



# CITY OF LAGUNA BEACH

505 FOREST AVENUE  
LAGUNA BEACH, CALIFORNIA 92651-2394  
(949) 497-0733 • FAX (949) 497-0771

## APPLICATION FOR BUSINESS TAX CERTIFICATE

This application is required in accordance with Chapter 5.08 of the Municipal Code of the City of Laguna Beach to engage in business in the City of Laguna Beach.

TO BE COMPLETED BY APPLICANT	OFFICE USE ONLY
<b>Instructions:</b> Use typewriter or ball point pen. Press firmly. Be sure all copies are legible.	<input type="checkbox"/> New License <input type="checkbox"/> U & O \$ _____ <input type="checkbox"/> Home Occ. \$ _____ <input type="checkbox"/> Change of Address <input type="checkbox"/> Change of Ownership  Other _____ Type _____ Lic. # _____  <b>ESTIMATED GROSS RECEIPTS</b> <input type="checkbox"/> \$ _____ x .00088 + \$60.00 <input type="checkbox"/> \$ _____ x .00044 + \$60.00 <input type="checkbox"/> \$ _____ x .0011 + \$60.00 Fee \$ _____ State # Verified By _____
Business Name or (D.B.A.)	
Business or Occupation (Be Specific)	
Owner/Partner/Corporate Officer-If Incorporated List Three Principle Officers	
Ownership Type _____ Federal Taxpayer ID # _____	
Business Location	
City _____ State _____ Zip Code _____	
Mailing Address	
City _____ State _____ Zip Code _____	
Phone _____ Emergency Phone No. _____	
Date Business Started (or will start) _____ No. of Units (If Rental Property) _____	
Real Estate License No. _____ State Contractors Lic. No. _____ State Brd. of Equalization No. _____	
<b>THIS INFORMATION IS CONSIDERED CONFIDENTIAL AND NOT FOR PUBLIC USE. FILL OUT FOR LAGUNA BEACH BASED BUSINESSES</b>	<b>DEPT. APPROVAL</b> Building _____ Date _____ Zoning/Code Enf. _____ Date _____ Police _____ Date _____ Fire _____ Date _____ Public Works _____ Date _____
Owner's Address	
City _____ State _____ Zip Code _____	
Driver's License No. _____ Home Phone No. _____	

### CERTIFICATION AND ACKNOWLEDGEMENT

- I certify that the information provided in this application is complete and accurate to the best of my knowledge.
- I understand that I am responsible for notifying the City of all changes in business ownership and location.
- I understand that I am additionally responsible for renewing the Business Tax Certificate upon expiration and that a penalty of 10% per month will accrue on all delinquent renewals thirty (30) days after expiration.
- I understand that a City business license is required pursuant to Chapter 5.08 of the Laguna Beach Municipal Code, **BUT THAT A BUSINESS LICENSE IS NOT REGULATORY IN NATURE AND IS NOT AN APPROVAL OR ENDORSEMENT OF COMPLIANCE WITH OTHER CITY ORDINANCES OR LAWS.**
- I understand that, prior to submitting this application, I am strongly advised to verify Zoning compliance for my proposed business through the City's Department of Community Development.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Sales or use taxes may apply to your business activities. You may seek written advice regarding the application of tax to your particular business-by writing to the nearest State Board of Equalization Office