

City of Laguna Beach California



Adopted Budget *FY 2015-16 & FY 2016-17*

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City of Laguna Beach

ELECTED OFFICIALS

MAYOR

BOB WHALEN

MAYOR PRO TEM

STEVE DICTEROW

COUNCILMEMBER

TONI ISEMAN

COUNCILMEMBER

KELLY BOYD

COUNCILMEMBER

ROB ZUR SCHMIEDE

CITY CLERK

LISETTE CHEL-WALKER

CITY TREASURER

LAURA PARISI

Administration

City Manager

John Pietig

Assistant City Manager

Christa Johnson

Assistant City Manager/Director of Public Works

Benjamin Siegel

Director of Finance and Information Technology

Gavin Curran

Director of Public Works/City Engineer

Steve May

Director of Community Development

Greg Pfof

Director of Water Quality

David Shissler

Chief of Police

Laura Farinella

Fire Chief

Jeff LaTendresse

Marine Safety Chief

Kevin Snow

City Attorney

Phil Kohn

Budget Preparation Team:

*Finance Officer
Accountant*

*Nancy Pauley
Magdalena Lotolc*



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EXHIBIT A
MODIFICATIONS TO THE FY 2015-16 AND FY 2016-17
PROPOSED BUDGET
AS ADOPTED BY THE CITY COUNCIL ON JUNE 16, 2015

General Fund

1. Increase estimated Community Development Block Grant revenue by \$26,000 to fund 50% of the Program Manager position at the Alternative Sleeping Location (see item #7 below).
2. Increase estimated revenues for Building, Zoning and Planning Fees by \$336,000.
3. Appropriate \$1,200,000 from on-going funds in FY 2015-16 and FY 2016-17 toward an advanced payment toward the Safety Pension Plan Unfunded liability.
4. Appropriate \$768,000 from one-time funds in FY 2015-16 for the fuel modification program in Upper Nyes Canyon, Portafina Area, Lower Nyes Canyon and Oro Canyon and \$110,000 from ongoing funds in both FY 2015-16 and FY 2016-17 for maintenance.
5. Appropriate \$30,000 from one-time funds in FY 2015-16 and \$57,000 from ongoing funds in both FY 2015-16 and FY 2016-17 to upgrade an existing fire engine company engine from Basic Life Support (BLS) capability to Advanced Life Support (ALS) and increase the number of certified paramedics from 17 to 21 (one additional paramedic per shift).
6. Appropriate \$50,000 from one-time funds in FY 2015-16 for surveys over the next year to receive broad community input from those not able to attend traditional City Council meetings, workshop and events.
7. Appropriate \$26,000 from the Community Development Block Grant (see item #1 above) ongoing funds in FY 2015-16 and FY 2016-17 to fund 50% of the Friendship Shelter Program Manager position at the Alternative Sleeping Location (ASL).
8. Appropriate \$15,000 from ongoing funds in FY 2015-16 and FY 2016-17 to the Laguna Beach Chamber of Commerce Holiday Lights increasing the total budget for the program to \$50,000.
9. Appropriate \$125,000 from one-time funds in FY 2015-16 for Laguna Beach Seniors financial assistance.
10. Appropriate \$300,000 and transfer to the Open Space Fund from one-time funds in FY 2015-16 toward the future purchase and maintenance of, and projects and programs to protect and enhance, open space including coastal resources.
11. Appropriate \$130,000 in ongoing funds in FY 2015-16 and FY 2016-17 for an Emergency Preparedness Coordinator position.
12. Appropriate \$25,000 from one-time funds in FY 2015-16 to conduct a study of the Elected Treasurer position functions and responsibilities.
13. Appropriate \$40,000 from one-time funds in FY 2016-17 for the study and implementation of a wayfinding signage program.
14. Appropriate \$1,500 from one-time funds in FY 2015-16 for assistant with Chamber of Commerce “Open For ...” series.

EXHIBIT A
MODIFICATIONS TO THE FY 2015-16 AND FY 2016-17
PROPOSED BUDGET
AS ADOPTED BY THE CITY COUNCIL ON JUNE 16, 2015

15. Appropriate \$10,000 from ongoing funds in FY 2015-16 and FY 2016-17 for contract services to monitor short-term lodging websites.
16. Appropriate \$7,000 from one-time funds in FY 2015-16 for strategic planning. These funds will be used for more in-depth City Council strategic planning sessions.
17. Appropriate \$20,000 from one-time funding in FY 2015-16 in order to facilitate the transition of new personnel in critical roles during the reorganization of the Public Works and Community Services Departments.
18. Appropriate \$20,000 from ongoing funding in FY 2015-16 and FY 2016-17 in the Public Works department budget for sidewalk cleaning.

Capital Improvement Fund, Transportation Infrastructure and Street Lighting Fund

19. Appropriate \$50,000 from one-time funds in FY 2015-16 in the Capital Improvement Fund for projects related to the upgrade and beautification of the Laguna Canyon creek and the creek corridor.
20. Appropriate \$20,000 from one-time funds in FY 2015-16 in the Capital Improvement Fund for Jahraus Park refurbishment and lighting for the steps.
21. Appropriate \$25,000 from one-time funds in FY 2015-16 for replacing paving outside of the Bus Depot Restroom for American with Disabilities Act (ADA) compliance.
22. In FY 2015-16, year one of the 10-year Capital Improvement, replace the Summit Drive Storm Project with the Wendt Terrance Storm Drain Project. No change in the appropriation is required.
23. Appropriate \$20,000 from one-time funds in the FY 2015-16 in the Transportation Infrastructure Fund to finalize Laguna Canyon Road Task Force studies and reports.
24. Appropriate \$175,000 from one-time funds in FY 2015-16 in the Street Lighting Fund for the Milligan Bridge Assessment District Loan Program.

MEMORANDUM

DATE: April 30, 2015
TO: City Council
FROM: John Pietig, City Manager
**SUBJECT: TRANSMITTAL OF THE PROPOSED TWO-YEAR BUDGET FOR
FY 2015-16 AND FY 2016-17**

The Municipal Code requires the City Manager to submit a proposed budget to the City Council by May 1 of each year. In compliance with that mandate, the preliminary spending plan for Fiscal Year (FY) 2015-16 and (FY) 2016-17 is hereby presented. A public workshop and hearing concerning the budget is scheduled for 3:00 p.m. on Tuesday, May 19. A second public forum will be held on Tuesday, June 16; it is anticipated that the Council will adopt the two-year budget at that session.

The budget process for the 2015-16 and 2016-17 fiscal years began earlier this year when the City Council set priorities in January and departments began developing their budgets for the next two years. Significant progress has been made on several of the City Council priorities including: completion of the Lifeguard Headquarters in June of 2014, implementation of strategies developed as part of the downtown parking management plan, and more recently the success of the off-season weekend trolley services. Other successes include implementation of the View Preservation and Restoration Ordinance, completion of the Enhanced Mobility and Complete Streets Transition Plan, Open for Business Workshops, and approval of a strategy to pay down the unfunded pension liability for miscellaneous and management employees which will help stabilize the impact of increasing pension costs. The City Council also continues to incorporate prudent reserves into the budget to mitigate current and future risks.

I. EXECUTIVE SUMMARY

The economic outlook for the City of Laguna Beach is optimistic with moderate growth expected for the next two years. The General Fund is doing well and the City finds itself in a relatively healthy position with many of the City's revenues meeting or exceeding levels experienced prior to the recession. The revenue projections assume continued moderate growth and that sustained drought conditions will not have a significant impact on the local economy.

The proposed two-year budget maintains current services and reserves. As the economy has recovered, demand for services has also increased and some of the positions eliminated during the recession have been restored to meet these demands. Unfunded pension liabilities still remain a significant concern. CALPERS (California Public Employee Retirement System) is forecasting that the cost of pensions will increase over the next five years, and possibly longer, as the CaLPERS Board continues to take steps to stabilize the pension plan.

In 2014, the City Council approved its own strategy to help stabilize the impact of increasing pension costs by augmenting the City’s contribution to the unfunded pension liability by \$1.4 million annually. However, the City’s plan for safety employees must still be addressed. This will likely require another \$1.4 million be added to the budget. These increases are in addition to the steps already taken by the City to reduce pension costs, such as implementation of reduced pension benefits for future employees and negotiating with current employees to increase their contribution to their pension costs.

Capital improvement projects for the next two years are adequately funded through a mix of current year revenues, grants and previously allocated funds. Fees for residential trash service are not anticipated to increase over the next two years; however, the proposed budget does assume an increase in sewer charges by 4.75% a year for the next four years with a 4% increase in the fifth year. These increases are still pending following a protest vote process and final City Council approval.

In total, the proposed budget is \$79.7 million for FY 2015-16 and \$76.9 million for FY 2016-17. The General Fund, the City’s primary operating fund, is \$53.4 million in FY 2015-16 and \$54.2 million in FY 2016-17 with operating revenues exceeding expenditures by \$1.3 million in the first year and \$1.5 million in the second year. The budget includes reserves of 20% of operating costs for each year of the budget.

While the news is generally good, it is important to realize that the proposed budget does not include the funding necessary to start paying down the unfunded pension liability for safety employees or funding for any salary increases for employees in FY 2016-17 as labor agreements expire. Therefore, fiscal restraint is necessary to avoid adding programs and services that are not sustainable in the future. The table to the right shows projected revenues and expenditures over the next two years for the General Fund and considers the impact of a program to pay down the unfunded liability for the safety pension plan.

While revenues appear to be outpacing expenditures, when increased safety plan unfunded liability pension payments are included there are minimal funds available for future appropriations.

GENERAL FUND		
	FY 2015-16	FY 2016-17
Proposed Revenue	54,152,600	55,350,600
Transfers	525,000	360,000
Total Revenues	54,677,600	55,710,600
Salaries and Benefits	(38,293,400)	(39,085,600)
Maintenance and Operations	(10,861,500)	(11,029,100)
Capital Equipment	(750,000)	(750,000)
Special Programs	(3,449,300)	(3,316,700)
Total Expenditures	(53,354,200)	(54,181,400)
Safety Plan Unfunded Pension Liability	(1,400,000)	(1,200,000)
Revenues over Expenditures	(76,600)	329,200

II. GENERAL FUND REVENUE

Property tax is the the city's single largest source of revenue. It accounts for 54% of the total revenue in the General Fund. The City of Laguna Beach has approximately 13,000 parcels with a net assessed value in the secured property roll of \$11.8 billion in FY 2014-15, with approximately 89% consisting of residential properties and 11% made up of industrial and commercial properties. The proposed budget assumes growth of 3% for FY 2015-16 and 3% for FY 2016-17.

Transient occupancy taxes (TOT) is the city's second largest revenue source accounting for 11% of all general fund revenues. Tax receipts for 2013-14 increased 11% compared to the year before, and it is expected to grow another 4% in FY 2014-15. The proposed budget projects a 3.5% increase for FY 2015-16 and a 3.5% increase in FY 2016-17.

Sales Tax accounts for 10% of the general fund revenue. The top twenty-five sales tax producers in Laguna Beach make up over 40% of total sales tax revenue with restaurants generating 47% of all sales revenue. Sales tax revenue declined dramatically between 2008 and 2010, roughly 22%, but with the improving economy has returned to more normal growth. The proposed budget includes increases in sales tax revenue of 2% in FY 2015-16 and 2% in FY 2016-17.

Community Development revenues continue to improve, increasing over 28% over the past three years. To accommodate the increase in activity, the City Council added an Assistant Planner position and an Associate Planner position. However, it has been over ten years since the City Council approved significant fee increases in Community Development to offset City expenses. While fee increases are not included in the proposed budget, fee recovery levels will be reviewed as part of the budget process this year.

Interest Revenue is projected to be about \$600,000 in FY 2015-16 and \$630,000 in FY 2016-17. The low federal funds rate together with the Federal Reserve policies have kept yields on the City's investments low.

The proposed budget estimate is a 3.0% (\$1.6 million) increase in General Fund revenues in FY 2015-16 for a total of \$54,152,600, and a 2.2% increase (\$1.2 million) in revenues for FY 2016-17 for a total of \$55,350,600.

III. PROPOSED GENERAL FUND BUDGET

The proposed two-year budget has been prepared to maintain current service levels with only a few exceptions, which are noted below and in section IV. A separate memorandum will be prepared and given to the City Council at the budget workshop to address requests for funding that could not be accommodated in the proposed budget.

- \$1.4 million in FY 2015-16 and \$1.2 million in FY 2016-17 have been included in the proposed budget to pay down the CalPERS miscellaneous plan unfunded liability. This is part of the City Council approved strategy to stabilize the impact of increasing rates for this plan; however, it does not address the unfunded liability for the safety plan.

- Health insurance costs are expected to increase \$290,000 in FY 2015-16 and another \$280,000 in FY 2016-17.
- The cost of general liability and workers' compensation claims continue to increase. The proposed budget recommends increasing the charge to pay for these claims by \$200,000 (roughly half of this amount is charged to the Sewer Fund) in FY 2015-16 and another \$100,000 in FY 2016-17.
- The budget includes funding of \$750,000 in both years to replace capital equipment which should be sufficient to provide reliable equipment for employees. Some of the highlights include \$215,000 in funding for the replacement of carpet in City Hall, \$91,300 in funding for replacement of computer and network equipment, \$40,000 for two additional electronic messaging boards for traffic control and parking lots, and \$132,000 for adding five new automated parking pay stations and replacing six existing pay stations.
- \$175,000 in parking related costs have been reallocated to the Parking Fund, lowering the transfer to the General Fund by the same amount to a new total of \$525,000 annually.
- \$75,000 is included in FY 2015-16 for a possible loan program to assist home owners in paying the costs necessary to replace the Milligan Drive Bridge over the Laguna Canyon Channel. The City has already funded its portion of the costs to replace the bridge.
- \$60,000 has been included for a grant seeking specialist in both years.
- \$100,000 has been added in both years to return funding for exceptional performance pay to its pre-recession level.
- In accordance with labor agreements, salary increases have been included in the proposed budget in FY 2015-16 along with increased employee contributions to their pension costs.

The proposed two-year budget increases General Fund expenditures by 1.3% (\$699,500) in FY 2015-16 and 1.6% (\$827,200) in FY 2016-17. The total projected General Fund expenditures for FY 2015-16 are \$53,354,200 and \$54,181,400 for FY 2016-17.

Overall, the proposed two-year General Fund budget is balanced with revenues exceeding expenditures by \$1.3 million in FY 2015-16 and \$1.5 million in FY 2016-17. The 20% reserve remains intact. Although the budget is balanced in both fiscal years, fiscal restraint will still be necessary to maintain a prudent financial plan for the City.

IV. BUDGETED POSITIONS

The two-year budget includes several personnel changes. These changes include:

- Adding the Associate Planner position related to the implementation of the View Preservation and Restoration program. There is no new cost associated with this position since funding for the program was previously included in the budget.

- The addition of a Code Enforcement Officer to replace a Building Inspector position that was transferred back to the Building Division in order to keep up with the additional service demand associated with the improved economy. A portion of this cost is offset by the elimination of expenses for a contractual Building Inspector.
- Adding a Project Manager position in Public Works funded equally by the Street Lighting Fund and the General Fund, to assist in the utility undergrounding projects as well as expediting current capital improvement projects. This position will be partially funded by phasing out a contract for consulting services that is assisting staff in moving several utility undergrounding districts forward at an accelerated pace.
- Increasing the Senior Office Assistant position in Community Services by 10 hours a week and adding a part-time Parking and Transit Technician to provide support to the Downtown Parking and Transit Divisions.
- Reclassifying the Planning Manager to Assistant Director of Community Development.
- Adding a full time Administrative Analyst position in the City Manager's Office to support implementation of the City Council priorities, special projects and other City Council requests.

These changes are in addition to the positions added over the last two years, which included: Assistant Planner and Associate Planner positions added in the Community Development Department; reclassifying a Senior Personnel Specialist in the Personnel Division to Senior Administrative Analyst and adding additional responsibilities; increasing the Marine Protection Officer position to full time; and adding two police officer positions over the last two years.

In the Police Department, this brings the total number of sworn positions to 49 and the total number of full-time positions to 86, matching the peak number of authorized employees in the department over the last 15 years. Over that same period, changes have also included the "civilianizing" of two sworn officer supervisory positions to a Support Services and Civilian Supervisor positions.

VII. PARKING FUND

The proposed Parking Fund budget includes transfers to the Transit Fund of \$792,800 in FY 2015-16 and \$710,300 in FY 2015-16, a transfer of \$200,000 to the Capital Improvement Fund in FY 2016-17, and a transfer of \$525,000 to the General Fund each year for the next two years. Historically, the transfer to the General Fund has been \$700,000 but in the proposed budget certain costs associated with parking management and operations have been restructured between the Parking Fund and the General Fund, thereby lowering the amount for the required annual transfer.

The proposed budget also includes \$135,000 in new revenue related to continued implementation of Parking Management Plan strategies. Those strategies include demand-based pricing, such as increasing on-street meter rates on weekdays after 5:00 p.m. and on weekends and holidays. New for the summer of 2015 is a \$5 daily parking rate for the lots at Laguna College of Art+Design, Mission Hospital, and El Morro Elementary School, adding an anticipated \$60,000 in new revenue.

VIII. TRANSIT FUND

While ridership of the City's mainline transit system has remained relatively flat, the festival trolley service has seen a dramatic increase in ridership. In fact, ridership in summer 2014 increased nearly 20% from the prior summer, and the first seven weekends of the new off-season trolley service had nearly 60,000 passenger boardings. As ridership and operating costs have increased, the City does not receive enough Transportation Development Act (TDA) funding, or other grant funding, to replace the existing transit fleet of six buses and twenty-one trolleys. With the increasing cost of service, and expecting very little change in operating revenues, the transit system will require a greater subsidy from the Parking Fund unless alternative funding sources are identified. In FY 2015-16, the total Transit Fund subsidy from the Parking Fund is projected to be \$792,800, and \$710,300 for FY 2016-17. However, as mainline buses and trolleys approach the end of their useful life and require replacement, the annual Parking Fund subsidy is expected to increase to an average of \$1.5 million.

In addition to evaluating opportunities to increase parking revenues as discussed in the previous section, staff is reaching out to the Orange County Transportation Authority (OCTA) to discuss potential transit funding sources. The City is also conducting a comprehensive study of the City's various transit programs with the goal of improving service and developing a stable long-term financial plan. These efforts will also include evaluation of funding options for the replacement of trolleys and buses. To that end, the proposed budget includes \$50,000 in additional funding to help evaluate transit services, vehicle replacement costs and new revenue opportunities. Finally, the proposed budget includes Project V grant funding from OCTA of \$515,000 annually which funds 80% of the costs for the off-season weekend trolley service.

IX. STREET LIGHTING FUND

The Street Lighting Fund continues to be adequately financed from a dedicated portion of the property tax. Revenues continue to exceed operating costs by more than \$800,000 each year. As opportunities arise, funds are allocated from the Street Lighting Fund for related special projects, including the City's share of utility undergrounding costs. The proposed budget also includes funding for a project manager position, 50% funded by the Street Lighting Fund, to assist in managing utility undergrounding projects as well as \$100,000 in FY 2015-16 and \$50,000 in FY 2016-17 in contract support services.

X. GAS TAX FUND

There is a significant downturn in revenue projected for the next two years, largely due to falling gasoline prices, reduced consumption, and "true-ups" under the fuel tax swap system. However, the City is able to continue funding roughly \$1.9 million of street repairs and slurry sealing over the next two years that should maintain the streets in good condition. Also, in FY 2015-16, the budget includes \$360,000 for the final payment of the Gas Tax Loan from the General Fund that was used several years ago to complete the resurfacing of all City streets.

XI. OPEN SPACE, PARK IN-LIEU, HOUSING IN-LIEU, PARKING IN-LIEU, ART IN-LIEU AND DRAINAGE IN-LIEU FUNDS

Expenditures from these funds occur as opportunities present themselves. However, in the Open Space Fund, a budget of \$20,000 has been included for minor expenditures for the purchases and related assessments.

XII. CAPITAL IMPROVEMENT PROGRAM

The blue pages near the back of the preliminary budget depict the recommended Capital Improvement Program. The proposed capital projects budgeted (not including the Sewer Fund capital improvement projects) for FY 2015-16 is \$8.1 million and for FY 2016-17 is \$7.2 million. Modest increases in revenues are expected in the Capital Improvement Fund for the next two years.

For the next two fiscal years, major capital projects include:

Fiscal Year 2015-16:

- \$600,000 in supplemental funding for the Alta Laguna and Top of the World Renovations – although the Alta Laguna project is on hold due to the drought.
- \$1 million in supplemental funding for the Oak, Agate, Mountain and Thalia Beach Access projects.
- \$1.5 million in supplemental funding for the Laguna Canyon Channel rehabilitation project.
- \$1 million in storm drain design and construction.
- \$1.2 million for a dedicated right turn lane at South Coast Highway turning onto Broadway. \$700,000 in Grant funding has been obtained from Orange County Transportation Authority (OCTA) for this project.
- \$500,000 for the preliminary design of the Laguna Canyon Road (LCR) Improvements that are identified during the planning effort that is underway.

<u>TOTALS BY MAJOR CATEGORY</u>		
<u>FY 2015-16 AND FY 2016-17 COMBINED</u>		
	Dollars	Percentage
City Facilities	60,000	0.39%
Drainage	6,000,000	39.32%
Parking Facilities	200,000	1.31%
Parks	850,000	5.57%
Retaining Wall	400,000	2.62%
Sidewalks	2,300,000	15.07%
Stairs	1,700,000	11.14%
Street Improvements	1,800,000	11.80%
Water Quality	100,000	0.66%
Street Maintenance	1,850,000	12.12%
	\$ 15,260,000	100%

Fiscal Year 2016-17:

- \$2 million for the Laguna Canyon Channel at Beach Street Reconstruction.
- \$1.5 million for the storm drain design and construction.
- \$1.9 million in new sidewalk sidewalk construction.

Complete Streets Funding

The current budget includes \$5.8 million for complete streets projects, over 38% of the capital improvement program over the next two years, and the proposed ten-year capital improvement program includes over \$31 million for complete streets projects. Complete streets projects are generally categorized as sidewalk, stair, and street improvements. Key projects in Fiscal Year 2015-16 are beach access at Oak Street, Agate Street, Mountain Road, and Thalia Street, and a right turn pocket on South Coast Highway onto Broadway to reduce traffic impacts from pedestrians. Fiscal Year 2016-17 includes four sidewalk projects on Coast Highway between Moss Street and Solana Way, and the Anita Street Beach Stairs. In addition to the complete streets projects, over \$1.8 million is budgeted for streets maintenance over the next two years.

XIII. SEWER FUND

On April 14, 2015, the City Council gave approval to move forward with a financial and capital improvement plan for the wastewater system that over the next five years includes sewer user charge rate increases of 4.75% for each of the next four years; a 4% rate increase in the fifth year; borrowing up to \$10 million from the California Infrastructure State Revolving Fund Program (I-Bank) for capital improvements such as \$10.2 million in improvements to South Orange County Wastewater Authority (SOCWA) facilities and \$10.1 million in repairs and improvements for the City's sewer facilities; and setting aside \$700,000 toward a \$2 million reserve. The proposed budget has incorporated the proposed changes of the financial plan for the next two years; however, the necessary rates increases are still pending the results of a protest vote process and final approval. If the rate increases are not approved, the City Council will need to amend the budget at a future date.

In addition to the SOCWA capital improvement projects, some of the highlights of the City's capital improvement program include \$5 million for the North Coast Interceptor (NCI) relocation from Aliso Creek, \$740,000 in supplemental funding for the Loma Terrace Sewer Replacement, \$500,000 for the Laguna SOCWA Odor Control, and \$815,000 for the Laguna SOCWA Wet Well Rehabilitation and Bypass.

XIV. DISASTER CONTINGENCY FUND

The Disaster Contingency Fund continues to earn interest bringing ending balance for this fund to roughly \$6.2 million at the end of the two-year budget. There are no expenditures proposed at this time; however, it should be noted that any expenditure from the Disaster Contingency Fund requires four affirmative votes of the Councilmembers and requires that the City use its best efforts to replenish the Fund within thirty-six months following the allocation.

XV. INTERNAL SERVICE FUNDS

The Automotive Replacement Fund provides financing to replace the City's vehicles as they end their useful lives. The proposed two-year budget calls for purchasing 26 vehicles. The useful life of the vehicles is being prolonged as much as possible to minimize costs.

The Insurance Fund collects contributions from each of the departmental budgets for workers compensation, liability coverage, medical insurance, dental insurance, long-term disability insurance, and unemployment compensation and leave payoffs. The allocation to each department is predicated on the incidence of cost within those departments, i.e., those departments that have higher expenses are charged a higher premium. The proposed budget increases funding for health insurance cost by 24% over the next two years, 12% a year. Given the continued uncertainties regarding health care costs and the implementation of the Affordable Care Act, the increase in funding is an estimate and may need to be supplemented. The proposed budget also includes a modest increase in funding for workers' compensation and general liability of \$200,000 in FY 2015-16 and an additional \$100,000 in FY 2016-17.

Finally, the Insurance fund will receive a side-fund loan repayment of \$684,100 in FY 2015-16 and \$703,200 in FY 2016-17. The side fund loan repayments represent amounts loaned to the General Fund from several City funds to pay off the City's public safety "side fund" retirement liability at CalPERS. The entire side-fund loan is expected to be paid-off by FY 2023-24.

XVI. LABOR RELATIONS

Agreements with the City's Employee Associations are set to expire during Fiscal Year 2016-17, the second year of this two-year budget. During this last round of negotiations, salary increases were awarded to all associations; however, employees agreed to contribute more than that amount in the form of higher employee contributions to pension costs and modified leave benefits. These concessions saved the City roughly \$450,000 which has helped fund the program to reduce the City's unfunded pension liability. The employee labor agreements are set to expire as follows:

- Municipal Employees' Association - June 30, 2016
- Marine Safety Association - June 30, 2016
- Police Employees' Association - December 31, 2016
- Firefighters Association - June 30, 2017
- Laguna Beach Police and Fire Management Association - Unknown

XVII. ACKNOWLEDGEMENTS

I would also like to thank the Department Directors and their staff for their assistance in developing a budget plan that allocates resources to maintain quality city services while advancing the City Council goals and priorities.

I would also like to thank Director of Finance Gavin Curran, Finance Officer Nancy Pauley, and Accountant Maggie Lotolc for their work in preparing the proposed budget.

Respectfully submitted,

John Pietig
City Manager

INTRODUCTION

“How to Use This Budget”

The Annual Budget for the City of Laguna Beach for fiscal year 2015-16 and 2016-17 was adopted by Resolution No. 15.043 by the City Council on June 16, 2015.

The Introduction follows the City Manager’s Budget Transmittal that accompanied the Proposed Budget when it was first submitted to the City Council on April 30, 2015. The discussion of issues in the City Manager’s Budget Transmittal refers only to the Proposed Budget as submitted at that time.

Subsequent to its submittal on April 30, 2015 and the preparation of this Budget Transmittal, numerous modifications have been made to the Proposed Budget. These modifications are shown on pages i-ii and they have been incorporated into the body of this budget document within the columns marked “Adopted Budget”.

This document is divided into five sections:

1. City-Wide Summaries
2. Revenues
3. Expenditures
4. Appendix (Budget Detail by Fund)
5. Capital Improvement Program

The five sections are preceded by the Exhibit A - Modifications to the Preliminary Budget and the City Manager’s Transmittal. If you are not familiar with the City’s budget, you may wish to review the section on city-wide summaries first. This will provide you with a broad overview of the City’s revenues, expenditures, beginning and ending balances, and it will also assist you in better understanding the issues raised in the Budget Transmittal and modifications to the Proposed Budget.

The following provides a brief description of each of the sections contained in the Adopted Budget.

Section I: City-Wide Summaries

This section provides the broadest overview of the Adopted Budget. The first chart, “Beginning and Ending Balances,” shows all of the City’s funds and indicates the estimated beginning balances, revenues, transfers, expenditures and ending balances. At the top of this chart are shown the City’s operating and capital project funds and at the bottom the City’s internal service funds are shown.

Following is a chart entitled “Sources and Uses of Funds - Summary by Department and Fund.” Similar to the first chart, this chart also shows the revenues, expenditures and balances for each fund. The difference is that this chart also indicates how *funding is allocated* among the various departmental budgets. A page number is provided next to each department which refers to the pages within this budget document that provide more detailed information regarding that department’s budget.

Section II: Revenue Budget

The Revenue Budget begins with a summary of *all* projected revenues shown by major source within each fund.

It is followed by a bar and pie chart analysis of the City’s *General Fund* which summarizes various aspects of the *General Fund’s* revenues, expenditures and history.

This section concludes with a detailed breakdown and history for each individual revenue source organized by fund and a description of key sources of revenues.

Section III: Expenditure Budget

1. Organization by Department and Division

The expenditure budgets in this document are organized by department and are disaggregated down to the division level. For the most part, all of the expenditure items within each division are funded from a single fund source and that fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the fund shown at the top of the division budget, a footnote is included indicating the source of funding.

The chart that appears in the introductory section to the Expenditure Section (p. 28) shows all of the City’s departments and divisions and how they are organized within the Expenditure Section of this budget. For quick reference this chart contains page references to the individual departments.

2. Internal Service Funds

The City has two internal service funds, one for vehicle replacement and a second one for insurance and benefits. They are both shown at the end of the Expenditure Budget Section (pp. 157-159). An internal service fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the internal service fund an annual amount which is shown as an expenditure item in each division's budget. This payment becomes the revenue for the internal service fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of equipment over the period during which the equipment is used.

Section IV: Appendix

This section shows the detailed expenditure budgets for the City's principal funds including the General Fund, the Parking Authority Fund, the Sewer Fund and the Transit Fund. It also shows a summary for all funds combined.

In the Expenditure Section of this budget document, these detailed expenditure budgets are *arrayed by department and division*. In this Appendix Section, the detailed expenditure budgets are *arrayed by fund*.

Section V: Capital Improvement Program

This Section (pp. 175-226) contains a listing of all capital improvement projects budgeted for this year. Additionally, it indicates the source of funding and provides a more detailed description of the scope and location for each project. The amounts budgeted for each project are also included within the expenditure budgets for each of the operating departments that are responsible for managing the projects.

This section also contains the City's Ten Year Capital Improvement Plan which indicates by year the estimated cost and funding source for each project included within the plan.



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Section I

City-Wide Summaries

Beginning & Ending Balances FY 2015-16.....	page 2
Beginning & Ending Balances FY 2016-17.....	page 3
Sources & Uses of Funds by Department & Fund FY 2015-16	page 4
Sources & Uses of Funds by Department & Fund FY 2016-17	Page 4a
History of Authorized Positions.....	page 6

Beginning and Ending Balances

Fiscal Year 2015-16

**All
Funds¹**

	Estimated Beginning Balance July 1, 2015	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2016
<u>Operating and Capital Project Funds</u>					
General	\$1,606,609	\$54,514,600	\$225,000 ²	55,948,700	\$397,509 ⁷
Open Space	207,907		300,000	20,000	487,907
Capital Improvement	329,026	6,710,000	500,000 ³	7,205,000	334,026
Parking Authority	3,399,831	6,064,000	(1,317,800) ⁴	3,222,000	4,924,031
Parking in Lieu	112,133				112,133
Park in Lieu	116,210				116,210 ⁸
Art in Lieu	242,424				242,424
Drainage	67,663				67,663
Housing in Lieu	332,113				332,113
Gas Tax	332,709	960,000		1,260,000	32,709
Street Lighting	3,244,375	1,286,100		631,200	3,899,275
Wastewater	1,021,635	10,357,400	(100,000) ⁵	11,201,900	77,135
Disaster Contingency	6,104,556	45,000			6,149,556
Transportation Infrastructure	1,390,460	15,000	(500,000)	20,000	885,460
Transit	2,000	2,314,000	792,800	3,106,800	2,000
Total	18,509,651	82,266,100	(100,000)	82,615,600	18,060,151
<u>Internal Service Funds</u>					
Insurance	2,019,934	8,152,700	684,100 ⁶	8,134,500	2,722,234
Vehicle Replacement	2,100,915	1,394,700		809,000	2,686,615
Total	\$4,120,849	\$9,547,400	\$684,100	\$8,943,500	\$5,408,849

¹Includes all operating, capital project and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

²Includes a transfers in of \$525,000 from the Parking Authority Fund, and a transfer out of \$300,000 to the Open Space Fund.

³Includes a transfers in of \$500,000 from the Transportation Infrastructure Fund.

⁴Includes a transfers out of \$525,000 to the General Fund, and a transfer out of \$792,800 to the Transit Fund.

⁵Includes a transfer in of \$100,000 to the Sewer Fund Reserve.

⁶Includes a transfer in of \$684,100 from the principle payment of the Side Fund Loan.

⁷The City Council established a goal of a 20% General Fund Reserve equal to \$10,935,000 which is not shown in this fund balance e. A reserve for solid waste/refuse of \$334,525 and a reserve of \$250,000 to mitigate fluctuations in investments are also not shown in this fund balance.

⁸In FY 2014-15, the City Council earmarked \$251,252 for a period of up to three years for a Community Garden in South Laguna. This amount is not shown in this fund balance. The earmarking period ends on 6/30/2017.

Beginning and Ending Balances

Fiscal Year 2016-17

All Funds¹

	Estimated Beginning Balance July 1, 2016	Estimated Revenues	Transfers In (Out)	Estimated Expenditures	Estimated Ending Balance June 30, 2017
<u>Operating and Capital Project Funds</u>					
General	397,509	\$55,712,600	\$301,000 ²	55,789,400	\$621,709 ⁷
Open Space	487,907			20,000	467,907
Capital Improvement	334,026	6,088,000	200,000 ³	6,300,000	322,026
Parking Authority	4,924,031	6,989,000	(1,435,300) ⁴	3,267,100	7,210,631
Parking in Lieu	112,133				112,133
Park in Lieu	116,210				116,210 ⁸
Art in Lieu	242,424				242,424
Drainage	67,663				67,663
Housing in Lieu	332,113				332,113
Gas Tax	32,709	963,000		950,000	45,709
Street Lighting	3,899,275	1,313,100		420,300	4,792,075
Wastewater	77,135	9,621,000	(100,000) ⁵	8,738,400	859,735
Disaster Contingency	6,149,556	45,000			6,194,556
Transportation Infrastructure	885,460	15,000			900,460
Transit	2,000	2,348,000	710,300	3,058,300	2,000
Total	18,060,151	83,094,700	(324,000)	78,543,500	22,287,351
<u>Internal Service Funds</u>					
Insurance	2,722,234	8,705,600	703,200 ⁶	8,821,100	3,309,934
Vehicle Replacement	2,686,615	1,456,200		1,660,700	2,482,115
Total	\$5,408,849	\$10,161,800	\$703,200	\$10,481,800	\$5,792,049

¹Includes all operating, capital project and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

²Includes a transfers in of \$525,000 from the Parking Authority Fund, and a transfer out of \$224,000 to maintain 20% reserve.

³Includes a transfers in of \$200,000 from the Parking Authority Fund.

⁴Includes a transfers out of \$525,000 to the General Fund, a transfer out of \$200,000 to the Capital Improvement Fund, and a transfer out of \$710,300 to the Transit Fund.

⁵Includes a transfer in of \$100,000 to the Sewer Fund Reserve.

⁶Includes a transfer in of \$703,200 from the principle payment of the Side Fund Loan.

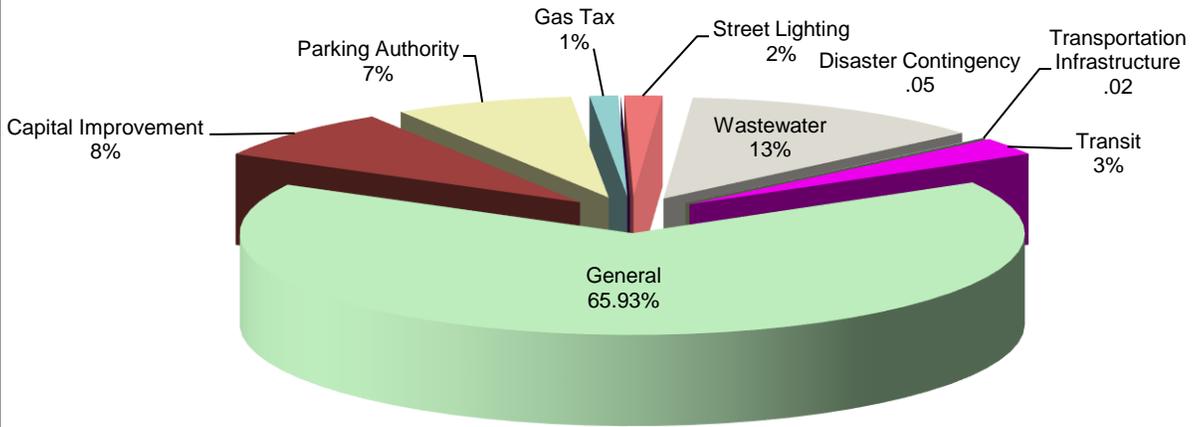
⁷The City Council approved a goal of a 20% General Fund reserve equal to \$11,158,000 which is not shown in this fund balance. A reserve for solid waste/refuse of \$234,000 and a reserve of \$250,000 to mitigate fluctuations in investments are also not shown in this fund balance.

⁸In FY 2014-15, the City Council earmarked \$251,252 for a period of up to three years for a Community Garden in South Laguna. This amount is not shown in this fund balance. The earmarking period ends on 6/30/2017.

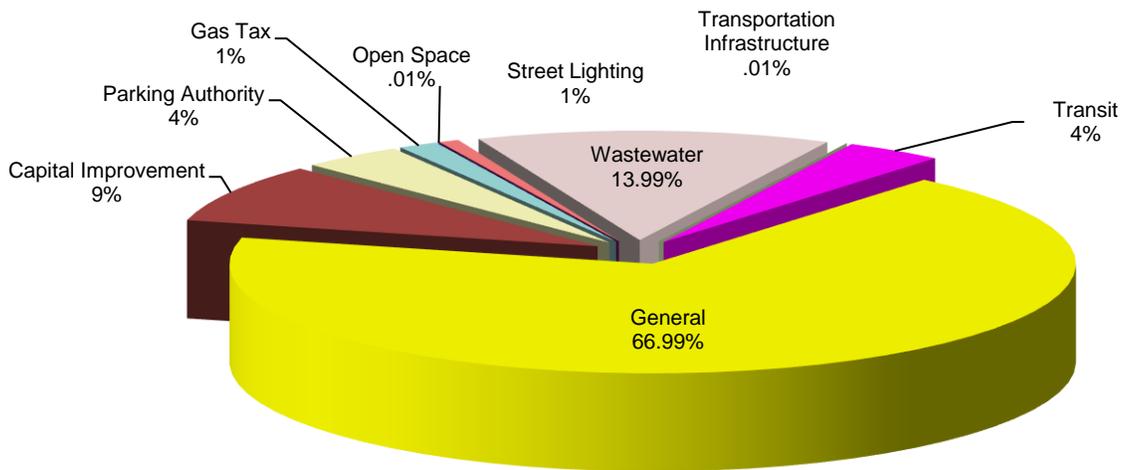
Sources & Uses of Funds¹

All Funds

Revenue Source by Fund FY 2015-16



Expenditures by Fund FY 2015-16

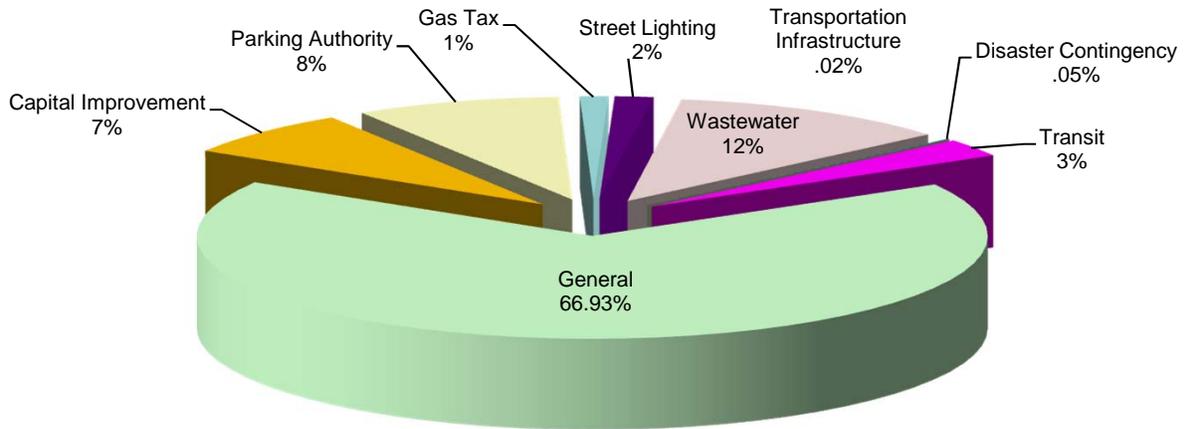


¹ Includes all operating and capital project funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.

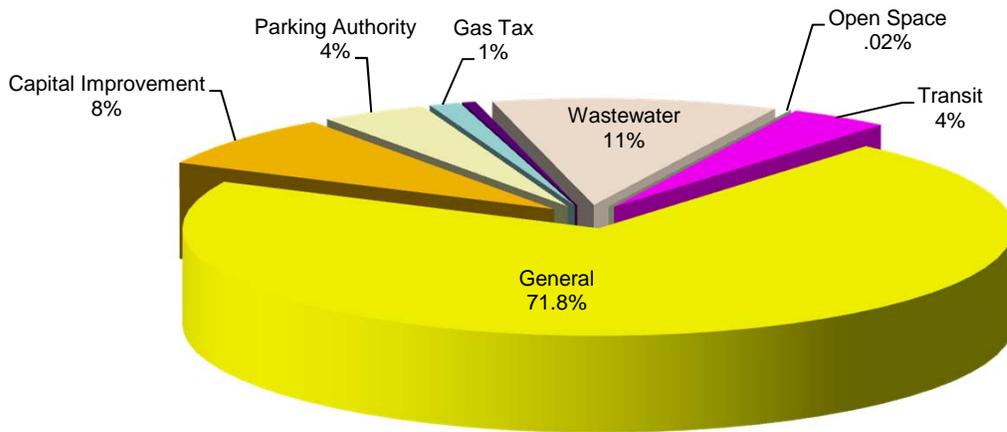
Sources & Uses of Funds¹

All Funds

Revenue Source by Fund FY 2016-17



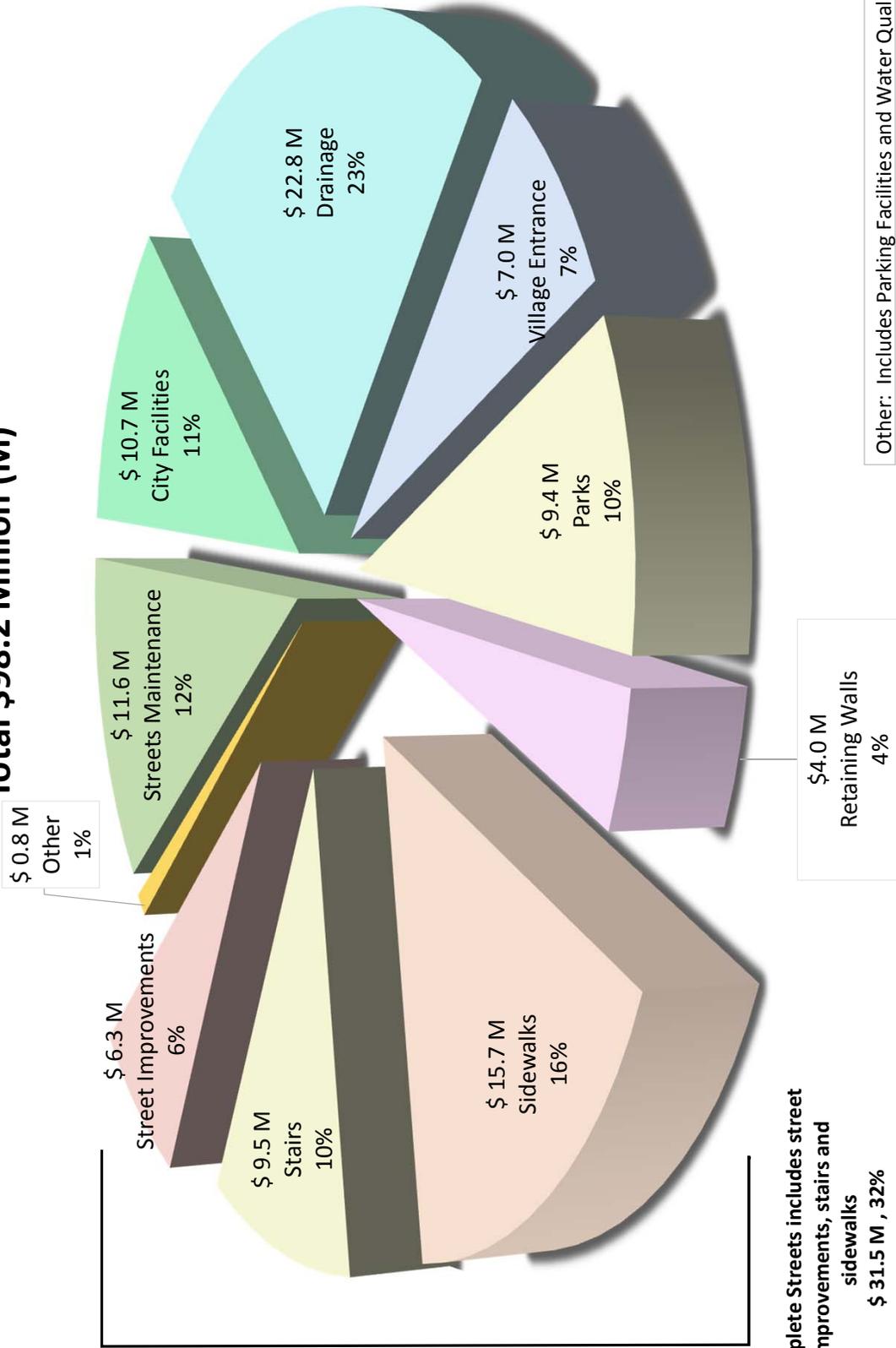
Expenditures by Fund FY 2016-17



¹ Includes all operating and capital project funds. Excludes trust and agency, carryover, contingency reserves, and special assessment district funds.

Capital Improvements (not including Sewer Fund) Current Projects and Proposed Ten-Year Plan by Project Type

Total \$98.2 Million (M)



Complete Streets includes street improvements, stairs and sidewalks
\$31.5 M , 32%

Other: Includes Parking Facilities and Water Quality

**Capital Improvements (not including Sewer Fund)
Current Projects and Proposed Ten-Year Plan by Project Type**

Project Type	Current Budget	Proposed Ten-Year Plan by Fiscal Year and Plan Year										Total Proposed Ten-Year Plan	Total All Years	% All Years	
		14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24				24/25
	Balance: February 2015		1	2	3	4	5	6	7	8	9	10			
City Facilities	\$ 2,664,525	\$ 135,000	\$ 1,800,000	\$ 2,000,000	\$ 2,000,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,000,000	\$ 1,000,000	\$ 10,799,525	\$ 10,799,525	11%
Drainage	4,864,365	2,500,000	3,500,000	2,400,000	900,000	2,000,000	2,300,000	2,300,000	1,100,000	2,300,000	2,300,000	1,000,000	18,000,000	22,864,365	23%
Parking Facilities	86,699		200,000						200,000			100,000	500,000	586,699	1%
Village Entrance	7,048,893	870,000			400,000				900,000			3,700,000	6,070,000	9,439,557	10%
Parks	3,369,557	400,000		800,000			1,300,000		300,000				2,800,000	4,054,747	4%
Retaining Walls	1,254,747	400,000		400,000			600,000		3,000,000			550,000	13,300,000	15,728,541	16%
Sidewalks *	2,428,541	400,000	1,900,000	700,000	700,000	1,700,000	700,000	300,000	700,000	3,150,000	700,000	300,000	7,500,000	9,558,070	10%
Stairs **	2,058,070	1,800,000	700,000			100,000			100,000			100,000	200,000	2,367,63	0%
Street Improvements***	325,005	1,800,000						300,000	100,000	3,000,000	400,000	300,000	6,000,000	6,325,005	6%
Water Quality Streets Maintenance (Gas Tax)	36,763	100,000										100,000	200,000	236,763	0%
	1,227,366	1,260,000	950,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,050,000	1,050,000	1,000,000	1,100,000	10,410,000	11,637,366	12%
Total	\$ 25,364,531	\$ 8,465,000	\$ 7,250,000	\$ 7,100,000	\$ 7,050,000	\$ 7,200,000	\$ 7,200,000	\$ 7,050,000	\$ 7,350,000	\$ 7,200,000	\$ 7,100,000	\$ 7,150,000	\$ 72,915,000	\$ 98,279,531	100%

Project Types Related to Complete Streets

* Sidewalks	2,428,541	400,000	1,900,000	400,000	950,000	1,650,000	600,000	3,000,000	3,150,000	700,000	550,000	13,300,000	15,728,541	16%
** Stairs	2,058,070	1,000,000	700,000	700,000	1,700,000	700,000	700,000	700,000	700,000	1,700,000	300,000	7,500,000	9,558,070	10%
*** Street Improvements	325,005	1,800,000			100,000	300,000	100,000	100,000	3,000,000	400,000	300,000	6,000,000	6,325,005	6%
Complete Streets Subtotal:	\$ 4,811,616	\$ 3,200,000	\$ 2,600,000	\$ 1,100,000	\$ 2,750,000	\$ 1,950,000	\$ 1,300,000	\$ 3,800,000	\$ 6,150,000	\$ 2,800,000	\$ 1,150,000	\$ 26,800,000	\$ 31,611,616	32%

All Funds

Sources & Uses of Funds¹
Summary by Department & Fund

SOURCES OF FUNDS	Total Budget (All Funds)	Total Budget Allocated by Fund														Internal Service Funds			
		General Fund	Open Space	Capital Improvement	Parking Authority	Parking In Lieu	Park In Lieu	Art In Lieu	Drainage Fund	Housing In Lieu	Gas Tax	Street Lighting	Wastewater Fund	Disaster Relief	Transportation Infrastructure	Transit Fund	Vehicle Repl.	Insurance	
BEGINNING BALANCE: July 1, 2015	18,509,651																		
Revenues	54,514,600	0	6,710,000	6,064,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers: In/(Out)	(100,000)	225,000	300,000	500,000	(1,317,800)	0	0	0	0	0	0	0	0	(500,000)	792,800	0	0	0	0
TOTAL SOURCES OF FUNDS	100,675,751	56,346,209	507,907	7,539,026	8,146,031	112,133	116,210	242,424	67,663	332,113	1,292,709	4,530,475	11,279,035	6,149,556	905,460	3,108,800	3,495,615	10,856,734	
USES OF FUNDS																			
City Council (p. 33)	77,200																		
City Manager (p. 34)	855,700																		
City Clerk (p. 36)	346,300																		
City Treasurer (p. 38)	161,000																		
City Attorney (p. 40)	635,000																		
Administrative Services (p. 41)	3,873,100																		
Police (p. 53)	16,050,600																		
Fire (p.70)	11,486,200																		
Marine Safety (p. 81)	2,691,900																		
Public Works (p. 87)	25,059,000																		
Water Quality (p. 111)	11,668,300																		
Community Development (p. 122)	4,873,300																		
Community Services (p. 135)	2,637,600																		
Cultural Arts (p. 147)	2,200,400																		
TOTAL USES OF FUNDS	82,615,600	55,948,700	20,000	7,205,000	3,222,000	0	0	0	0	0	1,260,000	631,200	11,201,900	0	20,000	3,106,800	809,000	8,134,500	
ENDING BALANCE: June 30, 2016	18,060,151	397,509	487,907	334,026	4,924,031	112,133	116,210	242,424	67,663	332,113	32,709	3,899,275	77,135	6,149,556	885,460	2,000	2,686,615	2,722,234	

¹ Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

All Funds

Sources & Uses of Funds¹
Summary by Department & Fund

SOURCES OF FUNDS	Total Budget (All Funds)	Total Budget Allocated by Fund													Internal				
		General Fund	Open Space	Capital Improvement	Parking Authority	Parking In Lieu	Park In Lieu	Art In Lieu	Drainage Fund	Housing In Lieu	Gas Tax	Street Lighting	Wastewater Fund	Disaster Relief	Transportation Infrastructure	Transit Fund	Service Funds	Insurance	
																	Vehicle Repl.		
BEGINNING BALANCE: July 1, 2016																			
Revenues	18,060,151	397,509	487,907	334,026	4,924,031	112,133	116,210	242,424	67,663	332,113	32,709	3,899,275	77,135	6,149,556	885,460	2,000	2,686,615	2,722,234	
Transfers: In/(Out)	83,094,700 (324,000)	55,712,600 301,000	0 0	6,088,000 200,000	6,989,000 (1,435,300)	0 0	0 0	0 0	0 0	0 0	963,000 0	1,313,100 0	9,621,000 (100,000)	45,000 0	15,000 0	2,348,000 710,300	1,456,200 0	8,705,600 703,200	
TOTAL SOURCES OF FUNDS	100,830,851	56,411,109	487,907	6,622,026	10,477,731	112,133	116,210	242,424	67,663	332,113	995,709	5,212,375	9,598,135	6,194,556	900,460	3,060,300	4,142,815	12,131,034	
USES OF FUNDS																			
City Council (p. 33)	77,700																		
City Manager (p. 34)	872,300																		
City Clerk (p. 36)	381,600																		
City Treasurer (p. 38)	159,700																		
City Attorney (p. 40)	635,000																		
Administrative Services (p. 41)	3,757,100	20,000																	
Police (p. 53)	16,399,500																		
Fire (p.70)	10,946,900																		
Marine Safety (p. 81)	2,679,500																		
Public Works (p. 87)	23,712,200			6,300,000	2,246,200						950,000	420,300	8,738,400			3,058,300			
Water Quality (p. 111)	9,197,800																		
Community Development (p. 122)	4,920,900																		
Community Services (p. 135)	2,543,500																		
Cultural Arts (p. 147)	2,259,800																		
TOTAL USES OF FUNDS	78,543,500	55,789,400	20,000	6,300,000	3,267,100	0	0	0	0	0	950,000	420,300	8,738,400	0	0	3,058,300	1,660,700	8,821,100	
ENDING BALANCE: June 30, 2017	22,287,351	621,709	467,907	322,026	7,210,631	112,133	116,210	242,424	67,663	332,113	45,709	4,792,075	859,735	6,194,556	900,460	2,000	2,482,115	3,309,934	

¹ Includes all operating, capital project, and internal service funds. Excludes trust and agency, carryover, and special assessment district funds.

Population and Assessed Valuation

Population Estimate Year 2013 **23,250**
Assessed Valuation Fiscal Year 2014-15 **\$11,815,728,136**

History of Authorized Positions

Fiscal Year	City Clerk	City Manager	City Treas.	Admin. Services	Police*	Fire	Marine Safety	Public Works	Water Quality	Comm Devel.	Comm. Service	Cultural Arts	Total
85-86	2	2	.5	9	66.5	35	3	49		16.6	4.2		187.80
86-87	2	2	.5	9	67.5	35	3	50		16.6	4.2		189.80
87-88	2	2	.5	9	67	34	3	48		17	3.8		186.30
88-89	2	2	.5	9	75	40	3	52		21	3.8		208.30
89-90	2	2	.5	10	77	40	3	53		21	3.8		212.30
90-91	2	2	.5	9	79	43	3	57		22.6	4.75		222.85
91-92	2	2	.5	9	79	43	3	58		22.6	4.8		223.90
92-93	2	2	.5	9	79	40	3	58		21.6	4.8		219.90
93-94	2	2	.5	8.6	77	36	3	56		20.1	4.8		210.00
94-95	2	2	.5	8.6	77	42	3	54		20.1	4.8		214.00
95-96	2	2	.5	8.6	79	43	3	52		19.1	4.75		213.95
96-97	2	2	.5	9	79.5	43	3	49		19.0	4.75		211.75
97-98	2	2	.5	9.4	81	43	3	49		20	5.25		215.18
98-99	2	2	.5	9.5	82	43	3	50		20.2	5.75		217.95
99-00	2	2	.5	9.5	82	43	3	50		21.4	6.75		220.15
00-01	2	2	.5	10.5	84	44	4	55		21.4	6.75		230.15
01-02	2	2	.5	10.5	85	44	4	66		22.6	6.75		243.35
02-03	2	3	.5	11.6	86	44	4	69		23.6	6.75		250.45
03-04	2	3	.625	12	86	41	4	54	15	23.6	6.5	1	248.725
04-05	2	3	.625	12	86	40.75	5	56	15	24	6.5	1	251.875
05-06	2	3	.625	12.4	86	41	5	56	15	24	6.5	1	252.525
06-07	2	3	.625	12.4	86	41	6	56	15	26	6.5	1	255.525
07-08	2	3	.625	12.4	86	41	8	56	15	26	6.5	1	257.525
08-09	2	3	.625	12.4	85	41	8	57	15	29	6.65	1	260.675
09-10	2	3	.625	12.4	85	41	8	55	15	28	6.65	1	257.675
10-11	2	3	.625	12.4	84	41	7.6	54	15	27	6.75	1	254.375
11-12	2	3	.625	12	84	41	7.5	51	15	26.5	6.75	1	250.375
12-13	2	3	.625	12	84	41	7.5	50	15	26.5	6.75	1	249.375
13-14	2	3	.625	12	84	41	7.6	51	15	27	6.75	1	250.975
14-15	2	3	.625	12	86	41	8	51	15	28	6.75	1	254.375
15-16	2	4	.625	12.1	87	41	8	54.6	15	30	5.0	1	260.33
16-17	2	4	.625	12.1	87	41	8	54.6	15	30	5.0	1	260.33

* Includes 49 sworn positions and the civilianizing of the Support Services and Civilian Supervisor positions.

Section II

Revenues

Revenue Summary.....	page 8
General Fund Analysis.....	page 11
All Fund Analysis.....	page 14a
Revenue Detail.....	page 15
Description of Key Revenue Sources.....	page 24

Revenue Summary

Fiscal Year 2015-16 & 2016-17

All Funds

	<u>FY 2015-16</u>	<u>% of Total</u>	<u>FY 2016-17</u>	<u>% of Total</u>
General Fund				
Property Tax	\$29,731,000		\$30,529,000	
Sales Tax	5,397,000		5,504,000	
Transient Occupancy Tax	6,100,000		6,300,000	
Business License Tax	900,000		900,000	
Other Taxes	1,180,000		1,180,000	
Licenses & Permits	1,328,000		1,328,000	
Citations	11,000		11,000	
Use of Money & Property	1,305,000		1,300,000	
Revenue from Other Agencies	545,100		545,100	
Charges for Current Services	7,638,000		7,736,000	
Reimbursements & Contributions	351,500		351,500	
Other Revenue	28,000		28,000	
Subtotal General Fund	54,514,600	66.27%	55,712,600	67.05%
Capital Improvement Fund				
Transient Occupancy Tax	4,244,000		4,392,000	
Parking & Other Fines	975,000		975,000	
Real Property Transfer Tax	600,000		600,000	
Building Construction Tax	120,000		120,000	
Grants	770,000			
Other Revenue	1,000		1,000	
Subtotal Capital Improvement	6,710,000	8.16%	6,088,000	7.33%
Parking Authority Fund				
Parking Lots & Meters	5,923,000		5,923,000	
Parking Permits	120,000		1,045,000	
Other Revenue	21,000		21,000	
Subtotal Parking Authority Fund	6,064,000	7.37%	6,989,000	8.41%
Wastewater Fund				
Wastewater Service Charges	7,264,400		7,606,000	
Revenue from Other Agencies	3,093,000		2,015,000	
Subtotal Wastewater Fund	10,357,400	12.59%	9,621,000	11.58%

Revenue Summary
Fiscal Year 2015-16 & 2016-17

**All
Funds**

	<u>FY 2015-16</u>	<u>% of Total</u>	<u>FY 2016-17</u>	<u>% of Total</u>
Transit Fund				
State Grants	1,855,000		1,889,000	
Bus Fares & Other Income	199,000		199,000	
Revenue from Other Agencies	150,000		150,000	
Parking Authority Fund Subsidy in Lieu of Tram & Bus Fares	110,000		110,000	
Subtotal Transit Fund	<u>2,314,000</u>	2.81%	<u>2,348,000</u>	2.83%
Gas Tax Fund	960,000	1.17%	963,000	1.16%
Street Lighting Fund	1,286,100	1.56%	1,313,100	1.58%
Disaster Contingency Fund	45,000	0.05%	45,000	0.05%
Transportation Infrastructure	15,000	0.02%	15,000	0.02%
TOTAL ALL REVENUES	<u><u>\$82,266,100</u></u>	100%	<u><u>\$83,094,700</u></u>	100.00%



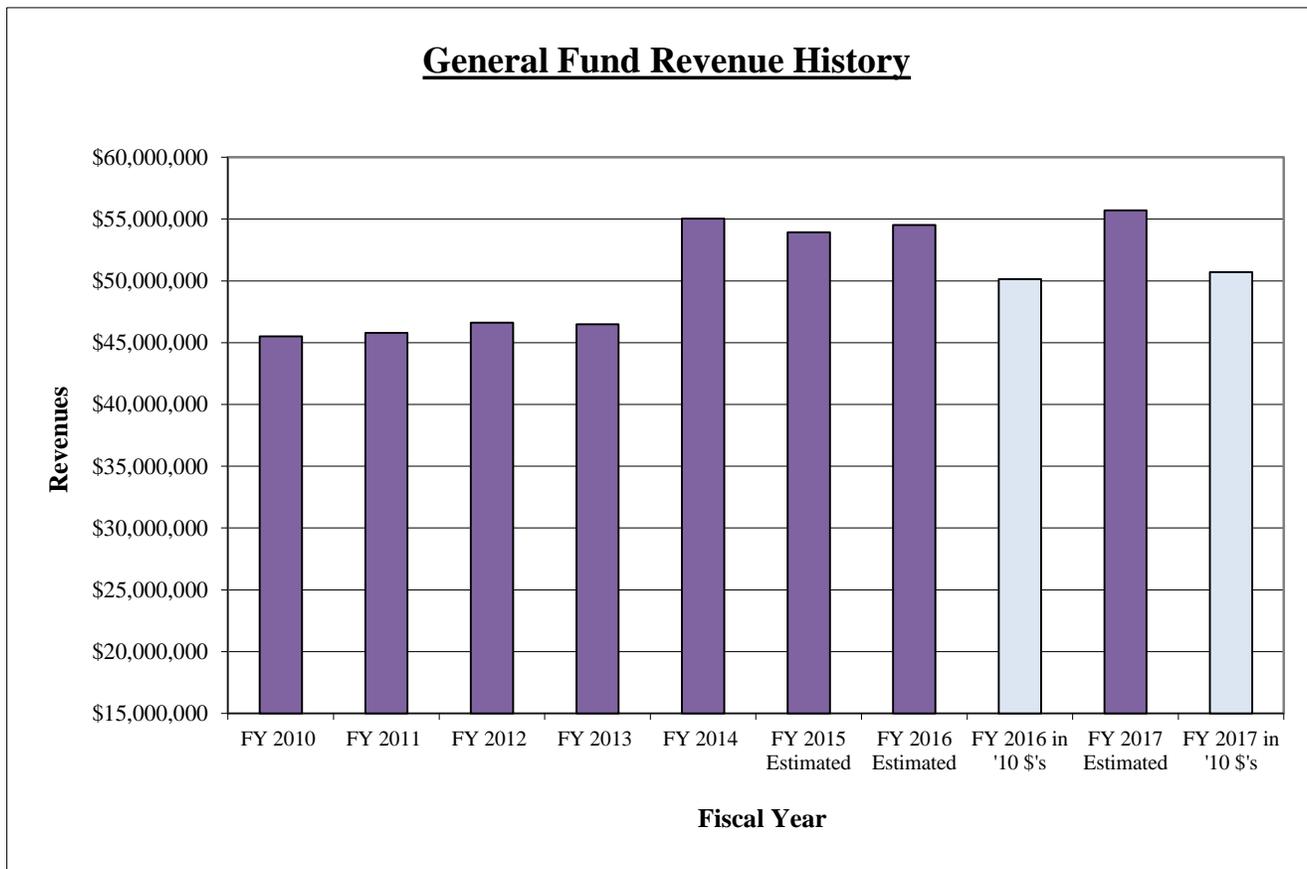
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General Fund Analysis

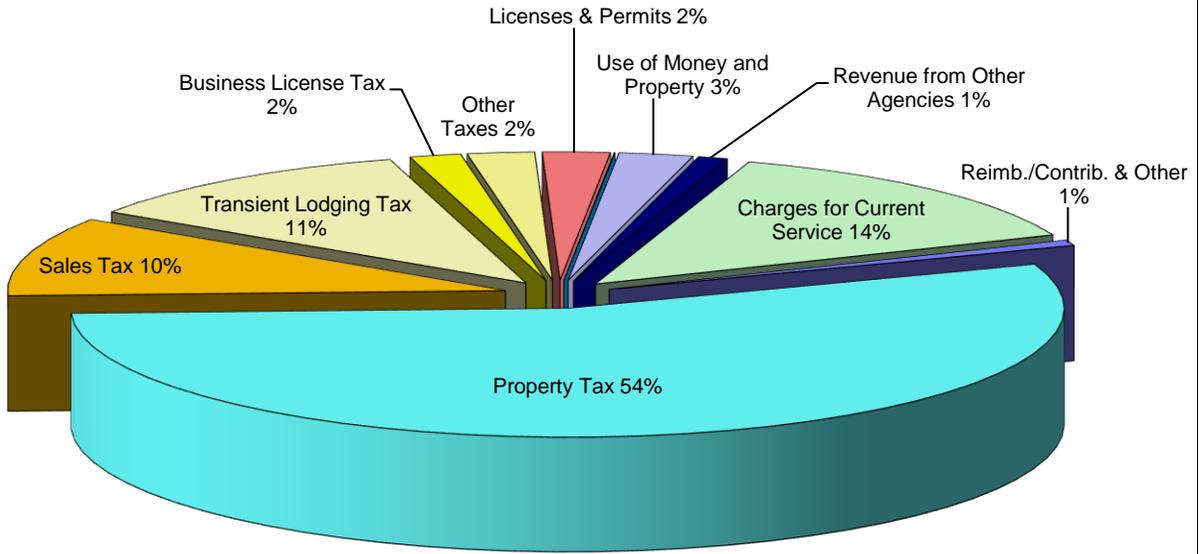
As shown on the Revenue Summary, the City relies on the General Fund as its primary source of operating revenues. The following three charts provide an overview of the history, composition and use of General Fund revenues.

The additional charts on succeeding pages provide a history for significant components of the general fund revenue including property tax, sales tax, transient occupancy tax and investment income.

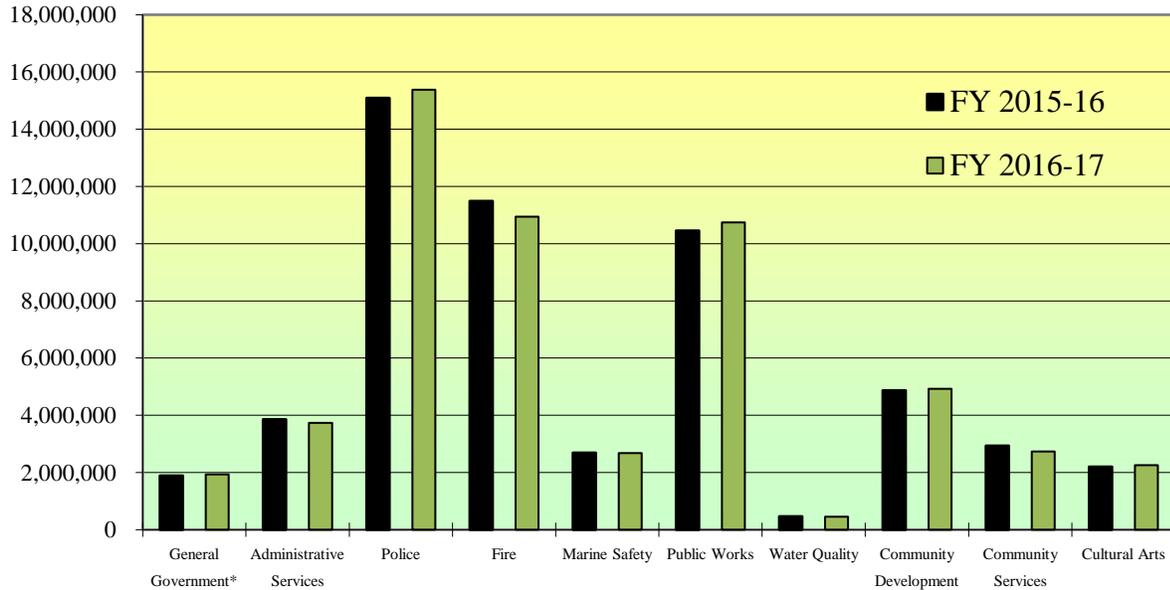
In the bar charts showing revenue histories, two unshaded bars have been added to the far right side of each graph to show the impact of inflation over the period of time covered by the graph. The unshaded bars are labeled “FY 2016 and FY 2017 in '10 \$'s.” The values for these two bars arrived by applying the inflation rate over the preceding years to the amount of revenue projected for Fiscal Years 2016 and 2017. For example, in looking at the General Fund Revenue History shown immediately below, revenues have grown nineteen and twenty two percent respectively since 2010, but when measured in dollars that are adjusted for inflation (the unshaded bars), the *purchasing power* of the revenues in 2016 and 2017 has actually increased only by ten percent.



General Fund Revenue Source Two Year Average

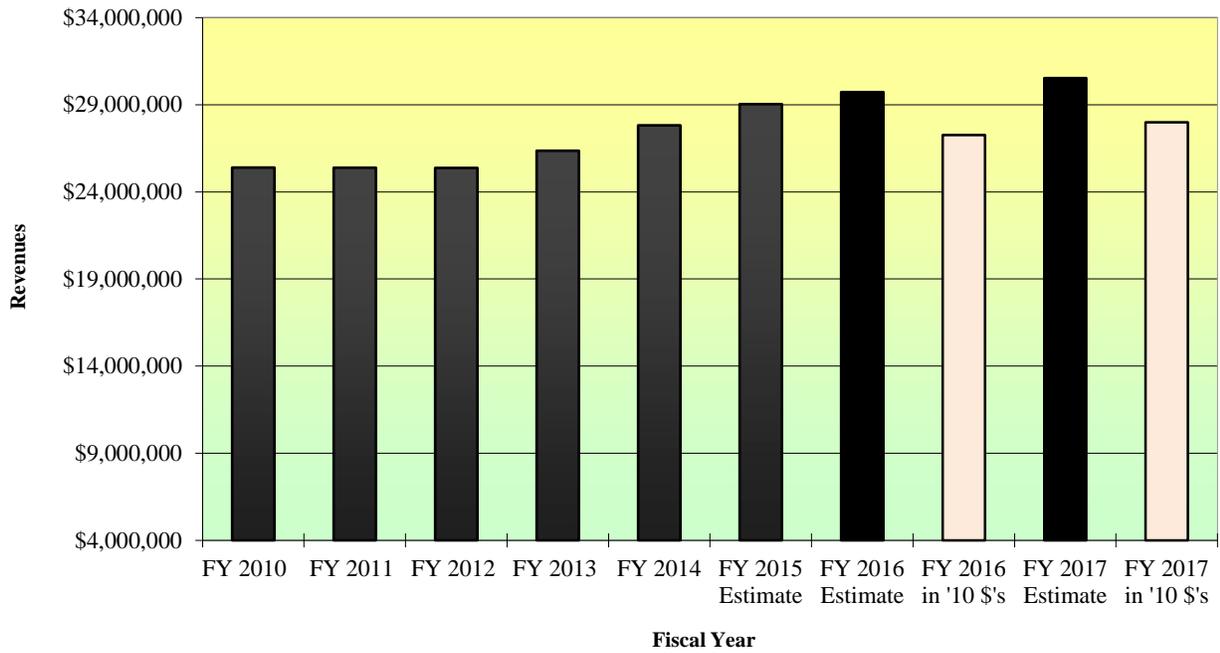


General Fund Expenditures by Department

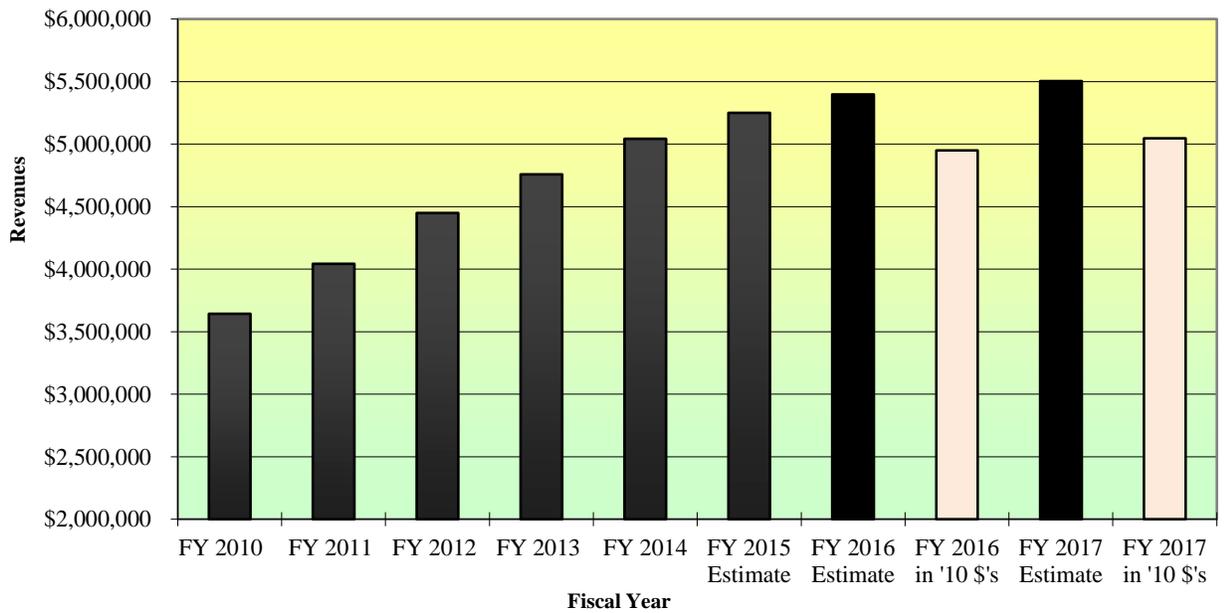


* Includes City Council, City Manager, City Clerk, City Treasurer and City Attorney.

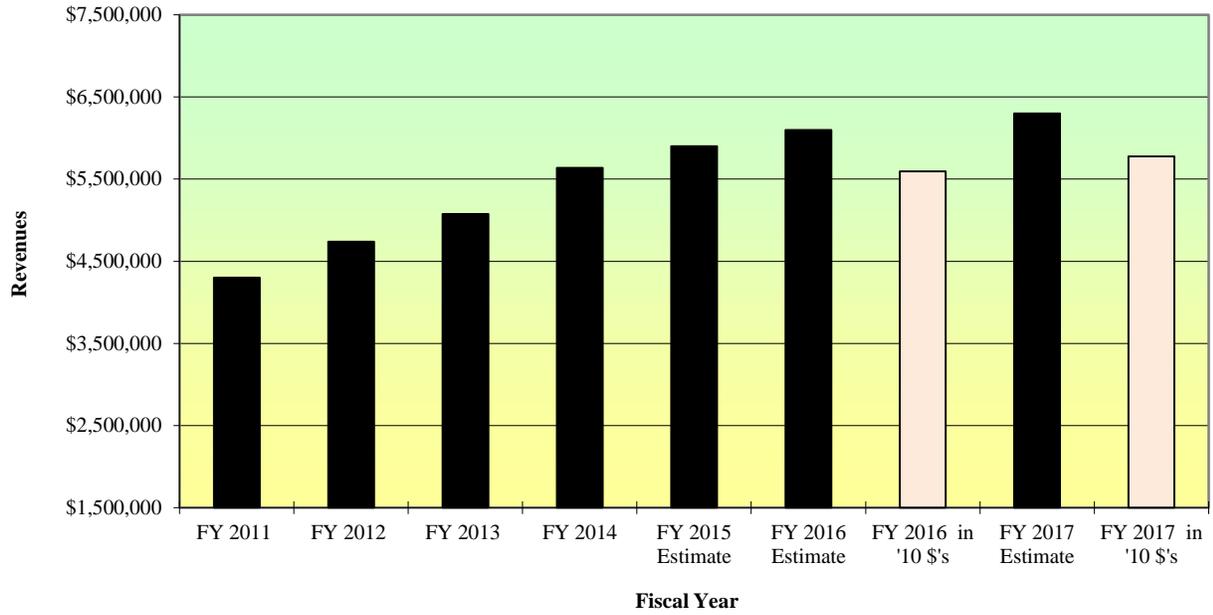
Property Tax through FY 2016-17



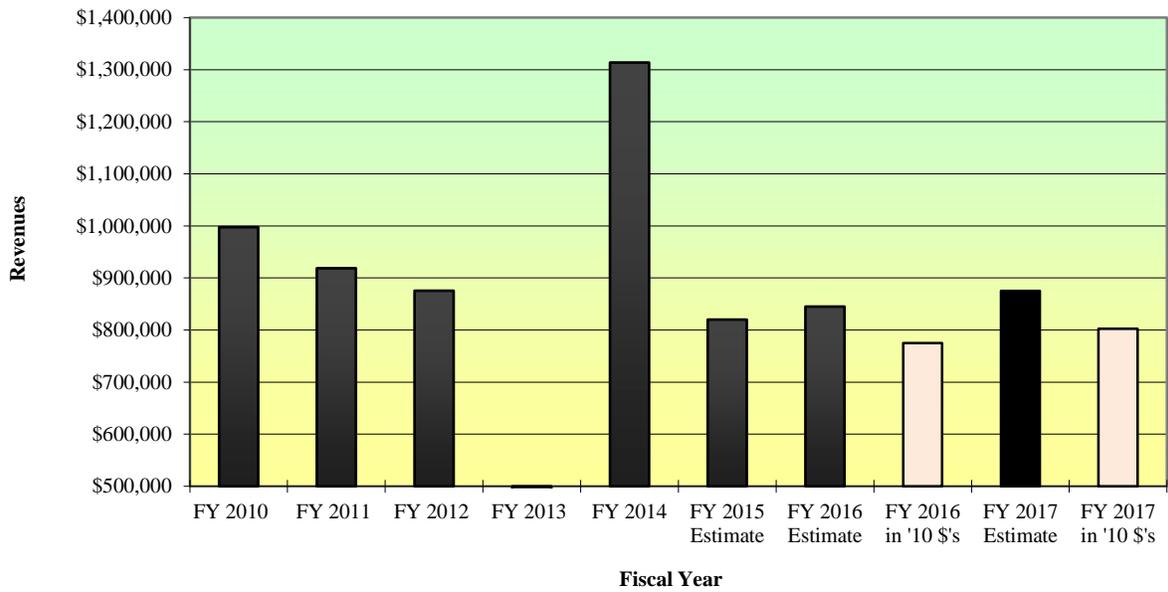
Sales Tax through FY 2016-17



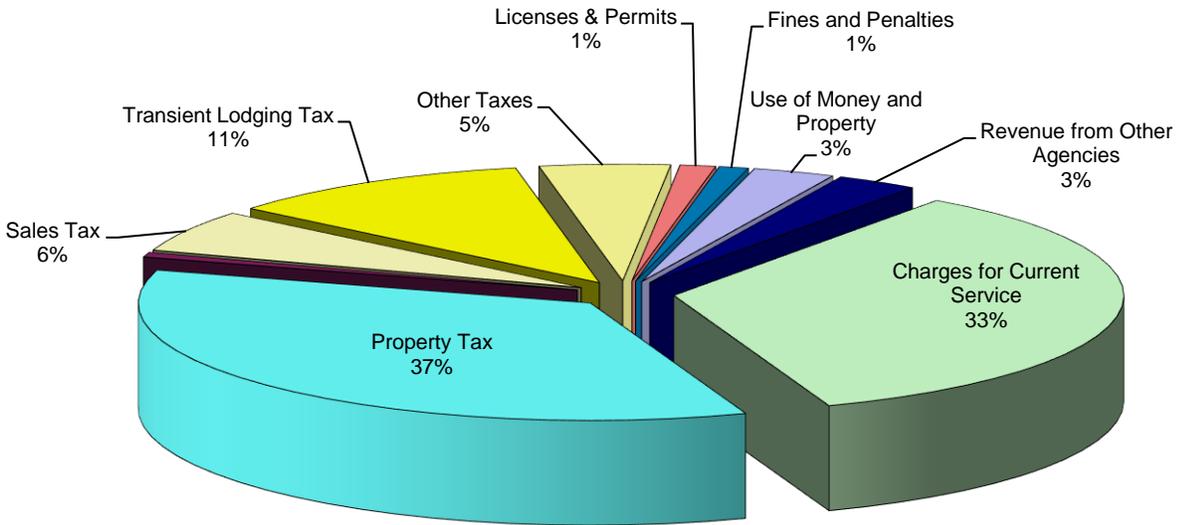
Transient Occupancy Tax through FY 2016-17



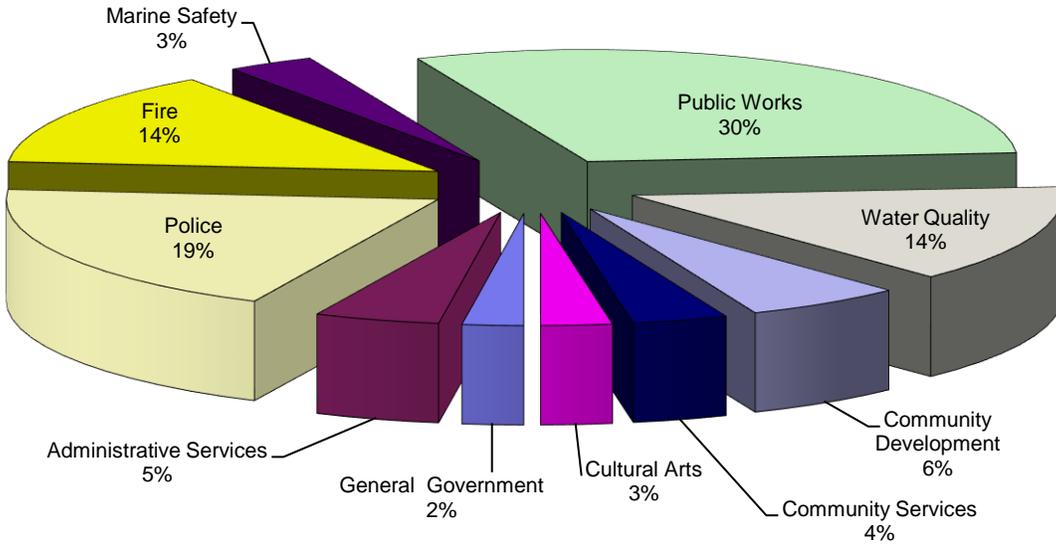
Investment Income through FY 2016-17



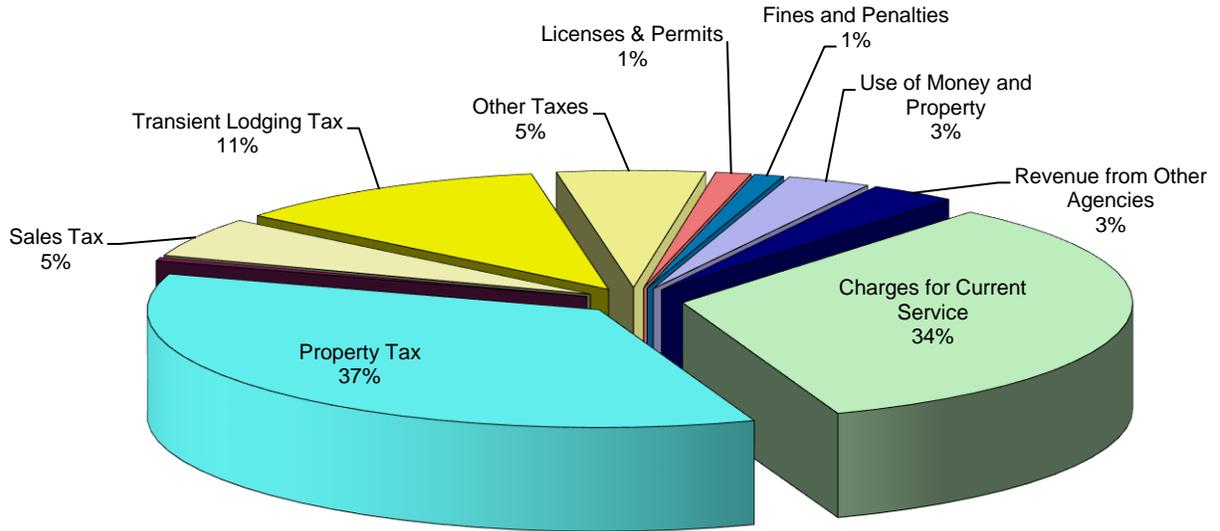
All Funds Revenue Source FY 2015-16



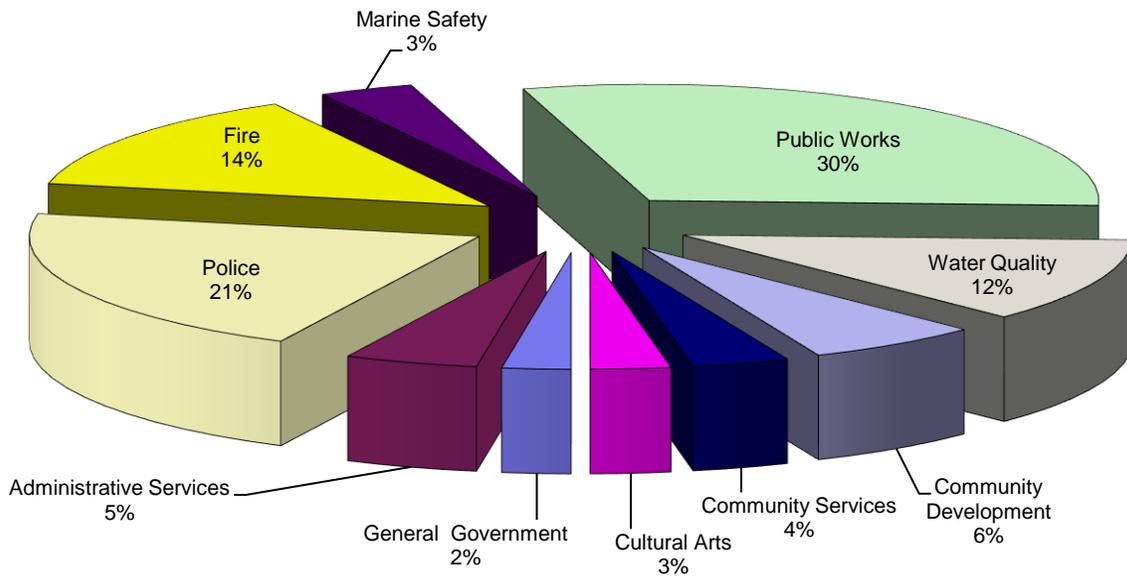
All Funds Expenditures by Department FY 2015-16



All Funds Revenue Source FY 2016-17



All Funds Expenditures by Department FY 2016-17



Revenue Detail

Fiscal Year 2015-16 & 2016-17

All Funds

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
110 GENERAL FUND					
<u>Property Tax</u>					
3010 Current Secured	\$23,411,792	\$24,700,000	\$24,700,000	\$25,450,000	\$26,222,000
3015 Public Utility	216,836	185,000	210,000	210,000	210,000
3020 Current Unsecured	879,284	875,000	875,000	875,000	875,000
3025 Supplemental Apportionment	588,332	250,000	500,000	300,000	250,000
3030 Prior Years	262,773	250,000	250,000	250,000	250,000
3040 Other Property Taxes	4,078	1,000	2,000	2,000	2,000
3050 Interest & Penalties - Delinquencies	92,168	100,000	100,000	100,000	100,000
3080 In Lieu of VLF	2,364,267	2,400,000	2,400,000	2,544,000	2,620,000
Subtotal	27,819,529	28,761,000	29,037,000	29,731,000	30,529,000
<u>Other Taxes</u>					
3101 Sales Tax - General	3,534,683	3,500,000	3,700,000	4,100,000	5,140,000
3103 Sales Tax - Public Safety	322,584	310,000	350,000	357,000	364,000
3104 In Lieu of Sales Tax	1,185,284	1,175,000	1,200,000	940,000	
3112 Transient Occupancy Tax	7,527,987	5,500,000	5,600,000	5,800,000	6,000,000
3114 TOT-Short Term Lodging	310,402	200,000	300,000	300,000	300,000
3118 Franchise Tax - Trash	199,065	185,000	190,000	190,000	190,000
3119 Franchise Tax - Cable TV	649,036	600,000	610,000	610,000	610,000
3120 Franchise Tax - Natural Gas	89,312	90,000	90,000	90,000	90,000
3121 Franchise Tax - Electricity	286,049	270,000	290,000	290,000	290,000
3135 Business License Tax	929,481	875,000	900,000	900,000	900,000
Subtotal	15,033,883	12,705,000	13,230,000	13,577,000	13,884,000
<u>Licenses and Permits</u>					
3300 Animal Licenses	64,520	60,000	60,000	60,000	60,000
3310 Building Permits	937,723	850,000	900,000	1,010,000	1,010,000
3311 SB 1473-CBSC	148				
3312 Strong Motion Impact Program	1,735	2,000			
3313 Plumbing Permits	52,229	40,000	40,000	45,000	45,000
3316 Electric Permits	62,596	55,000	60,000	67,000	67,000
3319 Mechanical Permits	43,113	38,000	38,000	43,000	43,000
3320 Coastal Development Permits	62,580	30,000	40,000	48,000	48,000
3328 Public Works Permits	4,472	4,000	4,000	4,000	4,000
3335 Grading Permits	4,874	2,000	2,000	2,000	2,000
3340 Temporary Use Permits	5,670	3,000	5,000	5,000	5,000
3345 Conditional Use Permits	29,200	20,000	20,000	25,000	25,000
3350 Encroachment Permits	8,113	6,000	10,000	6,000	6,000
3360 Alarm Permits	15,275	15,000	13,000	13,000	13,000
Subtotal	1,292,248	1,125,000	1,192,000	1,328,000	1,328,000
<u>Fines and Penalties</u>					
3440 Citations - Code Enforcement	11,575	15,000	10,000	10,000	10,000
3441 Citations - Water Quality	1,200	1,000	1,000	1,000	1,000
Subtotal	12,775	16,000	11,000	11,000	11,000

Revenue Detail
Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Use of Money and Property</u>					
3500 Investment Earnings	1,100,214	575,000	575,000	600,000	630,000
3501 Interest on Side Fund Loan	209,556	245,000	245,000	245,000	245,000
3510 Rent - Community Center	10,240	10,000	10,000	10,000	10,000
3511 Rent-Veterans Memorial Comm.Center	42,000	42,000	42,000	42,000	42,000
3512 Lease-Steel Building (LRRC)	12,000	12,000	12,000	12,000	12,000
3513 ASL - Rent & Utilities					
3515 Rent - Festival of Arts	250,923	240,000	234,000	234,000	234,000
3530 Rent - Moulton Playhouse	15,577	15,000	15,000	15,000	15,000
3540 Rent - Anneliese Pre-School	78,870	78,000	79,000	81,000	82,000
3550 Rent - Miscellaneous	91,032	54,400	70,000	66,000	30,000
Subtotal	1,810,412	1,271,400	1,282,000	1,305,000	1,300,000
<u>From Other Agencies</u>					
3601 Motor Vehicle In-Lieu Tax	10,756				
3615 Homeowners Property Tax Relief	188,389	195,000	190,000	190,000	190,000
3635 Peace Officers Standards & Training	20,262	25,000	20,000	20,000	20,000
3636 POST - Fire	25,090	40,000	12,000	5,000	5,000
3690 Mutual Aid Contract	79,809		165,700		
<u>State Grants:</u>					
3640 Recycling-State	1,600	7,000	7,000	7,000	7,000
3641 Used Oil Recycling Block	6,785	5,000	5,000	5,000	5,000
3643 Economic Crimes Detective	18,000				
3644 Police EMPG Grant		3,600	3,600		
3650 COPS	103,157	100,000	100,000	100,000	100,000
3637 Office of Traffic Safety			11,800		
3659 OTS DUI Check Points	67,889	172,519	172,500		
3668 AVOID 26	1,305				
3810 Community Development Block Grant	48,500	92,100	92,100	118,100	118,100
3874 Auto Theft Task Force	142,123	100,000	100,000	100,000	100,000
3876 Transportation Planning	19,800	160,200	160,200		
<u>Federal Grants:</u>					
3661 UASI Grant-PD	18,431		7,300		
3761 DOJ Police Vest	5,411	2,000	5,800		
3764 DOJ Domestic Preparedness Program			1,000		
3869 JAG-Speeding Lasers	12,548		4,900		
Subtotal	769,855	902,419	1,058,900	545,100	545,100

Revenue Detail

Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Charges for Current Services</u>					
3901 Variance	165,869	100,000	100,000	115,000	115,000
3907 Plan Check Fees - Building	538,268	490,000	490,000	562,000	562,000
3908 Water Quality Inspection Fees	24,295	10,000	15,000	15,000	15,000
3909 Plan Check Fees - Zoning	184,131	160,000	190,000	200,000	200,000
3910 Design Review	600,785	510,000	560,000	630,000	630,000
3915 Subdivision Fees	2,220	2,000	2,000	2,000	2,000
3926 Environmental Report		2,000	2,000	2,000	2,000
3930 Real Property Report	174,905	150,000	160,000	180,000	180,000
3935 Design Review Appeals	13,425	5,000	8,000	8,000	8,000
3939 Document Retention Fee	32,076	20,000	31,000	31,000	31,000
3940 Other Filing & Permit Fees	35,826	30,000	70,000	77,000	77,000
3942 Use & Occupancy Inspection Fees	34,305	30,000	34,000	40,000	40,000
3944 Floor Area Fee - Diamond/Crestview		1,000	1,000	1,000	1,000
3955 Special Policing Fees	4,431	5,000	5,000	5,000	5,000
3956 False Alarm Fees	4,550	5,000	4,000	4,000	4,000
3957 Finger Printing	1,723	1,000	1,000	1,000	1,000
3958 Police Accident Reports	10,057	11,000	11,000	11,000	11,000
3960 Vehicle Towing & Release Fees	16,215	15,000	15,000	15,000	15,000
3961 DUI Cost Recovery Fee	8,357	7,000	7,000	7,000	7,000
3962 Police Evidence Money	1,089				
3963 Police Booking Fees	58,900	50,000	50,000	50,000	50,000
3965 Animal Services - Laguna Woods	90,156	90,200	90,000	97,000	100,000
3970 Animal Shelter Fees	15,041	15,000	15,000	15,000	15,000
3978 Weed & Lot Cleaning	17,651	15,000	15,000	15,000	15,000
3980 Landscape Development Fee	34,650	25,000	35,000	40,000	40,000
3990 C & D Administration Fees	4,510	2,000	5,000	40,000	5,000
4003 Business Improvement District	1,859,840	1,840,000	1,970,000	2,040,000	2,110,000
4005 Refuse Service Charges	2,018,437	2,000,000	2,000,000	2,000,000	2,060,000
4010 Paramedic Non-Resident Fees	84,466	78,000	78,000	78,000	78,000
4011 Paramedic Medical Supplies Fees	40,329	25,000	25,000	25,000	25,000
4012 Swimming Pool Classes	174,346	175,000	155,000	155,000	155,000
4013 Swimming Pool Use Fees	40,400	40,000	40,000	40,000	40,000
4014 Marine Safety Beach Classes	114,853	120,000	114,000	114,000	114,000
4020 Recreation - Social & Cultural	586,963	610,000	580,000	580,000	580,000
4024 Recreation - Adult Softball	15,030	15,000	11,000	15,000	15,000
4030 Recreation - Misc. Sports Programs	228,176	170,000	200,000	240,000	240,000
4038 Recreation - Special Programs	2,577	5,000	10,000	10,000	10,000
4042 Recreation - Park Weddings	114,002	100,000	100,000	100,000	100,000
4043 Recreation - Film Permits	37,167	15,000	25,000	25,000	25,000
4044 Recreation - Miscellaneous Fees	625	1,500	1,000	1,000	1,000
4130 Lifeguard Services - Private Beaches	28,187	28,000	28,000	28,000	28,000
4131 Lifeguard Tidepool Tours	1,190	1,000	1,000	1,000	1,000
4140 Sale of Maps, Books & Copying	2,366	3,000	2,000	2,000	2,000
4150 Assessment District Service Fees	27,202	20,000	20,000	20,000	20,000
4160 Returned Check Fee	238	1,000	1,000	1,000	1,000

Revenue Detail
Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Subtotal	7,449,829	6,998,700	7,277,000	7,638,000	7,736,000
<u>Other Revenue</u>					
4202 Sale of Real & Personal Property	164,987	2,000	2,000	2,000	2,000
4220 Police Auction	3,393	1,000	1,000	1,000	1,000
4229 Subpoenas	11,598	10,000	10,000	10,000	10,000
4230 Miscellaneous Income	24,868	15,000	15,000	15,000	15,000
4280 Over & Short	(50)				
Subtotal	204,796	28,000	28,000	28,000	28,000
<u>Reimbursements & Contributions</u>					
Reimbursements:					
4045 Recreation - Administrative Fees	56,972	60,000	60,000	60,000	60,000
4060 Solid Waste Contractual	50,000	50,000	50,000	50,000	50,000
4301 SB 90	20,786		63,100		
4303 Lifeguard Training - SA College	10,253	20,000	20,000	20,000	20,000
4312 Other Agencies	5,710		200		
4314 Festival of Arts Parking Plan	32,616	32,000	32,000	32,000	32,000
4320 Workers' Compensation Insurance	138,527	115,000	115,000	118,000	118,000
4330 Property Damage	7,683	7,000	7,000	7,000	7,000
4357 LB School District	33,609	71,000	53,000	53,000	53,000
4360 Miscellaneous	21,715	10,000	10,000	10,000	10,000
Contributions:					
4059 Homeless Meters	2,019		1,500	1,500	1,500
4370 Non-Government Sources	963	21,000	21,000		
4375 Animal Shelter	270,290	353,666	359,000		
4378 Police K9 Donations					
Subtotal	651,143	739,666	791,800	351,500	351,500
GENERAL FUND TOTAL	55,044,470	52,547,185	53,907,700	54,514,600	55,712,600

Revenue Detail

Fiscal Year 2015-16 & 2016-17

All Funds

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
116 CAPITAL IMPROVEMENT FUND					
3113 Transient Occupancy Tax	3,727,255	3,850,000	4,100,000	4,244,000	4,392,000
3138 Real Property Transfer Tax	692,699	500,000	600,000	600,000	600,000
3144 Building Construction Tax	111,766	180,000	120,000	120,000	120,000
3410 Vehicle Code Fines	163,249	200,000	150,000	150,000	150,000
3415 Municipal Code Fines - Other	8,277	15,000	15,000	15,000	15,000
3420 Municipal Code Fines - Parking	742,193	700,000	680,000	650,000	650,000
3422 Municipal Code Fines - DMV	148,202	160,000	145,000	145,000	145,000
3442 Administrative Citations - Police	12,151	25,000	25,000	15,000	15,000
3959 Auto Immobilization Fee	2,275	1,000	1,000	1,000	1,000
<u>Reimbursements & Contributions</u>					
Reimbursements:					
4312 Other Agencies			165,000		
4360 Miscellaneous	13,860				
4384 Laguna Beach School District		90,000	90,000		
Contributions:					
4370 Non-Government Sources	4,780				
<u>County Grants:</u>					
3681 OCTA Measure M Program				50,000	
3682 OCTA Grant				720,000	
<u>State Grants:</u>					
3651 Clean Beach Initiative	18,338	98,300	45,200		
3673 CalRecycle Grant		750,000	750,000		
3749 Trans. Enhance. Activities	289,736				
3741 Coastal Conservancy Grant I		79,000			
3742 Coastal Conservancy Grant II		125,000	165,000		
CAPITAL IMPROVEMENT FUND TOTAL	5,934,781	6,773,300	7,051,200	6,710,000	6,088,000
118 PARKING AUTHORITY FUND					
Parking Meter Zones	3,238,363	3,682,600	3,760,000	3,880,000	3,880,000
Parking Lot Meters & Fees	1,898,115	1,924,400	1,950,900	2,043,000	2,043,000
Valet Parking	1,094	68,000	19,400		
4084 Parking Permits	122,895	1,045,000	1,045,000	120,000	1,045,000
4230 Miscellaneous Income	9,547	1,000	31,800	1,000	1,000
4231 Parking Meter Bag	30,825	13,000	20,000	20,000	20,000
Over & Short	6,307				
PARKING AUTHORITY FUND TOTAL	5,307,146	6,734,000	6,827,100	6,064,000	6,989,000
120 PARKING IN-LIEU FUND					
3500 Investment Earnings	927				
PARKING IN-LIEU FUND TOTAL	927	0	0	0	0

Revenue Detail
Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
122 PARK IN-LIEU FUND					
3160 Park In-Lieu Fee	88,341				
3500 Investment Earnings	2,602				
PARK IN-LIEU FUND TOTAL	90,943	0	0	0	0
123 ART IN-LIEU FUND					
3150 Art In-Lieu Fee	54,263		23,000		
3500 Investment Earnings	1,517				
4370 Contributions-Non Government	70,000	25,000	25,000		
4373 Donation-World Trade Center			20,000		
4374 Donation-Bench Competition		20,000			
ART IN-LIEU FUND TOTAL	125,780	45,000	68,000	0	0
124 DRAINAGE FUND					
3500 Investment Earnings	9,190				
DRAINAGE FUND TOTAL	9,190	0	0	0	0
127 HOUSING IN-LIEU FUND					
3500 Investment Earnings	2,988				
HOUSING IN-LIEU FUND TOTAL	2,988	0	0	0	0
132 GAS TAX FUND					
3102 Sales Tax - Measure M	372,972	390,000	390,000	406,000	422,000
3500 Investment Earnings					10,000
3623 Gasoline Tax - Section 2103	335,626	265,000	350,000	115,000	92,000
3624 Gasoline Tax - Section 2105	166,659	122,000	180,000	145,000	145,000
3625 Gasoline Tax - Section 2106	87,355	100,000	130,000	80,000	80,000
3626 Gasoline Tax - Section 2107	177,331	150,000	150,000	198,000	198,000
3627 Gasoline Tax - Section 2107.5	6,000	6,000	6,000	6,000	6,000
4360 Reimbursements		10,000	10,000	10,000	10,000
GAS TAX FUND TOTAL	1,145,943	1,043,000	1,216,000	960,000	963,000

Revenue Detail
Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
134 STREET LIGHTING DISTRICT FUND					
<u>Property Taxes:</u>					
3010 Current Secured	810,467	782,900	839,000	873,000	900,000
3015 Public Utility	7,358	7,100	7,100	7,100	7,100
3020 Current Unsecured	30,473	31,000	30,000	30,000	30,000
3025 Supplemental Apportionment	20,637	5,400	20,000	20,000	20,000
3030 Prior Years	9,037	10,400	7,000	7,000	7,000
3040 Other Property Taxes	344,347	272,000	340,000	340,000	340,000
3050 Interest & Penalties	2,638	3,000	3,000	3,000	3,000
3615 Homeowners Property Tax Relief	6,520	6,700	6,000	6,000	6,000
STREET LIGHTING DISTRICT FUND TOTAL	1,231,477	1,118,500	1,252,100	1,286,100	1,313,100
137 WASTEWATER FUND					
3982 Wastewater Service Charges	6,701,004	6,852,000	6,417,000	7,178,400	7,520,000
3986 Wastewater Connection Charges	113,414	86,000	86,000	86,000	86,000
<u>Grants:</u>					
3680 State Grant	250,000		248,800		
3691 OCTA Grant (Measure M) Gaviota		200,000	200,000		
3692 Measure M Mountain Road		175,000	175,000		
3697 Rockledge Lift Station	26,923	423,100	450,000		
3750 Energy Efficiency Grant			16,272		
<u>Reimbursements:</u>					
4312 Other Agencies		50,000	50,000		
4313 North Coast Interceptor	21,627	30,000	30,000	93,000	15,000
4360 Miscellaneous	3,476		167,000		
4551 Loan Proceeds				3,000,000	2,000,000
WASTEWATER FUND TOTAL	7,116,444	7,816,100	7,840,072	10,357,400	9,621,000
140 DISASTER CONTINGENCY FUND					
3500 Investment Earnings	49,857	70,000	45,000	45,000	45,000
DISASTER RELIEF FUND TOTAL	49,857	70,000	45,000	45,000	45,000
119 TRANSPORTATION INFRASTRUCTURE					
3500 Investment Earnings	0	0	15,000	15,000	15,000
TRANSPORTATION FUND TOTAL	0	0	15,000	15,000	15,000

Revenue Detail
Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
310 TRANSIT FUND					
3105 Transportation Tax - Operating	1,069,661	1,080,000	1,080,000	1,115,000	1,149,000
3108 Transportation Tax - Capital	575,000	100,000	100,000		
3500 Investment Earnings	3,819		200		
4090 Main Line Summer Fares	18,636	8,000	10,000	10,000	10,000
4091 Main Line Regular Fares	20,522	20,000	20,000	20,000	20,000
4092 Main Line AQMD Passes	13,200	15,000	13,000	13,000	13,000
4093 Transit Plus Taxi Vouchers	15,384	35,000	15,000	15,000	15,000
4094 Act V Lot Park & Ride	116,687	110,000	100,000	100,000	100,000
4095 Main Line Regular Passes	2,189	3,000	1,000	1,000	1,000
4096 Bus Charter Fees	46,847	25,000	40,000	40,000	40,000
4097 Festival Regular Fares*	110,000	110,000	110,000	110,000	110,000
<u>Grants & Reimbursements:</u>					
3110 Project V		832,500	832,500	515,000	515,000
3711 State Transit Funding	185,495	210,000	210,000	225,000	225,000
3720 OCTA Operating Assistance	206,615	150,000	150,000	150,000	150,000
3675 SLPP Grant	298,589				
3684 Proposition 1B (OCTA)	5,279				
4330 Reimburse Property Damage	1,976				
4360 Reimburse Miscellaneous	847				
TRANSIT FUND TOTAL	2,690,746	2,698,500	2,681,700	2,314,000	2,348,000
ALL OPERATING FUNDS TOTAL	\$78,750,692	\$78,845,585	\$80,903,872	\$82,266,100	\$83,094,700

* Fares paid by Parking Authority Fund.

Revenue Detail
Fiscal Year 2015-16 & 2016-17

**All
Funds**

Object Account Title	Actual 2013-14	Adopted Budget 2014-15	Revised Estimate 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>INTERNAL SERVICE FUNDS</u>					
126 INSURANCE & BENEFITS FUND					
4400 Employer - General Liability	\$800,000	\$900,000	\$900,000	\$1,000,000	\$1,100,000
4403 Employer - Workers' Compensation	989,000	988,800	988,800	1,100,000	1,100,000
4406 Employer - Group Insurance	2,827,528	3,435,000	3,435,000	3,653,900	3,934,500
4412 Employer - Dental Insurance	269,292	155,600	155,600	232,500	232,500
4420 Employer - Life Insurance	67,320	15,000	15,000	45,000	45,000
4425 Employer - Long Term Disability	168,300	25,000	25,000	48,000	50,000
4430 Employer - Unemployment Insurance	33,660	40,000	40,000	40,000	40,000
4440 Employee - Medical Insurance	472,331	638,900	638,900	838,500	936,400
4445 Employee - Retiree/Cobra	348,411	412,500	300,000	390,100	435,700
4452 Employee - Dental Insurance	69,187	81,800	81,800	71,600	71,600
4460 Employee Benefit - Comp Time	26,200	26,200	26,200	49,500	49,500
4461 Employee Benefit - Vacation	430,600	460,300	460,300	463,200	487,200
4462 Employee Benefit - Sick Leave	355,200	184,200	184,200	220,400	223,200
<u>Reimbursements and Earnings:</u>					
4320 Worker's Compensation	135,257		125,000		
4360 Miscellaneous					
INSURANCE & BENEFITS FUND TOTAL	\$6,992,286	\$7,363,300	\$7,375,800	\$8,152,700	\$8,705,600
128 VEHICLE REPLACEMENT FUND					
3560 Vehicle Use Rent	1,235,712	1,235,700	1,235,700	1,394,700	1,456,200
4202 Sale of Real & Personal Property	29,763		12,200		
VEHICLE REPLACEMENT FUND TOTAL	1,265,475	1,235,700	1,247,900	1,394,700	1,456,200

Description of Key Revenue Sources (*con't*)

Property Tax: All real and tangible personal property in the State is subject to a property tax equal to 1% of its "full cash value." Valuations of real property are frozen at the value of the property in 1975, with an allowable adjustment of up to 2% per year for inflation. However, property is reassessed to its current value when a change of ownership occurs. In addition, new construction is assessed at its current value.

Property Tax in Lieu of Vehicle License Fee: In FY 2004-2005, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the state repealed the state general fund backfill for the reduction in VLF. This property tax in lieu of VLF grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Property tax in lieu of VLF allocations are in addition to other property tax apportionments.

Sales Tax: The City's share of sales tax is equal to 1% of total taxable sales generated within the City (or 1% of the 8% local sales tax rate). The balance of the local sales tax rate is distributed to the County of Orange, the State of California and the Orange County Transportation Authority.

In Lieu of Sales Tax: In FY 2004-2005, cities and counties began receiving additional property tax in lieu of sales tax. While the State of California fiscal recovery bonds are outstanding, one quarter of one percent of the city sales tax has been suspended. The City receives additional property tax in an amount equal to the sales tax. This program is completed at the end of FY 2015-16.

Transient Occupancy Tax: Hotel/motel guests within the City of Laguna Beach pay a transient occupancy tax ("bed tax") of 10% of the room charge for stays of thirty (30) days or less.

Use of Money and Property: This revenue category includes interest the City earns on its cash balances as well as rents it collects from various City owned property.

Business License Tax: All businesses in the City, with the exception of certain exempt concerns, pay a business license tax depending on type of business and gross receipts.

Licenses & Permits: Revenue in this category is generated from a variety of licenses and permits issued by the City such as animal licenses, building permits, grading permits and conditional use permits.

Description of Key Revenue Sources (*con't*)

From Other Agencies: This revenue category reflects subventions and other payments received from other governmental agencies (federal, state and county). The majority of this revenue is from the Home Owners Property Tax Relief.

Charges for Current Services: Revenue in this category is generated from fees collected for specific City services including police and fire service charges, land use planning fees, recreation fees, refuse charges, etc.

Franchise Tax: This revenue is generated from taxes paid by businesses that have a franchise in the City involving use of the public right-of-way (e.g. cable television, natural gas and electric).

Parking Meters and Fees: Revenue is generated from parking meters and City-owned parking lots as well as from resident, business and shopper parking permits.

Parking-In-Lieu Fees: When additions are made to a structure in the downtown area or there is a change in use that necessitates more parking, additional parking must be provided and/or in -lieu parking certificates equal to the number of spaces required must be purchased.

Housing-In-Lieu Fees: The California Government Code requires new housing developments to provide, where feasible, housing units for low income people. When developing three or more units in Laguna Beach, the City requires an in-lieu fee if the developer does not provide the affordable housing.

Park-In-Lieu Fees: The City requires the dedication of land and/or the payment of a fee as a condition of approval for a tentative subdivision map or a parcel map. This in-lieu fee varies depending on density.

Drainage-In-Lieu Fees: This fee is levied as a condition of approval for a final subdivision map and is used to defray the costs of needed drainage facilities such as new storm drains. This in-lieu fee varies depending on density.

Art-In-Lieu Fees: Depending on the size of a project, developers are required to install a public art piece or contribute funds for this purpose equal to one and one-quarter percent of the project's total value.

In Lieu Contributions – Use of Money

Parking In-Lieu: Special Parking Districts (Downtown Specific Plan)-In Lieu Parking Certificates. For areas designated by the City Council to be hardship areas and for which special districts are formed for the purpose of providing central or common parking facilities, the City Council may grant relief from the requirements to the extent that an individual property owner or lessee participates in or contributes to parking in the central facility by acquiring in-lieu maximum of three certificates for any one site, unless additional certificates are approved by the City Council as part of a public/private partnership project. LBMC 25.52.004.

Park In-Lieu: The money collected hereunder shall be used only for the purposes of providing park or recreational facilities reasonably related to serving the subdivision by way of the purchase of necessary land or, if the City Council deems that there is sufficient land available for the subdivision, for improving of such land for park and recreational purposes. LBMC 21.08.130.

Art In-Lieu: In lieu of acquiring and installing an art work, project applicants may contribute funds to the art in public places fund established pursuant to LBMC § 1.09.070 equal to one and one quarter percent of the total project valuation. The in-lieu fee shall be paid by the project applicant at the time of final subdivision map approval or issuance of a certificate of occupancy, as may be applicable, unless otherwise provided by the city council. Project applications shall indicate on their art in public places application that they wish to make an in-lieu contribution. All moneys in this fund are required for the acquisition and installation of public art works. LBMC 1.09.010.

Drainage: Central Local Drainage Area Fund. A special fund is established called the “Central Local Drainage Area, Planned Local Drainage Facilities Fund.” All fees collected by the city pursuant to subsection (d) shall be deposited in said special fund. All moneys in said special fund shall be expended for the construction of local drainage facilities within the Central Local Drainage Area, and for any other purpose permissible under LBMC 21.08.160.

Housing In-Lieu: The City shall maintain an In-lieu Housing Fund. Payment into the fund shall provide an alternative to the provision of extremely-low- to moderate-income housing in new developments, whenever the provision of such housing is deemed infeasible. Payment of an in-lieu housing fee shall also be required for conversion of two-family and multi-family developments into fewer residences, whenever such residences are located in medium or high-density zones and conform to the density standards of such zones. Such fee shall also be required for demolition or conversion of residential units located in mixed-use developments in commercial zones, and for removal of extremely-low to moderate-income housing in the Coastal Zone, which comprises the entire City with the exception of the Sycamore Hills area off El Toro Road. The fund may be expended for any costs directly related to the production or preservation of extremely-low, very-low, low and moderate-income housing and special needs housing/facilities in the City of Laguna Beach, including the following: 1) site improvements and infrastructure facilities; 2) acquiring suitable sites or writing down land costs for sites; 3) planning and engineering services; 4) grants; and 5) other costs such as subsidies, as deemed appropriate by the City Council.

Section III

Expenditures

General Government.....	page 29
Administrative Services Department.....	page 41
Police Department.....	page 53
Fire Department.....	page 70
Marine Safety Department.....	page 81
Public Works Department.....	page 87
Water Quality Department.....	page 106
Community Development Department.....	page 117
Community Services Department.....	page 132
Cultural Arts Department.....	page 155
Internal Service Funds.....	page 162

Each of the above departments are further broken down by division and the budgets for each division are shown within their respective departments. The *chart on the next page* (p. 28) shows all of the City’s operating departments and divisions and how they are organized within the Expenditure Section of this budget. For quick reference this chart also contains the page numbers of the individual departments.

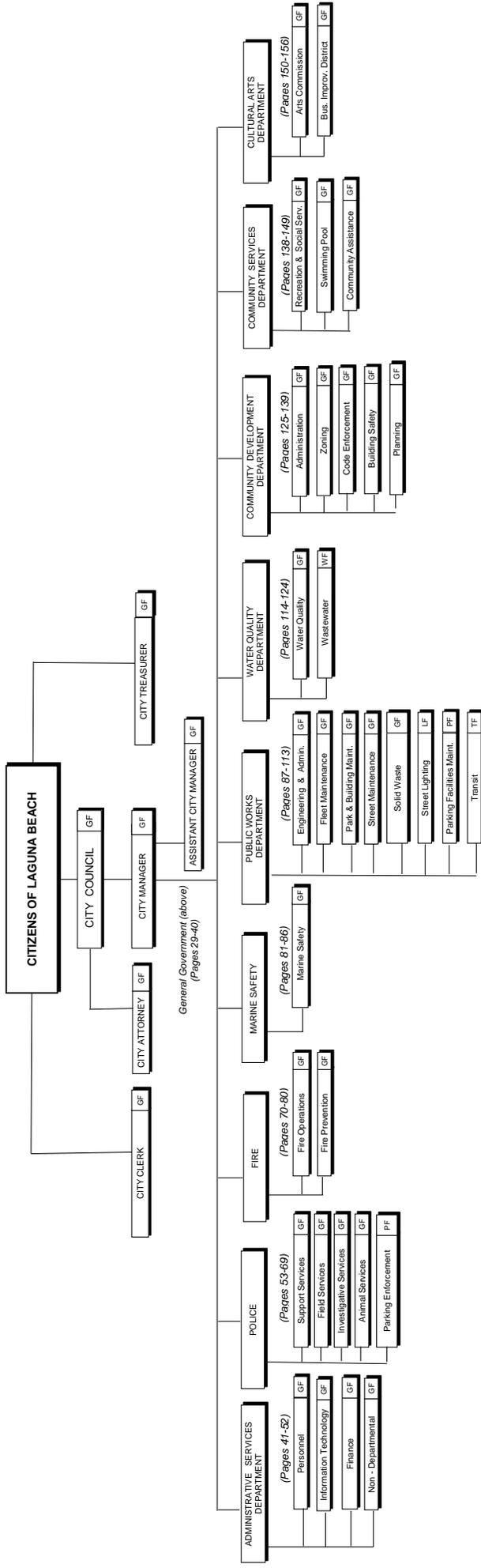
For the most part, all of the expenditure items within each division are funded from a single fund source; that fund is shown at the top right-hand corner of the division budget. In the few cases where a particular expenditure item is funded from a source other than the fund shown at the top of the division budget, a footnote is included indicating the source of funding.

For a broad overview of the Expenditure Budget and a more detailed picture of the funding source for *each department*, see the chart entitled “Sources & Uses of Funds - *Summary by Department & Fund*” on page: 4, 4a, 5 and 5a of this budget.

**Organization Chart
Expenditure Budget**

All Divisions

**City of Laguna Beach
FY 2015-16 & FY 2016-17 Budget Structure**



LEGEND

Division Fund

Pages xxx - zzz

Primary Funding Source

Page Reference Within This Budget Document

GF = General Fund
 PF = Parking Authority Fund
 LF = Lighting Fund
 WF = Transit Fund
 WFF = Wastewater Fund
 CIP = Capital Imp'nt. Fund

(Portions of some activities are funded by a secondary funding source as is noted in individual Division Budgets.)

General Government

The General Government Operations provide the legislative and chief executive functions of the City. Included are the elected positions in the City - City Councilmembers, City Clerk and City Treasurer. The City Manager and City Attorney are appointed.

City Council - The five member City Council is elected at large. Each Councilmember serves a four-year term. The Council is responsible for the legislative functions of the City. Its meetings are generally held the first and third Tuesdays of each month starting at 6:00 p.m.

In order to secure greater input regarding issues of community interest and concern, the City Council has created commissions, boards, and standing committees including but not limited to: Arts Commission; Board of Adjustment/Design Review Board; Personnel Board; Planning Commission; Heritage Committee; HIV Advisory Committee; Housing and Human Services Committee; Environmental Sustainability Committee, Parking; Traffic and Circulation Committee; Emergency Disaster Preparedness Committee and the Recreation Committee.

City Manager - Under the provisions of the Municipal Code, the City Manager is responsible for the administrative functions of the City. With the exception of the City Clerk and City Treasurer--both of whom are elected--each of the City Department Heads reports to the City Manager who, in turn, reports to the City Council. The Executive Assistant assists the City Manager and the five Councilmembers. Included in this budget are the expenses of various intergovernmental organizations, such as the League of California Cities and the Southern California Association of Governments.

City Clerk - The City Clerk is elected and serves a four-year term. The department is comprised of two employees, the City Clerk and the Deputy City Clerk. The City Clerk is the city's Legislative Administrator whose duties include: preparation of Agendas, Council packets, Minutes and Recaps for all City Council meetings; ensures

all regular City Council meetings are videotaped and recorded; administration of the City's records management system and processing of Ordinances, Resolutions, Contracts, Agreements, Deeds and Easements, in-lieu certificates, Historic Register applications, tort claims, appeals and subpoenas; handles Public Records Requests and ensures that all documents are accurate, safe, organized and properly scanned and filed to provide transparency to the public; and management and preparation of legal postings and published notices. The City Clerk's office manages the interviews and appointments to all City Committees, Commissions, Boards and Task Forces; and the City Clerk performs Domestic Partnership registrations and Civil Marriages. The City Clerk's office administers and files Oaths of Office and provides Notary services to the City and the public.

The City Clerk also serves as the City's Election Official, Fair Political Practice Commission's official and is responsible for municipal elections and ensuring that filing requirements are adhered to by elected as well as appointed officials pursuant with the Political Reform Act; and is responsible for maintaining and managing the required AB 1234 Ethics requirements. The City Clerk's Department serves as the resource center for the public, and provides information about various documents and/or referrals to other sources.

City Treasurer - The City Treasurer is elected and serves a four-year term who is compensated for twenty-five hours per week and there is also a Deputy City Treasurer. The Treasurer is the Chief Investment Officer who has the responsibility for the investment of excess funds in accordance with the City's investment policy and California Government Code. The related duties include cash flow management, receipt of funds, preparation of monthly investment reports for City Council and annually updating the investment policy for the City Council's consideration.

The City Treasurer is the principal liaison between multiple banks or institutions that provide depository or custody services, coordinates automated banking and evaluates the related controls to determine that funds are held in a secure environment.

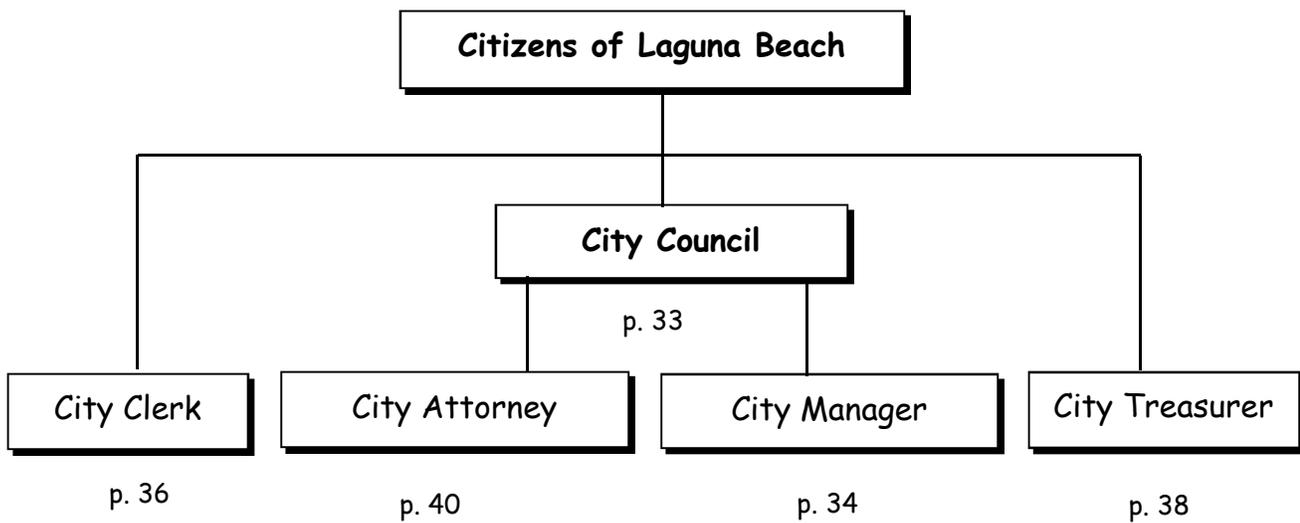
The City Treasurer participates in bond administration and refunding of twenty-five assessment districts. This includes working with bondholders and interested parties throughout the year, reviewing the annual levy for each district, evaluation financing

alternatives in various market conditions to ensure that the district participants receive a good value.

The City Treasurers also performs periodic reviews of the lodging establishments for compliance with the Transient Occupancy Tax and Business Improvements Assessment District Tax.

City Attorney - The City Attorney advises City officers in all legal matters pertaining to the business of the City. The department budget provides funds for legal services related to general City activities and for civil litigation in which the City is involved. City Attorney services are provided via a contract with a private law firm, Rutan and Tucker. The contract provides for a retainer for up to 60 hours of legal services, with additional litigation billed on a per hour basis. The department budget includes funds for retention of other attorneys when Rutan and Tucker has a conflict of interest, or when specialized expertise is necessary. Funds to pay for the District Attorney to prosecute Municipal Code violations are also included in this budget.

The chart below shows the budget structure of the *General Government Operations*. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:



General Government Budget Summary

*All
Divisions*

Department

City Council
City Manager
City Clerk
City Treasurer
City Attorney
General Government Total

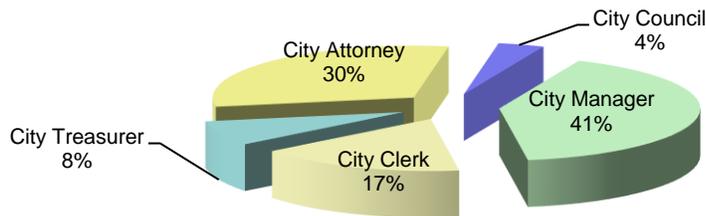
MAJOR CATEGORY OF EXPENDITURE FY 2015-16					
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$48,600	\$28,600				\$77,200
780,700	65,600	4,400	5,000		\$855,700
302,600	39,300	4,400			\$346,300
139,700	21,300				\$161,000
	635,000				\$635,000
\$1,271,600	\$789,800	\$8,800	\$5,000	\$0	\$2,075,200

Department

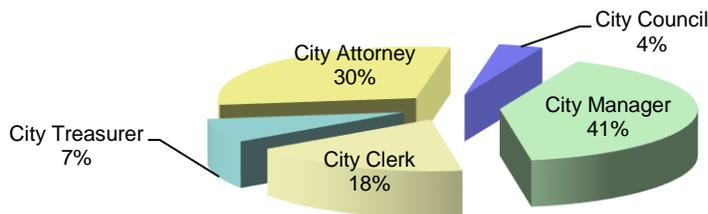
City Council
City Manager
City Clerk
City Treasurer
City Attorney
General Government Total

MAJOR CATEGORY OF EXPENDITURE FY 2016-17					
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$48,700	\$29,000				\$77,700
801,500	65,800		5,000		\$872,300
305,000	76,600				\$381,600
141,300	18,400				\$159,700
	635,000				\$635,000
\$1,296,500	\$824,800	\$0	\$5,000	\$0	\$2,126,300

Summary By Department Total FY 2015-16



Summary By Department Total FY 2016-17



City Council*General Fund/1101*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1003	Salaries, Part Time	\$33,600	\$44,900	\$44,900	\$44,900
1101	P.E.R.S. Retirement	1,584	2,000	1,700	1,800
1103	P.A.R.S. Retirement	1,008	1,300	1,300	1,300
1318	Medicare Insurance	555	700	700	700
	Subtotal	36,747	48,900	48,600	48,700
Maintenance and Operations					
2011	Training, Travel And Dues	12,256	16,500	16,500	16,500
2031	Telephone	7,080	6,000	7,500	7,900
2101	Materials And Supplies	352	1,900	1,900	1,900
2281	Printing	87	1,000	1,000	1,000
2401	Contractual Services	665	1,700	1,700	1,700
	Subtotal	20,440	27,100	28,600	29,000
Capital Outlay					
5408	Office Furniture and Equipment		100,000		
	Subtotal	0	100,000	0	0
	Grand Total	\$57,187	\$176,000	\$77,200	\$77,700

City Manager

General Fund/1201

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$481,847	\$491,800	\$587,100	\$599,500
1009	Salaries, Redistributed			(65,200)	(65,200)
1038	Sick Leave Payoff	8,300	4,200	4,700	4,900
1040	Vacation Payoff	3,100	3,300	3,300	3,500
1059	Residency Incentive	8,904	15,000	15,000	15,000
1101	P.E.R.S. Retirement	109,882	102,300	109,400	119,900
1104	P.E.R.S. Unfunded Liability		49,800	49,900	42,400
1201	Workers' Compensation	4,000	3,900	3,900	3,900
1300	Employee Group Insurance	40,200	44,700	64,000	68,800
1318	Medicare Insurance	7,148	7,200	8,600	8,800
	Subtotal	663,381	722,200	780,700	801,500
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	35,199	38,500	39,800	39,800
2024	Electricity	1,767	800	1,800	1,900
2027	Water	119	200	100	100
2031	Telephone	2,843	1,600	2,800	2,900
2101	Materials and Supplies	3,874	4,100	4,100	4,100
2170	General Insurance	5,500	5,800	6,900	6,900
2222	Repairs and Maint. Other		700	500	500
2281	Printing	73	600	400	400
2401	Contractual Services	10,423	9,200	9,200	9,200
	Subtotal	59,798	61,500	65,600	65,800
<u>Capital Outlay</u>					
5408	Office Furniture and Equipment		13,200	4,400	
	Subtotal	0	13,200	4,400	0
<u>Special Programs</u>					
8503	Document Scanning			5,000	5,000
	Subtotal	0	0	5,000	5,000
	Grand Total	\$723,179	\$796,900	\$855,700	\$872,300

City Manager Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
City Manager	1	1	1	\$219,700	\$237,500	\$243,300
Assistant City Manager	1	1	1	192,700	197,100	197,100
Executive Assistant	1	1	1	79,400	81,000	81,000
Administrative Analyst		1	1		71,500	78,100
TOTAL	3	4	4	\$491,800	\$587,100	\$599,500

City Clerk

General Fund/1301

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$175,426	\$192,900	\$198,400	\$198,400
1003	Salaries, Part Time	510			
1006	Salaries, Overtime	4,950	6,200	6,200	6,200
1038	Sick Leave Payoff	3,300	1,600	1,900	2,000
1040	Vacation Payoff	2,600	2,800	2,800	3,000
1101	Retirement	39,343	41,300	37,000	39,700
1103	P.A.R.S. Retirement	19			
1104	P.E.R.S. Unfunded Liability		19,700	19,800	16,800
1201	Workers' Compensation	1,500	1,500	1,500	1,500
1300	Employee Group Insurance	26,800	29,800	32,000	34,400
1318	Medicare Insurance	1,062	2,800	3,000	3,000
	Subtotal	255,510	298,600	302,600	305,000
Maintenance and Operations					
2011	Training, Travel and Dues	3,419	5,600	5,800	5,800
2024	Electricity	1,767	800	1,800	1,900
2027	Water	119	200	100	100
2031	Telephone	1,012	600	1,000	1,100
2101	Materials and Supplies	6,297	7,400	6,800	6,900
2170	General Insurance	2,100	2,200	2,600	2,600
2281	Printing	7,692	6,000	8,000	8,000
2302	Legal Advertising	4,375	5,900	7,900	7,900
2401	Contractual Services	3,838	42,300	5,300	42,300
	Subtotal	30,619	71,000	39,300	76,600
Capital Outlay					
5408	Office Furniture and Equipment			4,400	
	Subtotal	0	0	4,400	0
	Grand Total	\$286,129	\$369,600	\$346,300	\$381,600

City Clerk Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
City Clerk	1	1	1	\$123,800	\$126,300	\$126,300
Deputy City Clerk	1	1	1	65,800	68,700	68,700
Assignment Pay				3,300	3,400	3,400
TOTAL	2	2	2	\$192,900	\$198,400	\$198,400

City Treasurer*General Fund/1401*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$86,400	\$88,100	\$89,900	\$89,900
1038	Sick Leave Payoff	900	400	800	900
1040	Vacation Payoff	5,100	5,400	5,400	5,700
1101	Retirement	20,100	18,900	16,700	18,000
1104	P.E.R.S. Unfunded Liability		8,900	9,000	7,700
1201	Workers' Compensation	700	700	600	600
1300	Employee Group Insurance	13,400	14,900	16,000	17,200
1318	Medicare Insurance	1,200	1,200	1,300	1,300
	Subtotal	127,800	138,500	139,700	141,300
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	4,736	5,800	6,800	6,800
2024	Electricity	683	800	900	900
2027	Water	60	100	100	100
2031	Telephone	1,128	900	1,100	1,200
2101	Materials and Supplies	1,264	700	800	800
2170	General Insurance	900	1,000	1,200	1,200
2401	Contractual Services	14,125	10,200	10,400	7,400
	Subtotal	22,896	19,500	21,300	18,400
	Grand Total	\$150,696	\$158,000	\$161,000	\$159,700

City Treasurer Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
City Treasurer	0.625	0.625	0.625	\$88,100	\$89,900	\$89,900
TOTAL	0.625	0.625	0.625	\$88,100	\$89,900	\$89,900

City Attorney

General Fund/1501

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Maintenance and Operations</u>					
2401	Contractual Services	\$567,716	\$635,000	\$635,000	\$635,000
	Grand Total	\$567,716	\$635,000	\$635,000	\$635,000

Administrative Services Department

The Administrative Services Department is comprised of four divisions; Personnel, Information Technology, Finance and Non-Departmental. This department also provides technical support to all operating departments. There are 12.1 authorized positions. A description of services provided by each division is as follows:

Personnel - This division provides internal support to all operating departments. The division has 3.5 employees: a Personnel Services Manager, 1 Senior Administrative Analyst, 1 Senior Personnel Specialist and a .5 Senior Office Specialist. Responsibilities of the division include maintenance of personnel records for the City's 250 full-time and 275 part-time employees. It also includes responsibility for recruitment, selection, hiring and orientation of all new employees. Annually, the division conducts approximately 40 recruitments, reviews more than 4,000 applications and processes approximately 1,400 Personnel Action Forms. Personnel also manages employee training and development programs; administers the City's compensation, classification and employee benefits programs; oversees equal employment opportunity programs; ensures compliance with State and Federal employment mandates; and coordinates employee safety and workers' compensation programs. Personnel is also responsible for the interpretation and implementation of the Memoranda of Understanding, Personnel Rules and Administrative Policies with employee bargaining units. Staff support is provided to the Personnel Board.

Information Technology - This division provides information technology support for the City's internal computer network and phone system, including the operation, maintenance and repair of network hardware and client workstations. Primary responsibilities include the following: day-to-day network center operation, including the provision of a safe and secure environment for centralized data libraries and equipment; maintenance of documentation for hardware and software components: routine installation, troubleshooting and repair for servers, hubs, cabling, personal computers and related peripherals; formulation and review of client/server procedures, software platforms and the acquisition of assets to ensure overall systems compatibility and the maintenance of a technologically unified workforce; provide city-wide coordination for compatible and cohesive data formats and general implementation assistance of information technology to other city departments.

Finance - This division performs all finance, accounting, business licensing and cashiering functions for the City. Prepares and monitors the City's biannual budget, administers

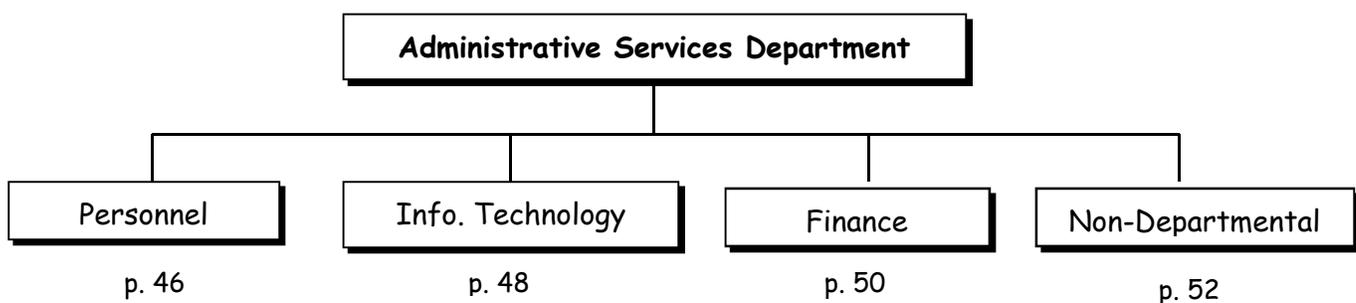
transient occupancy tax and business improvement district collections. Primary responsibilities include the following: daily processing of accounts payable, accounts receivable, capital assets and payroll. This division is also responsible for the daily processing of payments to the City, in-coming and out-going mail and the issuing of 13,000 parking permits biannually. Annually, the division issues more than 9,600 payroll and 6,900 vendor checks. The division also provides accounting for approximately \$75 million in revenues and approximately \$73 million in expenditures, and coordinates inventory of the City's general capital assets. The division is responsible for closing the City's financial records at year-end and the computation, review and placement of assessments for sewer, solid waste management and weed abatement on the County of Orange Tax Roll. An annual audit by an independent certified public accountant is administered and financed through this division's contractual service account. In Addition, through a Digital Communications Coordinator the division manages and coordinates the creation and update of content for the City's website and actively maintains the City's presence on social media and other outlets to enhance digital engagement and access.

Non-Departmental - This division includes city-wide costs, such as for maintenance, stationary, postage and other city-wide projects. These costs have been centralized for budgetary purposes.

Major Initiatives:

- Continue improvements through claim management and department training with a goal of reducing work related injuries and lost time.
- Receive Certificate of Achievement for Excellence in Finance Reporting (CAFR Program) from Government Finance Officers Association (GFOA)
- Continue to implement the digital document management archiving of general ledger, payroll, accounts payable, and other financial documents.
- Improve the transparency of information to City's staff and to the public through the City's web site and other social media.

The chart below shows the budget structure of the Administrative Services Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:



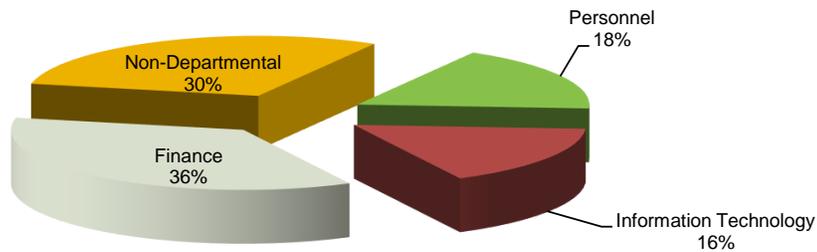
Administrative Services Department Budget Summary

*All
Divisions*

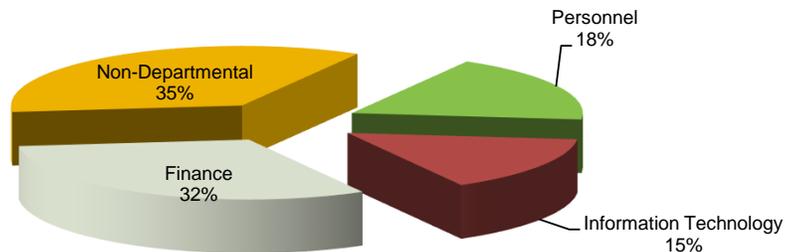
<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2015-16</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Personnel	518,700	119,700	4,400	42,400		\$685,200
Information Technology	331,800	233,600	71,000			\$636,400
Finance	1,002,300	162,100	221,100			\$1,385,500
Non-Departmental	870,100	(417,900)	321,900	371,900	20,000	1,166,000
Department Total	\$2,722,900	\$97,500	\$618,400	\$414,300	\$20,000	\$3,873,100

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2016-17</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Personnel	527,400	120,500		42,400		\$690,300
Information Technology	334,200	234,200				\$568,400
Finance	1,018,000	159,300	3,600			\$1,180,900
Non-Departmental	831,500	(417,900)	719,000	164,900	20,000	1,317,500
Department Total	\$2,711,100	\$96,100	\$722,600	\$207,300	\$20,000	\$3,757,100

Summary By Division FY 2015-16



Summary By Division FY 2016-17



**Administrative Services Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$1,339,283	\$1,543,000	\$1,679,600	\$1,685,300
1003	Salaries, Part Time	4,660	75,000	100,000	105,000
1006	Salaries, Overtime	4,980	12,900	12,900	12,900
1009	Salaries, Redistributed	(40,900)	(41,300)	(41,200)	(41,200)
1038	Sick Leave Payoff	19,100	9,500	11,100	11,500
1040	Vacation Payoff	28,300	29,800	29,800	31,500
1101	Retirement	270,913	349,600	326,300	343,300
1103	P.A.R.S. Retirement	251	600	2,700	2,800
1104	P.E.R.S. Unfunded Liability		375,200	374,700	318,300
1201	Workers' Compensation	8,400	8,500	8,500	8,500
1300	Employee Group Insurance	160,800	178,800	193,600	208,100
1318	Medicare Insurance	16,117	21,900	24,900	25,100
	Subtotal	1,811,904	2,563,500	2,722,900	2,711,100
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	13,362	17,200	20,200	20,200
2024	Electricity	14,623	20,400	15,200	15,900
2027	Water	965	900	1,000	1,000
2031	Telephone	5,447	4,300	5,400	5,700
2101	Materials and Supplies	36,073	48,800	49,500	49,500
2150	Rents and Leases	63,034	59,000	59,100	59,100
2170	General Insurance	11,700	12,600	15,300	15,300
2222	Repairs and Maint. Other	18,153	35,600	35,600	35,600
2281	Printing	4,514	11,500	11,500	11,500
2302	Legal Advertising	6,018	12,500	10,000	10,000
2401	Contractual Services	281,499	339,200	370,800	368,400
2432	Postage	27,260	48,600	48,600	48,600
2804	Costs Redistributed	(518,100)	(518,100)	(559,700)	(559,700)
2940	Cross Cultural Task Force	15,000	15,000	15,000	15,000
	Subtotal	(20,454)	107,500	97,500	96,100
<u>Capital Outlay</u>					
5305	Improvements Other Than Bldg.		37,100	214,900	
5408	Office Furniture & Equipment	7,697	6,600	368,500	722,600
5622	Other Equipment	55,263	51,000	35,000	
	Subtotal	62,960	94,700	618,400	722,600
<u>Special Programs</u>					
	Special Programs	124,908	141,300	414,300	207,300
	Open Space Acquisition	2,918		20,000	20,000
	Subtotal	127,826	141,300	434,300	227,300
	Grand Total	\$1,982,236	\$2,907,000	\$3,873,100	\$3,757,100

Administrative Services Department
Position Summary

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Director of Finance & IT	1	1	1	\$175,400	\$179,000	\$179,000
Finance Officer	1	1	1	151,500	154,600	154,600
Personnel Services Manager	1	1	1	151,600	154,600	154,600
Accountant	1	1	1	83,300	85,000	85,000
Accounting Technician	1.6	1.6	1.6	118,200	120,600	120,600
Computer Network Administrator	1	1	1	108,700	116,900	116,900
Information System Specialist	1	1	1	100,800	102,800	102,800
Sr. Administrative Analyst	1	1	1	70,900	81,700	85,000
Sr. Personnel Specialist	1	1	1	73,900	75,300	75,300
Sr. Office Specialist	2.5	2.5	2.5	133,900	134,300	136,700
Non-Departmental				374,800	474,800	474,800
TOTAL	12.1	12.1	12.1	\$1,543,000	\$1,679,600	\$1,685,300

Personnel DivisionAdministrative Services
General Fund/1601

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$296,698	\$322,400	\$342,100	\$345,400
1003	Salaries, Part Time	2,264		10,000	10,000
1006	Salaries, Overtime	196	600	600	600
1038	Sick Leave Payoff	5,100	2,500	3,000	3,100
1040	Vacation Payoff	3,900	4,100	4,100	4,400
1101	Retirement	68,950	68,200	63,700	69,100
1103	P.A.R.S. Retirement	85		400	400
1104	P.E.R.S. Unfunded Liability		31,300	31,400	26,700
1201	Workers' Compensation	2,300	2,300	2,300	2,300
1300	Employee Group Insurance	45,600	50,600	56,000	60,200
1318	Medicare Insurance	4,407	4,400	5,100	5,200
	Subtotal	429,500	486,400	518,700	527,400
Maintenance and Operations					
2011	Training, Travel and Dues	4,013	5,000	6,400	6,400
2024	Electricity	2,650	1,400	2,700	2,800
2027	Water	179	200	200	200
2031	Telephone	1,012	600	1,000	1,100
2101	Materials and Supplies	9,138	12,000	12,700	12,700
2170	General Insurance	3,200	3,400	4,200	4,200
2222	Repairs and Maint. Other		400	400	400
2281	Printing	73	1,500	1,500	1,500
2302	Legal Advertising	6,018	12,500	10,000	10,000
2401	Contractual Services	50,779	64,100	80,600	81,200
	Subtotal	77,060	101,100	119,700	120,500
Capital Outlay					
5408	Office Furniture & Equipment			4,400	0
	Subtotal	0	0	4,400	0
Special Programs					
8000	DMV Requirements	2,720	5,900	7,400	7,400
8031	Educational Reimbursement	15,455	20,000	20,000	20,000
8039	Employee Training	9,050	15,000	15,000	15,000
	Subtotal	27,226	40,900	42,400	42,400
	Grand Total	\$533,786	\$628,400	\$685,200	\$690,300

Personnel Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Personnel Services Manager	1	1	1	\$151,600	\$154,600	\$154,600
Sr. Administrative Analyst	1	1	1	70,900	81,700	85,000
Sr. Personnel Specialist	1	1	1	73,900	75,300	75,300
Sr. Office Specialist	0.5	0.5	0.5	26,000	30,500	30,500
TOTAL	3.5	3.5	3.5	\$322,400	\$342,100	\$345,400

Information Technology Services

Administrative Services
General Fund/1603

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$205,445	\$209,500	\$219,700	\$219,700
1006	Salaries, Overtime	2,149	8,700	8,700	8,700
1038	New Sick Leave Payoff	3,200	1,600	2,000	2,100
1040	Vacation Payoff	2,000	2,100	2,100	2,300
1101	Retirement	47,662	44,800	40,900	43,900
1104	P.E.R.S. Unfunded Liability		21,400	21,500	18,200
1201	Workers' Compensation	1,500	1,600	1,600	1,600
1300	Employee Group Insurance	26,800	29,800	32,000	34,400
1318	Medicare Insurance	3,044	3,100	3,300	3,300
	Subtotal	291,800	322,600	331,800	334,200
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues		2,000	3,200	3,200
2024	Electricity	9,011	14,000	9,800	10,300
2027	Water	608	500	600	600
2031	Telephone	1,909	1,400	1,900	2,000
2101	Materials and Supplies	10,149	12,000	12,000	12,000
2150	Rents and Leases	62,191	58,200	58,200	58,200
2170	General Insurance	2,100	2,400	2,900	2,900
2222	Repairs and Maint. Other	15,648	32,000	32,000	32,000
2401	Contractual Services	95,831	113,000	113,000	113,000
	Subtotal	197,446	235,500	233,600	234,200
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment			36,000	
5622	Other Equipment		51,000	35,000	
	Subtotal	0	51,000	71,000	0
	Grand Total	\$489,246	\$609,100	\$636,400	\$568,400

Information Technology Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Computer Network Administrator	1	1	1	\$108,700	\$116,900	\$116,900
Information System Specialist	1	1	1	100,800	102,800	102,800
TOTAL	2	2	2	\$209,500	\$219,700	\$219,700

Finance Division

*Administrative Services
General Fund/1701*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$618,100	\$636,300	\$643,000	\$645,400
1003	Salaries, Part Time	2,397	45,000	60,000	65,000
1006	Salaries, Overtime	2,635	3,600	3,600	3,600
1009	Salaries, Redistributed	(40,900)	(41,300)	(41,200)	(41,200)
1038	Sick Leave Payoff	10,800	5,400	6,100	6,300
1040	Vacation Payoff	22,400	23,600	23,600	24,800
1101	Retirement	145,679	134,600	119,700	128,300
1103	P.A.R.S. Retirement	90	600	2,300	2,400
1104	P.E.R.S. Unfunded Liability		65,300	65,400	55,600
1201	Workers' Compensation	4,600	4,600	4,600	4,600
1300	Employee Group Insurance	88,400	98,400	105,600	113,500
1318	Medicare Insurance	8,617	8,600	9,600	9,700
	Subtotal	862,817	984,700	1,002,300	1,018,000
Maintenance and Operations					
2011	Training, Travel and Dues	9,348	10,200	10,600	10,600
2024	Electricity	2,650	2,600	2,700	2,800
2027	Water	179	200	200	200
2031	Telephone	2,526	2,300	2,500	2,600
2101	Materials and Supplies	4,224	6,600	6,600	6,600
2150	Rents and Leases	842	800	900	900
2170	General Insurance	6,400	6,800	8,200	8,200
2222	Repairs and Maint. Other	2,505	3,200	3,200	3,200
2281	Printing	4,440	10,000	10,000	10,000
2401	Contractual Services	96,825	102,100	117,200	114,200
	Subtotal	129,940	144,800	162,100	159,300
Capital Outlay					
5305	Improvements Other Than Bldg.		37,100	214,900	
5622	Other Equipment		6,600		
5408	Office Furniture & Equipment			6,200	3,600
	Subtotal	0	43,700	221,100	3,600
	Grand Total	\$992,757	\$1,173,200	\$1,385,500	\$1,180,900

Finance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Director of Finance & IT	1	1	1	\$175,400	\$179,000	\$179,000
Finance Officer	1	1	1	151,500	154,600	154,600
Accountant	1	1	1	83,300	85,000	85,000
Accounting Technician	1.6	1.6	1.6	118,200	120,600	120,600
Senior Office Specialist	2	2	2	107,900	103,800	106,200
TOTAL	6.6	6.6	6.6	\$636,300	\$643,000	\$645,400

Non-Departmental Division*Administrative Services
General Fund/1781*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$219,040	\$374,800	\$474,800	\$474,800
1003	Salaries, Part Time		30,000	30,000	30,000
1101	Retirement	8,622	102,000	102,000	102,000
1103	P.A.R.S. Retirement	77			
1104	P.E.R.S. Unfunded Liability		257,200	256,400	217,800
1318	Medicare Insurance	49	5,800	6,900	6,900
	Subtotal	227,787	769,800	870,100	831,500
Maintenance and Operations					
2024	Electricity	312	2,400		
2101	Materials and Supplies	12,563	18,200	18,200	18,200
2401	Contractual Services	38,064	60,000	60,000	60,000
2432	Postage	27,260	48,600	48,600	48,600
2804	Costs Redistributed	(518,100)	(518,100)	(559,700)	(559,700)
2940	Cross Cultural Task Force	15,000	15,000	15,000	15,000
	Subtotal	(424,902)	(373,900)	(417,900)	(417,900)
Capital Outlay					
5408	Office Furniture & Equipment			321,900	719,000
	Subtotal	0	0	321,900	719,000
Special Programs					
8102	Study of Elected Treasurer Position			25,000	
8125	Grant Seeking Specialist	55,000	60,000	60,000	60,000
8142	479 Ocean Avenue	7,090	14,400	14,400	14,400
8204	LAFCO Funding	3,157	5,000	5,000	5,000
8325	Crossing Guard	5,459	6,000	6,000	6,000
8326	Historic Inventory Consultant	14,500			
8415	Strategic Planning City Council			7,000	
8424	Group Homes Amicus-NB	10,000			
8425	Gas Line Repair Project	2,478			
8610	Employee Picnic			4,500	4,500
8611	PT Employees Healthy Family Program			45,000	45,000
8612	LB Seniors Financial Assistance			125,000	
8621	Holiday Lighting			15,000	15,000
8709	Community Survey			50,000	
8810	Customer Service Enhancement		15,000	15,000	15,000
	Subtotal	97,683	85,400	371,900	164,900
Capital Improvements					
9374	Open Space Acquisition*			20,000	20,000
	Subtotal	0	0	20,000	20,000
	Grand Total	(\$99,431)	\$481,300	\$1,166,000	\$1,317,500

* Funded from Open Space Fund.

Police Department

The Police Department's budget is organized into five activities and provides general law enforcement services, including animal control. There are 86 positions, 49 of which are sworn personnel. In addition, the department utilizes 5 reserve officers, 25 community volunteers, 10 police explorers, and 25 seasonal positions during the summer months. The following is a description of the services provided by each division:

Field Services - This division consists primarily of uniformed field personnel responsible for enforcement of municipal, state and federal laws. The Patrol Section, with its thirty-five field officers, is the main response team for calls for service. Officers are responsible for a specific area and respond to calls, patrol trouble spots, and document incidents in that area. The Traffic Unit with two motorcycle officers and one traffic unit, support the patrol officers' duties. They investigate complex traffic collisions, enforce traffic violations, and are used as normal beat officers as deployment demands increase. Reserve officers, police explorers and volunteers perform many duties which would otherwise be assigned to full time employees. Five sergeants are assigned to Field Services as supervisors and two lieutenants serve as the shift commanders.

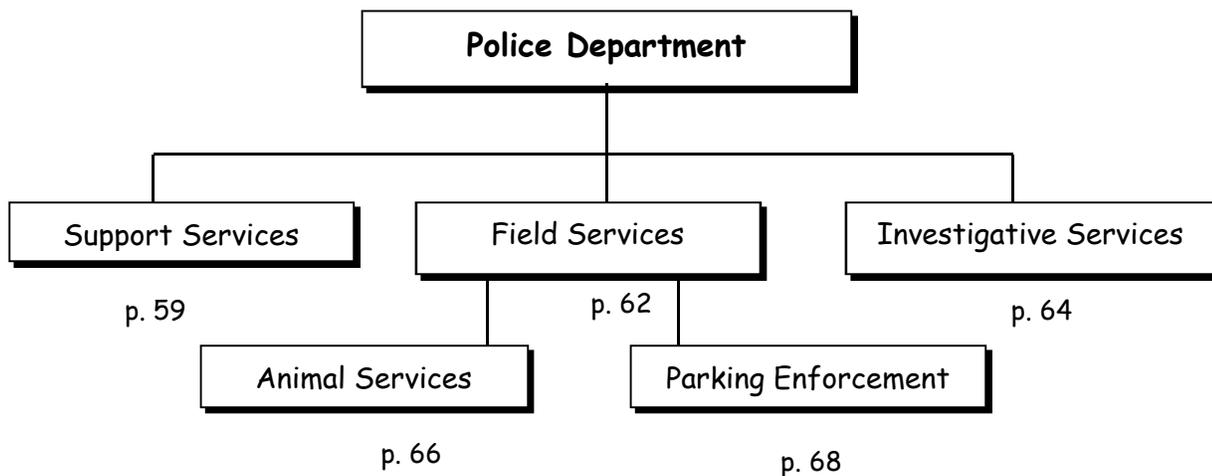
Support Services - This division provides technical support functions for the department as a whole, in addition to the management of records, facility maintenance, purchasing, computer systems, planning and research, public safety communications (Police, Fire and Marine Safety-during the winter months), parking services, vehicle maintenance, trustee program, jail operations and statistical services. The most critical responsibility involves the Public Safety Communications Section staffed by ten full-time dispatchers. These highly trained personnel process emergency and non-emergency police activities, which totaled nearly 44,000 in 2014. The records section is staffed by five specialists who are assisted by the department's Citizen's on Patrol (volunteers) staff. The records section is responsible for assisting the public at the business counter, processing reports, compiling statistical information pursuant to local, state and federal mandates, preparation of court documents and processing of citations. The Support Services division also handles fleet maintenance for 35 vehicles, completes the departmental payroll and co-manages the parking enforcement program.

Investigative Services - This division is responsible for investigation of crimes, internal affairs, property/evidence, background investigations of new employees, forensic services, city wide emergency preparedness, court liaison duties and processing/monitoring of special permits (e.g., taxi and tow yard, etc.). Staffing consists of nine sworn and four civilian personnel, all of whom are involved in multi-faceted criminal investigations. The division also handles several administrative assignments. The Neighborhood Watch Program develops preventive measures to reduce crime in the community and provides safety programs to our schools. The Youth Diversion Program provides an alternative to the juvenile justice system by allowing minor juvenile indiscretions to be handled at a local informal level. Division personnel also supplement field operations as increased service demands dictate.

Animal Services Section - Under the supervision of the civilian supervisor and with three full time personnel and approximately 40 volunteers, the Animal Shelter cares for more than 300 impounded animals each year. In addition, three animal services officers enforce animal regulations within Laguna Beach and the community of Laguna Woods. The staff in this section license more than 4,000 animals, oversees the City's dog park and assists with the rehabilitation and release of injured wild animals and birds.

Parking Enforcement - This unit has five full-time personnel and two part-time summer enforcement officers, as well as support staff who are responsible for processing several thousand parking citations per year and collecting the associated fines. The officers enforce all parking regulations, remove traffic hazards, monitor abandoned vehicles and conduct traffic direction. All parking personnel are equipped and trained to provide immediate field support during major incidents, disasters and traffic/crowd control situations.

The chart below shows the budget structure of the Police Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:



Police Department Budget Summary

*All
Divisions*

Division

Support Services
Field Services
Investigative Services
Animal Services
Parking Enforcement
Department Total

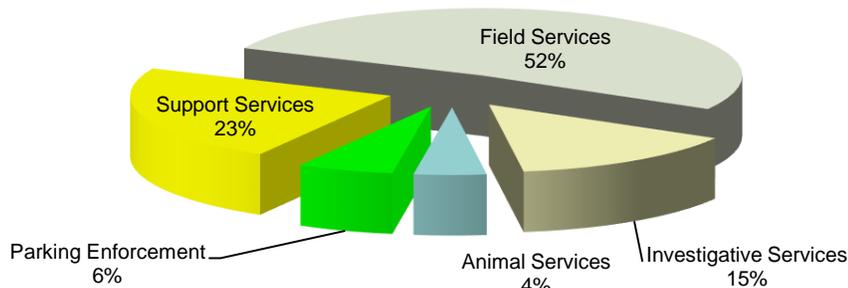
MAJOR CATEGORY OF EXPENDITURE FY 2015-16					
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	Division
\$3,075,600	\$647,200	\$16,200	\$2,500		\$3,741,500
7,708,700	531,600	25,000	25,000		\$8,290,300
2,120,400	186,000		34,000		\$2,340,400
622,300	92,900		5,000		\$720,200
772,700	185,500				\$958,200
\$14,299,700	\$1,643,200	\$41,200	\$66,500	\$0	\$16,050,600

Division

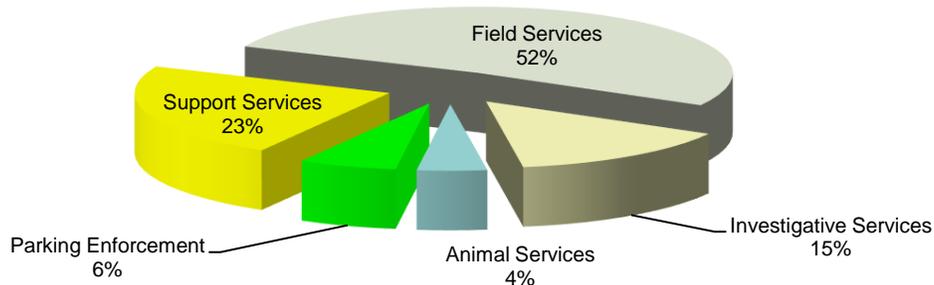
Support Services
Field Services
Investigative Services
Animal Services
Parking Enforcement
Department Total

MAJOR CATEGORY OF EXPENDITURE FY 2016-17					
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	Division
\$3,114,100	\$663,800	\$25,200	\$2,500		\$3,805,600
7,880,000	553,800		25,000		\$8,458,800
2,167,500	186,300		34,000		\$2,387,800
628,000	93,400		5,000		\$726,400
785,200	185,700	50,000			\$1,020,900
\$14,574,800	\$1,683,000	\$75,200	\$66,500	\$0	\$16,399,500

Summary By Division FY 2015-16



Summary By Division FY 2016-17



**Police Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$6,850,042	\$7,466,200	\$7,690,400	\$7,851,700
1003	Salaries, Part Time	350,733	277,300	277,300	277,300
1006	Salaries, Overtime	627,564	442,000	480,600	487,000
1038	Sick Leave Payoff	115,900	58,600	71,800	74,300
1040	Vacation Payoff	152,800	160,600	160,600	168,800
1042	Comp Time Payoffs	20,900	20,900	20,900	20,900
1053	Holiday Allowance	149,356	126,200	129,600	131,300
1101	Retirement	2,044,946	2,229,400	2,150,400	2,189,700
1102	PERS-Side Fund	477,700	477,700	477,700	477,700
1103	P.A.R.S. Retirement	13,564	8,000	10,400	10,400
1104	P.E.R.S. Unfunded Liability		260,300	850,700	799,600
1201	Workers' Compensation	395,900	395,400	466,400	466,400
1300	Employee Group Insurance	1,125,600	1,279,900	1,392,000	1,496,400
1318	Medicare Insurance	103,864	116,800	120,900	123,300
	Subtotal	12,428,869	13,319,300	14,299,700	14,574,800
Maintenance and Operations					
2001	Uniforms and Laundry	73,444	56,300	56,300	56,300
2011	Training, Travel and Dues	25,319	21,400	22,400	22,400
2021	Natural Gas	2,590	3,200	2,600	2,700
2024	Electricity	30,112	46,600	33,400	35,000
2027	Water	4,334	4,000	4,300	4,500
2031	Telephone	82,179	93,500	90,000	94,600
2051	Gas and Lubrications	111,322	118,900	118,900	118,900
2101	Materials and Supplies	135,012	118,000	117,600	117,600
2150	Rents and Leases	254,190	261,300	274,000	307,300
2170	General Insurance	167,300	185,400	165,600	165,600
2201	Repairs and Maint. Auto.	69,747	93,800	93,800	93,800
2222	Repairs and Maint. Other	74,497	85,500	85,500	85,500
2281	Printing	12,926	26,600	26,600	26,600
2401	Contractual Services	466,070	542,700	552,200	552,200
	Subtotal	1,509,040	1,657,200	1,643,200	1,683,000

Police Department
Budget Detail (Con't)

All
Divisions

Account	Actual	Adopted	Adopted	Adopted
No. Account Title	Expenditures	Budget	Budget	Budget
	2013-14	2014-15	2015-16	2016-17
<u>Capital Outlay</u>				
5408	Office Furniture & Equipment	131,228	4,000	16,200
5510	Automotive Equipment	8,941		25,200
5622	Other Equipment	93,698	336,000	25,000
	Subtotal	233,867	340,000	41,200
<u>Special Programs</u>				
	Special Programs	293,091	174,100	66,500
	Subtotal	293,091	174,100	66,500
	Grand Total	\$14,464,867	\$15,490,600	\$16,050,600
		\$16,399,500		

Police Department
Position Summary

All
Divisions

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Police Chief	1	1	1	\$192,700	\$196,600	\$196,600
Police Captain	2	2	2	303,000	309,200	309,200
Police Lieutenant	2	2	2	278,200	283,800	283,800
Police Sergeant	7	7	7	793,700	826,100	842,100
Police Corporal	13	13	13	1,296,100	1,365,600	1,385,600
Police Officer	24	24	24	2,060,100	2,058,000	2,130,400
Dispatcher/EM Coordinator	1	1	1	78,900	91,700	92,600
Dispatcher	5	6	6	358,600	431,100	439,800
Senior Dispatcher	4	3	3	318,500	247,900	254,400
Records Specialist	6	6	6	304,900	294,500	306,100
Support Services Supervisor	1	1	1	113,400	117,900	119,100
Police Civilian Supervisor	1	1	1	88,900	109,700	116,300
Emergency Operations Coordinator		1	1		98,400	100,300
Police Fleet Coordinator	1	1	1	70,900	73,800	74,500
Administrative Assistant	1	1	1	67,400	68,700	68,700
Admin. Office Specialist	1			55,600		
Comm. Serv. Officer II	1			65,400		
Comm. Serv. Officer I	1	2	2	61,900	125,700	130,100
Comm. Serv. Officer	1	1	1	60,900	64,400	65,000
Sr. Office Specialist	1	2	2	55,300	112,800	112,800
Kennel Manager	1	1	1	61,900	64,400	65,000
Animal Serv. Officer	3	3	3	199,900	185,500	189,100
Kennel Aide	2	2	2	107,300	111,700	112,800
Parking Control Officer	5	5	5	295,400	299,000	302,000
Computer Operator	1	1	1	61,900	64,400	65,000
Assignment Pay				15,300	14,800	14,900
Bilingual Pay				3,600	8,100	8,100
Education Incentive				84,500	54,600	55,400
Uniform Pay				12,000	12,000	12,000
TOTAL	86	87	87	\$7,466,200	\$7,690,400	\$7,851,700

Support Services Division*Police Department
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$1,605,350	1,761,100	\$1,902,800	\$1,940,400
1003	Salaries, Part Time	49,983	36,500	36,500	36,500
1006	Salaries, Overtime	159,830	56,500	56,500	57,100
1009	Salaries, Redistributed	(101,800)	(103,200)	(118,800)	(118,800)
1038	Sick Leave Payoff	25,500	12,800	17,000	17,600
1040	Vacation Payoff	30,000	31,500	31,500	33,100
1042	Comp Time Payoffs	3,500	3,500	3,500	3,500
1053	Holiday Allowance	24,419	28,400	28,400	28,700
1101	Retirement	399,847	428,000	424,000	441,000
1102	PERS-Side Fund	33,400	33,400	33,400	33,400
1103	P.A.R.S. Retirement	1,871	1,400	1,400	1,400
1104	P.E.R.S. Unfunded Liability		199,700	239,900	192,600
1201	Workers' Compensation	36,300	36,000	22,100	22,100
1300	Employee Group Insurance	294,800	327,800	368,000	395,600
1318	Medicare Insurance	23,453	24,900	29,400	29,900
	Subtotal	2,586,454	2,878,300	3,075,600	3,114,100
Maintenance and Operations					
2001	Uniforms and Laundry	10,693	6,000	6,000	6,000
2011	Training, Travel and Dues	14,900	9,400	9,800	9,800
2024	Electricity	25,354	41,100	28,500	29,900
2027	Water	1,692	1,800	1,700	1,800
2031	Telephone	67,378	77,500	73,200	76,900
2051	Gas and Lubrications	3,252	7,400	7,400	7,400
2101	Materials and Supplies	52,387	42,700	42,400	42,400
2150	Rents and Leases	22,121	18,800	18,800	30,200
2170	General Insurance	46,300	51,400	42,500	42,500
2201	Repairs and Maint. Automotive	378	5,500	5,500	5,500
2222	Repairs and Maint. Other	60,497	65,000	65,000	65,000
2281	Printing	3,969	8,000	8,000	8,000
2401	Contractual Services	291,082	330,900	338,400	338,400
	Subtotal	600,003	665,500	647,200	663,800

Support Services Division (con't)*Police Department
General Fund/2101*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Capital Outlay					
5408	Office Furniture & Equipment	77,982	4,000	16,200	25,200
5622	Other Equipment	93,698	304,000		
	Subtotal	171,680	308,000	16,200	25,200
Special Programs					
8061	O.C. Human Relations Comm.	2,601	2,500	2,500	2,500
8063	800 MHz Countywide System	141,288			
	Subtotal	143,889	2,500	2,500	2,500
	Grand Total	\$3,502,025	3,854,300	\$3,741,500	\$3,805,600

Support Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Police Chief	1	1	1	\$192,700	\$196,600	\$196,600
Police Captain	1	1	1	\$151,500	154,600	154,600
Support Services Supervisor	1	1	1	113,400	117,900	119,100
Police Civilian Supervisor	1	1	1	88,900	109,700	116,300
Emergency Operations Coordinator		1	1		98,400	100,300
Dispatcher/EM Coordinator	1	1	1	78,900	91,700	92,600
Dispatcher	5	6	6	358,600	431,100	439,800
Sr. Dispatcher	4	3	3	318,500	247,900	254,400
Records Specialist	5	5	5	251,200	238,700	249,700
Administrative Assistant	1	1	1	67,400	68,700	68,700
Sr. Office Specialist		1	1		56,400	56,400
Admin. Office Specialist	1			55,600		
Police Fleet Coordinator	1	1	1	70,900	73,800	74,500
Bilingual Pay				900	5,400	5,400
Assignment Pay				12,600	11,900	12,000
TOTAL	22	23	23	\$1,761,100	\$1,902,800	\$1,940,400

Field Services DivisionPolice Department
General Fund/2102

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$3,422,236	3,743,100	\$3,847,600	3,939,300
1003	Salaries, Part Time	253,946	211,300	211,300	211,300
1006	Salaries, Overtime	423,731	302,600	338,300	342,900
1009	Salaries, Redistributed				
1038	Sick Leave Payoff	57,500	28,800	35,900	37,000
1040	Vacation Payoff	95,200	100,000	100,000	105,000
1042	Comp Time Payoffs	14,500	14,500	14,500	14,500
1053	Holiday Allowance	106,851	64,700	67,000	68,000
1101	Retirement	1,134,755	1,284,000	1,211,000	1,221,900
1102	PERS-Side Fund	353,500	353,500	353,500	353,500
1103	P.A.R.S. Retirement	9,918	5,500	7,900	7,900
1104	P.E.R.S. Unfunded Liability			434,400	444,400
1201	Workers' Compensation	314,700	314,800	416,300	416,300
1300	Employee Group Insurance	482,400	564,700	608,000	653,600
1318	Medicare Insurance	58,248	65,600	63,000	64,400
	Subtotal	6,727,486	7,053,100	7,708,700	7,880,000
Maintenance and Operations					
2001	Uniforms and Laundry	55,421	42,000	42,000	42,000
2011	Training, Travel and Dues	5,218	6,500	7,100	7,100
2031	Telephone	6,073	3,200	6,100	6,400
2051	Gas and Lubrications	91,620	88,000	88,000	88,000
2101	Materials and Supplies	28,991	24,600	24,600	24,600
2150	Rents and Leases	176,436	176,300	189,000	210,900
2170	General Insurance	70,800	78,100	75,100	75,100
2201	Repairs and Maint. Auto.	60,253	69,000	69,000	69,000
2222	Repairs and Maint. Other	5,302	5,000	5,000	5,000
2281	Printing	3,731	4,000	4,000	4,000
2401	Contractual Services	4,853	21,700	21,700	21,700
	Subtotal	508,698	518,400	531,600	553,800
Capital Outlay					
5622	Other Equipment		32,000	25,000	
	Subtotal	0	32,000	25,000	0
Special Programs					
8100	K-9 Program		20,000	20,000	20,000
8245	CERT Program	8,252	5,000	5,000	5,000
8416	LED Recovery Project	30,200			
8422	Traffic Safety Grant-DUI1	41,578	107,600		
8423	Traffic Safety Grant-DUI2	35,014			
	Subtotal	115,044	132,600	25,000	25,000
	Grand Total	\$7,351,228	7,736,100	\$8,290,300	8,458,800

Field Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Police Captain	1	1	1	\$151,500	\$154,600	\$154,600
Police Lieutenant	2	2	2	278,200	283,800	283,800
Police Sergeant	5	5	5	566,900	589,000	601,500
Police Corporal	11	11	11	1,096,700	1,157,100	1,174,000
Police Officer	19	19	19	1,577,600	1,605,500	1,667,000
Education Incentive				69,200	54,600	55,400
Bilingual Pay				1,800	1,800	1,800
Uniform Pay				1,200	1,200	1,200
TOTAL	38	38	38	\$3,743,100	\$3,847,600	\$3,939,300

Investigative Services DivisionPolice Department
General Fund/2104

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$1,103,894	\$1,178,300	\$1,155,400	\$1,177,900
1003	Salaries, Part Time	12,726			
1006	Salaries, Overtime*	39,097	77,400	80,100	81,300
1038	Sick Leave Payoff	19,700	9,900	11,300	11,700
1040	Vacation Payoff	18,200	19,200	19,200	20,200
1042	Comp Time Payoffs	2,900	2,900	2,900	2,900
1053	Holiday Allowance	6,986	19,900	20,600	20,900
1101	Retirement	341,143	345,800	354,200	368,300
1102	PERS-Side Fund	90,800	90,800	90,800	90,800
1103	P.A.R.S. Retirement	477			
1104	P.E.R.S. Unfunded Liability		24,200	140,000	131,600
1201	Workers' Compensation	35,700	35,700	19,700	19,700
1300	Employee Group Insurance	174,200	193,700	208,000	223,600
1318	Medicare Insurance	12,992	15,100	18,200	18,600
	Subtotal	1,858,815	2,012,900	2,120,400	2,167,500
Maintenance and Operations					
2001	Uniforms and Laundry	1,305	4,500	4,500	4,500
2011	Training, Travel and Dues	5,201	5,000	5,000	5,000
2031	Telephone	4,820	5,000	5,000	5,300
2051	Gas and Lubrications	6,775	10,300	10,300	10,300
2101	Materials and Supplies	19,760	17,700	17,600	17,600
2150	Rents and Leases	22,897	33,600	33,600	33,600
2170	General Insurance	40,500	45,700	36,000	36,000
2201	Repairs and Maint. Auto.	3,647	8,500	8,500	8,500
2222	Repairs and Maint. Other	1,940	3,500	3,500	3,500
2281	Printing	1,147	2,000	2,000	2,000
2401	Contractual Services	42,660	60,000	60,000	60,000
	Subtotal	150,652	195,800	186,000	186,300
Capital Outlay					
5408	Office Furniture and Equipment	3,545			
	Subtotal	3,545	0	0	0
Special Programs					
8118	P.O.S.T. Reimb. Training	27,915	34,000	34,000	34,000
	Subtotal	27,915	34,000	34,000	34,000
	Grand Total	\$2,040,927	\$2,242,700	\$2,340,400	\$2,387,800

* Partly or fully funded by a police grant.

Investigative Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Police Sergeant	2	2	2	\$226,800	\$237,100	\$240,600
Police Corporal	2	2	2	199,400	208,500	211,600
Police Officer	5	5	5	482,500	452,500	463,400
Comm. Serv. Officer II	1			65,400		
Comm. Serv. Officer I	1	2	2	61,900	125,700	130,100
Comm. Serv. Officer	1	1	1	60,900	64,400	65,000
Sr. Office Specialist	1	1	1	55,300	56,400	56,400
Education Incentive				15,300		
Uniform Pay				10,800	10,800	10,800
TOTAL	13	13	13	\$1,178,300	\$1,155,400	\$1,177,900

Animal Services Division*Police Department
General Fund/2201*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$310,208	369,100	\$361,600	\$366,900
1003	Salaries, Part Time	26,730	21,500	21,500	21,500
1006	Salaries, Overtime	3,522	2,200	2,300	2,300
1038	Sick Leave Payoff	6,200	3,600	3,600	3,800
1040	Vacation Payoff	5,500	5,800	5,800	6,100
1053	Holiday Allowance	7,617	10,100	10,400	10,500
1101	Retirement	73,187	77,800	75,100	73,000
1103	P.A.R.S. Retirement	1,002	800	800	800
1104	P.E.R.S. Unfunded Liability		36,400	36,400	31,000
1201	Workers' Compensation	4,100	4,000	4,000	4,000
1300	Employee Group Insurance	80,400	89,400	96,000	103,200
1318	Medicare Insurance	3,919	5,800	4,800	4,900
	Subtotal	522,385	626,500	622,300	628,000
Maintenance and Operations					
2001	Uniforms and Laundry	2,289	1,800	1,800	1,800
2011	Training, Travel and Dues		300	300	300
2021	Natural Gas	2,590	3,200	2,600	2,700
2024	Electricity	4,757	5,500	4,900	5,100
2027	Water	2,642	2,200	2,600	2,700
2031	Telephone	1,082	3,300	2,000	2,100
2051	Gas and Lubrications	5,618	8,000	8,000	8,000
2101	Materials and Supplies	31,586	27,000	27,000	27,000
2150	Rents and Leases	11,100	11,100	11,100	11,100
2170	General Insurance	4,100	4,300	5,100	5,100
2201	Repairs and Maint. Auto.	1,171	4,800	4,800	4,800
2222	Repairs and Maint. Other	3,989	5,000	5,000	5,000
2281	Printing	1,498	2,600	2,600	2,600
2401	Contractual Services	15,045	15,100	15,100	15,100
	Subtotal	87,466	94,200	92,900	93,400
Special Programs					
8243	Animal Shelter Donations	4,942	5,000	5,000	5,000
	Subtotal	4,942	5,000	5,000	5,000
	Grand Total	\$614,794	725,700	\$720,200	\$726,400

Animal Services Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Kennel Manager	1	1	1	\$61,900	\$64,400	\$65,000
Animal Serv. Officer	3	3	3	199,900	185,500	189,100
Kennel Aide	2	2	2	107,300	111,700	112,800
TOTAL	6	6	6	\$369,100	\$361,600	\$366,900

Parking Enforcement Division

*Police Department
Parking Fund/2301*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$408,354	\$414,600	\$423,000	\$427,200
1003	Salaries, Part Time	7,349	8,000	8,000	8,000
1006	Salaries, Overtime	1,383	3,300	3,400	3,400
1009	Salaries, Redistributed	101,800	103,200	118,800	118,800
1038	Sick Leave Payoff	7,000	3,500	4,000	4,200
1040	Vacation Payoff	3,900	4,100	4,100	4,400
1053	Holiday Allowance	3,484	3,100	3,200	3,200
1101	Retirement	96,017	93,800	86,100	85,500
1103	P.A.R.S. Retirement	281	300	300	300
1201	Workers' Compensation	5,100	4,900	4,300	4,300
1300	Employee Group Insurance	93,800	104,300	112,000	120,400
1318	Medicare Insurance	5,232	5,400	5,500	5,500
	Subtotal	733,700	748,500	772,700	785,200
Maintenance and Operations					
2001	Uniforms and Laundry	3,736	2,000	2,000	2,000
2011	Training, Travel and Dues		200	200	200
2031	Telephone	2,826	4,500	3,700	3,900
2051	Gas and Lubrications	4,056	5,200	5,200	5,200
2101	Materials and Supplies	2,288	6,000	6,000	6,000
2150	Rents and Leases	21,636	21,500	21,500	21,500
2170	General Insurance	5,600	5,900	6,900	6,900
2201	Repairs and Maint. Auto.	4,299	6,000	6,000	6,000
2222	Repairs and Maint. Other	2,768	7,000	7,000	7,000
2281	Printing	2,581	10,000	10,000	10,000
2401	Contractual Services	112,430	115,000	117,000	117,000
	Subtotal	162,220	183,300	185,500	185,700
Capital Outlay					
5622	Other Equipment				50,000
	Subtotal	0	0	0	50,000
	Grand Total	\$895,920	\$931,800	\$958,200	\$1,020,900

Parking Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Parking Control Officer	5	5	5	\$295,400	\$299,000	\$302,000
Computer Operator	1	1	1	61,900	64,400	65,000
Records Specialist	1	1	1	53,700	55,800	56,400
Bilingual Pay				900	900	900
Assignment Pay				2,700	2,900	2,900
TOTAL	7	7	7	\$414,600	\$423,000	\$427,200

Fire Department

The Fire Department is organized into two budgetary divisions, Fire Operations/Training and Fire Prevention. The Department responds to approximately 3,400 requests for emergency service each year. The majority (60%) of these incidents are emergency medical related. Responses to fires in buildings, vehicles or the wildland account for another 15% of the Department's emergency responses; 15% of emergency responses are rescues involving trapped persons as a result of vehicle accidents, falls from a cliff, construction site accidents, and weather related incidents. The Department also responds to spills and releases of hazardous materials, public service and other miscellaneous requests, which account for the remaining 10% of the Fire Department's incident responses. The Department maintains a fully-equipped emergency response force of twelve firefighters on duty, at all times, assigned to suppression; in addition to 4 staff personnel, 15 reserve firefighters, an administrative assistant, and a part-time fire prevention officer. A description of services provided by each division is as follows:

Operations/Training Division - There are four fire stations in the City: Station One at City Hall, Station Two on Agate Street, Station Three at Top of the World, and Station Four in South Laguna. Each station has a Fire Captain, Fire Engineer, and Firefighter who work 24-hour shifts from 7:00 a.m. to 7:00 a.m. One engine company operates out of each station and there is a reserve unit as backup at Stations One, Two and Four. Station Two has a four-wheel drive brush unit that is specifically designed to go into the wildland interface areas and a squad that is equipped to respond to fuel spills, water removal calls, and board-ups. Station One also has a utility vehicle that responds to public service calls such as flooding and mudslides. The Department also has access to one engine supplied by the State of California Office of Emergency Services (CalOES) which is activated as part of the mutual aid system in the case of a major wildland fire or other emergency. The Department has seventeen personnel with paramedic training who staff two paramedic engine companies that respond from Station One and Station Four. These engine companies have specialized equipment for medical emergency incidents and at least two of the three firefighters are paramedics. Firefighter/Paramedics respond to all medical emergencies within the City. In addition to fire suppression and paramedic responsibilities, fire personnel are involved in a number of other activities. Fire Department personnel maintain the stations and associated equipment; participate in skills maintenance and training programs; participate in community education programs such as C.E.R.T. (Community Emergency Response Teams) and school programs; and conduct fire prevention inspections annually in local businesses as well as residences adjacent to open space areas.

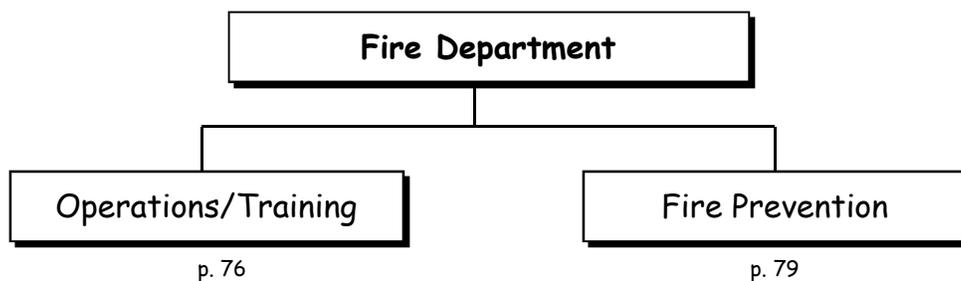
Fire Prevention Division - The Fire Prevention Division manages the daily fire prevention activities and inspections of the engine companies; the plan review and new construction process; supervises the fire investigators; and oversees the vegetation management programs.

The vegetation management program is divided into two sub-divisions, weed abatement and fuel-modification. The weed abatement program reduces fire hazards that result from uncontrolled growth of vegetation on private properties. The fuel management program consists of approximately 325 acres surrounding the exterior of the City, along the open wildland areas, where vegetation is reduced creating fuel breaks to protect residential structures. The fuel modification program is accomplished and maintained through the use of goats and hand crews.

Major Initiatives:

- Enhance the training and professional development of all personnel.
- Continue to review and enhance Fire Department communications systems and dispatch procedures.
- Enhance Firefighter safety through the use of new technologies available now and in the future.
- Enhance the Information Technology capabilities of the Fire Department through improvements in telecommunications, network connections, and software and hardware acquisitions where applicable.
- Improve service delivery, data collection and continuous quality improvement through the use of electronic and automated systems.
- Address the repairs needed to the Fire Department's facilities and fire stations through the establishment of priorities in concert with funding availabilities.
- Review current delivery system and recommend improvements to improve service for the residents, businesses, and visitors of our City.

The chart below shows the budget structure of the Fire Department. The numbers underneath each activity indicate the following pages on which a more detailed budget can be found:



Fire Department

*All
Divisions*

Division

Fire Operations
Fire Prevention
Department Total

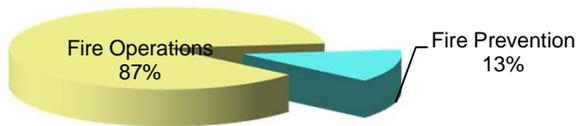
<i>MAJOR CATEGORY OF EXPENDITURE FY 2015-16</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$8,788,000	\$1,185,700	\$31,500			\$10,005,200
271,400	141,600		\$1,068,000		\$1,481,000
\$9,059,400	\$1,327,300	\$31,500	\$1,068,000	\$0	\$11,486,200

Division

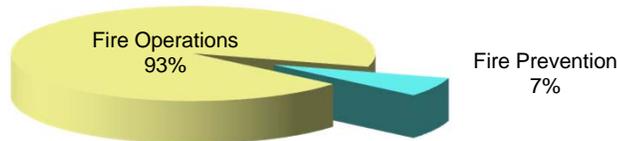
Fire Operations
Fire Prevention
Department Total

<i>MAJOR CATEGORY OF EXPENDITURE FY 2016-17</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$9,067,000	\$1,159,400				\$10,226,400
275,400	145,100		\$300,000		\$720,500
\$9,342,400	\$1,304,500	\$0	\$300,000	\$0	\$10,946,900

Summary By Category FY 2015-16



Summary By Category FY 2016-17



Fire Department Budget Detail

All Divisions

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$4,164,317	\$4,552,900	\$4,609,500	\$4,700,300
1003	Salaries, Part Time	29,953	44,000	43,300	43,300
1006	Salaries, Overtime	1,126,835	1,008,000	1,028,200	1,048,800
1007	Salaries, Overtime-Mutual Aid	94,248			
1038	Sick Leave Payoff	75,600	38,300	31,800	32,800
1040	Vacation Payoff	95,400	100,300	100,300	105,400
1042	Comp Time Payoffs	1,900	1,900		
1059	Residency Incentive	18,353	33,100	25,700	25,700
1101	Retirement	1,218,041	1,288,700	1,220,300	1,325,700
1102	PERS-Side Fund	350,600	350,600	350,600	350,600
1103	P.A.R.S. Retirement	714	1,700	1,600	1,600
1104	P.E.R.S. Unfunded Liability		6,800	529,100	538,400
1201	Workers' Compensation	365,000	365,500	386,100	386,100
1300	Employee Group Insurance	549,400	610,900	656,000	705,200
1318	Medicare Insurance	68,056	77,300	76,900	78,500
	Subtotal	8,158,418	8,480,000	9,059,400	9,342,400
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	78,080	77,200	84,000	84,000
2011	Training, Travel and Dues	45,835	76,300	77,900	77,900
2021	Natural Gas	2,281	2,800	2,300	2,400
2024	Electricity	30,666	29,300	30,700	32,200
2027	Water	4,688	4,600	4,600	4,800
2031	Telephone	37,645	34,300	37,600	39,500
2051	Gas and Lubrications	60,501	68,000	68,000	68,000
2101	Materials and Supplies	64,567	70,800	71,100	71,100
2110	Paramedic Medical Supplies	39,897	51,000	82,700	52,700
2150	Rents and Leases	300,062	298,900	345,500	345,500
2170	General Insurance	59,100	64,000	74,600	74,600
2201	Repairs and Maint. Auto.	108,157	105,000	111,500	111,500
2222	Repairs and Maint. Other	44,839	50,500	55,700	55,700
2281	Printing	3,739	6,000	6,000	6,000
2401	Contractual Services	186,059	246,200	275,100	278,600
	Subtotal	1,066,115	1,184,900	1,327,300	1,304,500

Fire Department
Budget Detail (Con't)

All
Divisions

Account		Actual	Adopted	Adopted	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2013-14	2014-15	2015-16	2016-17
Capital Outlay					
5203	Buildings	11,698	14,400		
5408	Office Furniture & Equipment	12,044	13,700	7,500	
5622	Other Equipment	105,222	70,200	24,000	
	Subtotal	<u>128,964</u>	<u>98,300</u>	<u>31,500</u>	<u>0</u>
Special Programs					
	Special Programs	133,623	208,800	1,068,000	300,000
	Subtotal	<u>133,623</u>	<u>208,800</u>	<u>1,068,000</u>	<u>300,000</u>
	Grand Total	<u>\$9,487,120</u>	<u>\$9,972,000</u>	<u>\$11,486,200</u>	<u>\$10,946,900</u>

Fire Department

All Divisions

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Fire Chief	1	1	1	\$192,800	\$196,600	\$196,600
Fire Division Chief	3	3	3	454,700	463,800	463,800
Fire Captain	12	12	12	1,297,900	1,331,100	1,343,500
Fire Engineer	12	12	12	1,130,200	1,133,500	1,155,300
Firefighter	12	12	12	893,300	852,000	897,400
Administrative Assistant	1	1	1	67,400	68,700	68,700
Acting Pay				41,200	40,000	40,000
Education Pay				84,900	84,400	85,600
Holiday Pay				135,600	139,600	145,400
Paramedic Pay				254,900	299,800	304,000
TOTAL	41	41	41	\$4,552,900	\$4,609,500	\$4,700,300

Fire Operations Division*Fire Department
General Fund/2401*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$4,053,846	\$4,401,400	\$4,454,900	\$4,545,700
1003	Salaries, Part Time	10,900	24,000	24,000	24,000
1006	Salaries, Overtime	1,123,971	1,008,000	1,028,200	1,048,800
1007	Salaries, Overtime-Mutual Aid	94,248			
1038	Sick Leave Payoff	73,000	37,000	30,300	31,200
1040	Vacation Payoff	74,800	78,600	78,600	82,600
1042	Comp Time Payoffs	1,900	1,900		
1059	Residency Incentive	18,353	25,700	25,700	25,700
1101	P.E.R.S. Retirement	1,185,264	1,241,700	1,194,700	1,298,800
1102	PERS-Side Fund	340,100	340,100	340,100	340,100
1103	P.A.R.S. Retirement		900	900	900
1104	P.E.R.S. Unfunded Liability		6,800	511,400	520,400
1201	Workers' Compensation	363,700	364,200	384,800	384,800
1300	Employee Group Insurance	536,000	596,000	640,000	688,000
1318	Medicare Insurance	66,146	74,800	74,400	76,000
	Subtotal	7,942,228	8,201,100	8,788,000	9,067,000
Maintenance and Operations					
2001	Uniforms and Laundry	74,683	73,900	80,000	80,000
2011	Training, Travel and Dues	40,117	68,000	68,600	68,600
2021	Natural Gas	2,281	2,800	2,300	2,400
2024	Electricity	30,666	29,300	30,700	32,200
2027	Water	4,688	4,600	4,600	4,800
2031	Telephone	37,015	34,300	37,000	38,900
2051	Gas and Lubrications	50,366	62,600	62,600	62,600
2101	Materials and Supplies	62,283	64,500	64,300	64,300
2110	Paramedic Medical Supplies	39,897	51,000	82,700	52,700
2150	Rents and Leases	287,962	286,800	333,400	333,400
2170	General Insurance	57,300	62,100	72,500	72,500
2201	Repairs and Maint. Auto.	102,768	100,700	107,200	107,200
2222	Repairs and Maint. Other	44,839	50,500	55,700	55,700
2281	Printing	2,039	4,300	4,300	4,300
2401	Contractual Services	123,738	174,600	179,800	179,800
	Subtotal	960,641	1,070,000	1,185,700	1,159,400

Fire Operations Division (con't)

*Fire Department
General Fund/2401*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Capital Outlay					
5203	Buildings	11,698	14,400		
5408	Office Furniture and Equipment	12,044	13,700	7,500	
5622	Other Equipment	105,222	70,200	24,000	
	Subtotal	128,964	98,300	31,500	0
	Grand Total	\$9,031,832	\$9,369,400	\$10,005,200	\$10,226,400

Fire Operations Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Fire Chief	1	1	1	\$192,800	\$196,600	\$196,600
Fire Division Chief	2	2	2	303,200	309,200	309,200
Fire Captain	12	12	12	1,297,900	1,331,100	1,343,500
Fire Engineer	12	12	12	1,130,200	1,133,500	1,155,300
Firefighter	12	12	12	893,300	852,000	897,400
Administrative Assistant	1	1	1	67,400	68,700	68,700
Acting Pay				41,200	40,000	40,000
Education Pay				84,900	84,400	85,600
Holiday Pay				135,600	139,600	145,400
Paramedic Pay				254,900	299,800	304,000
TOTAL	40	40	40	\$4,401,400	\$4,454,900	\$4,545,700

Fire Prevention Division*Fire Department
General Fund/2501*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$110,471	\$151,500	\$154,600	\$154,600
1003	Salaries, Part Time	19,053	20,000	19,300	19,300
1006	Salaries, Overtime	2,865			
1038	Sick Leave Payoff	2,600	1,300	1,500	1,600
1040	Vacation Payoff	20,600	21,700	21,700	22,800
1059	Residency Incentive		7,400		
1101	P.E.R.S. Retirement	32,777	47,000	25,600	26,900
1102	PERS-Side Fund	10,500	10,500	10,500	10,500
1103	P.A.R.S. Retirement	714	800	700	700
1104	P.E.R.S. Unfunded Liability			17,700	18,000
1201	Workers' Compensation	1,300	1,300	1,300	1,300
1300	Employee Group Insurance	13,400	14,900	16,000	17,200
1318	Medicare Insurance	1,910	2,500	2,500	2,500
	Subtotal	216,190	278,900	271,400	275,400
Maintenance and Operations					
2001	Uniforms and Laundry	3,397	3,300	4,000	4,000
2011	Training, Travel and Dues	5,718	8,300	9,300	9,300
2031	Telephone	630		600	600
2051	Gas and Lubrications	10,135	5,400	5,400	5,400
2101	Materials and Supplies	2,284	6,300	6,800	6,800
2150	Rents and Leases	12,100	12,100	12,100	12,100
2170	General Insurance	1,800	1,900	2,100	2,100
2201	Repairs and Maint. Auto.	5,389	4,300	4,300	4,300
2281	Printing	1,700	1,700	1,700	1,700
2401	Contractual Services	62,321	71,600	95,300	98,800
	Subtotal	105,474	114,900	141,600	145,100
Special Programs					
8040	Fuel Modification Program	114,794	159,800	1,038,000	270,000
8301	Hazardous Materials Mitigation	9,460	10,000	10,000	10,000
8804	Weed Abatement-Private Lots	9,369	39,000	20,000	20,000
	Subtotal	133,623	208,800	1,068,000	300,000
	Grand Total	\$455,288	\$602,600	\$1,481,000	\$720,500

Fire Prevention Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Fire Division Chief	1	1	1	\$151,500	\$154,600	\$154,600
TOTAL	1	1	1	\$151,500	\$154,600	\$154,600

Marine Safety Department

The Marine Safety Department is responsible for 5.5 miles of City coastline and 16.5 miles of ocean. Marine Safety has eight full-time positions: one Marine Safety Chief, one Captain, two Lieutenants, three Marine Safety Officers and a Marine Protection Officer. During the course of the year the Marine Safety Department is augmented with three Recurrent Hourly Lifeguards and one hundred Seasonal Ocean Lifeguards.

The Marine Safety Department provides 24-hour lifeguard service 365 days a year. Marine Safety's primary duties include: ocean rescue, emergency medical response, accident prevention, ordinance enforcement and public assistance. The Department also provides technical rescue response in: scuba search-and-rescue/recovery, coastal cliff rescue, and backcountry extrication. During an average year, Marine Safety personnel rescue approximately 3,500 individuals from the ocean and provide medical attention to another 4,000 people. The Marine Safety staff enforces beach and marine-related municipal ordinances, along with state codes, averaging 170,000 enforcements annually.

The Marine Safety Department is organized into four functional divisions: (1) Field Operations Level 1 (summer deployment), (2) Junior Lifeguards, (3) Field Operations Level 2 & 3 (non-summer deployment), (4) Marine Education and Enforcement.

Field Operation Level 1 (Summer Deployment) - Summer deployment consists of 48 positions per day, providing ocean lifeguard coverage to the City beaches and Irvine Cove. The Department's summer operation is structured into four geographic and two functional divisions.

- **Division 1**, ranges from Irvine Cove to Rock Pile Beach and is covered by eight lifeguard towers, a rescue patrol vehicle, and two supervisors.
- **Division 2** is Main Beach, with six lifeguard towers and the base of operations for the tower lifeguard relief deployment. Division two utilizes up to three supervisors.
- **Division 3** covers Sleepy Hollow Beach to Pearl Street Beach, an area overseen by lifeguards in seven lifeguard towers and two supervisors in a rescue patrol vehicle. Beginning with summer 2015, an eighth tower is to be placed into service at Anita St. Beach.
- **Division 4**, extends from Woods Cove to Treasure Island, includes seven towers and two supervisors in a rescue patrol vehicle.

- **Division 5**, the first of two functional divisions, includes marine safety dispatching, department administration, Ocean Lifeguard I, II and III training, and field maintenance for the department.
- **Division 6**, the other functional division, oversees marine ordinance enforcement, patrol, public education and marine protection.

Junior Lifeguards - This program educates and instructs the youth of Laguna Beach and surrounding cities in ocean awareness and aquatic safety, marine ecology, rudimentary first aid, and responsible enjoyment of our coastal resources. Each year approximately 450 young people between the ages of 8 and 15 participate in the program. A cadre of experienced Ocean Lifeguards serves as instructors.

Field Operations Levels 2/3 and Training (Non-Summer Deployment) - Level 2/3 deployment starts the day after Labor Day and continues through the third week of June. Operations during non-summer months consist of seven full-time marine safety personnel, one regular full-time Marine Protection Officer three Recurrent Hourly Lifeguards, and approximately 20 Ocean Lifeguards. A Level 2/3 deployment schedule is utilized to address varying seasonal and weekend demands. Field Operations include patrol, emergency rescue, 24-hour response and enforcement of beach related municipal ordinances and state codes. Annual maintenance of Department equipment is performed at this time of year. During Level 2 & 3 staffing, the Marine Safety Department completes the majority of the year's training in four specific disciplines: (1) Marine Safety Officer certification training, (2) technical rescue training, (3) pre-summer Ocean Lifeguard I, II, III training, and (4) the Rookie Lifeguard Academy.

Marine Education and Enforcement - The Marine Protection Officer patrols beaches issuing warnings and citations regarding marine violations. During certain times of the year, Tide Pool Educators and volunteer Tidewater Docents assist the Marine Safety Department in educating beach patrons and school groups about the delicate balance of the intertidal zone. Marine Safety personnel perform educational outreach as well as overseeing the enforcement of marine ordinances.

Major Initiatives:

- Continue the replacement of lifeguard chairs with lifeguard towers that provide sustained protection from the environment.
- Continue to evaluate Ocean Lifeguard recruitment procedure in order to facilitate consistent staffing of Levels 1 and 2.
- Update the instructional techniques used in the Rookie Lifeguard Academy.

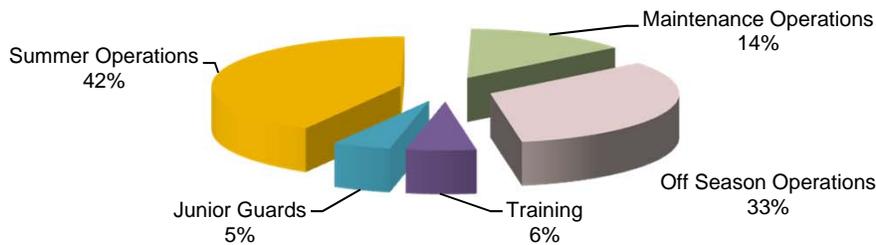
Marine Safety Department Budget Summary

*All
Divisions*

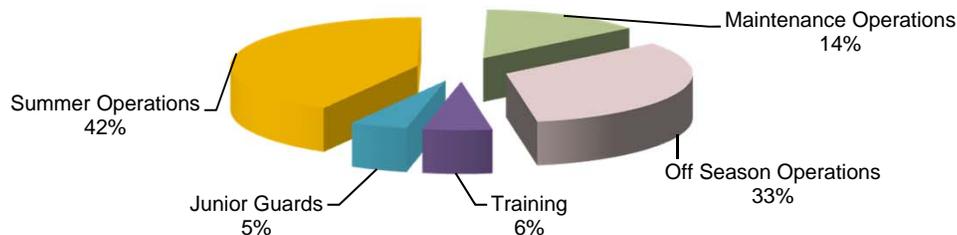
<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 2015-16					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Marine Safety	\$2,278,600	\$381,400	\$31,900			\$2,691,900
Department Total	\$2,278,600	\$381,400	\$31,900	\$0	\$0	\$2,691,900

<u>Division</u>	MAJOR CATEGORY OF EXPENDITURE FY 2016-17					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Marine Safety	\$2,296,200	\$383,300				\$2,679,500
Department Total	\$2,296,200	\$383,300	\$0	\$0	\$0	\$2,679,500

Summary By Operation FY 2015-16



Summary By Operation FY 2016-17



Marine Safety Department Budget Detail

General Fund/2601

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$708,742	\$753,200	\$760,500	\$764,400
1003	Salaries, Part Time	768,196	840,700	840,700	840,700
1004	Tidepool, Part Time	3,282	4,500	4,500	4,500
1006	Salaries, Overtime	117,683	112,900	120,000	120,000
1038	Sick Leave Payoff	11,700	5,800	7,500	7,700
1040	Vacation Payoff	8,000	8,400	8,400	8,900
1053	Holiday Allowance	3,539			
1101	Retirement	192,157	197,600	170,200	171,700
1102	PERS-Side Fund	28,800	28,800	28,800	28,800
1103	P.A.R.S. Retirement	36,150	31,700	31,700	31,700
1104	P.E.R.S. Unfunded Liability			87,700	89,500
1201	Workers' Compensation	54,400	54,300	65,600	65,600
1300	Employee Group Insurance	101,800	119,200	128,000	137,600
1318	Medicare Insurance	23,120	24,800	25,000	25,100
	Subtotal	2,057,569	2,181,900	2,278,600	2,296,200
Maintenance and Operations					
2001	Uniforms and Laundry	36,235	35,900	36,000	36,000
2011	Training, Travel and Dues	14,294	11,100	11,300	11,300
2021	Natural Gas	134	700	300	300
2024	Electricity	3,260	3,900	3,300	3,500
2027	Water	15,808	19,200	16,300	17,100
2031	Telephone	17,460	14,400	17,500	18,400
2051	Gas and Lubrications	12,173	14,100	14,100	14,100
2101	Materials and Supplies	70,942	65,000	65,000	65,000
2150	Rents and Leases	85,300	85,300	108,300	108,300
2170	General Insurance	17,600	18,600	23,000	23,000
2201	Repairs and Maint. Auto.	8,267	8,800	8,800	8,800
2222	Repairs and Maint. Other	22,392	29,000	31,200	31,200
2281	Printing	1,045	1,200	1,200	1,200
2401	Contractual Services	33,195	45,100	45,100	45,100
	Subtotal	338,104	352,300	381,400	383,300
Capital Outlay					
5408	Office Furniture and Equipment	61,095	21,400	9,700	
5622	Other Equipment	25,220	8,500	22,200	
	Subtotal	86,315	29,900	31,900	0
Special Programs					
8705	Relocate Construction Cost	39,452			
	Subtotal	39,452	0	0	0
	Grand Total	\$2,521,440	\$2,564,100	\$2,691,900	\$2,679,500

***Marine Safety Department
Position Summary***

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Chief of Marine Safety	1	1	1	\$139,100	\$141,900	\$141,900
Marine Safety Captain	1	1	1	104,500	106,600	106,600
Marine Safety Lieutenant	2	2	2	183,200	186,900	186,900
Marine Safety Officer	3	3	3	244,000	248,900	248,900
Marine Protection Officer	1	1	1	81,400	75,200	79,100
Uniform Allowance				1,000	1,000	1,000
TOTAL	8	8	8	\$753,200	\$760,500	\$764,400

Public Works Department

The Public Works Department is organized into the following thirteen divisions: Engineering and Administration, Fleet Maintenance, Park and Building Maintenance, Street Maintenance, Solid Waste, Street Lighting, Parking Management and Operations, Traffic, Parking and Signs Maintenance, Transit Administration, Transit Maintenance, Transit Festival Operations, Transit Mainline Operations, and Transit Trolley Weekend Operations. Capital Improvement Projects are included within the respective division budgets. There are 53 employees in the department. Following are descriptions of services provided by each division:

Engineering and Administration - This division has eleven employees who are responsible for managing the division, performing clerical functions, coordinating assessment district activities, overseeing capital improvement projects, and inspecting various construction projects.

Fleet Maintenance - This division has five employees who are responsible for the routine repair, replacement and maintenance of City vehicles, trolleys, buses, and equipment. The division maintains over 200 pieces of equipment, including a variety of heavy and light-duty trucks and vehicles, medium sized tractors, and specialized equipment.

Park and Building Maintenance - The 21 employees in this division perform maintenance activities at 95 separate parks and facilities totaling more than 77 acres. There are approximately 60,000 square feet of City buildings throughout the city, including 12 public restrooms. Additional part-time staff assist with litter control and downtown cleanup. The City contracts with private companies for custodial services at City Hall, 479 Ocean Avenue offices, the Corporation Yard, the Senior Center, and the Animal Shelter. The City also contracts for trimming of trees in City parks, turf mowing in the parks, and landscape maintenance at the Community Center and the Arch Beach Heights View Park.

Street Maintenance - This division has five employees who maintain City streets, sidewalks, and storm drains. The City has approximately 80 miles of paved streets and 1,000 storm drain inlets, catch basins, and drain outlets. In residential areas,

streets are swept weekly. In the downtown area, streets are swept seven days per week during the summer and six days per week at other times of the year. The division also manages the daily downtown clean-up program. This budget provides for contractual services for tree trimming within street area, street median maintenance, street striping, pothole repair, and disposal of construction debris and litter.

Solid Waste - More than 90 percent of this division's budget represents expenditures associated with contracted services including trash collection and disposal, recycling and hazardous waste disposal. One full time employee and one part time employee administer the solid waste contract and recycling programs, manage compliance with environmental regulations and mandates, and handle requests from residents and businesses for information, special services, and complaint resolution. State grant funds augment the division's programming for beverage container recycling and used oil recycling. This division's costs are recovered through charges to residents.

Street Lighting - This fund represents property tax revenue collected for the purpose of lighting the City's public rights-of-way. These restricted use funds provide for electrical energy for street lights and for maintenance, repair and reconstruction for street lights and associated facilities. This fund is also used to acquire Public Utility Commission Rule 20-A credits that can be used for replacing overhead electrical wires and equipment with underground facilities where street lights are also replaced or installed.

Parking Management and Operations - This division is responsible for administering parking management planning and operations. This division has 2 full-time employees and 25 seasonal part-time employees who serve as Parking Lot Attendants during the summer festival season.

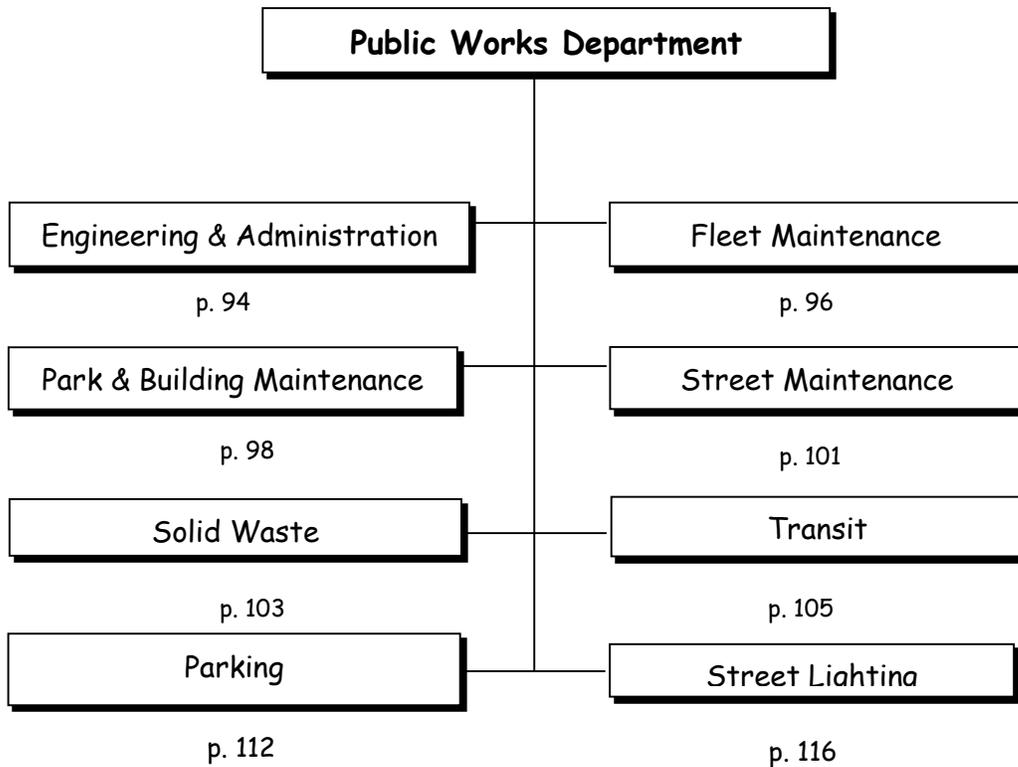
Traffic, Parking and Signs Maintenance - This division has five employees who maintain more than 2,100 on-street parking meters, 20 automated pay stations and 16 parking lots. Functions include installation, maintenance, and replacement of meters, pay stations, and change machines. In addition, this division collects meter revenue on a daily basis, maintains all City signage located in the public right-of-way, and manages street sweeping and intersection nuisance abatement proceedings. This budget also provides for contractual services in street striping.

Transit - This Division include costs associated with administering, operating, and maintaining the City's transit system. Services provided include the Mainline Transit System, which is an intra-city system that serves as a feeder service to the Orange County Transportation Authority (OCTA) bus system; Festival Service, which is offered during the ten-week summer festival season; Trolley Weekend Service, which is an off-season coastal route, and Charter Service, which allows private parties to schedule private service during non-festival months (September through June). There are four full-time positions in this division and over 100 part-time staff members are employed during the summer festival season. The City receives revenue from a variety of sources to fund the transit operations. Funding sources include a State tax on gasoline, air quality subvention funds, fare-box revenues, and private charters. Transit operations are partially subsidized by parking receipts. The Transit Fund also includes funds for intra-city paratransit service provided through OCTA. This budget also provides funding for the maintenance of transit vehicles.

Major Initiatives:

- Continue off-season trolley service and refine hours of operation and routing as appropriate.
- Develop recommendations for improving the City's Mainline Transit System to increase ridership and enhance service efficiency.
- Implement the second phase of the Parking Management Plan strategies to reduce parking and traffic congestion.
- Construct a right turn pocket on northbound North Coast Highway at Broadway Street.
- Slurry seal streets in the Alta Vista, upper Bluebird Canyon, and upper Victoria Beach areas.
- Place overhead utilities on Ruby Street and the big bend portion of Laguna Canyon Road underground.
- Replace four beach stair accesses including Oak Street, Mountain Road, Thalia Street, and Agate Street.
- Install pathways adjacent to Laguna Canyon Road and Top of the World.
- Design new sidewalks for Temple Hills Drive and South Coast Highway.
- Replace a retaining wall on Alta Vista Way.
- Design and construct sidewalk along four segments of South Coast Highway.
- Design and construct capacity improvements for Laguna Canyon Channel in the downtown area.

The chart below shows the budget structure of the Public Works Department. The numbers below for each division indicate the pages that follow in which more detailed budgets can be found:



Public Works Department Budget Summary

*All
Divisions*

Division

Eng. & Administration
Fleet Maintenance
Park & Bldg Maint.
Street Maintenance
Solid Waste
Transit
Parking Facilities
Street Lighting
Department Total

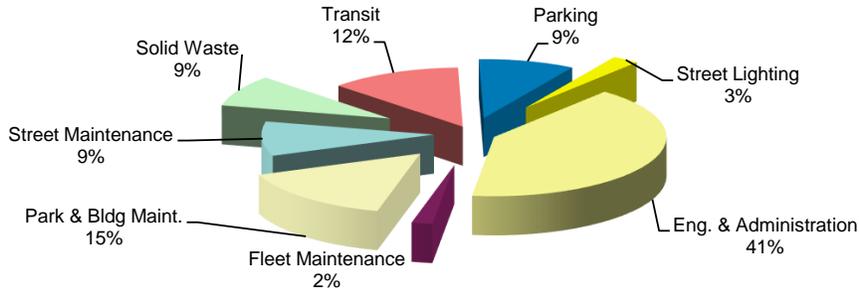
MAJOR CATEGORY OF EXPENDITURE FY 2015-16					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$1,677,100	\$102,400		\$10,000	\$8,465,000	\$10,254,500
391,100	99,200				\$490,300
2,229,100	1,357,800		220,000		\$3,806,900
886,900	1,470,800				\$2,357,700
158,200	1,943,300		51,700		\$2,153,200
1,802,400	1,095,000		209,400		\$3,106,800
796,300	1,226,900	100,000	140,600		\$2,263,800
83,900	227,300		145,000	175,000	\$631,200
\$8,025,000	\$7,522,700	\$100,000	\$776,700	\$8,640,000	\$25,064,400

Division

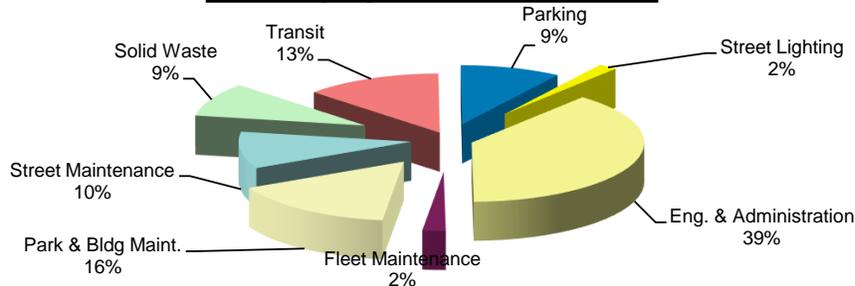
Eng. & Administration
Fleet Maintenance
Park & Bldg Maint.
Street Maintenance
Solid Waste
Transit
Parking Facilities
Street Lighting
Department Total

MAJOR CATEGORY OF EXPENDITURE FY 2016-17					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$1,790,500	\$83,500		\$50,000	\$7,250,000	\$9,174,000
410,100	105,400				\$515,500
2,278,200	1,395,200	2,200	45,000		\$3,720,600
900,000	1,481,500				\$2,381,500
159,200	1,984,900		51,700		\$2,195,800
1,823,200	1,075,700		159,400		\$3,058,300
810,700	1,222,900	72,000	140,600		\$2,246,200
87,600	237,700		95,000		\$420,300
\$8,259,500	\$7,586,800	\$74,200	\$541,700	\$7,250,000	\$23,712,200

Summary By Division FY 2015-16



Summary By Division FY 2016-17



**Public Works Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$3,549,522	\$3,884,100	\$4,192,000	4,317,400
1003	Salaries, Part Time	842,598	811,100	1,252,000	1,252,000
1006	Salaries, Overtime	176,518	161,400	187,300	187,300
1009	Salaries, Redistributed	42,100	42,400	28,100	28,100
1038	Sick Leave Payoff	55,576	33,300	37,800	39,100
1040	Vacation Payoff	59,641	73,600	72,800	76,700
1042	Comp Time Payoffs	2,500	2,500	2,000	2,000
1053	Holiday Allowance	1,616			
1101	Retirement	780,893	833,000	783,000	865,400
1103	P.A.R.S. Retirement	11,952	30,500	47,000	47,000
1104	P.E.R.S. Unfunded Liability		241,500	357,100	303,300
1201	Workers' Compensation	114,200	114,200	121,400	121,400
1300	Employee Group Insurance	683,400	751,800	865,600	939,100
1318	Medicare Insurance	50,765	63,200	78,900	80,700
	Subtotal	6,371,281	7,042,600	8,025,000	8,259,500
Maintenance and Operations					
2001	Uniforms and Laundry	21,505	33,100	40,000	40,000
2011	Training, Travel and Dues	19,138	27,600	33,900	34,100
2021	Natural Gas	5,274	8,500	5,900	6,200
2024	Electricity	280,460	307,800	282,600	296,700
2027	Water	232,487	158,200	223,600	235,600
2031	Telephone	16,248	31,400	20,400	21,300
2051	Gas and Lubrications	235,088	418,000	465,800	465,800
2101	Materials and Supplies	483,076	577,300	623,600	613,700
2150	Rents and Leases	541,695	510,100	760,000	782,400
2170	General Insurance	467,800	536,300	528,300	528,300
2201	Repairs and Maint. Automotive	218,988	188,000	236,000	236,000
2222	Repairs and Maint. Other	100,221	130,100	142,600	145,600
2281	Printing	24,299	49,100	56,800	56,800
2302	Legal Advertising		400	1,000	1,000
2401	Contractual Services	3,221,291	3,370,500	3,828,000	3,849,100
2432	Postage	5,041	6,000	2,500	2,500
2508	Vehicle Cost Redistribution	(120,444)	(90,000)	(90,000)	(90,000)
2804	Costs Redistributed	325,500	325,500	361,700	361,700
	Depreciation	197,697			
	Subtotal	6,275,364	6,587,900	7,522,700	7,586,800

**Public Works Department
Budget Detail**

**All
Divisions**

Account		Actual	Adopted	Adopted	Adopted
No.	Account Title	Expenditures	Budget	Budget	Budget
		2013-14	2014-15	2015-16	2016-17
Capital Outlay					
5408	Office Furniture & Equipment	21,647	15,000		2,200
5510	Automotive Equipment		941,600		
5622	Other Equipment	5,518	51,000	100,000	72,000
	Subtotal	27,165	1,007,600	100,000	74,200
Special Programs					
	Special Programs	2,184,435	992,600	776,700	541,700
	Subtotal	2,184,435	992,600	776,700	541,700
Capital Improvements					
	Capital Improvement Projects	13,702,045	32,158,600	8,640,000	7,250,000
	Subtotal	13,702,045	32,158,600	8,640,000	7,250,000
	Grand Total	\$28,560,290	\$47,789,300	\$25,064,400	23,712,200

**Public Works Department
Position Summary**

**All
Divisions**

Position Title	No. of Positions			Salaries		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Asst City Mgr/Dir of Public Works	1	1	1	\$192,700	\$196,600	\$196,600
City Engineer		1	1		109,500	179,000
Assistant City Engineer	1	1	1	151,500	154,600	154,600
Deputy Director Public Works	2	2	2	278,200	283,800	283,800
Project Director	1	1	1	139,100	141,900	141,900
Associate Civil Engineer	1	1	1	120,300	122,800	122,800
Sr. Administrative Analyst	1	2	2	83,300	170,000	170,000
Project Manager	2	3	3	201,600	288,600	292,700
Administrative Assistant	2	2	2	134,800	123,900	126,600
PW Technician	1	1	1	57,800	59,000	59,000
Equipment Mechanic	3	3	3	214,800	218,400	221,900
Maint Lead Worker	4	4	4	303,100	284,300	294,600
Maintenance Worker II	3	4	4	191,400	254,700	257,800
Maintenance Worker I	8	9	9	434,500	487,000	496,800
Parks Gardener	6	5	5	382,600	325,200	325,200
Equipment Operator	2	2	2	134,800	130,900	134,100
Motor Sweeper Operator	2	2	2	134,700	137,500	137,500
Senior Fleet Maint Supervisor	1	1	1	96,000	99,200	102,800
Maintenance Supervisor	2	2	2	178,800	183,600	187,000
Custodian	2	2	2	104,400	104,000	106,600
Transit Supervisor	1	1	1	75,800	59,800	62,800
Traffic Maintenance Tech.	1	1	1	67,400	68,700	68,700
Parking & Transit Technician		0.6	0.6		32,100	33,000
Maintenance Worker	1			52,000		
Bus Driver	3	3	3	154,500	155,900	161,600
TOTAL	51	54.6	54.6	\$3,884,100	\$4,192,000	\$4,317,400

Engineering & Administration Division

Public Works
General Fund/3101

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$927,276	\$940,000	\$1,196,900	\$1,273,200
1006	Salaries, Overtime	7,777	10,300	10,500	10,500
1009	Salaries, Redistributed	(65,900)	(66,500)	(69,700)	(73,400)
1038	Sick Leave Payoff	13,600	6,800	9,100	9,400
1040	Vacation Payoff	19,200	20,200	20,200	21,300
1101	Retirement	211,274	201,100	223,100	254,700
1104	P.E.R.S. Unfunded Liability		96,400	96,500	82,000
1201	Workers' Compensation	6,700	6,700	6,500	6,500
1300	Employee Group Insurance	107,200	119,200	168,000	189,200
1318	Medicare Insurance	12,173	12,000	16,000	17,100
	Subtotal	1,239,300	1,346,200	1,677,100	1,790,500
Maintenance and Operations					
2011	Training, Travel and Dues	7,961	13,500	16,200	16,400
2021	Natural Gas	1,304	1,500	1,400	1,500
2024	Electricity	5,033	5,300	5,000	5,300
2027	Water	339	400	300	300
2031	Telephone	7,162	9,500	7,900	8,300
2051	Gas and Lubrications	596	2,600	2,600	2,600
2101	Materials and Supplies	11,994	9,800	10,000	10,100
2150	Rents and Leases	7,500	7,500	7,500	7,500
2170	General Insurance	9,300	9,900	11,500	11,500
2222	Repairs and Maint. Other	48	1,000	1,000	1,000
2281	Printing	1,416	3,500	3,000	3,000
2302	Legal Advertising	587	400	1,000	1,000
2401	Contractual Services		15,000	35,000	15,000
	Subtotal	53,239	79,900	102,400	83,500
Capital Outlay					
5408	Office Furniture & Equipment	19,232	18,400		
5622	Other Equipment	3,018			
	Subtotal	22,250	18,400	0	0
Special Programs					
8003	Quiet Zone Near Mozambique	5,084			
8104	Hydrologic Monitoring System	7,298	1,500	10,000	10,000
8417	Speed Studies For City Streets		20,000		
8710	Laguna Cyn Parking/Traffic Stuc	47,936	100,000		
8817	Wayfinding Signage				40,000
	Subtotal	60,318	121,500	10,000	50,000
Capital Improvements					
	Capital Improvement Projects	13,702,045	3,930,000	8,465,000 ¹	7,250,000 ²
	Subtotal	13,702,045	3,930,000	8,465,000	7,250,000
	Grand Total	\$15,077,153	\$5,496,000	\$10,254,500	\$9,174,000

¹ Represents twenty one individual projects funded from a variety of sources. See Capital Improvement Project Summary (page 177).

² Represents eleven individual projects funded from a variety of sources. See Capital Improvement Project Summary (page 196).

Engineering & Administration Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Asst City Mgr/Dir of Public Works	1	1	1	\$192,700	\$196,600	\$196,600
City Engineer		1	1		109,500	\$179,000
Assistant City Engineer	1	1	1	151,500	154,600	154,600
Project Director	1	1	1	139,100	141,900	141,900
Associate Civil Engineer	1	1	1	120,300	122,800	122,800
Project Manager*	2	3	3	201,600	288,600	292,700
PW Technician		1	1		59,000	59,000
Administrative Assistant	2	2	2	134,800	123,900	126,600
TOTAL	8	11	11	\$940,000	\$1,196,900	\$1,273,200

* One Project Manager position partially funded by the Street Lighting Fund.

Fleet Maintenance Division*Public Works
General Fund/3102*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$205,262	\$214,800	\$372,600	381,100
1006	Salaries, Overtime	8,047	25,800	37,800	37,800
1009	Salaries, Redistributed			(210,900)	(210,900)
1038	Sick Leave Payoff	3,400	1,700	1,400	1,500
1040	Vacation Payoff	10,400	11,000	11,000	11,600
1101	Retirement	47,933	46,100	69,400	76,400
1104	P.E.R.S. Unfunded Liability		22,000	22,000	18,700
1201	Workers' Compensation	1,700	1,800	1,800	1,800
1300	Employee Group Insurance	40,200	44,700	80,000	86,000
1318	Medicare Insurance	3,064	3,400	6,000	6,100
	Subtotal	320,007	371,300	391,100	410,100
Maintenance and Operations					
2001	Uniforms and Laundry	2,821	3,500	5,700	5,700
2011	Training, Travel and Dues	4,877	5,300	7,800	7,800
2021	Natural Gas	1,067	2,300	1,200	1,300
2024	Electricity	6,654	6,900	6,700	7,000
2027	Water	1,004	1,000	2,400	2,600
2031	Telephone	1,237	2,700	2,700	2,900
2051	Gas and Lubrications	2,254	6,900	6,900	6,900
2101	Materials and Supplies	17,747	15,000	20,000	20,000
2150	Rents and Leases	3,400		3,400	8,800
2170	General Insurance	2,400	2,600	3,100	3,100
2201	Repairs and Maint. Automotive	93,914	72,000	90,000	90,000
2222	Repairs and Maint. Other	8,568	9,000	9,000	9,000
2281	Printing	129	300	300	300
2401	Contractual Services	32,501	29,800	30,000	30,000
2508	Vehicle Cost Redistribution	(120,444)	(90,000)	(90,000)	(90,000)
	Subtotal	58,129	67,300	99,200	105,400
Capital Outlay					
5408	Office Furniture & Equipment	2,415	6,400		
5622	Other Equipment	2,500	6,000		
	Subtotal	4,915	12,400	0	0
	Grand Total	\$383,050	\$451,000	\$490,300	515,500

Fleet Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Equipment Mechanic	3	3	3	\$214,800	\$218,400	\$221,900
Maintenance Worker I*		1	1		55,000	56,400
Sr. Fleet Maint. Supervisor*		1	1		99,200	102,800
TOTAL	3	5	5	\$214,800	\$372,600	\$381,100

* Positions transferred from Transit Division.

Park & Building Maintenance Division*Public Works
General Fund/3104*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$1,215,080	\$1,366,200	\$1,365,800	\$1,386,300
1003	Salaries, Part Time	72,650	57,500	67,500	67,500
1006	Salaries, Overtime	89,741	30,300	30,900	30,900
1009	Salaries, Redistributed	(42,800)	(43,400)	(55,200)	(55,200)
1038	Sick Leave Payoff	22,100	11,000	13,200	13,600
1040	Vacation Payoff	18,200	19,200	19,200	20,200
1042	Comp Time Payoffs	1,600	1,600	2,000	2,000
1053	Holiday Allowance	1,045			
1101	Retirement	284,467	293,500	255,500	278,300
1103	P.A.R.S. Retirement	2,771	2,200	2,500	2,500
1104	P.E.R.S. Unfunded Liability		140,300	140,300	119,200
1201	Workers' Compensation	21,100	21,100	30,200	30,200
1300	Employee Group Insurance	281,400	312,900	336,000	361,200
1318	Medicare Insurance	19,108	18,700	21,200	21,500
	Subtotal	1,986,463	2,231,100	2,229,100	2,278,200
Maintenance and Operations					
2001	Uniforms and Laundry	9,402	14,200	17,000	17,000
2011	Training, Travel and Dues	2,082	1,900	2,500	2,500
2021	Natural Gas	657	1,500	800	800
2024	Electricity	33,509	34,800	33,500	35,200
2027	Water	187,492	126,700	187,500	196,900
2031	Telephone	1,865	6,100	2,700	2,800
2051	Gas and Lubrications	52,884	85,500	85,500	85,500
2101	Materials and Supplies	218,180	239,300	239,300	239,300
2150	Rents and Leases	203,254	200,300	209,800	226,800
2170	General Insurance	14,600	15,600	18,400	18,400
2222	Repairs and Maint. Other	75,376	87,900	86,500	86,500
2281	Printing		300	300	300
2401	Contractual Services	415,332	451,600	474,000	483,200
	Subtotal	1,214,633	1,265,700	1,357,800	1,395,200
Capital Outlay					
5408	Office Furniture & Equipment		5,800		2,200
5622	Other Equipment		69,700		
	Subtotal	0	75,500	0	2,200

Park & Building Maintenance Division (con't)

*Public Works
General Fund/3104*

Account		Actual	Adopted	Adopted	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2013-14	2014-15	2015-16	2016-17
Special Programs					
8431	Milligan Bridge		75,000	175,000	
8815	Abatement of Invasive Weeds	26,532	113,500	45,000	45,000
	Subtotal	26,532	188,500	220,000	45,000
	Grand Total	\$3,227,628	\$3,760,800	\$3,806,900	\$3,720,600

Park & Building Maintenance Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Deputy Director Public Work	1	1	1	\$139,100	\$141,900	\$141,900
Maintenance Supervisor	1	1	1	\$87,200	90,100	93,500
Maint. Lead Worker	1	1	1	75,800	70,100	73,600
Parks Gardener	6	5	5	382,600	325,200	325,200
Maintenance Worker II	2	3	3	127,600	189,700	192,800
Maintenance Worker I	6	7	7	330,100	376,100	384,000
Maintenance Worker	1			52,000		
Equipment Operator	1	1	1	67,400	68,700	68,700
Custodian	2	2	2	104,400	104,000	106,600
TOTAL	21	21	21	\$1,366,200	\$1,365,800	\$1,386,300

Street Maintenance Division*Public Works
General Fund/3106*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$579,772	\$690,100	\$336,600	\$346,600
1003	Salaries, Part Time	80,050	37,000	36,000	36,000
1006	Salaries, Overtime	33,473	43,100	44,000	44,000
1009	Salaries, Redistributed	(198,100)	(199,700)	162,300	162,300
1038	Sick Leave Payoff	10,100	5,000	6,700	6,900
1040	Vacation Payoff	13,200	13,900	13,900	14,600
1042	Comp Time Payoffs	900	900		
1053	Holiday Allowance	571			
1101	Retirement	134,778	148,400	63,300	70,000
1103	P.A.R.S. Retirement	3,135	1,400	1,400	1,400
1104	P.E.R.S. Unfunded Liability		70,800	70,900	60,200
1201	Workers' Compensation	68,200	68,100	65,800	65,800
1300	Employee Group Insurance	120,600	134,100	80,000	86,000
1318	Medicare Insurance	8,955	9,800	6,000	6,200
	Subtotal	855,635	1,022,900	886,900	900,000
Maintenance and Operations					
2001	Uniforms and Laundry	3,831	5,000	4,300	4,300
2011	Training, Travel and Dues	2,680	2,700	1,100	1,100
2021	Natural Gas	657	1,000	800	800
2024	Electricity	6,712	7,400	6,700	7,000
2027	Water	35,399	21,700	26,000	28,000
2031	Telephone	2,404	5,500	2,900	3,000
2051	Gas and Lubrications	53,941	80,100	80,100	80,100
2101	Materials and Supplies	131,741	210,400	165,400	165,400
2150	Rents and Leases	222,297	220,800	166,600	166,600
2170	General Insurance	399,500	461,300	462,500	462,500
2222	Repairs and Maint. Other	1,687	10,000	10,000	10,000
2281	Printing		500	500	500
2401	Contractual Services	370,980	518,200	543,900	552,200
	Subtotal	1,231,830	1,544,600	1,470,800	1,481,500
Capital Outlay					
5408	Office Furniture & Equipment		7,400		
	Subtotal	0	7,400	0	0
Special Programs					
8504	Bluebird Canyon City Trees	19,455	12,600		
	Subtotal	19,455	12,600	0	0
	Grand Total	\$2,106,920	\$2,587,500	\$2,357,700	\$2,381,500

Street Maintenance Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Deputy Director Public Works*	1			\$139,100		
Maintenance Lead Worker	3	2	2	227,300	\$136,900	\$143,700
Equipment Operator	1	1	1	67,400	62,200	65,400
Motor Sweeper Operator	2	2	2	134,700	137,500	137,500
Maintenance Worker II	1			63,800		
PW Technician**	1			57,800		
TOTAL	9	5	5	\$690,100	\$336,600	\$346,600

* Position transferred to 3502 Division. ** Position transferred to 3101 division.

Solid Waste DivisionPublic Works
General Fund/3201

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$83,845	\$83,300	\$85,000	\$85,000
1003	Salaries, Part Time	133	47,500	20,400	20,400
1006	Salaries, Overtime	1,856		3,000	3,000
1009	Salaries, Redistributed	1,400	1,200	4,000	4,000
1038	Sick Leave Payoff	1,200	600	800	900
1040	Vacation Payoff	1,100	1,200	1,200	1,300
1101	Retirement	19,004	17,300	15,800	16,700
1103	P.A.R.S. Retirement	5	1,800	800	800
1104	P.E.R.S. Unfunded Liability		8,500	8,600	7300
1201	Workers' Compensation	600	700	1,000	1,000
1300	Employee Group Insurance	13,400	14,900	16,000	17,200
1318	Medicare Insurance	1,225	1,900	1,600	1,600
	Subtotal	123,769	178,900	158,200	159,200
Maintenance and Operations					
2011	Training, Travel and Dues	216	600	600	600
2031	Telephone	155	400	300	300
2101	Materials and Supplies	401	11,300	1,300	1,300
2170	General Insurance	3,300	3,700	1,700	1,700
2281	Printing	5,330	5,000	5,000	5,000
2401	Contractual Services	1,857,560	1,861,200	1,910,500	1,952,100
2432	Postage	24	2,500	2,500	2,500
2804	Cost Redistributed	14,600	14,600	21,400	21,400
	Subtotal	1,881,586	1,899,300	1,943,300	1,984,900
Capital Outlay					
5408	Office Furniture & Equipment		2,200		
	Subtotal	0	2,200	0	0
Special Programs					
8105	Recycling Grant Programs	1,600	71,400	6,700	6,700
8152	Waste Management Programs		49,200		
8117	Used Oil Recycling	6,812	12,700	5,000	5,000
8961	HHW Curbside Collections		8,200		
8969	C & D Recycling Deposit		10,000	40,000	40,000
	Subtotal	8,412	151,500	51,700	51,700
	Grand Total	\$2,013,767	\$2,231,900	\$2,153,200	\$2,195,800

Solid Waste Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Sr. Administrative Analyst	1	1	1	\$83,300	\$85,000	\$85,000
TOTAL	1	1	1	\$83,300	\$85,000	\$85,000

Transit Administration Division*Public Works
Transit Fund/3401*

Account		Actual	Adopted	Adopted	Adopted
		Expenditures	Budget	Budget	Budget
No.	Account Title	2013-14	2014-15	2015-16	2016-17
Salaries and Wages					
1001	Salaries, Full Time			\$32,100	\$33,000
1003	Salaries, Part Time		29,400		
1009	Salaries, Redistributed	154,100	155,600	102,900	102,900
1101	Retirement			6,000	6,600
1103	P.A.R.S. Retirement	(153)	1,100		
1201	Workers' Compensation	500	500	1,400	1,400
1300	Employee Group Insurance			9,600	10,300
1318	Medicare Insurance		400	500	500
	Subtotal	154,447	187,000	152,500	154,700
Maintenance and Operations					
2021	Natural Gas	522	600	500	500
2031	Telephone	193	700	500	500
2101	Materials and Supplies	702	1,000	1,000	1,000
2170	General Insurance	700	700	2,400	2,400
2222	Repairs and Maint. Other		200	200	200
2401	Contractual Services	5,119	5,200	5,200	5,200
2804	Costs Redistributed	164,700	164,700	181,000	181,000
	Depreciation	197,697			
	Subtotal	369,633	173,100	190,800	190,800
Special Programs					
8108	Transit Evening Services	26,297	60,000	35,000	35,000
8123	Free Ride to Work Program		13,000	13,000	13,000
8124	Free Summer Fares		19,000	19,000	19,000
8418	Short Range Transit Plan	61,258	21,700	50,000	
	Subtotal	87,555	113,700	117,000	67,000
	Grand Total	\$611,635	\$473,800	\$460,300	\$412,500

Transit Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Parking & Transit Technician		0.6	0.6		\$32,100	\$33,000
TOTAL		0.6	0.6		\$32,100	\$33,000

Transit Maintenance Division*Public Works
Transit Fund/3402*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$125,670	\$148,000		
1003	Salaries, Part Time	51,049	70,800	\$70,800	\$70,800
1006	Salaries, Overtime	1,779	11,300		
1009	Salaries, Redistributed			210,900	210,900
1038	Sick Leave Payoff	539	2,200		
1040	Vacation Payoff	1,036	1,900		
1101	Retirement	30,281	31,800		
1103	P.A.R.S. Retirement	1,960	2,700	2,700	2,700
1201	Workers' Compensation	1,700	1,700	1,700	1,700
1300	Employee Group Insurance	26,800	28,000		
1318	Medicare Insurance	2,629	3,300	1,000	1,000
	Subtotal	243,442	301,700	287,100	287,100
Maintenance and Operations					
2001	Uniforms and Laundry	3,039	3,500	1,500	1,500
2011	Training, Travel and Dues	688	1,900		
2027	Water	1,004	1,100		
2031	Telephone	410	3,100		
2051	Gas and Lubrications	3,175	3,500	3,500	3,500
2101	Materials and Supplies	28,398	25,000	23,700	23,700
2170	General Insurance	2,400	2,600	3,000	3,000
2201	Repairs and Maint. Automotive	124,098	110,000	95,000	95,000
2222	Repairs and Maint. Other	5,662	5,000	6,000	6,000
2281	Printing		500	500	500
2401	Contractual Services	1,204	3,000	3,000	3,000
	Subtotal	170,078	159,200	136,200	136,200
	Grand Total	\$413,520	\$460,900	\$423,300	\$423,300

Transit Festival Operations Division

*Public Works
Transit Fund/3403*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1003	Salaries, Part Time	\$432,839	\$405,000	\$485,000	\$485,000
1006	Salaries, Overtime	20,286	20,000	30,000	30,000
1009	Salaries, Redistributed			26,200	26,200
1103	P.A.R.S. Retirement	1,929	15,200	18,200	18,200
1201	Workers' Compensation	3,800	3,700	3,100	3,100
1318	Medicare Insurance	748	6,200	7,500	7,500
	Subtotal	459,602	450,100	570,000	570,000
Maintenance and Operations					
2001	Uniforms and Laundry	1,451	4,000	4,000	4,000
2024	Electricity		2,600	700	700
2031	Telephone	152		200	200
2051	Gas and Lubrications	25,314	112,500	112,500	112,500
2101	Materials and Supplies	14,125	8,000	10,000	10,000
2150	Rents and Leases	93,744	70,000	74,400	74,400
2170	General Insurance	5,300	5,500	5,600	5,600
2281	Printing	6,898	14,000	14,000	14,000
2401	Contractual Services	19,531	17,000	27,000	27,000
	Subtotal	166,515	233,600	248,400	248,400
Capital Outlay					
5408	Office Furniture & Equipment		3,600		
5510	Automotive		596,600		
	Subtotal	0	600,200	0	0
Special Programs					
8419	Project V		555,000		
	Subtotal	0	555,000	0	0
	Grand Total	\$626,117	\$1,838,900	\$818,400	\$818,400

Transit Mainline Operations DivisionPublic Works
Transit Fund/3404

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$209,503	\$230,300	\$215,700	\$224,400
1003	Salaries, Part Time	156,829	125,900	125,900	125,900
1006	Salaries, Overtime	3,916	10,300	10,500	10,500
1009	Salaries, Redistributed			(52,400)	(52,400)
1038	Sick Leave Payoff	1,237	4,300	2,800	2,900
1040	Vacation Payoff	(4,695)	4,900	4,900	5,100
1101	Retirement	3,722	49,400	40,300	45,000
1103	P.A.R.S. Retirement	127	4,700	4,700	4,700
1201	Workers' Compensation	7,100	7,100	5,200	5,200
1300	Employee Group Insurance	53,600	56,000	64,000	68,800
1318	Medicare Insurance	330	5,100	5,100	5,200
	Subtotal	431,669	498,000	426,700	445,300
Maintenance and Operations					
2001	Uniforms and Laundry		1,500	1,500	1,500
2011	Training, Travel and Dues	500	700	2,200	2,200
2021	Natural Gas	1,067	1,600	1,200	1,300
2024	Electricity	8,464	6,600	8,500	8,900
2027	Water	3,060	2,900	3,100	3,300
2031	Telephone	200	300	300	300
2051	Gas and Lubrications	91,733	120,000	120,000	120,000
2101	Materials and Supplies	3,023	4,000	4,000	4,000
2170	General Insurance	26,400	30,300	14,500	14,500
2281	Printing	5,110	12,000	12,000	12,000
2401	Contractual Services	29,486	43,500	69,500	49,500
	Subtotal	169,043	223,400	236,800	217,500
Capital Outlay					
5408	Office Furniture & Equipment		3,600		
5510	Automotive Equipment		345,000		
	Subtotal	0	348,600	0	0
Special Programs					
8095	AQMD Grant Funds	1,820	1,700	1,700	1,700
8107	GPS Tracking Festival Buses			4,000	4,000
8304	Paratransit Costs	79,244	86,700	86,700	86,700
	Subtotal	81,064	88,400	92,400	92,400
	Grand Total	\$681,776	\$1,158,400	\$755,900	\$755,200

Transit Mainline Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Transit Supervisor	1	1	1	\$75,800	\$59,800	\$62,800
Bus Driver	3	3	3	154,500	155,900	161,600
TOTAL	4	4	4	\$230,300	\$215,700	\$224,400

Transit Trolley Weekend Operations Division

*Public Works
Transit Fund/3405*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1003	Salaries, Part Time			\$287,500	\$287,500
1009	Salaries, Redistributed			63,600	63,600
1103	P.A.R.S. Retirement	<i>Numbers not available, new division.</i>		10,800	10,800
1318	Medicare Insurance			4,200	4,200
	Subtotal	0	0	366,100	366,100
Maintenance and Operations					
2001	Uniforms and Laundry			3,000	3,000
2051	Gas and Lubrications			40,900	40,900
2101	Materials and Supplies			33,400	33,400
2150	Rents and Leases	<i>Numbers not available, new division.</i>		158,100	158,100
2201	Repairs & Maint. Automotive			45,000	45,000
2222	Repairs & Maint. Other			1,900	1,900
2281	Printing			500	500
	Subtotal	0	0	282,800	282,800
	Grand Total	\$0	\$0	\$648,900	\$648,900

Traffic, Parking and Signs Maintenance

Public Works
Parking Authority Fund/3501

Account	Actual	Adopted	Adopted	Adopted	
No. Account Title	Expenditures	Budget	Budget	Budget	
	2013-14	2014-15	2015-16	2016-17	
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$203,114	\$211,400	\$360,400	\$360,900
1003	Salaries, Part Time	49,047	38,000	64,900	64,900
1006	Salaries, Overtime	9,642	10,300	20,600	20,600
1009	Salaries, Redistributed	167,300	168,700	(68,800)	(68,800)
1038	Sick Leave Payoff	3,400	1,700	2,100	2,200
1040	Vacation Payoff	1,200	1,300	1,300	1,400
1101	Retirement	49,585	45,400	67,300	72,300
1103	P.A.R.S. Retirement	2,025	1,400	2,400	2,400
1201	Workers' Compensation	2,800	2,800	3,100	3,100
1300	Employee Group Insurance	40,200	42,000	80,000	86,000
1318	Medicare Insurance	2,533	2,400	5,100	5,100
	Subtotal	530,846	525,400	538,400	550,100
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	960	1,400	2,300	2,300
2011	Training, Travel and Dues	135	1,000	1,000	1,000
2024	Electricity	14,156	15,100	14,200	14,900
2027	Water	4,188	4,400	4,300	4,500
2031	Telephone	2,469	3,100	2,900	3,000
2051	Gas and Lubrications	5,191	6,900	13,800	13,800
2101	Materials and Supplies	56,753	60,500	60,500	60,500
2150	Rents and Leases	11,500	11,500	26,200	26,200
2170	General Insurance	3,900	4,100	5,600	5,600
2201	Repairs and Maint. Automotive	976	6,000	6,000	6,000
2222	Repairs and Maint. Other	8,881	15,000	16,000	19,000
2281	Printing	5,415	13,000	13,500	13,500
2401	Contractual Services	484,090	624,400	659,900	659,900
2432	Postage	5,017	3,500		
2804	Costs Redistributed	146,200	146,200	159,300	159,300
	Subtotal	749,831	916,100	985,500	989,500
<u>Capital Outlay</u>					
5622	Other Equipment		10,000		
	Subtotal	0	10,000	0	0
<u>Special Programs</u>					
8305	Festival Tram Fares	110,000	110,000		
8711	Parking Meter Study	15,000			
8811	Parking Lot Credit Card Machines	624,778	25,200		
8813	Lease Parking Medical Center	68,000	68,000		
	Subtotal	817,778	203,200	0	0
	Grand Total	\$2,098,455	\$1,654,700	\$1,523,900	\$1,539,600

Traffic, Parking and Signs Maintenance Position

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Maintenance Supervisor	1	1	1	\$91,600	\$93,500	\$93,500
Traffic Maint Technician	1	1	1	67,400	68,700	68,700
Maintenance Lead Worker		1	1		77,300	77,300
Maintenance Worker II		1	1		65,000	65,000
Maintenance Worker I	1	1	1	52,400	55,900	56,400
TOTAL	3	5	5	\$211,400	\$360,400	\$360,900

Parking Management & Operations Division

Public Works
Parking Fund/3502

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time			\$226,900	\$226,900
1003	Salaries, Part Time	\$19,527	\$62,100	94,000	94,000
1006	Salaries, Overtime	1,874			
1009	Salaries, Redistributed			(168,700)	(168,700)
1038	New Sick Leave Payoff			1,700	1,700
1040	Vacation Payoff			1,100	1,200
1101	Retirement			42,300	45,400
1103	P.A.R.S. Retirement	803	2,000	3,500	3,500
1104	PERS Unfunded Liability			18,800	15,900
1201	Workers' Compensation			1,600	1,600
1300	Employee Group Insurance			32,000	34,400
1318	Medicare Insurance	310	900	4,700	4,700
	Subtotal	22,514	65,000	257,900	260,600
Maintenance and Operations					
2001	Uniforms and Laundry			700	700
2011	Training, Travel and Dues			2,500	2,500
2101	Materials and Supplies	110,793		52,000	42,000
2150	Rents and Leases			114,000	114,000
2222	Repairs and Maint. Other			10,000	10,000
2281	Printing			7,200	7,200
2401	Contractual Services		50,000	55,000	57,000
	Subtotal	110,793	50,000	241,400	233,400
Capital Outlay					
5622	Other Equipment			100,000	72,000
	Subtotal	0	0	100,000	72,000
Special Programs					
8092	Summer Festivals Parking*	24,580	30,600	30,600	30,600
8305	Festival Tram Fares			110,000	110,000
	Subtotal	24,580	30,600	140,600	140,600
	Grand Total	\$157,886	\$145,600	\$739,900	\$706,600

* Transferred from Recreation Services division, prior years shown for comparison.

Parking Management and Operations Division Position

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
	Deputy Director Public Works		1	1		\$141,900
Sr. Administrative Analyst		1	1		85,000	85,000
TOTAL		2	2		\$226,900	\$226,900

Street Lighting Division*Public Works
Street Lighting Fund/3601*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1009	Salaries, Redistributed	\$26,100	\$26,500	\$83,900	\$87,600
	Subtotal	26,100	26,500	83,900	87,600
<u>Maintenance and Operations</u>					
2024	Electricity	205,931	229,100	207,300	217,700
2101	Materials and Supplies	12	3,000	3,000	3,000
2222	Repairs and Maint. Other		2,000	2,000	2,000
2401	Contractual Services	4,901	15,000	15,000	15,000
	Subtotal	210,844	249,100	227,300	237,700
<u>Special Programs</u>					
8027	PUC Rule20A Credit Purchase	987,123	755,000		
8331	Street Light Shields		10,000	10,000	10,000
8433	Streetlight Acquisition Evaluation		110,000		
8434	Milligan Bridge AD Loan			175,000	
8432	Utility Undergrounding Consultant	11,599	153,400	100,000	50,000
8621	Holiday Lighting Program	35,000	35,000	35,000	35,000
	Subtotal	1,033,722	1,063,400	320,000	95,000
<u>Capital Improvements</u>					
9437	Third Street Pedestrian Lighting		60,000		
	Subtotal	0	60,000	0	0
	Grand Total	\$1,270,666	\$1,399,000	\$631,200	\$420,300

* Additional \$15,000 budgeted in the general fund.

Water Quality Department

The Water Quality Department is organized into two Divisions: Wastewater and Water Quality. There are 15 employees in the Department. The following are descriptions of services provided by Division:

Wastewater - The Wastewater Division is responsible for maintaining 95 miles of sewer lines, 25 lift stations, the four-mile North Coast Interceptor that transmits sewage to the coastal treatment plant and 25 Urban Runoff Diversion Units. Key functions include maintaining the wastewater collection system, continuing an aggressive capital improvement program to reduce sewer spills, securing grants and managing low-interest funding, coordinating with the South Orange County Wastewater Authority, complying with mandates from the Environmental Protection Agency and the Regional Water Quality Control Board, and advocating the City policies necessary to meet federal Clean Water Act requirements.

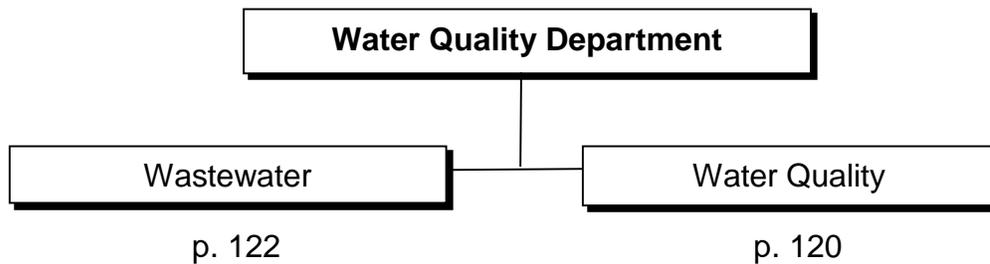
The Division has 13 staff allocated to it for FY 2015-16. This includes 10 crewmembers, a project manager, and the Director of Water Quality and an administrative assistant position.

Water Quality - The Water Quality Division functions to comply with, and implement, the requirements of the National Pollution Discharge Elimination System (water quality) permit. The permit functions to support the federal Clean Water Act and is administered and enforced by the San Diego Regional Water Quality Control Board. The 2009 permit identifies tasks which cities and counties must complete to comply with the permit and reduce water pollution. This Division consists of two full-time employees responsible for coordinating permit compliance with other City departments, businesses, residents, contractors and the County. In order to carry out these responsibilities, the Division provides education to the community on activities to reduce water pollution, encourages participation, and takes enforcement actions when necessary.

Major Initiatives:

- Reduce sewer spills by developing, identifying funding, and implementing a ten-year capital improvement program for the wastewater system.
- Reduce sewer spills caused by roots through the implementation of the private sewer laterals program.
- Implement programs to reduce water pollution and meet the new water quality regulations.
- Acquire low-interest loans and grant funding to support urban water diversion projects and wastewater system improvements.
- Implement the adopted Sewer System Management Plan.

The chart below shows the budget structure of the Water Quality Department. The numbers below each division indicate the pages that follow in which a more detailed budget can be found:



Water Quality Department Budget Summary

*All
Divisions*

Division

<i>MAJOR CATEGORY OF EXPENDITURE FY 2015-16</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$296,500	\$19,200		\$150,700		\$466,400
1,516,600	3,802,900		266,400	5,616,000	\$11,201,900
\$1,813,100	\$3,822,100	\$0	\$417,100	\$5,616,000	\$11,668,300

Water Quality

Wastewater

Department Total

Division

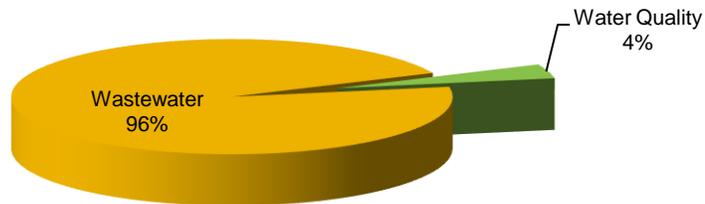
<i>MAJOR CATEGORY OF EXPENDITURE FY 2016-17</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$298,800	\$20,200		\$140,400		\$459,400
1,573,200	3,846,200		239,000	3,080,000	\$8,738,400
\$1,872,000	\$3,866,400	\$0	\$379,400	\$3,080,000	\$9,197,800

Water Quality

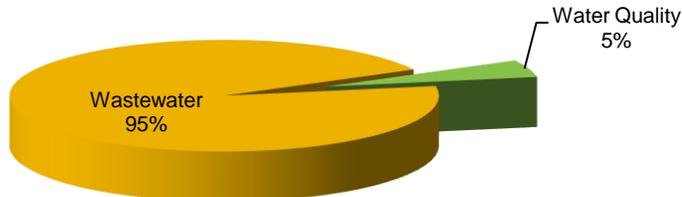
Wastewater

Department Total

Summary By Division FY 2015-16



Summary By Division FY 2016-17



Water Quality Department Budget Detail

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$1,058,376	\$1,252,700	\$1,194,100	\$1,215,500
1003	Salaries, Part Time	\$15,281		\$5,700	\$5,700
1006	Salaries, Overtime	55,667	37,600	37,500	37,500
1009	Salaries, Redistributed	19,800	19,900	20,000	20,000
1038	Sick Leave Payoff	21,300	10,600	22,200	23,000
1040	Vacation Payoff	17,500	18,500	18,500	19,500
1042	Comp Time Payoffs	200	200	200	200
1059	Residency Incentive	8,637	6,000	7,800	7,800
1101	Retirement	244,438	258,600	214,200	234,200
1103	P.A.R.S. Retirement	573		200	200
1104	P.E.R.S. Unfunded Liability		17,900	18,000	15,300
1201	Workers' Compensation	13,800	13,600	16,700	16,700
1300	Employee Group Insurance	201,000	211,800	240,000	258,000
1318	Medicare Insurance	14,831	15,400	18,000	18,400
	Subtotal	1,671,403	1,862,800	1,813,100	1,872,000
Maintenance and Operations					
2001	Uniforms and Laundry	5,505	7,800	7,800	7,900
2011	Training, Travel and Dues	8,133	13,900	18,600	18,600
2021	Natural Gas	1,954	2,700	2,100	2,200
2024	Electricity	163,487	192,900	164,400	172,600
2027	Water	7,851	8,100	8,100	8,500
2031	Telephone	8,146	15,500	9,300	9,700
2051	Gas and Lubrications	24,471	30,100	31,000	31,900
2101	Materials and Supplies	63,530	59,200	61,700	61,800
2150	Rents and Leases	159,000	143,800	159,000	159,000
2170	General Insurance	27,300	30,000	126,500	126,600
2201	Repairs and Maint. Auto.	34,615	24,500	25,200	25,400
2222	Repairs and Maint. Other	88,966	86,300	88,200	88,300
2281	Printing	763	2,300	2,400	2,500
2401	Contractual Services	116,285	115,200	120,800	121,200
2402	Contractual SOCWA Operation	1,796,716	1,862,000	2,053,400	1,961,100
2432	Postage	169	500	15,500	1,000
2521	State Loan Principal & Interest	122,496	493,000	715,000	855,000
2522	Loan Administration Fees	14,016	15,100	15,100	15,100
2804	Costs Redistributed	192,600	192,600	198,000	198,000
2732	Depreciation	1,184,398			
	Subtotal	4,020,401	3,295,500	3,822,100	3,866,400

**Water Quality Department
Budget Detail (Con't)**

***All
Divisions***

Account	Actual	Adopted	Adopted	Adopted
No. Account Title	Expenditures	Budget	Budget	Budget
	2013-14	2014-15	2015-16	2016-17
<u>Capital Outlay</u>				
5622 Other Equipment	2,754			
Subtotal	<u>2,754</u>	0	0	0
<u>Special Programs</u>				
Special Programs	224,105	142,200	417,100	379,400
Subtotal	<u>224,105</u>	<u>142,200</u>	<u>417,100</u>	<u>379,400</u>
<u>Capital Improvements</u>				
Capital Improvement Projects	212,130	1,385,000	5,616,000	3,080,000
Subtotal	<u>212,130</u>	<u>1,385,000</u>	<u>5,616,000</u>	<u>3,080,000</u>
Grand Total	<u>\$6,130,793</u>	<u>\$6,685,500</u>	<u>\$11,668,300</u>	<u>\$9,197,800</u>

**Water Quality Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Water Quality Director	1	1	1	\$192,700	\$196,600	\$196,600
Project Manager	1	1	1	100,800	88,800	93,200
Sr. Water Quality Analyst	1	1	1	100,800	102,800	102,800
Sr. Sewer Services Supervisor	1			100,800		
Maintenance Supervisor	1	1	1	91,600	93,500	93,500
Sr. Operation Supervisor		1	1		76,700	80,600
Maintenance Lead Worker	1	1	1	75,800	77,300	77,300
Environmental Specialist	1	1	1	73,900	75,300	75,300
Administrative Assistant	1	1	1	51,100	57,900	60,800
Instrumentation/Electrical Technician		1	1		55,700	58,500
Maintenance Worker II	4	2	2	255,200	129,600	130,100
Maintenance Worker I	3	4	4	163,000	192,900	199,800
Housing Assistance Program				47,000	47,000	47,000
TOTAL	15	15	15	\$1,252,700	\$1,194,100	\$1,215,500

Water Quality DivisionWater Quality Department
General Fund/3303

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$175,008	\$174,700	\$178,100	\$178,100
1006	Salaries, Overtime	1,358	6,200	6,200	6,200
1009	Salaries, Redistributed	18,300	19,300	21,400	21,400
1038	Sick Leave Payoff	2,900	1,400	1,700	1,800
1040	Vacation Payoff	1,400	1,500	1,500	1,600
1042	Comp Time Payoffs	200	200	200	200
1101	Retirement	40,204	37,400	33,200	35,600
1104	P.E.R.S. Unfunded Liability		18,000	18,000	15,300
1201	Workers' Compensation	1,500	1,400	1,500	1,500
1300	Employee Group Insurance	26,800	29,800	32,000	34,400
1318	Medicare Insurance	2,496	2,500	2,700	2,700
	Subtotal	270,166	292,400	296,500	298,800
Maintenance and Operations					
2011	Training, Travel and Dues	1,473	2,000	2,300	2,300
2024	Electricity	2,797	3,000	2,800	2,900
2027	Water	189	200	200	200
2031	Telephone	425	1,100	700	700
2051	Gas and Lubrications	85	600	700	800
2101	Materials and Supplies	53	400	500	600
2150	Rents and Leases	4,300	4,300	4,300	4,300
2170	General Insurance	2,100	2,200	2,600	2,600
2201	Repairs and Maint. Auto.	662	400	500	600
2222	Repairs and Maint. Other		300	400	500
2281	Printing		800	900	1,000
2401	Contractual Services	634	2,400	2,800	3,200
2432	Postage			500	500
	Subtotal	12,718	17,700	19,200	20,200
Special Programs					
8302	Irvine Cove Div. Pass-Thru	100,000			
8303	Public Education	5,585	8,200	11,600	8,600
8314	Water Quality Special Projects	1,199	1,500	10,000	4,000
8420	Total Maximum Daily Load Com	10,880	11,500	11,500	15,000
8533	NPDES Storm Water Permit	63,892	87,500	107,600	107,800
8812	South Coast Water Harvesting	25,000			
8968	ASBS Compliance BDGHT	5,000	12,000	10,000	5,000
	Subtotal	211,556	120,700	150,700	140,400
	Grand Total	\$494,440	\$430,800	\$466,400	\$459,400

Water Quality Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Sr. Water Quality Analyst	1	1	1	\$100,800	\$102,800	\$102,800
Environmental Specialist	1	1	1	73,900	75,300	75,300
TOTAL	2	2	2	\$174,700	\$178,100	\$178,100

Wastewater Division

Water Quality Department
Wastewater Fund/3301 & 3302

Account No. Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages				
1001 Salaries, Full Time	\$883,368	\$1,078,000	\$1,016,000	\$1,037,400
1003 Salaries, Part Time	15,281		5,700	5,700
1006 Salaries, Overtime	54,309	31,400	31,300	31,300
1009 Salaries, Redistributed	1,500	600	(1,400)	(1,400)
1038 Sick Leave Payoff	18,400	9,200	20,500	21,200
1040 Vacation Payoff	16,100	17,000	17,000	17,900
1059 Residency Incentive	8,637	6,000	7,800	7,800
1101 Retirement	204,234	221,200	181,000	198,600
1103 P.A.R.S. Retirement	573		200	200
1201 Workers' Compensation	12,300	12,200	15,200	15,200
1300 Employee Group Insurance	174,200	182,000	208,000	223,600
1318 Medicare Insurance	12,334	12,900	15,300	15,700
Subtotal	1,401,237	1,570,500	1,516,600	1,573,200
Maintenance and Operations				
2001 Uniforms and Laundry	5,505	7,800	7,800	7,900
2011 Training, Travel and Dues	6,661	11,900	16,300	16,300
2021 Natural Gas	1,954	2,700	2,100	2,200
2024 Electricity	160,690	189,900	161,600	169,700
2027 Water	7,663	7,900	7,900	8,300
2031 Telephone	7,720	14,400	8,600	9,000
2051 Gas and Lubrications	24,387	29,500	30,300	31,100
2101 Materials and Supplies	63,477	58,800	61,200	61,200
2150 Rents and Leases	154,700	139,500	154,700	154,700
2170 General Insurance	25,200	27,800	123,900	124,000
2201 Repairs and Maint. Auto.	33,953	24,100	24,700	24,800
2222 Repairs and Maint. Other	88,966	86,000	87,800	87,800
2281 Printing	763	1,500	1,500	1,500
2401 Contractual Services	115,651	112,800	118,000	118,000
2402 Contractual SOCWA Operation	1,796,716	1,862,000	2,053,400	1,961,100
2432 Postage	169	500	15,000	500
2521 State Loan Principal & Interest	122,496	493,000	715,000	855,000
2522 Loan Administration Fees	14,016	15,100	15,100	15,100
2804 Costs Redistributed	192,600	192,600	198,000	198,000
2732 Depreciation	1,184,398			
Subtotal	4,007,684	3,277,800	3,802,900	3,846,200

Wastewater Division (Con't)

*Water Quality Department
Wastewater Fund/3301 & 3302*

Account No. Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Capital Outlay</u>				
5622 Other Equipment	2,754			
Subtotal	2,754	0	0	0
<u>Special Programs</u>				
8206 Wastewater Grease Control	2,554	13,000	13,400	14,000
8332 AQMD Compliance		8,500		
8333 SOCWA Wet Well Cleaning	9,995			
8999 Odor Control Treatment			80,000	65,000
8999 Private Sewer Lateral Asst.			173,000	160,000
Subtotal	12,549	21,500	266,400	239,000
<u>Capital Improvements</u>				
Capital Improvement Projects*	212,130	1,385,000	5,616,000	3,080,000
Subtotal	212,130	1,385,000	5,616,000	3,080,000
Grand Total	\$5,636,354	\$6,254,800	\$11,201,900	\$8,738,400

* Represents sixteen projects funded from the Wastewater Fund. See Water Quality Department Capital Improvement Project Section (p. 225) for project descriptions.

Wastewater Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Water Quality Director	1	1	1	\$192,700	\$196,600	\$196,600
Project Manager	1	1	1	100,800	88,800	93,200
Sr. Sewer Services Supervisor	1			100,800		
Sr. Operation Supervisor		1	1		76,700	80,600
Maintenance Supervisor	1	1	1	91,600	93,500	93,500
Maintenance Lead Worker	1	1	1	75,800	77,300	77,300
Administrative Assistant	1	1	1	51,100	57,900	60,800
Instrumentation/Electrical Technician		1	1		55,700	58,500
Maintenance Worker II	4	2	2	255,200	129,600	130,100
Maintenance Worker I	3	4	4	163,000	192,900	199,800
Housing Assistance Program				47,000	47,000	47,000
TOTAL	13	13	13	\$1,078,000	\$1,016,000	\$1,037,400

Community Development Department

The Community Development Department is organized into the following five divisions: Administration, Zoning, Building, Planning and Code Enforcement. A description of services provided by each division is as follows:

Administrative Division - The Administrative Division consists of the Director of Community Development and an Administrative Assistant. The Director is responsible for the overall operation of the Department, including the Department work priorities, budget, personnel and project scheduling. The Director also supervises the Code Enforcement Supervisor.

Zoning Division - This Division is managed by the City's Zoning Administrator and principally engages in zoning plan check functions and provides staff support to the Design Review Board. The Zoning Division is responsible for the administration of the Zoning Code. The Zoning Division staff is also involved in the processing of certificates of use and real property reports. This Division is intended to be financially self-sustaining with zoning review fees covering the operational expenses of the Division. The Zoning Division also provides staff support for the Heritage Committee and is responsible for the City's Historic Preservation Program.

Building Safety Division - The Building Safety Division is managed by the City's Building Official. The Division provides building plan checks (for compliance with the California Building Code), issues building permits, conducts all field inspections and provides clerical support at the public counter. This Division is intended to be financially self-sustaining with building permit and plan check fees covering the operational expenses of the Division. In the 2014 calendar year, the Building Safety Division issued 1,892 permits for a total permit valuation of \$77,628,032.

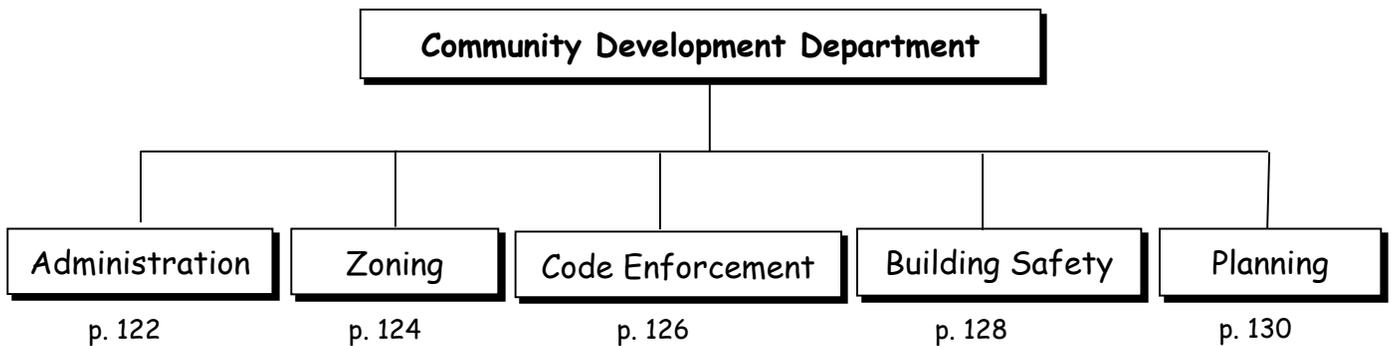
Planning Division - This Division is managed by the Assistant Director of Community Development and is responsible for all current and advanced planning projects, such as Conditional Use Permits, Subdivisions, Specific Plans and the City General Plan. The Planning Division is also responsible for the majority of the Department's Special Projects. Current Special Projects that maintain high City Council priorities are listed below. Additionally, the Division implements the View Preservation and Restoration Ordinance and the Hedge Height Ordinance. The Planning Division provides staff support to the Planning Commission, Housing and Human Services Committee and the View Restoration Committee.

Code Enforcement Division - This Division is managed by the Code Enforcement Supervisor and is responsible for enforcing the standards of the Laguna Beach Municipal Code. Code Enforcement investigates possible violations of the code, which include sign regulations, zoning, property maintenance, business license requirements, and noise abatement. Code Enforcement also works with property and business owners with the implementation of the City's Floodplain Management Ordinance.

Major Department Initiatives:

- Update to the Downtown Specific Plan/Laguna Canyon Land Uses and Standards
- View Preservation and Restoration Program
- Historical Inventory and Ordinance Update
- Comprehensive Customer Service Program
- General Plan Updates (Landscape and Scenic Highways Element, Circulation/Transportation Element)

The chart below shows the budget structure of the Community Development Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:



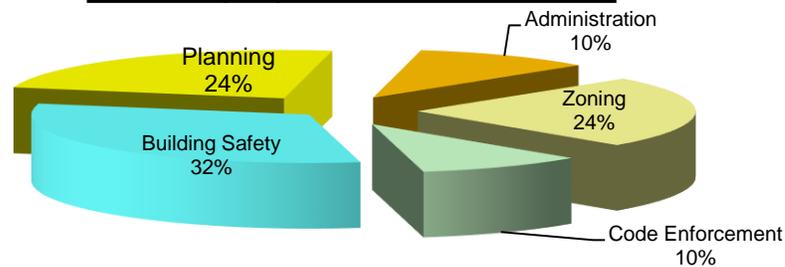
Community Development Department Budget Summary

*All
Divisions*

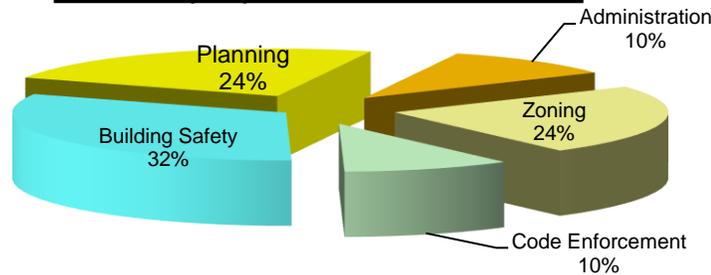
<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2015-16</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$374,800	\$135,500		\$1,000		\$511,300
Zoning	1,046,500	94,100	1,800	30,000		\$1,172,400
Code Enforcement	431,800	42,500				\$474,300
Building Safety	1,326,600	192,300	5,400	15,000		\$1,539,300
Planning	928,300	107,100		140,600		\$1,176,000
Department Total	\$4,108,000	\$571,500	\$7,200	\$186,600	\$0	\$4,873,300

<u>Division</u>	<i>MAJOR CATEGORY OF EXPENDITURE FY 2016-17</i>					Division
	Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
Administration	\$377,300	\$134,600		\$1,000		\$512,900
Zoning	1,067,600	70,900		30,000		\$1,168,500
Code Enforcement	447,800	42,000				\$489,800
Building Safety	1,352,200	191,900		15,000		\$1,559,100
Planning	950,200	107,100		133,300		\$1,190,600
Department Total	\$4,195,100	\$546,500	\$0	\$179,300	\$0	\$4,920,900

Summary By Division FY 2015-16



Summary By Division FY 2016-17



**Community Development Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$2,149,986	\$2,550,300	\$2,621,400	\$2,663,300
1003	Salaries, Part Time	76,547	38,800	41,000	41,000
1006	Salaries, Overtime	66,858	36,800	49,200	49,200
1038	Sick Leave Payoff	36,600	18,200	27,000	27,900
1040	Vacation Payoff	45,500	48,000	54,300	57,200
1042	Comp Time Payoffs	700	700	700	700
1101	Retirement	491,545	545,700	488,300	534,800
1103	P.A.R.S. Retirement	2,854	1,400	1,500	1,500
1104	P.E.R.S. Unfunded Liability		253,600	278,300	236,600
1201	Workers' Compensation	24,600	24,600	27,000	27,000
1300	Employee Group Insurance	361,800	417,200	480,000	516,000
1318	Medicare Insurance	31,884	34,500	39,300	39,900
	Subtotal	3,288,872	3,969,800	4,108,000	4,195,100
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	22,231	32,300	36,600	34,100
2024	Electricity	11,141	12,200	12,000	12,600
2027	Water	751	900	700	700
2031	Telephone	13,204	10,900	15,800	16,600
2051	Gas and Lubrications	6,313	7,700	9,900	9,900
2101	Materials and Supplies	20,259	24,000	26,900	22,700
2150	Rents and Leases	31,785	31,900	45,300	51,100
2170	General Insurance	31,600	34,200	47,000	47,000
2201	Repairs and Maint. Auto.	5,959	1,900	2,200	2,200
2222	Repairs and Maint. Other	1,240	5,400	5,000	5,000
2281	Printing	7,293	11,200	11,200	11,200
2401	Contractual Services	296,443	374,200	358,900	333,400
	Subtotal	448,218	546,800	571,500	546,500
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	6,273	12,000	7,200	
	Subtotal	6,273	12,000	7,200	0
<u>Special Programs</u>					
	Special Programs	145,433	471,500	186,600	179,300
	Subtotal	145,433	471,500	186,600	179,300
<u>Capital Improvements</u>					
9321	Village Entrance Project	199,366			
	Subtotal	199,366	0	0	0
	Grand Total	\$4,088,162	\$5,000,100	\$4,873,300	\$4,920,900

**Community Development Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Dir. of Comm. Development	1	1	1	\$175,400	\$179,000	\$179,000
Asst. Dir of Comm. Development		1	1		154,600	154,600
Building Official	1	1	1	139,100	141,900	141,900
Zoning Administrator	1	1	1	139,100	141,900	141,900
Planning Manager	1			139,100		
Deputy Building Official	1	1	1	120,300	122,800	122,800
Sr. Building Inspector/Plan Checker	1	1	1	100,800	97,900	102,800
Code Enfor. Officer	1	2	2	72,700	126,400	132,700
Code Enfor. Supervisor	1	1	1	89,400	93,500	93,500
Principal Planner	4	2	2	434,000	206,300	206,300
Senior Planner	1	2	2	91,600	196,800	201,600
Associate Planner *	2	3	3	158,100	237,400	245,200
Assistant Planner	2	3	3	139,800	188,700	198,000
Building Inspector	2	2	2	166,700	158,400	158,400
Sr. Building Inspector	1	1	1	91,600	81,100	85,100
Administrative Assistant	2	2	2	134,800	137,400	137,400
Sr. Permit Aide	3	3	3	191,800	195,000	195,000
Records Management Coordinator	1	1	1	59,200	60,400	60,400
Sr. Office Specialist	2	2	2	100,000	95,100	99,900
Assignment Pay				6,800	6,800	6,800
TOTAL	28	30	30	\$2,550,300	\$2,621,400	\$2,663,300

* Position funded by View Restoration Program

Administration DivisionCommunity Development
General Fund/4101

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$239,292	\$246,200	\$251,100	\$251,100
1006	Salaries, Overtime	3,569	5,800	5,900	5,900
1038	Sick Leave Payoff	4,000	2,000	2,400	2,500
1040	Vacation Payoff	5,600	5,900	5,900	6,200
1101	Retirement	56,686	52,700	46,800	50,200
1104	P.E.R.S. Unfunded Liability		25,200	25,200	21,500
1201	Workers' Compensation	1,800	1,800	1,800	1,800
1300	Employee Group Insurance	26,800	29,800	32,000	34,400
1318	Medicare Insurance	3,653	3,500	3,700	3,700
	Subtotal	341,400	372,900	374,800	377,300
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues	9,930	10,800	11,900	11,900
2024	Electricity	7,578	8,400	7,600	8,000
2027	Water	511	700	500	500
2031	Telephone	3,690	6,500	4,600	4,800
2101	Materials and Supplies	1,262	3,500	2,200	2,200
2170	General Insurance	8,600	9,700	12,900	12,900
2222	Repairs and Maint. Other		600	600	600
2281	Printing	73	300	300	300
2401	Contractual Services	55,409	84,200	94,900	93,400
	Subtotal	87,053	124,700	135,500	134,600
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	3,920	2,000		
	Subtotal	3,920	2,000	0	0
<u>Special Programs</u>					
8015	Heritage Committee	1,088	1,000	1,000	1,000
	Subtotal	1,088	1,000	1,000	1,000
	Grand Total	\$433,461	\$500,600	\$511,300	\$512,900

Administration Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Dir. of Comm. Development	1	1	1	\$175,400	\$179,000	\$179,000
Administrative Assistant	1	1	1	67,400	68,700	68,700
Assignment Pay				3,400	3,400	3,400
TOTAL	2	2	2	\$246,200	\$251,100	\$251,100

Zoning DivisionCommunity Development
General Fund/4102

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$523,929	\$752,800	\$655,000	\$664,900
1003	Salaries, Part Time	62,637	19,400	21,500	21,500
1006	Salaries, Overtime	16,435	17,000	13,300	13,300
1038	Sick Leave Payoff	9,000	4,500	7,300	7,500
1040	Vacation Payoff	12,200	12,900	12,900	13,600
1042	Comp Time Payoffs	700	700	700	700
1101	Retirement	121,252	161,100	122,000	133,000
1103	P.A.R.S. Retirement	2,332	700	800	800
1104	P.E.R.S. Unfunded Liability		69,100	69,200	58,800
1201	Workers' Compensation	4,500	4,500	5,800	5,800
1300	Employee Group Insurance	107,200	134,100	128,000	137,600
1318	Medicare Insurance	8,583	11,100	10,000	10,100
	Subtotal	868,767	1,187,900	1,046,500	1,067,600
Maintenance and Operations					
2011	Training, Travel and Dues	1,135	9,800	10,000	10,000
2031	Telephone	1,705	300	1,700	1,800
2101	Materials and Supplies	5,296	6,500	6,500	6,500
2150	Rents and Leases	4,100	4,100	8,600	9,300
2170	General Insurance	6,300	6,800	10,300	10,300
2222	Repairs and Maint. Other		600	600	600
2281	Printing	1,062	2,400	2,400	2,400
2401	Contractual Services	57,793	59,000	54,000	30,000
	Subtotal	77,391	89,500	94,100	70,900
Capital Outlay					
5408	Office Furniture & Equipment	2,353	2,400	1,800	
	Subtotal	2,353	2,400	1,800	0
Special Programs					
8501	Landscape Review Consulting	10,025	30,000	30,000	30,000
8326	Historic Inventory Consultant		60,500		
	Subtotal	10,025	90,500	30,000	30,000
	Grand Total	\$958,536	\$1,370,300	\$1,172,400	\$1,168,500

Zoning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Zoning Administrator	1	1	1	\$139,100	\$141,900	\$141,900
Principal Planner	1	1	1	108,500	95,600	95,600
Associate Planner	2	2	2	158,100	154,600	158,300
Assistant Planner	2	2	2	139,800	125,800	132,000
Code Enfor. Officer*	1			72,700		
Administrative Assistant	1	1	1	67,400	68,700	68,700
Sr. Permit Aide	1	1	1	63,800	65,000	65,000
Assignment Pay				3,400	3,400	3,400
TOTAL	9	8	8	\$752,800	\$655,000	\$664,900

* Position transferred to Code Enforcement Division.

Code Enforcement Division

*Community Development
General Fund/4103*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time			\$269,100	\$277,900
1006	Salaries, Overtime			8,600	8,600
1038	Sick Leave Payoff			2,300	2,400
1040	Vacation Payoff			6,300	6,600
1101	Retirement			50,100	55,600
1104	P.E.R.S. Unfunded Liability			24,500	20,800
1201	Workers' Compensation			2,900	2,900
1300	Employee Group Insurance			64,000	68,800
1318	Medicare Insurance			4,000	4,200
	Subtotal	0	0	431,800	447,800
<u>Maintenance and Operations</u>					
2011	Training, Travel and Dues			1,300	1,300
2024	Electricity			800	800
2031	Telephone			1,700	1,800
2051	Gas and Lubrications			2,200	2,200
2101	Materials and Supplies			3,200	2,600
2150	Rents and Leases			13,600	13,600
2170	General Insurance			3,100	3,100
2201	Repairs and Maint. Auto.			300	300
2222	Repairs and Maint. Other			800	800
2281	Printing			500	500
2401	Contractual Services			15,000	15,000
	Subtotal	0	0	42,500	42,000
	Grand Total	\$0	\$0	\$474,300	\$489,800

*Numbers not available, new
division.*

*Numbers not available, new
division.*

Code Enforcement Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Code Enfor. Supervisor*		1	1		93,500	93,500
Code Enfor. Officer*		2	2		126,400	132,700
Sr. Office Specialist*		1	1		49,200	51,700
TOTAL		4	4		\$269,100	\$277,900

* Positions transferred from Building and Zoning Divisions.

Building Safety DivisionCommunity Development
General Fund/4104

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$849,630	\$995,100	\$838,400	\$849,600
1006	Salaries, Overtime	43,415	7,200	9,500	9,500
1038	Sick Leave Payoff	15,500	7,700	9,600	9,900
1040	Vacation Payoff	24,900	26,200	26,200	27,600
1101	Retirement	189,321	212,900	156,200	172,000
1104	P.E.R.S. Unfunded Liability		102,200	102,200	86,900
1201	Workers' Compensation	13,300	13,100	12,200	12,200
1300	Employee Group Insurance	160,800	178,800	160,000	172,000
1318	Medicare Insurance	11,742	11,800	12,300	12,500
	Subtotal	1,308,608	1,555,000	1,326,600	1,352,200
Maintenance and Operations					
2011	Training, Travel and Dues	9,068	6,700	8,200	5,700
2024	Electricity	3,563	3,800	3,600	3,800
2027	Water	240	200	200	200
2031	Telephone	7,028	4,100	7,000	7,400
2051	Gas and Lubrications	6,313	7,700	7,700	7,700
2101	Materials and Supplies	7,033	6,500	7,500	3,900
2150	Rents and Leases	23,185	23,300	18,600	23,700
2170	General Insurance	10,500	10,900	13,100	13,100
2201	Repairs and Maint. Auto.	5,959	1,900	1,900	1,900
2222	Repairs and Maint. Other	1,240	2,000	2,000	2,000
2281	Printing	1,948	3,000	2,500	2,500
2401	Contractual Services	175,449	110,000	120,000	120,000
	Subtotal	251,526	180,100	192,300	191,900
Capital Outlay					
5408	Office Furniture & Equipment		2,200	5,400	
	Subtotal	0	2,200	5,400	0
Special Programs					
8503	Document Scanning	13,124	15,000	15,000	15,000
	Subtotal	13,124	15,000	15,000	15,000
	Grand Total	\$1,573,257	\$1,752,300	\$1,539,300	\$1,559,100

Building Safety Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Building Official	1	1	1	\$139,100	\$141,900	\$141,900
Deputy Building Official	1	1	1	120,300	122,800	122,800
Sr. Building Inspector/Plan Checker	1	1	1	100,800	97,900	102,800
Sr. Building Inspector	1	1	1	91,600	81,100	85,100
Code Enfor. Supervisor*	1			89,400		
Building Inspector	2	2	2	166,700	158,400	158,400
Sr. Permit Aide	2	2	2	128,000	130,000	130,000
Records Management Coordinator	1	1	1	59,200	60,400	60,400
Sr. Office Specialist*	2	1	1	100,000	45,900	48,200
TOTAL	12	10	10	\$995,100	\$838,400	\$849,600

* Positions transferred to Code Enforcement Division.

Planning Division

*Community Development
General Fund/4106*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$537,136	\$556,200	\$607,800	\$619,800
1003	Salaries, Part Time	13,910	19,400	19,500	19,500
1006	Salaries, Overtime	3,438	6,800	11,900	11,900
1038	Sick Leave Payoff	8,100	4,000	5,400	5,600
1040	Vacation Payoff	2,800	3,000	3,000	3,200
1101	Retirement	124,286	119,000	113,200	124,000
1103	P.A.R.S. Retirement	522	700	700	700
1104	P.E.R.S. Unfunded Liability		57,100	57,200	48,600
1201	Workers' Compensation	5,000	5,200	4,300	4,300
1300	Employee Group Insurance	67,000	74,500	96,000	103,200
1318	Medicare Insurance	7,906	8,100	9,300	9,400
	Subtotal	770,098	854,000	928,300	950,200
Maintenance and Operations					
2011	Training, Travel and Dues	2,098	5,000	5,200	5,200
2031	Telephone	780		800	800
2101	Materials and Supplies	7,500	7,500	7,500	7,500
2150	Rents and Leases	4,500	4,500	4,500	4,500
2170	General Insurance	6,200	6,800	7,600	7,600
2222	Repairs and Maint. Other		2,200	1,000	1,000
2281	Printing	4,210	5,500	5,500	5,500
2401	Contractual Services	7,792	121,000	75,000	75,000
	Subtotal	33,079	152,500	107,100	107,100
Capital Outlay					
5408	Office Furniture & Equipment		5,400		
	Subtotal	0	5,400	0	0
Special Programs					
8016	Senior Housing Task Force		10,000		
8327	Update Downtown Plan	18,715	30,000		
8328	Landscape & Scenic Highways	40,235			
8329	Transport/Circulation/Growth	61,500			
8415	View Preservation		325,000	140,600	133,300
	Subtotal	120,450	365,000	140,600	133,300
	Grand Total	\$923,627	\$1,376,900	\$1,176,000	\$1,190,600

Planning Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Asst. Dir of Comm. Development Planning Manager		1	1		\$154,600	\$154,600
Principal Planner	1			\$139,100		
Senior Planner	3	1	1	325,500	110,700	110,700
Associate Planner *	1	2	2	91,600	196,800	201,600
Assistant Planner		1	1		82,800	86,900
		1	1		62,900	66,000
TOTAL	5	6	6	\$556,200	\$607,800	\$619,800

* Position funded by View Restoration Program.

Community Services Department

The Community Services Department is organized into four Divisions: Recreation Services, Swimming Pool, Community Assistance Grants, and the Alternative Sleeping Location. There are six authorized full-time positions, approximately 50 seasonal and part-time positions, and more than 100 contract instructors. A description of services provided by each division is as follows:

Recreation Services - The Recreation Services Division consists of 5 full-time and approximately 5 part-time employees. It provides a variety of recreation and cultural activities, and supplements the social services and senior citizen needs in the community. The Division is responsible for a variety of activities: sports programs for both youth and adults, parenting and tiny tot classes, senior programs, dance, fitness, art and enrichment activities. A quarterly brochure of activities is mailed to all Laguna Beach residents. In addition, the Division manages the Susi Q Community and Senior Center and the Lang Park Community Center. Class fees, sports programs, permit charges, rents, leases, and special program reimbursements generate about 85% of the Division's budget.

Swimming Pool - This Division has one full-time Pool Manager and approximately 45 seasonal personnel. The Division is responsible for managing the aquatic facility shared with the Laguna Beach Unified School District. Apart from maintaining the pool and related equipment, a variety of special programs are offered through the Recreation Division: beginning through advanced Red Cross swim lessons, lap swimming, aquatic exercises, youth swim and water polo teams, etc. The cost to operate the pool is shared with the School District. Expenses include utilities, chemicals, testing supplies, repairs, replacements and maintenance.

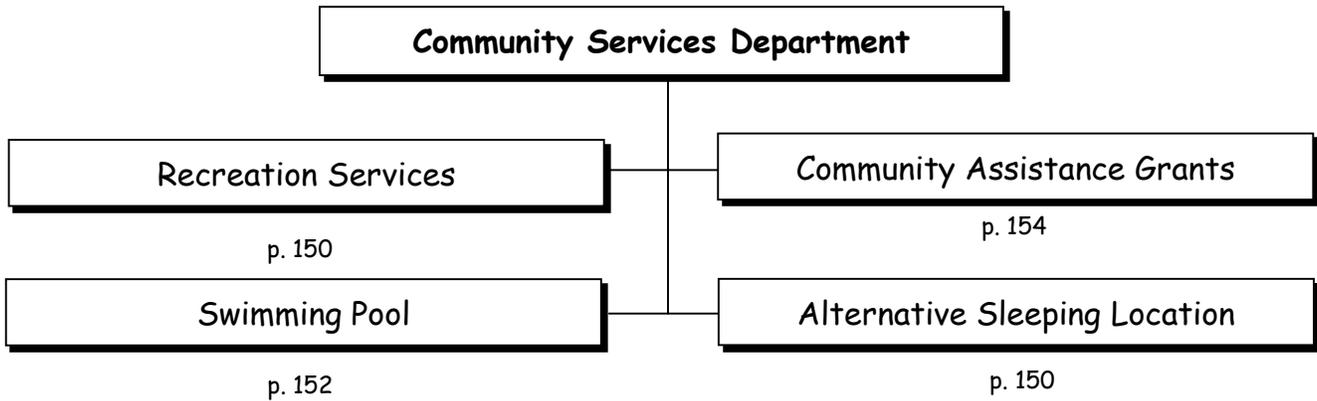
Community Assistance Grants- The Community Assistance Grant Program provides funding to help support local community organizations. The total allocation for the fiscal year represents the lease payment received from the Festival of Arts. The City Council usually appoints two Council members to recommend the allocation of these funds.

Alternative Sleeping Location - The funding for the Alternative Sleeping Location is included in the Community Services Department.

Major Initiatives:

- Collaborate with the Laguna Beach Unified School District to complete renovations to the High School tennis courts and community pool.
- Upgrade existing online registration software to improve customer service.

The chart below shows the budget structure of the Community Services Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:



Community Services Department Budget Summary

*All
Divisions*

Division

Recreation & Social Serv.
Swimming Pool
Community Assistance
Shelter
Department Total

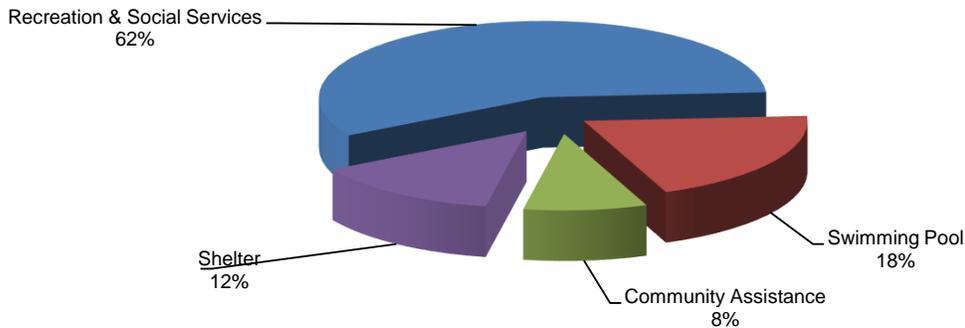
<i>MAJOR CATEGORY OF EXPENDITURE FY 2015-16</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$695,500	\$806,900	\$8,800			\$1,511,200
250,500	278,600				\$529,100
	234,800				\$234,800
			362,500		\$362,500
\$946,000	\$1,320,300	\$8,800	\$362,500	\$0	\$2,637,600

Division

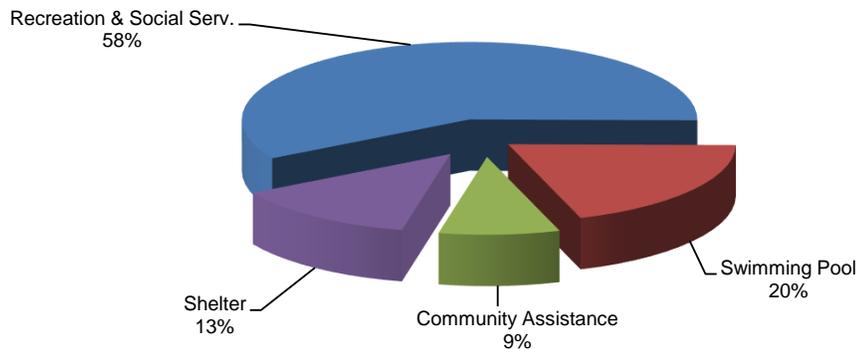
Recreation & Social Serv.
Swimming Pool
Community Assistance
Shelter
Department Total

<i>MAJOR CATEGORY OF EXPENDITURE FY 2016-17</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$598,800	\$810,700				\$1,409,500
252,300	285,600				\$537,900
	234,000				\$234,000
			362,500		\$362,500
\$851,100	\$1,330,300	\$0	\$362,500	\$0	\$2,543,900

Summary By Division FY 2015-16



Summary By Division FY 2016-17





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**Community Services Department
Budget Detail**

**All
Divisions**

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$498,726	\$568,900	\$432,000	\$349,900
1003	Salaries, Part Time	251,155	254,000	200,000	200,000
1006	Salaries, Overtime	27,235	11,800	12,100	12,100
1009	Salaries, Redistributed	(21,000)	(21,000)	58,700	58,700
1038	Sick Leave Payoff	7,200	3,600	3,800	4,000
1040	Vacation Payoff	8,400	8,900	7,800	8,200
1101	Retirement	115,437	121,300	80,500	69,700
1103	P.A.R.S. Retirement	10,100	9,000	7,500	7,500
1104	PERS Unfunded Liability		44,800	41,900	35,700
1201	Workers' Compensation	5,800	5,900	4,400	4,400
1300	Employee Group Insurance	88,500	98,400	88,000	92,800
1318	Medicare Insurance	11,482	11,800	9,300	8,100
	Subtotal	1,003,034	1,117,400	946,000	851,100
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	3,071	3,900	3,400	3,400
2011	Training, Travel and Dues	8,731	14,600	15,200	15,200
2021	Natural Gas	47,071	44,900	47,100	49,500
2024	Electricity	77,908	83,200	77,900	81,800
2027	Water	23,633	23,300	23,800	25,000
2031	Telephone	5,294	5,500	5,800	6,100
2101	Materials and Supplies	189,491	74,400	75,900	77,900
2150	Rents and Leases	29,172	33,000	33,000	33,000
2170	General Insurance	8,100	8,700	10,700	10,700
2222	Repairs and Maint. Other	42,944	48,100	50,100	51,100
2281	Printing	29,359	37,800	35,000	35,000
2401	Contractual Services	723,147	694,300	691,300	691,300
2432	Postage	6,219	16,300	16,300	16,300
	Community Assistance	253,500	256,800	234,800	234,000
	Subtotal	1,447,641	1,344,800	1,320,300	1,330,300

**Community Services Department
Budget Detail (Con't)**

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment	2,313	7,800		
5622	Other Equipment	43,973	1,000	8,800	
	Subtotal	<u>46,286</u>	<u>8,800</u>	<u>8,800</u>	<u>0</u>
<u>Special Programs</u>					
	Special Programs	352,359	334,200	362,500	362,500
	Subtotal	<u>352,359</u>	<u>334,200</u>	<u>362,500</u>	<u>362,500</u>
	Grand Total	<u>\$2,849,320</u>	<u>\$2,805,200</u>	<u>\$2,637,600</u>	<u>\$2,543,900</u>

**Community Services Department
Position Summary**

**All
Divisions**

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Deputy City Manager/ Director of Community Services*	1			\$179,000	\$89,500	
Sr. Recreation Supervisor	2	1	1	152,900	80,400	84,400
Administrative Assistant	1	1	1	67,400	65,400	68,700
Pool Manager	1	1	1	54,200	65,000	65,000
Senior Services Coordinator	1	1	1	73,900	75,300	75,300
Sr. Office Assistant	0.75	1	1	41,500	56,400	56,400
TOTAL	6.75	5	5	\$568,900	\$432,000	\$349,800

* Position transferred to Public Works Department.

Recreation & Services Division

*Community Services
General Fund/5101 & 5103*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$437,120	\$514,700	\$367,000	\$284,800
1003	Salaries, Part Time	108,330	135,000	71,000	71,000
1006	Salaries, Overtime	5,497	4,300	4,400	4,400
1009	Salaries, Redistributed	(21,000)	(21,000)	58,700	58,700
1038	Sick Leave Payoff	6,400	3,200	3,300	3,400
1040	Vacation Payoff	3,100	3,300	2,200	2,300
1101	Retirement	101,110	110,000	68,400	56,700
1103	P.A.R.S. Retirement	4,674	4,500	2,700	2,700
1104	PERS Unfunded Liability		39,400	36,400	31,000
1201	Workers' Compensation	4,500	4,500	3,000	3,000
1300	Employee Group Insurance	77,100	85,700	72,000	75,600
1318	Medicare Insurance	8,211	9,200	6,400	5,200
	Subtotal	735,042	892,800	695,500	598,800
Maintenance and Operations					
2001	Uniforms and Laundry	270	1,400	700	700
2011	Training, Travel and Dues	6,613	10,100	10,500	10,500
2021	Natural Gas	7,761	7,100	7,800	8,200
2024	Electricity	49,469	51,100	49,500	52,000
2027	Water	13,563	14,200	13,700	14,400
2031	Telephone	2,800	4,200	3,300	3,500
2101	Materials and Supplies	31,273	32,400	30,900	30,900
2150	Rents and Leases	29,173	33,000	33,000	33,000
2170	General Insurance	6,300	6,700	8,300	8,300
2222	Repairs and Maint. Other	16,059	21,700	21,700	21,700
2281	Printing	29,359	36,600	34,400	34,400
2401	Contractual Services	603,165	576,800	576,800	576,800
2432	Postage	6,219	16,300	16,300	16,300
	Subtotal	802,024	811,600	806,900	810,700
Capital Outlay					
5408	Office Furniture & Equipment	2,313	7,800		
5622	Other Equipment	43,973	1,000	8,800	
	Subtotal	46,286	8,800	8,800	0
Special Programs					
8190	Alternative Sleeping Location*	325,511	329,200	331,500	331,500
8191	Project Homecoming	2,268	5,000	5,000	5,000
8195	Friendship Shelter Program			26,000	26,000
	Subtotal	327,779	334,200	362,500	362,500
	Grand Total	\$1,911,131	\$2,047,400	\$1,873,700	\$1,772,000

* Partially Funded by the Community Development Block Grant.

Recreation Services Division Position Summary

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Deputy City Manager/ Director of Community Services	1			\$179,000	\$89,500	
Sr. Recreation Supervisor	2	1	1	152,900	80,400	84,400
Administrative Assistant	1	1	1	67,400	65,400	68,700
Senior Services Coordinator	1	1	1	73,900	75,300	75,300
Sr. Office Assistant	0.75	1	1	41,500	56,400	56,400
TOTAL	5.75	4	4	\$514,700	\$367,000	\$284,800

Swimming Pool DivisionCommunity Services
General Fund/5102

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$61,606	\$54,200	\$65,000	\$65,100
1003	Salaries, Part Time	123,298	119,000	129,000	129,000
1006	Salaries, Overtime	19,864	7,500	7,700	7,700
1038	New Sick Leave Payoff	800	400	500	600
1040	Vacation Payoff	5,300	5,600	5,600	5,900
1101	Retirement	14,327	11,300	12,100	13,000
1103	P.A.R.S. Retirement	4,624	4,500	4,800	4,800
1104	PERS Unfunded Liability		5,400	5,500	4,700
1201	Workers' Compensation	1,300	1,400	1,400	1,400
1300	Employee Group Insurance	11,400	12,700	16,000	17,200
1318	Medicare Insurance	2,960	2,600	2,900	2,900
	Subtotal	245,479	224,600	250,500	252,300
Maintenance and Operations					
2001	Uniforms and Laundry	2,801	2,500	2,700	2,700
2011	Training, Travel and Dues	2,118	4,500	4,700	4,700
2021	Natural Gas	39,311	37,800	39,300	41,300
2024	Electricity	28,439	32,100	28,400	29,800
2027	Water	10,070	9,100	10,100	10,600
2031	Telephone and Internet	2,494	1,300	2,500	2,600
2101	Materials and Supplies	47,425	42,000	45,000	47,000
2170	General Insurance	1,800	2,000	2,400	2,400
2222	Repairs and Maint. Other	26,886	26,400	28,400	29,400
2281	Printing		1,200	600	600
2401	Contractual Services	119,981	117,500	114,500	114,500
	Subtotal	281,325	276,400	278,600	285,600
	Grand Total	\$526,804	\$501,000	\$529,100	\$537,900

Swimming Pool Division Position

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Pool Manager	1	1	1	\$54,200	\$65,000	\$65,100
TOTAL	1	1	1	\$54,200	\$65,000	\$65,100

Community Assistance

*Community Services
General Fund/5201*

Account No.	Organization	Actual Expenditures 2013-14	Adopted Budget 2014-15	Community Request 2015-16	Adopted Budget 2015-16	Adopted Budget 2016-17
2900	Contingency		\$3,700		\$800	\$234,000
2966	Age Well Senior Services	\$8,000	8,000	\$9,000	6,000	
2987	Bluebell Foundation for Cats		1,000	2,500	1,500	
2922	Boys & Girls Club of Laguna Beach	15,000	15,000	45,000	20,000	
2932	Coastal Family Therapy Services	2,000	4,000			
2940	Crosscultural Council	20,000	23,000	23,000	23,000	
2908	Friends of Laguna Beach Library, Inc.	15,000	15,000	15,000	15,000	
2911	Friends of the Hortense Miller Garden	17,000	4,000	6,000	4,000	
2938	Friendship Shelter, Inc.	4,000	2,000	4,000	2,000	
2950	Glenwood House of Laguna Beach	5,000	3,000	5,000	3,000	
2984	Helping Hand World Wide	2,000		10,000		
2943	HIV Advisory Committee	13,500	16,000	30,000	12,750	
2988	KX 93.5 LB Radio, Inc.		5,000	15,000	5,000	
2915	Laguna Beach Chamber of Commerce	20,000	10,000	35,000	14,000	
2917	Laguna Beach Community Clinic	20,000	25,000	30,000	23,000	
2947	Laguna Beach Historical Society	1,500	3,000			
2958	Laguna Beach Housing & Human Services		4,500	26,100	3,000	
2964	Laguna Beach Live!	10,000	12,000	17,000	12,000	
2924	Laguna Beach Seniors, Inc.	20,000	22,000	30,000		
2985	Laguna Beach Sister Cities Assn.		600	1,000	1,000	
2979	Laguna Beach Women's Club	1,000	1,000	2,700	1,000	
2986	Laguna Canyon Foundation	5,000	1,500	10,000	2,500	
2925	Laguna Community Concert Band	6,000	6,000	85,554	9,000	
2918	Laguna Dance Festival (CA Dance)	7,000	9,000	23,150	8,000	
2972	Laguna Ocean Foundation	5,000	5,000	20,000	5,000	
2949	Laguna Outreach Comm. Arts (LOCA)	4,000	5,000	28,263	5,000	
2980	Laguna Plein Air Painters Association	8,000	8,000	30,000	9,000	
2905	Laguna Relief & Resource Center	7,000	4,000	8,600	4,000	
2953	Laura's House	1,500	1,500	3,500	1,500	
2912	No Square Theater	10,000	10,000	15,000	10,000	
2920	Pacific Marine Mammal Center	8,000	10,000	15,000	10,000	
2955	Protecting Unwanted Pets (PUP)			4,000		
2974	Rotary Club of Laguna Beach			500		
2931	Sally's Fund, Inc.	10,000	10,000	10,000	7,000	
2960	Sawdust Art Festival	500	500	3,500		
2951	Soroptimist Int'l of Laguna Beach	500	500			
2916	TLC Branch Laguna Club for Kids	7,000	8,000		8,000	
2999	Changing Souls			10,000	2,000	
2999	L.B. Beautification Council			10,000	3,000	
2999	Laguna Beach Walks			19,740		
2999	LB Chamber Singers			3,500		
2999	Master Chorale of Saddleback			4,000		
2999	Ocean Institute			5,000		
2999	Public Health Foundation			16,227		
2999	S.E.E.D.S. Arts & Education			8,600		
2999	Seaside Legal Services			20,000	3,000	
2999	South County Safe Rides			750	750	
2999	South Laguna Garden Park			5,000		
2999	T.O.W. Elementary PTA			12,600		
2999	The Heart Way			7,500		
2999	Trauma Intervention Program			20,000		
Grand Total		\$253,500	\$256,800	\$706,284	\$234,800	\$234,000

Cultural Arts Department

The Cultural Arts Department is organized into two divisions: the Arts Commission and the Business Improvement District. A description of the services provided by each division is as follows:

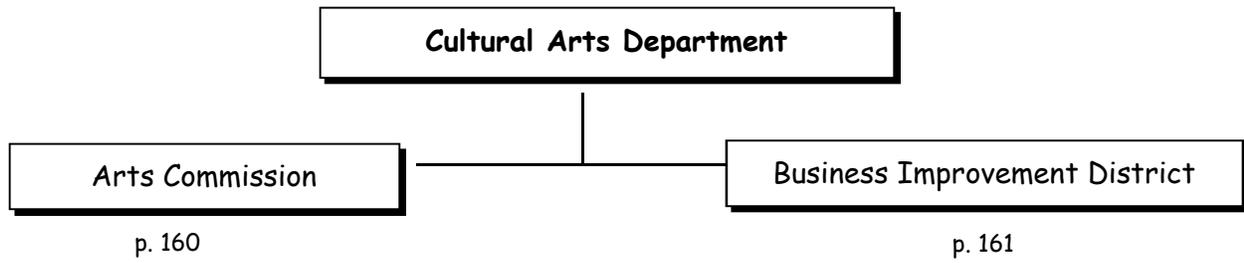
Arts Commission - The Arts Commission consists of nine appointed community members. The Commission makes recommendations to the City Council about cultural affairs. The Commission organizes special programs, which include Artist Designed Benches, Banner Competition, Music in the Park, Palette Competition, Art That's Small at City Hall, and the Art-in-Public Places program. A full-time Cultural Arts Manager serves as a liaison to the Commission and the City's artists, arts organizations and galleries and also facilitates the Community Cultural Calendar, Public Art Brochure and Arts Directory.

Business Improvement District - The Business Improvement District was established to fund activities that promote tourism and related tourist events. The funds are generated from a 2% assessment on hotel room receipts. One half is allocated to the Laguna Beach Hospitality Association and the other half is distributed equally among the Arts Commission, Cultural Art Funding, Laguna Art Museum, Laguna Playhouse and Laguna College of Art and Design.

Major Initiatives:

- Continue to collaborate with developers in installing Art in Public Places.
- Continue to offer opportunities for Laguna Beach artists to display and perform their works.
- Develop and implement a new cultural arts plan.

The chart below shows the budget structure of the Cultural Arts Department. The numbers below each activity indicate the pages that follow in which a more detailed budget can be found:



Cultural Arts Department Budget Summary

*All
Divisions*

Division

Arts Commission
Business Improv. District
Department Total

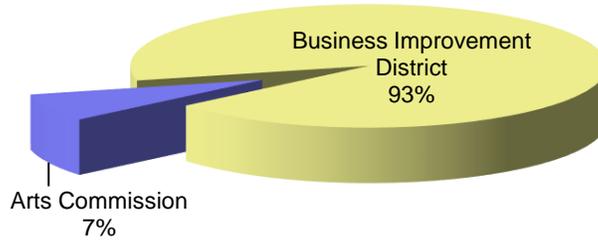
<i>MAJOR CATEGORY OF EXPENDITURE FY 2015-16</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$152,600	\$5,600	\$2,200			\$160,400
			2,040,000		\$2,040,000
\$152,600	\$5,600	\$2,200	\$2,040,000	\$0	\$2,200,400

Division

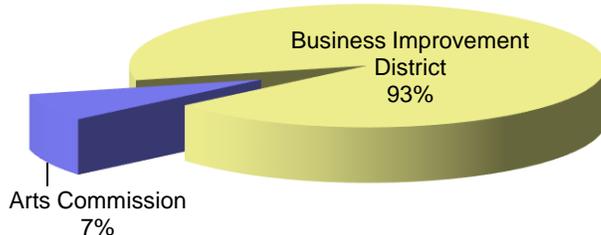
Arts Commission
Business Improv. District
Department Total

<i>MAJOR CATEGORY OF EXPENDITURE FY 2016-17</i>					Division
Salaries & Wages	Maint. & Operations	Capital Outlay	Special Programs	Capital Projects	
\$154,200	\$5,600				\$159,800
			2,100,000		\$2,100,000
\$154,200	\$5,600	\$0	\$2,100,000	\$0	\$2,259,800

Summary By Division FY 2015-16



Summary By Division FY 2016-17



**Cultural Arts Department
Budget Detail**

*All
Divisions*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$88,521	\$91,600	\$93,500	\$93,500
1003	Salaries, Part Time	8,640	12,200	12,200	12,200
1038	Sick Leave Payoff	1,500	700	900	1,000
1040	Vacation Payoff	600	700	700	800
1101	Retirement	21,935	19,600	17,100	18,700
1103	P.A.R.S. Retirement	324	500	500	500
1104	P.E.R.S. Unfunded Liability		9,300	9,400	8,000
1201	Workers' Compensation	700	700	800	800
1300	Employee Group Insurance	13,400	14,900	16,000	17,200
1318	Medicare Insurance	1,481	1,400	1,500	1,500
	Subtotal	137,100	151,600	152,600	154,200
Maintenance and Operations					
2011	Training, Travel and Dues	400	700	2,700	2,700
2031	Telephone	116	300	200	200
2101	Materials and Supplies	454	700	1,300	1,300
2170	General Insurance	1,000	1,100	1,400	1,400
2401	Contractual Services	51,011			
	Subtotal	52,981	2,800	5,600	5,600
Capital Outlay					
5408	Office Furniture & Equipment			2,200	
	Subtotal	0	0	2,200	0
Special Programs					
	Special Programs	1,722,019	1,970,000	2,040,000	2,100,000
	Subtotal	1,722,019	1,970,000	2,040,000	2,100,000
	Grand Total	\$1,912,100	\$2,124,400	\$2,200,400	\$2,259,800

***Cultural Arts Department
Position Summary***

***All
Divisions***

<u>Position Title</u>	<i>No. of Positions</i>			<i>Salaries</i>		
	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget	Adopted Budget
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Cultural Arts Manager	1	1	1	\$91,600	\$93,500	\$93,500
TOTAL	1	1	1	\$91,600	\$93,500	\$93,500

Arts Commission Division*Cultural Arts
General Fund/5151*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$88,521	\$91,600	\$93,500	\$93,500
1003	Salaries, Part Time	8,640	12,200	12,200	12,200
1038	New Sick Leave Payoff	1,500	700	900	1,000
1040	Vacation Payoff	600	700	700	800
1101	Retirement	21,935	19,600	17,100	18,700
1103	P.A.R.S. Retirement	324	500	500	500
1104	P.E.R.S. Unfunded Liability		9,300	9,400	8,000
1201	Workers' Compensation	700	700	800	800
1300	Employee Group Insurance	13,400	14,900	16,000	17,200
1318	Medicare Insurance	1,481	1,400	1,500	1,500
	Subtotal	137,100	151,600	152,600	154,200
Maintenance and Operations					
2011	Training, Travel and Dues	400	700	2,700	2,700
2031	Telephone	116	300	200	200
2101	Materials and Supplies	454	700	1,300	1,300
2170	General Insurance	1,000	1,100	1,400	1,400
	Subtotal	1,970	2,800	5,600	5,600
Capital Outlay					
5408	Office Furniture & Equipment			2,200	
	Subtotal	0	0	2,200	0
	Grand Total	\$139,070	\$154,400	\$160,400	\$159,800

Business Improvement District

*Cultural Arts
General Fund/5202*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
8012	Laguna Beach Visitor's Bureau	\$917,261	\$920,000	\$1,020,000	\$1,050,000
8041	Laguna Art Museum	183,452	184,000	204,000	210,000
8200	Laguna Moulton Playhouse	183,452	184,000	204,000	210,000
8201	Laguna College of Art and Design	183,452	184,000	204,000	210,000
8004	Arts Commission Special Programs	82,402	184,000	204,000	210,000
8203	Cultural Arts Funding	172,000	184,000	204,000	210,000
Subtotal		\$1,722,019	\$1,840,000	\$2,040,000	\$2,100,000

Allocations of Funds*			
Description	As of July 1, 2014	As of July 1, 2015	As of July 1, 2016
<i>Arts Commission Special Programs:</i>			
Artist Open Studios	\$8,059	\$8,500	
Arts and Economic Prosperity Report	4,536	6,000	
Banner/Palette Competitions	19,383	17,000	
City Hall Exhibitions	2,919	7,000	
Cultural Arts Facilities	926	50,000	
Cultural Arts Information Publications	17,341	13,000	
Entry Way Monumental Sculpture		30,000	
Performing Arts	19,198	40,000	
Professional Speakers Series		5,000	
Restoration of Public Art	8,039	10,000	
Rotating Sculpture Program	2,000	2,000	
Other Special Programs	20,000	8,500	
Subtotal	102,402	197,000	204,000
<i>Cultural Arts Funding:</i>			
CaDance	20,000	25,000	
Community Art Project	2,000	3,500	
First Thursday's Art Walk	24,000	25,000	
Laguna Beach Alliance for the Arts	16,000	17,000	
Laguna Beach Live!	26,000	28,000	
Laguna Beach Sister City Association	2,000	2,500	
Laguna Community Concert Band	11,000	12,000	
Laguna Outreach Community Arts	15,000	17,000	
Laguna Plein Air Painters Association	15,000	17,000	
Laguna Tunes	3,500	4,000	
My Hero Project	2,500	2,500	
No Square Theater	24,000	24,000	
On -Line Processing	1,000	1,000	
Sawdust Art Festival	17,000	18,500	
Subtotal	179,000	197,000	204,000
Grand Total	\$281,402	\$197,000	\$204,000

** Allocations for program year 2015-16 & 2016-17 are based on revenues received in the preceding fiscal year; therefore the 2015-16 budget reflects the anticipated revenue for FY 2014-15.*

Internal Service Funds

The following pages contain the budgets for the City's two internal service funds: one for vehicle replacement and one for insurance and benefits. As explained earlier in this budget document, an internal service fund is a revolving fund which is established to isolate the costs of a particular function and then to allocate those costs to the various operating divisions.

Costs for the functions of the internal service funds are allocated to individual operating divisions through the use of an annual rate which is adjusted each year to reflect anticipated costs. For example, the rates for vehicle replacement are based on the specific vehicles assigned to each division, and the rates for employee medical insurance are based on the number of employees in each division.

Based on this rate, each division pays to the internal service fund an annual amount which is shown as an expenditure item in the division budget. This payment becomes the revenue for the internal service fund which in turn directly pays for the goods and services provided, such as new vehicles or medical insurance.

The advantage of establishing rate-based internal service funds is that they provide an accounting mechanism to build up reserves to pay for very expensive items, such as the purchase of a fire truck or the payment of a large insurance claim. This allows the City to spread out the cost for these items over many years instead of having to pay the entire cost in a single year. Additionally, a rate-based vehicle replacement internal service fund more accurately assigns the cost of using equipment over the period during which the equipment is used.

Insurance & Benefits*Internal Service Fund
Insurance & Benefits Fund*

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1040	Vacation Payoff	\$605,387	\$453,500	\$453,500	\$477,500
1041	Sick Leave Payoff	99,106	170,800	215,700	223,600
1042	Comp Time Payoffs	8,806	26,200	25,700	25,700
1201	Workers' Comp. Insurance	1,245,117	988,000	1,100,000	1,100,000
1303	Health Insurance	3,482,020	4,272,000	4,582,500	5,117,200
1306	Dental Insurance	267,907	237,400	304,100	320,100
1309	Life Insurance	26,844	37,800	45,000	47,000
1310	Retiree Health Savings	282,894	300,000	300,000	300,000
1313	Long Term Disability Ins.	36,703	50,000	48,000	50,000
1316	Unemployment Insurance	33,164	40,500	40,000	40,000
1318	Medicare Insurance	17,502	20,000	20,000	20,000
	Subtotal	6,105,451	6,596,200	7,134,500	7,721,100
Maintenance and Operations					
2170	General Insurance	800,405	900,000	1,000,000	1,100,000
	Subtotal	800,405	900,000	1,000,000	1,100,000
	Grand Total	\$6,905,856	\$7,496,200	\$8,134,500	\$8,821,100

Vehicle Replacement*Internal Service Fund
Vehicle Replacement Fund*

Description	Division	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Police Department:</u>			
Three Ford Interceptor	2102	\$126,000	
Marked Motorcycle	2102	35,000	
Two Utility Trucks	2102	85,000	
Two Detective Vehicle	2104		\$70,000
Toyota Prius	2301		38,000
	Subtotal	246,000	108,000
<u>Fire Department:</u>			
Fire Engine Time III	2401		664,300
Utility Truck	2401		50,000
Command Vehicle	2401		100,000
Command Vehicle	2501		100,000
	Subtotal	0	914,300
<u>Marine Safety:</u>			
Two Toyota Utility Trucks	2601		134,000
	Subtotal	0	134,000
<u>Public Works Department:</u>			
Pickup Truck	3102	33,000	
Commercial Van	3104	45,000	
Four Wheel Loader	3104	220,000	
Sidewalk Sweeper	3104	140,000	
	Subtotal	438,000	0
<u>Water Quality Department:</u>			
Aquatec Truck	3301		438,000
	Subtotal	0	438,000
<u>Community Development Department:</u>			
Three Light Trucks	4104	96,000	
Toyota Prius	4104	29,000	
	Subtotal	125,000	0
<u>Community Services Department:</u>			
Two Light Duty Trucks	3501		66,400
	Subtotal	0	66,400
	GRAND TOTAL	\$809,000	\$1,660,700

Section IV

APPENDIX

Budget Detail By Fund

(For Major Funds Only)

All Funds Summary¹

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$21,151,187	\$23,465,100	\$24,148,400	24,529,100
1003	Salaries, Part Time	2,381,871	2,430,700	2,817,100	2,822,100
1004	Tidepool, Part Time	3,282	4,500	4,500	4,500
1006	Salaries, Overtime	2,208,291	1,829,600	1,934,000	1,961,000
1007	Salaries, Overtime-Mutual Aid	94,248			
1038	Sick Leave Payoff	356,976	180,500	221,300	229,100
1040	Vacation Payoff	426,941	460,300	464,700	489,200
1042	Comp Time Payoffs	26,200	26,200	23,800	23,800
1053	Holiday Allowance	154,511	126,200	129,600	131,300
1059	Residency Incentive	35,894	54,100	48,500	48,500
1101	Retirement Normal Cost ²	5,551,207	6,008,000	3,399,100	3,323,400
	Retirement Unfunded Liability			2,211,300	2,609,200
1102	PERS, Side Fund	857,100	857,100	857,100	857,100
1103	P.A.R.S. Retirement	77,509	85,600	104,400	104,500
1104	PERS Unfunded Liability		1,400,100	2,625,600	2,411,600
1201	Workers' Compensation	989,000	989,400	1,102,900	1,102,900
1300	Employee Group Insurance	3,366,100	3,772,300	4,171,200	4,490,800
1318	Medicare Insurance	331,583	379,900	428,000	434,400
	Subtotal	38,011,901	42,069,600	44,691,500	45,572,500
Maintenance and Operations					
2001	Uniforms and Laundry	217,840	214,200	227,500	227,600
2011	Training, Travel and Dues	213,052	282,300	307,700	305,400
2021	Natural Gas	59,303	62,800	60,300	63,300
2024	Electricity	615,874	698,700	624,000	655,000
2027	Water	290,817	219,700	282,700	297,500
2031	Telephone	197,801	219,200	214,400	225,200
2051	Gas and Lubrications	449,867	656,800	707,700	708,600
2101	Materials and Supplies	1,075,191	1,062,300	1,106,200	1,094,300
2110	Paramedic Medical Supplies	39,897	51,000	82,700	52,700
2150	Rents and Leases	1,464,237	1,423,300	1,784,200	1,845,700
2170	General Insurance	800,000	899,900	1,003,100	1,003,200
2201	Repairs and Maint. Auto	445,734	422,000	477,500	477,700

¹Includes all operating and capital project funds. Excludes trust and agency, internal service funds, carryovers, contingency reserves and special assesment district funds.

² CalPERS Retirement costs shown in total for FY 2013-14 and FY 2014-15.

All Funds Summary (Con't)

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
2222	Repairs and Maint. Other	393,251	471,200	494,400	498,500
2281	Printing	91,789	153,300	160,100	160,200
2302	Legal Advertising	10,393	18,800	18,900	18,900
2401	Contractual Services	5,971,766	6,495,800	6,903,800	6,934,900
2402	Contractual SOCWA Operations	1,796,716	1,862,000	2,053,400	1,961,100
2432	Postage	38,689	71,400	82,900	68,400
2508	Vehicle Cost Redistribution	(120,444)	(90,000)	(90,000)	(90,000)
2521	Interest	345,674	493,000	715,000	855,000
2522	Loan Administration Fees	14,016	15,100	15,100	15,100
2940	Cross Cultural Task Force	35,000	15,000	15,000	15,000
	Arts Commission Programs	82,402			
	Community Assistance	233,500	256,800	234,800	234,000
	Depreciation	197,697			
	Subtotal	14,960,060	15,974,600	17,481,400	17,627,300
Capital Outlay					
5203	Buildings	11,698	14,400		
5305	Improv.Other Than Buildings		37,100	214,900	
5408	Office Furniture & Equipment	242,296	119,100	420,100	750,000
5510	Automotive Equipment	8,941	842,500		
5622	Other Equipment	331,649	627,700	215,000	122,000
	Subtotal	594,584	1,626,400	850,000	872,000
Special Programs					
	Special Programs	5,287,816	4,465,300	5,336,700	4,141,700
	Subtotal	5,287,816	4,465,300	5,336,700	4,141,700
Capital Improvements					
	Capital Improvement Projects	14,143,367	9,099,500	14,256,000	10,330,000
	Subtotal	14,143,367	9,099,500	14,256,000	10,330,000
	Grand Total	\$72,997,728	\$73,235,400	\$82,615,600	\$78,543,500

General Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	19,321,179	21,353,400	21,874,300	22,219,300
1003	Salaries, Part Time	1,649,950	1,720,900	1,675,300	1,680,300
1004	Tidepool, Part Time	3,282	4,500	4,500	4,500
1006	Salaries, Overtime	2,115,101	1,743,000	1,838,200	1,865,200
1007	Salaries, Overtime-Mutual Aid	94,248			
1009	Salaries, Redistributed	(450,800)	(454,600)	(315,000)	(318,700)
1038	Sick Leave Payoff	326,400	163,900	190,200	196,900
1040	Vacation Payoff	409,400	431,100	436,300	459,200
1042	Comp Time Payoffs	26,200	26,200	23,800	23,800
1053	Holiday Allowance	151,028	123,100	126,400	128,100
1059	Residency Incentive	27,257	48,100	40,700	40,700
1101	Retirement Normal Cost	5,167,529	5,566,400	2,976,100	2,870,000
	Retirement Unfunded Liability			2,212,200	2,609,200
1102	PERS, Side Fund	857,100	857,100	857,100	857,100
1103	P.A.R.S. Retirement	69,798	59,300	61,600	61,700
1104	PERS Unfunded Liability		1,400,100	2,606,800	2,395,700
1201	Workers' Compensation	955,700	955,900	1,067,300	1,067,300
1300	Employee Group Insurance	2,977,500	3,360,000	3,665,600	3,947,300
1318	Medicare Insurance	307,430	343,300	359,100	365,000
	Subtotal	34,008,302	37,701,700	39,700,500	40,472,600
Maintenance and Operations					
2001	Uniforms and Laundry	203,149	194,000	204,700	204,700
2011	Training, Travel and Dues	205,069	266,600	285,500	283,200
2021	Natural Gas	55,761	57,900	56,500	59,300
2024	Electricity	226,632	255,400	231,700	243,100
2027	Water	274,902	203,400	267,400	281,400
2031	Telephone	183,829	193,100	198,200	208,300
2051	Gas and Lubrications	296,011	379,200	381,500	381,600
2101	Materials and Supplies	795,622	896,000	851,400	849,500
2110	Paramedic Medical Supplies	39,897	51,000	82,700	52,700
2150	Rents and Leases	1,182,658	1,180,800	1,235,300	1,296,800
2170	General Insurance	730,500	823,000	841,200	841,200
2201	Repairs and Maint. Auto	282,407	275,900	300,800	300,900
2222	Repairs and Maint. Other	286,974	356,000	363,500	364,600
2281	Printing	71,022	102,300	100,900	101,000
2302	Legal Advertising	10,393	18,800	18,900	18,900
2401	Contractual Services	5,148,343	5,679,900	5,814,200	5,883,300

General Fund Summary (Con't)

Fund Detail

Account	Actual	Adopted	Adopted	Adopted
No. Account Title	Expenditures	Budget	Budget	Budget
	2013-14	2014-15	2015-16	2016-17
2432	Postage	33,503	67,400	67,900
2508	Vehicle Cost Redistribution	(120,444)	(90,000)	(90,000)
2804	Costs Redistributed	(503,500)	(503,500)	(538,300)
2940	Cross Cultural Task Force	35,000	15,000	15,000
2956	Exchange Expenditure			
	Community Assistance	253,500	256,800	234,800
	Subtotal	9,691,226	10,679,000	11,059,100
Capital Outlay				
5203	Buildings	11,698	14,400	
5305	Improv. Other Than Buildings		37,100	214,900
5408	Office Furniture & Equipment	192,596	111,900	420,100
5622	Other Equipment	328,895	617,700	750,000
	Subtotal	533,189	781,100	750,000
Special Programs				
	Special Programs	1,413,091	3,507,300	4,574,400
	Subtotal	1,413,091	3,507,300	4,574,400
	Grand Total	\$45,645,807	\$52,669,100	\$55,948,700
		\$55,789,400		

Parking Authority Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$611,468	\$626,000	\$1,010,300	\$1,015,000
1003	Salaries, Part Time	75,923	108,100	166,900	166,900
1006	Salaries, Overtime	12,900	13,600	24,000	24,000
1009	Salaries, Redistributed	269,100	271,900	(118,700)	(118,700)
1038	Sick Leave Payoff	10,400	5,200	7,800	8,100
1040	Vacation Payoff	5,100	5,400	6,500	7,000
1053	Holiday Allowance	3,484	3,100	3,200	3,200
1101	Retirement	145,602	139,200	195,700	203,200
	Retirement Unfunded Liability			18,800	15,900
1103	P.A.R.S. Retirement	3,108	3,700	6,200	6,200
1201	Workers' Compensation	7,900	7,700	9,000	9,000
1300	Employee Group Insurance	134,000	146,300	224,000	240,800
1318	Medicare Insurance	8,076	8,700	15,300	15,300
	Subtotal	1,287,061	1,338,900	1,569,000	1,595,900
Maintenance and Operations					
2001	Uniforms and Laundry	4,697	3,400	5,000	5,000
2011	Training, Travel and Dues	135	1,200	3,700	3,700
2024	Electricity	14,156	15,100	14,200	14,900
2027	Water	4,188	4,400	4,300	4,500
2031	Telephone	5,295	7,600	6,600	6,900
2051	Gas and Lubrications	9,247	12,100	19,000	19,000
2101	Materials and Supplies	169,833	66,500	118,500	108,500
2150	Rents and Leases	33,136	33,000	161,700	161,700
2170	General Insurance	9,500	10,000	12,500	12,500
2201	Repairs and Maint. Auto	5,275	12,000	12,000	12,000
2222	Repairs and Maint. Other	11,649	22,000	33,000	36,000
2281	Printing	7,996	23,000	30,700	30,700
2401	Contractual Services	596,520	619,400	831,900	833,900
2432	Postage	5,017	3,500		
2804	Costs Redistributed	146,200	146,200	159,300	159,300
	Subtotal	1,022,843	979,400	1,412,400	1,408,600

Parking Authority Fund Summary (Con't)

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Capital Outlay					
5408	Office Furniture & Equipment				
5622	Other Equipment		10,000	100,000	122,000
	Subtotal	0	10,000	100,000	122,000
Special Programs					
	Special Programs	818,525	208,600	140,600	140,600
	Subtotal	818,525	208,600	140,600	140,600
Capital Improvements					
	Capital Improvement Projects	6,848,470	3,152,500		
	Subtotal	6,848,470	3,152,500	0	0
	Grand Total	\$9,976,899	\$5,689,400	\$3,222,000	\$3,267,100

Wastewater Fund Summary

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Salaries and Wages					
1001	Salaries, Full Time	\$883,368	\$1,078,000	\$1,016,000	\$1,037,400
1003	Salaries, Part Time	15,281		5,700	5,700
1006	Salaries, Overtime	54,309	31,400	31,300	31,300
1009	Salaries, Redistributed	1,500	600	(1,400)	(1,400)
1038	Sick Leave Payoff	18,400	18,400	20,500	21,200
1040	Vacation Payoff	16,100	17,000	17,000	17,900
1059	Residency Incentive	8,637	6,000	7,800	7,800
1101	Retirement	204,234	221,200	181,000	198,600
1103	P.A.R.S. Retirement	573		200	200
1201	Workers' Compensation	12,300	12,200	15,200	15,200
1300	Employee Group Insurance	174,200	182,000	208,000	223,600
1318	Medicare Insurance	12,334	12,900	15,300	15,700
	Subtotal	1,401,237	1,579,700	1,516,600	1,573,200
Maintenance and Operations					
2001	Uniforms and Laundry	5,505	7,800	7,800	7,900
2011	Training, Travel and Dues	6,661	11,900	16,300	16,300
2021	Natural Gas	1,954	2,700	2,100	2,200
2024	Electricity	160,690	189,900	161,600	169,700
2027	Water	7,663	7,900	7,900	8,300
2031	Telephone	7,720	14,400	8,600	9,000
2051	Gas and Lubrications	24,387	29,500	30,300	31,100
2101	Materials and Supplies	63,476	58,800	61,200	61,200
2150	Rents and Leases	154,700	139,500	154,700	154,700
2170	General Insurance	25,200	27,800	123,900	124,000
2201	Repairs and Maint. Auto	33,953	24,100	24,700	24,800
2222	Repairs and Maint. Other	88,966	86,000	87,800	87,800
2281	Printing	763	1,500	1,500	1,500
2401	Contractual Services	115,651	112,800	118,000	118,000
2402	Contractual SOCWA Operations	1,796,716	1,862,000	2,053,400	1,961,100
2432	Postage	169	500	15,000	500
2521	Bond Interest	122,496	493,000	715,000	855,000
2522	Loan Administration Fees	14,016	15,100	15,100	15,100
2804	Costs Redistributed	192,600	192,600	198,000	198,000
	Depreciation	1,184,398			
	Subtotal	4,007,684	3,277,800	3,802,900	3,846,200

Wastewater Fund Summary (Con't)

Fund Detail

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Capital Outlay					
5622	Other Equipment	2,754			
	Subtotal	2,754	0	0	0
Special Programs					
	Special Programs	12,549	21,500	266,400	239,000
	Subtotal	12,549	21,500	266,400	239,000
Capital Improvements					
	Capital Improvement Projects	212,130	1,385,000	5,616,000	3,080,000
	Subtotal	212,130	1,385,000	5,616,000	3,080,000
	Grand Total	\$5,636,353	\$6,264,000	\$11,201,900	\$8,738,400

Transit Fund Summary

Fund

Account No.	Account Title	Actual Expenditures 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
<u>Salaries and Wages</u>					
1001	Salaries, Full Time	\$335,172	\$378,300	\$247,800	\$257,400
1003	Salaries, Part Time	640,717	631,100	969,200	969,200
1006	Salaries, Overtime	25,981	41,600	40,500	40,500
1009	Salaries, Redistributed	154,100	155,600	351,200	351,200
1038	Sick Leave Payoff	1,776	6,500	2,800	2,900
1040	Vacation Payoff	(3,659)	6,800	4,900	5,100
1101	Retirement	33,850	81,200	46,300	51,600
1103	P.A.R.S. Retirement	4,017	23,700	36,400	36,400
1201	Workers' Compensation	13,100	13,000	11,400	11,400
1300	Employee Group Insurance	80,400	84,000	73,600	79,100
1318	Medicare Insurance	3,706	15,000	18,300	18,400
	Subtotal	1,289,161	1,436,800	1,802,400	1,823,200
<u>Maintenance and Operations</u>					
2001	Uniforms and Laundry	4,490	9,000	10,000	10,000
2011	Training, Travel and Dues	1,188	2,600	2,200	2,200
2021	Natural Gas	1,589	2,200	1,700	1,800
2024	Electricity	8,464	9,200	9,200	9,600
2027	Water	4,064	4,000	3,100	3,300
2031	Telephone	956	4,100	1,000	1,000
2051	Gas and Lubrications	120,223	236,000	276,900	276,900
2101	Materials and Supplies	46,247	38,000	72,100	72,100
2150	Rents and Leases	93,744	70,000	232,500	232,500
2170	General Insurance	34,800	39,100	25,500	25,500
2201	Repairs and Maint. Auto	124,098	110,000	140,000	140,000
2222	Repairs and Maint. Other	5,662	5,200	8,100	8,100
2281	Printing	12,008	26,500	27,000	27,000
2401	Contractual Services	55,340	68,700	104,700	84,700
2804	Costs Redistributed	164,700	164,700	181,000	181,000
	Depreciation	197,697			
	Subtotal	875,271	789,300	1,095,000	1,075,700
<u>Capital Outlay</u>					
5408	Office Furniture & Equipment		7,200		
5510	Automotive Equipment		842,500		
	Subtotal	0	849,700	0	0
<u>Special Programs</u>					
	Special Programs	168,619	682,900	209,400	159,400
	Subtotal	168,619	682,900	209,400	159,400
	Grand Total	\$2,333,050	\$3,758,700	\$3,106,800	\$3,058,300

Section V

CAPITAL IMPROVEMENT PROGRAM – PUBLIC WORKS **DEPARTMENT**

Introduction

The City's Capital Improvement Program for the Public Works Department includes major projects to replace or construct portions of the City's physical infrastructure including, for example, its streets, buildings, parks, street lights and storm drains.

The following schedules are included on the pages that follow:

1. *"Capital Improvement Project Summary"* (page 177 and page 196). These two schedules summarize all capital improvement projects budgeted for Fiscal Year 2015-16 and Fiscal Year 2016-17.
2. *"Capital Project Information"* (pages 177-195 and 197-219). These pages describe the projects budgeted for Fiscal Year 2015-16 and Fiscal Year 2016-17.
3. *"Ten Year Capital Improvement Plan"* (pages 208-209). A ten-year schedule is provided through Fiscal Year 2024-25 for all capital projects proposed at this time. A one-page funding summary for the entire Ten-Year Plan is shown on page 209. A revenue and budget projection schedule is shown on page 208.
4. *"Capital Improvements Not Included in the Ten-Year Plan"* (pages 220-221). This schedule lists projects that have not been included in the Ten-Year Plan presented in order of cost.



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Fiscal Year 2015/16
CAPITAL IMPROVEMENT PROJECT SUMMARY
See the Following Pages for Description of Each Project

Capital Improvement Fund

Acct No.				
1	9952	Alta Laguna and TOW Parks Renovation Supplemental Funding	\$600,000	
2	Various	Oak, Agate, Mountain, and Thalia Beach Accesses Supplemental Funding	\$1,000,000	
3	9115	Alta Vista Retaining Wall Supplemental Funding	\$400,000	
4	9922	Laguna Canyon Channel Rehabilitation Supplemental Funding	\$1,500,000	
5	9113	Anita St. and Seaview St. Storm Drain Construction Supplemental Funding	\$600,000	
6	9376	Coast Hwy Right Turn Pocket at Broadway Construction	\$1,200,000	1
7	9610	Wendt Terrace Storm Drain Replacement	\$150,000	
8	9603	Alisos Avenue Storm Drain Design	\$50,000	
9	9604	Anita Street Sidewalk Construction	\$200,000	
10	9404	Laguna Canyon Road Improvements Preliminary Design	\$500,000	
11	9605	Dorn Court Storm Drain Extension	\$200,000	
12	9606	Bluebird Park Fencing and Shade Structure Installation	\$250,000	
13	9506	Bluebird Canyon Drive Nuisance Water Diversion Upgrade	\$100,000	2
14	9607	City Hall Police Lobby and Report Writing Modifications	\$60,000	
15	9608	Citywide Curb Ramps Construction Phase 1	\$200,000	
16	9609	Citywide Guard Railing Repairs	\$100,000	
17	9030	Bus Depot Restrooms ADA Modifications Supplemental Funding	\$25,000	
18	9602	Jahrus Park Stairs and Lighting Rehabilitation	\$20,000	
19	9601	Laguna Canyon Creek Beautification	\$50,000	
Total Cost of 2015/16 Capital Improvement Fund Projects			\$7,205,000	

Gas Tax Fund

Acct No.				
20	9958	FY 2015/16 Street Slurry Seal and Rehabilitation	\$900,000	
21	9012	Repayment of Gas Tax Loan - Payment 6 of 6	\$360,000	3
Total Cost of 2015/16 Gas Tax Fund Projects			\$1,260,000	

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2015/16	\$8,465,000
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1 \$720,000 Funded by a grant from OCTA Combined Transportation Funding Program
2 Budget includes prospective grant funding of \$50,000 from OCTA Measure M
3 Repayment of \$360,000 of the remaining \$360,000 internal loan from the Street Lighting Fund.

CIP Project Information

Capital Improvement Fund

Alta Laguna and TOW Parks Renovation Supplemental Funding

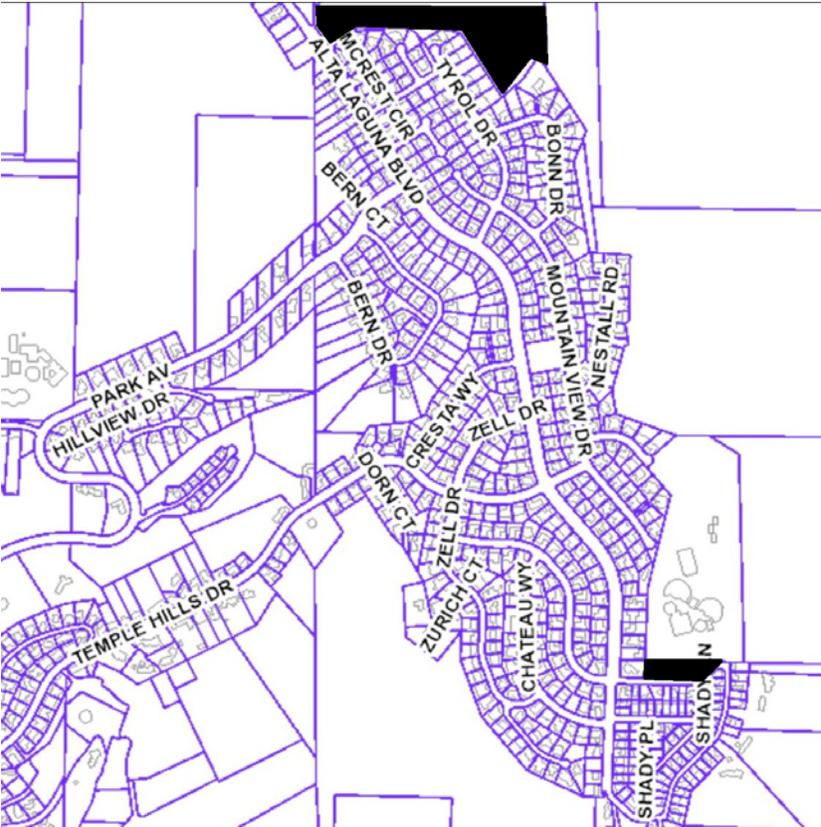
\$600,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 1

Project Description and Purpose:

Supplemental funding is needed to renovate Alta Laguna and Top of the World Parks. The renovation activities include athletic field replacement, irrigation upgrades, drainage improvements, landscape enhancement, and new amenities. The renovation design has been completed.



CIP Project Information

Capital Improvement Fund

Oak, Agate, Mountain, and Thalia Beach Accesses Supplemental Fundi \$1,000,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 2

Project Description and Purpose:

The design for the beach accesses at Oak Street, Agate Street, Mountain Road and Thalia Street is being completed with funding in the prior year's budget as a single project. The improvements will be constructed in two phases, with Oak Street and Mountain Road in the first phase. This supplemental funding should provide for the construction of both phases.



CIP Project Information

Capital Improvement Fund

Alta Vista Retaining Wall Supplemental Funding

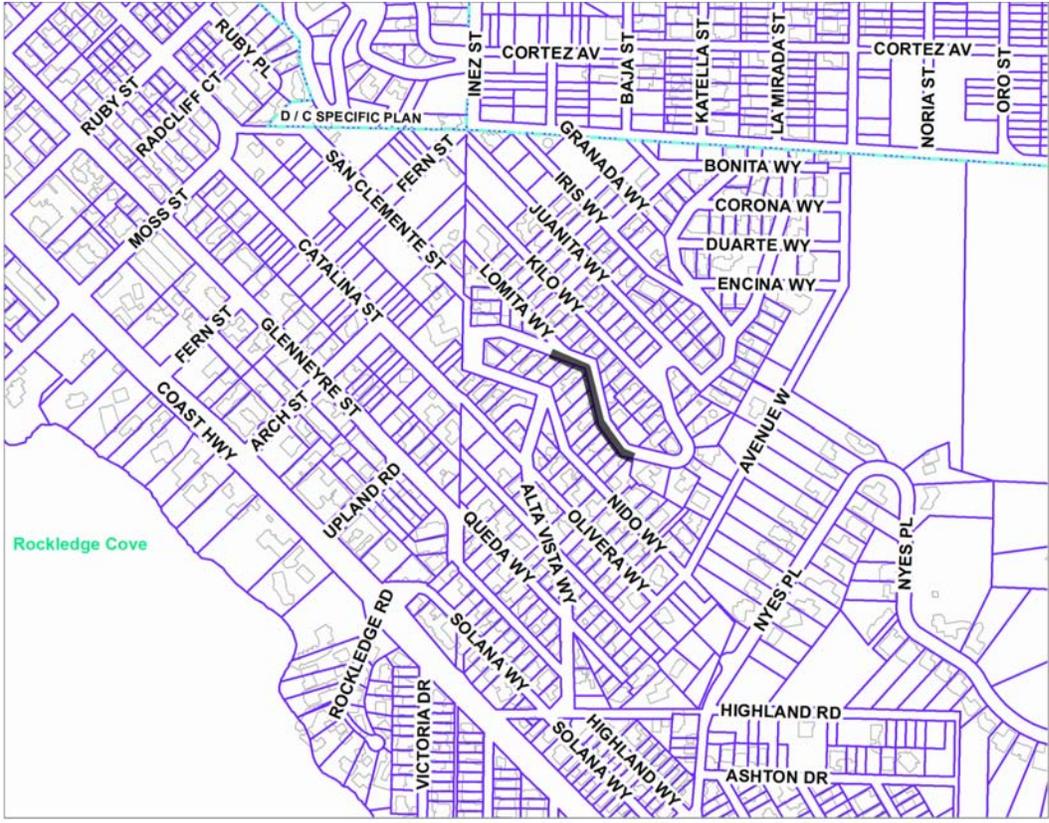
\$400,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 3

Project Description and Purpose:

The wood retaining wall along the down slope side of Alta Vista, from Lomita Way to 400 feet southerly is in need of replacement in order to provide support of the road. The project has been designed with funding in the prior year's budget. Supplemental funding is needed for the construction of the wall.



CIP Project Information

Capital Improvement Fund

Laguna Canyon Channel Rehabilitation Supplemental Funding \$1,500,000

CIP Ten-Year Plan Year: 1 15/16 CIP Number 4

Project Description and Purpose:

This project provides supplemental funding to re-construct the channel from Coast Highway to the ocean outlet. Also included are repairs to the channel from Beach Street to Coast Highway. Caltrans has offered to contribute \$1.4 million toward reconstruction of the box under South Coast Highway. The hydraulic benefits and costs of reconstructing that portion of the channel will be evaluated with the preliminary design for this project and may be added to the project at that time if warranted.



CIP Project Information

Capital Improvement Fund

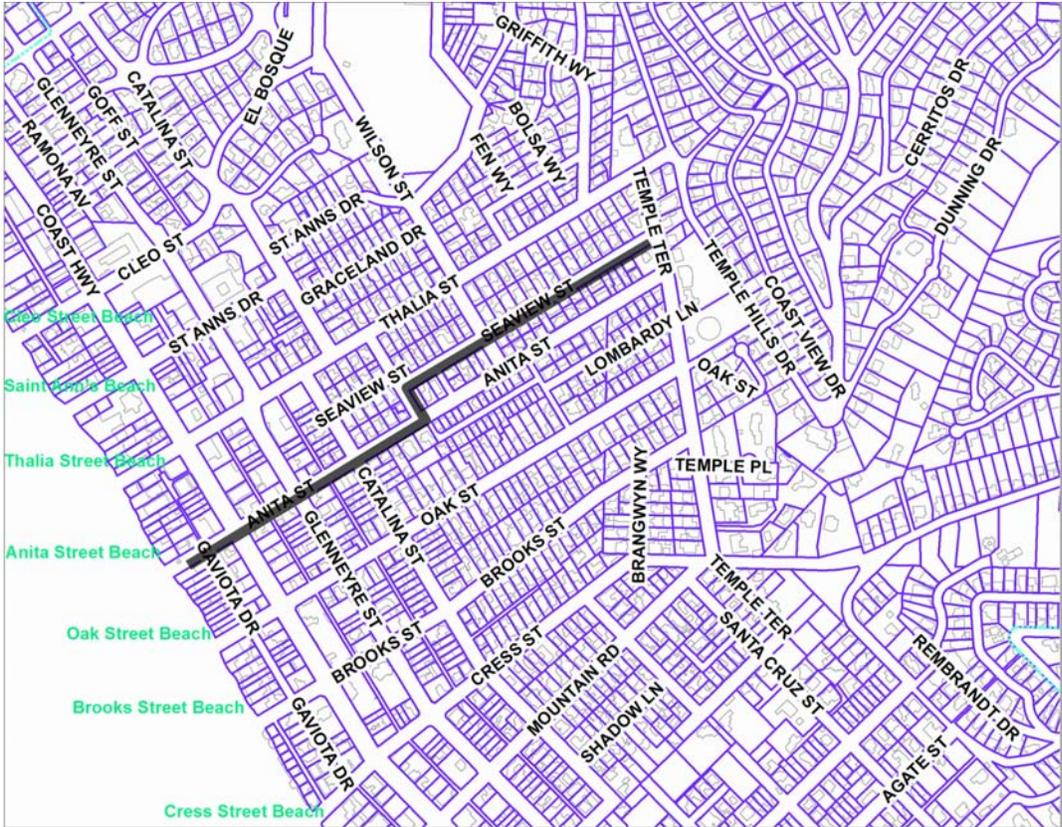
Anita St. and Seaveiw St. Storm Drain Construction Supplemental Fund \$600,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 5

Project Description and Purpose:

Construction of the Anita Street and Seaveiw Street storm drain is scheduled for the spring of 2016. Supplemental funding of \$600,000 will be needed to construct the project.



CIP Project Information

Capital Improvement Fund

Coast Hwy Right Turn Pocket at Broadway Construction

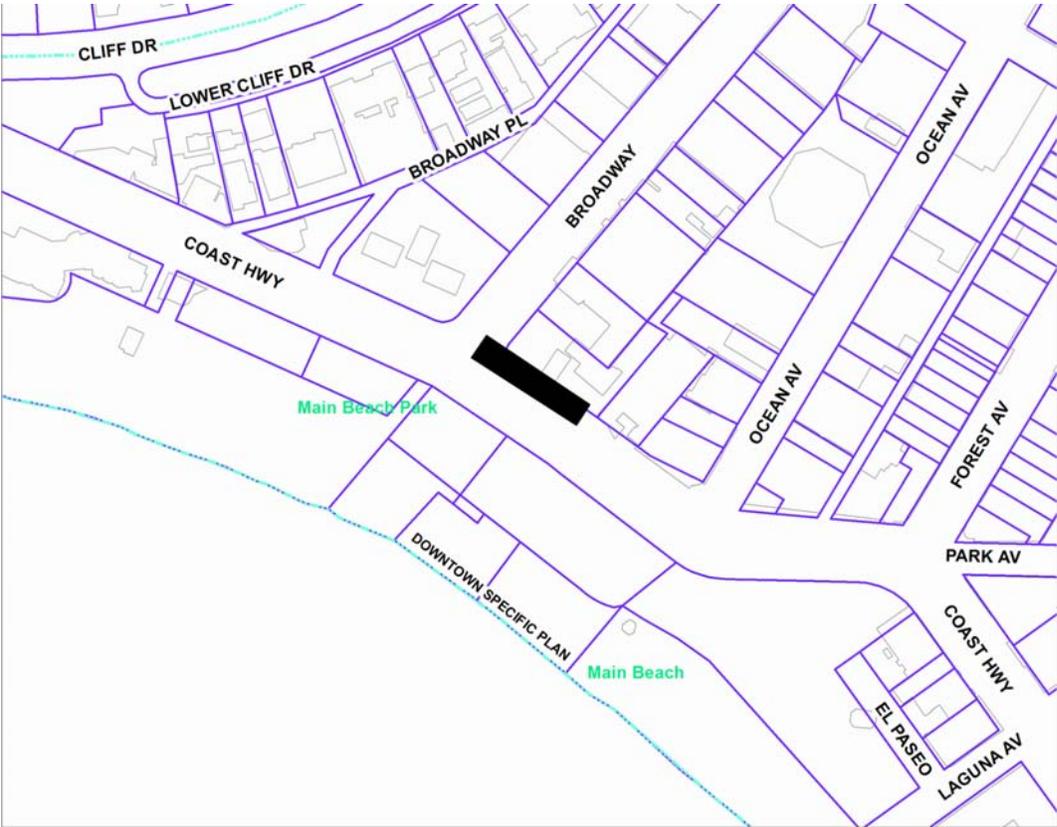
\$1,200,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 6

Project Description and Purpose:

This project provides for the construction of a dedicated right turn lane on South Coast Highway turning onto Broadway. The project is being designed with funding from the prior year's budget. Right-of-way must be acquired for the construction. Grant funding has been obtained from Orange County Transportation Authority's Combined Transportation Funding Program for approximately 50% of the right-of-way acquisitions and construction costs.



CIP Project Information

Capital Improvement Fund

Wendt Terrace Storm Drain Replacement

\$150,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 7

Project Description and Purpose:

A new 18" diameter storm drain pipe will replace the existing corroded and partially obstructed metal pipe between 785 and 811 Wendt Terrace. The eighty-foot section of pipe is on a steep slope between two properties. Most of the work will be done by hand due to limited access for mechanized construction equipment. Significant landscape restoration will be required.



CIP Project Information

Capital Improvement Fund

Alisos Avenue Storm Drain Design

\$50,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 8

Project Description and Purpose:

Design a storm drain to transport stormwater from Arch Beach Heights via La Mirada Street to the natural water course west of Bonita Way and Katella Street. Possible routing options are within the Alisos Avenue right-of-way or within Bonita Way right-of-way. Construction will be programmed in a subsequent budget year.



CIP Project Information

Capital Improvement Fund

Anita Street Sidewalk Construction

\$200,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 9

Project Description and Purpose:

The existing sidewalk on the westerly side of Anita Street, westerly of South Coast Highway, is very steep and difficult for pedestrian to walk on. The asphalt walkway should be replaced with concrete stairs and handrail.



CIP Project Information

Capital Improvement Fund

Laguna Canyon Road Improvements Preliminary Design

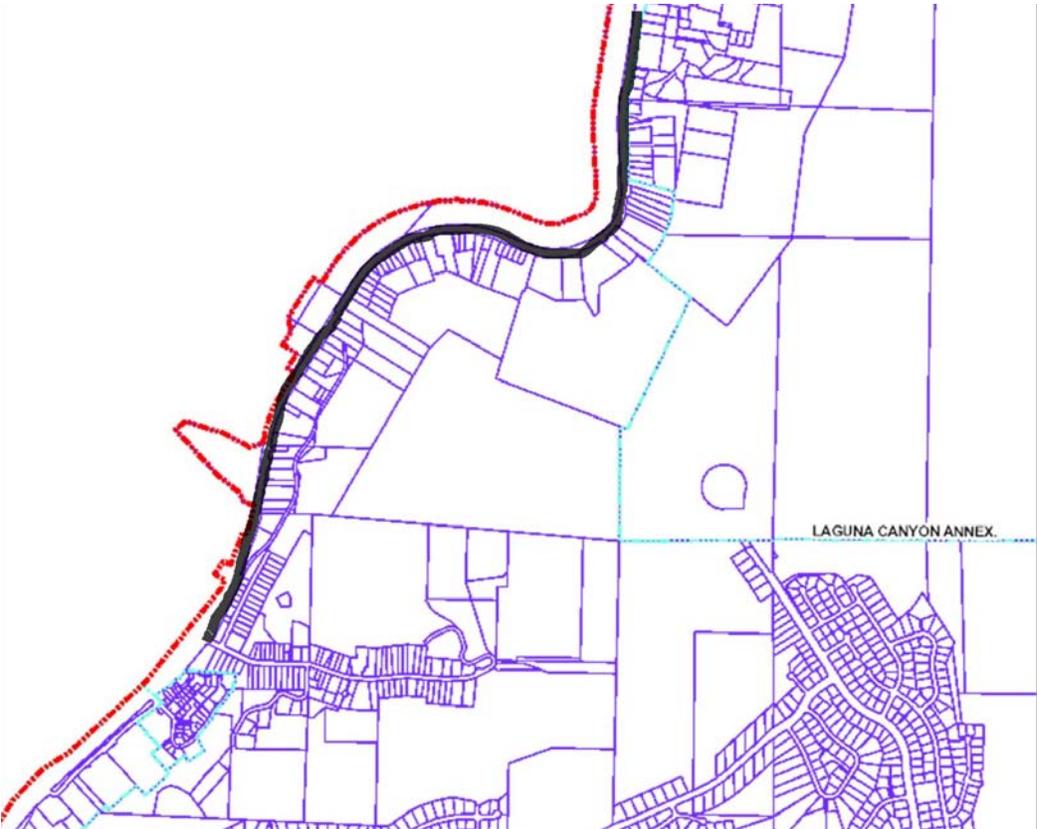
\$500,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 10

Project Description and Purpose:

This project provides for preliminary design for improvements to LCR between El Toro Road and Canyon Acres Drive which could include: roundabouts, road widening, medians, drainage, Class 1 off-street bikeway, project study report, environmental documentation, and plans.



CIP Project Information

Capital Improvement Fund

Dorn Court Storm Drain Extension

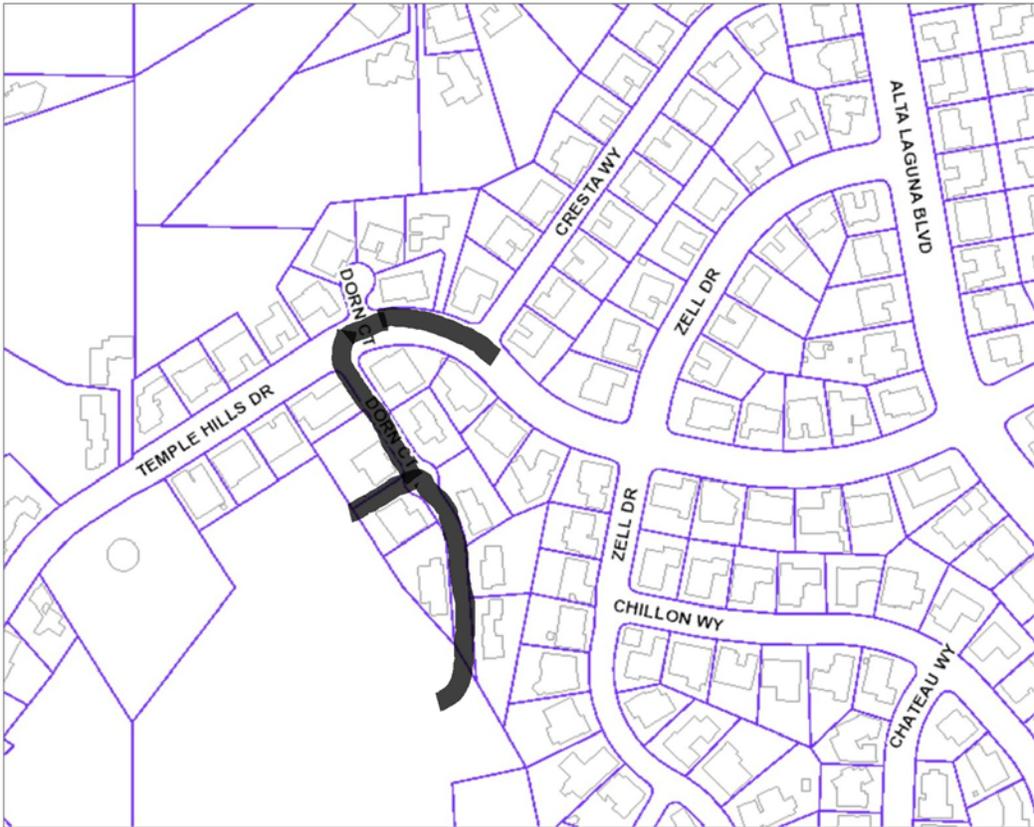
\$200,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 11

Project Description and Purpose:

This project will underground a temporary drain pipe that lays on the surface of the slope between 2975 and 2965 Dorn Court. A hydrology analysis will be conducted to determine if the drain pipe can be eliminated altogether by extending the existing storm drain pipe in Dorn Court approximately 300 feet to connect with the existing storm drain at the south end of the street.



CIP Project Information

Capital Improvement Fund

Bluebird Park Fencing and Shade Structure Installation

\$250,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 12

Project Description and Purpose:

This element of the Bluebird Park Renovation project replaces the existing chain-link fence along Cress Street with a wrought iron fence in a style to compliment the artist designed gate installed in 2009. Additional fencing is proposed on the slope paralleling Bluebird Canyon Drive. Also proposed is a shade structure over a portion of the play equipment in a location to be determined through the design review process.



CIP Project Information

Capital Improvement Fund

Bluebird Canyon Drive Nuisance Water Diversion Upgrade

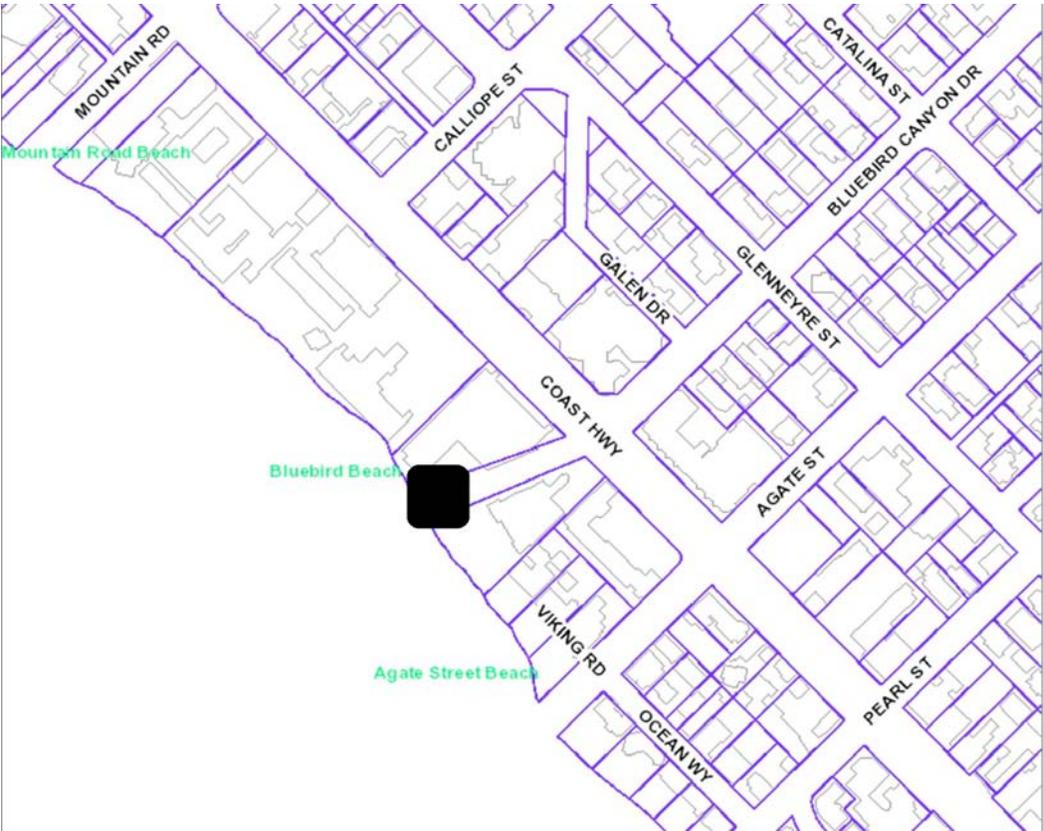
\$100,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 13

Project Description and Purpose:

Upgrade the nuisance water diversion at the Bluebird Canyon beach outfall with a new fiberglass door and associated frame and appurtenances for improved operation and seasonal deployment. This diversion serves to capture water flow from a 402 acre watershed.



CIP Project Information

Capital Improvement Fund

City Hall Police Lobby and Report Writing Modifications

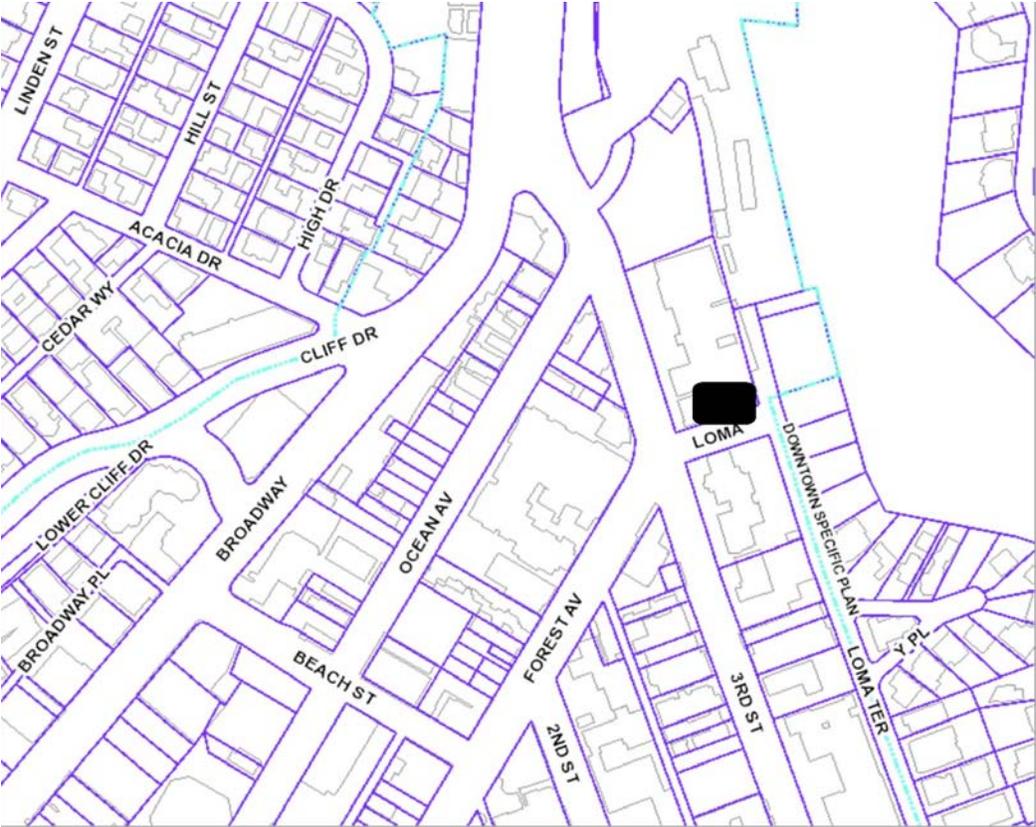
\$60,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 14

Project Description and Purpose:

This project provides modifications to the Police Department entry lobby, including enlarging the front counter, installing clear glass bulletproof front doors, installing a bullet proof screen at the front counter, and relocating the traffic payment office to behind the front counter. The cabinets in the report writing room and the jail booking room need replacement.



CIP Project Information

Capital Improvement Fund

Citywide Curb Ramps Construction Phase 1

\$200,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 15

Project Description and Purpose:

A comprehensive list of curb ramps to be constructed throughout the City has been prepared. The curb ramps should be constructed prior to the programmed street slurry seal and rehabilitation projects. The curb ramps project will be programmed in approximately five phases of \$200,000 each to be coordinated with the street rehabilitation projects approximately every two years.

Citywide

CIP Project Information

Capital Improvement Fund

Citywide Guard Railing Repairs

\$100,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 16

Project Description and Purpose:

Repair and replace guardrailing throughout the City on an as-needed basis.

Citywide

CIP Project Information

Capital Improvement Fund

Bus Depot Restrooms ADA Modifications Supplemental Funding **\$25,000**

CIP Ten-Year Plan Year: 1 15/16 **CIP Number** 17

Project Description and Purpose:

Interior ADA modifications were necessary to the restrooms near the bus depot. \$50,000 was appropriated at the FY 2014/15 mid-year budget adjustments for this work. Additional exterior modifications need to be investigated and implemented as a part of a settlement agreement. This project provides \$25,000 of supplemental funding for that work.



CIP Project Information

Capital Improvement Fund

Jahrus Park Stairs and Lighting Rehabilitation

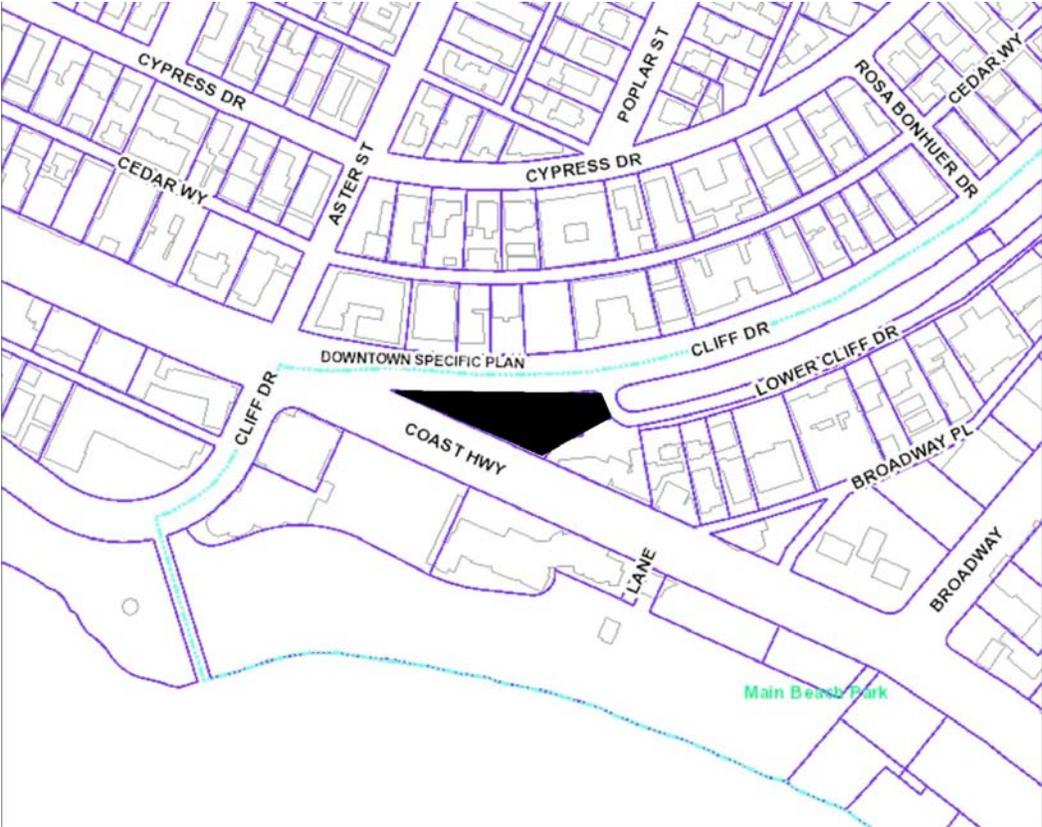
\$20,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 18

Project Description and Purpose:

The stairs and lighting in Jahrus Park needs rehabilitation. A larger renovation project is programmed in later years. This project will renovate the existing stairway and lighting only.



CIP Project Information

Capital Improvement Fund

Laguna Canyon Creek Beautification

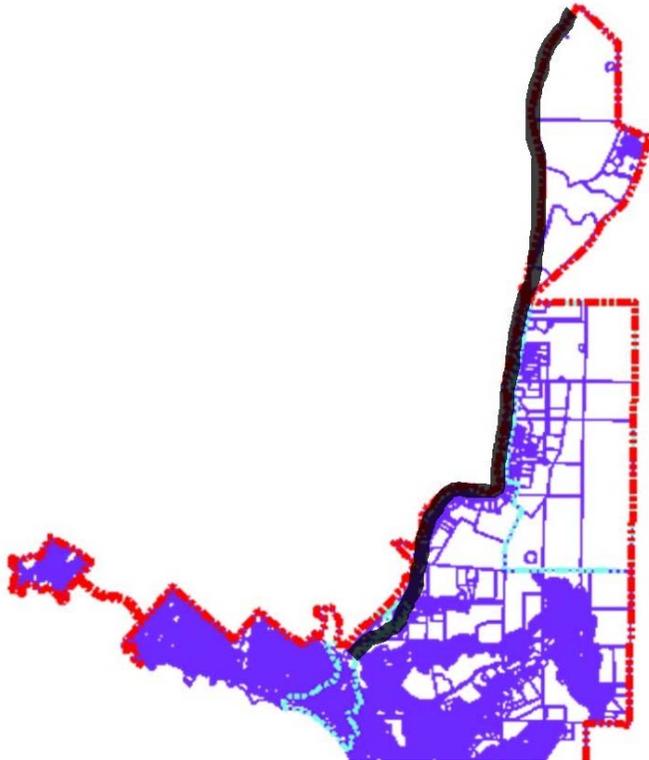
\$50,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 19

Project Description and Purpose:

Numerous aesthetic improvement projects for Laguna Canyon and Laguna Creek were proposed in a report by Bob Borthwick. The City Council directed that \$50,000 be included in the CIP to start investigating the most feasible projects.



CIP Project Information

Gas Tax Fund

FY 2015/16 Street Slurry Seal and Rehabilitation

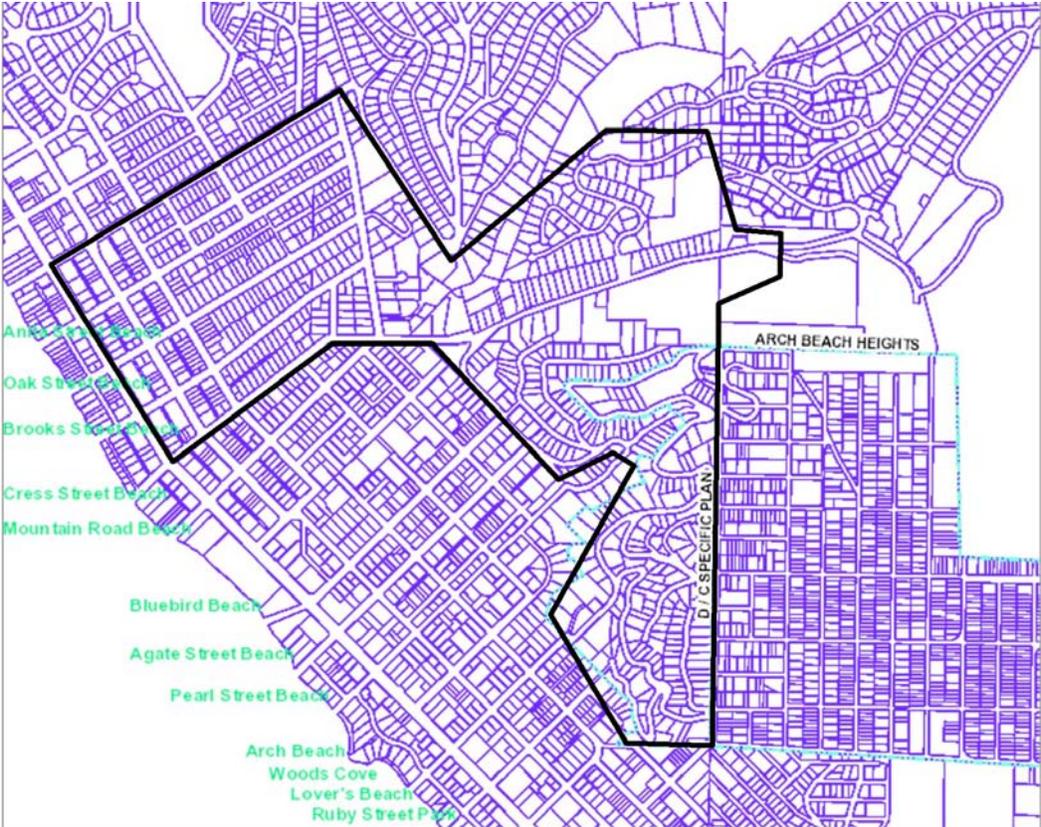
\$900,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 20

Project Description and Purpose:

Repair damaged pavement and slurry seal streets rehabilitated in 2008. Project locations include the lower Bluebird Canyon and Diamond/Crestview areas, and the area generally bounded by Thalia Street, Temple Terrace, Cress Street, and South Coast Highway.



CIP Project Information

Gas Tax Fund

Repayment of Gas Tax Loan - Payment 6 of 6

\$360,000

CIP Ten-Year Plan Year: 1 15/16

CIP Number 21

Project Description and Purpose:

Funded by Gas Tax revenues, this item provides for the final payment toward repayment of the internal loan from the Street Lighting Fund used for a citywide pavement overlay program.

Fiscal Year 2016/17
CAPITAL IMPROVEMENT PROJECT SUMMARY
See the Following Pages for Description of Each Project

Capital Improvement Fund

Acct No.		
1	Laguna Canyon Channel at Beach Street Reconstuction	\$2,000,000
2	Summit Drive Storm Drain Construction	\$1,300,000
3	Alisos Avenue Storm Drain Construction	\$200,000
4	Coast Highway Near Moss St. Sidewalk Construction	\$350,000
5	Coast Highway Near Arch St. Sidewalk Construction	\$200,000
6	Coast Highway Near Solana Way Sidewalk Construction	\$500,000
7	Coast Highway Near Alta Vista Sidewalk Construction	\$600,000
8	Anita Street Beach Stairs Replacement	\$700,000
9	Citywide Parking Lot Rehabilitation	\$200,000 ¹
10	Citywide Sidewalk Repairs	\$250,000
Total Cost of 2016/17 Capital Improvement Fund Projects		\$6,300,000

Gas Tax Fund

Acct No.		
11	FY 2016/17 Street Slurry Seal and Rehabilitation	\$950,000
Total Cost of 2016/17 Gas Tax Fund Projects		\$950,000

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2016/17	\$7,250,000
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1 Funded by a transfer from the Parking Authority Fund

CIP Project Information

Capital Improvement Fund

Laguna Canyon Channel at Beach Street Reconstuction

\$2,000,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 1

Project Description and Purpose:

Reconstruct the channel at Beach Street from approximately 50 feet upstream of Beach Street to 25 feet downstream of Beach Street. The reshaping of the channel will increase capacity through the area by approximately 30%.



CIP Project Information

Capital Improvement Fund

Summit Drive Storm Drain Construction

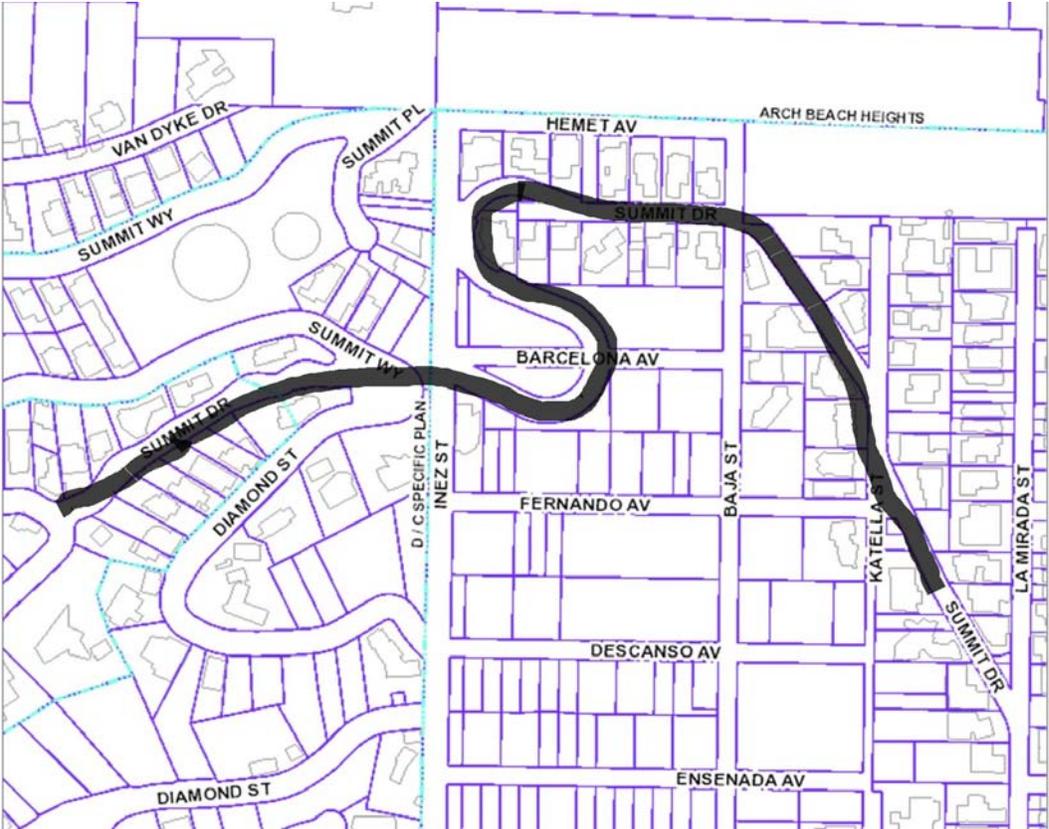
\$1,300,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 2

Project Description and Purpose:

Construct a storm drain on Summit Drive from approximately Van Dyke Drive to La Mirada Street.



CIP Project Information

Capital Improvement Fund

Alisos Avenue Storm Drain Construction

\$200,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 3

Project Description and Purpose:

Construct a storm drain to transport stormwater from La Mirada Street to the natural water course west of Bonita Way and Katella Street as designed with project 526 Alisos Avenue Storm Drain Design.



CIP Project Information

Capital Improvement Fund

Coast Highway Near Moss St. Sidewalk Construction

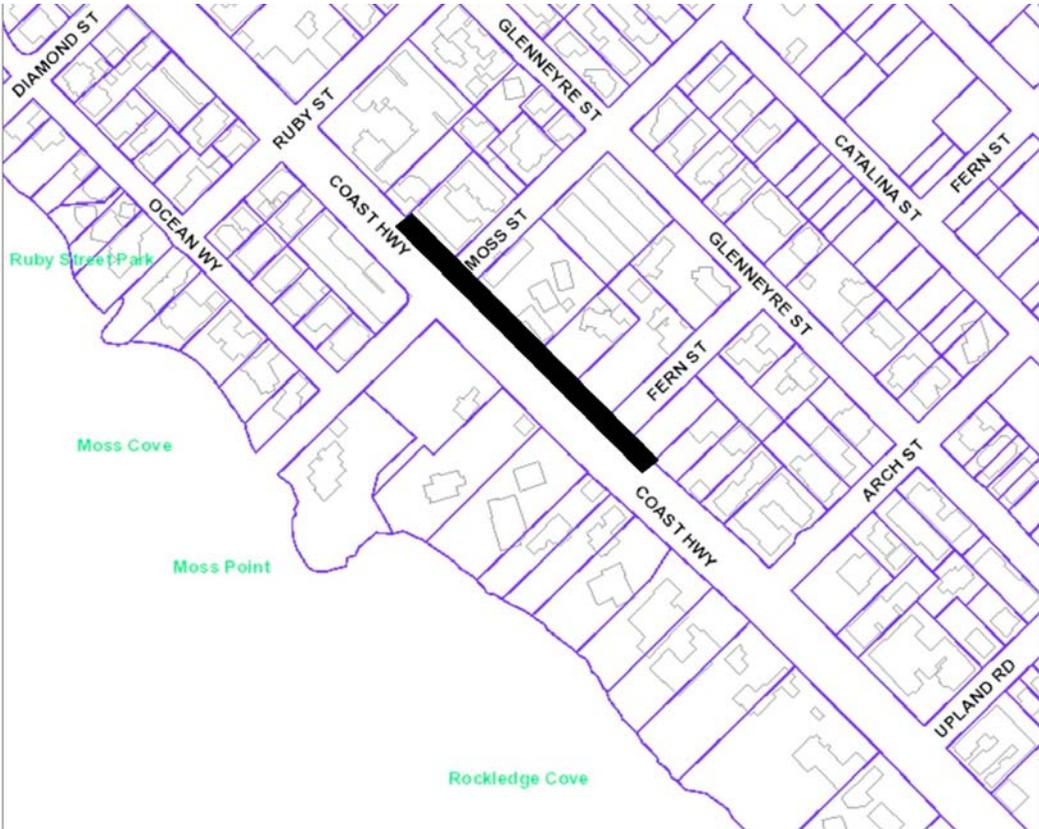
\$350,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 4

Project Description and Purpose:

Contract a sidewalk on the inland side of Coast Highway extending 140 feet north of Moss Street to 440 feet south of Moss Street. This project is described as Reach 1 of the Preliminary Design Concept Report for Sidewalk Improvements on South Coast Highway from Moss Street to M Street (2008).



CIP Project Information

Capital Improvement Fund

Coast Highway Near Arch St. Sidewalk Construction

\$200,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 5

Project Description and Purpose:

Construct a sidewalk gap closure along the inland side of Coast Highway from 150 feet north of Upland Road to 350 feet north of Upland Road. This project is described as Reach 2 of the Preliminary Design Concept Report for Sidewalk Improvements on South Coast Highway from Moss Street to M Street (2008).



CIP Project Information

Capital Improvement Fund

Coast Highway Near Alta Vista Sidewalk Construction

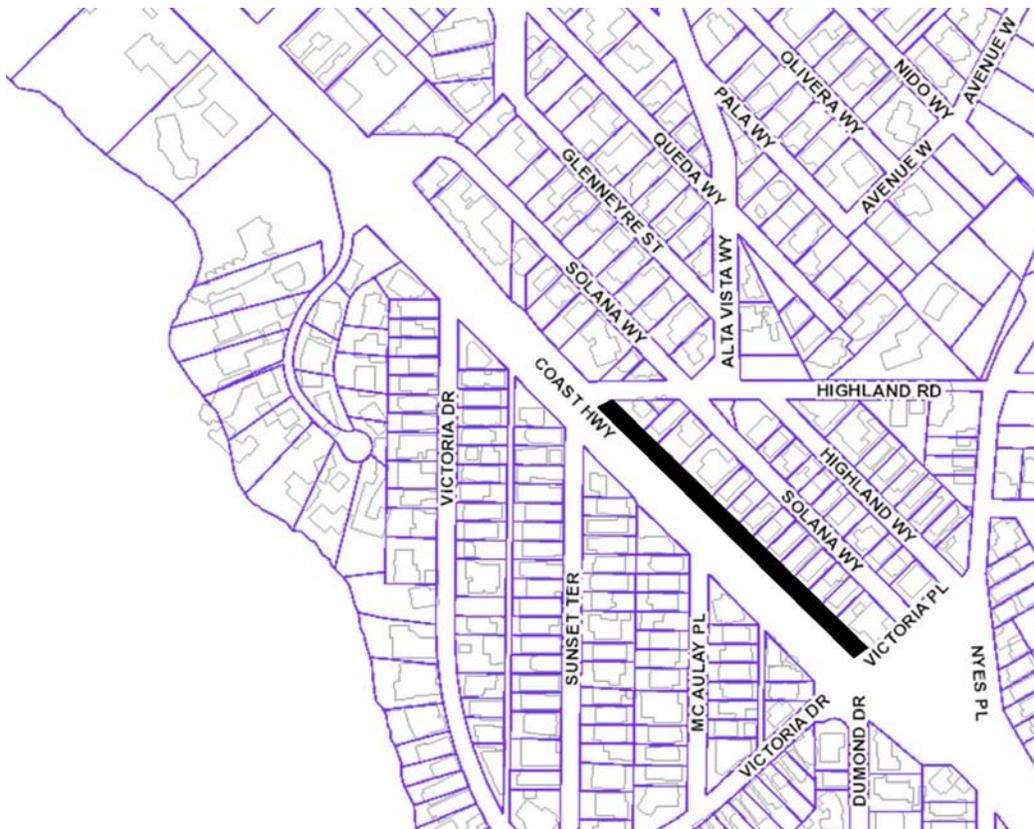
\$600,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 7

Project Description and Purpose:

Construct a sidewalk along the inland side of Coast Highway from Alta Vista Way to Victoria Place. This project is described as Reach 4 of the Preliminary Design Concept Report for Sidewalk Improvements on South Coast Highway from Moss Street to M Street (2008).



CIP Project Information

Capital Improvement Fund

Anita Street Beach Stairs Replacement

\$700,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 8

Project Description and Purpose:

The lower levels of the Anita Street beach stairs have deteriorated and the treads are cracking. Replacement of the stairs and aluminum handrails is necessary.



CIP Project Information

Capital Improvement Fund

Citywide Parking Lot Rehabilitation

\$200,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 9

Project Description and Purpose:

The City owned parking lots require routine pavement rehabilitation, striping, curb, gutter, and miscellaneous work. This work is programmed approximately every five years.

Citywide

CIP Project Information

Capital Improvement Fund

Citywide Sidewalk Repairs

\$250,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 10

Project Description and Purpose:

This project provides for the removal and replacement of damaged sidewalk, curb, gutter, and other concrete improvements. The repairs will be done at numerous locations throughout the City.

Citywide

CIP Project Information

Gas Tax Fund

FY 2016/17 Street Slurry Seal and Rehabilitation

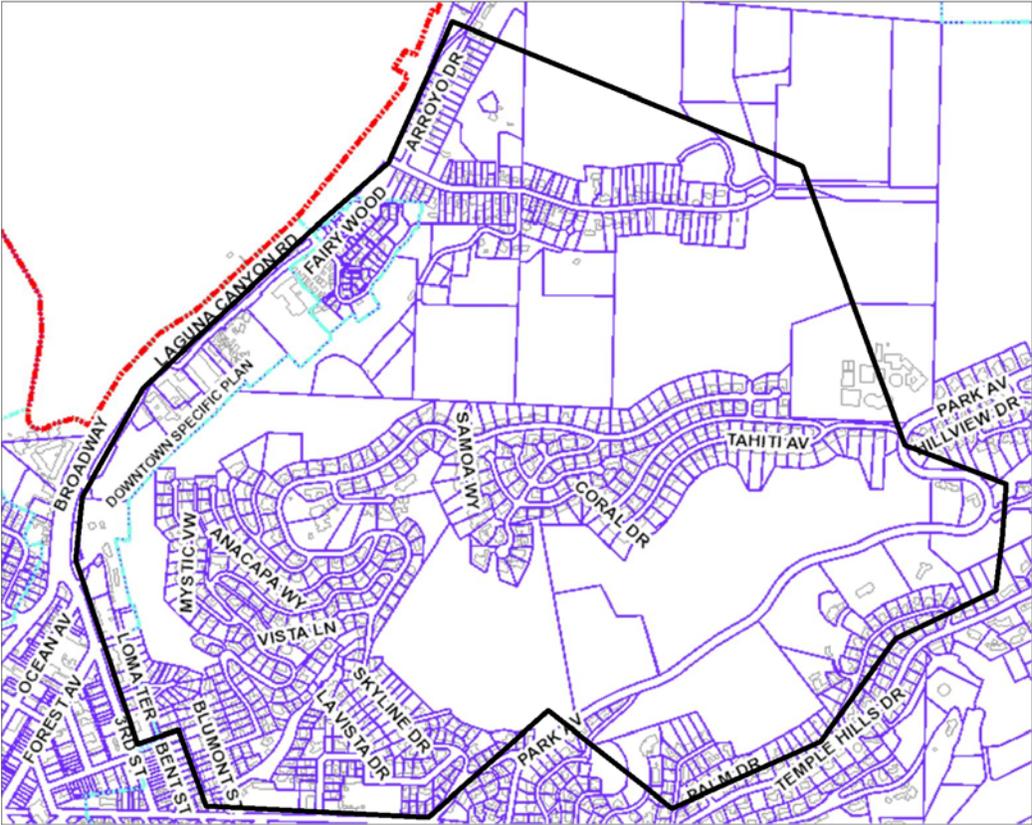
\$950,000

CIP Ten-Year Plan Year: 2 16/17

CIP Number 11

Project Description and Purpose:

Repair damaged pavement and slurry seal streets rehabilitated in 2008. Project locations include Laguna Canyon Road Frontage Road, Arroyo Drive, Canyon Acres Drive, and the Skyline areas.



CITY OF LAGUNA BEACH CAPITAL IMPROVEMENT PROGRAM REVENUE AND BUDGET PROJECTIONS

Program Year Fiscal Year	1 15/16	2 16/17	3 17/18	4 18/19	5 19/20	6 20/21	7 21/22	8 22/23	9 23/24	10 24/25
116 CAPITAL IMPROVEMENT FUND										
Starting Fund Balance	\$ 329,000	\$ 333,000	\$ 320,000	\$ 347,000	\$ 384,000	\$ 271,000	\$ 308,000	\$ 295,000	\$ 232,000	\$ 219,000
Revenues:										
3138 Real Property Transfer Tax	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
3144 Building Construction Tax	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
3410 Vehicle Code Fines	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
3415 Municipal Code Fines Other	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
3420 Municipal Code Fines Parking	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
3422 Municipal Code Fines DMV	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000
3442 Administrative Citations Police	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
3113 Hotel Taxes on Montage	\$ 4,244,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000	\$ 4,392,000
Construction Deposit Trust 31401 Mar Vista	\$ 720,000	\$	\$ 40,000	\$	\$	\$	\$	\$	\$	\$
OCTA Combined Transportation Funding Program	\$ 50,000	\$	\$	\$	\$	\$	\$	\$	\$	\$ 50,000
Prospective Funding OCTA Measure M	\$ 6,709,000	\$ 6,087,000	\$ 6,127,000	\$ 6,087,000	\$ 6,087,000	\$ 6,087,000	\$ 6,087,000	\$ 6,087,000	\$ 6,087,000	\$ 6,137,000
Total Revenues	\$ 500,000	\$ 200,000	\$	\$	\$	\$	\$	\$	\$	\$
Transfer from Parking Authority Fund	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transfer from Transportation Infrastructure Fund	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Funds Available	\$ 7,538,000	\$ 6,620,000	\$ 6,447,000	\$ 6,434,000	\$ 6,471,000	\$ 6,358,000	\$ 6,595,000	\$ 6,382,000	\$ 6,319,000	\$ 6,356,000
CIP Budget	\$ (7,205,000)	\$ (6,300,000)	\$ (6,100,000)	\$ (6,050,000)	\$ (6,200,000)	\$ (6,050,000)	\$ (6,300,000)	\$ (6,150,000)	\$ (6,100,000)	\$ (6,050,000)
Ending Fund Balance	\$ 333,000	\$ 320,000	\$ 347,000	\$ 384,000	\$ 271,000	\$ 308,000	\$ 295,000	\$ 232,000	\$ 219,000	\$ 306,000

Program Year Fiscal Year	1 15/16	2 16/17	3 17/18	4 18/19	5 19/20	6 20/21	7 21/22	8 22/23	9 23/24	10 24/25
132 GAS TAX FUND										
Starting Fund Balance	\$ 332,000	\$ 32,000	\$ 45,000	\$ 21,000	\$ 10,000	\$ 12,000	\$ 28,000	\$ 8,000	\$ 3,000	\$ 63,000
Revenues:										
3102 Sales Tax Measure M2	\$ 406,000	\$ 422,000	\$ 435,000	\$ 448,000	\$ 461,000	\$ 475,000	\$ 489,000	\$ 504,000	\$ 519,000	\$ 535,000
3500 Investment Earnings	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
3623 Gasoline Tax Section 2103 HUTA	\$ 115,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000	\$ 92,000
3624 Gasoline Tax Section 2105	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000
3625 Gasoline Tax Section 2106	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
3626 Gasoline Tax Section 2107	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000	\$ 198,000
3627 Gasoline Tax Section 2107.5	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
4360 LBCWD Reimbursement	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Revenues	\$ 960,000	\$ 963,000	\$ 976,000	\$ 989,000	\$ 1,002,000	\$ 1,016,000	\$ 1,030,000	\$ 1,045,000	\$ 1,060,000	\$ 1,076,000
Total Funds Available	\$ 1,292,000	\$ 995,000	\$ 1,021,000	\$ 1,010,000	\$ 1,012,000	\$ 1,028,000	\$ 1,058,000	\$ 1,053,000	\$ 1,063,000	\$ 1,139,000
CIP Budget	\$ (1,260,000)	\$ (950,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,050,000)	\$ (1,050,000)	\$ (1,000,000)	\$ (1,100,000)
Ending Fund Balance	\$ 32,000	\$ 45,000	\$ 21,000	\$ 10,000	\$ 12,000	\$ 28,000	\$ 8,000	\$ 3,000	\$ 63,000	\$ 39,000

Program Year Fiscal Year	1 15/16	2 16/17	3 17/18	4 18/19	5 19/20	6 20/21	7 21/22	8 22/23	9 23/24	10 24/25
134 STREET LIGHTING FUND										
Starting Fund Balance	\$ 3,244,000	\$ 3,898,900	\$ 4,791,700	\$ 5,695,500	\$ 6,599,300	\$ 7,503,100	\$ 8,406,900	\$ 9,310,700	\$ 10,214,500	\$ 11,118,300
Revenues:										
3102 Sales Tax Measure M2	\$ 1,286,100	\$ 1,313,100	\$ 1,324,100	\$ 1,324,100	\$ 1,324,100	\$ 1,324,100	\$ 1,324,100	\$ 1,324,100	\$ 1,324,100	\$ 1,324,100
3415 Municipal Code Fines Other	\$ 4,530,100	\$ 5,212,000	\$ 6,115,800	\$ 7,019,600	\$ 7,923,400	\$ 8,827,200	\$ 9,731,000	\$ 10,634,800	\$ 11,538,600	\$ 12,442,400
3442 Administrative Citations Police	\$ (631,200)	\$ (420,300)	\$ (420,300)	\$ (420,300)	\$ (420,300)	\$ (420,300)	\$ (420,300)	\$ (420,300)	\$ (420,300)	\$ (420,300)
Total Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Funds Available	\$ 3,898,900	\$ 4,791,700	\$ 5,695,500	\$ 6,599,300	\$ 7,503,100	\$ 8,406,900	\$ 9,310,700	\$ 10,214,500	\$ 11,118,300	\$ 12,022,100
CIP Budget	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Ending Fund Balance	\$ 3,898,900	\$ 4,791,700	\$ 5,695,500	\$ 6,599,300	\$ 7,503,100	\$ 8,406,900	\$ 9,310,700	\$ 10,214,500	\$ 11,118,300	\$ 12,022,100

FUNDING SUMMARY
TEN YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Year 2015/16 through Fiscal Year 2024/25

	Year	Capital Improvement Fund	Gas Tax Fund	Parking Authority Fund	Street Lighting Fund	Total
1.	2015/16	\$7,205,000 ^{1,2}	\$1,260,000			\$ 8,465,000
2.	2016/17	6,100,000	950,000	200,000 ³		7,250,000
3.	2017/18	6,100,000 ⁴	1,000,000			7,100,000
4.	2018/19	6,050,000	1,000,000			7,050,000
5.	2019/20	6,200,000	1,000,000			7,200,000
6.	2020/21	6,050,000	1,000,000			7,050,000
7.	2021/22	6,100,000	1,050,000	200,000 ⁵		7,350,000
8.	2022/23	6,150,000	1,050,000			7,200,000
9.	2023/24	6,100,000	1,000,000			7,100,000
10.	2024/25	<u>6,050,000 ⁶</u>	<u>1,100,000</u>	<u></u>	<u></u>	<u>7,150,000</u>
TOTAL		<u><u>\$62,105,000</u></u>	<u><u>\$10,410,000</u></u>	<u><u>\$400,000</u></u>	<u><u>\$0</u></u>	<u><u>\$72,915,000</u></u>

¹ Includes OCTA Combined Transportation Funding Program grant funding of \$720,000

² Includes prospective grant funding of \$50,000 from OCTA Measure M

³ Transfer to Capital Improvement Fund

⁴ Includes a \$40,000 deposited in construction trust account

⁵ Transfer to Capital Improvement Fund

⁶ Includes prospective grant funding of \$50,000

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2015/16

Year One

Capital Improvement Fund

1	Alta Laguna and TOW Parks Renovation Supplemental Funding	\$600,000	
2	Oak, Agate, Mountain, and Thalia Beach Accesses Supplemental Funding	\$1,000,000	
3	Alta Vista Retaining Wall Supplemental Funding	\$400,000	
4	Laguna Canyon Channel Rehabilitation Supplemental Funding	\$1,500,000	
5	Anita St. and Seaview St. Storm Drain Construction Supplemental Fundin	\$600,000	
6	Coast Hwy Right Turn Pocket at Broadway Construction	\$1,200,000	¹
7	Wendt Terrace Storm Drain Replacement	\$150,000	
8	Alisos Avenue Storm Drain Design	\$50,000	
9	Anita Street Sidewalk Construction	\$200,000	
10	Laguna Canyon Road Improvements Preliminary Design	\$500,000	
11	Dorn Court Storm Drain Extension	\$200,000	
12	Bluebird Park Fencing and Shade Structure Installation	\$250,000	
13	Bluebird Canyon Drive Nuisance Water Diversion Upgrade	\$100,000	²
14	City Hall Police Lobby and Report Writing Modifications	\$60,000	
15	Citywide Curb Ramps Construction Phase 1	\$200,000	
16	Citywide Guard Railing Repairs	\$100,000	
17	Bus Depot Restrooms ADA Modifications Supplemental Funding	\$25,000	
18	Jahrus Park Stairs and Lighting Rehabilitation	\$20,000	
19	Laguna Canyon Creek Beautification	\$50,000	

Total Cost of 2015/16 Capital Improvement Fund Projects **\$7,205,000**

Gas Tax Fund

20	FY 2015/16 Street Slurry Seal and Rehabilitation	\$900,000	
21	Repayment of Gas Tax Loan - Payment 6 of 6	\$360,000	³

Total Cost of 2015/16 Gas Tax Fund Projects **\$1,260,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2015/16 **\$8,465,000**

¹ \$720,000 Funded by a grant from OCTA Combined Transportation Funding Program

² Budget includes prospective grant funding of \$50,000 from OCTA Measure M

³ Repayment of \$360,000 of the remaining \$360,000 internal loan from the Street Lighting Fund.

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2016/17

Year Two

Capital Improvement Fund

1	Laguna Canyon Channel at Beach Street Reconstuction	\$2,000,000
2	Summit Drive Storm Drain Construction	\$1,300,000
3	Alisos Avenue Storm Drain Construction	\$200,000
4	Coast Highway Near Moss St. Sidewalk Construction	\$350,000
5	Coast Highway Near Arch St. Sidewalk Construction	\$200,000
6	Coast Highway Near Solana Way Sidewalk Construction	\$500,000
7	Coast Highway Near Alta Vista Sidewalk Construction	\$600,000
8	Anita Street Beach Stairs Replacement	\$700,000
9	Citywide Parking Lot Rehabilitation	\$200,000 ¹
10	Citywide Sidewalk Repairs	\$250,000

Total Cost of 2016/17 Capital Improvement Fund Projects **\$6,300,000**

Gas Tax Fund

11	FY 2016/17 Street Slurry Seal and Rehabilitation	\$950,000
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Total Cost of 2016/17 Gas Tax Fund Projects **\$950,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2016/17 **\$7,250,000**

1 Funded by a transfer from the Parking Authority Fund

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2017/18

Year Three

Capital Improvement Fund

1	City Hall and Fire Stations Renovations Accrual Year 1	\$1,800,000
2	Jasmine Street Storm Drain Construction	\$1,300,000
3	Sleepy Hollow Retaining Wall Replacement	\$200,000
4	Baja (near 870) Retaining Wall Replacement	\$200,000
5	Oriole Drive Storm Drain Replacement	\$1,000,000
6	Trail at 31401 Mar Vista	\$100,000 ¹
7	Bluebird Canyon Drive Retaining Wall Construction	\$400,000
8	Cleo Street Beach Stairs Replacement	\$700,000
9	Cliff Drive 600 Block Drainage Improvements	\$100,000
10	Citywide Curb Ramps Constuction Phase 2	\$200,000
11	Sidewalk Master Plan	\$100,000

Total Cost of 2017/18 Capital Improvement Fund Projects **\$6,100,000**

Gas Tax Fund

12	FY 2017/18 Street Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2017/18 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2017/18 **\$7,100,000**

¹ \$40,000 deposited in construction trust account

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2018/19

Year Four

Capital Improvement Fund

1	City Hall and Fire Stations Renovations Accrual Year 2	\$2,000,000
2	Main Beach Park Renovation	\$400,000
3	Moss Street Beach Stairs Replacement	\$700,000
4	Fisherman's Cove Stairs Replacement	\$700,000
5	Coast Highway South of Moss Point Sidewalk Construction	\$400,000
6	Dartmoor Street Storm Drain Construction	\$900,000
7	Crestview Place to Ruby Place Pedestrian Pathway Construction	\$300,000
8	Terry/Ashton Pedestrian Access	\$300,000
9	Citywide Sidewalk Repairs	\$250,000
10	Citywide Guard Railing Repairs	\$100,000

Total Cost of 2018/19 Capital Improvement Fund Projects	\$6,050,000
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Gas Tax Fund

11	FY 2018/19 Street Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2018/19 Gas Tax Fund Projects	\$1,000,000
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TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2018/19	\$7,050,000
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TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2019/20

Year Five

Capital Improvement Fund

1 City Hall and Fire Stations Renovations Accrual Year 3	\$1,600,000
2 Alta Vista Retaining Wall Replacement Lower Section	\$1,300,000
3 Holly Street Storm Drain Construction	\$800,000
4 10th Avenue Storm Drain Construction	\$300,000
5 Manzanita Drive Storm Drain Construction	\$800,000
6 Y Place Storm Drain Construction	\$100,000
7 Coast Hwy. West St. to Catalina Ave. Sidewalk Construction	\$400,000
8 Citywide Curb Ramps Construction Phase 3	\$200,000
9 Cliff Drive Strand Stairs to Fisherman's Cove Construction	\$700,000

Total Cost of 2019/20 Capital Improvement Fund Projects **\$6,200,000**

Gas Tax Fund

10 FY 2019/20 Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2019/20 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2019/20 **\$7,200,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2020/21

Year Six

Capital Improvement Fund

1	City Hall and Fire Stations Renovations Accrual Year 4	\$1,600,000
2	Jahraus Park Reovation	\$200,000
3	Coast Hwy. South of 5th Ave. Sidewalk Construction	\$400,000
4	Coast Hwy. Treasure Island Park to Camel Point Dr. Sidewalk Constructio	\$1,000,000
5	Catalina and El Camino Del Mar Round-A-Bout Construction	\$300,000
6	Terry/Rounsevel Drainage Improvements	\$800,000
7	Balboa Avenue and Nyes Place Storm Drain Construction	\$1,500,000
8	Citywide Sidewalk Repairs	\$250,000

Total Cost of 2020/21 Capital Improvement Fund Projects **\$6,050,000**

Gas Tax Fund

9	FY 2020/21 Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2020/21 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2020/21 **\$7,050,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2021/22

Year Seven

Capital Improvement Fund

1 Myrtle Street (upper) Storm Drain Construction	\$1,100,000
2 Sleepy Hollow Beach Stairs Replacement	\$700,000
3 Glenneyre St., Calliope St. to Bluebird Cyn. Dr. Sidewalk Construction	\$300,000
4 Temple Hills Pedestrian Path Phase 3	\$2,500,000
5 St. Ann's Drive Retaining Wall Replacement	\$300,000
6 Citywide Parking Lot Rehabilitation	\$200,000 ¹
7 Main Beach South ADA and Vehicle Ramp Construction	\$300,000
8 Dumond Drive Beach Ramp Extension	\$400,000
9 Crescent Bay Beach Ramp Extension	\$200,000
10 Citywide Guard Railing Repairs	\$100,000
11 Citywide Curb Ramps Constuction Phase 4	\$200,000

Total Cost of 2021/22 Capital Improvement Fund Projects **\$6,300,000**

Gas Tax Fund

12 FY 21/22 Slurry Seal and Rehabilitation	\$1,050,000
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Total Cost of 2021/22 Gas Tax Fund Projects **\$1,050,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2021/22 **\$7,350,000**

¹ Funded by a transfer from the Parking Authority Fund

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2022/23

Year Eight

Capital Improvement Fund

1 Laguna Canyon Road Improvements Construction	\$2,500,000
2 Coast Hwy. 7th Ave. to 8th Ave. Sidewalk Construction	\$900,000
3 Coast Hwy. 8th Ave. to 9th Ave. Sidewalk Construction	\$500,000
4 Coast Hwy. 9th Ave. to 10th Ave. Sidewalk Construction	\$400,000
5 Coast Hwy. South of 10th Ave. Sidewalk Construction	\$1,000,000
6 Diamond Street Parking and Sidewalk Construction	\$300,000
7 El Toro Road/Canyon Hills Median Renovation	\$200,000
8 Aster Street Sidewalk Construction	\$100,000
9 Citywide Sidewalk Repairs	\$250,000

Total Cost of 2022/23 Capital Improvement Fund Projects **\$6,150,000**

Gas Tax Fund

10 FY 2022/23 Street Slurry Seal and Rehabilitation	\$1,050,000
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Total Cost of 2022/23 Gas Tax Fund Projects **\$1,050,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2022/23 **\$7,200,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2023/24

Year Nine

Capital Improvement Fund

1	City Facilities ADA Improvements	\$1,000,000
2	Ceanothus to Aliso Creek Storm Drain Construction	\$900,000
3	Fairview Street Shaw's Cove Beach Access Stair Replacement	\$500,000
4	Cliff Drive Divers Cove Beach Access Stair Replacement	\$500,000
5	Victoria Drive Beach Access Stairs Replacement	\$700,000
6	Hinkle Place/Coast Highway Intersection Improvement	\$400,000
7	Del Mar Sidewalk Construction	\$500,000
8	Cajon Street Storm Drain Construction	\$400,000
9	Canyon View Drive/Buena Vista Way Drainage Construction	\$1,000,000
10	Citywide Curb Ramps Construction Phase 5	\$200,000

Total Cost of 2023/24 Capital Improvement Fund Projects **\$6,100,000**

Gas Tax Fund

11	FY 23/24 Street Slurry Seal and Rehabilitation	\$1,000,000
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Total Cost of 2023/24 Gas Tax Fund Projects **\$1,000,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2023/24 **\$7,100,000**

TEN YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Year 2015/16 through Fiscal Year 2024/25

Fiscal Year 2024/25

Year Ten

Capital Improvement Fund

1	Citywide Parks Renovation and Totlot Replacement	\$3,500,000
2	Catalina Avenue Storm Drain Construction	\$1,000,000
3	Dumond Drive Nuisance Water Diversion Upgrade	\$100,000 ¹
4	Laguna Avenue Creation of Additional Parking	\$100,000
5	Thurston Park Rehabilitation	\$200,000
6	Wave Street Storm Drain Construction	\$600,000
7	585 Glenneyre Intersection Improvements	\$200,000
8	Citywide Guard Railing Repairs	\$100,000
9	Citywide Sidewalk Repairs	\$250,000

Total Cost of 2024/25 Capital Improvement Fund Projects **\$6,050,000**

Gas Tax Fund

10	FY Street Slurry Seal and Rehabilitation	\$1,100,000
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Total Cost of 2024/25 Gas Tax Fund Projects **\$1,100,000**

TOTAL OF ALL PROJECTS FOR FISCAL YEAR 2024/25 **\$7,150,000**

¹ Possible grant funding of \$50,000

Capital Improvements Not Included In the Ten-Year Plan

Project Name (Alphabetical Order)	Number	Rough Order ¹ of Magnitude
5th Avenue Nuisance Water Diversion Upgrade	196	\$300,000
Arch Beach Heights Park Stairs to Oro Street	424	\$300,000
Aster Street Storm Drain Construction	162	\$800,000
Cedar Way Right of Way Survey	235	\$100,000
Cerritos/Dunning Stairway	511	\$150,000
Citywide Guard Railing Repairs	531	\$100,000
Citywide Pedestrian Countdown Timers on Ten Traffic Signals	276	\$100,000
Citywide Traffic Signal Pre-emption	271	\$500,000
Coast Highway 3rd Avenue to 10th Avenue Storm Drain Construction	305	\$1,600,000
Coast Highway, 11th Ave. to 10th Ave. Storm Drain Construction	122	\$300,000
Coast Highway, Alta Vista Way to Upland Road, Storm Drain Construction	315	\$400,000
Coast Highway, 10th Avenue to South City Limits, Median Construction	109	\$3,000,000
Coast Hwy. Aliso Way to West St. Sidewalk Construction	400	\$10,000,000
Coast Hwy. North of Eastline Rd. Sidewalk Construction	399	\$200,000
Coast Hwy. North of Vista Del Sol Sidewalk Construction	403	\$3,300,000
Coast Hwy. South of Point Place Sidewalk Construction	402	\$1,500,000
Cortez/Baja to Crestview Storm Drain Construction	337	\$400,000
Cypress Drive Curb & Gutter Replacement	77	\$100,000
El Toro Road Traffic Signal Interconnect	248	\$200,000
Fire Stations Interior Improvements	477	\$120,000
Hobo Canyon Storm Drain Construction	354	\$100,000
Irvine Bowl Tennis Court Relocation	236	\$500,000
Laguna Canyon Channel Urban Runoff Recycling Facility Project Report	128	\$100,000

1. Rough Order of Magnitude in 2015 Dollars

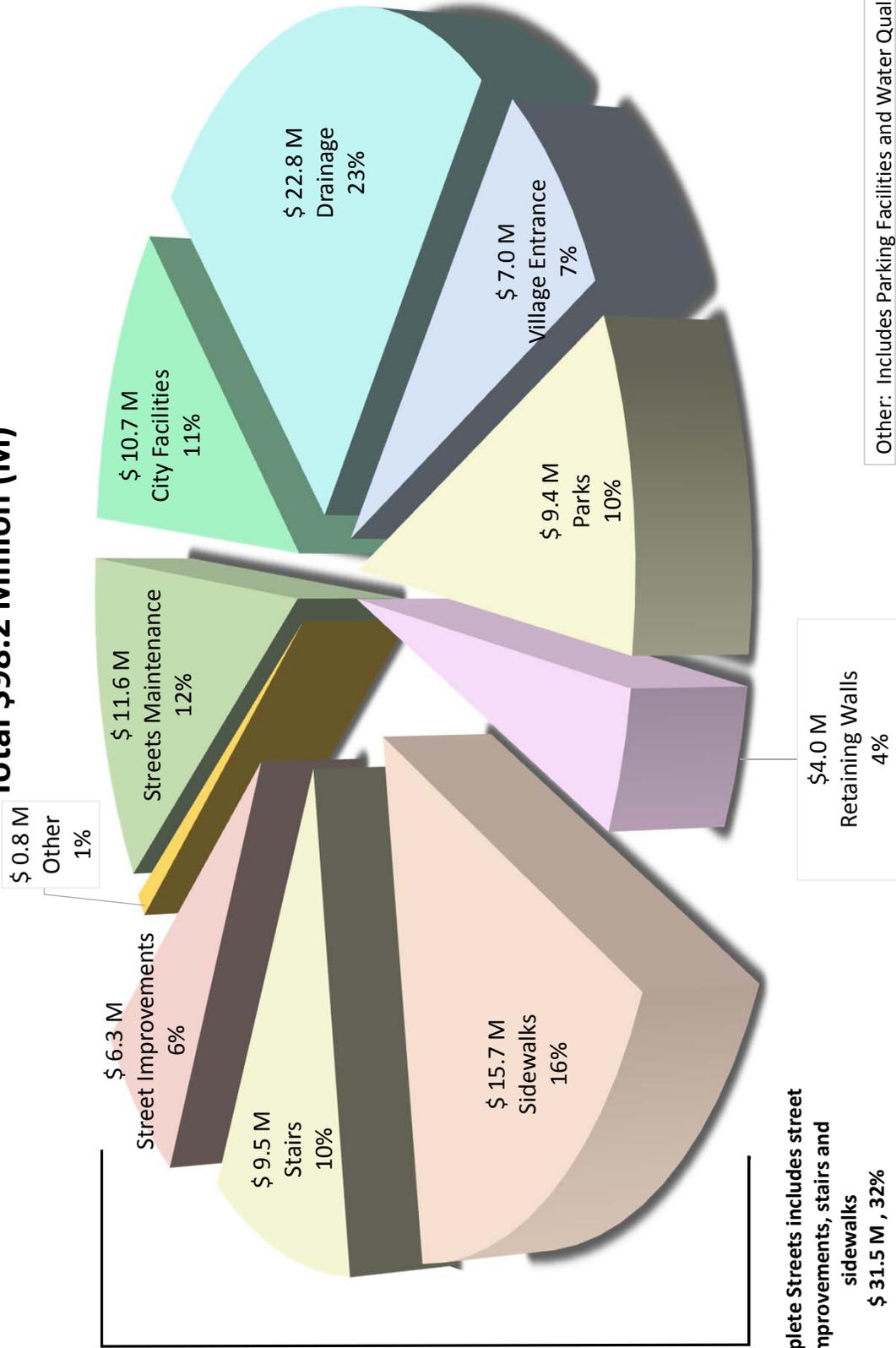
Capital Improvements Not Included In the Ten-Year Plan

Project Name (Alphabetical Order)	Number	Rough Order ¹ of Magnitude
Laguna Canyon Creek Restoration	250	\$2,000,000
Laguna Canyon Road Sidewalk Construction	133	\$500,000
Laguna Canyon Road Undergrounding of Utilities	444	\$25,000,000
Mermaid Street Reconstruction at 367 - 407	277	\$400,000
Miramar Street Stairs Construction	211	\$200,000
Monterey Drive Sidewalk Construction	279	\$400,000
Monterey Street Access Ramp Construction	38	\$100,000
Ocean Front Retaining Wall Replacement	94	\$300,000
Ocean Vista Drive Storm Drain Construction	318	\$300,000
Park Avenue (upper) Storm Drain Construction	81	\$2,500,000
Pinecrest Drive Storm Drain Construction	150	\$300,000
Shaw's Cove Shower Facility Construction	188	\$100,000
Sleepy Hollow Lane Nuisance Water Diversion	145	\$300,000
Upper Cress Street Storm Drain Construction	156	\$600,000
Victoria Beach Street Light Replacement	198	\$300,000
38Capital Improvement Fund Projects Not Included in the Ten-Year Plan Totaling		\$57,470,000

1. Rough Order of Magnitude in 2015 Dollars

Capital Improvements (not including Sewer Fund) Current Projects and Proposed Ten-Year Plan by Project Type

Total \$98.2 Million (M)



Complete Streets includes street improvements, stairs and sidewalks
\$31.5 M , 32%

Other: Includes Parking Facilities and Water Quality

**Capital Improvements (not including Sewer Fund)
Current Projects and Proposed Ten-Year Plan by Project Type**

Project Type	Current Budget	Proposed Ten-Year Plan by Fiscal Year and Plan Year										Total Proposed Ten-Year Plan	Total All Years	% All Years	
		14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24				24/25
	Balance: February 2015		1	2	3	4	5	6	7	8	9	10			
City Facilities	\$ 2,664,525	\$ 135,000	\$ 1,800,000	\$ 2,000,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,000,000	\$ 1,000,000	\$ 10,799,525	\$ 10,799,525	11%
Drainage	4,864,365	2,500,000	2,400,000	3,500,000	2,000,000	900,000	2,000,000	2,300,000	1,100,000	2,300,000	2,300,000	1,000,000	18,000,000	22,864,365	23%
Parking Facilities	86,699		200,000	200,000					200,000			100,000	500,000	586,699	1%
Village Entrance	7,048,893	870,000				400,000				400,000			6,070,000	7,048,893	7%
Parks	3,369,557								300,000			3,700,000	2,800,000	4,054,747	4%
Retaining Walls	1,254,747	400,000	800,000		1,300,000								13,300,000	15,728,541	16%
Sidewalks *	2,428,541	400,000	400,000	1,900,000	600,000	950,000	600,000	1,650,000	3,000,000	3,150,000	700,000	550,000	7,500,000	9,558,070	10%
Stairs **	2,058,070	1,000,000	700,000	700,000	700,000	1,700,000	700,000	300,000	100,000	3,000,000	400,000	300,000	6,000,000	6,325,005	6%
Street Improvements***	325,005	1,800,000				100,000						100,000	200,000	236,763	0%
Water Quality Streets Maintenance (Gas Tax)	36,763	100,000													
	1,227,366	1,260,000	950,000	950,000	1,000,000	1,000,000	1,000,000	1,000,000	1,050,000	1,050,000	1,000,000	1,100,000	10,410,000	11,637,366	12%
Total	\$ 25,364,531	\$ 8,465,000	\$ 7,250,000	\$ 7,100,000	\$ 7,200,000	\$ 7,050,000	\$ 7,350,000	\$ 7,050,000	\$ 7,350,000	\$ 7,200,000	\$ 7,100,000	\$ 7,150,000	\$ 72,915,000	\$ 98,279,531	100%

Project Types Related to Complete Streets

* Sidewalks	2,428,541	400,000	1,900,000	400,000	950,000	600,000	1,650,000	3,000,000	3,150,000	700,000	550,000	13,300,000	15,728,541	16%	
** Stairs	2,058,070	1,000,000	700,000	700,000	700,000	1,700,000	700,000	300,000	100,000	3,000,000	400,000	300,000	6,000,000	6,325,005	6%
*** Street Improvements	325,005	1,800,000				100,000						100,000	200,000	236,763	0%
Complete Streets Subtotal:	\$ 4,811,616	\$ 3,200,000	\$ 2,600,000	\$ 1,100,000	\$ 2,750,000	\$ 1,300,000	\$ 1,950,000	\$ 3,800,000	\$ 6,150,000	\$ 2,800,000	\$ 1,150,000	\$ 26,800,000	\$ 31,611,616	32%	

CAPITAL IMPROVEMENT PROGRAM – **WATER QUALITY DEPARTMENT**

Introduction

The City's Capital Improvement Program for the Water Quality Department includes major projects to replace or construct portions of the City's wastewater system.

The following schedules are included on the pages that follow:

1. *"Wastewater Fund Ten Year Capital Improvement Plan"* (pages 227-228). This schedule summarizes all capital improvement projects budgeted for Fiscal Year 2015-16.
2. *"10 Year Wastewater Fund Financial Plan"* (page 229). This is a one-page summary of Wastewater Fund revenue and budget projections for the next ten years.



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10-Year Capital Improvement Program

Project ID No.	FY	Capital Improvement Project Description	
1	2015-16	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ 300,000
2	2015-16	Generator Replacement at Cleo, and Anita Lift Stations	\$ 75,000
3	2015-16	Galen Drive & Sunset Ridge Spot Repairs	\$ 130,000
4	2015-16	Victoria II Lift Station Rehabilitation Design/Build	\$ 125,000
5	2015-16	Construction Loma Terrace Sewer Replacement (Supplemental)	\$ 740,000
6	2015-16	SCADA Equipment Replacement & Mobile Upgrades	\$ 200,000
7	2015-16	Laguna SOCWA Replace Eight Manifold Valves	\$ 80,000
8	2015-16	Variable Drives Replaced at SOCWA Stations	\$ 70,000
9	2015-16	Laguna SOCWA Odor Control	\$ 500,000
10	2015-16	Laguna SOCWA Wet Well Rehab (supplemental)	\$ 815,000
11	2015-16	NCI Relocation Design - Coord SCWD	\$ 400,000
12	2015-16	AWMA Bridge Ownership Agreement	\$ 380,000
13	2015-16	SOCWA Capital Improvements	\$ 1,800,800
Year 1 Total			\$ 5,615,800
14	2016-17	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ 300,000
15	2016-17	Victoria I Lift Station Rehabilitation	\$ 750,000
16	2016-17	SOCWA Capital Improvements	\$ 2,029,600
Year 2 Total			\$ 3,079,600
17	2017-18	Wet Well Lining Project	\$ 200,000
18	2017-18	Replace Emergency Generator at Crescent Bay Lift Station	\$ 25,000
19	2017-18	SOCWA Capital Improvements	\$ 1,944,700
Year 3 Total			\$ 2,169,700
20	2018-19	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ 175,000
21	2018-19	Grease/Odor Control System at Main Beach Lift Stations	\$ 125,000
22	2018-19	Bluebird Canyon Lift Station Generator Replacement and Mechanical Rehab	\$ 50,000
23	2018-19	SOCWA Capital Improvements	\$ 3,546,400
Year 4 Total			\$ 3,896,400
24	2019-20	NCI Relocation From Aliso Creek - Coord SCWD	\$ 4,600,000
25	2019-20	Design Anita Street Lift Station Reconstruction	\$ 200,000
26	2019-20	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ 150,000
27	2019-20	Design Santa Cruz Lift Station Permanent Bypass & Demo Plans	\$ 125,000
28	2019-20	SOCWA Capital Improvements	\$ 530,100
Year 5 Total			\$ 5,605,100
29	2020-21	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ 100,000
30	2020-21	Design Replacement Lines - Forest Ave, Crestview,	\$ 150,000
31	2020-21	Lift Station Wet Well Lining Project	\$ 200,000
32	2020-21	Santa Cruz Lift Station Permanent Bypass	\$ 600,000
33	2020-21	Replace Oxygen Generators at Laguna and Bluebird SOCWA	\$ 225,000
34	2020-21	SOCWA Capital Improvements	\$ 562,700
Year 6 Total			\$ 1,837,700
35	2021-22	Anita Lift Station Reconstruction	\$ 1,900,000
36	2021-22	Reconstruct Sewer Pipe Lines - Forest Ave and Crestview,	\$ 200,000
37	2021-22	Fisherman's Lift Station Rehab	\$ 400,000
38	2021-22	Variable Drives Replaced at SOCWA Stations	\$ 70,000
39	2021-22	SOCWA Capital Improvements	\$ 783,800

10-Year Capital Improvement Program

Project ID No.	FY	Capital Improvement Project Description	
Year 7 Total			\$ 3,353,800
40	2022-23	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ -
41	2022-23	SCADA Systems Replacement	\$ 200,000
42	2022-23	Design Pearl Street Lift Station Reconstruction	\$ 200,000
43	2022-23	EIR/Neg Dec - Rehab/Reconstruct Irvine and Fisherman's	\$ 50,000
44	2022-23	EIR/Neg Dec for Reconstructing Millers Lift Station	\$ 50,000
45	2022-23	Bluebird SOCWA Wet Well Bypass/Repair/ Odor Control System Upgrades	\$ 500,000
46	2022-23	SOCWA Capital Improvements	\$ 1,234,450
Year 8 Total			\$ 2,234,450
47	2023-24	Pipe Inspection Spot/Lining Repair and Manhole Rehab Project	\$ 250,000
48	2023-24	Rehab/Lining Mains - Canyon Acres & Pacific Ave	\$ 400,000
49	2023-24	Design of Irvine Cove Lift Station Reconstruction	\$ 225,000
50	2023-24	Design McKnight Drive Lift Station Replacement	\$ 150,000
51	2023-24	Laguna SOCWA Wet Well Bypass/Repair/ Odor Control System Upgrades	\$ 400,000
52	2023-24	SOCWA Capital Improvements	\$ 917,500
Year 9 Total			\$ 2,342,500
53	2024-25	Rehab Lift Station Wet Wells	\$ 200,000
54	2024-25	Reconstruct Sewer Pipe Lines - Forest Ave and Crestview,	\$ 150,000
55	2024-25	Reconstruct Pearl Street Lift Station	\$ 2,500,000
56	2024-25	SOCWA Capital Improvements	\$ 1,808,450
Year 10 Total			\$ 4,658,450

10-YEAR SEWER FUND FINANCIAL PLAN FY15-16

	Year 1 FY 2015/16+	Year 2 FY 2016/17	Year 3 FY 2017/18	Year 4 FY 2018/19	Year 5 FY 2019/20	Year 6 FY 2020/21	Year 7 FY 2021/22	Year 8 FY 2022/23	Year 9 FY 2023/24	Year 10 FY 2024/25
Available Working Capital Balance	1,021	80	866	767	131	665	983	145	652	1,382
Carry Overs										
Sewer Fund Reserve	100	200	300	400	700	1,000	1,300	1,600	1,800	2,000
Revenues:										
Sewer Service Charges	7,199	7,541	7,899	8,274	8,605	8,949	9,307	9,680	10,067	10,469
Rate Increases (+)	4.75%	4.75%	4.75%	4.75%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Residential Rates Monthly Dollars	50.75	53.17	55.67	58.33	60.67	63.08	65.58	68.17	70.92	73.75
County Collection Charges	(20)	(20)	(22)	(22)	(25)	(25)	(27)	(27)	(30)	(19)
Sewer Connection Charges	86	86	86	86	86	86	86	86	95	95
Emerald Bay Reimbursement	93	15	15	15	207	24	18	36	32	15
New I-Bank Loan (2)	3000	2000	0	1000	4000					
Total Estimated Revenue	10,358	9,622	7,978	9,353	12,873	9,035	9,384	9,774	10,163	10,560

Expenses:										
Total Operating Expenses	4,511	4,473	4,625	4,742	4,896	5,043	5,194	5,350	5,510	5,675
Capital and Special Projects	14	14	14	14	20	20	20	30	30	30
Private Sewer Lateral Assistance Program	173	160	160	160	160	160	0	0	0	0
Odor Control Treatment	80	65	65	65	65	65	65	65	65	65
Assumed Insurance Premium	90	90	90	90	90	90	90	90	90	90
Inflation Adjustment		2.0%		3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Debt Service:										
State Loan Principal & Interest (1)	504	503	501	500	498	497	495	494	492	0
New I-Bank Loan Principal and Interest (2)	211	352	352	422	704	704	704	704	704	704
Total Debt Service	715	855	853	922	1,202	1,201	1,199	1,198	1,196	704

Capital:										
SOCWA Treatment Plant (3)(4)	2,181	2,030	1,945	3,546	530	563	784	1,234	918	1,808
Sewer System Improvement Projects	1,570	1,050	225	350	475	1,050	2,500	500	1,025	2,850
North Coast Interceptor + SOCWA stations	1,865	0	0	0	4,600	225	70	500	400	0
Sewer Fund Reserve	100	100	100	100	300	300	300	300	200	200
Total Capital Improvement Expenses	5,716	3,180	2,270	3,996	5,905	2,138	3,654	2,534	2,543	4,858
Total Budgeted Expenses	11,299	8,836	8,077	9,989	12,339	8,717	10,222	9,267	9,434	11,423
Revenues - Expenses	(941)	786	(99)	(636)	534	318	(838)	507	729	(862)
Available Working Capital	80	866	767	131	665	983	145	652	1,382	519

(*) Final Year of Sewer User Charges Previously Authorized beginning in FY 2011-2012
 (+) First Year of Sewer User Charges Increases (Subject to Prop 218 Protest Vote) @ 4.75% Years 1-4 and 4% in Year 5, to support new California I-Bank Loan.
 Additional increases to be considered in the future for Years 6 - 10.
 (1) CA I-Bank Loan Total \$7M as of FY '05-'06 @ 2.73% + 0.3% Fees: Payments begin 8/2005 and end Aug 2023 Current Balance = \$3.9M
 (2) 2nd CA I-Bank Loan Total \$10M as of FY 15/16 @ 3.5% Includes Fees: Payments begin 12/2015 and end 12/2035
 (3) SOCWA Treatment Plant improvements include estimated funding for the Export Sludge Foremain Project.
 (4) Includes \$380K for CLB cost share for SOCWA transfer of ownership of the "AVMA Bridge" to the County of Orange
 Note: Year 5 includes \$4.6M for Relocation of NCI from Aliso Creek - Collaborative project with South Coast Water District



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