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| ***IT’S TIME for the new SHOPPER PARKING PERMITS!*** |

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| To purchase a new Shopper Parking Permit - **APPLY ONLINE! - Starting June 10, 2024** | |
| **Dates** | Current Shopper Parking Permits will expire on July 31, 2024. The new two-year permit period will be August 1, 2024, through July 31, 2026 |
| **Apply  Online** - **Starting June 10, 2024** | **You may purchase Parking Permits online from the City’s website,** [**www.lagunabeachcity.net**](http://www.lagunabeachcity.net)**, by using a MasterCard, Visa, or Discover credit card. We do not take American Express.**  From the website’s homepage, click on the ***Parking Permits*** icon located on the bottom page scroll bar. Go to the Shopper Parking Permit section and select “Click Here” to proceed to the application.  Follow the prompts on the screen to complete the application. The billing address for the credit card must be a Laguna Beach residence and match the mailing address for the parking permits. The address cannot be a P.O. Box or commercial postal location. |
| **Mail-in Application** | **If you are unable to apply online you can apply by submitting a mail-in application to:**  City of Laguna Beach Attn: Parking Permits 505 Forest Ave. Laguna Beach, C 92651  Mail-In applications require vehicle information and **proof of residency for each applicant**. Acceptable proof of residency includes a copy of one of the following:   * + Driver’s License/State ID Card   + Utility Bill (gas, electric, water) showing name and service address.   + DMV Registration   + Rental/Lease Agreement   + Pre-printed check - Addresses that are P.O. boxes or commercial postal locations will not be accepted. |
| **Additional Information** | **The permit holder's name for a permit must be a permanent resident of Laguna Beach. Addresses that are P.O. Boxes or commercial postal locations will not be accepted as Proof of Residency. Permits will only be shipped to a residential address in the City of Laguna Beach.**  Each address is limited to a maximum of four Shopper Parking Permits. Residents applying for a third and fourth permit must provide a copy of each of the four vehicles’ DMV registration with the application.  *Note:* Please review the Shopper Parking Permit reference sheet and the application. *Vehicles with outstanding parking citations are not eligible for this program until the citations are paid in full.*  Accepted forms of payment are checks, VISA, MasterCard, or Discover card. We do not take American Express. Credit card information must be written in the space provided on the parking permit application.  **Parking permits will not be mailed out until the last week of July.**  Please call the parking permit information line at (949) 497-0346 with questions or for any additional information.  **No permits will be sold over the counter until Tuesday, September 10, 2024.**  Be sure you have copies of all required documentation and have forms filled out before coming to City Hall. |

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***Shopper Parking Permit Application***

***APPLY ONLINE***

You may purchase Shopper Parking Permits online using the City’s website at www.lagunabeachcity.net:

1. From the City of Laguna Beach homepage, click on the ***Parking Permits*** icon located on the bottom page scroll bar.
2. Select Shopper Permit.
3. Follow the prompts on the screen to complete the application.

* **The Laguna Beach billing address for the credit card must match the mailing address for the parking permits.**
* **The address cannot be a P.O. Box or commercial postal location.**

***APPLICATION***

This application is only required if purchasing a permit by mail or at City Hall.

***Address:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Laguna Beach, CA 92651

***Email Address:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***Phone Number:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| ***Applicant’s name*** | ***Car Make*** | ***LICENSE PLATE OR VIN Number*** | ***Permit Fee*** |
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|  |  |  | TOTAL: |

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| **1st & 2nd Permit** | **$80 each** |
| **3rd & 4th Permit** | **$150 each** |

CK#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Credit Card Information:** |
| Circle One**: VISA MASTERCARD DISCOVER** |
| Card Number: |
| Expiration Date: |
| Name as it appears on card: |

* **Fees are non-refundable and permits are not transferable from one vehicle to another.**
* **Replacement permits may be purchased for $5.00 if the current permit is returned to City Hall.**
  + **Without the old permit, the Bill of Sale or Release of Liability must be provided.**
  + **If the vehicle is damaged or in an accident and no sticker is presented for replacement. The proper insurance documentation, Police Report, or mechanic shop receipt must be provided.**
* **Permits must be permanently affixed to left rear bumper or the outside lower left corner of the rear window to be valid.**

By submitting this application, you agree to the following:

* I understand and will abide by the permit uses as detailed on the application cover letter.
* I understand that all fees are non-refundable and will follow the procedures for replacing a permit.
* I understand that the permits will be mailed to only the address of issuance.
* I declare under penalty of perjury that all information and statements provided herein are true and correct to the best of my knowledge.

**Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* I agree that the City of Laguna Beach may use my email address and phone number to send me City-related information and emergency messages.   
  Message and data rates may apply.

**Verified By :**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_