	General Insurance	33,500	36,900	39,700
2201	Repairs and Maint. Auto	187,106	195,000	230,000
2222	Repairs and Maint. Other	0	3,700	3,700
2281	Printing	10,928	23,500	23,500
2401	Contractual Services	2,821,315	3,447,700	4,248,400
2804	Costs Redistributed	175,000	108,000	65,500
2732	Depreciation	601,986	0	0
	Subtotal	4,194,575	4,555,500	5,902,800
Special Programs				
	Special Programs	167,571	173,000	186,000
	Subtotal	167,571	173,000	186,000
	Grand Total	\$4,997,350	\$5,608,000	\$6,654,700

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Section V.1

CAPITAL IMPROVEMENT PROGRAM **PUBLIC WORKS DEPARTMENT**

Introduction

The City's Capital Improvement Program for the Public Works Department includes major projects to replace or construct portions of the City's physical infrastructure including its streets, curbs and gutters, street signage, and streetlights, parking lots, buildings, parks, water system, and storm drains.

The following schedules are included on the pages that follow:

1. ***Capital Improvement Project Summary*** This schedule summarizes all capital improvement projects budgeted for Fiscal Year 2024-25.
2. ***Capital Project Information*** These pages describe the projects budgeted for Fiscal Year 2024-25.
3. ***Ten Year Capital Improvement Plan*** A ten-year schedule is provided through Fiscal Year 2024-34 for all capital projects adopted at this time. A one-page funding summary for the entire Ten-Year Plan is shown on page 274.

CAPITAL IMPROVEMENT PROJECT SUMMARY

See the Following Pages for Descriptions of Each Project

Capital Improvement Fund (116)

1 Storm Drain Master Plan Update (Study)	\$	350,000
2 Sleepy Hollow Beach Access Improvements (Construction)	\$	1,200,000
3 Fire Station No. 4 Replacement (Construction)	\$	2,500,000
4 Citywide Storm Damaged Slope Stabilization (Construction)	\$	100,000
5 Coast Highway Handrailing and Landscape Upgrades (Construction)	\$	500,000
6 Glenneyre Street Lighting Improvements (Construction)	\$	100,000
7 CRC Generator Transfer Switch (Construction)	\$	100,000
8 Police Department Cabling Improvements (Construction)	\$	350,000
9 Citywide Storm Drain Repairs (Design/Construction)	\$	500,000
10 Server Room Upgrades (Design/Construction)	\$	350,000
11 Fire Station 2 Emergency Generator (Design/Construction)	\$	300,000
12 Sunset Avenue Slope Repair (Design/Construction)	\$	1,000,000
13 Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
14 Police Department 2nd Floor Expansion (Design/Construction)	\$	100,000
15 Dog Park Slope Stabilization (Design)	\$	100,000
16 Enclosed Lifeguard Tower Installation (Design)	\$	200,000
17 Capital Equipment, Furniture and Fixture Replacement	\$	300,000
Total Cost of Capital Improvement Fund Projects	\$	8,450,000

Parking Authority Fund (118)

18 Parking Pay Station Installations (Construction)	\$	300,000
19 Glenneyre Parking Structure Rehabilitation (Construction)	\$	950,000
20 Laguna Beach CRC Parking Lot Gates (Design/Construction)	\$	150,000
21 Future Parking Facilities and Mobility Improvements	\$	1,000,000
Total Cost of Parking Authority Fund Projects	\$	2,400,000

Gas Tax Fund (132)

22 Zone 3 Collector (Construction)	\$	1,000,000
23 Zone 6 Street Slurry Seal/Rehabilitation (Construction)	\$	1,500,000
Total Cost of Gas Tax Fund Projects	\$	2,500,000

Wastewater Fund (137)

24 Wastewater System Analysis and Master Plan Update (Study)	\$	300,000
25 Sleepy Hollow Lane Sewer Replacement (Construction)	\$	750,000
26 Victoria II Lift Station Rehabilitation (Construction)	\$	850,000
27 Bluebird Canyon Lift Station Reconstruction (Construction)	\$	2,650,000
28 Crescent Bay Lift Station Reconstruction (Design)	\$	250,000
29 SOCWA WWTP Projects	\$	1,200,000
Total Cost of Sewer Fund Projects	\$	6,000,000

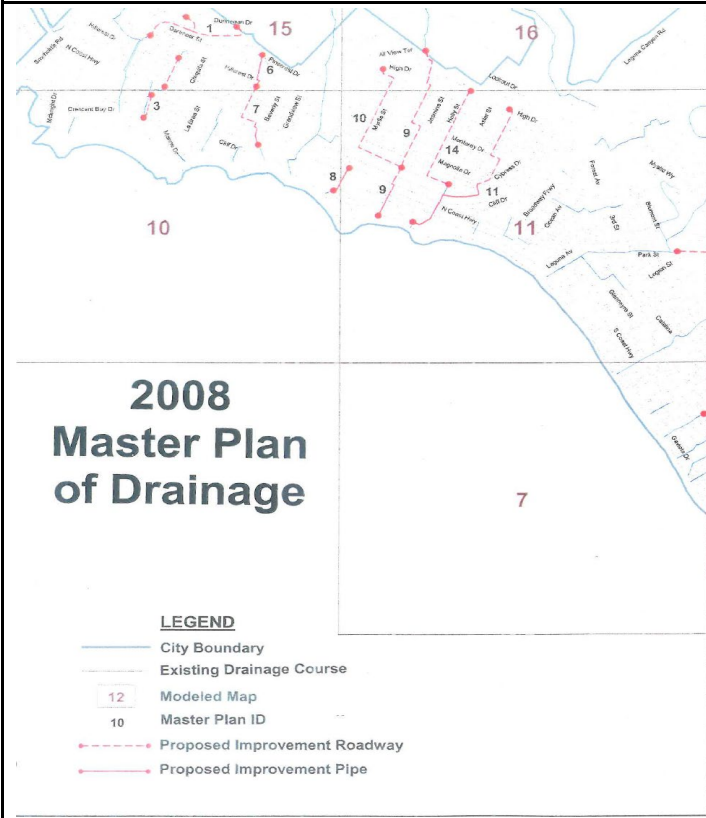
TOTAL OF ALL PROJECTS	\$	19,350,000
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City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Storm Drain Master Plan Update



Description:

Update to the City's storm drain master plan. The update will analyze the existing system, analyze drainage patterns to identify changes and to identify and prioritize future capital improvements.

Project Need:

The existing master plan was created in 2008. Since then several projects have been completed and new issues have been identified. The update will assist in properly scoping and prioritizing future projects.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	350,000	-	-	-	-	350,000
Construction	-	-	-	-	-	-	-
Total	-	350,000	-	-	-	-	350,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	350,000	-	-	-	-	350,000
	-	-	-	-	-	-	-
Total	-	350,000	-	-	-	-	350,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Sleepy Hollow Beach Access Improvements



Description:

The project includes improvements to the concrete beach access walkway and stairway at Sleepy Hollow. Additional improvements include replacement of an existing retaining wall.

Project Need:

The project is needed to address overall degradation of original stairs and railing.

Project #: 23-9088

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	150,000	-	-	-	-	-	150,000
Construction	-	1,200,000	-	-	-	-	1,200,000
Total	150,000	1,200,000	-	-	-	-	1,350,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	150,000	1,200,000	-	-	-	-	1,350,000
	-	-	-	-	-	-	-
Total	150,000	1,200,000	-	-	-	-	1,350,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Station No. 4 Replacement



Description:

Partial funding for the replacement of Fire Station No. 4 in South Laguna.

Project Need:

Fire Station 4 is outdated and does not adequately meet the modern needs of the fire station.

Project #: 22-9875

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Property Acquisition	6,250,000	-	-	-	-	-	6,250,000
Design	500,000	-	-	-	-	-	500,000
Construction*	2,500,000	2,500,000	-	-	-	-	5,000,000
Total	9,250,000	2,500,000	-	-	-	-	11,750,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	6,950,000	2,500,000	-	-	-	-	9,450,000
Vehicle Replacement	1,000,000	-	-	-	-	-	1,000,000
America Rescue Act	1,300,000	-	-	-	-	-	1,300,000
Total	9,250,000	2,500,000	-	-	-	-	11,750,000

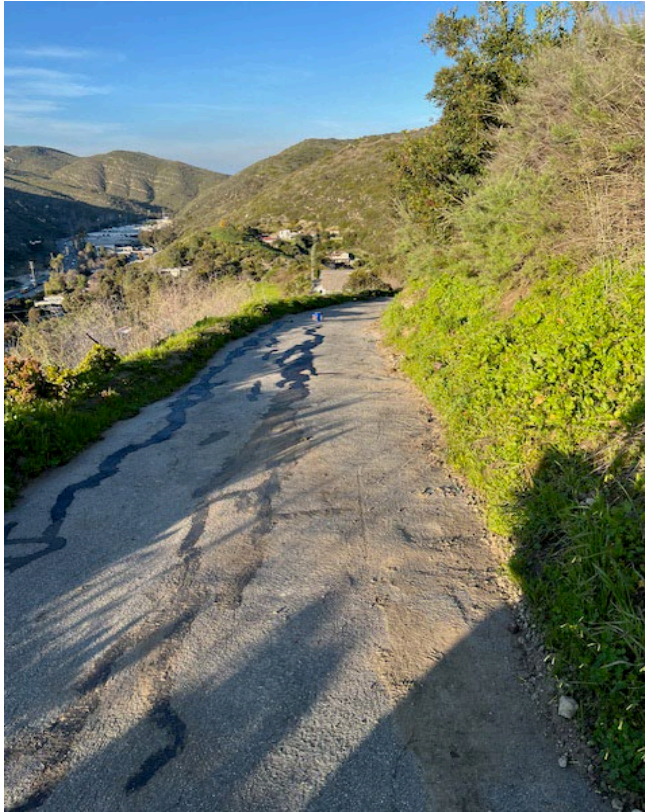
* Additional construction funds from the sale of the property at 31729 Coast Hwy will be added.



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Citywide Storm Damaged Slope Stabilization



Description:

This project addresses damage to various slopes caused by rain storms and includes implementing strategies for slope stabilization to prevent slope erosion including improving trail access.

Project Need:

Potentially unstable slopes need to be protected to avoid slides into public right of way or prevent access to city property.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Total	-	100,000	-	-	-	-	100,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	100,000	-	-	-	-	100,000
	-	-	-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Coast Highway Handrailing and Landscape Upgrades



Description:

This project provides funding for enhanced pedestrian handrails, and enhanced median landscaping along Coast Highway.

Project Need:

To maintain consistency along Coast Hwy, the City will fund aesthetic upgrades to the Caltrans Coast Highway ADA Improvement project.

Project #: 24-9447

Project Status:

Construction

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	-	500,000	500,000	-	-	-	1,000,000
Total	-	500,000	500,000	-	-	-	1,000,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	500,000	500,000	-	-	-	1,000,000
	-	-	-	-	-	-	-
Total	-	500,000	500,000	-	-	-	1,000,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Glenneyre Street Lighting Improvements



Description:

The project includes review and implementation of improvements identified in the Street Lighting Assessment for Glenneyre Street between Forest Avenue and Calliope Street.

Project Need:

The project is needed to improve lighting at intersections along the Glenneyre Street corridor.

Project #: 24-9270

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	75,000	-	-	-	-	-	75,000
Construction	-	100,000	250,000	-	-	-	350,000
Total	75,000	100,000	250,000	-	-	-	425,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	75,000	100,000	250,000	-	-	-	425,000
	-	-	-	-	-	-	-
Total	75,000	100,000	250,000	-	-	-	425,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: CRC Generator Transfer Switch



Description:

Electrical panel upgrades and installation of transfer switch at the Laguna Beach Community & Recreation Center (LBCRC).

Project Need:

A transfer switch allows use of a temporary generator. The transfer switch allows the building to operate on a generator during a power outage and is critical to establishing an Emergency Operations Center at the CRC.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Total	-	100,000	-	-	-	-	100,000

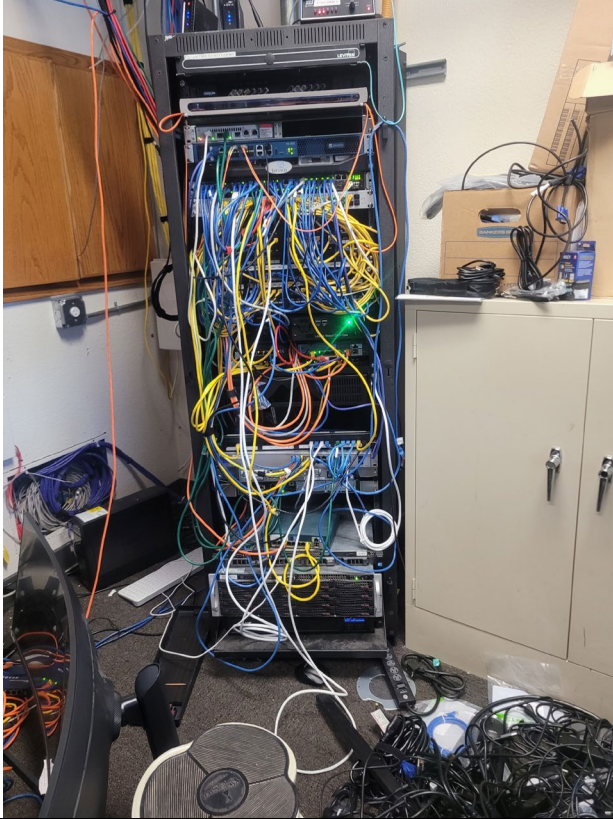
Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	100,000	-	-	-	-	100,000
	-	-	-	-	-	-	-
Total	-	100,000	-	-	-	-	100,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Police Department Cabling Improvements



Description:

To accommodate evolving needs, existing cables will be removed and replaced with new cables.

Project Need:

The cabling in the PD does not meet the current standard for security and load, causing system slowdowns and network disconnections.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	-	350,000	-	-	-	-	350,000
Total	-	350,000	-	-	-	-	350,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	350,000	-	-	-	-	350,000
	-	-	-	-	-	-	-
Total	-	350,000	-	-	-	-	350,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Citywide Storm Drain Repairs



Description:

Citywide repair and replacement of damaged storm drain pipes.

Project Need:

The City's storm drain system consists of old infrastructure susceptible to damage or failure. The need arises to periodically make large scale repairs to the system to ensure proper stormwater conveyance.

Project #: 25-xxxx

Project Status:

Construction

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	400,000	100,000	100,000	100,000	100,000	800,000
Total	-	500,000	100,000	100,000	100,000	100,000	900,000

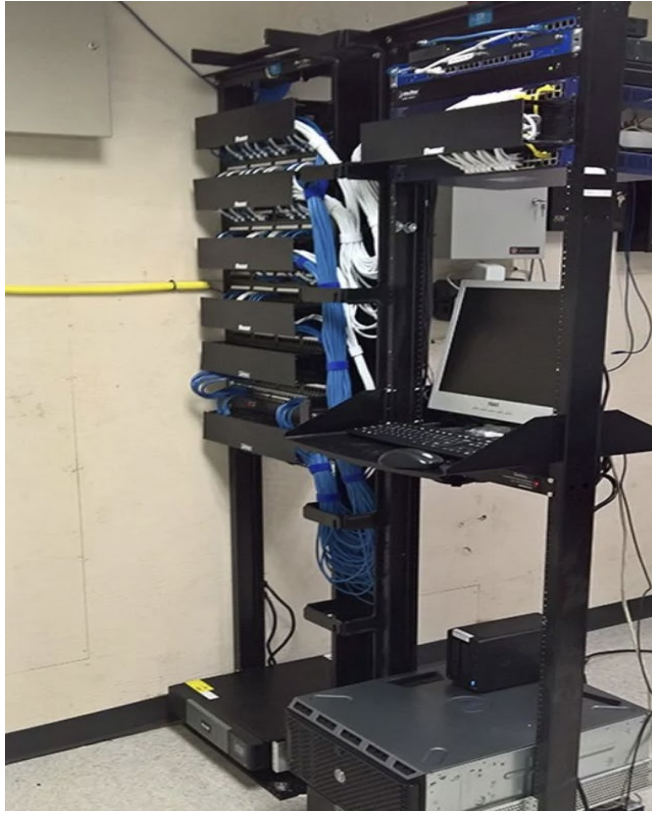
Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	500,000	100,000	100,000	100,000	100,000	900,000
	-	-	-	-	-	-	-
Total	-	500,000	100,000	100,000	100,000	100,000	900,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Server Room Upgrades



Description:

The upgrade includes upgrades to the electrical system and HVAC system and cable clean-up. The existing server racks will also be relocated to maximize functionality and to allow for future growth.

Project Need:

Server room upgrades are required to accomodate additional loads and to minimize system downtime resulting from antiquated mechanical equipment.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	50,000	-	-	-	-	50,000
Construction	-	300,000	-	-	-	-	300,000
Total	-	350,000	-	-	-	-	350,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	350,000	-	-	-	-	350,000
	-	-	-	-	-	-	-
Total	-	350,000	-	-	-	-	350,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Station 2 Emergency Generator Replacement



Description:

Replacement of the existing generator.

Project Need:

The existing generator is old and beyond its useful life and also needs to be relocated away from the living quarters to prevent exhaust from entering the building.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	200,000	-	-	-	-	200,000
Total	-	300,000	-	-	-	-	300,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	300,000	-	-	-	-	300,000
	-	-	-	-	-	-	-
Total	-	300,000	-	-	-	-	300,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Sunset Avenue Slope Repair



Description:

Repair slope failure along Sunset Ave between 10th and 11th Avenues.

Project Need:

The existing slope has undermined the roadway and property wall.. For the safety of drivers, pedestrians, and homeowners the slope needs to be repaired.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	900,000	-	-	-	-	900,000
Total	-	1,000,000	-	-	-	-	1,000,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	1,000,000	-	-	-	-	1,000,000
	-	-	-	-	-	-	-
Total	-	1,000,000	-	-	-	-	1,000,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Playgrounds and Parks Renovation



Description:

Renovation of playground equipment and park elements at top priority parks based on Playground Master Plan.

Project Need:

The project is required in order to make improvements and renovations beyond typical maintenance. This will ensure that City parks are well maintained and will extend the service life of the parks.

Project #: 23-9087

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	100,000	100,000	-	100,000	100,000	100,000	500,000
Construction	300,000	300,000	-	300,000	300,000	300,000	1,500,000
Total	400,000	400,000	-	400,000	400,000	400,000	2,000,000

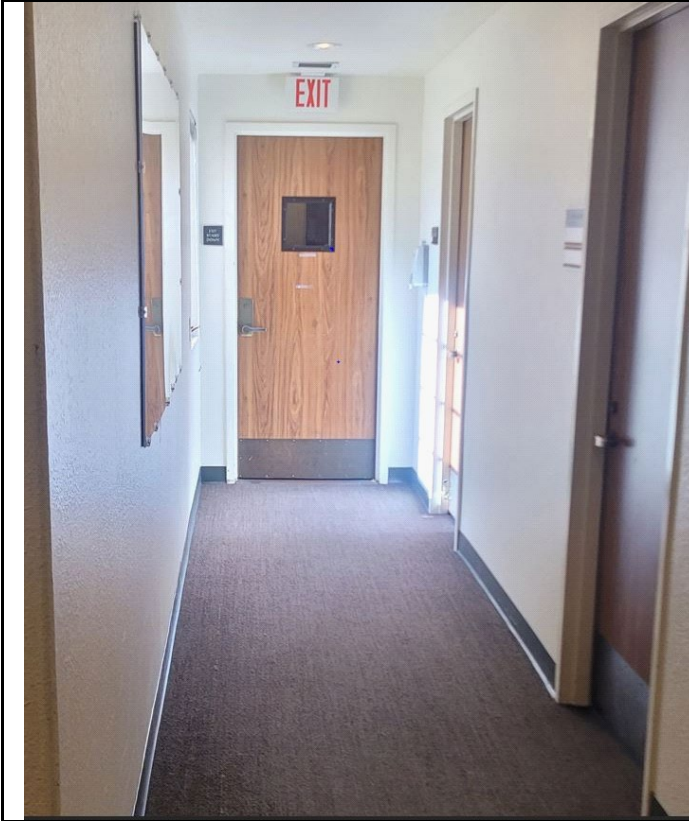
Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	400,000	400,000	-	400,000	400,000	400,000	2,000,000
	-	-	-	-	-	-	-
Total	400,000	400,000	-	400,000	400,000	400,000	2,000,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Police Department 2nd Floor Expansion



Description:

Add approx 6 doorways, fill in existing doorways, build walls, HVAC adjustments, lockers, furniture, and access control at main doors.

Project Need:

The PD has acquired the offices and workspace previously occupied by Fire Admin. The space will need some configurations to meet the personnel, security, and space needs for the PD.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	25,000	-	-	-	-	25,000
Construction	-	75,000	100,000	-	-	-	175,000
Total	-	100,000	100,000	-	-	-	200,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	100,000	100,000	-	-	-	200,000
	-	-	-	-	-	-	-
Total	-	100,000	100,000	-	-	-	200,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Dog Park Slope Stabilization



Description:

Install a retaining system and additional landscaping to stabilize the existing slope.

Project Need:

If the slope is left in its present condition, progressive erosion and sloughing will adversely impact the existing drainage system and slope.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	100,000	-	-	-	-	100,000
Construction	-	-	400,000	-	-	-	400,000
Total	-	100,000	400,000	-	-	-	500,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	100,000	400,000	-	-	-	500,000
	-	-	-	-	-	-	-
Total	-	100,000	400,000	-	-	-	500,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Enclosed Lifeguard Tower Installation



Description:

Install enclosed lifeguard towers to replace existing beach chairs and portable towers.

Project Need:

Permanently installed enclosed towers are needed to ensure the safety of Marine Safety staff and to ensure the on-duty staff can continue to provide the highest level of service to the public.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

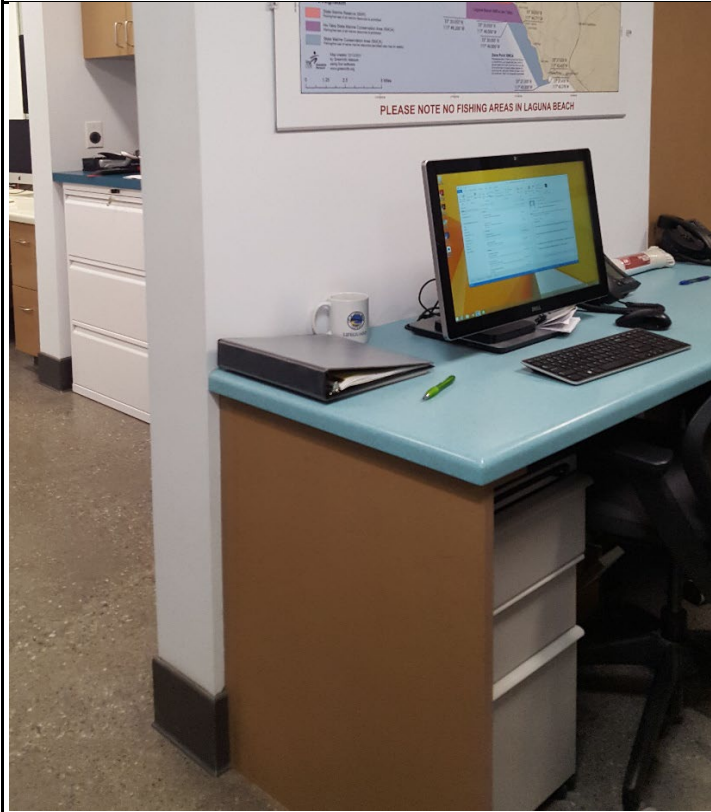
Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	200,000	-	-	-	-	200,000
Construction	-	-	-	500,000	500,000	500,000	1,500,000
Total	-	200,000	-	500,000	500,000	500,000	1,700,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	-	200,000	-	500,000	500,000	500,000	1,700,000
	-	-	-	-	-	-	-
Total	-	200,000	-	500,000	500,000	500,000	1,700,000



City of Laguna Beach
Fiscal Year 2024-2025
CAPITAL IMPROVEMENT PROGRAM

Project Title: Capital Equipment, Furniture, & Fixture Replacement



Description:

Replacement and rehabilitation of existing City Facilities in the areas of furniture, electrical, plumbing and irrigation, mechanical, HVAC, interior finishes, and building improvements.

Project Need:

Ongoing rehabilitation of capital assets is required to extend useful life and maintain facilities in good condition.

Project #: 21-9839

Project Status:

Construction

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	1,438,400	300,000	300,000	300,000	300,000	300,000	2,938,400
Total	1,438,400	300,000	300,000	300,000	300,000	300,000	2,938,400

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
CIP	1,438,400	300,000	300,000	300,000	300,000	300,000	2,938,400
	-	-	-	-	-	-	-
Total	1,438,400	300,000	300,000	300,000	300,000	300,000	2,938,400



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Parking Pay Station Installations



Description:

Purchase approximately 40 multi-space pay stations per year to replace approximately 450 single-space parking meters. Total cost to replace all 1,350 outdated parking meters approx. \$1.5 million.

Project Need:

Approximately 1,350 of City's 2,000 parking meters have reached the end of their useful life and will not support 4G. They will be replaced by on-street parking pay stations offering "pay by plate" technology.

Project #: 22-9768

Project Status:

Construction

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	900,000	300,000	300,000	-	-	-	1,500,000
Total	900,000	300,000	300,000	-	-	-	1,500,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Parking Authority	900,000	300,000	300,000	-	-	-	1,500,000
	-	-	-	-	-	-	-
Total	900,000	300,000	300,000	-	-	-	1,500,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Glenneyre Parking Structure Rehabilitation



Description:

Structural rehabilitation of the parking structure to address concrete spalling, general concrete deterioration, rebar oxidation, and separation of staircases from the rest of the structure.

Project Need:

Parking structure periodically needs major repairs to continue being used for its intended purpose.

Project #: 23-9110

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	100,000	-	-	-	-	-	100,000
Construction	950,000	950,000	-	-	-	-	1,900,000
Total	1,050,000	950,000	-	-	-	-	2,000,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Parking Authority	1,050,000	950,000	-	-	-	-	2,000,000
	-	-	-	-	-	-	-
Total	1,050,000	950,000	-	-	-	-	2,000,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Laguna Beach CRC parking Lot Gates



Description:

The project will replace the existing parking lot gates with motorized gates.

Project Need:

Replacement of the gates will improve operation of the existing parking lot and enable staff to regulate public access to the parking.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	50,000	-	-	-	-	50,000
Construction	-	100,000	-	-	-	-	100,000
Total	-	150,000	-	-	-	-	150,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Parking Authority	-	150,000	-	-	-	-	150,000
	-	-	-	-	-	-	-
Total	-	150,000	-	-	-	-	150,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Future Parking Facilities and Mobility Improvements



Description:

Implementation of infrastructure and mobility priority projects identified in the Parking and Transportation Demand Management Report.

Project Need:

Additional parking facilities will help to address the high parking demand and mobility needs throughout the City.

Project #: 23-9767

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Three-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	1,000,000	-	-	-	-	-	1,000,000
Construction	2,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	7,000,000
Total	3,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,000,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Parking Authority	3,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,000,000
	-	-	-	-	-	-	-
Total	3,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,000,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 3 Collector Road Improvements



Description:

Repair damaged pavement and resurface collector roads in Zone 3, including Park Ave between Wendt Terrace and Glenneyre St, Glenneyre St between Thalia St and Park Av, and Thalia St.

Project Need:

Well maintained roadways provide safety and comfort for motorists, and preserves the City's roadway network asset. This roadway maintenance work will extend the pavement life an expected ten years.

Project #: 24-9458

Project Status:

Construction

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	1,600,000	1,000,000	-	-	-	-	2,600,000
Total	1,600,000	1,000,000	-	-	-	-	2,600,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Gas Tax	1,600,000	1,000,000	-	-	-	-	2,600,000
		-	-	-	-	-	-
Total	1,600,000	1,000,000	-	-	-	-	2,600,000



City of Laguna Beach
Fiscal Year 2024-2025
CAPITAL IMPROVEMENT PROGRAM

Project Title: Zone 6 Street Slurry Seal/Rehabilitation



Description:

This project includes repair of damaged pavement and slurry seal of all public streets adjacent and bound by High Drive, North Coast Highway, and Lower Cliff Drive.

Project Need:

To repair, protect, and maintain the City street network, the City has been divided into zones for street rehabilitation projects. All streets within each zone are proposed to be maintained on a 10-year cycle.

Project #: 24-9278

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	50,000			-	-	-	50,000
Construction	-	1,500,000	-	-	-	-	1,500,000
Total	50,000	1,500,000	-	-	-	-	1,550,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Gas Tax	50,000	1,500,000		-	-	-	1,550,000
	-	-	-	-	-	-	-
Total	50,000	1,500,000	-	-	-	-	1,550,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Wastewater System Analysis and Master Plan Update



Description:

The analysis will serve as a roadmap for the City's short-term (10-year) and long-term (20-year) capital improvement program. It will analyze sewer system hydraulics, assess the condition of the sewer collection system and major facilities, and prioritize needed improvements.

Project Need:

The wastewater system is in need of careful analysis to ensure long-term reliability and continuous service. The updated master plan will be the basis for setting rates in the future.

Project #: 25-xxxx

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	300,000	-	-	-	-	300,000
Construction	-	-	-	-	-	-	-
Total	-	300,000	-	-	-	-	300,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Sewer	-	300,000	-	-	-	-	300,000
	-	-	-	-	-	-	-
Total	-	300,000	-	-	-	-	300,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Sleepy Hollow Lane Sewer Replacement



Description:

Replace the sewer main within Sleepy Hollow Lane.

Project Need:

The existing sewer line is substandard and requires high level of maintenance. The replacement of the sewer main will improve sewer operations and reliability in the area.

Project #: 25-xxxx

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	-	750,000	-	-	-	-	750,000
Total	-	750,000	-	-	-	-	750,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Sewer	-	750,000	-	-	-	-	750,000
	-	-	-	-	-	-	-
Total	-	750,000	-	-	-	-	750,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Victoria II Lift Station Rehabilitation



Description:

Rehabilitation of the Victoria II sewer lift station including replacement of aboveground control cabinet and underground dry well pump station.



Project Need:

Equipment is aged and requires replacement to provide uninterrupted service. Force Main was installed in 1972 and requires assessment and possible repair or replacement. The wet well and "old wet well" also require inspection to determine the level of rehabilitation required.

Project #: 24-9280

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	100,000	-	-	-	-	-	100,000
Construction	-	850,000	-	-	-	-	850,000
Total	100,000	850,000	-	-	-	-	950,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Sewer	100,000	850,000	-	-	-	-	950,000
	-	-	-	-	-	-	-
Total	100,000	850,000	-	-	-	-	950,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Bluebird Canyon Lift Station Reconstruction



Description:

Reconstruction of the Bluebird Canyon Sewer Lift Station including replacement of the motor control room, dry well pumps, and the emergency generator building.



Project Need:

Lift station equipment, controls, and wet well are aged and require replacement to maintain uninterrupted service. In addition, both the main building and generator building require structural work to address deficiencies and extend the useful life.

Project #: 23-9281

Project Status:

Design

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	257,000	-	-	-	-	-	257,000
Construction	250,000	2,650,000	-	-	-	-	2,900,000
Total	507,000	2,650,000	-	-	-	-	3,157,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Sewer	507,000	2,650,000	-	-	-	-	3,157,000
	-	-	-	-	-	-	-
Total	507,000	2,650,000	-	-	-	-	3,157,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: Crescent Bay Lift Station Reconstruction



Description:

Rehabilitation of the Crescent Bay Lift Station including replacement of the motor control building, wet well, dry well, and emergency generator building.

Project Need:

Station equipment is aged and requires replacement to provide uninterrupted service. The generator building has degraded beyond its useful life and requires structural and aesthetic improvements.

Project # 25-XXXX

Project Status:

Project Initiation

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	250,000	-	-	-	-	250,000
Construction	-	-	-	2,875,000	-	-	2,875,000
Total	-	250,000	-	2,875,000	-	-	3,125,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Sewer	-	250,000	-	2,875,000	-	-	3,125,000
	-	-	-	-	-	-	-
Total	-	250,000	-	2,875,000	-	-	3,125,000



City of Laguna Beach
Fiscal Year 2024-2025

CAPITAL IMPROVEMENT PROGRAM

Project Title: SOCWA Wastewater Treatment Projects



Description:

Funding to pay the City's fair share towards SOCWA wastewater treatment projects at the Coastal Treatment Plant (CTP), Regional Treatment Plan, North Coast Interceptor, and the Aliso Creek Ocean Outfall (ACOO).

Project Need:

City is required to pay its fair share towards SOCWA wastewater treatment improvements.

Project #: 24-9022

Project Status:

Construction

Proposed FY 24/25 Budget with Four-Year Look Ahead

Project Phases	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Design	-	-	-	-	-	-	-
Construction	1,900,000	1,200,000	1,775,000	1,535,000	1,600,000	3,500,000	11,510,000
Total	1,900,000	1,200,000	1,775,000	1,535,000	1,600,000	3,500,000	11,510,000

Funding Source	Prior Year Funds	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Sewer	1,900,000	1,200,000	1,775,000	1,535,000	1,600,000	3,500,000	11,510,000
	-	-	-	-	-	-	-
Total	1,900,000	1,200,000	1,775,000	1,535,000	1,600,000	3,500,000	11,510,000

CAPITAL IMPROVEMENT PROJECT SUMMARY

Capital Improvement Fund (116)

1	Cajon Street Storm Drain Improvements (Construction)	\$	1,000,000
2	Top of the World Fire Access Road (Construction)	\$	1,000,000
3	Agate Street Storm Drain Improvements (Construction)	\$	750,000
4	Cerritos Drive to Dunning Drive Access and Drainage Improvements (Construction)	\$	900,000
5	Coast Highway Handrailing and Landscape Upgrades (Construction)	\$	500,000
6	Glennestre Street Lighting Improvements (Construction)	\$	250,000
7	Citywide Storm Drain Repairs (Design/Construction)	\$	100,000
8	Dumond Drive Beach Ramp Improvements (Design/Construction)	\$	500,000
9	Crescent Bay Beach Ramp Extension (Design/Construction)	\$	450,000
10	Police Department 2nd Floor Expansion (Design/Construction)	\$	100,000
11	Aliso Beach Maintenance Storage Area (Design)	\$	100,000
12	Cress Street Beach Access Improvements (Design)	\$	200,000
13	Moss Street to Coast Highway Stairs Replacement (Design)	\$	100,000
14	Crescent Bay to Circle Way Stair Replacement (Design)	\$	50,000
15	Dartmoor Street Storm Drain Installation (Design)	\$	150,000
16	Terry Road to Ashton Drive Trail Installation (Design)	\$	100,000
17	Balboa Avenue and Nyes Place Storm Drain Installation (Design)	\$	200,000
18	Fisherman's Cove Beach Access Improvements (Design)	\$	250,000
19	Nyes Place Sidewalk Extension Highland to Coast Highway (Design)	\$	150,000
20	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
21	Future City Facilities Funding	\$	1,000,000
Total Cost of Capital Improvement Fund Projects		\$	8,150,000

Parking Authority Fund (118)

22	Future Parking Facilities and Mobility Improvements	\$	1,000,000
23	Parking Pay Station Installations	\$	300,000
Total Cost of Parking Authority Fund Projects		\$	1,300,000

Gas Tax Fund (132)

24	Zone 7 Street Slurry Seal/Rehabilitation (Design/Construction)	\$	1,300,000
25	Zone 8 Sidewalk Repairs (Construction)	\$	100,000
26	Zone 9 Sidewalk Repairs (Construction)	\$	100,000
27	Zone 8 Street Slurry Seal/Rehabilitation (Design)	\$	300,000
Total Cost of Gas Tax Fund Projects		\$	1,800,000

Wastewater Fund (137)

28	Top of the World Rehabilitation and Generator Replacement (Design)	\$	300,000
29	NCI Reach 5 Replacement (Construction)	\$	9,350,000
30	SOCWA WWTP Projects	\$	1,775,000
Total Cost of Sewer Fund Projects		\$	11,425,000

TOTAL OF ALL PROJECTS \$ 22,675,000

CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

1	Cress Street Beach Access Improvements (Construction)	\$ 1,200,000
2	Crescent Bay to Circle Way Stair Replacement (Construction)	\$ 500,000
3	Lower Alta Vista Way Retaining Wall Replacement (Construction)	\$ 800,000
4	Dog Park Slope Stabilization (Construction)	\$ 400,000
5	St. Ann's Drive Retaining Wall Replacement (Construction)	\$ 350,000
6	Wendt Terrace Retaining Wall Repairs (Construction)	\$ 800,000
7	Enclosed Lifeguard Tower Installation (Construction)	\$ 500,000
8	City Facilities ADA Improvements (Design/Construction)	\$ 500,000
9	Citywide Storm Drain Repairs (Design/Construction)	\$ 100,000
10	Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
11	Hinkle Place/Coast Highway Intersection Improvements (Design)	\$ 200,000
12	Victoria Drive Beach Access Improvements (Design)	\$ 150,000
13	585 Glenneyre Street Intersection Improvements (Design)	\$ 50,000
14	Coast Highway North of Eastline Road Sidewalk Installation (Design)	\$ 200,000
15	Y Place Storm Drain Installation (Design)	\$ 50,000
16	Diamond Street Parking and Sidewalk Installation (Design)	\$ 100,000
17	Canyon View Drive/Buena Vista Way Drainage Improvements (Design)	\$ 200,000
18	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
19	Future City Facilities Funding	\$ 800,000

Total Cost of Capital Improvement Fund Projects \$ 7,600,000

Parking Authority Fund (118)

20	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
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Total Cost of Parking Authority Fund Projects \$ 1,000,000

Gas Tax Fund (132)

21	Zone 8 Street Slurry Seal/Rehabilitation (Construction)	\$ 750,000
22	Zone 10 Sidewalk Repairs (Construction)	\$ 100,000
23	Citywide Curb Ramps (Construction)	\$ 200,000
24	Aster Street Sidewalk Installation (Design/Construction)	\$ 400,000
25	Zone 9 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 350,000

Total Cost of Gas Tax Fund Projects \$ 1,800,000

Wastewater Fund (137)

26	Top of the World Rehabilitation and Generator Replacement (Construction)	\$ 2,800,000
27	Crescent Bay Lift Station Reconstruction (Construction)	\$ 2,875,000
28	VFD Replacements at Laguna SOCWA and Bluebird SOCWA (Design/Const.)	\$ 90,000
29	Pearl Lift Station Rehabilitation and Generator Installation (Design)	\$ 287,000
30	SOCWA WWTP Projects	\$ 1,535,000

Total Cost of Sewer Fund Projects \$ 7,587,000

TOTAL OF ALL PROJECTS \$ 17,987,000

CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

1	Ceanothus to Aliso Creek Storm Drain Improvements (Construction)	\$	1,000,000
2	Y Place Storm Drain Installation (Construction)	\$	200,000
3	Enclosed Lifeguard Tower Installation (Construction)	\$	500,000
4	Aliso Beach Maintenance Storage Area (Construction)	\$	750,000
5	Nyes Place Sidewalk Extension Highland to Coast Highway (Construction)	\$	300,000
6	Terry Road to Ashton Drive Trail Installation (Construction)	\$	400,000
7	Diver's Cove Beach Access Improvements (Construction)	\$	1,200,000
8	Coast Highway 7th Avenue to 10th Avenue Sidewalk Installation (Construction)	\$	1,700,000
9	Glenneyre Street Sidewalk Extension (Construction)	\$	550,000
10	Citywide Storm Drain Repairs (Design/Construction)	\$	100,000
11	Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
12	Ocean Way Beach Access Improvements (Design)	\$	200,000
13	Laguna Avenue Parking Addition (Design)	\$	50,000
14	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
15	Future City Facilities Funding	\$	1,500,000

Total Cost of Capital Improvement Fund Projects \$ 9,150,000

Parking Authority Fund (118)

16	Future Parking Facilities and Mobility Improvements	\$	1,000,000
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Total Cost of Parking Authority Fund Projects \$ 1,000,000

Gas Tax Fund (132)

17	Zone 9 Street Slurry Seal/Rehabilitation (Construction)	\$	950,000
18	Zone 11 Sidewalk Repairs (Construction)	\$	100,000
19	Zone 10 Street Slurry Seal/Rehabilitation (Design/Construction)	\$	700,000

Total Cost of Gas Tax Fund Projects \$ 1,750,000

Wastewater Fund (137)

20	Cleo Street Lift Station Rehabilitation (Design)	\$	295,000
21	Odor Control at North Laguna Siphon on Coast Hwy (Design)	\$	100,000
22	SOCWA WWTP Projects	\$	1,600,000

Total Cost of Sewer Fund Projects \$ 1,995,000

TOTAL OF ALL PROJECTS \$ 13,895,000

CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

1	Balboa Avenue and Nyes Place Storm Drain Installation (Construction)	\$	1,300,000
2	Laguna Avenue Parking Addition (Construction)	\$	200,000
3	Dartmoor Street Storm Drain Installation (Construction)	\$	1,200,000
4	Enclosed Lifeguard Tower Installation (Construction)	\$	500,000
5	Hinkle Place/Coast Highway Intersection Improvements (Construction)	\$	500,000
6	Victoria Drive Beach Access Improvements (Construction)	\$	1,200,000
7	Canyon View Drive/Buena Vista Way Drainage Improvements (Construction)	\$	1,200,000
8	City Facilities ADA Improvements (Construction)	\$	500,000
9	Citywide Storm Drain Repairs (Design/Construction)	\$	100,000
10	Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
11	10th Avenue Storm Drain Installation (Design)	\$	200,000
12	Holly Street Storm Drain Installation (Design)	\$	200,000
13	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
14	Future City Facilities Funding	\$	2,100,000
Total Cost of Capital Improvement Fund Projects		\$	9,900,000

Parking Authority Fund (118)

15	Future Parking Facilities and Mobility Improvements	\$	1,000,000
Total Cost of Parking Authority Fund Projects		\$	1,000,000

Gas Tax Fund (132)

16	Zone 10 Street Slurry Seal/Rehabilitation (Construction)	\$	550,000
17	Zone 11 Street Slurry Seal/Rehabilitation (Construction)	\$	1,000,000
18	Zone 12 Sidewalk Repairs (Construction)	\$	100,000
19	Citywide Guard Rail Repairs (Construction)	\$	100,000
Total Cost of Gas Tax Fund Projects		\$	1,750,000

Wastewater Fund (137)

20	Pearl Lift Station Rehabilitation and Generator Installation (Construction)	\$	3,025,000
21	Odor Control at North Laguna Siphon on Coast Hwy (Construction)	\$	600,000
22	SOCWA WWTP Projects	\$	3,500,000
Total Cost of Sewer Fund Projects		\$	7,125,000

TOTAL OF ALL PROJECTS	\$	19,775,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

1 Ocean Way Beach Access Improvements (Construction)	\$ 1,200,000
2 585 Glenneyre Street Intersection Improvements (Construction)	\$ 300,000
3 Coast Highway North of Eastline Road Sidewalk Installation (Construction)	\$ 1,000,000
4 Diamond Street Parking and Sidewalk Installation (Construction)	\$ 350,000
5 10th Avenue Storm Drain Installation (Construction)	\$ 1,000,000
6 Enclosed Lifeguard Tower Installation (Construction)	\$ 500,000
7 Fisherman's Cove Beach Access Improvements (Construction)	\$ 1,200,000
8 Citywide Storm Drain Repairs (Design/Construction)	\$ 100,000
9 Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
10 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
11 Future City Facilities Funding	\$ 2,200,000
Total Cost of Capital Improvement Fund Projects	\$ 8,550,000

Parking Authority Fund (118)

12 Future Parking Facilities and Mobility Improvements	\$ 1,000,000
Total Cost of Parking Authority Fund Projects	\$ 1,000,000

Gas Tax Fund (132)

13 Zone 12 Street Slurry Seal/Rehabilitation (Construction)	\$ 1,200,000
14 Zone 13 Sidewalk Repairs (Construction)	\$ 100,000
15 Citywide Curb Ramps Installation (Design/Construction)	\$ 300,000
16 Del Mar Avenue Sidewalk Installation (Design)	\$ 100,000
Total Cost of Gas Tax Fund Projects	\$ 1,700,000

Wastewater Fund (137)

17 Pump Replacement at Laguna and Bluebird SOCWA (Construction)	\$ 775,000
18 Cleo Street Lift Station Rehabilitation (Construction)	\$ 3,100,000
19 SOCWA WWTP Projects	\$ 1,750,000
Total Cost of Sewer Fund Projects	\$ 5,625,000

TOTAL OF ALL PROJECTS \$ 16,875,000

CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

1	Sidewalk Master Plan Improvements (Study)	\$	200,000
2	Holly Street Storm Drain Installation (Construction)	\$	1,400,000
3	Enclosed Lifeguard Tower Installation (Construction)	\$	500,000
4	City Facilities ADA Improvements (Design/Construction)	\$	500,000
5	Citywide Storm Drain Repairs (Design/Construction)	\$	100,000
6	Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
7	Park Avenue Storm Drain Extension (Design/Construction)	\$	2,800,000
8	Pinecrest Drive Storm Drain Realignment (Design)	\$	200,000
9	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
10	Future City Facilities Funding	\$	1,800,000

Total Cost of Capital Improvement Fund Projects \$ 8,200,000

Parking Authority Fund (118)

11	Future Parking Facilities and Mobility Improvements	\$	1,000,000
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Total Cost of Parking Authority Fund Projects \$ 1,000,000

Gas Tax Fund (132)

12	Zone 13 Street Slurry Seal/Rehabilitation (Construction)	\$	1,100,000
13	Del Mar Avenue Sidewalk Installation (Construction)	\$	400,000
14	Zone 1 Sidewalk Repairs (Construction)	\$	100,000
15	Citywide Guard Rail Repairs (Construction)	\$	100,000

Total Cost of Gas Tax Fund Projects \$ 1,700,000

Wastewater Fund (137)

16	Nyes Place Elimination Study	\$	320,000
17	Irvine Cove Lift Station Rehabilitation (Design)	\$	320,000
18	NCI Reach 1, 2, 3, & 4 Replacements	\$	8,000,000
19	SOCWA WWTP Projects	\$	2,540,000

Total Cost of Sewer Fund Projects \$ 11,180,000

TOTAL OF ALL PROJECTS \$ 22,080,000

CAPITAL IMPROVEMENT PROJECT SUMMARY

Capital Improvement Fund (116)

1	Pinecrest Drive Storm Drain Realignment (Construction)	\$ 1,000,000
2	Sidewalk Master Plan Improvements (Construction)	\$ 800,000
3	Enclosed Lifeguard Tower Installation (Construction)	\$ 500,000
4	Moss Street to Coast Highway Stairs Replacement (Construction)	\$ 700,000
5	City Facilities ADA Improvements (Design/Construction)	\$ 500,000
6	Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
7	Storm Drain Master Plan Improvements (Design/Construction)	\$ 1,500,000
8	Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
9	Future City Facilities Funding	\$ 2,100,000
Total Cost of Capital Improvement Fund Projects		\$ 7,800,000

Parking Authority Fund (118)

10	Future Parking Facilities and Mobility Improvements	\$ 1,000,000
Total Cost of Parking Authority Fund Projects		\$ 1,000,000

Gas Tax Fund (132)

11	Zone 1 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 1,200,000
12	Zone 2 Sidewalk Repairs (Design/Construction)	\$ 100,000
Total Cost of Gas Tax Fund Projects		\$ 1,300,000

Wastewater Fund (137)

13	Nyes Place Rehabilitation (Construction)	\$ 1,950,000
14	Main Beach Wet Well Mechanical Replacement (Design)	\$ 130,000
15	NCI Reach 1, 2, 3, & 4 Replacements	\$ 8,000,000
16	SOCWA WWTP Projects	\$ 2,600,000
Total Cost of Sewer Fund Projects		\$ 12,680,000

TOTAL OF ALL PROJECTS	\$ 22,780,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY**Capital Improvement Fund (116)**

1 Sidewalk Master Plan Improvements (Construction)	\$ 400,000
2 Enclosed Lifeguard Tower Installation (Construction)	\$ 500,000
3 City Facilities ADA Improvements (Design/Construction)	\$ 2,000,000
4 Playgrounds and Parks Renovation (Design/Construction)	\$ 400,000
5 Storm Drain Master Plan Improvements (Design/Construction)	\$ 1,500,000
6 Capital Equipment, Furniture and Fixture Replacement	\$ 300,000
7 Future City Facilities Funding	\$ 1,500,000
Total Cost of Capital Improvement Fund Projects	\$ 6,600,000

Parking Authority Fund (118)

8 Future Parking Facilities and Mobility Improvements	\$ 1,000,000
Total Cost of Parking Authority Fund Projects	\$ 1,000,000

Gas Tax Fund (132)

9 Zone 1 Street Slurry Seal/Rehabilitation (Design/Construction)	\$ 900,000
10 Zone 2 Sidewalk Repairs (Design/Construction)	\$ 900,000
Total Cost of Gas Tax Fund Projects	\$ 1,800,000

Wastewater Fund (137)

11 Irvine Cove Lift Station Rehabilitation (Construction)	\$ 1,000,000
12 VFD Replacements at Laguna SOCWA and Bluebird SOCWA (Design/Construction)	\$ 1,000,000
13 NCI Reach 1, 2, 3, & 4 Replacements	\$ 8,000,000
14 SOCWA WWTP Projects	\$ 2,660,000
Total Cost of Sewer Fund Projects	\$ 12,660,000

TOTAL OF ALL PROJECTS	\$ 22,060,000
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CAPITAL IMPROVEMENT PROJECT SUMMARY

Capital Improvement Fund (116)

1	Pinecrest Drive Storm Drain Realignment (Construction)	\$	1,200,000
2	Sidewalk Master Plan Improvements (Construction)	\$	400,000
3	Enclosed Lifeguard Tower Installation (Construction)	\$	500,000
4	City Facilities ADA Improvements (Design/Construction)	\$	2,000,000
5	Playgrounds and Parks Renovation (Design/Construction)	\$	400,000
6	Storm Drain Master Plan Improvements (Design/Construction)	\$	1,500,000
7	Capital Equipment, Furniture and Fixture Replacement	\$	300,000
8	Future City Facilities Funding	\$	1,500,000

Total Cost of Capital Improvement Fund Projects	\$	7,800,000
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Parking Authority Fund (118)

9	Future Parking Facilities and Mobility Improvements	\$	1,000,000
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Total Cost of Parking Authority Fund Projects	\$	1,000,000
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Gas Tax Fund (132)

10	Zone 1 Street Slurry Seal/Rehabilitation (Design/Construction)	\$	900,000
11	Zone 2 Sidewalk Repairs (Design/Construction)	\$	900,000

Total Cost of Gas Tax Fund Projects	\$	1,800,000
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Wastewater Fund (137)

12	Sewer Master Plan Improvements (Design/Construction)	\$	1,000,000
13	SOCWA WWTP Projects	\$	2,660,000

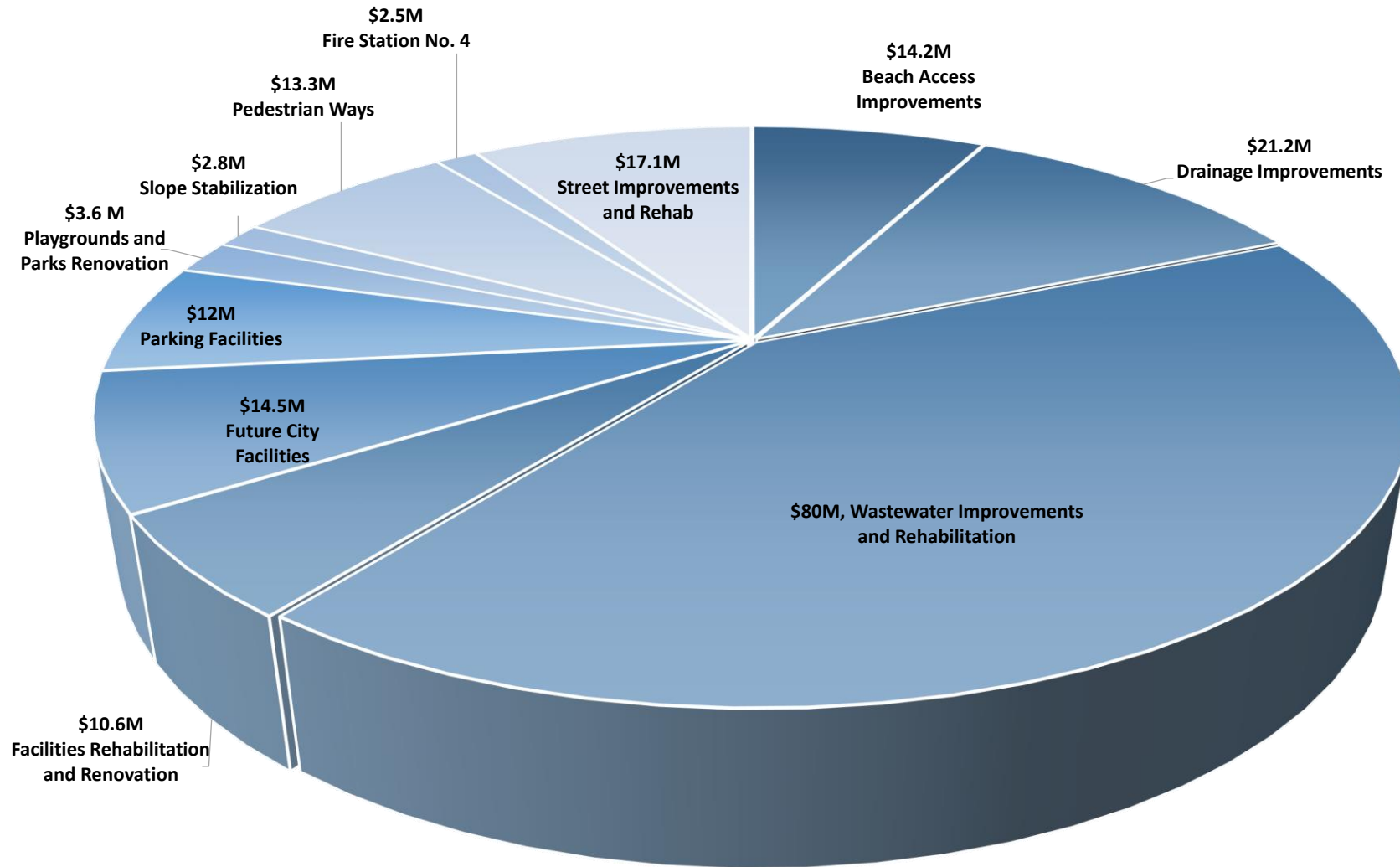
Total Cost of Sewer Fund Projects	\$	3,660,000
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TOTAL OF ALL PROJECTS	\$	14,260,000
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FUNDING SUMMARY
TEN YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Year 2024/25 through Fiscal Year 2033/34

	Year	Capital Improvement Fund	Parking Authority Fund	Gas Tax Fund	Wastewater Fund	Total
1.	2024/25	\$ 8,450,000	\$ 2,400,000	\$ 2,500,000	\$ 6,000,000	\$ 19,350,000
2.	2025/26	\$ 8,150,000	\$ 1,300,000	\$ 1,800,000	\$ 11,425,000	\$ 22,675,000
3.	2026/27	\$ 7,600,000	\$ 1,000,000	\$ 1,800,000	\$ 7,587,000	\$ 17,987,000
4.	2027/28	\$ 9,150,000	\$ 1,000,000	\$ 1,750,000	\$ 1,995,000	\$ 13,895,000
5.	2028/29	\$ 9,900,000	\$ 1,000,000	\$ 1,750,000	\$ 7,125,000	\$ 19,775,000
6.	2029/30	\$ 8,550,000	\$ 1,000,000	\$ 1,700,000	\$ 5,625,000	\$ 16,875,000
7.	2030/31	\$ 8,200,000	\$ 1,000,000	\$ 1,700,000	\$ 11,180,000	\$ 22,080,000
8.	2031/32	\$ 7,800,000	\$ 1,000,000	\$ 1,300,000	\$ 12,680,000	\$ 22,780,000
9.	2032/33	\$ 6,600,000	\$ 1,000,000	\$ 1,800,000	\$ 12,660,000	\$ 22,060,000
10.	2033/34	<u>\$ 7,800,000</u>	<u>\$ 1,000,000</u>	<u>\$ 1,800,000</u>	<u>\$ 3,660,000</u>	<u>\$ 14,260,000</u>
	TOTAL	\$ 82,200,000	\$ 11,700,000	\$ 17,900,000	\$ 79,937,000	\$ 191,737,000

10 Year Capital Improvements by Category
FY 2024/25 to FY 2033/34 Total \$191.8 Million (M)



10 YEAR CIP SUMMARY BY CATEGORY
FY 2024/25 to FY 2033/34

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	10 Year CIP
PROJECT TYPE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	TOTALS
Beach Access Improvements	\$ 1,200,000	\$ 1,450,000	\$ 2,350,000	\$ 2,650,000	\$ 1,700,000	\$ 2,900,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 14,250,000
											7%
Drainage Improvements	\$ 850,000	\$ 2,200,000	\$ 350,000	\$ 1,300,000	\$ 4,200,000	\$ 1,100,000	\$ 4,500,000	\$ 2,500,000	\$ 1,500,000	\$ 2,700,000	\$ 21,200,000
											11%
Facilities Rehabilitation and Renovation	\$ 1,700,000	\$ 500,000	\$ 800,000	\$ 300,000	\$ 800,000	\$ 300,000	\$ 800,000	\$ 800,000	\$ 2,300,000	\$ 2,300,000	\$ 10,600,000
											6%
Fire Station No. 4	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
											1%
Future City Facilities	\$ -	\$ 1,000,000	\$ 800,000	\$ 1,500,000	\$ 2,100,000	\$ 2,200,000	\$ 1,800,000	\$ 2,100,000	\$ 1,500,000	\$ 1,500,000	\$ 14,500,000
											1%
Parking Facilities	\$ 2,400,000	\$ 1,300,000	\$ 1,000,000	\$ 1,050,000	\$ 1,200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 11,950,000
											6%
Playgrounds and Parks Renovation	\$ 400,000	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 3,600,000
											2%
Pedestrian Ways	\$ -	\$ 1,600,000	\$ 1,800,000	\$ 3,050,000	\$ -	\$ 1,750,000	\$ 700,000	\$ 900,000	\$ 1,300,000	\$ 2,200,000	\$ 13,300,000
											7%
Slope Stabilization	\$ 1,200,000	\$ -	\$ 1,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000
											1%
Street Improvements and Rehab	\$ 3,100,000	\$ 3,200,000	\$ 1,350,000	\$ 1,650,000	\$ 2,250,000	\$ 1,600,000	\$ 1,200,000	\$ 1,900,000	\$ 900,000	\$ -	\$ 17,150,000
											9%
Wastewater Improvements and Rehab	\$ 6,000,000	\$ 11,425,000	\$ 7,587,000	\$ 1,995,000	\$ 7,125,000	\$ 5,625,000	\$ 11,180,000	\$ 12,680,000	\$ 12,660,000	\$ 3,660,000	\$ 79,937,000
											42%
TOTALS:	\$ 19,350,000	\$ 22,675,000	\$ 17,987,000	\$ 13,895,000	\$ 19,775,000	\$ 16,875,000	\$ 22,080,000	\$ 22,780,000	\$ 22,060,000	\$ 14,260,000	\$ 191,737,000

City of Laguna Beach
Capital Improvement Program Revenue and Budget Projections

Program Year Fiscal Year	1 24/25	2 25/26	3 26/27	4 27/28	5 28/29	6 29/30	7 30/31	8 31/32	9 32/33	10 32/34
116 CAPITAL IMPROVEMENT FUND										
Starting Fund Balance	\$ 564,492	\$ 399,992	\$ 1,489,472	\$ 3,281,614	\$ 3,679,470	\$ 3,486,156	\$ 4,804,847	\$ 6,638,784	\$ 9,041,272	\$ 12,815,681
Revenues:										
Transient Occupancy Tax	\$ 7,339,500	\$ 7,633,080	\$ 7,785,742	\$ 7,941,456	\$ 8,100,286	\$ 8,262,291	\$ 8,427,537	\$ 8,596,088	\$ 8,768,010	\$ 8,943,370
Parking & Other Fines	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000	\$ 895,000
Real Property Transfer Tax	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
Building Construction Tax	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Other Revenue	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Other Adjustment										
Total Revenues	\$ 8,985,500	\$ 9,279,080	\$ 9,431,742	\$ 9,587,456	\$ 9,746,286	\$ 9,908,291	\$ 10,073,537	\$ 10,242,088	\$ 10,414,010	\$ 10,589,370
Transfer In from General Fund										
Total Funds Available	\$ 9,549,992	\$ 9,679,072	\$ 10,921,214	\$ 12,869,070	\$ 13,425,756	\$ 13,394,447	\$ 14,878,384	\$ 16,880,872	\$ 19,455,281	\$ 23,405,051
Transfer Out Gas Tax	\$ (700,000)									
CIP Budget	\$ (8,450,000)	\$ (8,150,000)	\$ (7,600,000)	\$ (9,150,000)	\$ (9,900,000)	\$ (8,550,000)	\$ (8,200,000)	\$ (7,800,000)	\$ (6,600,000)	\$ (7,800,000)
Ending Fund Balance	\$ 399,992	\$ 1,489,472	\$ 3,281,614	\$ 3,679,470	\$ 3,486,156	\$ 4,804,847	\$ 6,638,784	\$ 9,041,272	\$ 12,815,681	\$ 15,565,451

Program Year Fiscal Year	1 24/25	2 25/26	3 26/27	4 27/28	5 28/29	6 29/30	7 30/31	8 31/32	9 32/33	10 32/34
118 Parking Authority Fund										
Starting Fund Balance	\$ 8,335,579	\$ 5,412,879	\$ 3,900,879	\$ 4,690,879	\$ 5,346,879	\$ 7,937,879	\$ 10,538,879	\$ 15,230,879	\$ 20,100,879	\$ 27,242,879
Revenues										
Parking Lots & Meters	\$ 9,104,000	\$ 10,015,000	\$ 10,817,000	\$ 11,683,000	\$ 12,618,000	\$ 13,628,000	\$ 14,719,000	\$ 15,897,000	\$ 17,169,000	\$ 18,543,000
Parking Permits	\$ 1,100,000	\$ 100,000	\$ 1,100,000	\$ 100,000	\$ 1,100,000	\$ 100,000	\$ 1,100,000	\$ 100,000	\$ 1,100,000	\$ 100,000
Other Revenue	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000	\$ 98,000
Total Funds Available	\$ 10,302,000	\$ 10,213,000	\$ 12,015,000	\$ 11,881,000	\$ 13,816,000	\$ 13,826,000	\$ 15,917,000	\$ 16,095,000	\$ 18,367,000	\$ 18,741,000
Operating Expenses: Other	\$ (6,597,800)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)	\$ (6,500,000)
Transfer Out to Transit Division	\$ (3,401,900)	\$ (3,100,000)	\$ (2,900,000)	\$ (2,900,000)	\$ (2,900,000)	\$ (2,900,000)	\$ (2,900,000)	\$ (2,900,000)	\$ (2,900,000)	\$ (2,900,000)
Transfer Out to the General Fund	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)	\$ (525,000)
Transfer Out to the Vehicle Replacement Fund	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)
CIP Budget	\$ (2,400,000)	\$ (1,300,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)
Ending Fund Balance	\$ 5,412,879	\$ 3,900,879	\$ 4,690,879	\$ 5,346,879	\$ 7,937,879	\$ 10,538,879	\$ 15,230,879	\$ 20,100,879	\$ 27,242,879	\$ 34,758,879

Program Year Fiscal Year	1 24/25	2 25/26	3 26/27	4 27/28	5 28/29	6 29/30	7 30/31	8 31/32	9 32/33	10 32/34
132 GAS TAX FUND										
Starting Fund Balance	\$ 67,233	\$ 153,533	\$ 239,833	\$ 326,133	\$ 462,433	\$ 598,733	\$ 785,033	\$ 971,333	\$ 1,557,633	\$ 1,643,933
Total Revenues	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300	\$ 1,886,300
Transfer In Capital Improvement Fund	\$ 700,000									
Total Funds Available	\$ 2,653,533	\$ 2,039,833	\$ 2,126,133	\$ 2,212,433	\$ 2,348,733	\$ 2,485,033	\$ 2,671,333	\$ 2,857,633	\$ 3,443,933	\$ 3,530,233
Other Adjustments										
CIP Budget	\$ (2,500,000)	\$ (1,800,000)	\$ (1,800,000)	\$ (1,750,000)	\$ (1,750,000)	\$ (1,700,000)	\$ (1,700,000)	\$ (1,300,000)	\$ (1,800,000)	\$ (1,800,000)
Ending Fund Balance	\$ 153,533	\$ 239,833	\$ 326,133	\$ 462,433	\$ 598,733	\$ 785,033	\$ 971,333	\$ 1,557,633	\$ 1,643,933	\$ 1,730,233

City of Laguna Beach
Capital Improvement Program Revenue and Budget Projections

Program Year	1	2	3	4	5	6	7	8	9	10
Fiscal Year	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	32/34
134 STREET LIGHTING & UTILITY FUND										
Starting Fund Balance	\$ 437,539	\$ 690,439	\$ 1,013,659	\$ 1,409,309	\$ 1,879,561	\$ 2,426,653	\$ 2,973,746	\$ 3,520,839	\$ 4,067,931	\$ 4,615,024
Total Revenues	\$ 2,344,000	\$ 2,414,320	\$ 2,486,750	\$ 2,561,352	\$ 2,638,193	\$ 2,638,193	\$ 2,638,193	\$ 2,638,193	\$ 2,638,193	\$ 2,638,193
Other Adjustments										
Transfers In										
Total Funds Available	\$ 2,781,539	\$ 3,104,759	\$ 3,500,409	\$ 3,970,661	\$ 4,517,753	\$ 5,064,846	\$ 5,611,939	\$ 6,159,031	\$ 6,706,124	\$ 7,253,217
Operating Expenses	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)	\$ (1,091,100)
Transfers Out										
Transfer to Wildfire & Mitigation Fund	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)
CIP Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 690,439	\$ 1,013,659	\$ 1,409,309	\$ 1,879,561	\$ 2,426,653	\$ 2,973,746	\$ 3,520,839	\$ 4,067,931	\$ 4,615,024	\$ 5,162,117

Program Year	1	2	3	4	5	6	7	8	9	10
Fiscal Year	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	32/34
136 South Laguna Fund										
Starting Fund Balance	\$ 18,550,715	\$ 15,714,615	\$ 13,078,515	\$ 10,442,415	\$ 7,806,315	\$ 5,170,215	\$ 2,534,115	\$ (101,985)	\$ (2,738,085)	\$ (5,374,185)
Parking Lots & Meters	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
Investment Earnings	\$ 700,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
Other Revenue	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Revenues	\$ 1,450,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000
Transfers In										
Total Funds Available	\$ 20,000,715	\$ 17,364,615	\$ 14,728,515	\$ 12,092,415	\$ 9,456,315	\$ 6,820,215	\$ 4,184,115	\$ 1,548,015	\$ (1,088,085)	\$ (3,724,185)
Transfers Out										
Operating Budget	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)	\$ (4,286,100)
CIP Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1
Ending Fund Balance	\$ 15,714,615	\$ 13,078,515	\$ 10,442,415	\$ 7,806,315	\$ 5,170,215	\$ 2,534,115	\$ (101,985)	\$ (2,738,085)	\$ (5,374,185)	\$ (8,010,284)

Program Year	1	2	3	4	5	6	7	8	9	10
Fiscal Year	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	32/34
137 Wastewater Fund										
Starting Fund Balance	\$ 5,307,953	\$ 9,686,853	\$ 1,183,193	\$ (482,467)	\$ 443,873	\$ 1,240,213	\$ 2,036,553	\$ 2,777,893	\$ 4,019,233	\$ 4,280,573
3982/3986 Wastewater Service Charges	\$ 11,934,000	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040	\$ 12,650,040
3500 Other Revenue	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
State Loan	\$ 8,173,600	\$ -	\$ 3,000,000	\$ -	\$ 5,000,000	\$ 3,500,000	\$ 9,000,000	\$ 11,000,000	\$ 10,000,000	\$ 1,000,000
Total Revenues	\$ 20,122,600	\$ 12,665,040	\$ 15,665,040	\$ 12,665,040	\$ 17,665,040	\$ 16,165,040	\$ 21,665,040	\$ 23,665,040	\$ 22,665,040	\$ 13,665,040
Transfers In										
Total Funds Available	\$ 25,430,553	\$ 22,351,893	\$ 16,848,233	\$ 12,182,573	\$ 18,108,913	\$ 17,405,253	\$ 23,701,593	\$ 26,442,933	\$ 26,684,273	\$ 17,945,613
Operating Expenditures	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)	\$ (9,743,700)
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP Budget	\$ (6,000,000)	\$ (11,425,000)	\$ (7,587,000)	\$ (1,995,000)	\$ (7,125,000)	\$ (5,625,000)	\$ (11,180,000)	\$ (12,680,000)	\$ (12,660,000)	\$ (3,660,000)
Ending Fund Balance	\$ 9,686,853	\$ 1,183,193	\$ (482,467)	\$ 443,873	\$ 1,240,213	\$ 2,036,553	\$ 2,777,893	\$ 4,019,233	\$ 4,280,573	\$ 4,541,913