

# **Downtown Business Employee Parking Permit**

## **Reference Sheet**



Who is the Permit for? **An employee of a business in the Downtown Specific Plan**

Is my business in the Downtown Specific Plan? **(Please Reference Back Side of this form)**

When is it valid? **August 1<sup>st</sup>, 2022 - July 31<sup>st</sup>, 2023**

How much does it cost? **\$300**

Where and how long can I park? **Read the following Permit Uses**

### **Permit Uses:**

Permits allow for 12 hour parking at the following locations without depositing payment into the meter or ticket machine: The attached map **IS NOT** an indication of where you can park. Please read below.

- ✓ **8/1/22 - 7/31/23** City Meters on Cliff Drive between Aster Street and Acacia Drive
- ✓ **9/6/22 - 6/29/23 Monday-Friday** Lot 6/Glenneyre Parking Structure (501 Glenneyre) upper level on the Glenneyre Street Side (east side brick wall)
- ✓ **9/6/22 - 6/29/23** City Meters on the eastbound side of Laguna Canyon Road (excluding the dog park)

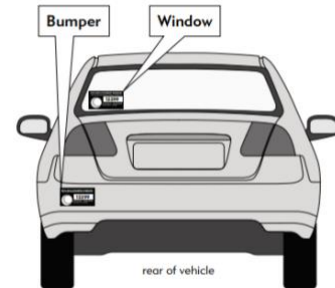
**\*\*Permit holder is not guaranteed a parking space. There are approximately 75-130 spaces available for parking at the designated locations.**

### **Permit Requirements:**

Acceptable **proof of employment** for the individual listed on the application is required. Acceptable proof of employment includes a copy of one of the following:

- ✓ **Paycheck stub**
- ✓ **Letter written on business letterhead from employer**

Addresses that are P.O. Boxes or commercial postal locations will not be accepted as Proof of Employment.



### **Permit Cost:**

The cost of a Downtown Business Employee Parking Permit is:

- ✓ **\$300 for each permit at a business**
- ❖ Each business has no limit to the number of Downtown Business Employee Parking Permits that they can purchase.
- ❖ Permits are prorated once on February 1, 2023.

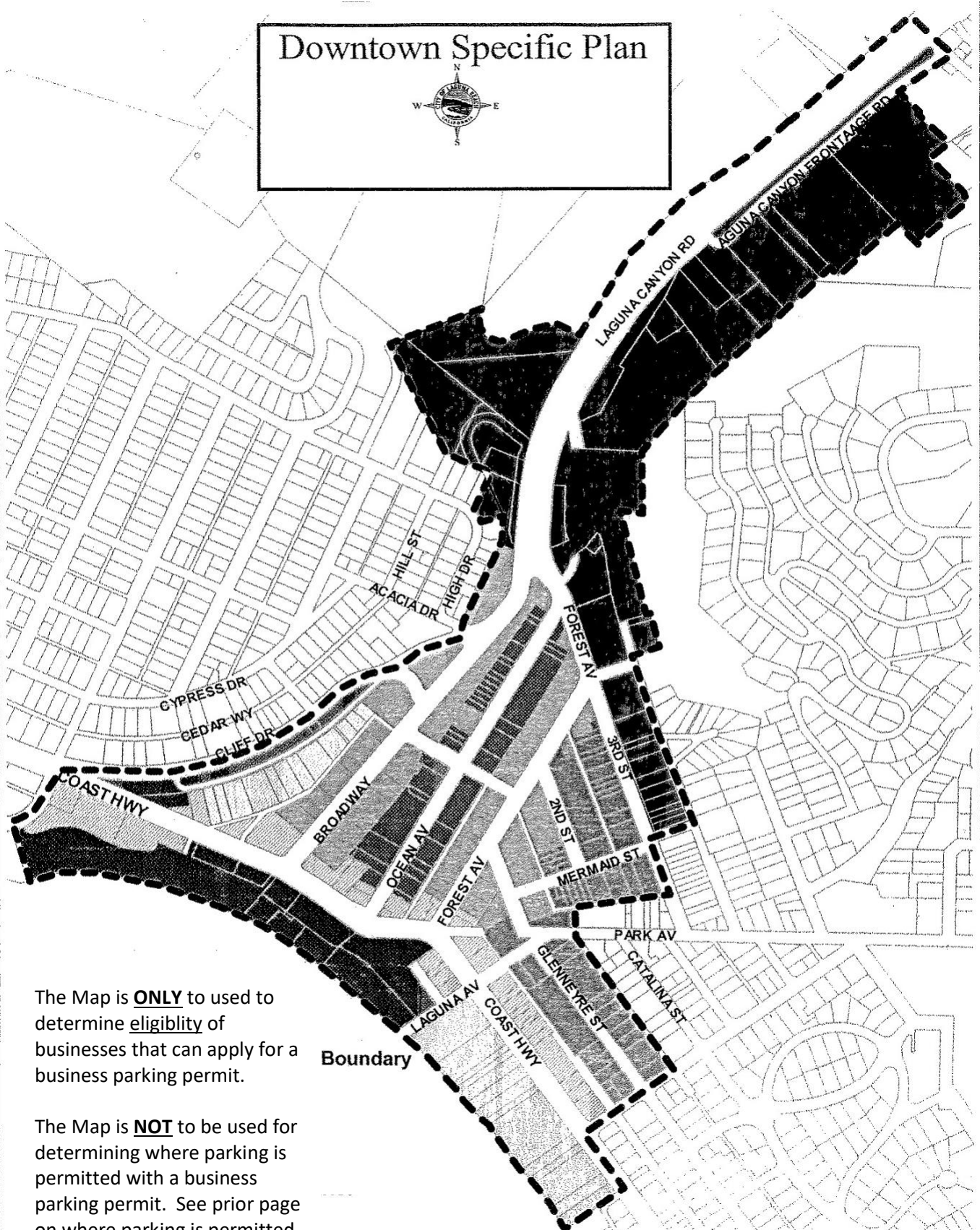
### **Application Options:**

Apply and purchase a Downtown Business Employee Parking Permit:

- ✓ **In person at City Hall - 505 Forest Avenue, Laguna Beach, CA 92651**
- ✓ **Via Mail-In Application w/proof of employment to City of Laguna Beach ATTN: Parking Permits, 505 Forest Ave, Laguna Beach, CA 92651**

Please call the City of Laguna Beach at (949) 497-0793 with questions or for any additional information

## Downtown Specific Plan



The Map is **ONLY** to used to determine eligibility of businesses that can apply for a business parking permit.

The Map is **NOT** to be used for determining where parking is permitted with a business parking permit. See prior page on where parking is permitted.