

# **Cost of Services Study for the City of Laguna Beach**

OCTOBER 2021



Prepared by:  
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October 13, 2021

Honorable Mayor and City Council  
via City Manager Shohreh Dupuis  
City of Laguna Beach  
100 Civic Center Drive  
Laguna Beach, CA 92660

Honorable Mayor, City Council, and Ms. Dupuis:

This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis and to develop a computerized cost distribution and cost control system for the City for its services.

The motivation for this study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

This Report provides currently useful information about the City's status on recovery of costs for City services. In addition, it will assist in projecting and determining the future level and equity of these City services.

RCS wishes to thank City staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

We also believe that your constituents will appreciate your subjecting the City's operations to business costing methodologies, and your willingness to be informed of the true and full costs of those services which you have decided the City should provide its citizens.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Eric Johnson', with a stylized flourish at the end.

ERIC JOHNSON  
President

A handwritten signature in black ink, appearing to read 'Chu Thai', with a long, sweeping horizontal stroke at the end.

CHU THAI  
Vice President

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### **APPENDIX A - SUMMARY OF CURRENT FEES AND PROPOSED FEES**

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## EXECUTIVE SUMMARY

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The City of Laguna Beach selected Revenue and Cost Specialists (RCS) to perform a comprehensive and detailed analysis of the City's fee-based services. Due to the various demands made of the City, it is essential that the City Council and management have complete information upon which to assess fees charged to the public for services provided as well as alternate, and more equitable, ways to finance City services provided to the community.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting a future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution and Proposition 26. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge of costs which are actually occurring.

Financial Integrity Established. This report summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

## **Identifying Service Centers**

There are three basic steps in the process used by RCS. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes.

Refinement Process. In a series of meetings held with City staff, department by department, we developed a list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

## **Personal Choice versus Community Supported Services**

Personal Choice Services are those offered to identifiable customers at a measured level. They are also services that can be withheld for non-payment. These services are not precisely likened to fee-based services to the extent that policy makers may have decided to subsidize them in full or part. These services are distinguished from Community Supported Services that carry an implicit requirement and rationale for setting a level of subsidization typically based on social, safety or general community welfare.

## **Summary of Results**

If all the recommendations and suggestions made in this Report are adopted, the City would increase cost recovery by **\$4,856,900** on an annual basis. **By taking such actions, far more equity between taxpayers and fee-payers would be gained, and the City's financial picture would be improved.**

## Policy Review Information

As the Council conducts its policy review of each of the revenue-cost match-ups, it should refer to Appendix A and also to the text in Chapter IV to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

## Result of Acceptance of Fee Suggestions

If the suggestions in Chapter IV and in the fee recommendations in Appendix A are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is that:

- Taxes finance services for which there is no alternative way to finance them.
- Service charges should be utilized to finance those things for which benefits can be determined.
- Beneficiaries of such services be charged in direct relationship to the benefits derived.

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## CHAPTER I

### BACKGROUND OF STUDY

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The City of Laguna Beach selected Revenue and Cost Specialists (RCS) to perform a comprehensive and detailed analysis of the City's fee-based services. Due to the various demands made of the City, it is essential that the City Council and management have complete information upon which to assess fees charged to the public for services provided as well as alternate, and more equitable, ways to finance City services provided to the community.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are **forced** on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution and Proposition 26. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

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Financial Integrity Established. This text summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would firmly establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

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## **Financing Adjustments Pursuant to Proposition 4**

Proposition 4, which is more commonly referred to as the "Gann Spirit of 13 'Let's Finish the Job' Initiative", was adopted by 74.3% of the voters of California on November 6, 1979. It became effective on July 1, 1980, retroactive to Fiscal Year 1978-1979. Statutes clarifying certain provisions of the Proposition, which is now Article XIII B of the California Constitution, became effective January 1, 1981.

This report provides data to the City for reviewing the reported fee-financed services based on full-costing information and for implementing the "costs reasonably borne" provision of this Constitutional Article, within presently known legal parameters and the authors' pronounced and published intent.

Adjustments to Financing. As a result of this analysis, the City now possesses the basis for making necessary adjustments to its methods of financing services for those services reported on herein. It can achieve a more equitable and fair mix for financing those services and capital needs, using taxes and service charges, in the direction pointed by passage of Article XIII B, and the business methodologies inherent in that Article.

It should be remembered from the start that taxes are now limited and controlled, and therefore the capability of using these taxes to subsidize "special" services which are wholly or partially fee-financed is also limited.

The "Costs Reasonably Borne" Test. The "costs reasonably borne" process as envisioned by the Authors of Proposition 4 implies a direct relationship between payment of fees and charges and receipt of services. It also implies the use of taxes for financing those governmental activities which humanely and properly cannot be financed other than by taxes.

## **Desirability of Direct Relationship between Payment and Service**

This direct fee-for-service and tax equity relationship does not exist when tax monies are used to subsidize services which are received by only a small portion of the taxpaying public or by non-residents. A major underlying goal of this project is to provide information and guidance to the Council on how the City can continue as a viable financial entity, finance the services and facilities that its citizens and business enterprises have come to expect, and yet in the long run be able to live within the limits imposed by Article XIII B and Propositions 13 and 218.

At the same time, the City can in great part re-establish basic fairness and equity between users of City services and those who pay for them and control those costs on a continuing basis.

### **Impact of Propositions 4, 13, 26, and 218**

Initiative 4 of November 1979, coupled with its immediate predecessor -- Proposition 13 of a year earlier -- wrought the greatest changes in California governmental financing in a century. Proposition 218, passed in 1996 and becoming Articles XIII C & D, further limited local governments' revenue source options. Those propositions have had, and will continue to have, a profound effect on California governments.

Effects on the City. One effect of these propositions has been a constant search for new revenue sources to finance services required by the City. However, at the same time, State and Federal program revenues continue to decrease. Consequently, the City faces the prospect of declining revenue with which to fund City services.

Costs Exceeding Revenues. The full costs of delivering the City's defined fee-financed services -- as defined in business terms by the authors of Article XIII B, and as applied by the business methods of this analysis as based on that Constitutional Article -- are running at an annual rate beyond current or expected fee revenues. The result is the diversion of tax monies or revenues from other service areas within an enterprise fund to make up the difference between fee revenues collected and full business costs incurred.

Variety of Equitable Revenue Sources. This analysis presents a wide variety of ways in which revenue can surely and legally be raised and as important, more equitably raised than at present. The amount of new revenues to be raised is dependent upon the Council's determination of the level of support for essential services.

Proposition 26. With the passage of Proposition 26 in 2010, these principles were codified with some changes. Article XIII C of the State Constitution was amended to formally declare that fees are not considered taxes if they do not exceed the reasonable costs of the service. Some of the types of services for which reasonable fees are allowable are:

- (1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- (2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does

not exceed the reasonable costs to the local government of providing the service or product.

- (3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

Article XIII C also provides that a local government agency must demonstrate that the amount of revenue to be generated by a fee is no more than necessary to cover the reasonable costs of the governmental activity supported by the fee, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity. This Report was prepared in accordance with these principles.

### **Text Topics**

The remaining Chapters of this text address the following topics:

- II. Identifying and Costing Service Centers
- III. Overview of Service Revenues Matched Against Costs
- IV. Service Revenue Recommendations
- V. Conclusion

## CHAPTER II

### IDENTIFYING AND COSTING SERVICE CENTERS

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There are three basic steps in the process used by RCS. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes. This chapter covers the first two steps and Chapter III shows the match-up of revenues and costs.

#### Identifying Service Centers

Two techniques were utilized to identify the service centers for which revenue and cost data were gathered and around which the service cost analysis of this Report is built.

##### Revenue Analysis

The first technique involved gathering revenue information for the 2021-2022 Fiscal Year, and then updating and revising the budget estimates for the same revenue sources for this fiscal year.

Budgets and Financial Reports Used. The Budget for the 2021-2022 Fiscal Year was secured and analyzed. Budgeted and received revenues for all fee-supported services were extracted from those reports, where such information was available.

Division of Revenue Sources. RCS has divided services into far smaller "service centers" than the City has traditionally designated.

##### Service Center Identification

The second technique involved several scheduled meetings with City staff to identify each type of service being provided with or without charge.

Refinement Process. In a series of meetings held with City staff, department by department, we developed a list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

## **Resultant Service Centers**

"Service Center" Defined. The "service revenue" -- fee or charge for a service -- and the related "service cost" comprise a "service center". Each service center has a unique "Revenue and Cost Summary Worksheet" and a matching "Cost Detail Worksheet", which are found in Appendix B of this Report. These "Service Center Worksheets" are matched to one another on facing pages.

## **Types of Costs**

The following costs, identified above as part of "costs reasonably borne" by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

### Salaries and Wages

City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services.

Interview Process. In order to allocate the salaries, lengthy interviews were held, documents sought and researched, and reports and accounting records examined by RCS. The result was a percentage or hours distribution of individual employee personal services costs.

One hundred percent of the time of all City employees was distributed across the applicable service centers. This study did not provide operational assessments or recommendations for improvements to services.

### Employee Fringe Benefits

Since fractional time -- to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items, including:

- PERS/PARS Retirement
- Group Medical Insurance
- Medicare Insurance

- Workers Compensation Insurance

All of these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

Available Work-Hours. After the individual elements of cost for positions was compiled, the total cost for each position was divided by the number of available work-hours. Available work hours were calculated as the total possible work-hours in a year, 2,080, less the following away-from-work benefit hours:

- Holidays
- Vacations
- Personal Leave
- Sick Leave
- Morning/Afternoon Breaks
- Start Up/Down Time

#### Maintenance and Operation Costs

All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the current year Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

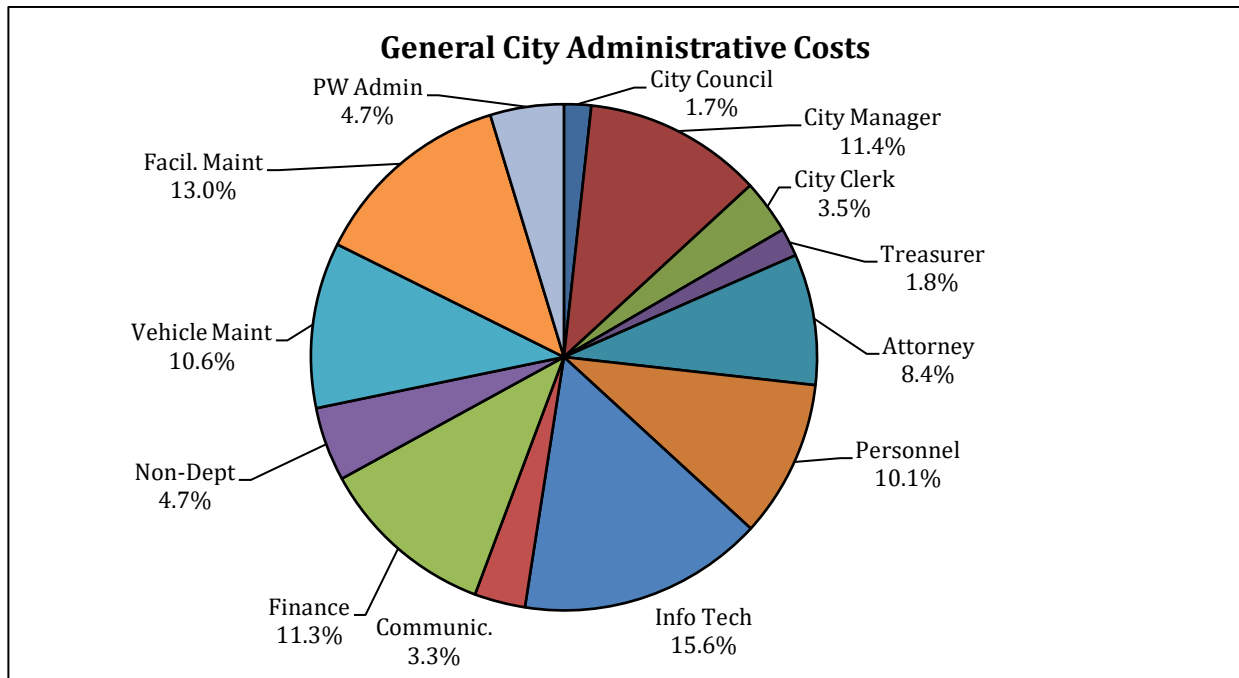
#### General and Departmental Overhead Costs

Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS has developed a detailed Cost Allocation Plan (CAP) to identify and allocate these costs to the remainder of the City organization. In the CAP, costs were allocated to end-user departments and divisions by applying an agreed-upon overhead allocation factor. Each factor was related to the work effort of its particular overhead element and was assessed for relevance and reasonableness.

**Full Cost Distribution.** The purpose of deriving overhead costs to apportion these amounts to direct service program costs. By adopting this method, the City will be aware of its true costs and be able to emulate business methods. Article XIII B's (Proposition 4 of 1979) authors intended this, defining as part of "costs reasonably borne" a calculated "reasonable allocation for overhead and administration."

**General City Overhead.** These services primarily set policy and support other departments without providing a deliverable service to the public. Where they do perform an end-user service, such costs have not been allocated to other departments. The Citywide Indirect Cost Plan was used to determine these allocations.

Costs in this general administration category City-wide include the following functions:

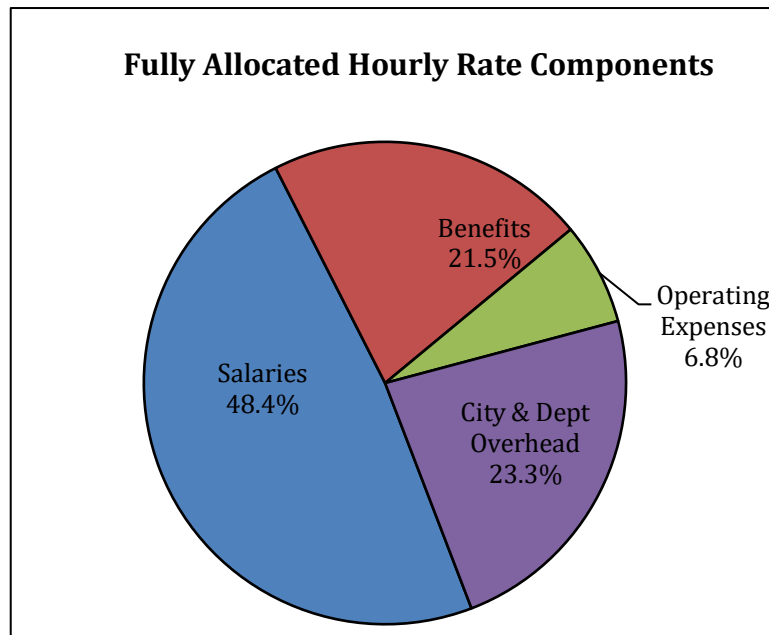


**Departmental Administration.** Costs in this category involve intra-departmental support functions, outside the above listed general City overhead functions, and involve the allocation of staff time within and among departmental functions. These services also do not provide end-user deliverables to the public, but instead provide vital administrative support within specific departments.



### Fully Allocated Hourly Rates

All of the above items make up the fully allocated hourly rate which is calculated for each position in the Public Works Department. The makeup of each component of the Department-wide average fully allocated hourly rate is detailed in the chart below.



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## CHAPTER III

### OVERVIEW OF SERVICE REVENUES MATCHED AGAINST COSTS

In the last chapter the method of calculating the costs for all City services was identified. This chapter begins with a Summary that itemizes the revenues and costs by service center. Then, an overview is presented of what will be presented in the following chapter, which shows that there is no one solution to the City's financial challenge.

#### Accounting for All Revenues – Fees and Taxes

Local government funding comes from a multitude of revenue sources such as taxes, fines, grants, use of property, user fees, utility rates, etc. Our Study focuses on the relationship between fees and taxes. As an example, Zoning Plan Check - Small (S-001) in the following schedule estimates the full costs at \$388,253. These expenses are offset by current fee revenues of \$128,436, and tax revenues of \$259,817 must pay for the remaining. This subsidy can be eliminated by raising the relevant fees. To the extent that the fees are NOT increased, general City taxes paid by all taxpayers are the only alternative revenue source.

**CITY OF LAGUNA BEACH  
SUMMARY OF FEE SERVICES AND CURRENT FINANCING  
FISCAL YEAR 2020-21**

SCHEDULE 1

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
ZONING/PLANNING				
S-001	ZONING PLAN CHECK - SMALL	\$388,253	\$128,436	\$259,817
S-002	ZONING PLAN CHECK - LARGE	\$651,434	\$60,770	\$590,664
S-003	PRE-APPLICATION SITE REV (OPTIONAL)	\$13,992	\$0	\$13,992
S-004	PRE-APPLICATION MEETING (DMT)	\$25,334	\$0	\$25,334
S-005	CONCEPT REVIEW	\$12,902	\$15,231	(\$2,329)
S-006	DESIGN REVIEW ADMIN REVIEW	\$89,901	\$63,480	\$26,421
S-007	DESIGN REVIEW BOARD REVIEW	\$395,276	\$182,760	\$212,516
S-008	COASTAL DEV PRMT DE MINIMUS WAIVER	\$62	\$0	\$62
S-009	COASTAL DEV PRMT-DE MINIMUS HEARING	\$1,751	\$0	\$1,751
S-010	COASTAL DEV PRMT EXEMPTION	\$3,381	\$0	\$3,381
S-011	COASTAL DEV PRMT APPRVL IN CONCEPT	\$2,848	\$0	\$2,848
S-012	COASTAL DEV PRMT - ADMIN	\$41,897	\$15,488	\$26,409
S-013	COASTAL DEV PRMT - NON-APPEAL AREA	\$5,429	\$9,960	(\$4,531)
S-014	COASTAL DEV PRMT - APPEALABLE AREA	\$20,777	\$9,296	\$11,481
S-015	STANDARD VARIANCE	\$77,905	\$68,160	\$9,745
S-016	VARIANCE OF EXISTING NON-CONFORM	N/A	N/A	N/A

*City of Laguna Beach Cost of Services Study*

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-017	ALTERATION TO HISTORIC REG STRUCT	\$4,248	\$0	\$4,248
S-018	ALTERATION TO HISTORIC RESOURCE	\$4,039	\$0	\$4,039
S-019	HISTORIC RESOURCE DETERMINATION	\$1,108	\$0	\$1,108
S-020	LOCAL HISTORIC REGISTER REVIEW	\$1,503	\$0	\$1,503
S-021	LANDSCAPE PLAN REV & INSPECTION	\$25,956	\$81,696	(\$55,740)
S-022	REVOCABLE ENCROACHMENT PERMIT	\$128,520	\$17,242	\$111,278
S-023	EXTENSION OF APPROVAL PERIOD	\$17,321	\$7,590	\$9,731
S-024	CONTINUANCE	\$47,207	\$0	\$47,207
S-025	REFERRAL TO DESIGN REVIEW BOARD	\$11,266	\$0	\$11,266
S-026	APPEAL TO CITY COUNCIL	\$74,195	\$9,724	\$64,471
S-027	PLAN REVISION	N/A	N/A	N/A
S-028	ADMINISTRATIVE USE PERMIT	\$66,830	\$5,205	\$61,625
S-029	CONDITIONAL USE PERMIT - MINOR	\$85,509	\$10,322	\$75,187
S-030	COND USE PRMT - INTENSIF. OF USE	\$34,520	\$2,382	\$32,138
S-031	COND USE PRMT & MINOR DESIGN REVIEW	\$51,203	\$27,300	\$23,903
S-032	COND USE PRMT & MAJOR DESIGN REVIEW	\$38,770	\$11,212	\$27,558
S-033	CONDITIONAL USE PERMIT AMENDMENT	\$49,179	\$4,660	\$44,519
S-034	DESIGN REVIEW - MINOR	\$70,484	\$8,970	\$61,514
S-035	DESIGN REVIEW - MAJOR	\$19,345	\$5,077	\$14,268
S-036	COASTAL DEV PRMT DE MINIMUS WAIVER	\$125	\$0	\$125
S-037	COASTAL DEV PRMT DE MINIMUS HEARING	\$1,024	\$0	\$1,024
S-038	COASTAL DEV PERMIT EXEMPTION	\$339	\$0	\$339
S-039	COASTAL DEV PERMIT - ADMINISTRATIVE	\$1,113	\$165	\$948
S-040	COASTAL DEV PRMT - NON-APPEAL ZONE	\$2,130	\$4,736	(\$2,606)
S-041	MIN COASTAL DEV PRMT - APPEAL ZONE	\$4,279	\$2,656	\$1,623
S-042	MAJ COASTAL DEV PRMT - APPEAL ZONE	\$8,871	\$2,368	\$6,503
S-043	LOCAL COASTAL PROGRAM AMENDMENT	N/A	N/A	N/A
S-044	ADMINISTRATIVE WIRELESS PERMIT	\$5,201	\$0	\$5,201
S-045	PLANNING COMMISSION WIRELESS PERMIT	\$12,073	\$0	\$12,073
S-046	CONCEPT REVIEW - PLANNING COMM.	\$77,775	\$42,000	\$35,775
S-047	GENERAL PLAN AMENDMENT	N/A	N/A	N/A
S-048	ZONE CHANGE/ORDINANCE AMENDMENT	N/A	N/A	N/A
S-049	SPECIFIC PLAN AMMENDMENT	N/A	N/A	N/A
S-050	VARIANCE - STANDALONE	\$4,780	\$5,590	(\$810)
S-051	VARIANCE WITH ANOTHER APPLICATION	\$8,752	\$22,360	(\$13,608)
S-052	CAT EXEMPT - HIST./SOIS COMP - COMM	\$11,819	\$0	\$11,819
S-053	INTL STUDY/NEG DEC/MITIG NEG DEC	N/A	N/A	N/A
S-054	ENVIRONMENTAL IMPACT REPORT	N/A	N/A	N/A
S-055	TENTATIVE PARCEL/TRACT MAP	N/A	N/A	N/A
S-056	TENTATIVE MAP AMENDMENT	N/A	N/A	N/A
S-057	FINAL MAP	N/A	N/A	N/A
S-058	CONDOMINIUM CONVERSION	N/A	N/A	N/A
S-059	LOT LINE ADJUSTMENT	\$11,845	\$1,058	\$10,787
S-060	LOT MERGER	\$5,923	\$0	\$5,923
S-061	CERTIFICATE OF COMPLIANCE	\$1,224	\$661	\$563
S-062	STREET/EASEMENT ABANDON/VACATION	\$49,108	\$3,312	\$45,796

*Chapter III – Service Revenues Matched Against Costs*

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-063	ROAD EXTENSION	\$37,005	\$19,000	\$18,005
S-064	STREET NAME CHANGE	\$3,018	\$0	\$3,018
S-065	STREET ADDRESS CHANGE	\$1,250	\$0	\$1,250
S-066	PLANNING COMMISSION INTERPRETATION	\$10,797	\$661	\$10,136
S-067	MILLS ACT APPLICATION	\$56,017	\$3,948	\$52,069
S-068	HISTORIC REGISTER REMOVAL	\$10,793	\$1,328	\$9,465
S-069	MASTER SIGN PROGRAM	\$5,367	\$995	\$4,372
S-070	SIGN PERMIT - PLANNING COMMISSION	\$23,690	\$4,194	\$19,496
S-071	SIGN PERMIT - ADMIN	\$14,495	\$2,136	\$12,359
S-072	SIGN PERMIT - TEMPORARY	\$266	\$89	\$177
S-073	USE & OCCUPANCY REVIEW	\$374	\$98	\$276
S-074	HOME OCCUPATION PERMIT	\$19,047	\$12,720	\$6,327
S-075	SIDEWALK VENDOR PERMIT	\$2,735	\$0	\$2,735
S-076	TEMPORARY USE PERMIT - DIRECTOR	\$42,535	\$5,148	\$37,387
S-077	TEMPORARY USE PERMIT - PLAN COMM	\$52,539	\$5,819	\$46,720
S-078	HERITAGE TREE APPLICATION	\$3,307	\$0	\$3,307
S-079	HERITAGE TREE REMOVAL - CATEGORY 1	\$3,946	\$483	\$3,463
S-080	DR APPRV. TREE REMOVAL - CATEGORY 2	\$2,343	\$529	\$1,814
S-081	TREE REMOVAL PERMIT - CATEGORY 3	\$2,838	\$483	\$2,355
S-082	TREE REMOVAL APPEAL TO CITY COUNCIL	\$4,272	\$748	\$3,524
S-083	HEDGE HEIGHT CLAIM	\$4,392	\$794	\$3,598
S-084	HEDGE HEIGHT APPEAL TO CITY COUNCIL	\$5,098	\$748	\$4,350
S-085	VIEW PRESERVATION PROCESSING	\$69,139	\$39,700	\$29,439
S-086	VIEW RESTORATION MEDIATION	\$20,742	\$0	\$20,742
S-087	VIEW RESTORATION PUBLIC HEARING	\$11,982	\$0	\$11,982
S-088	VIEW RESTORATION APPEAL TO COUNCIL	\$5,546	\$748	\$4,798
S-089	VIEW CLAIM - ARBORIST SERVICES	N/A	N/A	N/A
S-090	PEER REVIEW DEPOSIT	N/A	N/A	N/A
S-091	TIME EXTENSION REVIEW	\$2,844	\$690	\$2,154
S-092	REAL PROPERTY REPORT - RESIDENTIAL	\$1,331	\$400	\$931
S-093	REAL PROPERTY REPORT - COMMERCIAL	\$1,438	\$545	\$893
S-094	REAL PROPERTY REPORT - EXTENSION	\$120	\$120	\$0
S-095	GENERAL PLAN MAINTENANCE	\$100,000	\$0	\$100,000
S-096	TECHNOLOGY SURCHARGE	\$50,000	\$0	\$50,000

**SUBTOTAL - ZONING/PLANNING**

<b>\$3,237,992</b>	<b>\$931,991</b>	<b>\$2,306,001</b>
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**BUILDING/CODE ENFORCEMENT SERVICES**

S-097	BUILDING PLAN CHECK & INSPECTION	\$3,453,438	\$1,591,000	\$1,862,438
S-098	CODE ENFORCEMENT INSPECTION	\$243,559	\$0	\$243,559
S-099	INSPECTION WARRANT	\$986	\$0	\$986
S-100	ABATEMENT WARRANT	\$1,060	\$0	\$1,060
S-101	ABATEMENT PROCESSING	\$1,276	\$0	\$1,276
S-102	CODE ENFORCEMENT LIEN SET-UP	\$1,054	\$0	\$1,054
S-103	CODE ENF. CITATION APPEAL HEARING	\$1,812	\$0	\$1,812

*City of Laguna Beach Cost of Services Study*

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
SUBTOTAL - BUILDING/CODE ENFORCEMENT		\$3,703,185	\$1,591,000	\$2,112,185

**FIRE SERVICES**

S-104	FIRE PREVENTION PLAN REV/INSPECTION	\$83,745	\$0	\$83,745
S-105	WILDLAND FIRE PREVENTION INSPECTION	\$131,720	\$0	\$131,720
S-106	DEFENSIBLE SPACE COMPLIANCE INSPECT	\$95,796	\$0	\$95,796

<b>SUBTOTAL - FIRE</b>	<b>\$311,261</b>	<b>\$0</b>	<b>\$311,261</b>
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**PUBLIC WORKS SERVICES**

S-107	UTILITY STREET EXCAVATION	\$31,541	\$9,510	\$22,031
S-108	NON-UTIL ASPHALT PAVEMENT CONSTRUCT	\$12,161	\$4,180	\$7,981
S-109	CURB & GUTTER CONSTRUCTION	\$1,898	\$510	\$1,388
S-110	SIDEWALK CONSTRUCTION	\$4,109	\$552	\$3,557
S-111	REVOCABLE ENCR PRMT CONSTR - WALL	\$915	\$0	\$915
S-112	REVOCABLE ENCR. PRMT CONSTR - OTHER	\$590	\$0	\$590
S-113	MISCELLANEOUS ENCROACHMENT PERMIT	\$16,793	\$3,250	\$13,543
S-114	ENCROACHMENT PERMIT EXTENSION	\$1,620	\$0	\$1,620
S-115	SMALL WIRELESS FACILITY	\$493	\$0	\$493
S-116	TRAFFIC CONTROL PLAN REVIEW	\$28,238	\$0	\$28,238
S-117	HAUL ROUTE PERMIT	\$480	\$0	\$480
S-118	WIDE & OVERLOAD PERMIT	\$20	\$0	\$20
S-119	CONSTRUCTION & DEMOLITION PERMIT	\$22,480	\$20,000	\$2,480

<b>SUBTOTAL - PUBLIC WORKS</b>	<b>\$121,338</b>	<b>\$38,002</b>	<b>\$83,336</b>
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**WATER QUALITY SERVICES**

S-120	WATER QUALITY MANAGEMENT PLAN REV	\$1,867	\$6,352	(\$4,485)
S-121	WQ MGMT PLAN ACTIVE CONSTRUCT REV	\$8,266	\$0	\$8,266
S-122	WQ MGMT ANNUAL INSPECTION	\$433	\$0	\$433
S-123	WQ MGMT ANNUAL SELF CERTIFICATION	\$4,278	\$0	\$4,278
S-124	WATER QUALITY NPDES BMP REVIEW	\$322,645	\$0	\$322,645
S-125	NPDES BUSINESS INSPECTIONS	\$3,781	\$0	\$3,781
S-126	GREASE TRAP INSPECTION	\$11,228	\$0	\$11,228
S-127	SEWER CONNECTION INSPECTION	\$854	\$750	\$104
S-128	SEWER LATERAL VIDEO REVIEW	\$7,998	\$0	\$7,998

<b>SUBTOTAL - WATER QUALITY</b>	<b>\$361,350</b>	<b>\$7,102</b>	<b>\$354,248</b>
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<b>GRAND TOTAL</b>	<b>\$7,735,126</b>	<b>\$2,568,095</b>	<b>\$5,167,031</b>
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## **Personal Choice versus Community Supported Services**

Personal Choice Services are those offered to identifiable customers at a measured level. They are also services that can be withheld for non-payment. These services are not precisely likened to fee-based services to the extent that policy makers may have decided to subsidize them in full or part. These services are distinguished from Community Supported Services that carry an implicit requirement and rationale for setting a level of subsidization typically based on social, safety or general community welfare.

As the voter initiative most concerned with fee services, the initiative authors of Proposition 4 were not concerned with what categories of services were being subsidized as long as subsidy levels set by policy were explicit decisions made by the authorizing body with knowledge of full cost information.

## **Policy Review Information**

As the Council conducts its policy review of each of the revenue-cost match-ups in the next chapter, it should refer to comments on the bottom of the service center worksheets in Appendix B and also in the text in the next chapter to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

Effects of Budget Reductions. Across-the-board budget reductions during recessionary times affect fee-supported services as well as tax-supported services. But, if staffing reductions cause the service to be provided at a level that is lower than previously, then the costs have also decreased from that previous level. This must result in a lower fee so as not to be charging more than the costs reasonably borne. Therefore, the City should be aware of this result when reviewing possible budget reductions.

## **Result of Acceptance of Fee Suggestions**

If the suggestions in the following Chapter and on the Service Center Worksheets are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee

increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

**Policy Guidance.** More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

**Understanding of Equitable Charging for Government.** The City Council now has to assist its constituents to understand that under the California Constitution the intent is:

- That taxes finance those services for which there is no other alternative way to finance them.
- That service charges and special assessments should be utilized to finance those things for which benefits can be determined.
- That the beneficiaries of such services be charged in direct relationship to the benefits derived.



## CHAPTER IV

### SERVICE REVENUE RECOMMENDATIONS

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The purpose of this Chapter is to present the services which RCS has initially labeled as Personal Choice and to suggest the magnitude of tax revenues that could be diverted from these services to Community Supported Services.

City Council has Final Judgment. It must be understood that considerable judgment--albeit experienced--was exercised by RCS in suggesting what services were Personal Choice as opposed to Community Supported Services and in suggesting that most Personal Choice Services should be paid for by the service requestor rather than subsidized by the entire community. However, the final decision on the nature of the service and whether it deserves to be subsidized will have to be made by the City Council.

#### Service Groups

RCS has organized Personal Choice Services into the following five service groups for purposes of discussion:

- Zoning/Planning Services
- Building/Code Enforcement Services
- Fire Services
- Public Works Services
- Water Quality Services

These groups, explained in turn, are program oriented. Each group includes a table summarizing the revenues and costs of each service. The table summarizing the group tables (Table 6) is found at the end of this Chapter.

**Appendix A**, following the text, summarizes the current fees and the proposed fees for each of the Personal Choice service centers

Service Center details found in **Appendix B**, are in sequence by the Reference Number (Column 1 on each of the following Tables), include detail information for each service on two facing pages. The left page has textual and summary information including RCS's suggested service fee. The right page has the service cost detail.

## **General Commentary on Chapter Tables**

Each table has eight columns, explained here:

Column 1 is the Report Reference Number.

Column 2 is the title of the service.

Columns 3, 4 & 5 are the same amounts for revenue, cost and profit (subsidy) found on the left page of the detail service sheets in Appendix B.

Column 6 is the current percentage of costs recovered from the user fees and charges with the difference being subsidized by taxes.

Column 7 is the percentage of user fee cost recovery which might be obtainable without tax subsidy. Of course, decisions regarding tax subsidies to a service are a City Council policy decision on how to allocate its tax and general revenues.

Column 8 contains the estimated amount of revenues which RCS suggests could be raised or reduced.

## Zoning/Planning Services

These service centers are identified for Zoning and Planning Services.

**Table 1**  
**Zoning/Planning Services**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-001	ZONING PLAN CHECK - SMALL	\$128,436	\$388,253	(\$259,817)	33.1%	100%	\$259,800	
S-002	ZONING PLAN CHECK - LARGE	\$60,770	\$651,434	(\$590,664)	9.3%	100%	\$590,700	
S-003	PRE-APPLICATION SITE REV (OPTIONAL)	\$0	\$13,992	(\$13,992)	0.0%	100%	\$7,000	c
S-004	PRE-APPLICATION MEETING (DMT)	\$0	\$25,334	(\$25,334)	0.0%	100%	\$25,300	
S-005	CONCEPT REVIEW	\$15,231	\$12,902	\$2,329	118.1%	100%	(\$2,300)	
S-006	DESIGN REVIEW ADMIN REVIEW	\$63,480	\$89,901	(\$26,421)	70.6%	100%	\$26,400	
S-007	DESIGN REVIEW BOARD REVIEW	\$182,760	\$395,276	(\$212,516)	46.2%	100%	\$212,500	
S-008	COASTAL DEV PRMT DE MINIMUS WAIVER	\$0	\$62	(\$62)	0.0%	100%	\$0	a
S-009	COASTAL DEV PRMT-DE MINIMUS HEARING	\$0	\$1,751	(\$1,751)	0.0%	100%	\$1,800	
S-010	COASTAL DEV PRMT EXEMPTION	\$0	\$3,381	(\$3,381)	0.0%	100%	\$3,400	
S-011	COASTAL DEV PRMT APPRVL IN CONCEPT	\$0	\$2,848	(\$2,848)	0.0%	100%	\$2,800	
S-012	COASTAL DEV PRMT - ADMIN	\$15,488	\$41,897	(\$26,409)	37.0%	100%	\$26,400	
S-013	COASTAL DEV PRMT - NON-APPEAL AREA	\$9,960	\$5,429	\$4,531	183.5%	100%	(\$4,500)	
S-014	COASTAL DEV PRMT - APPEALABLE AREA	\$9,296	\$20,777	(\$11,481)	44.7%	100%	\$11,500	
S-015	STANDARD VARIANCE	\$68,160	\$77,905	(\$9,745)	87.5%	100%	\$9,700	
S-016	VARIANCE OF EXISTING NON-CONFORM	N/A	N/A	N/A	N/A	100%	\$0	
S-017	ALTERATION TO HISTORIC REG STRUCT	\$0	\$4,248	(\$4,248)	0.0%	100%	\$0	a
S-018	ALTERATION TO HISTORIC RESOURCE	\$0	\$4,039	(\$4,039)	0.0%	100%	\$0	a
S-019	HISTORIC RESOURCE DETERMINATION	\$0	\$1,108	(\$1,108)	0.0%	100%	\$0	a
S-020	LOCAL HISTORIC REGISTER REVIEW	\$0	\$1,503	(\$1,503)	0.0%	100%	\$0	a
S-021	LANDSCAPE PLAN REV & INSPECTION	\$81,696	\$25,956	\$55,740	314.7%	100%	\$0	
S-022	REVOCABLE ENCROACHMENT PERMIT	\$17,242	\$128,520	(\$111,278)	13.4%	100%	\$111,300	
S-023	EXTENSION OF APPROVAL PERIOD	\$7,590	\$17,321	(\$9,731)	43.8%	100%	\$9,700	
S-024	CONTINUANCE	\$0	\$47,207	(\$47,207)	0.0%	100%	\$47,200	
S-025	REFERRAL TO DESIGN REVIEW BOARD	\$0	\$11,266	(\$11,266)	0.0%	100%	\$11,300	
S-026	APPEAL TO CITY COUNCIL	\$9,724	\$74,195	(\$64,471)	13.1%	100%	\$64,500	
S-027	PLAN REVISION	N/A	N/A	N/A	N/A	100%	\$0	b
S-028	ADMINISTRATIVE USE PERMIT	\$5,205	\$66,830	(\$61,625)	7.8%	100%	\$61,600	
S-029	CONDITIONAL USE PERMIT - MINOR	\$10,322	\$85,509	(\$75,187)	12.1%	100%	\$75,200	
S-030	COND USE PRMT - INTENSIF. OF USE	\$2,382	\$34,520	(\$32,138)	6.9%	100%	\$32,100	
S-031	COND USE PRMT & MINOR DESIGN REVIEW	\$27,300	\$51,203	(\$23,903)	53.3%	100%	\$23,900	
S-032	COND USE PRMT & MAJOR DESIGN REVIEW	\$11,212	\$38,770	(\$27,558)	28.9%	100%	\$27,600	
S-033	CONDITIONAL USE PERMIT AMENDMENT	\$4,660	\$49,179	(\$44,519)	9.5%	100%	\$44,500	
S-034	DESIGN REVIEW - MINOR	\$8,970	\$70,484	(\$61,514)	12.7%	100%	\$61,500	
S-035	DESIGN REVIEW - MAJOR	\$5,077	\$19,345	(\$14,268)	26.2%	100%	\$14,300	
S-036	COASTAL DEV PRMT DE MINIMUS WAIVER	\$0	\$125	(\$125)	0.0%	100%	\$0	a
S-037	COASTAL DEV PRMT DE MINIMUS HEARING	\$0	\$1,024	(\$1,024)	0.0%	100%	\$0	a
S-038	COASTAL DEV PERMIT EXEMPTION	\$0	\$339	(\$339)	0.0%	100%	\$0	a
S-039	COASTAL DEV PERMIT - ADMINISTRATIVE	\$165	\$1,113	(\$948)	14.8%	100%	\$0	a
S-040	COASTAL DEV PRMT - NON-APPEAL ZONE	\$4,736	\$2,130	\$2,606	222.3%	100%	(\$2,600)	
S-041	MIN COASTAL DEV PRMT - APPEAL ZONE	\$2,656	\$4,279	(\$1,623)	62.1%	100%	\$1,600	
S-042	MAJ COASTAL DEV PRMT - APPEAL ZONE	\$2,368	\$8,871	(\$6,503)	26.7%	100%	\$6,500	
S-043	LOCAL COASTAL PROGRAM AMENDMENT	N/A	N/A	N/A	N/A	100%	\$0	b
S-044	ADMINISTRATIVE WIRELESS PERMIT	\$0	\$5,201	(\$5,201)	0.0%	100%	\$0	a
S-045	PLANNING COMMISSION WIRELESS PERMIT	\$0	\$12,073	(\$12,073)	0.0%	100%	\$0	a
S-046	CONCEPT REVIEW - PLANNING COMM.	\$42,000	\$77,775	(\$35,775)	54.0%	100%	\$35,800	
S-047	GENERAL PLAN AMENDMENT	N/A	N/A	N/A	N/A	100%	\$0	b
S-048	ZONE CHANGE/ORDINANCE AMENDMENT	N/A	N/A	N/A	N/A	100%	\$0	b
S-049	SPECIFIC PLAN AMMENDMENT	N/A	N/A	N/A	N/A	100%	\$0	b
S-050	VARIANCE - STANDALONE	\$5,590	\$4,780	\$810	116.9%	100%	\$0	a
S-051	VARIANCE WITH ANOTHER APPLICATION	\$22,360	\$8,752	\$13,608	255.5%	100%	(\$13,600)	
S-052	CAT EXEMPT - HIST./SOIS COMP - COMM	\$0	\$11,819	(\$11,819)	0.0%	100%	\$11,800	
S-053	INTL STUDY/NEG DEC/MITIG NEG DEC	N/A	N/A	N/A	N/A	100%	\$0	b

## City of Laguna Beach Cost of Services Study

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-054	ENVIRONMENTAL IMPACT REPORT	N/A	N/A	N/A	N/A	100%	\$0	b
S-055	TENTATIVE PARCEL/TRACT MAP	N/A	N/A	N/A	N/A	100%	\$0	b
S-056	TENTATIVE MAP AMENDMENT	N/A	N/A	N/A	N/A	100%	\$0	b
S-057	FINAL MAP	N/A	N/A	N/A	N/A	100%	\$0	b
S-058	CONDOMINIUM CONVERSION	N/A	N/A	N/A	N/A	100%	\$0	b
S-059	LOT LINE ADJUSTMENT	\$1,058	\$11,845	(\$10,787)	8.9%	100%	\$10,800	
S-060	LOT MERGER	\$0	\$5,923	(\$5,923)	0.0%	100%	\$0	a
S-061	CERTIFICATE OF COMPLIANCE	\$661	\$1,224	(\$563)	54.0%	100%	\$0	a
S-062	STREET/EASEMENT ABANDON /VACATION	\$3,312	\$49,108	(\$45,796)	6.7%	100%	\$45,800	
S-063	ROAD EXTENSION	\$19,000	\$37,005	(\$18,005)	51.3%	100%	\$0	a
S-064	STREET NAME CHANGE	\$0	\$3,018	(\$3,018)	0.0%	100%	\$0	a
S-065	STREET ADDRESS CHANGE	\$0	\$1,250	(\$1,250)	0.0%	100%	\$0	a
S-066	PLANNING COMMISSION INTERPRETATION	\$661	\$10,797	(\$10,136)	6.1%	100%	\$0	a
S-067	MILLS ACT APPLICATION	\$3,948	\$56,017	(\$52,069)	7.0%	100%	\$52,100	
S-068	HISTORIC REGISTER REMOVAL	\$1,328	\$10,793	(\$9,465)	12.3%	100%	\$0	a
S-069	MASTER SIGN PROGRAM	\$995	\$5,367	(\$4,372)	18.5%	100%	\$0	a
S-070	SIGN PERMIT - PLANNING COMMISSION	\$4,194	\$23,690	(\$19,496)	17.7%	100%	\$19,500	
S-071	SIGN PERMIT - ADMIN	\$2,136	\$14,495	(\$12,359)	14.7%	100%	\$12,400	
S-072	SIGN PERMIT - TEMPORARY	\$89	\$266	(\$177)	33.5%	100%	\$200	
S-073	USE & OCCUPANCY REVIEW	\$98	\$374	(\$276)	26.2%	100%	\$300	
S-074	HOME OCCUPATION PERMIT	\$12,720	\$19,047	(\$6,327)	66.8%	100%	\$6,300	
S-075	SIDEWALK VENDOR PERMIT	\$0	\$2,735	(\$2,735)	0.0%	100%	\$2,700	
S-076	TEMPORARY USE PERMIT - DIRECTOR	\$5,148	\$42,535	(\$37,387)	12.1%	100%	\$37,400	
S-077	TEMPORARY USE PERMIT - PLAN COMM	\$5,819	\$52,539	(\$46,720)	11.1%	100%	\$46,700	
S-078	HERITAGE TREE APPLICATION	\$0	\$3,307	(\$3,307)	0.0%	100%	\$0	a
S-079	HERITAGE TREE REMOVAL - CATEGORY 1	\$483	\$3,946	(\$3,463)	12.2%	100%	\$0	a
S-080	DR APPRV. TREE REMOVAL - CATEGORY 2	\$529	\$2,343	(\$1,814)	22.6%	100%	\$0	a
S-081	TREE REMOVAL PERMIT - CATEGORY 3	\$483	\$2,838	(\$2,355)	17.0%	100%	\$0	a
S-082	TREE REMOVAL APPEAL TO CITY COUNCIL	\$748	\$4,272	(\$3,524)	17.5%	100%	\$0	a
S-083	HEDGE HEIGHT CLAIM	\$794	\$4,392	(\$3,598)	18.1%	100%	\$0	a
S-084	HEDGE HEIGHT APPEAL TO CITY COUNCIL	\$748	\$5,098	(\$4,350)	14.7%	100%	\$0	a
S-085	VIEW PRESERVATION PROCESSING	\$39,700	\$69,139	(\$29,439)	57.4%	100%	\$29,400	
S-086	VIEW RESTORATION MEDIATION	\$0	\$20,742	(\$20,742)	0.0%	100%	\$20,700	
S-087	VIEW RESTORATION PUBLIC HEARING	\$0	\$11,982	(\$11,982)	0.0%	100%	\$12,000	
S-088	VIEW RESTORATION APPEAL TO COUNCIL	\$748	\$5,546	(\$4,798)	13.5%	100%	\$0	a
S-089	VIEW CLAIM - ARBORIST SERVICES	N/A	N/A	N/A	N/A	100%	\$0	b
S-090	PEER REVIEW DEPOSIT	N/A	N/A	N/A	N/A	100%	\$0	b
S-091	TIME EXTENSION REVIEW	\$690	\$2,844	(\$2,154)	24.3%	100%	\$2,200	
S-092	REAL PROPERTY REPORT - RESIDENTIAL	\$400	\$1,331	(\$931)	30.1%	100%	\$900	
S-093	REAL PROPERTY REPORT - COMMERCIAL	\$545	\$1,438	(\$893)	37.9%	100%	\$900	
S-094	REAL PROPERTY REPORT - EXTENSION	\$120	\$120	\$0	100.0%	100%	\$0	
S-095	GENERAL PLAN MAINTENANCE	\$0	\$100,000	(\$100,000)	0.0%	100%	\$100,000	
S-096	TECHNOLOGY SURCHARGE	\$0	\$50,000	(\$50,000)	0.0%	100%	\$50,000	
<b>SUBTOTAL - ZONING/PLANNING SERVICES</b>		<b>\$931,991</b>	<b>\$3,237,992</b>	<b>(\$2,306,001)</b>	<b>28.8%</b>		<b>\$2,245,000</b>	

### NOTES:

- (a) Insufficient volume of service
- (b) Fee determined by actual time and costs
- (c) Fee is market sensitive.

## Conclusion of Zoning and Planning Services

If the suggestions made in Appendix A are approved, approximately \$2,245,000 in new revenue could be realized annually.

## Building/Code Enforcement Services

These service centers are identified for Building & Safety and Code Enforcement Services.

**Table 2**  
**Building/Code Enforcement Services**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-097	BUILDING PLAN CHECK & INSPECTION	\$1,591,000	\$3,453,438	(\$1,862,438)	46.1%	100%	\$1,862,400	
S-098	CODE ENFORCEMENT INSPECTION	\$0	\$243,559	(\$243,559)	0.0%	100%	\$0	c
S-099	INSPECTION WARRANT	\$0	\$986	(\$986)	0.0%	100%	\$0	a
S-100	ABATEMENT WARRANT	\$0	\$1,060	(\$1,060)	0.0%	100%	\$0	a
S-101	ABATEMENT PROCESSING	\$0	\$1,276	(\$1,276)	0.0%	100%	\$0	a
S-102	CODE ENFORCEMENT LIEN SET-UP	\$0	\$1,054	(\$1,054)	0.0%	100%	\$0	a
S-103	CODE ENF. CITATION APPEAL HEARING	\$0	\$1,812	(\$1,812)	0.0%	100%	\$1,800	
<b>SUBTOTAL - BUILDING/CODE ENFORCEMENT</b>		<b>\$1,591,000</b>	<b>\$3,703,185</b>	<b>(\$2,112,185)</b>	<b>43.0%</b>		<b>\$1,864,200</b>	

NOTES:

(a) Insufficient volume of service

(c) Fee is market sensitive.

## Conclusion of Building & Safety and Code Enforcement Services

If the suggestions made in Appendix A, and detailed in Appendix C, are approved, approximately \$1,864,200 in new revenue could be realized annually.

## Fire Services

These service centers are identified for Fire Services.

**Table 3**  
**Fire Services**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-104	FIRE PREVENTION PLAN REV/INSPECTION	\$0	\$83,745	(\$83,745)	0.0%	100%	\$83,700
S-105	WILDLAND FIRE PREVENTION INSPECTION	\$0	\$131,720	(\$131,720)	0.0%	100%	\$131,700
S-106	DEFENSIBLE SPACE COMPLIANCE INSPECT	\$0	\$95,796	(\$95,796)	0.0%	100%	\$95,800
SUBTOTAL - FIRE		\$0	\$311,261	(\$311,261)	0.0%		\$311,200

## Conclusion of Fire Services

If the suggestions made in Appendix A, and detailed in Appendix D, are approved, approximately \$311,200 in new revenue could be realized annually.

## Public Works Services

These service centers are identified for Public Works Services.

**Table 4**  
**Public Works Services**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-107	UTILITY STREET EXCAVATION	\$9,510	\$31,541	(\$22,031)	30.2%	100%	\$22,000
S-108	NON-UTIL ASPHALT PAVEMENT CONSTRUCT	\$4,180	\$12,161	(\$7,981)	34.4%	100%	\$8,000
S-109	CURB & GUTTER CONSTRUCTION	\$510	\$1,898	(\$1,388)	26.9%	100%	\$1,400
S-110	SIDEWALK CONSTRUCTION	\$552	\$4,109	(\$3,557)	13.4%	100%	\$3,600
S-111	REVOCABLE ENCR PRMT CONSTR - WALL	\$0	\$915	(\$915)	0.0%	100%	\$900
S-112	REVOCABLE ENCR. PRMT CONSTR - OTHER	\$0	\$590	(\$590)	0.0%	100%	\$600
S-113	MISCELLANEOUS ENCROACHMENT PERMIT	\$3,250	\$16,793	(\$13,543)	19.4%	100%	\$13,500
S-114	ENCROACHMENT PERMIT EXTENSION	\$0	\$1,620	(\$1,620)	0.0%	100%	\$1,600
S-115	SMALL WIRELESS FACILITY	\$0	\$493	(\$493)	0.0%	100%	\$0
S-116	TRAFFIC CONTROL PLAN REVIEW	\$0	\$28,238	(\$28,238)	0.0%	100%	\$28,200
S-117	HAUL ROUTE PERMIT	\$0	\$480	(\$480)	0.0%	100%	\$0
S-118	WIDE & OVERLOAD PERMIT	\$0	\$20	(\$20)	0.0%	80%	\$0
S-119	CONSTRUCTION & DEMOLITION PERMIT	\$20,000	\$22,480	(\$2,480)	89.0%	100%	\$2,500
SUBTOTAL - PUBLIC WORKS		\$38,002	\$121,338	(\$83,336)	31.3%		\$82,300

NOTES:

(a) Insufficient volume of service

(d) Fee is limited by State law

## Conclusion of Public Works Services

If the suggestions made in Appendix A are approved, approximately \$82,300 in new revenue could be realized annually.

## Water Quality Services

These service centers are identified for Water Quality Services.

**Table 5**  
**Water Quality Services**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-120	WATER QUALITY MANAGEMENT PLAN REV	\$6,352	\$1,867	\$4,485	340.2%	100%	(\$4,500)
S-121	WQ MGMT PLAN ACTIVE CONSTRUCT REV	\$0	\$8,266	(\$8,266)	0.0%	100%	\$8,300
S-122	WQ MGMT ANNUAL INSPECTION	\$0	\$433	(\$433)	0.0%	100%	\$400
S-123	WQ MGMT ANNUAL SELF CERTIFICATION	\$0	\$4,278	(\$4,278)	0.0%	100%	\$4,300
S-124	WATER QUALITY NPDES BMP REVIEW	\$0	\$322,645	(\$322,645)	0.0%	100%	\$322,600
S-125	NPDES BUSINESS INSPECTIONS	\$0	\$3,781	(\$3,781)	0.0%	100%	\$3,800
S-126	GREASE TRAP INSPECTION	\$0	\$11,228	(\$11,228)	0.0%	100%	\$11,200
S-127	SEWER CONNECTION INSPECTION	\$750	\$854	(\$104)	87.8%	100%	\$100
S-128	SEWER LATERAL VIDEO REVIEW	\$0	\$7,998	(\$7,998)	0.0%	100%	\$8,000
SUBTOTAL - WATER QUALITY		<b>\$7,102</b>	<b>\$361,350</b>	<b>(\$354,248)</b>	<b>2.0%</b>		<b>\$354,200</b>

## Conclusion of Water Quality Services

If the suggestions made in Appendix A are approved, approximately \$354,200 in new revenue could be realized annually.



## Summary of Personal Choice Services

The following Table 6 summarizes the recommendations and suggestions made in this Chapter.

**Table 6**  
**Summary**

SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
				ACTUAL (6)	SUGGEST (7)	
ZONING/PLANNING SERVICES	\$931,991	\$3,237,992	(\$2,306,001)	28.8%	100%	\$2,245,000
BUILDING/CODE ENFORCEMENT SERVICES	\$1,591,000	\$3,703,185	(\$2,112,185)	43.0%	100%	\$1,864,200
FIRE SERVICES	\$0	\$311,261	(\$311,261)	0.0%	100%	\$311,200
PUBLIC WORKS SERVICES	\$38,002	\$121,338	(\$83,336)	31.3%	VAR.	\$82,300
WATER QUALITY SERVICES	\$7,102	\$361,350	(\$354,248)	2.0%	100%	\$354,200
	<u>\$2,568,095</u>	<u>\$7,735,126</u>	<u>(\$5,167,031)</u>	<u>33.2%</u>		<u>\$4,856,900</u>

If all the recommendations and suggestions made in this Chapter and in Appendix A are adopted, the City would raise \$4,856,900 on an annual basis.

**Taxpayer Equity Achieved.** By taking such positive actions, the City's financial picture would be improved, far more equity between taxpayers and fee-payers could be gained, and fairness between property-related and non-property-related services could be secured.

The above table shows that the City is subsidizing \$5,167,031 of Personal Choice Services with City tax dollars. Should the City Council feel that tax dollars are insufficient, or use for different purposes, this chapter has shown that there are opportunities to either increase the user fees or lower the cost of Personal Choice Services.

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## CHAPTER V

### CONCLUSION

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#### **Elimination of Subsidies**

This Report highlights and recommends that most tax subsidies be eliminated as being unintentional. Service users thus can vote with their dollars and not use a service for which they are unwilling or unable to pay. Hidden subsidies, which have existed for many of the City's supposedly self-financed and self-supporting services, can now be re-evaluated.

#### **Issues Involved**

The basic issue involved in viewing the results of the analysis presented by this text is to what degree fees should be expected to support the costs of the services.

Or viewed another way, to what extent should general taxes be utilized to subsidize the difference between the costs of each service center and the revenue produced from fees paid by the user of that service'?

Pressure on Tax Money Use. The opposite side of this issue is the increasing pressure on the use of public tax monies. Tax monies have severely decreased for local government in California. If fees do not pay all costs, then taxes must make up the differences not paid for by fees generated by users of specific services, or those services are threatened with extinction.

#### **Addressing of Issues by City Council**

The City Council should address the principles and issues enumerated herein to determine where, and to what extent, taxes will be utilized to cover costs incurred in the provision of special services. This is the current nature of competition between deserving public services for the scarce tax dollar. Who gets the dollars -- Police or Public Works? City streets or persons wanting zone changes? Code Enforcement or Animal Control? This is the nature of the tough policy questions involved in being an elected official in local government today.

Specific Policy Alternatives to Be Answered. Once the above cost issues are determined then the City Council has four clear policy alternatives available as to the revenue/cost mix of each service center:

- Continue any tax subsidy which might be found.
- Eliminate the tax subsidy by increasing fees to cover all "costs reasonably borne".
- Reduce costs by reducing the level of service.
- Decide on an appropriate level of tax subsidy, being aware that taxes are now limited in rate, base and, consequently, in amounts yielded and available.

### **Cost Model**

As part of this process the City will be receiving the Costing Model developed and used by RCS. This will give the City the ability to update the model itself on an as-needed basis and as appropriate.

### **Conclusion**

The City has appropriately responded to the mandate and spirit of Proposition 4. It is utilizing the passage of Propositions 4, 13, 26, and 218 and the attention given to them as an opportunity to review its financial structure and philosophy, and to institute a businesslike cost control system, tailored to the City's needs, to supplement its governmental accounting and budgeting systems.

The cooperation, excellent support and data provided in accomplishment of the work reported herein speaks well of the way in which a City organization can adapt to the so-called "new realities" of California governmental finance.

**~ END ~**

**APPENDIX A - SUMMARY OF CURRENT FEES AND PROPOSED FEES**

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

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**REF #: S-001**

**TITLE: ZONING PLAN CHECK - SMALL**

**CURRENT FEE**

**RECOMMENDED FEE**

Construction valuation:

\$1,260 per plan (includes 3 reviews)

\$0-\$10,000 - \$345

\$10,001-\$100,000 - \$489

\$100,001+ - \$690

Re-Check (after 1st re-check) - 75% of original Zone Plan Check fee

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**REF #: S-002**

**TITLE: ZONING PLAN CHECK - LARGE**

**CURRENT FEE**

**RECOMMENDED FEE**

Construction valuation:

\$6,325 per plan (including 4 reviews)

\$0-\$10,000 - \$345

\$10,001-\$100,000 - \$489

\$100,001+ - \$690

Re-Check (after 1st re-check) - 75% of original Zone Plan Check fee

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**REF #: S-003**

**TITLE: PRE-APPLICATION SITE REV (OPTIONAL)**

**CURRENT FEE**

**RECOMMENDED FEE**

None

\$700 per application

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**REF #: S-004**

**TITLE: PRE-APPLICATION MEETING (DMT)**

**CURRENT FEE**

**RECOMMENDED FEE**

None

\$1,205 per application

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**REF #: S-005**

**TITLE: CONCEPT REVIEW**

**CURRENT FEE**

**RECOMMENDED FEE**

Minor Improvement - \$690

\$4,300 per application

New Structure - \$2,777 + \$4.60 per \$500 of building permit value

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

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**REF #: S-006**

**TITLE: DESIGN REVIEW ADMIN REVIEW**

**CURRENT FEE**

\$690 per application

**RECOMMENDED FEE**

\$975 per application

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**REF #: S-007**

**TITLE: DESIGN REVIEW BOARD REVIEW**

**CURRENT FEE**

Non-Noticed - \$690

Requiring Notice:

Standard - \$529 + \$3.62 per \$500 of building permit value

Staff Assisted - \$2,777 + \$4.60 per \$500 of building permit value

Additional Fee (for projects appealed by the applicant and then referred back to the DRB by the City Council) - 50% of original Design Review fee

**RECOMMENDED FEE**

\$4,075 per application

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**REF #: S-008**

**TITLE: COASTAL DEV PRMT DE MINIMUS WAIVER**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$60 per application

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**REF #: S-009**

**TITLE: COASTAL DEV PRMT-DE MINIMUS HEARING**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$875 per application

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**REF #: S-010**

**TITLE: COASTAL DEV PRMT EXEMPTION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$260 per application

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**REF #: S-011**

**TITLE: COASTAL DEV PRMT APPRVL IN CONCEPT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$235 per application

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

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**REF #: S-012**

**TITLE: COASTAL DEV PRMT - ADMIN**

**CURRENT FEE**

\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)

**RECOMMENDED FEE**

\$950 per application

---

**REF #: S-013**

**TITLE: COASTAL DEV PRMT - NON-APPEAL AREA**

**CURRENT FEE**

\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)

**RECOMMENDED FEE**

\$360 per application

---

**REF #: S-014**

**TITLE: COASTAL DEV PRMT - APPEALABLE AREA**

**CURRENT FEE**

\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)

**RECOMMENDED FEE**

\$1,485 per application

---

**REF #: S-015**

**TITLE: STANDARD VARIANCE**

**CURRENT FEE**

\$690 + \$1.96 per \$100 of building permit value above \$35,000 (\$19,838 maximum)

**RECOMMENDED FEE**

\$3,245 per application

Variance from Access Standards - \$2,777

---

**REF #: S-016**

**TITLE: VARIANCE OF EXISTING NON-CONFORM**

**CURRENT FEE**

\$690 per application

**RECOMMENDED FEE**

Remove this service from the fee schedule as the service is no longer provided.

---

**REF #: S-017**

**TITLE: ALTERATION TO HISTORIC REG STRUCT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$4,250 per application



**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

<b>REF #: S-018</b>		<b>TITLE: ALTERATION TO HISTORIC RESOURCE</b>
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>
None		\$4,040 per application
<b>REF #: S-019</b>		<b>TITLE: HISTORIC RESOURCE DETERMINATION</b>
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>
None		\$1,110 per application
<b>REF #: S-020</b>		<b>TITLE: LOCAL HISTORIC REGISTER REVIEW</b>
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>
None		\$1,505 per application plus contract costs
<b>REF #: S-021</b>		<b>TITLE: LANDSCAPE PLAN REV &amp; INSPECTION</b>
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>
\$552 per plan		\$175 plus actual contract costs
<b>REF #: S-022</b>		<b>TITLE: REVOCABLE ENCROACHMENT PERMIT</b>
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>
\$466 per application		\$3,475 per application
<b>REF #: S-023</b>		<b>TITLE: EXTENSION OF APPROVAL PERIOD</b>
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>
\$345 per application		\$785 per application

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

<hr/>	
<b>REF #: S-024</b>	<b>TITLE: CONTINUANCE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$685 per continuance
<hr/>	
<b>REF #: S-025</b>	<b>TITLE: REFERRAL TO DESIGN REVIEW BOARD</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$5,635 per referral in addition to all other applicable fees.
<hr/>	
<b>REF #: S-026</b>	<b>TITLE: APPEAL TO CITY COUNCIL</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$748 per appeal	\$5,705 per appeal
<hr/>	
<b>REF #: S-027</b>	<b>TITLE: PLAN REVISION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$138 per review	Charge the fully allocated hourly rates for all personnel involved plus any outside costs.
<hr/>	
<b>REF #: S-028</b>	<b>TITLE: ADMINISTRATIVE USE PERMIT</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$347 per application	\$4,455 per application
<hr/>	
<b>REF #: S-029</b>	<b>TITLE: CONDITIONAL USE PERMIT - MINOR</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$794 per application	\$6,575 per application

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

<hr/>	
<b>REF #: S-030</b>	<b>TITLE: COND USE PRMT - INTENSIF. OF USE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$794 per application	\$11,505 per application
<hr/>	
<b>REF #: S-031</b>	<b>TITLE: COND USE PRMT &amp; MINOR DESIGN REVIEW</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
CUP - \$6,135 minimum plus actual costs over the minimum Non-Noticed Design Review - \$690	\$12,800 per application
<hr/>	
<b>REF #: S-032</b>	<b>TITLE: COND USE PRMT &amp; MAJOR DESIGN REVIEW</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
CUP - \$6,135 minimum plus actual costs over the minimum Noticed Design Review - \$2,777 + \$4.60 per \$500 of building permit value	\$38,775 per application
<hr/>	
<b>REF #: S-033</b>	<b>TITLE: CONDITIONAL USE PERMIT AMENDMENT</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$466 per application	\$4,920 per application
<hr/>	
<b>REF #: S-034</b>	<b>TITLE: DESIGN REVIEW - MINOR</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
Non-Noticed - \$690	\$5,420 per application
<hr/>	
<b>REF #: S-035</b>	<b>TITLE: DESIGN REVIEW - MAJOR</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
Staff Assisted Noticed - \$2,777 + \$4.60 per \$500 of building permit value	\$19,345 per application
Additional Fee (for projects appealed by the applicant and then referred back to the PC by the City Council) - 50% of original Design Review fee	

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

<b>REF #: S-036</b>		<b>TITLE: COASTAL DEV PRMT DE MINIMUS WAIVER</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$125 per application	
<b>REF #: S-037</b>		<b>TITLE: COASTAL DEV PRMT DE MINIMUS HEARING</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$1,025 per application	
<b>REF #: S-038</b>		<b>TITLE: COASTAL DEV PERMIT EXEMPTION</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$340 per application	
<b>REF #: S-039</b>		<b>TITLE: COASTAL DEV PERMIT - ADMINISTRATIVE</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)		\$1,115 per application	
<b>REF #: S-040</b>		<b>TITLE: COASTAL DEV PRMT - NON-APPEAL ZONE</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)		\$530 per application	
<b>REF #: S-041</b>		<b>TITLE: MIN COASTAL DEV PRMT - APPEAL ZONE</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)		\$1,070 per application	

**CITY OF LAGUNA BEACH  
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<hr/>	
<b>REF #: S-042</b>	<b>TITLE: MAJ COASTAL DEV PRMT - APPEAL ZONE</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)	\$4,435 per application
<hr/>	
<b>REF #: S-043</b>	<b>TITLE: LOCAL COASTAL PROGRAM AMENDMENT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
Actual costs (\$3,318 minimum)	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
<hr/>	
<b>REF #: S-044</b>	<b>TITLE: ADMINISTRATIVE WIRELESS PERMIT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$5,205 per application
<hr/>	
<b>REF #: S-045</b>	<b>TITLE: PLANNING COMMISSION WIRELESS PERMIT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$12,075 per application
<hr/>	
<b>REF #: S-046</b>	<b>TITLE: CONCEPT REVIEW - PLANNING COMM.</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$1,265 minimum plus actual costs over minimum	\$11,110 per application
<hr/>	
<b>REF #: S-047</b>	<b>TITLE: GENERAL PLAN AMENDMENT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$3,318 minimum plus actual costs over minimum	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
FY 2021-2022**

<hr/>	
<b>REF #: S-048</b>	<b>TITLE: ZONE CHANGE/ORDINANCE AMENDMENT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$2,455 minimum plus actual costs over minimum	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
<hr/>	
<b>REF #: S-049</b>	<b>TITLE: SPECIFIC PLAN AMMENDMENT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
<hr/>	
<b>REF #: S-050</b>	<b>TITLE: VARIANCE - STANDALONE</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$690 + \$1.96 per \$100 of building permit value above \$35,000 (\$19,838 maximum)	\$4,780 per application
<hr/>	
<b>REF #: S-051</b>	<b>TITLE: VARIANCE WITH ANOTHER APPLICATION</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$690 + \$1.96 per \$100 of building permit value above \$35,000 (\$19,838 maximum)	\$2,190 per application
<hr/>	
<b>REF #: S-052</b>	<b>TITLE: CAT EXEMPT - HIST./SOIS COMP - COMM</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$5,910 per application
<hr/>	
<b>REF #: S-053</b>	<b>TITLE: INTL STUDY/NEG DEC/MITIG NEG DEC</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$1,328 minimum plus actual costs over the minimum	Full consultant cost plus 25% of the final consultant cost (\$20,000 minimum deposit)

**CITY OF LAGUNA BEACH  
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**REF #: S-054**

**TITLE: ENVIRONMENTAL IMPACT REPORT**

**CURRENT FEE**

Full consultant cost plus 25% of the final consultant cost (\$20,000 minimum deposit)

**RECOMMENDED FEE**

Full consultant cost plus 25% of the final consultant cost (\$20,000 minimum deposit)

---

**REF #: S-055**

**TITLE: TENTATIVE PARCEL/TRACT MAP**

**CURRENT FEE**

Parcel Map - \$2,450 plus \$815 per lot/unit minimum plus actual costs over minimum  
Tract Map - \$4,899 plus \$815 per lot/unit minimum plus actual costs over minimum

**RECOMMENDED FEE**

\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

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**REF #: S-056**

**TITLE: TENTATIVE MAP AMENDMENT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

---

**REF #: S-057**

**TITLE: FINAL MAP**

**CURRENT FEE**

\$1,294 plus \$529 per lot/unit

**RECOMMENDED FEE**

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

---

**REF #: S-058**

**TITLE: CONDOMINIUM CONVERSION**

**CURRENT FEE**

\$3,318 minimum plus actual costs over the minimum

**RECOMMENDED FEE**

\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

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**REF #: S-059**

**TITLE: LOT LINE ADJUSTMENT**

**CURRENT FEE**

\$529 per application

**RECOMMENDED FEE**

\$5,925 per application

**CITY OF LAGUNA BEACH  
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<hr/>	
<b>REF #: S-060</b>	<b>TITLE: LOT MERGER</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$5,925 per application
<hr/>	
<b>REF #: S-061</b>	<b>TITLE: CERTIFICATE OF COMPLIANCE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$661 per application	\$1,225 per application
<hr/>	
<b>REF #: S-062</b>	<b>TITLE: STREET/EASEMENT ABANDON/VACATION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$1,656 per application plus \$449 to Water District	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside/other agency costs.
<hr/>	
<b>REF #: S-063</b>	<b>TITLE: ROAD EXTENSION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$6,135 minimum plus actual costs over minimum	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
<hr/>	
<b>REF #: S-064</b>	<b>TITLE: STREET NAME CHANGE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$3,020 per application
<hr/>	
<b>REF #: S-065</b>	<b>TITLE: STREET ADDRESS CHANGE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$1,250 per application



**CITY OF LAGUNA BEACH  
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<hr/>	
<b>REF #: S-066</b>	<b>TITLE: PLANNING COMMISSION INTERPRETATION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$661 per application	\$10,795 per application
<hr/>	
<b>REF #: S-067</b>	<b>TITLE: MILLS ACT APPLICATION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$282 per application	\$4,000 per application
<hr/>	
<b>REF #: S-068</b>	<b>TITLE: HISTORIC REGISTER REMOVAL</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$1,328 per application	\$10,790 per application
<hr/>	
<b>REF #: S-069</b>	<b>TITLE: MASTER SIGN PROGRAM</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$995 per application	\$5,365 per application
<hr/>	
<b>REF #: S-070</b>	<b>TITLE: SIGN PERMIT - PLANNING COMMISSION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$466 per application	\$2,630 per application
<hr/>	
<b>REF #: S-071</b>	<b>TITLE: SIGN PERMIT - ADMIN</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$89 per application	\$605 per application

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<b>REF #: S-072</b>		<b>TITLE: SIGN PERMIT - TEMPORARY</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$89 per application		\$265 per application	
<b>REF #: S-073</b>		<b>TITLE: USE &amp; OCCUPANCY REVIEW</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
Without Inspection - \$98 per application		\$375 per application	
With Inspection - \$414 per application			
<b>REF #: S-074</b>		<b>TITLE: HOME OCCUPATION PERMIT</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
Director - \$120 per application		\$180 per application	
Planning Commission - \$190 per application			
<b>REF #: S-075</b>		<b>TITLE: SIDEWALK VENDOR PERMIT</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$910 per application	
<b>REF #: S-076</b>		<b>TITLE: TEMPORARY USE PERMIT - DIRECTOR</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$132 per application		\$1,090 per application	
<b>REF #: S-077</b>		<b>TITLE: TEMPORARY USE PERMIT - PLAN COMM</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$529 per application		\$4,780 per application	

**CITY OF LAGUNA BEACH  
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<b>REF #: S-078</b>	<b>TITLE: HERITAGE TREE APPLICATION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$3,305 per application
<hr/>	
<b>REF #: S-079</b>	<b>TITLE: HERITAGE TREE REMOVAL - CATEGORY 1</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$483 per application	\$3,945 per application
<hr/>	
<b>REF #: S-080</b>	<b>TITLE: DR APPRV. TREE REMOVAL - CATEGORY 2</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$529 per application	\$2,340 per application
<hr/>	
<b>REF #: S-081</b>	<b>TITLE: TREE REMOVAL PERMIT - CATEGORY 3</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$483 per application	\$2,835 per application
<hr/>	
<b>REF #: S-082</b>	<b>TITLE: TREE REMOVAL APPEAL TO CITY COUNCIL</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$748 per appeal	\$4,270 per appeal
<hr/>	
<b>REF #: S-083</b>	<b>TITLE: HEDGE HEIGHT CLAIM</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$794 per application	\$4,390 per application

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
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<hr/>	
<b>REF #: S-084</b>	<b>TITLE: HEDGE HEIGHT APPEAL TO CITY COUNCIL</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$748 per appeal	\$5,095 per appeal
<hr/>	
<b>REF #: S-085</b>	<b>TITLE: VIEW PRESERVATION PROCESSING</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$794 minimum plus \$345 for each additional claimant and/or vegetation owner	\$1,380 per application
<hr/>	
<b>REF #: S-086</b>	<b>TITLE: VIEW RESTORATION MEDIATION</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$748 minimum (for mediator) plus \$345 for each additional claimant \$2,960 per review plus actual costs for the mediator and/or vegetation owner	
<hr/>	
<b>REF #: S-087</b>	<b>TITLE: VIEW RESTORATION PUBLIC HEARING</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$5,990 per hearing
<hr/>	
<b>REF #: S-088</b>	<b>TITLE: VIEW RESTORATION APPEAL TO COUNCIL</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$748 per appeal	\$5,545 per appeal
<hr/>	
<b>REF #: S-089</b>	<b>TITLE: VIEW CLAIM - ARBORIST SERVICES</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$575 minimum to establish deposit trust account plus actual cost over minimum	\$1,000 minimum to establish deposit trust account plus actual cost over minimum

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
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<b>REF #: S-090</b>	<b>TITLE: PEER REVIEW DEPOSIT</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$2,530 deposit	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
<hr/>	
<b>REF #: S-091</b>	<b>TITLE: TIME EXTENSION REVIEW</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$345 per application	\$1,420 per application
<hr/>	
<b>REF #: S-092</b>	<b>TITLE: REAL PROPERTY REPORT - RESIDENTIAL</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$400 per report	\$1,330 per report
<hr/>	
<b>REF #: S-093</b>	<b>TITLE: REAL PROPERTY REPORT - COMMERCIAL</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$545 per application	\$1,435 per application
<hr/>	
<b>REF #: S-094</b>	<b>TITLE: REAL PROPERTY REPORT - EXTENSION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$120 per report	\$120 per report
<hr/>	
<b>REF #: S-095</b>	<b>TITLE: GENERAL PLAN MAINTENANCE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	3.5% of Building Plan Check and Permit fees

**CITY OF LAGUNA BEACH  
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<hr/>	
<b>REF #: S-096</b>	<b>TITLE: TECHNOLOGY SURCHARGE</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	1.75% of Building Plan Check and Permit fees
<hr/>	
<b>REF #: S-097</b>	<b>TITLE: BUILDING PLAN CHECK &amp; INSPECTION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
Various fees - See Appendix C	Various fees - See Appendix C
	Plus: Planning/Zoning - 60% of Building Plan Check fees Fire - 30% of Building Plan Check fees when Fire Department review is required
<hr/>	
<b>REF #: S-098</b>	<b>TITLE: CODE ENFORCEMENT INSPECTION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$150 per inspection
<hr/>	
<b>REF #: S-099</b>	<b>TITLE: INSPECTION WARRANT</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$985 per warrant
<hr/>	
<b>REF #: S-100</b>	<b>TITLE: ABATEMENT WARRANT</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$1,060 per warrant
<hr/>	
<b>REF #: S-101</b>	<b>TITLE: ABATEMENT PROCESSING</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
Actual abatement costs	Actual abatement costs plus 25% for administrative cost recovery

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FEE COMPARISON REPORT  
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<b>REF #: S-102</b>	<b>TITLE: CODE ENFORCEMENT LIEN SET-UP</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$1,055 per lien
<b>REF #: S-103</b>	<b>TITLE: CODE ENF. CITATION APPEAL HEARING</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$905 per appeal
<b>REF #: S-104</b>	<b>TITLE: FIRE PREVENTION PLAN REV/INSPECTION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	Various fees - See Appendix D
<b>REF #: S-105</b>	<b>TITLE: WILDLAND FIRE PREVENTION INSPECTION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$160 per inspection
<b>REF #: S-106</b>	<b>TITLE: DEFENSIBLE SPACE COMPLIANCE INSPECT</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$320 per inspection
<b>REF #: S-107</b>	<b>TITLE: UTILITY STREET EXCAVATION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$2 per lineal foot for the first 100 LF plus \$0.20 per LF beyond 100 LF (\$50 minimum)	Patch - \$175 per permit Trench - \$630 for first 100 lineal feet plus \$240 for each 100 lineal feet beyond 100 lineal feet (\$150 minimum) Potholing/Boring - \$175 for first 4 potholes/bores plus \$95 for each additional 4 potholes/bores Non-Excavation - \$160 per permit

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
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<b>REF #: S-108</b>	<b>TITLE: NON-UTIL ASPHALT PAVEMENT CONSTRUCT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$0.20 per square foot for the first 1,000 SF plus \$0.02 per SF beyond 1,000 SF (\$50 minimum)	\$290 for first 500 square feet plus \$95 per each additional 1,000 square feet
<b>REF #: S-109</b>	<b>TITLE: CURB &amp; GUTTER CONSTRUCTION</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$2 per lineal foot for the first 100 LF plus \$0.20 per LF beyond 100 LF (\$50 minimum)	\$370 for first 50 lineal feet plus \$30 per each additional 50 lineal feet
<b>REF #: S-110</b>	<b>TITLE: SIDEWALK CONSTRUCTION</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$0.40 per square foot for the first 1,000 SF plus \$0.04 per SF beyond 1,000 SF (\$50 minimum)	\$370 for first 200 square feet plus \$30 per each additional 200 square feet
<b>REF #: S-111</b>	<b>TITLE: REVOCABLE ENCR PRMT CONSTR - WALL</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$305 per permit
<b>REF #: S-112</b>	<b>TITLE: REVOCABLE ENCR. PRMT CONSTR - OTHER</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
None	\$200 per permit
<b>REF #: S-113</b>	<b>TITLE: MISCELLANEOUS ENCROACHMENT PERMIT</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
10% of first \$2,000 of construction cost plus 1% of construction cost above \$2,000 (\$50 minimum)	10% of first \$2,000 of construction cost plus 1% of construction cost above \$2,000 (\$250 minimum)



**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
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<b>REF #: S-114</b>		<b>TITLE: ENCROACHMENT PERMIT EXTENSION</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$55 per application	
<b>REF #: S-115</b>		<b>TITLE: SMALL WIRELESS FACILITY</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$495 per application	
<b>REF #: S-116</b>		<b>TITLE: TRAFFIC CONTROL PLAN REVIEW</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$155 per sheet	
<b>REF #: S-117</b>		<b>TITLE: HAUL ROUTE PERMIT</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
None		\$480 per permit	
<b>REF #: S-118</b>		<b>TITLE: WIDE &amp; OVERLOAD PERMIT</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
Fees are set by the State:		Fees are set by the State:	
Daily - \$16		Daily - \$16	
Annual - \$90		Annual - \$90	
<b>REF #: S-119</b>		<b>TITLE: CONSTRUCTION &amp; DEMOLITION PERMIT</b>	
<u><b>CURRENT FEE</b></u>		<u><b>RECOMMENDED FEE</b></u>	
\$50 per permit		\$55 per permit	

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
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<b>REF #: S-120</b>	<b>TITLE: WATER QUALITY MANAGEMENT PLAN REV</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$794 per plan plus peer review contract costs	\$235 per plan plus peer review contract costs
<hr/>	
<b>REF #: S-121</b>	<b>TITLE: WQ MGMT PLAN ACTIVE CONSTRUCT REV</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	Small - \$610 per plan Large - \$1,760 per plan
<hr/>	
<b>REF #: S-122</b>	<b>TITLE: WQ MGMT ANNUAL INSPECTION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$215 per inspection
<hr/>	
<b>REF #: S-123</b>	<b>TITLE: WQ MGMT ANNUAL SELF CERTIFICATION</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	\$115 per site
<hr/>	
<b>REF #: S-124</b>	<b>TITLE: WATER QUALITY NPDES BMP REVIEW</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	Low/Medium - \$540 High/Very High - \$4,330
<hr/>	
<b>REF #: S-125</b>	<b>TITLE: NPDES BUSINESS INSPECTIONS</b>
<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
None	Industrial - \$95 Restaurant - \$95 Auto-Related - \$95 Nursery - \$95 Retail Gas - \$50 ASBS Commercial - \$55

**CITY OF LAGUNA BEACH  
FEE COMPARISON REPORT  
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**REF #: S-126**

**TITLE: GREASE TRAP INSPECTION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$245 per food service establishment

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**REF #: S-127**

**TITLE: SEWER CONNECTION INSPECTION**

**CURRENT FEE**

\$50 per connection

**RECOMMENDED FEE**

\$55 per connection

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**REF #: S-128**

**TITLE: SEWER LATERAL VIDEO REVIEW**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$60 per submittal

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**APPENDIX B - REVENUE AND COST SUMMARY WORKSHEETS MATCHED  
WITH COST DETAIL WORKSHEETS**

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ZONING PLAN CHECK - SMALL</b>		<b>REFERENCE NO.</b> <b>S-001</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Zone plan check for small projects, such as minor hardscape, pool, landscaping, deck, remodel, skylight, accessory dwelling units, AC install/modification, SRU, ADU and Construction revisions.			
<b>CURRENT FEE STRUCTURE</b>  Construction valuation:  \$0-\$10,000 - \$345 \$10,001-\$100,000 - \$489 \$100,001+ - \$690  Re-Check (after 1st re-check) - 75% of original Zone Plan Check fee			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$417.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$128,436</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$1,260.56</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$388,253</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(843.56)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(259,817)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>308</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>33.08%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,260 per plan (includes 3 reviews)			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ZONING PLAN CHECK - SMALL</b>				<b>REFERENCE NO.</b> <b>S-001</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>308</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	308	\$57,867
ZONING	ZONING ADMINISTRATOR		0.17	\$45.32	308	\$13,959
ZONING	PROJECT PLANNER		6.33	\$1,001.66	308	\$308,511
		<b>TYPE SUBTOTAL</b>	<b>7.50</b>	<b>\$1,234.86</b>		<b>\$380,337</b>
FIRE PREVENTION	FIRE MARSHAL		0.50	\$79.16	100	\$7,916
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$79.16</b>		<b>\$7,916</b>
<b>TOTALS</b>			<b>8.00</b>	<b>\$1,260.56</b>		<b>\$388,253</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ZONING PLAN CHECK - LARGE</b>		<b>REFERENCE NO.</b> <b>S-002</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Zone plan check for large projects such as upper level addition/addition and new building/major remodel.			
<b>CURRENT FEE STRUCTURE</b>  Construction valuation:  \$0-\$10,000 - \$345 \$10,001-\$100,000 - \$489 \$100,001+ - \$690  Re-Check (after 1st re-check) - 75% of original Zone Plan Check fee			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$590.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$60,770</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$6,324.60</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$651,434</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(5,734.60)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(590,664)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>103</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>9.33%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$6,325 per plan (including 4 reviews)			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ZONING PLAN CHECK - LARGE</b>				<b>REFERENCE NO.</b> <b>S-002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>103</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		3.50	\$657.58	103	\$67,731
COM. DEV. ADMIN	ASST DIR COMM DEV		1.00	\$216.12	103	\$22,260
ZONING	ZONING ADMINISTRATOR		1.17	\$311.93	103	\$32,129
ZONING	ADMIN ASST		0.25	\$22.71	103	\$2,339
ZONING	PROJECT PLANNER		27.83	\$4,403.82	103	\$453,593
FIRE PREVENTION	FIRE MARSHAL		4.50	\$712.44	103	\$73,381
		<b>TYPE SUBTOTAL</b>	<b>38.25</b>	<b>\$6,324.60</b>		<b>\$651,434</b>
		<b>TOTALS</b>	<b>38.25</b>	<b>\$6,324.60</b>		<b>\$651,434</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PRE-APPLICATION SITE REV (OPTIONAL)</b>		<b>REFERENCE NO.</b> <b>S-003</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Optional pre-application site review for consistency with City design guidelines and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$699.60</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$13,992</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(699.60)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(13,992)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>20</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$700 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PRE-APPLICATION SITE REV (OPTIONAL)</b>				<b>REFERENCE NO.</b> <b>S-003</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>20</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		0.25	\$66.65	20	\$1,333
ZONING	PROJECT PLANNER		4.00	\$632.96	20	\$12,659
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$699.61</b>		<b>\$13,992</b>
		<b>TOTALS</b>	<b>4.25</b>	<b>\$699.60</b>		<b>\$13,992</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PRE-APPLICATION MEETING (DMT)</b>		<b>REFERENCE NO.</b> <b>S-004</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Site development review meeting to provide applicate with preliminary evaluation of a projects development potential in relation to the City regulations, guidelines and community and neighborhood standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$1,206.38</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$25,334</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,206.38)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(25,334)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>21</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,205 per application			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PRE-APPLICATION MEETING (DMT)</b>				<b>REFERENCE NO.</b> <b>S-004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>21</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	21	\$3,945
ZONING	ZONING ADMINISTRATOR		1.25	\$333.26	21	\$6,998
ZONING	PROJECT PLANNER		3.33	\$526.94	21	\$11,066
FIRE PREVENTION	FIRE MARSHAL		1.00	\$158.32	21	\$3,325
		<b>TYPE SUBTOTAL</b>	<b>6.58</b>	<b>\$1,206.40</b>		<b>\$25,334</b>
<b>TOTALS</b>			<b>6.58</b>	<b>\$1,206.38</b>		<b>\$25,334</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONCEPT REVIEW</b>		<b>REFERENCE NO.</b> <b>S-005</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of the development concept of a specific site within the Diamond Crest View Specific Plan to provide the applicant with a summary of specific applicable development standards.			
<b>CURRENT FEE STRUCTURE</b>  Minor Improvement - \$690 New Structure - \$2,777 + \$4.60 per \$500 of building permit value			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$5,077.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$15,231</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$4,300.67</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$12,902</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$776.33</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$2,329</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>3</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>118.05%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,300 per application			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONCEPT REVIEW</b>				<b>REFERENCE NO.</b> <b>S-005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		5.50	\$1,466.36	3	\$4,399
ZONING	ADMIN ASST		3.33	\$302.46	3	\$907
ZONING	PROJECT PLANNER		16.00	\$2,531.84	3	\$7,596
		<b>TYPE SUBTOTAL</b>	<b>24.83</b>	<b>\$4,300.66</b>		<b>\$12,902</b>
		<b>TOTALS</b>	<b>24.83</b>	<b>\$4,300.67</b>		<b>\$12,902</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW ADMIN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-006</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Design review and approval by City staff and Zoning Administrator			
<b>CURRENT FEE STRUCTURE</b>  \$690 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$690.00</b>	<b>TOTAL REVENUE:</b>	<b>\$63,480</b>
<b>UNIT COST:</b>	<b>\$977.18</b>	<b>TOTAL COST:</b>	<b>\$89,901</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(287.18)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(26,421)</b>
<b>TOTAL UNITS:</b>	<b>92</b>	<b>PCT. COST RECOVERY:</b>	<b>70.61%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$975 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW ADMIN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-006</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>92</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		1.50	\$399.92	92	\$36,793
ZONING	ADMIN ASST		2.00	\$181.66	92	\$16,713
ZONING	PROJECT PLANNER		2.50	\$395.60	92	\$36,395
		<b>TYPE SUBTOTAL</b>	<b>6.00</b>	<b>\$977.18</b>		<b>\$89,901</b>
		<b>TOTALS</b>	<b>6.00</b>	<b>\$977.18</b>		<b>\$89,901</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW BOARD REVIEW</b>		<b>REFERENCE NO.</b> <b>S-007</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Assess proposed development projects to determine whether they conform to the policies of the City's General Plan, Certified Local Coastal Program, Zoning Standards, and Design Review Criteria specified in the Municipal Code Section 25.05.040(H).			
<b>CURRENT FEE STRUCTURE</b>  Non-Noticed - \$690 Requiring Notice: Standard - \$529 + \$3.62 per \$500 of building permit value Staff Assisted - \$2,777 + \$4.60 per \$500 of building permit value  Additional Fee (for projects appealed by the applicant and then referred back to the DRB by the City Council) - 50% of original Design Review fee			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,884.12</b>	<b>TOTAL REVENUE:</b>	<b>\$182,760</b>
<b>UNIT COST:</b>	<b>\$4,075.01</b>	<b>TOTAL COST:</b>	<b>\$395,276</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2,190.89)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(212,516)</b>
<b>TOTAL UNITS:</b>	<b>97</b>	<b>PCT. COST RECOVERY:</b>	<b>46.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,075 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW BOARD REVIEW</b>				<b>REFERENCE NO.</b> <b>S-007</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>97</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		5.50	\$1,466.36	97	\$142,237
ZONING	ADMIN ASST		4.33	\$393.29	97	\$38,149
ZONING	PROJECT PLANNER		14.00	\$2,215.36	97	\$214,890
		<b>TYPE SUBTOTAL</b>	<b>23.83</b>	<b>\$4,075.01</b>		<b>\$395,276</b>
		<b>TOTALS</b>	<b>23.83</b>	<b>\$4,075.01</b>		<b>\$395,276</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT DE MINIMUS WAIVER</b>		<b>REFERENCE NO.</b> <b>S-008</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and determination of a de minimus waiver for a proposed development permit in the coastal zone from the application of Local Coastal Program standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$62.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$62</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(62.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(62)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$60 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT DE MINIMUS WAIVER</b>				<b>REFERENCE NO.</b> <b>S-008</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ADMIN ASST		0.25	\$22.71	1	\$23
ZONING	PROJECT PLANNER		0.25	\$39.56	1	\$40
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$62.27</b>		<b>\$62</b>
		<b>TOTALS</b>	<b>0.50</b>	<b>\$62.00</b>		<b>\$62</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT-DE MINIMUS HEARING</b>		<b>REFERENCE NO.</b> <b>S-009</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process for approval by the Coastal Hearing Officer for a minor project in the coastal zone to insure compliance with State Law.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$875.50</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$1,751</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(875.50)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,751)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>2</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$875 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT-DE MINIMUS HEARING</b>				<b>REFERENCE NO.</b> <b>S-009</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		1.50	\$411.57	2	\$823
ZONING	ADMIN ASST		0.75	\$68.12	2	\$136
ZONING	PROJECT PLANNER		2.50	\$395.60	2	\$791
<b>TYPE SUBTOTAL</b>			<b>4.75</b>	<b>\$875.29</b>		<b>\$1,751</b>
<b>TOTALS</b>			<b>4.75</b>	<b>\$875.50</b>		<b>\$1,751</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT EXEMPTION</b>		<b>REFERENCE NO.</b> <b>S-010</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and determination of an exemption for a proposed development in the coastal zone from the application of Local Coastal Program standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$260.08</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$3,381</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(260.08)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(3,381)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>13</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$260 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT EXEMPTION</b>				<b>REFERENCE NO.</b> <b>S-010</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>13</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ADMIN ASST		0.25	\$22.71	13	\$295
ZONING	PROJECT PLANNER		1.50	\$237.36	13	\$3,086
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$260.07</b>		<b>\$3,381</b>
<b>TOTALS</b>			<b>1.75</b>	<b>\$260.08</b>		<b>\$3,381</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT APPRVL IN CONCEPT</b>		<b>REFERENCE NO.</b> <b>S-011</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Approval in concept for development permit in the coastal zone to insure compliance in concept to all City land use and development regulations			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$237.33</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$2,848</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(237.33)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(2,848)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>12</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$235 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT APPRVL IN CONCEPT</b>				<b>REFERENCE NO.</b> <b>S-011</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	PROJECT PLANNER		1.50	\$237.36	12	\$2,848
		TYPE SUBTOTAL	1.50	\$237.36		\$2,848
		TOTALS	1.50	\$237.33		\$2,848

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - ADMIN</b>		<b>REFERENCE NO.</b> <b>S-012</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approval of a Coastal Development Permit by City staff based on location and extent of work.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$352.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$15,488</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$952.20</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$41,897</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(600.20)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(26,409)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>44</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>36.97%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$950 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - ADMIN</b>				<b>REFERENCE NO.</b> <b>S-012</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>44</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		0.08	\$21.95	44	\$966
ZONING	ZONING ADMINISTRATOR		1.00	\$266.61	44	\$11,731
ZONING	ADMIN ASST		2.08	\$188.93	44	\$8,313
ZONING	PROJECT PLANNER		3.00	\$474.72	44	\$20,888
		<b>TYPE SUBTOTAL</b>	<b>6.16</b>	<b>\$952.21</b>		<b>\$41,897</b>
		<b>TOTALS</b>	<b>6.16</b>	<b>\$952.20</b>		<b>\$41,897</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - NON-APPEAL AREA</b>		<b>REFERENCE NO.</b> <b>S-013</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approval of a Coastal Development Permit for a project not in the appealable area based on location and extent of work.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
UNIT REVENUE:	\$664.00	TOTAL REVENUE:	\$9,960
UNIT COST:	\$361.93	TOTAL COST:	\$5,429
UNIT PROFIT (SUBSIDY):	\$302.07	TOTAL PROFIT (SUBSIDY):	\$4,531
TOTAL UNITS:	15	PCT. COST RECOVERY:	183.46%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$360 per application			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - NON-APPEAL AREA</b>				<b>REFERENCE NO.</b> <b>S-013</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>15</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ADMIN ASST		0.50	\$45.42	15	\$681
ZONING	PROJECT PLANNER		2.00	\$316.48	15	\$4,747
		<b>TYPE SUBTOTAL</b>	<b>2.50</b>	<b>\$361.90</b>		<b>\$5,429</b>
		<b>TOTALS</b>	<b>2.50</b>	<b>\$361.93</b>		<b>\$5,429</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - APPEALABLE AREA</b>		<b>REFERENCE NO.</b> <b>S-014</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approval of a Coastal Development Permit for a project in the appealable area based on location and extent of work.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$664.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$9,296</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$1,484.07</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$20,777</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(820.07)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(11,481)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>14</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>44.74%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,485 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - APPEALABLE AREA</b>				<b>REFERENCE NO.</b> <b>S-014</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>14</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		1.00	\$266.61	14	\$3,733
ZONING	ADMIN ASST		2.08	\$188.93	14	\$2,645
ZONING	PROJECT PLANNER		6.50	\$1,028.56	14	\$14,400
		<b>TYPE SUBTOTAL</b>	<b>9.58</b>	<b>\$1,484.10</b>		<b>\$20,777</b>
		<b>TOTALS</b>	<b>9.58</b>	<b>\$1,484.07</b>		<b>\$20,777</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STANDARD VARIANCE</b>		<b>REFERENCE NO.</b> <b>S-015</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed variance from the terms of the Zoning Code that is approved by the Design Review Board.			
<b>CURRENT FEE STRUCTURE</b>  \$690 + \$1.96 per \$100 of building permit value above \$35,000 (\$19,838 maximum)  Variance from Access Standards - \$2,777			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$2,840.00</b>		<b>TOTAL REVENUE:</b> <b>\$68,160</b>	
<b>UNIT COST:</b> <b>\$3,246.04</b>		<b>TOTAL COST:</b> <b>\$77,905</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(406.04)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(9,745)</b>	
<b>TOTAL UNITS:</b> <b>24</b>		<b>PCT. COST RECOVERY:</b> <b>87.49%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,245 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b>				<b>REFERENCE NO.</b>		
<b>STANDARD VARIANCE</b>				<b>S-015</b>		
<b>NOTE</b>				<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units				<b>24</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		2.08	\$554.55	24	\$13,309
ZONING	ADMIN ASST		3.50	\$317.91	24	\$7,630
ZONING	PROJECT PLANNER		15.00	\$2,373.60	24	\$56,966
<b>TYPE SUBTOTAL</b>			<b>20.58</b>	<b>\$3,246.06</b>		<b>\$77,905</b>
<b>TOTALS</b>			<b>20.58</b>	<b>\$3,246.04</b>		<b>\$77,905</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VARIANCE OF EXISTING NON-CONFORM</b>		<b>REFERENCE NO.</b> <b>S-016</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Zoning review proposed variance from terms of zoning code for existing non-conforming land uses or development			
<b>CURRENT FEE STRUCTURE</b>  \$690 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Remove this service from the fee schedule as the service is no longer provided.			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VARIANCE OF EXISTING NON-CONFORM</b>				<b>REFERENCE NO.</b> <b>S-016</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <div style="text-align: right;"><b>1</b></div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ALTERATION TO HISTORIC REG STRUCT</b>		<b>REFERENCE NO.</b> <b>S-017</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of proposed alterations to a registered historic structure while giving attention to maintaining its historic character and defining fabric.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$4,248.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$4,248</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(4,248.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(4,248)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,250 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ALTERATION TO HISTORIC REG STRUCT</b>				<b>REFERENCE NO.</b> <b>S-017</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		0.50	\$133.31	1	\$133
ZONING	PROJECT PLANNER	Historic Liaison	15.00	\$2,373.60	1	\$2,374
ZONING	PROJECT PLANNER		11.00	\$1,740.64	1	\$1,741
		<b>TYPE SUBTOTAL</b>	<b>26.50</b>	<b>\$4,247.55</b>		<b>\$4,248</b>
		<b>TOTALS</b>	<b>26.50</b>	<b>\$4,248.00</b>		<b>\$4,248</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ALTERATION TO HISTORIC RESOURCE</b>		<b>REFERENCE NO.</b> <b>S-018</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of proposed alterations to an historic resource while giving attention to maintaining its historic character and defining fabric.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$4,039.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$4,039</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(4,039.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(4,039)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,040 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ALTERATION TO HISTORIC RESOURCE</b>				<b>REFERENCE NO.</b> <b>S-018</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		1.50	\$399.92	1	\$400
ZONING	PROJECT PLANNER	Historic Liaison	11.00	\$1,740.64	1	\$1,741
ZONING	PROJECT PLANNER		12.00	\$1,898.88	1	\$1,899
		<b>TYPE SUBTOTAL</b>	<b>24.50</b>	<b>\$4,039.44</b>		<b>\$4,039</b>
<b>TOTALS</b>			<b>24.50</b>	<b>\$4,039.00</b>		<b>\$4,039</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HISTORIC RESOURCE DETERMINATION</b>		<b>REFERENCE NO.</b> <b>S-019</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an application to nominate a specific parcel of property as an historic resource.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$1,108.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$1,108</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,108.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,108)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,110 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HISTORIC RESOURCE DETERMINATION</b>				<b>REFERENCE NO.</b> <b>S-019</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	PROJECT PLANNER		1.00	\$158.24	1	\$158
ZONING	PROJECT PLANNER	Historic Liaison	6.00	\$949.44	1	\$949
		<b>TYPE SUBTOTAL</b>	<b>7.00</b>	<b>\$1,107.68</b>		<b>\$1,108</b>
		<b>TOTALS</b>	<b>7.00</b>	<b>\$1,108.00</b>		<b>\$1,108</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOCAL HISTORIC REGISTER REVIEW</b>		<b>REFERENCE NO.</b> <b>S-020</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an application to register a specific parcel of property as a locally historic resource or structure.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$1,503.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$1,503</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,503.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,503)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,505 per application plus contract costs			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOCAL HISTORIC REGISTER REVIEW</b>				<b>REFERENCE NO.</b> <b>S-020</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	PROJECT PLANNER	Historic Liaison	9.50	\$1,503.28	1	\$1,503
		<b>TYPE SUBTOTAL</b>	<b>9.50</b>	<b>\$1,503.28</b>		<b>\$1,503</b>
<b>TOTALS</b>			<b>9.50</b>	<b>\$1,503.00</b>		<b>\$1,503</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LANDSCAPE PLAN REV &amp; INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-021</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of the plans for landscape improvements and inspection of those improvements for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$552 per plan			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$552.00</b>	<b>TOTAL REVENUE:</b>	<b>\$81,696</b>
<b>UNIT COST:</b>	<b>\$175.38</b>	<b>TOTAL COST:</b>	<b>\$25,956</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$376.62</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$55,740</b> </div>
<b>TOTAL UNITS:</b>	<b>148</b>	<b>PCT. COST RECOVERY:</b>	<b>314.75%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$175 plus actual contract costs			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LANDSCAPE PLAN REV &amp; INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-021</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>148</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		0.08	\$21.33	148	\$3,157
ZONING	ADMIN ASST		0.25	\$22.71	148	\$3,361
ZONING	PROJECT PLANNER		0.83	\$131.34	148	\$19,438
		<b>TYPE SUBTOTAL</b>	<b>1.16</b>	<b>\$175.38</b>		<b>\$25,956</b>
		<b>TOTALS</b>	<b>1.16</b>	<b>\$175.38</b>		<b>\$25,956</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REVOCABLE ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-022</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a revocable encroachment into public right of way.			
<b>CURRENT FEE STRUCTURE</b>  \$466 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$466.00</b>		<b>TOTAL REVENUE:</b> <b>\$17,242</b>	
<b>UNIT COST:</b> <b>\$3,473.51</b>		<b>TOTAL COST:</b> <b>\$128,520</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(3,007.51)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(111,278)</b>	
<b>TOTAL UNITS:</b> <b>37</b>		<b>PCT. COST RECOVERY:</b> <b>13.42%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,475 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REVOCABLE ENCROACHMENT PERMIT</b>				<b>REFERENCE NO.</b> <b>S-022</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>37</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		1.50	\$281.82	37	\$10,427
ZONING	ZONING ADMINISTRATOR		3.92	\$1,045.11	37	\$38,669
ZONING	ADMIN ASST		4.33	\$393.29	37	\$14,552
ZONING	PROJECT PLANNER		11.08	\$1,753.30	37	\$64,872
		<b>TYPE SUBTOTAL</b>	<b>20.83</b>	<b>\$3,473.52</b>		<b>\$128,520</b>
		<b>TOTALS</b>	<b>20.83</b>	<b>\$3,473.51</b>		<b>\$128,520</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>EXTENSION OF APPROVAL PERIOD</b>		<b>REFERENCE NO.</b> <b>S-023</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a request to extend the approval period for a development project.			
<b>CURRENT FEE STRUCTURE</b>  \$345 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$345.00</b>	<b>TOTAL REVENUE:</b>	<b>\$7,590</b>
<b>UNIT COST:</b>	<b>\$787.32</b>	<b>TOTAL COST:</b>	<b>\$17,321</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(442.32)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(9,731)</b>
<b>TOTAL UNITS:</b>	<b>22</b>	<b>PCT. COST RECOVERY:</b>	<b>43.82%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$785 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>EXTENSION OF APPROVAL PERIOD</b>				<b>REFERENCE NO.</b> <b>S-023</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>22</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		2.50	\$666.53	22	\$14,664
ZONING	ADMIN ASST		1.33	\$120.80	22	\$2,658
		<b>TYPE SUBTOTAL</b>	<b>3.83</b>	<b>\$787.33</b>		<b>\$17,321</b>
		<b>TOTALS</b>	<b>3.83</b>	<b>\$787.32</b>		<b>\$17,321</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE CONTINUANCE</b>		<b>REFERENCE NO. S-024</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> CONTINUANCE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  To reschedule and re-publish notices for a public hearing to an uncertain date at the request of the applicant.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$684.16</b>	<b>TOTAL COST:</b>	<b>\$47,207</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(684.16)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(47,207)</b>
<b>TOTAL UNITS:</b>	<b>69</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$685 per continuance			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE CONTINUANCE</b>				<b>REFERENCE NO. S-024</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS 69</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		1.25	\$333.26	69	\$22,995
ZONING	ADMIN ASST		1.25	\$113.54	69	\$7,834
ZONING	PROJECT PLANNER		1.50	\$237.36	69	\$16,378
		<b>TYPE SUBTOTAL</b>	<b>4.00</b>	<b>\$684.16</b>		<b>\$47,207</b>
		<b>TOTALS</b>	<b>4.00</b>	<b>\$684.16</b>		<b>\$47,207</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REFERRAL TO DESIGN REVIEW BOARD</b>		<b>REFERENCE NO.</b> <b>S-025</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> REFERRAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Referral of an Administrative Design Review application to the Design Review Board for a fuller review of a particular project.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$5,633.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$11,266</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(5,633.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(11,266)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>2</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,635 per referral in addition to all other applicable fees.			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REFERRAL TO DESIGN REVIEW BOARD</b>				<b>REFERENCE NO.</b> <b>S-025</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ZONING	ZONING ADMINISTRATOR		9.50	\$2,532.80	2	\$5,066
ZONING	ADMIN ASST		4.08	\$370.59	2	\$741
ZONING	PROJECT PLANNER		17.25	\$2,729.64	2	\$5,459
		<b>TYPE SUBTOTAL</b>	<b>30.83</b>	<b>\$5,633.03</b>		<b>\$11,266</b>
		<b>TOTALS</b>	<b>30.83</b>	<b>\$5,633.00</b>		<b>\$11,266</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>APPEAL TO CITY COUNCIL</b>		<b>REFERENCE NO.</b> <b>S-026</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing an appeal of a decision by the Design Review Board of a proposed development in the coastal zone to the City Council.			
<b>CURRENT FEE STRUCTURE</b>  \$748 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$748.00</b>	<b>TOTAL REVENUE:</b>	<b>\$9,724</b>
<b>UNIT COST:</b>	<b>\$5,707.31</b>	<b>TOTAL COST:</b>	<b>\$74,195</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,959.31)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(64,471)</b>
<b>TOTAL UNITS:</b>	<b>13</b>	<b>PCT. COST RECOVERY:</b>	<b>13.11%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,705 per appeal			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>APPEAL TO CITY COUNCIL</b>				<b>REFERENCE NO.</b> <b>S-026</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>13</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		5.50	\$1,509.09	13	\$19,618
ZONING	ZONING ADMINISTRATOR		4.00	\$1,066.44	13	\$13,864
ZONING	ADMIN ASST		2.25	\$204.37	13	\$2,657
ZONING	PROJECT PLANNER		18.50	\$2,927.44	13	\$38,057
<b>TYPE SUBTOTAL</b>			<b>30.25</b>	<b>\$5,707.34</b>		<b>\$74,195</b>
<b>TOTALS</b>			<b>30.25</b>	<b>\$5,707.31</b>		<b>\$74,195</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PLAN REVISION</b>		<b>REFERENCE NO.</b> <b>S-027</b>	
<b>PRIMARY DEPARTMENT</b> ZONING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Additional review of plans needed due to the actions of the applicant.			
<b>CURRENT FEE STRUCTURE</b>  \$138 per review			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the fully allocated hourly rates for all personnel involved plus any outside costs.			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE PLAN REVISION				REFERENCE NO. S-027		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ADMINISTRATIVE USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-028</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process an administrative use permit involving no construction, for uses such as short term lodging.			
<b>CURRENT FEE STRUCTURE</b>  \$347 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$347.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,205</b>
<b>UNIT COST:</b>	<b>\$4,455.33</b>	<b>TOTAL COST:</b>	<b>\$66,830</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,108.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(61,625)</b>
<b>TOTAL UNITS:</b>	<b>15</b>	<b>PCT. COST RECOVERY:</b>	<b>7.79%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,455 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ADMINISTRATIVE USE PERMIT</b>				<b>REFERENCE NO.</b> <b>S-028</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>15</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		1.00	\$226.20	15	\$3,393
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	15	\$2,818
COM. DEV. ADMIN	DIR OF COMM DEV		1.00	\$274.38	15	\$4,116
PLANNING	OFFICE SPECIALIST		4.00	\$319.48	15	\$4,792
PLANNING	PLANNING MANAGER		2.00	\$572.42	15	\$8,586
PLANNING	PROJECT PLANNER		13.50	\$2,874.96	15	\$43,124
<b>TYPE SUBTOTAL</b>			<b>22.50</b>	<b>\$4,455.32</b>		<b>\$66,830</b>
<b>TOTALS</b>			<b>22.50</b>	<b>\$4,455.33</b>		<b>\$66,830</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT - MINOR</b>		<b>REFERENCE NO.</b> <b>S-029</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  To process a conditional use permit involving no construction, or involving an addition to an existing structure of less than 10,000 sq. ft. or more than 10% of existing structure, or involving residential property or lots less than 20,000 sq. ft.			
<b>CURRENT FEE STRUCTURE</b>  \$794 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$794.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,322</b>
<b>UNIT COST:</b>	<b>\$6,577.62</b>	<b>TOTAL COST:</b>	<b>\$85,509</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5,783.62)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(75,187)</b>
<b>TOTAL UNITS:</b>	<b>13</b>	<b>PCT. COST RECOVERY:</b>	<b>12.07%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$6,575 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT - MINOR</b>				<b>REFERENCE NO.</b> <b>S-029</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>13</b>		
<b><u>DEPARTMENT</u></b>	<b><u>POSITION</u></b>	<b><u>TYPE</u></b>	<b><u>UNIT TIME</u></b>	<b><u>UNIT COST</u></b>	<b><u>ANN. UNITS</u></b>	<b><u>TOTAL COST</u></b>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	13	\$5,881
ENGINEERING	ASSOC CIVIL ENGINEER		1.50	\$281.82	13	\$3,664
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	13	\$3,634
PLANNING	PLANNING MANAGER		3.08	\$881.53	13	\$11,460
PLANNING	PROJECT PLANNER		20.50	\$4,365.68	13	\$56,754
FIRE PREVENTION	FIRE MARSHAL		2.00	\$316.64	13	\$4,116
		<b>TYPE SUBTOTAL</b>	<b>32.58</b>	<b>\$6,577.62</b>		<b>\$85,509</b>
<b>TOTALS</b>			<b>32.58</b>	<b>\$6,577.62</b>		<b>\$85,509</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COND USE PRMT - INTENSIF. OF USE</b>		<b>REFERENCE NO.</b> <b>S-030</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process a request for a conditional use permit for an intensification of use.			
<b>CURRENT FEE STRUCTURE</b>  \$794 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$794.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,382</b>
<b>UNIT COST:</b>	<b>\$11,506.67</b>	<b>TOTAL COST:</b>	<b>\$34,520</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(10,712.67)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(32,138)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>6.90%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$11,505 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COND USE PRMT - INTENSIF. OF USE</b>				<b>REFERENCE NO.</b> <b>S-030</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	3	\$1,357
ENGINEERING	ASSOC CIVIL ENGINEER		2.00	\$375.76	3	\$1,127
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	3	\$839
PLANNING	PLANNING MANAGER		6.58	\$1,883.26	3	\$5,650
PLANNING	PROJECT PLANNER		38.50	\$8,198.96	3	\$24,597
FIRE PREVENTION	FIRE MARSHAL		2.00	\$316.64	3	\$950
<b>TYPE SUBTOTAL</b>			<b>54.58</b>	<b>\$11,506.57</b>		<b>\$34,520</b>
<b>TOTALS</b>			<b>54.58</b>	<b>\$11,506.67</b>		<b>\$34,520</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COND USE PRMT &amp; MINOR DESIGN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-031</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing and review of a Conditional Use Permit together with a minor design review with minor exterior changes.			
<b>CURRENT FEE STRUCTURE</b>  CUP - \$6,135 minimum plus actual costs over the minimum Non-Noticed Design Review - \$690			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$6,825.00</b>	<b>TOTAL REVENUE:</b>	<b>\$27,300</b>
<b>UNIT COST:</b>	<b>\$12,800.75</b>	<b>TOTAL COST:</b>	<b>\$51,203</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5,975.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(23,903)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>53.32%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$12,800 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COND USE PRMT &amp; MINOR DESIGN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-031</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	4	\$1,810
ENGINEERING	ASSOC CIVIL ENGINEER		2.75	\$516.67	4	\$2,067
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	4	\$1,118
PLANNING	PLANNING MANAGER		7.08	\$2,026.37	4	\$8,105
PLANNING	PROJECT PLANNER		42.50	\$9,050.80	4	\$36,203
FIRE PREVENTION	FIRE MARSHAL		3.00	\$474.96	4	\$1,900
<b>TYPE SUBTOTAL</b>			<b>60.83</b>	<b>\$12,800.75</b>		<b>\$51,203</b>
<b>TOTALS</b>			<b>60.83</b>	<b>\$12,800.75</b>		<b>\$51,203</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COND USE PRMT &amp; MAJOR DESIGN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-032</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing and review of a Conditional Use Permit together with a major design review.			
<b>CURRENT FEE STRUCTURE</b>  CUP - \$6,135 minimum plus actual costs over the minimum Noticed Design Review - \$2,777 + \$4.60 per \$500 of building permit value			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$11,212.00</b>	<b>TOTAL REVENUE:</b>	<b>\$11,212</b>
<b>UNIT COST:</b>	<b>\$38,770.00</b>	<b>TOTAL COST:</b>	<b>\$38,770</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(27,558.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(27,558)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>28.92%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$38,775 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COND USE PRMT &amp; MAJOR DESIGN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-032</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<b><u>DEPARTMENT</u></b>	<b><u>POSITION</u></b>	<b><u>TYPE</u></b>	<b><u>UNIT TIME</u></b>	<b><u>UNIT COST</u></b>	<b><u>ANN. UNITS</u></b>	<b><u>TOTAL COST</u></b>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	1	\$452
ENGINEERING	ASST CITY ENGINEER		2.00	\$454.82	1	\$455
ENGINEERING	ASSOC CIVIL ENGINEER		13.00	\$2,442.44	1	\$2,442
ENGINEERING	CITY ENGINEER		2.00	\$615.70	1	\$616
COM. DEV. ADMIN	DIR OF COMM DEV		1.00	\$274.38	1	\$274
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	1	\$280
PLANNING	PLANNING MANAGER		21.33	\$6,104.86	1	\$6,105
PLANNING	PROJECT PLANNER		122.50	\$26,087.60	1	\$26,088
FIRE PREVENTION	FIRE MARSHAL		13.00	\$2,058.16	1	\$2,058
<b>TYPE SUBTOTAL</b>			<b>180.33</b>	<b>\$38,769.91</b>		<b>\$38,770</b>
<b>TOTALS</b>			<b>180.33</b>	<b>\$38,770.00</b>		<b>\$38,770</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-033</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review an amendment to an approved active Conditional Use Permit for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$466 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$466.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,660</b>
<b>UNIT COST:</b>	<b>\$4,917.90</b>	<b>TOTAL COST:</b>	<b>\$49,179</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,451.90)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(44,519)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>9.48%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,920 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT AMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-033</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	10	\$4,524
ENGINEERING	ASSOC CIVIL ENGINEER		2.00	\$375.76	10	\$3,758
PLANNING	OFFICE SPECIALIST		2.00	\$159.74	10	\$1,597
PLANNING	PLANNING MANAGER		2.58	\$738.42	10	\$7,384
PLANNING	PROJECT PLANNER		13.50	\$2,874.96	10	\$28,750
FIRE PREVENTION	FIRE MARSHAL		2.00	\$316.64	10	\$3,166
<b>TYPE SUBTOTAL</b>			<b>24.08</b>	<b>\$4,917.92</b>		<b>\$49,179</b>
<b>TOTALS</b>			<b>24.08</b>	<b>\$4,917.90</b>		<b>\$49,179</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW - MINOR</b>		<b>REFERENCE NO.</b> <b>S-034</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of proposed minor design improvements, such as exterior alterations visible from street, facade changes, front yard fences, window change-outs, and re-roofs.			
<b>CURRENT FEE STRUCTURE</b>  Non-Noticed - \$690			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$690.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$8,970</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$5,421.85</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$70,484</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(4,731.85)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(61,514)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>13</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>12.73%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,420 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW - MINOR</b>				<b>REFERENCE NO.</b> <b>S-034</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>13</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	13	\$2,442
PLANNING	OFFICE SPECIALIST		2.50	\$199.68	13	\$2,596
PLANNING	PLANNING MANAGER		3.08	\$881.53	13	\$11,460
PLANNING	PROJECT PLANNER		19.50	\$4,152.72	13	\$53,985
		<b>TYPE SUBTOTAL</b>	<b>26.08</b>	<b>\$5,421.81</b>		<b>\$70,484</b>
<b>TOTALS</b>			<b>26.08</b>	<b>\$5,421.85</b>		<b>\$70,484</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW - MAJOR</b>		<b>REFERENCE NO.</b> <b>S-035</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of proposed design improvements to a development for compliance with City design standards.			
<b>CURRENT FEE STRUCTURE</b>  Staff Assisted Noticed - \$2,777 + \$4.60 per \$500 of building permit value  Additional Fee (for projects appealed by the applicant and then referred back to the PC by the City Council) - 50% of original Design Review fee			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$5,077.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,077</b>
<b>UNIT COST:</b>	<b>\$19,345.00</b>	<b>TOTAL COST:</b>	<b>\$19,345</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(14,268.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(14,268)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>26.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$19,345 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DESIGN REVIEW - MAJOR</b>				<b>REFERENCE NO.</b> <b>S-035</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		2.00	\$375.76	1	\$376
COM. DEV. ADMIN	DIR OF COMM DEV		4.00	\$1,097.52	1	\$1,098
PLANNING	OFFICE SPECIALIST		2.50	\$199.68	1	\$200
PLANNING	PLANNING MANAGER		12.08	\$3,457.42	1	\$3,457
PLANNING	PROJECT PLANNER		66.75	\$14,215.08	1	\$14,215
		<b>TYPE SUBTOTAL</b>	<b>87.33</b>	<b>\$19,345.46</b>		<b>\$19,345</b>
<b>TOTALS</b>			<b>87.33</b>	<b>\$19,345.00</b>		<b>\$19,345</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT DE MINIMUS WAIVER</b>		<b>REFERENCE NO.</b> <b>S-036</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Planning Commission review and determination of a de minimus waiver for a proposed development permit in the coastal zone from the application of Local Coastal Program standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$125.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$125</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(125.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(125)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$125 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT DE MINIMUS WAIVER</b>				<b>REFERENCE NO.</b> <b>S-036</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER		0.25	\$71.55	1	\$72
PLANNING	PROJECT PLANNER		0.25	\$53.24	1	\$53
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$124.79</b>		<b>\$125</b>
		<b>TOTALS</b>	<b>0.50</b>	<b>\$125.00</b>		<b>\$125</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT DE MINIMUS HEARING</b>		<b>REFERENCE NO.</b> <b>S-037</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review Coastal Hearing for minor projects in the coastal zone to insure compliance with State Law.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$1,024.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$1,024</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,024.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,024)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,025 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT DE MINIMUS HEARING</b>				<b>REFERENCE NO.</b> <b>S-037</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<b><u>DEPARTMENT</u></b>	<b><u>POSITION</u></b>	<b><u>TYPE</u></b>	<b><u>UNIT TIME</u></b>	<b><u>UNIT COST</u></b>	<b><u>ANN. UNITS</u></b>	<b><u>TOTAL COST</u></b>
COM. DEV. ADMIN	DIR OF COMM DEV		1.50	\$411.57	1	\$412
PLANNING	OFFICE SPECIALIST		1.00	\$79.87	1	\$80
PLANNING	PROJECT PLANNER		2.50	\$532.40	1	\$532
<b>TYPE SUBTOTAL</b>			<b>5.00</b>	<b>\$1,023.84</b>		<b>\$1,024</b>
<b>TOTALS</b>			<b>5.00</b>	<b>\$1,024.00</b>		<b>\$1,024</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PERMIT EXEMPTION</b>		<b>REFERENCE NO.</b> <b>S-038</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review environ/costal consideration by Planning Commission of an exemption for a proposed development in the coastal zone from the application of Local Costal Program standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$339.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$339</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(339.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(339)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$340 per application			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PERMIT EXEMPTION</b>				<b>REFERENCE NO.</b> <b>S-038</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		0.25	\$19.97	1	\$20
PLANNING	PROJECT PLANNER		1.50	\$319.44	1	\$319
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$339.41</b>		<b>\$339</b>
		<b>TOTALS</b>	<b>1.75</b>	<b>\$339.00</b>		<b>\$339</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PERMIT - ADMINISTRATIVE</b>		<b>REFERENCE NO.</b> <b>S-039</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approval of an administrative Coastal Permit by Planning staff based on location and extent of work.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$165.00</b>	<b>TOTAL REVENUE:</b>	<b>\$165</b>
<b>UNIT COST:</b>	<b>\$1,113.00</b>	<b>TOTAL COST:</b>	<b>\$1,113</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(948.00)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(948)</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>14.82%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,115 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PERMIT - ADMINISTRATIVE</b>				<b>REFERENCE NO.</b> <b>S-039</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		0.08	\$21.95	1	\$22
PLANNING	OFFICE SPECIALIST		2.08	\$166.13	1	\$166
PLANNING	PLANNING MANAGER		1.00	\$286.21	1	\$286
PLANNING	PROJECT PLANNER		3.00	\$638.88	1	\$639
<b>TYPE SUBTOTAL</b>			<b>6.16</b>	<b>\$1,113.17</b>		<b>\$1,113</b>
<b>TOTALS</b>			<b>6.16</b>	<b>\$1,113.00</b>		<b>\$1,113</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>COASTAL DEV PRMT - NON-APPEAL ZONE</b>		<b>REFERENCE NO.</b> <b>S-040</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Planning commission review for projects in the non-appealable coastal zone to insure compliance with State Coastal Law.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,184.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,736</b>
<b>UNIT COST:</b>	<b>\$532.50</b>	<b>TOTAL COST:</b>	<b>\$2,130</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$651.50</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$2,606</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>222.35%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$530 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE <b>COASTAL DEV PRMT - NON-APPEAL ZONE</b>				REFERENCE NO. <b>S-040</b>		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PROJECT PLANNER		2.50	\$532.40	4	\$2,130
		TYPE SUBTOTAL	2.50	\$532.40		\$2,130
		TOTALS	2.50	\$532.50		\$2,130

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MIN COASTAL DEV PRMT - APPEAL ZONE</b>		<b>REFERENCE NO.</b> <b>S-041</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Planning commission review for minor projects in the appealable coastal zone to insure compliance with State Coastal Law.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
UNIT REVENUE:	\$664.00	TOTAL REVENUE:	\$2,656
UNIT COST:	\$1,069.75	TOTAL COST:	\$4,279
UNIT PROFIT (SUBSIDY):	\$(405.75)	TOTAL PROFIT (SUBSIDY):	\$(1,623)
TOTAL UNITS:	4	PCT. COST RECOVERY:	62.07%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,070 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MIN COASTAL DEV PRMT - APPEAL ZONE</b>				<b>REFERENCE NO.</b> <b>S-041</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		0.50	\$39.94	4	\$160
PLANNING	PLANNING MANAGER		0.25	\$71.55	4	\$286
PLANNING	PROJECT PLANNER		4.50	\$958.32	4	\$3,833
		<b>TYPE SUBTOTAL</b>	<b>5.25</b>	<b>\$1,069.81</b>		<b>\$4,279</b>
<b>TOTALS</b>			<b>5.25</b>	<b>\$1,069.75</b>		<b>\$4,279</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MAJ COASTAL DEV PRMT - APPEAL ZONE</b>		<b>REFERENCE NO.</b> <b>S-042</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Planning commission review for major projects in the appealable coastal zone to insure compliance with State Coastal Law.			
<b>CURRENT FEE STRUCTURE</b>  \$144 plus \$1.04 per \$500 of building permit value (\$6,940 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,184.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,368</b>
<b>UNIT COST:</b>	<b>\$4,435.50</b>	<b>TOTAL COST:</b>	<b>\$8,871</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,251.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(6,503)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>26.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,435 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MAJ COASTAL DEV PRMT - APPEAL ZONE</b>				<b>REFERENCE NO.</b> <b>S-042</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		1.50	\$119.81	2	\$240
PLANNING	PLANNING MANAGER		1.50	\$429.32	2	\$859
PLANNING	PROJECT PLANNER		18.25	\$3,886.52	2	\$7,773
		<b>TYPE SUBTOTAL</b>	<b>21.25</b>	<b>\$4,435.65</b>		<b>\$8,871</b>
<b>TOTALS</b>			<b>21.25</b>	<b>\$4,435.50</b>		<b>\$8,871</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOCAL COASTAL PROGRAM AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-043</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed amendment to the Local Coastal Program.			
<b>CURRENT FEE STRUCTURE</b>  Actual costs (\$3,318 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0.00</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOCAL COASTAL PROGRAM AMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-043</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ADMINISTRATIVE WIRELESS PERMIT</b>		<b>REFERENCE NO.</b> <b>S-044</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approval by City staff of an administrative wireless permit for eligible wireless facilities that do not require substantial changes to their physical dimensions.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$5,201.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$5,201</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(5,201.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(5,201)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,205 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ADMINISTRATIVE WIRELESS PERMIT</b>				<b>REFERENCE NO.</b> <b>S-044</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<b><u>DEPARTMENT</u></b>	<b><u>POSITION</u></b>	<b><u>TYPE</u></b>	<b><u>UNIT TIME</u></b>	<b><u>UNIT COST</u></b>	<b><u>ANN. UNITS</u></b>	<b><u>TOTAL COST</u></b>
ENGINEERING	ASST CITY ENGINEER		0.50	\$113.71	1	\$114
ENGINEERING	CITY ENGINEER		0.50	\$153.93	1	\$154
ENGINEERING	PW TECHNICIAN		4.00	\$472.56	1	\$473
COM. DEV. ADMIN	DIR OF COMM DEV		1.00	\$274.38	1	\$274
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	1	\$280
PLANNING	PLANNING MANAGER		2.50	\$715.53	1	\$716
PLANNING	PROJECT PLANNER		13.50	\$2,874.96	1	\$2,875
FIRE PREVENTION	FIRE MARSHAL		2.00	\$316.64	1	\$317
		<b>TYPE SUBTOTAL</b>	<b>27.50</b>	<b>\$5,201.26</b>		<b>\$5,201</b>
<b>TOTALS</b>			<b>27.50</b>	<b>\$5,201.00</b>		<b>\$5,201</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PLANNING COMMISSION WIRELESS PERMIT</b>		<b>REFERENCE NO.</b> <b>S-045</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed a wireless facility permit by the Planning Commission to ensure the use, location, aesthetics, and characteristics of the wireless facility are in compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$12,073.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$12,073</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(12,073.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(12,073)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$12,075 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PLANNING COMMISSION WIRELESS PERMIT</b>				<b>REFERENCE NO.</b> <b>S-045</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<b><u>DEPARTMENT</u></b>	<b><u>POSITION</u></b>	<b><u>TYPE</u></b>	<b><u>UNIT TIME</u></b>	<b><u>UNIT COST</u></b>	<b><u>ANN. UNITS</u></b>	<b><u>TOTAL COST</u></b>
ENGINEERING	ASST CITY ENGINEER		0.50	\$113.71	1	\$114
ENGINEERING	CITY ENGINEER		0.50	\$153.93	1	\$154
ENGINEERING	PW TECHNICIAN		4.00	\$472.56	1	\$473
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	1	\$280
PLANNING	PLANNING MANAGER		6.08	\$1,740.16	1	\$1,740
PLANNING	PROJECT PLANNER		41.50	\$8,837.84	1	\$8,838
FIRE PREVENTION	FIRE MARSHAL		3.00	\$474.96	1	\$475
		<b>TYPE SUBTOTAL</b>	<b>59.08</b>	<b>\$12,072.71</b>		<b>\$12,073</b>
<b>TOTALS</b>			<b>59.08</b>	<b>\$12,073.00</b>		<b>\$12,073</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONCEPT REVIEW - PLANNING COMM.</b>		<b>REFERENCE NO.</b> <b>S-046</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Planning Commission review of a conceptual development plan and transmittal of written comments to applicant.			
<b>CURRENT FEE STRUCTURE</b>  \$1,265 minimum plus actual costs over minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$6,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$42,000</b>
<b>UNIT COST:</b>	<b>\$11,110.71</b>	<b>TOTAL COST:</b>	<b>\$77,775</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5,110.71)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(35,775)</b>
<b>TOTAL UNITS:</b>	<b>7</b>	<b>PCT. COST RECOVERY:</b>	<b>54.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$11,110 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONCEPT REVIEW - PLANNING COMM.</b>				<b>REFERENCE NO.</b> <b>S-046</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>7</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	7	\$3,167
ENGINEERING	ASSOC CIVIL ENGINEER		2.00	\$375.76	7	\$2,630
PLANNING	OFFICE SPECIALIST		2.50	\$199.68	7	\$1,398
PLANNING	PLANNING MANAGER		8.08	\$2,312.58	7	\$16,188
PLANNING	PROJECT PLANNER		35.00	\$7,453.60	7	\$52,175
FIRE PREVENTION	FIRE MARSHAL		2.00	\$316.64	7	\$2,216
		<b>TYPE SUBTOTAL</b>	<b>51.58</b>	<b>\$11,110.66</b>		<b>\$77,775</b>
		<b>TOTALS</b>	<b>51.58</b>	<b>\$11,110.71</b>		<b>\$77,775</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>GENERAL PLAN AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-047</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing by the Planning Commission of a request for a general plan amendment.			
<b>CURRENT FEE STRUCTURE</b>  \$3,318 minimum plus actual costs over minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0.00</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>GENERAL PLAN AMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-047</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ZONE CHANGE/ORDINANCE AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-048</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed zone change/ordinance amendment for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$2,455 minimum plus actual costs over minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0.00</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ZONE CHANGE/ORDINANCE AMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-048</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <div style="text-align: right;"><b>1</b></div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SPECIFIC PLAN AMMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-049</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed amendment to an existing Specific Plan for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0.00</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SPECIFIC PLAN AMMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-049</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <div style="text-align: right;"><b>1</b></div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VARIANCE - STANDALONE</b>		<b>REFERENCE NO.</b> <b>S-050</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a proposed stand-alone variance from the Zoning Code by the Planning Commission for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$690 + \$1.96 per \$100 of building permit value above \$35,000 (\$19,838 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$5,590.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,590</b>
<b>UNIT COST:</b>	<b>\$4,780.00</b>	<b>TOTAL COST:</b>	<b>\$4,780</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$810.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$810</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>116.95%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,780 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VARIANCE - STANDALONE</b>				<b>REFERENCE NO.</b> <b>S-050</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	1	\$280
PLANNING	PLANNING MANAGER		2.33	\$666.87	1	\$667
PLANNING	PROJECT PLANNER		18.00	\$3,833.28	1	\$3,833
		<b>TYPE SUBTOTAL</b>	<b>23.83</b>	<b>\$4,779.70</b>		<b>\$4,780</b>
		<b>TOTALS</b>	<b>23.83</b>	<b>\$4,780.00</b>		<b>\$4,780</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VARIANCE WITH ANOTHER APPLICATION</b>		<b>REFERENCE NO.</b> <b>S-051</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a proposed variance from the Zoning Code when submitted with another application, by the Planning Commission for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$690 + \$1.96 per \$100 of building permit value above \$35,000 (\$19,838 maximum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
UNIT REVENUE:	\$5,590.00	TOTAL REVENUE:	\$22,360
UNIT COST:	\$2,188.00	TOTAL COST:	\$8,752
UNIT PROFIT (SUBSIDY):	\$3,402.00	TOTAL PROFIT (SUBSIDY):	\$13,608
TOTAL UNITS:	4	PCT. COST RECOVERY:	255.48%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,190 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VARIANCE WITH ANOTHER APPLICATION</b>				<b>REFERENCE NO.</b> <b>S-051</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		0.25	\$19.97	4	\$80
PLANNING	PLANNING MANAGER		1.25	\$357.76	4	\$1,431
PLANNING	PROJECT PLANNER		8.50	\$1,810.16	4	\$7,241
		<b>TYPE SUBTOTAL</b>	<b>10.00</b>	<b>\$2,187.89</b>		<b>\$8,752</b>
		<b>TOTALS</b>	<b>10.00</b>	<b>\$2,188.00</b>		<b>\$8,752</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CAT EXEMPT - HIST./SOIS COMP - COMM</b>		<b>REFERENCE NO.</b> <b>S-052</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing an environmental categorical exemption for a commercial historic project.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$5,909.50</b>	<b>TOTAL COST:</b>	<b>\$11,819</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5,909.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(11,819)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,910 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CAT EXEMPT - HIST./SOIS COMP - COMM</b>				<b>REFERENCE NO.</b> <b>S-052</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PROJECT PLANNER		27.75	\$5,909.64	2	\$11,819
		<b>TYPE SUBTOTAL</b>	<b>27.75</b>	<b>\$5,909.64</b>		<b>\$11,819</b>
		<b>TOTALS</b>	<b>27.75</b>	<b>\$5,909.50</b>		<b>\$11,819</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>INTL STUDY/NEG DEC/MITIG NEG DEC</b>		<b>REFERENCE NO.</b> <b>S-053</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Environmental review of a proposed development for compliance with the California Environmental Quality Act.			
<b>CURRENT FEE STRUCTURE</b>  \$1,328 minimum plus actual costs over the minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Full consultant cost plus 25% of the final consultant cost (\$20,000 minimum deposit)			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>INTL STUDY/NEG DEC/MITIG NEG DEC</b>				<b>REFERENCE NO.</b> <b>S-053</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER	Deposit	0.00	\$0.00	1	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ENVIRONMENTAL IMPACT REPORT</b>		<b>REFERENCE NO.</b> <b>S-054</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a consultant-prepared Environmental Impact Report to determine its compliance with CEQA.			
<b>CURRENT FEE STRUCTURE</b>  Full consultant cost plus 25% of the final consultant cost (\$20,000 minimum deposit)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Full consultant cost plus 25% of the final consultant cost (\$20,000 minimum deposit)			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ENVIRONMENTAL IMPACT REPORT</b>				<b>REFERENCE NO.</b> <b>S-054</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PROJECT PLANNER	Deposit	0.00	\$0.00	1	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TENTATIVE PARCEL/TRACT MAP</b>		<b>REFERENCE NO.</b> <b>S-055</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a tentative parcel/tract map to assure accuracy and compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Parcel Map - \$2,450 plus \$815 per lot/unit minimum plus actual costs over minimum Tract Map - \$4,899 plus \$815 per lot/unit minimum plus actual costs over minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<hr style="width: 100%;"/> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TENTATIVE PARCEL/TRACT MAP</b>				<b>REFERENCE NO.</b> <b>S-055</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <div style="text-align: right;"><b>1</b></div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TENTATIVE MAP AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-056</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an amendment to an approved tentative map.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TENTATIVE MAP AMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-056</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <div style="text-align: right;"><b>1</b></div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>FINAL MAP</b>		<b>REFERENCE NO.</b> <b>S-057</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a final map for compliance with City codes and standards, as well as the Subdivision Map Act.			
<b>CURRENT FEE STRUCTURE</b>  \$1,294 plus \$529 per lot/unit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$0</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>FINAL MAP</b>				<b>REFERENCE NO.</b> <b>S-057</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONDOMINIUM CONVERSION</b>		<b>REFERENCE NO.</b> <b>S-058</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review applications for conversions of rental units to condominiums.			
<b>CURRENT FEE STRUCTURE</b>  \$3,318 minimum plus actual costs over the minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE <b>CONDOMINIUM CONVERSION</b>				REFERENCE NO. <b>S-058</b>		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOT LINE ADJUSTMENT</b>		<b>REFERENCE NO.</b> <b>S-059</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed adjustment of any property boundaries and recordation.			
<b>CURRENT FEE STRUCTURE</b>  \$529 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$529.00</b>		<b>TOTAL REVENUE:</b> <b>\$1,058</b>	
<b>UNIT COST:</b> <b>\$5,922.50</b>		<b>TOTAL COST:</b> <b>\$11,845</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(5,393.50)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(10,787)</b>	
<b>TOTAL UNITS:</b> <b>2</b>		<b>PCT. COST RECOVERY:</b> <b>8.93%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,925 per application			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE LOT LINE ADJUSTMENT</b>				<b>REFERENCE NO. S-059</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS 2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		5.00	\$939.40	2	\$1,879
PLANNING	OFFICE SPECIALIST		2.50	\$199.68	2	\$399
PLANNING	PLANNING MANAGER		4.25	\$1,216.39	2	\$2,433
PLANNING	PROJECT PLANNER		16.75	\$3,567.08	2	\$7,134
		<b>TYPE SUBTOTAL</b>	<b>28.50</b>	<b>\$5,922.55</b>		<b>\$11,845</b>
		<b>TOTALS</b>	<b>28.50</b>	<b>\$5,922.50</b>		<b>\$11,845</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOT MERGER</b>		<b>REFERENCE NO.</b> <b>S-060</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed merger of two lots into one lot.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$5,923.00</b>	<b>TOTAL COST:</b>	<b>\$5,923</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5,923.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,923)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,925 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>LOT MERGER</b>				<b>REFERENCE NO.</b> <b>S-060</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		5.00	\$939.40	1	\$939
PLANNING	OFFICE SPECIALIST		2.50	\$199.68	1	\$200
PLANNING	PLANNING MANAGER		4.25	\$1,216.39	1	\$1,216
PLANNING	PROJECT PLANNER		16.75	\$3,567.08	1	\$3,567
		<b>TYPE SUBTOTAL</b>	<b>28.50</b>	<b>\$5,922.55</b>		<b>\$5,923</b>
<b>TOTALS</b>			<b>28.50</b>	<b>\$5,923.00</b>		<b>\$5,923</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CERTIFICATE OF COMPLIANCE</b>		<b>REFERENCE NO.</b> <b>S-061</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and process a conditional certificate of compliance to establish a record officially recognizing that a parcel lot was determined legally created and compliant.			
<b>CURRENT FEE STRUCTURE</b>  \$661 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$661.00</b>		<b>TOTAL REVENUE:</b> <b>\$661</b>	
<b>UNIT COST:</b> <b>\$1,224.00</b>		<b>TOTAL COST:</b> <b>\$1,224</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(563.00)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(563)</b>	
<b>TOTAL UNITS:</b> <b>1</b>		<b>PCT. COST RECOVERY:</b> <b>54.00%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,225 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CERTIFICATE OF COMPLIANCE</b>				<b>REFERENCE NO.</b> <b>S-061</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	1	\$188
PLANNING	OFFICE SPECIALIST		0.50	\$39.94	1	\$40
PLANNING	PLANNING MANAGER		1.25	\$357.76	1	\$358
PLANNING	PROJECT PLANNER		3.00	\$638.88	1	\$639
		<b>TYPE SUBTOTAL</b>	<b>5.75</b>	<b>\$1,224.46</b>		<b>\$1,224</b>
		<b>TOTALS</b>	<b>5.75</b>	<b>\$1,224.00</b>		<b>\$1,224</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STREET/EASEMENT ABANDON/VACATION</b>		<b>REFERENCE NO.</b> <b>S-062</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a summary request to vacate a public street or easement for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$1,656 per application plus \$449 to Water District			
<b><u>REVENUE AND COST COMPARISON</u></b>			
UNIT REVENUE:	\$1,656.00	TOTAL REVENUE:	\$3,312
UNIT COST:	\$24,554.00	TOTAL COST:	\$49,108
UNIT PROFIT (SUBSIDY):	\$(22,898.00)	TOTAL PROFIT (SUBSIDY):	\$(45,796)
TOTAL UNITS:	2	PCT. COST RECOVERY:	6.74%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside/other agency costs.			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STREET/EASEMENT ABANDON/VACATION</b>				<b>REFERENCE NO.</b> <b>S-062</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<b><u>DEPARTMENT</u></b>	<b><u>POSITION</u></b>	<b><u>TYPE</u></b>	<b><u>UNIT TIME</u></b>	<b><u>UNIT COST</u></b>	<b><u>ANN. UNITS</u></b>	<b><u>TOTAL COST</u></b>
ENGINEERING	ASST CITY ENGINEER		1.00	\$227.41	2	\$455
ENGINEERING	ASSOC CIVIL ENGINEER		9.00	\$1,690.92	2	\$3,382
ENGINEERING	CITY ENGINEER		1.00	\$307.85	2	\$616
COM. DEV. ADMIN	DIR OF COMM DEV		12.00	\$3,292.56	2	\$6,585
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	2	\$559
PLANNING	PLANNING MANAGER		16.08	\$4,602.26	2	\$9,205
PLANNING	PROJECT PLANNER		62.00	\$13,203.52	2	\$26,407
FIRE PREVENTION	FIRE MARSHAL		6.00	\$949.92	2	\$1,900
<b>TYPE SUBTOTAL</b>			<b>110.58</b>	<b>\$24,553.99</b>		<b>\$49,108</b>
<b>TOTALS</b>			<b>110.58</b>	<b>\$24,554.00</b>		<b>\$49,108</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ROAD EXTENSION</b>		<b>REFERENCE NO.</b> <b>S-063</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review plans for the extension of a road to assure that work was performed according the City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$6,135 minimum plus actual costs over minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$19,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$19,000</b>
<b>UNIT COST:</b>	<b>\$37,005.00</b>	<b>TOTAL COST:</b>	<b>\$37,005</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(18,005.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(18,005)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>51.34%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE ROAD EXTENSION				REFERENCE NO. S-063		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		3.00	\$678.60	1	\$679
ENGINEERING	ASST CITY ENGINEER		4.00	\$909.64	1	\$910
ENGINEERING	ASSOC CIVIL ENGINEER		20.00	\$3,757.60	1	\$3,758
ENGINEERING	CITY ENGINEER		4.00	\$1,231.40	1	\$1,231
COM. DEV. ADMIN	DIR OF COMM DEV		14.00	\$3,841.32	1	\$3,841
PLANNING	OFFICE SPECIALIST		3.50	\$279.55	1	\$280
PLANNING	PLANNING MANAGER		16.08	\$4,602.26	1	\$4,602
PLANNING	PROJECT PLANNER		93.00	\$19,805.28	1	\$19,805
FIRE PREVENTION	FIRE MARSHAL		12.00	\$1,899.84	1	\$1,900
		TYPE SUBTOTAL	169.58	\$37,005.49		\$37,005
TOTALS			169.58	\$37,005.00		\$37,005

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STREET NAME CHANGE</b>		<b>REFERENCE NO.</b> <b>S-064</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to change the name of a City street.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$3,018.00</b>	<b>TOTAL COST:</b>	<b>\$3,018</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,018.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,018)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,020 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STREET NAME CHANGE</b>				<b>REFERENCE NO.</b> <b>S-064</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	1	\$188
COM. DEV. ADMIN	DIR OF COMM DEV		1.50	\$411.57	1	\$412
PLANNING	OFFICE SPECIALIST		7.00	\$559.09	1	\$559
PLANNING	PROJECT PLANNER		6.50	\$1,384.24	1	\$1,384
FIRE PREVENTION	FIRE MARSHAL		3.00	\$474.96	1	\$475
<b>TYPE SUBTOTAL</b>			<b>19.00</b>	<b>\$3,017.74</b>		<b>\$3,018</b>
<b>TOTALS</b>			<b>19.00</b>	<b>\$3,018.00</b>		<b>\$3,018</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STREET ADDRESS CHANGE</b>		<b>REFERENCE NO.</b> <b>S-065</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a street address number change on an existing parcel.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,250.00</b>	<b>TOTAL COST:</b>	<b>\$1,250</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,250.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,250)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,250 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>STREET ADDRESS CHANGE</b>				<b>REFERENCE NO.</b> <b>S-065</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		3.00	\$239.61	1	\$240
PLANNING	PROJECT PLANNER		4.00	\$851.84	1	\$852
FIRE PREVENTION	FIRE MARSHAL		1.00	\$158.32	1	\$158
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,249.77</b>		<b>\$1,250</b>
		<b>TOTALS</b>	<b>8.00</b>	<b>\$1,250.00</b>		<b>\$1,250</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PLANNING COMMISSION INTERPRETATION</b>		<b>REFERENCE NO.</b> <b>S-066</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  To provide a Planning Commission interpretation on whether unlisted uses are allowable within a particular zone.			
<b>CURRENT FEE STRUCTURE</b>  \$661 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$661.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$661</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$10,797.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$10,797</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(10,136.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(10,136)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>6.12%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,795 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PLANNING COMMISSION INTERPRETATION</b>				<b>REFERENCE NO.</b> <b>S-066</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		6.00	\$1,646.28	1	\$1,646
PLANNING	OFFICE SPECIALIST		2.50	\$199.68	1	\$200
PLANNING	PLANNING MANAGER		8.58	\$2,455.68	1	\$2,456
PLANNING	PROJECT PLANNER		30.50	\$6,495.28	1	\$6,495
		<b>TYPE SUBTOTAL</b>	<b>47.58</b>	<b>\$10,796.92</b>		<b>\$10,797</b>
		<b>TOTALS</b>	<b>47.58</b>	<b>\$10,797.00</b>		<b>\$10,797</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MILLS ACT APPLICATION</b>		<b>REFERENCE NO.</b> <b>S-067</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review applications to determine if they are qualified historic properties and entitled to tax relief.			
<b>CURRENT FEE STRUCTURE</b>  \$282 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$282.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,948</b>
<b>UNIT COST:</b>	<b>\$4,001.21</b>	<b>TOTAL COST:</b>	<b>\$56,017</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,719.21)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(52,069)</b>
<b>TOTAL UNITS:</b>	<b>14</b>	<b>PCT. COST RECOVERY:</b>	<b>7.05%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,000 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MILLS ACT APPLICATION</b>				<b>REFERENCE NO.</b> <b>S-067</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>14</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		1.00	\$274.38	14	\$3,841
PLANNING	PROJECT PLANNER		17.50	\$3,726.80	14	\$52,175
		<b>TYPE SUBTOTAL</b>	<b>18.50</b>	<b>\$4,001.18</b>		<b>\$56,017</b>
<b>TOTALS</b>			<b>18.50</b>	<b>\$4,001.21</b>		<b>\$56,017</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HISTORIC REGISTER REMOVAL</b>		<b>REFERENCE NO.</b> <b>S-068</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review requests by the City or property owner to remove a property from the historic register.			
<b>CURRENT FEE STRUCTURE</b>  \$1,328 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$1,328.00</b>		<b>TOTAL REVENUE:</b> <b>\$1,328</b>	
<b>UNIT COST:</b> <b>\$10,793.00</b>		<b>TOTAL COST:</b> <b>\$10,793</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(9,465.00)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(9,465)</b>	
<b>TOTAL UNITS:</b> <b>1</b>		<b>PCT. COST RECOVERY:</b> <b>12.30%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,790 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HISTORIC REGISTER REMOVAL</b>				<b>REFERENCE NO.</b> <b>S-068</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		5.50	\$1,509.09	1	\$1,509
PLANNING	OFFICE SPECIALIST		1.00	\$79.87	1	\$80
PLANNING	PLANNING MANAGER		5.00	\$1,431.05	1	\$1,431
PLANNING	PROJECT PLANNER		36.50	\$7,773.04	1	\$7,773
		<b>TYPE SUBTOTAL</b>	<b>48.00</b>	<b>\$10,793.05</b>		<b>\$10,793</b>
		<b>TOTALS</b>	<b>48.00</b>	<b>\$10,793.00</b>		<b>\$10,793</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MASTER SIGN PROGRAM</b>		<b>REFERENCE NO.</b> <b>S-069</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  To review a comprehensive sign plan to establish the design and size of multiple signs within a larger commercial residential project.			
<b>CURRENT FEE STRUCTURE</b>  \$995 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$995.00</b>	<b>TOTAL REVENUE:</b>	<b>\$995</b>
<b>UNIT COST:</b>	<b>\$5,367.00</b>	<b>TOTAL COST:</b>	<b>\$5,367</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,372.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,372)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>18.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,365 per application			

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**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MASTER SIGN PROGRAM</b>				<b>REFERENCE NO.</b> <b>S-069</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER		3.50	\$1,001.74	1	\$1,002
PLANNING	PROJECT PLANNER		20.50	\$4,365.68	1	\$4,366
		<b>TYPE SUBTOTAL</b>	<b>24.00</b>	<b>\$5,367.42</b>		<b>\$5,367</b>
		<b>TOTALS</b>	<b>24.00</b>	<b>\$5,367.00</b>		<b>\$5,367</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIGN PERMIT - PLANNING COMMISSION</b>		<b>REFERENCE NO.</b> <b>S-070</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed sign by the Planning Commission to assure compliance with appropriate code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$466 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$466.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$4,194</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$2,632.22</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$23,690</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(2,166.22)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(19,496)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>9</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>17.70%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,630 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIGN PERMIT - PLANNING COMMISSION</b>				<b>REFERENCE NO.</b> <b>S-070</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>9</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER		2.50	\$715.53	9	\$6,440
PLANNING	PROJECT PLANNER		9.00	\$1,916.64	9	\$17,250
		<b>TYPE SUBTOTAL</b>	<b>11.50</b>	<b>\$2,632.17</b>		<b>\$23,690</b>
		<b>TOTALS</b>	<b>11.50</b>	<b>\$2,632.22</b>		<b>\$23,690</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIGN PERMIT - ADMIN</b>		<b>REFERENCE NO.</b> <b>S-071</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed sign by Planning staff to assure compliance with appropriate code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$89 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$89.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,136</b>
<b>UNIT COST:</b>	<b>\$603.96</b>	<b>TOTAL COST:</b>	<b>\$14,495</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(514.96)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(12,359)</b>
<b>TOTAL UNITS:</b>	<b>24</b>	<b>PCT. COST RECOVERY:</b>	<b>14.74%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$605 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIGN PERMIT - ADMIN</b>				<b>REFERENCE NO.</b> <b>S-071</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>24</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER		0.25	\$71.55	24	\$1,717
PLANNING	PROJECT PLANNER		2.50	\$532.40	24	\$12,778
		<b>TYPE SUBTOTAL</b>	<b>2.75</b>	<b>\$603.95</b>		<b>\$14,495</b>
		<b>TOTALS</b>	<b>2.75</b>	<b>\$603.96</b>		<b>\$14,495</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIGN PERMIT - TEMPORARY</b>		<b>REFERENCE NO.</b> <b>S-072</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Staff review of a temporary sign to assure compliance with appropriate code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$89 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$89.00</b>	<b>TOTAL REVENUE:</b>	<b>\$89</b>
<b>UNIT COST:</b>	<b>\$266.00</b>	<b>TOTAL COST:</b>	<b>\$266</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(177.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(177)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>33.46%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$265 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIGN PERMIT - TEMPORARY</b>				<b>REFERENCE NO.</b> <b>S-072</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PROJECT PLANNER		1.25	\$266.20	1	\$266
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$266.20</b>		<b>\$266</b>
		<b>TOTALS</b>	<b>1.25</b>	<b>\$266.00</b>		<b>\$266</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>USE &amp; OCCUPANCY REVIEW</b>		<b>REFERENCE NO.</b> <b>S-073</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and certification to occupy and/or use a structure.			
<b>CURRENT FEE STRUCTURE</b>  Without Inspection - \$98 per application With Inspection - \$414 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$98.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$98</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$374.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$374</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(276.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(276)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>26.20%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$375 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>USE &amp; OCCUPANCY REVIEW</b>				<b>REFERENCE NO.</b> <b>S-073</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER		0.75	\$214.66	1	\$215
PLANNING	PROJECT PLANNER		0.75	\$159.72	1	\$160
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$374.38</b>		<b>\$374</b>
		<b>TOTALS</b>	<b>1.50</b>	<b>\$374.00</b>		<b>\$374</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HOME OCCUPATION PERMIT</b>		<b>REFERENCE NO.</b> <b>S-074</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing an application for a review and approval of a home occupation commercial use.			
<b>CURRENT FEE STRUCTURE</b>  Director - \$120 per application Planning Commission - \$190 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$120.00</b>	<b>TOTAL REVENUE:</b>	<b>\$12,720</b>
<b>UNIT COST:</b>	<b>\$179.69</b>	<b>TOTAL COST:</b>	<b>\$19,047</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(59.69)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(6,327)</b> </div>
<b>TOTAL UNITS:</b>	<b>106</b>	<b>PCT. COST RECOVERY:</b>	<b>66.78%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$180 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HOME OCCUPATION PERMIT</b>				<b>REFERENCE NO.</b> <b>S-074</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>106</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		0.25	\$19.97	106	\$2,117
PLANNING	PROJECT PLANNER		0.75	\$159.72	106	\$16,930
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$179.69</b>		<b>\$19,047</b>
		<b>TOTALS</b>	<b>1.00</b>	<b>\$179.69</b>		<b>\$19,047</b>

**CITY OF LAGUNA BEACH**  
**REVENUE AND COST SUMMARY WORKSHEET**  
**FY 2021-2022**

<b>SERVICE</b> <b>SIDEWALK VENDOR PERMIT</b>		<b>REFERENCE NO.</b> <b>S-075</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  To process an application for a Sidewalk Vendor Permit.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$911.67</b>	<b>TOTAL COST:</b>	<b>\$2,735</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(911.67)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(2,735)</b> </div>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$910 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIDEWALK VENDOR PERMIT</b>				<b>REFERENCE NO.</b> <b>S-075</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		0.50	\$113.10	3	\$339
PLANNING	PROJECT PLANNER		3.75	\$798.60	3	\$2,396
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$911.70</b>		<b>\$2,735</b>
		<b>TOTALS</b>	<b>4.25</b>	<b>\$911.67</b>		<b>\$2,735</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT - DIRECTOR</b>		<b>REFERENCE NO.</b> <b>S-076</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a request by the Planning Director for a temporary use, such as parking lot sales, Christmas tree lots, and temporary construction trailers, for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$132 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$132.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,148</b>
<b>UNIT COST:</b>	<b>\$1,090.64</b>	<b>TOTAL COST:</b>	<b>\$42,535</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(958.64)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(37,387)</b>
<b>TOTAL UNITS:</b>	<b>39</b>	<b>PCT. COST RECOVERY:</b>	<b>12.10%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,090 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT - DIRECTOR</b>				<b>REFERENCE NO.</b> <b>S-076</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>39</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		1.00	\$226.20	39	\$8,822
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	39	\$7,327
ENGINEERING	CITY ENGINEER		0.25	\$76.96	39	\$3,001
COM. DEV. ADMIN	DIR OF COMM DEV		0.25	\$68.60	39	\$2,675
PLANNING	PROJECT PLANNER		1.75	\$372.68	39	\$14,535
FIRE PREVENTION	FIRE MARSHAL		1.00	\$158.32	39	\$6,174
		<b>TYPE SUBTOTAL</b>	<b>5.25</b>	<b>\$1,090.64</b>		<b>\$42,535</b>
<b>TOTALS</b>			<b>5.25</b>	<b>\$1,090.64</b>		<b>\$42,535</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT - PLAN COMM</b>		<b>REFERENCE NO.</b> <b>S-077</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a request by the Planning Commission for a temporary use, such as parking lot sales, Christmas tree lots, and temporary construction trailers, for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$529 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$529.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,819</b>
<b>UNIT COST:</b>	<b>\$4,776.27</b>	<b>TOTAL COST:</b>	<b>\$52,539</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,247.27)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(46,720)</b>
<b>TOTAL UNITS:</b>	<b>11</b>	<b>PCT. COST RECOVERY:</b>	<b>11.08%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,780 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT - PLAN COMM</b>				<b>REFERENCE NO.</b> <b>S-077</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>11</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE INVESTIG.	POLICE SERGEANT		2.00	\$452.40	11	\$4,976
ENGINEERING	ASST CITY ENGINEER		0.50	\$113.71	11	\$1,251
ENGINEERING	ASSOC CIVIL ENGINEER		2.00	\$375.76	11	\$4,133
ENGINEERING	CITY ENGINEER		0.50	\$153.93	11	\$1,693
PLANNING	OFFICE SPECIALIST		2.00	\$159.74	11	\$1,757
PLANNING	PLANNING MANAGER		2.08	\$595.32	11	\$6,549
PLANNING	PROJECT PLANNER		12.25	\$2,608.76	11	\$28,696
FIRE PREVENTION	FIRE MARSHAL		2.00	\$316.64	11	\$3,483
		<b>TYPE SUBTOTAL</b>	<b>23.33</b>	<b>\$4,776.26</b>		<b>\$52,539</b>
<b>TOTALS</b>			<b>23.33</b>	<b>\$4,776.27</b>		<b>\$52,539</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HERITAGE TREE APPLICATION</b>		<b>REFERENCE NO.</b> <b>S-078</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review applications to determine whether or not a tree or stand of trees are eligible for designation as a heritage tree(s).  Category I			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$3,307.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$3,307</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(3,307.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(3,307)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,305 per application			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HERITAGE TREE APPLICATION</b>				<b>REFERENCE NO.</b> <b>S-078</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	ASST DIR COMM DEV		2.00	\$432.24	1	\$432
PLANNING	PROJECT PLANNER		13.50	\$2,874.96	1	\$2,875
		<b>TYPE SUBTOTAL</b>	<b>15.50</b>	<b>\$3,307.20</b>		<b>\$3,307</b>
		<b>TOTALS</b>	<b>15.50</b>	<b>\$3,307.00</b>		<b>\$3,307</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HERITAGE TREE REMOVAL - CATEGORY 1</b>		<b>REFERENCE NO.</b> <b>S-079</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review applications to determine whether or not a tree or stand of trees are eligible for removed from the heritage tree(s) list.			
<b>CURRENT FEE STRUCTURE</b>  \$483 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$483.00</b>	<b>TOTAL REVENUE:</b>	<b>\$483</b>
<b>UNIT COST:</b>	<b>\$3,946.00</b>	<b>TOTAL COST:</b>	<b>\$3,946</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,463.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,463)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>12.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,945 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HERITAGE TREE REMOVAL - CATEGORY 1</b>				<b>REFERENCE NO.</b> <b>S-079</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	ASST DIR COMM DEV		2.00	\$432.24	1	\$432
PLANNING	PROJECT PLANNER		16.50	\$3,513.84	1	\$3,514
		<b>TYPE SUBTOTAL</b>	<b>18.50</b>	<b>\$3,946.08</b>		<b>\$3,946</b>
		<b>TOTALS</b>	<b>18.50</b>	<b>\$3,946.00</b>		<b>\$3,946</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DR APPRV. TREE REMOVAL - CATEGORY 2</b>		<b>REFERENCE NO.</b> <b>S-080</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review by Planning Commission for Design Review removal of a tree.			
<b>CURRENT FEE STRUCTURE</b>  \$529 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$529.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$529</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$2,343.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$2,343</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,814.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(1,814)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>22.58%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,340 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DR APPRV. TREE REMOVAL - CATEGORY 2</b>				<b>REFERENCE NO.</b> <b>S-080</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PROJECT PLANNER		11.00	\$2,342.56	1	\$2,343
		<b>TYPE SUBTOTAL</b>	<b>11.00</b>	<b>\$2,342.56</b>		<b>\$2,343</b>
<b>TOTALS</b>			<b>11.00</b>	<b>\$2,343.00</b>		<b>\$2,343</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TREE REMOVAL PERMIT - CATEGORY 3</b>		<b>REFERENCE NO.</b> <b>S-081</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review applications to determine whether or not a tree or stand of trees that are privately maintained in the right-of-way are eligible for removal.			
<b>CURRENT FEE STRUCTURE</b>  \$483 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$483.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$483</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$2,838.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$2,838</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(2,355.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(2,355)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>17.02%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,835 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TREE REMOVAL PERMIT - CATEGORY 3</b>				<b>REFERENCE NO.</b> <b>S-081</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDINGS & FACILITIES	CITY ARBORIST		1.00	\$114.40	1	\$114
COM. DEV. ADMIN	DIR OF COMM DEV		1.00	\$274.38	1	\$274
PLANNING	PROJECT PLANNER		11.50	\$2,449.04	1	\$2,449
		<b>TYPE SUBTOTAL</b>	<b>13.50</b>	<b>\$2,837.82</b>		<b>\$2,838</b>
<b>TOTALS</b>			<b>13.50</b>	<b>\$2,838.00</b>		<b>\$2,838</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TREE REMOVAL APPEAL TO CITY COUNCIL</b>		<b>REFERENCE NO.</b> <b>S-082</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review, report on, publish and perform staff work for a Tree Removal Appeal to the City Council by the Planning Department.			
<b>CURRENT FEE STRUCTURE</b>  \$748 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$748.00</b>	<b>TOTAL REVENUE:</b>	<b>\$748</b>
<b>UNIT COST:</b>	<b>\$4,272.00</b>	<b>TOTAL COST:</b>	<b>\$4,272</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,524.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,524)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>17.51%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,270 per appeal			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TREE REMOVAL APPEAL TO CITY COUNCIL</b>				<b>REFERENCE NO.</b> <b>S-082</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		4.00	\$1,097.52	1	\$1,098
PLANNING	OFFICE SPECIALIST		1.00	\$79.87	1	\$80
PLANNING	PLANNING MANAGER		3.00	\$858.63	1	\$859
PLANNING	PROJECT PLANNER		10.50	\$2,236.08	1	\$2,236
		<b>TYPE SUBTOTAL</b>	<b>18.50</b>	<b>\$4,272.10</b>		<b>\$4,272</b>
		<b>TOTALS</b>	<b>18.50</b>	<b>\$4,272.00</b>		<b>\$4,272</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HEDGE HEIGHT CLAIM</b>		<b>REFERENCE NO.</b> <b>S-083</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review hedge height claim applications for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$794 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$794.00</b>	<b>TOTAL REVENUE:</b>	<b>\$794</b>
<b>UNIT COST:</b>	<b>\$4,392.00</b>	<b>TOTAL COST:</b>	<b>\$4,392</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,598.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,598)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>18.08%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,390 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HEDGE HEIGHT CLAIM</b>				<b>REFERENCE NO.</b> <b>S-083</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	ASST DIR COMM DEV		2.50	\$540.30	1	\$540
PLANNING	ASSOCIATE PLANNER		19.50	\$3,852.03	1	\$3,852
		<b>TYPE SUBTOTAL</b>	<b>22.00</b>	<b>\$4,392.33</b>		<b>\$4,392</b>
		<b>TOTALS</b>	<b>22.00</b>	<b>\$4,392.00</b>		<b>\$4,392</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HEDGE HEIGHT APPEAL TO CITY COUNCIL</b>		<b>REFERENCE NO.</b> <b>S-084</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review, report on, publish and perform staff work for a Hedge Height Appeal to the City Council by the Planning Department.			
<b>CURRENT FEE STRUCTURE</b>  \$748 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$748.00</b>	<b>TOTAL REVENUE:</b>	<b>\$748</b>
<b>UNIT COST:</b>	<b>\$5,098.00</b>	<b>TOTAL COST:</b>	<b>\$5,098</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,350.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,350)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>14.67%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,095 per appeal			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HEDGE HEIGHT APPEAL TO CITY COUNCIL</b>				<b>REFERENCE NO.</b> <b>S-084</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	DIR OF COMM DEV		4.00	\$1,097.52	1	\$1,098
PLANNING	ASSOCIATE PLANNER		15.50	\$3,061.87	1	\$3,062
PLANNING	OFFICE SPECIALIST		1.00	\$79.87	1	\$80
PLANNING	PLANNING MANAGER		3.00	\$858.63	1	\$859
<b>TYPE SUBTOTAL</b>			<b>23.50</b>	<b>\$5,097.89</b>		<b>\$5,098</b>
<b>TOTALS</b>			<b>23.50</b>	<b>\$5,098.00</b>		<b>\$5,098</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW PRESERVATION PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-085</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Document that a property owner has an unobstructed view.			
<b>CURRENT FEE STRUCTURE</b>  \$794 minimum plus \$345 for each additional claimant and/or vegetation owner			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$794.00</b>	<b>TOTAL REVENUE:</b>	<b>\$39,700</b>
<b>UNIT COST:</b>	<b>\$1,382.78</b>	<b>TOTAL COST:</b>	<b>\$69,139</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(588.78)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(29,439)</b> </div>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>57.42%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,380 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW PRESERVATION PROCESSING</b>				<b>REFERENCE NO.</b> <b>S-085</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	ASSOCIATE PLANNER		7.00	\$1,382.78	50	\$69,139
		<b>TYPE SUBTOTAL</b>	<b>7.00</b>	<b>\$1,382.78</b>		<b>\$69,139</b>
		<b>TOTALS</b>	<b>7.00</b>	<b>\$1,382.78</b>		<b>\$69,139</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW RESTORATION MEDIATION</b>		<b>REFERENCE NO.</b> <b>S-086</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Contract mediator when dispute occurs over view restoration.			
<b>CURRENT FEE STRUCTURE</b>  \$748 minimum (for mediator) plus \$345 for each additional claimant and/or vegetation owner			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$2,963.14</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$20,742</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(2,963.14)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(20,742)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>7</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,960 per review plus actual costs for the mediator			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW RESTORATION MEDIATION</b>				<b>REFERENCE NO.</b> <b>S-086</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>7</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	ASSOCIATE PLANNER		15.00	\$2,963.10	7	\$20,742
		<b>TYPE SUBTOTAL</b>	<b>15.00</b>	<b>\$2,963.10</b>		<b>\$20,742</b>
<b>TOTALS</b>			<b>15.00</b>	<b>\$2,963.14</b>		<b>\$20,742</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW RESTORATION PUBLIC HEARING</b>		<b>REFERENCE NO.</b> <b>S-087</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> HEARING	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review, report on, publish and perform staff work for a View Restoration Public Hearing to the View Restoration Committee by the Planning Department.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$5,991.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$11,982</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(5,991.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(11,982)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>2</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,990 per hearing			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW RESTORATION PUBLIC HEARING</b>				<b>REFERENCE NO.</b> <b>S-087</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	ASST DIR COMM DEV		3.50	\$756.42	2	\$1,513
PLANNING	ASSOCIATE PLANNER		26.50	\$5,234.81	2	\$10,470
		<b>TYPE SUBTOTAL</b>	<b>30.00</b>	<b>\$5,991.23</b>		<b>\$11,982</b>
		<b>TOTALS</b>	<b>30.00</b>	<b>\$5,991.00</b>		<b>\$11,982</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW RESTORATION APPEAL TO COUNCIL</b>		<b>REFERENCE NO.</b> <b>S-088</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review, report on, publish and perform staff work for a View Restoration Appeal to the City Council by the Planning Department.			
<b>CURRENT FEE STRUCTURE</b>  \$748 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$748.00</b>	<b>TOTAL REVENUE:</b>	<b>\$748</b>
<b>UNIT COST:</b>	<b>\$5,546.00</b>	<b>TOTAL COST:</b>	<b>\$5,546</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,798.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,798)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>13.49%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,545 per appeal			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW RESTORATION APPEAL TO COUNCIL</b>				<b>REFERENCE NO.</b> <b>S-088</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	ASST DIR COMM DEV		5.50	\$1,188.66	1	\$1,189
COM. DEV. ADMIN	DIR OF COMM DEV		4.00	\$1,097.52	1	\$1,098
PLANNING	ASSOCIATE PLANNER		16.50	\$3,259.41	1	\$3,259
		<b>TYPE SUBTOTAL</b>	<b>26.00</b>	<b>\$5,545.59</b>		<b>\$5,546</b>
		<b>TOTALS</b>	<b>26.00</b>	<b>\$5,546.00</b>		<b>\$5,546</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW CLAIM - ARBORIST SERVICES</b>		<b>REFERENCE NO.</b> <b>S-089</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Contract a certified arborist to give expert advice on View Claims.			
<b>CURRENT FEE STRUCTURE</b>  \$575 minimum to establish deposit trust account plus actual cost over minimum			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,000 minimum to establish deposit trust account plus actual cost over minimum			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>VIEW CLAIM - ARBORIST SERVICES</b>				<b>REFERENCE NO.</b> <b>S-089</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	ASSOCIATE PLANNER	Deposit	0.00	\$0.00	1	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PEER REVIEW DEPOSIT</b>		<b>REFERENCE NO.</b> <b>S-090</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PROJECT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Deposit for staff and consultant review of technical reports related to an applicant's project.			
<b>CURRENT FEE STRUCTURE</b>  \$2,530 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0.00</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$0</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>PEER REVIEW DEPOSIT</b>				<b>REFERENCE NO.</b> <b>S-090</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	PLANNING MANAGER	Deposit	0.00	\$0.00	1	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TIME EXTENSION REVIEW</b>		<b>REFERENCE NO.</b> <b>S-091</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Consideration of extending a CUP, DPA, or mapping application by the Planning Commission.			
<b>CURRENT FEE STRUCTURE</b>  \$345 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$345.00</b>	<b>TOTAL REVENUE:</b>	<b>\$690</b>
<b>UNIT COST:</b>	<b>\$1,422.00</b>	<b>TOTAL COST:</b>	<b>\$2,844</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,077.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,154)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>24.26%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,420 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TIME EXTENSION REVIEW</b>				<b>REFERENCE NO.</b> <b>S-091</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		1.50	\$119.81	2	\$240
PLANNING	PLANNING MANAGER		0.83	\$237.55	2	\$475
PLANNING	PROJECT PLANNER		5.00	\$1,064.80	2	\$2,130
		<b>TYPE SUBTOTAL</b>	<b>7.33</b>	<b>\$1,422.16</b>		<b>\$2,844</b>
		<b>TOTALS</b>	<b>7.33</b>	<b>\$1,422.00</b>		<b>\$2,844</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REAL PROPERTY REPORT - RESIDENTIAL</b>		<b>REFERENCE NO.</b> <b>S-092</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approve Real Property Report Requests for Residential properties.			
<b>CURRENT FEE STRUCTURE</b>  \$400 per report			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$400.00</b>		<b>TOTAL REVENUE:</b> <b>\$400</b>	
<b>UNIT COST:</b> <b>\$1,331.00</b>		<b>TOTAL COST:</b> <b>\$1,331</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(931.00)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(931)</b>	
<b>TOTAL UNITS:</b> <b>1</b>		<b>PCT. COST RECOVERY:</b> <b>30.05%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,330 per report			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REAL PROPERTY REPORT - RESIDENTIAL</b>				<b>REFERENCE NO.</b> <b>S-092</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		2.00	\$159.74	1	\$160
PLANNING	PROJECT PLANNER		5.50	\$1,171.28	1	\$1,171
		<b>TYPE SUBTOTAL</b>	<b>7.50</b>	<b>\$1,331.02</b>		<b>\$1,331</b>
		<b>TOTALS</b>	<b>7.50</b>	<b>\$1,331.00</b>		<b>\$1,331</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REAL PROPERTY REPORT - COMMERCIAL</b>		<b>REFERENCE NO.</b> <b>S-093</b>																					
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b>																					
<b>DESCRIPTION OF SERVICE</b>  Review and approve Real Property Report Requests for Commercial property.																							
<b>CURRENT FEE STRUCTURE</b>  \$545 per application																							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;"><b>REVENUE AND COST COMPARISON</b></th> </tr> </thead> <tbody> <tr> <td style="width: 30%; text-align: right;"><b>UNIT REVENUE:</b></td> <td style="width: 20%; text-align: right;"><b>\$545.00</b></td> <td style="width: 30%; text-align: right;"><b>TOTAL REVENUE:</b></td> <td style="width: 20%; text-align: right;"><b>\$545</b></td> </tr> <tr> <td style="text-align: right;"><b>UNIT COST:</b></td> <td style="text-align: right;"><b>\$1,438.00</b></td> <td style="text-align: right;"><b>TOTAL COST:</b></td> <td style="text-align: right;"><b>\$1,438</b></td> </tr> <tr> <td style="text-align: right;"><b>UNIT PROFIT (SUBSIDY):</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>\$(893.00)</b></td> <td style="text-align: right;"><b>TOTAL PROFIT (SUBSIDY):</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>\$(893)</b></td> </tr> <tr> <td style="text-align: right;"><b>TOTAL UNITS:</b></td> <td style="text-align: right;"><b>1</b></td> <td style="text-align: right;"><b>PCT. COST RECOVERY:</b></td> <td style="text-align: right;"><b>37.90%</b></td> </tr> </tbody> </table>				<b>REVENUE AND COST COMPARISON</b>				<b>UNIT REVENUE:</b>	<b>\$545.00</b>	<b>TOTAL REVENUE:</b>	<b>\$545</b>	<b>UNIT COST:</b>	<b>\$1,438.00</b>	<b>TOTAL COST:</b>	<b>\$1,438</b>	<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(893.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(893)</b>	<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>37.90%</b>
<b>REVENUE AND COST COMPARISON</b>																							
<b>UNIT REVENUE:</b>	<b>\$545.00</b>	<b>TOTAL REVENUE:</b>	<b>\$545</b>																				
<b>UNIT COST:</b>	<b>\$1,438.00</b>	<b>TOTAL COST:</b>	<b>\$1,438</b>																				
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(893.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(893)</b>																				
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>37.90%</b>																				
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,435 per application																							

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REAL PROPERTY REPORT - COMMERCIAL</b>				<b>REFERENCE NO.</b> <b>S-093</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		2.00	\$159.74	1	\$160
PLANNING	PROJECT PLANNER		6.00	\$1,277.76	1	\$1,278
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,437.50</b>		<b>\$1,438</b>
		<b>TOTALS</b>	<b>8.00</b>	<b>\$1,438.00</b>		<b>\$1,438</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REAL PROPERTY REPORT - EXTENSION</b>		<b>REFERENCE NO.</b> <b>S-094</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and approve Real Property Report Requests for extension requests.			
<b>CURRENT FEE STRUCTURE</b>  \$120 per report			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$120.00</b>		<b>TOTAL REVENUE:</b> <b>\$120</b>	
<b>UNIT COST:</b> <b>\$120.00</b>		<b>TOTAL COST:</b> <b>\$120</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$0.00</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>	
<b>TOTAL UNITS:</b> <b>1</b>		<b>PCT. COST RECOVERY:</b> <b>100.00%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$120 per report			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REAL PROPERTY REPORT - EXTENSION</b>				<b>REFERENCE NO.</b> <b>S-094</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	OFFICE SPECIALIST		1.50	\$119.81	1	\$120
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$119.81</b>		<b>\$120</b>
		<b>TOTALS</b>	<b>1.50</b>	<b>\$120.00</b>		<b>\$120</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>GENERAL PLAN MAINTENANCE</b>		<b>REFERENCE NO.</b> <b>S-095</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Maintenance and updating of the City's General Plan			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$100,000.00</b>	<b>TOTAL COST:</b>	<b>\$100,000</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(100,000.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(100,000)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  3.5% of Building Plan Check and Permit fees			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>GENERAL PLAN MAINTENANCE</b>				<b>REFERENCE NO.</b> <b>S-095</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING		\$1 Mill Over 10 Yrs	0.00	\$100,000.00	1	\$100,000
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$100,000.00</b>		<b>\$100,000</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$100,000.00</b>		<b>\$100,000</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TECHNOLOGY SURCHARGE</b>		<b>REFERENCE NO.</b> <b>S-096</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Replacement of technology needed for Community Development.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$50,000.00</b>	<b>TOTAL COST:</b>	<b>\$50,000</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(50,000.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(50,000)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  1.75% of Building Plan Check and Permit fees			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TECHNOLOGY SURCHARGE</b>				<b>REFERENCE NO.</b> <b>S-096</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING			0.00	\$50,000.00	1	\$50,000
		TYPE SUBTOTAL	0.00	\$50,000.00		\$50,000
		TOTALS	0.00	\$50,000.00		\$50,000

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>BUILDING PLAN CHECK &amp; INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-097</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING & SAFETY	<b>UNIT OF SERVICE</b> PLAN/PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Plan check of proposed construction and inspection of that work for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Various fees - See Appendix C			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,591,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,591,000</b>
<b>UNIT COST:</b>	<b>\$3,453,438.00</b>	<b>TOTAL COST:</b>	<b>\$3,453,438</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,862,438.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,862,438)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>46.07%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Various fees - See Appendix C  Plus: Planning/Zoning - 60% of Building Plan Check fees Fire - 30% of Building Plan Check fees when Fire Department review is required			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE <b>BUILDING PLAN CHECK &amp; INSPECTION</b>				REFERENCE NO. <b>S-097</b>		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COM. DEV. ADMIN	PERMIT SVCS SUP	50%	826.50	\$91,675.38	1	\$91,675
ZONING	ZONING ADMINISTRATOR	1.5 Hrs/Wk	75.00	\$19,995.75	1	\$19,996
ZONING	PROJECT PLANNER	5 H/W + 10 H/W	2,500.01	\$395,601.58	1	\$395,602
BUILDING & SAFETY	BUILDING INSPECTOR	75% Of 3	3,719.25	\$774,124.70	1	\$774,125
BUILDING & SAFETY	OVERTIME	\$24,000	2,000.00	\$72,280.00	1	\$72,280
BUILDING & SAFETY	PERMIT TECHNICIAN	100%	1,653.00	\$221,716.89	1	\$221,717
BUILDING & SAFETY	SR.BLDG INSP/PLANS	75%	1,239.75	\$312,069.87	1	\$312,070
BUILDING & SAFETY	SR PLAN CHECKER	90%	1,487.70	\$426,047.53	1	\$426,048
BUILDING & SAFETY	SR PERMIT TECH	100% Of 2	3,306.00	\$527,108.64	1	\$527,109
BUILDING & SAFETY		Contract Services	0.00	\$346,600.00	1	\$346,600
FIRE PREVENTION	FIRE MARSHAL	15%	247.95	\$39,255.44	1	\$39,255
		<b>TYPE SUBTOTAL</b>	<b>17,055.16</b>	<b>\$3,226,475.78</b>		<b>\$3,226,476</b>
PLANNING	PROJECT PLANNER	Minor	0.75	\$159.72	609	\$97,269
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$159.72</b>		<b>\$97,269</b>
PLANNING	PROJECT PLANNER	Major	3.00	\$638.88	203	\$129,693
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$638.88</b>		<b>\$129,693</b>
<b>TOTALS</b>			<b>17,058.91</b>	<b>\$3,453,438.00</b>		<b>\$3,453,438</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CODE ENFORCEMENT INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-098</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Inspection of code enforcement issues when needed.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$148.15</b>	<b>TOTAL COST:</b>	<b>\$243,559</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(148.15)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(243,559)</b>
<b>TOTAL UNITS:</b>	<b>1,644</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$150 per inspection			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CODE ENFORCEMENT INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-098</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1,644</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	CODE ENF OFFICER		1.00	\$148.15	1,644	\$243,559
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$148.15</b>		<b>\$243,559</b>
		<b>TOTALS</b>	<b>1.00</b>	<b>\$148.15</b>		<b>\$243,559</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>INSPECTION WARRANT</b>		<b>REFERENCE NO.</b> <b>S-099</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> WARRANT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing of a Code Enforcement inspection warrant to obtain access to the property.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$986.00</b>	<b>TOTAL COST:</b>	<b>\$986</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(986.00)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(986)</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$985 per warrant			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>INSPECTION WARRANT</b>				<b>REFERENCE NO.</b> <b>S-099</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	CODE ENF OFFICER		5.50	\$814.83	1	\$815
CODE ENFORCEMENT	CODE ENF SUPV		1.00	\$170.81	1	\$171
		<b>TYPE SUBTOTAL</b>	<b>6.50</b>	<b>\$985.64</b>		<b>\$986</b>
		<b>TOTALS</b>	<b>6.50</b>	<b>\$986.00</b>		<b>\$986</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ABATEMENT WARRANT</b>		<b>REFERENCE NO.</b> <b>S-100</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> WARRANT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing of an abatement warrant due to non-compliance.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,060.00</b>	<b>TOTAL COST:</b>	<b>\$1,060</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,060.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,060)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,060 per warrant			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ABATEMENT WARRANT</b>				<b>REFERENCE NO.</b> <b>S-100</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	CODE ENF OFFICER		6.00	\$888.90	1	\$889
CODE ENFORCEMENT	CODE ENF SUPV		1.00	\$170.81	1	\$171
		<b>TYPE SUBTOTAL</b>	<b>7.00</b>	<b>\$1,059.71</b>		<b>\$1,060</b>
		<b>TOTALS</b>	<b>7.00</b>	<b>\$1,060.00</b>		<b>\$1,060</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ABATEMENT PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-101</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> ABATEMENT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Processing the abatement of a non-compliant property.			
<b>CURRENT FEE STRUCTURE</b> Actual abatement costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,276.00</b>	<b>TOTAL COST:</b>	<b>\$1,276</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,276.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,276)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> Actual abatement costs plus 25% for administrative cost recovery			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ABATEMENT PROCESSING</b>				<b>REFERENCE NO.</b> <b>S-101</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	CODE ENF OFFICER		4.00	\$592.60	1	\$593
CODE ENFORCEMENT	CODE ENF SUPV		4.00	\$683.24	1	\$683
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,275.84</b>		<b>\$1,276</b>
		<b>TOTALS</b>	<b>8.00</b>	<b>\$1,276.00</b>		<b>\$1,276</b>

**CITY OF LAGUNA BEACH**  
**REVENUE AND COST SUMMARY WORKSHEET**  
**FY 2021-2022**

<b>SERVICE</b> <b>CODE ENFORCEMENT LIEN SET-UP</b>		<b>REFERENCE NO.</b> <b>S-102</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> LIEN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a new Code Enforcement lien needed due to the non-payment of Code Enforcement fees, costs, or fines.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,054.00</b>	<b>TOTAL COST:</b>	<b>\$1,054</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(1,054.00)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(1,054)</b> </div>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,055 per lien			

October 13, 2021



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CODE ENFORCEMENT LIEN SET-UP</b>				<b>REFERENCE NO.</b> <b>S-102</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	CODE ENF OFFICER		6.00	\$888.90	1	\$889
CODE ENFORCEMENT	CODE ENF SUPV		0.50	\$85.41	1	\$85
CODE ENFORCEMENT	OFFICE SPECIALIST		1.00	\$79.99	1	\$80
<b>TYPE SUBTOTAL</b>			<b>7.50</b>	<b>\$1,054.30</b>		<b>\$1,054</b>
<b>TOTALS</b>			<b>7.50</b>	<b>\$1,054.00</b>		<b>\$1,054</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CODE ENF. CITATION APPEAL HEARING</b>		<b>REFERENCE NO.</b> <b>S-103</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing and conducting an appeal hearing of a Code Enforcement citation.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$906.00</b>	<b>TOTAL COST:</b>	<b>\$1,812</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(906.00)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(1,812)</b> </div>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$905 per appeal			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CODE ENF. CITATION APPEAL HEARING</b>				<b>REFERENCE NO.</b> <b>S-103</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	CODE ENF OFFICER		5.00	\$740.75	2	\$1,482
CODE ENFORCEMENT	CODE ENF SUPV		0.50	\$85.41	2	\$171
CODE ENFORCEMENT		Hearing Officer	0.00	\$80.00	2	\$160
		<b>TYPE SUBTOTAL</b>	<b>5.50</b>	<b>\$906.16</b>		<b>\$1,812</b>
<b>TOTALS</b>			<b>5.50</b>	<b>\$906.00</b>		<b>\$1,812</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>FIRE PREVENTION PLAN REV/INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-104</b>	
<b>PRIMARY DEPARTMENT</b> FIRE	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Plan check and inspection of various Fire services for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$83,745.00</b>	<b>TOTAL COST:</b>	<b>\$83,745</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(83,745.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(83,745)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Various fees - See Appendix D			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>FIRE PREVENTION PLAN REV/INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-104</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL	32%	528.96	\$83,744.95	1	\$83,745
		<b>TYPE SUBTOTAL</b>	<b>528.96</b>	<b>\$83,744.95</b>		<b>\$83,745</b>
<b>TOTALS</b>			<b>528.96</b>	<b>\$83,745.00</b>		<b>\$83,745</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WILDLAND FIRE PREVENTION INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-105</b>	
<b>PRIMARY DEPARTMENT</b> FIRE	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Fire department inspection and approval of properties within the Very High Fire Hazard Severity Zone			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$159.66</b>	<b>TOTAL COST:</b>	<b>\$131,720</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(159.66)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(131,720)</b> </div>
<b>TOTAL UNITS:</b>	<b>825</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$160 per inspection			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WILDLAND FIRE PREVENTION INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-105</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>825</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	DEFENSIBLE SPACE INSPECTO		2.00	\$159.66	825	\$131,720
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$159.66</b>		<b>\$131,720</b>
		<b>TOTALS</b>	<b>2.00</b>	<b>\$159.66</b>		<b>\$131,720</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DEFENSIBLE SPACE COMPLIANCE INSPECT</b>		<b>REFERENCE NO.</b> <b>S-106</b>	
<b>PRIMARY DEPARTMENT</b> FIRE	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Fire department issuing documentation of compliance for properties within the Very High Fire Hazard Severity Zone upon sale of the property.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$319.32</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$95,796</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(319.32)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(95,796)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>300</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$320 per inspection			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>DEFENSIBLE SPACE COMPLIANCE INSPECT</b>				<b>REFERENCE NO.</b> <b>S-106</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>300</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	DEFENSIBLE SPACE INSPECTO		4.00	\$319.32	300	\$95,796
		<b>TYPE SUBTOTAL</b>	<b>4.00</b>	<b>\$319.32</b>		<b>\$95,796</b>
		<b>TOTALS</b>	<b>4.00</b>	<b>\$319.32</b>		<b>\$95,796</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>UTILITY STREET EXCAVATION</b>		<b>REFERENCE NO.</b> <b>S-107</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of utility street excavation work.			
<b>CURRENT FEE STRUCTURE</b>  \$2 per lineal foot for the first 100 LF plus \$0.20 per LF beyond 100 LF (\$50 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$70.44</b>	<b>TOTAL REVENUE:</b>	<b>\$9,510</b>
<b>UNIT COST:</b>	<b>\$233.64</b>	<b>TOTAL COST:</b>	<b>\$31,541</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(163.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(22,031)</b>
<b>TOTAL UNITS:</b>	<b>135</b>	<b>PCT. COST RECOVERY:</b>	<b>30.15%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Patch - \$175 per permit Trench - \$630 for first 100 lineal feet plus \$240 for each 100 lineal feet beyond 100 lineal feet (\$150 minimum) Potholing/Boring - \$175 for first 4 potholes/bores plus \$95 for each additional 4 potholes/bores Non-Excavation - \$160 per permit			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE UTILITY STREET EXCAVATION				REFERENCE NO. S-107		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 135		
DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	135	\$3,301
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$24.45</b>		<b>\$3,301</b>
ENGINEERING	PROJ MGR/PW INSPECT.	Patch	0.50	\$93.31	41	\$3,826
ENGINEERING	PW TECHNICIAN	Patch	0.50	\$59.07	41	\$2,422
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$152.38</b>		<b>\$6,248</b>
ENGINEERING	ASST CITY ENGINEER	Trench First 100 Lf	0.33	\$75.05	18	\$1,351
ENGINEERING	CITY ENGINEER	Trench First 100 Lf	0.33	\$101.59	18	\$1,829
ENGINEERING	PROJ MGR/PW INSPECT.	Trench First 100 Lf	1.34	\$250.06	18	\$4,501
ENGINEERING	PW TECHNICIAN	Trench First 100 Lf	1.50	\$177.21	18	\$3,190
		<b>TYPE SUBTOTAL</b>	<b>3.50</b>	<b>\$603.91</b>		<b>\$10,870</b>
ENGINEERING	ASST CITY ENGINEER	Trench Ea Addl 100Lf	0.25	\$56.85	3	\$171
ENGINEERING	CITY ENGINEER	Trench Ea Addl 100Lf	0.25	\$76.96	3	\$231
ENGINEERING	PROJ MGR/PW INSPECT.	Trench Ea Addl 100Lf	0.25	\$46.65	3	\$140
ENGINEERING	PW TECHNICIAN	Trench Ea Addl 100Lf	0.50	\$59.07	3	\$177
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$239.53</b>		<b>\$719</b>
ENGINEERING	PROJ MGR/PW INSPECT.	Potholing/Boring	0.50	\$93.31	4	\$373
ENGINEERING	PW TECHNICIAN	Potholing/Boring	0.50	\$59.07	4	\$236
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$152.38</b>		<b>\$610</b>
ENGINEERING	CITY ENGINEER	Non-Excavation	0.25	\$76.96	72	\$5,541
ENGINEERING	PW TECHNICIAN	Non-Excavation	0.50	\$59.07	72	\$4,253
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$136.03</b>		<b>\$9,794</b>
<b>TOTALS</b>			<b>7.75</b>	<b>\$233.64</b>		<b>\$31,541</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>NON-UTIL ASPHALT PAVEMENT CONSTRUCT</b>		<b>REFERENCE NO.</b> <b>S-108</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of non-utility pavement construction in the right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$0.20 per square foot for the first 1,000 SF plus \$0.02 per SF beyond 1,000 SF (\$50 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> \$144.14		<b>TOTAL REVENUE:</b> \$4,180	
<b>UNIT COST:</b> \$419.34		<b>TOTAL COST:</b> \$12,161	
<b>UNIT PROFIT (SUBSIDY):</b> <u>\$(275.20)</u>		<b>TOTAL PROFIT (SUBSIDY):</b> <u>\$(7,981)</u>	
<b>TOTAL UNITS:</b> 29		<b>PCT. COST RECOVERY:</b> 34.37%	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$290 for first 500 square feet plus \$95 per each additional 1,000 square feet			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>NON-UTIL ASPHALT PAVEMENT CONSTRUCT</b>				<b>REFERENCE NO.</b> <b>S-108</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>29</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	29	\$709
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$24.45</b>		<b>\$709</b>
ENGINEERING	ASSOC CIVIL ENGINEER	Base 1,000 Sq Ft	0.50	\$93.94	20	\$1,879
ENGINEERING	PROJ MGR/PW INSPECT.	Base 1,000 Sq Ft	2.34	\$436.67	20	\$8,733
		<b>TYPE SUBTOTAL</b>	<b>2.84</b>	<b>\$530.61</b>		<b>\$10,612</b>
ENGINEERING	PROJ MGR/PW INSPECT.	Each Add 1,000 Sq Ft	0.50	\$93.31	9	\$840
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$93.31</b>		<b>\$840</b>
<b>TOTALS</b>			<b>3.59</b>	<b>\$419.34</b>		<b>\$12,161</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CURB &amp; GUTTER CONSTRUCTION</b>		<b>REFERENCE NO.</b> <b>S-109</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of curb and gutter construction in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$2 per lineal foot for the first 100 LF plus \$0.20 per LF beyond 100 LF (\$50 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$85.00</b>	<b>TOTAL REVENUE:</b>	<b>\$510</b>
<b>UNIT COST:</b>	<b>\$316.33</b>	<b>TOTAL COST:</b>	<b>\$1,898</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(231.33)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(1,388)</b> </div>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>26.87%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$370 for first 50 lineal feet plus \$30 per each additional 50 lineal feet			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE <b>CURB &amp; GUTTER CONSTRUCTION</b>				REFERENCE NO. <b>S-109</b>		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	6	\$147
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$24.45</b>		<b>\$147</b>
ENGINEERING	ASSOC CIVIL ENGINEER	Base 50 Lf	0.50	\$93.94	5	\$470
ENGINEERING	PROJ MGR/PW INSPECT.	Base 50 Lf	1.34	\$250.06	5	\$1,250
		<b>TYPE SUBTOTAL</b>	<b>1.84</b>	<b>\$344.00</b>		<b>\$1,720</b>
ENGINEERING	PROJ MGR/PW INSPECT.	Each Addl 50 Lf	0.17	\$31.72	1	\$32
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$31.72</b>		<b>\$32</b>
<b>TOTALS</b>			<b>2.26</b>	<b>\$316.33</b>		<b>\$1,898</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SIDEWALK CONSTRUCTION</b>		<b>REFERENCE NO.</b> <b>S-110</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of sidewalk construction in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$0.40 per square foot for the first 1,000 SF plus \$0.04 per SF beyond 1,000 SF (\$50 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$46.00</b>	<b>TOTAL REVENUE:</b>	<b>\$552</b>
<b>UNIT COST:</b>	<b>\$342.42</b>	<b>TOTAL COST:</b>	<b>\$4,109</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(296.42)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,557)</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>13.43%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$370 for first 200 square feet plus \$30 per each additional 200 square feet			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE <b>SIDEWALK CONSTRUCTION</b>				REFERENCE NO. <b>S-110</b>		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	12	\$293
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$24.45</b>		<b>\$293</b>
ENGINEERING	ASSOC CIVIL ENGINEER	Base 200 Sq Ft	0.50	\$93.94	11	\$1,033
ENGINEERING	PROJ MGR/PW INSPECT.	Base 200 Sq Ft	1.34	\$250.06	11	\$2,751
		<b>TYPE SUBTOTAL</b>	<b>1.84</b>	<b>\$344.00</b>		<b>\$3,784</b>
ENGINEERING	PROJ MGR/PW INSPECT.	Each Addl 200 Sq Ft	0.17	\$31.72	1	\$32
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$31.72</b>		<b>\$32</b>
<b>TOTALS</b>			<b>2.26</b>	<b>\$342.42</b>		<b>\$4,109</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REVOCABLE ENCR PRMT CONSTR - WALL</b>		<b>REFERENCE NO.</b> <b>S-111</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a permanent wall encroaching into the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$305.00</b>	<b>TOTAL COST:</b>	<b>\$915</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(305.00)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(915)</b> </div>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$305 per permit			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REVOCABLE ENCR PRMT CONSTR - WALL</b>				<b>REFERENCE NO.</b> <b>S-111</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	3	\$73
ENGINEERING	ASSOC CIVIL ENGINEER		0.50	\$93.94	3	\$282
ENGINEERING	PROJ MGR/PW INSPECT.		1.00	\$186.61	3	\$560
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$305.00</b>		<b>\$915</b>
<b>TOTALS</b>			<b>1.75</b>	<b>\$305.00</b>		<b>\$915</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REVOCABLE ENCR. PRMT CONSTR - OTHER</b>		<b>REFERENCE NO.</b> <b>S-112</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a permanent encroachment into the public right-of-way that is not a wall.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$196.67</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$590</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(196.67)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(590)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>3</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$200 per permit			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>REVOCABLE ENCR. PRMT CONSTR - OTHER</b>				<b>REFERENCE NO.</b> <b>S-112</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	3	\$73
ENGINEERING	ASSOC CIVIL ENGINEER		0.50	\$93.94	3	\$282
ENGINEERING	PROJ MGR/PW INSPECT.		0.42	\$78.38	3	\$235
		<b>TYPE SUBTOTAL</b>	<b>1.17</b>	<b>\$196.77</b>		<b>\$590</b>
<b>TOTALS</b>			<b>1.17</b>	<b>\$196.67</b>		<b>\$590</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MISCELLANEOUS ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-113</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of miscellaneous encroachments in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  10% of first \$2,000 of construction cost plus 1% of construction cost above \$2,000 (\$50 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$50.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$3,250</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$258.35</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$16,793</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(208.35)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(13,543)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>65</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>19.35%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  10% of first \$2,000 of construction cost plus 1% of construction cost above \$2,000 (\$250 minimum)			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>MISCELLANEOUS ENCROACHMENT PERMIT</b>				<b>REFERENCE NO.</b> <b>S-113</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>65</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	65	\$1,589
ENGINEERING	ASSOC CIVIL ENGINEER		0.50	\$93.94	65	\$6,106
ENGINEERING	PROJ MGR/PW INSPECT.		0.75	\$139.96	65	\$9,097
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$258.35</b>		<b>\$16,793</b>
<b>TOTALS</b>			<b>1.50</b>	<b>\$258.35</b>		<b>\$16,793</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ENCROACHMENT PERMIT EXTENSION</b>		<b>REFERENCE NO.</b> <b>S-114</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed extension on a current encroachment permit.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$54.00</b>	<b>TOTAL COST:</b>	<b>\$1,620</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(54.00)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(1,620)</b> </div>
<b>TOTAL UNITS:</b>	<b>30</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per application			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>ENCROACHMENT PERMIT EXTENSION</b>				<b>REFERENCE NO.</b> <b>S-114</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>30</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	30	\$734
ENGINEERING	PW TECHNICIAN		0.25	\$29.54	30	\$886
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$53.99</b>		<b>\$1,620</b>
<b>TOTALS</b>			<b>0.50</b>	<b>\$54.00</b>		<b>\$1,620</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SMALL WIRELESS FACILITY</b>		<b>REFERENCE NO.</b> <b>S-115</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed small cell site wireless facility in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$493.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$493</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(493.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(493)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$495 per application			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SMALL WIRELESS FACILITY</b>				<b>REFERENCE NO.</b> <b>S-115</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
UTIL. UNDERGROUND	PROJ MGR/PW INSPECT.		4.00	\$492.56	1	\$493
		<b>TYPE SUBTOTAL</b>	<b>4.00</b>	<b>\$492.56</b>		<b>\$493</b>
		<b>TOTALS</b>	<b>4.00</b>	<b>\$493.00</b>		<b>\$493</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TRAFFIC CONTROL PLAN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-116</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> SHEET	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of traffic control plans for work being done in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$153.47</b>	<b>TOTAL COST:</b>	<b>\$28,238</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(153.47)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(28,238)</b> </div>
<b>TOTAL UNITS:</b>	<b>184</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$155 per sheet			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>TRAFFIC CONTROL PLAN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-116</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>184</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC CIVIL ENGINEER		0.25	\$46.97	184	\$8,642
ENGINEERING	CITY ENGINEER		0.25	\$76.96	184	\$14,161
ENGINEERING	PW TECHNICIAN		0.25	\$29.54	184	\$5,435
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$153.47</b>		<b>\$28,238</b>
		<b>TOTALS</b>	<b>0.75</b>	<b>\$153.47</b>		<b>\$28,238</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HAUL ROUTE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-117</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed dirt haul route for a development.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$480.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$480</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(480.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(480)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$480 per permit			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>HAUL ROUTE PERMIT</b>				<b>REFERENCE NO.</b> <b>S-117</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	Permit Proc.	0.25	\$24.45	1	\$24
ENGINEERING	ASST CITY ENGINEER		0.50	\$113.71	1	\$114
ENGINEERING	ASSOC CIVIL ENGINEER		1.00	\$187.88	1	\$188
ENGINEERING	CITY ENGINEER		0.50	\$153.93	1	\$154
		<b>TYPE SUBTOTAL</b>	<b>2.25</b>	<b>\$479.97</b>		<b>\$480</b>
<b>TOTALS</b>			<b>2.25</b>	<b>\$480.00</b>		<b>\$480</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WIDE &amp; OVERLOAD PERMIT</b>		<b>REFERENCE NO.</b> <b>S-118</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a wide or overloaded load on City streets.			
<b>CURRENT FEE STRUCTURE</b>  Fees are set by the State:  Daily - \$16 Annual - \$90			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$20.00</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$20</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(20.00)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(20)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>1</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 80%</b>  Fees are set by the State:  Daily - \$16 Annual - \$90			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WIDE &amp; OVERLOAD PERMIT</b>				<b>REFERENCE NO.</b> <b>S-118</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	PW TECHNICIAN		0.17	\$20.08	1	\$20
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$20.08</b>		<b>\$20</b>
		<b>TOTALS</b>	<b>0.17</b>	<b>\$20.00</b>		<b>\$20</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONSTRUCTION &amp; DEMOLITION PERMIT</b>		<b>REFERENCE NO.</b> <b>S-119</b>	
<b>PRIMARY DEPARTMENT</b> SOLID WASTE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process and review construction and demolition permits to insure proper recycling of demolished materials.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <b>\$50.00</b>		<b>TOTAL REVENUE:</b> <b>\$20,000</b>	
<b>UNIT COST:</b> <b>\$56.20</b>		<b>TOTAL COST:</b> <b>\$22,480</b>	
<b>UNIT PROFIT (SUBSIDY):</b> <b>\$(6.20)</b>		<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(2,480)</b>	
<b>TOTAL UNITS:</b> <b>400</b>		<b>PCT. COST RECOVERY:</b> <b>88.97%</b>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per permit			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>CONSTRUCTION &amp; DEMOLITION PERMIT</b>				<b>REFERENCE NO.</b> <b>S-119</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>400</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
SOLID WASTE	SOLID WASTE INTERN		0.83	\$25.13	400	\$10,052
SOLID WASTE	SR PW ANALYST - SW		0.17	\$31.07	400	\$12,428
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$56.20</b>		<b>\$22,480</b>
		<b>TOTALS</b>	<b>1.00</b>	<b>\$56.20</b>		<b>\$22,480</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WATER QUALITY MANAGEMENT PLAN REV</b>		<b>REFERENCE NO.</b> <b>S-120</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of water quality management plans for compliance with state, regional, and local regulations.			
<b>CURRENT FEE STRUCTURE</b>  \$794 per plan plus peer review contract costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> \$794.00		<b>TOTAL REVENUE:</b> \$6,352	
<b>UNIT COST:</b> \$233.38		<b>TOTAL COST:</b> \$1,867	
<b>UNIT PROFIT (SUBSIDY):</b> \$560.62		<b>TOTAL PROFIT (SUBSIDY):</b> \$4,485	
<b>TOTAL UNITS:</b> 8		<b>PCT. COST RECOVERY:</b> 340.22%	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$235 per plan plus peer review contract costs			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WATER QUALITY MANAGEMENT PLAN REV</b>				<b>REFERENCE NO.</b> <b>S-120</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER QUALITY	SR WATER QUAL ANALYST		1.50	\$206.27	8	\$1,650
WATER QUALITY	WATER QUALITY INSPECTOR		0.25	\$27.07	8	\$217
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$233.34</b>		<b>\$1,867</b>
		<b>TOTALS</b>	<b>1.75</b>	<b>\$233.38</b>		<b>\$1,867</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WQ MGMT PLAN ACTIVE CONSTRUCT REV</b>		<b>REFERENCE NO.</b> <b>S-121</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Building inspection to verify that on-site storm water structures are built in accordance with approved Water Quality Management Plan construction drawings.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,377.67</b>	<b>TOTAL COST:</b>	<b>\$8,266</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,377.67)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(8,266)</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Small - \$610 per plan Large - \$1,760 per plan			

October 13, 2021

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WQ MGMT PLAN ACTIVE CONSTRUCT REV</b>				<b>REFERENCE NO.</b> <b>S-121</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER QUALITY	SR WATER QUAL ANALYST	Small	0.50	\$68.76	2	\$138
WATER QUALITY	WATER QUALITY INSPECTOR	Small	5.00	\$541.35	2	\$1,083
		<b>TYPE SUBTOTAL</b>	<b>5.50</b>	<b>\$610.11</b>		<b>\$1,220</b>
WATER QUALITY	SR WATER QUAL ANALYST	Large	1.00	\$137.51	4	\$550
WATER QUALITY	WATER QUALITY INSPECTOR	Large	15.00	\$1,624.05	4	\$6,496
		<b>TYPE SUBTOTAL</b>	<b>16.00</b>	<b>\$1,761.56</b>		<b>\$7,046</b>
<b>TOTALS</b>			<b>21.50</b>	<b>\$1,377.67</b>		<b>\$8,266</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WQ MGMT ANNUAL INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-122</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Annual on-site Water Quality Management Plan Operations and Maintenance compliance inspection.			
<b>CURRENT FEE STRUCTURE</b> None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$216.50</b>	<b>TOTAL COST:</b>	<b>\$433</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(216.50)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(433)</b> </div>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$215 per inspection			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WQ MGMT ANNUAL INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-122</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER QUALITY	WATER QUALITY INSPECTOR		2.00	\$216.54	2	\$433
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$216.54</b>		<b>\$433</b>
		<b>TOTALS</b>	<b>2.00</b>	<b>\$216.50</b>		<b>\$433</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WQ MGMT ANNUAL SELF CERTIFICATION</b>		<b>REFERENCE NO.</b> <b>S-123</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> SITE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Annual property owner self-certification of designated low priority Water Quality Management Plan operations and maintenance obligations.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$115.62</b>	<b>TOTAL COST:</b>	<b>\$4,278</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(115.62)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,278)</b>
<b>TOTAL UNITS:</b>	<b>37</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$115 per site			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WQ MGMT ANNUAL SELF CERTIFICATION</b>				<b>REFERENCE NO.</b> <b>S-123</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>37</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER QUALITY	SR WATER QUAL ANALYST	2 Hr/Year	0.05	\$7.36	37	\$272
WATER QUALITY	WATER QUALITY INSPECTOR		1.00	\$108.27	37	\$4,006
		<b>TYPE SUBTOTAL</b>	<b>1.05</b>	<b>\$115.63</b>		<b>\$4,278</b>
		<b>TOTALS</b>	<b>1.05</b>	<b>\$115.62</b>		<b>\$4,278</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WATER QUALITY NPDES BMP REVIEW</b>		<b>REFERENCE NO.</b> <b>S-124</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Inspection of sediment, erosion, and pollution control best management practices on a construction site.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> <span style="float: right;"><b>\$0.00</b></span>		<b>TOTAL REVENUE:</b> <span style="float: right;"><b>\$0</b></span>	
<b>UNIT COST:</b> <span style="float: right;"><b>\$2,540.51</b></span>		<b>TOTAL COST:</b> <span style="float: right;"><b>\$322,645</b></span>	
<b>UNIT PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(2,540.51)</b></span>		<b>TOTAL PROFIT (SUBSIDY):</b> <span style="float: right;"><b>\$(322,645)</b></span>	
<b>TOTAL UNITS:</b> <span style="float: right;"><b>127</b></span>		<b>PCT. COST RECOVERY:</b> <span style="float: right;"><b>0.00%</b></span>	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Low/Medium - \$540 High/Very High - \$4,330			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>WATER QUALITY NPDES BMP REVIEW</b>				<b>REFERENCE NO.</b> <b>S-124</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>127</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER QUALITY	WATER QUALITY INSPECTOR	Low/Medium	5.00	\$541.35	60	\$32,481
		<b>TYPE SUBTOTAL</b>	<b>5.00</b>	<b>\$541.35</b>		<b>\$32,481</b>
WATER QUALITY	WATER QUALITY INSPECTOR	High	40.00	\$4,330.80	60	\$259,848
		<b>TYPE SUBTOTAL</b>	<b>40.00</b>	<b>\$4,330.80</b>		<b>\$259,848</b>
WATER QUALITY	WATER QUALITY INSPECTOR	Very High	40.00	\$4,330.80	7	\$30,316
		<b>TYPE SUBTOTAL</b>	<b>40.00</b>	<b>\$4,330.80</b>		<b>\$30,316</b>
<b>TOTALS</b>			<b>85.00</b>	<b>\$2,540.51</b>		<b>\$322,645</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>NPDES BUSINESS INSPECTIONS</b>		<b>REFERENCE NO.</b> <b>S-125</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Annual inspection of businesses for compliance with NPDES stormwater regulations.			
<b>CURRENT FEE STRUCTURE</b> None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$82.20</b>	<b>TOTAL COST:</b>	<b>\$3,781</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(82.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,781)</b>
<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Industrial - \$95 Restaurant - \$95 Auto-Related - \$95 Nursery - \$95 Retail Gas - \$50 ASBS Commercial - \$55			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

SERVICE NPDES BUSINESS INSPECTIONS				REFERENCE NO. S-125		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 46		
DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER QUALITY	ENVIRONMENTAL SPECIALIST	Industrial	1.00	\$95.97	14	\$1,344
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$95.97</b>		<b>\$1,344</b>
WATER QUALITY	ENVIRONMENTAL SPECIALIST	Restaurant	1.00	\$95.97	10	\$960
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$95.97</b>		<b>\$960</b>
WATER QUALITY	ENVIRONMENTAL SPECIALIST	Auto-Related	1.00	\$95.97	6	\$576
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$95.97</b>		<b>\$576</b>
WATER QUALITY	ENVIRONMENTAL SPECIALIST	Retail Gas	0.50	\$47.99	1	\$48
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$47.99</b>		<b>\$48</b>
WATER QUALITY	ENVIRONMENTAL SPECIALIST	Nursery	1.00	\$95.97	1	\$96
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$95.97</b>		<b>\$96</b>
WATER QUALITY	WATER QUALITY INSPECTOR	ASBS Commercial	0.50	\$54.14	14	\$758
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$54.14</b>		<b>\$758</b>
<b>TOTALS</b>			<b>5.00</b>	<b>\$82.20</b>		<b>\$3,781</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>GREASE TRAP INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-126</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> BUSINESS	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Annual inspection of restaurant grease traps and NPDES compliance obligations.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$244.09</b>	<b>TOTAL COST:</b>	<b>\$11,228</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(244.09)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(11,228)</b>
<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$245 per food service establishment			



**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>GREASE TRAP INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-126</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER QUALITY		Contract Services	0.00	\$244.09	46	\$11,228
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$244.09</b>		<b>\$11,228</b>
		<b>TOTALS</b>	<b>0.00</b>	<b>\$244.09</b>		<b>\$11,228</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SEWER CONNECTION INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-127</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> CONNECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Inspection of a new, repaired, or replaced private sewer connection to the City sewer main.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per connection			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b> \$50.00		<b>TOTAL REVENUE:</b> \$750	
<b>UNIT COST:</b> \$56.93		<b>TOTAL COST:</b> \$854	
<b>UNIT PROFIT (SUBSIDY):</b> <u>\$ (6.93)</u>		<b>TOTAL PROFIT (SUBSIDY):</b> <u>\$ (104)</u>	
<b>TOTAL UNITS:</b> 15		<b>PCT. COST RECOVERY:</b> 87.82%	
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per connection			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SEWER CONNECTION INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-127</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>15</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
SEWER	MAINT WORKER II		0.50	\$56.94	15	\$854
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$56.94</b>		<b>\$854</b>
<b>TOTALS</b>			<b>0.50</b>	<b>\$56.93</b>		<b>\$854</b>

**CITY OF LAGUNA BEACH  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SEWER LATERAL VIDEO REVIEW</b>		<b>REFERENCE NO.</b> <b>S-128</b>	
<b>PRIMARY DEPARTMENT</b> WATER QUALITY	<b>UNIT OF SERVICE</b> SUBMITTAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a video of a sewer lateral.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$61.52</b>	<b>TOTAL COST:</b>	<b>\$7,998</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(61.52)</b> </div>	<b>TOTAL PROFIT (SUBSIDY):</b>	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> <b>\$(7,998)</b> </div>
<b>TOTAL UNITS:</b>	<b>130</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$60 per submittal			

**CITY OF LAGUNA BEACH  
COST DETAIL WORKSHEET  
FY 2021-2022**

<b>SERVICE</b> <b>SEWER LATERAL VIDEO REVIEW</b>				<b>REFERENCE NO.</b> <b>S-128</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>130</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
SEWER	ADMIN ASST		0.50	\$61.52	130	\$7,998
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$61.52</b>		<b>\$7,998</b>
		<b>TOTALS</b>	<b>0.50</b>	<b>\$61.52</b>		<b>\$7,998</b>

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APPENDIX C

DETAIL OF  
BUILDING & SAFETY  
FEES

CITY OF LAGUNA BEACH  
BUILDING FEE CALCULATION  
FY 21-22

INSPECTOR RATE	\$216.86
PLAN CHECK RATE	\$271.53
PLAN CHECK RATE	\$146.79

		UNIT TIME	UNIT COST	CURRENT FEE
<b>Building Permit Fees</b>				
Building Permit	\$1.00 To \$2,000.00	0.75	\$163 plus per \$1k	\$72/133/147
Building Permit	\$2,001.00 To \$25,000.00	2.00	\$434 \$9.43	\$147 + \$13.90/\$1,000
Building Permit	\$25,001.00 To \$50,000.00	3.00	\$651 \$26.00	\$466.60 + \$13.90/\$1,000
Building Permit	\$50,001.00 To \$100,000.00	6.00	\$1,301 \$28.20	\$814.10 + \$13.90/\$1,000
Building Permit	\$100,001.00 To \$500,000.00	12.50	\$2,711 \$14.37	\$1,509.10 + \$13.90/\$1,000 and \$9.20/\$1,000
Building Permit	\$500,001.00 To \$1,000,000.00	39.00	\$8,457 \$7.37	\$6,126 + \$8.10/\$1,000
Building Permit	\$1,000,001.00 to \$5,000,000.00	56.00	\$12,144 \$5.91	\$10,168 + \$5.80/\$1,000
Building Permit	Over \$5,000,000	165.00	\$35,781 \$5.91	\$33,368 + \$5.80/\$1,000
Miscellaneous: Re-roofs	Permit & Inspection	1.50	\$325	
Solar - Residential	Permit & Inspection	2.25	\$488	
Solar - Commercial per Kwh	Permit & Inspection	2.25	\$488	
Demolitions: Multi-Family Structure	Permit & Inspection	2.00	\$434	
Demolitions: One Family Structure	Permit & Inspection	1.50	\$325	
Demolitions: Simple Structure	Permit & Inspection	0.50	\$108	
Demolitions: Other Than Structure	Permit & Inspection	2.00	\$434	
Request To Extend Permit	Permit Extension	0.25	\$54	
Swimming Pool & Spa	Building Permit Valuation plus Combination Trade Permit Fees			
Combination Electrical Permit	Permit & Inspection		10% of Bldg Permit Fee	
Combination Mechanical Permit	Permit & Inspection		10% of Bldg Permit Fee	
Combination Plumbing Permit	Permit & Inspection		10% of Bldg Permit Fee	
<b>Permit Issuance Fees</b>				
Permit Issuance	Issuance of First Permit	0.50	\$73	37
Supplemental Permit Issuance	Issuance of Additional Permits	0.25	\$37	37
<b>Grading Permit Fees</b>				
Grading Permit Fee - Calculated based on cut or fill which ever is greater	0-200 Cubic Yards	5.07	\$1,099	55.2
Grading Permit Fee - Calculated based on cut or fill which ever is greater	201-300 Cubic Yards	5.19	\$1,126	67.9
Grading Permit Fee - Calculated based on cut or fill which ever is greater	301-400 Cubic Yards	5.31	\$1,152	80.6
Grading Permit Fee - Calculated based on cut or fill which ever is greater	401-500 Cubic Yards	5.45	\$1,181	93.3
Grading Permit Fee - Calculated based on cut or fill which ever is greater	501-600 Cubic Yards	5.69	\$1,233	106
Grading Permit Fee - Calculated based on cut or fill which ever greater	601-700 Cubic Yards	5.93	\$1,285	118.7
Grading Permit Fee - Calculated based on cut or fill which ever greater	701-800 Cubic Yards	6.18	\$1,341	131.4
Grading Permit Fee - Calculated based on cut or fill which ever greater	801-900 Cubic Yards	6.43	\$1,394	144.1



**CITY OF LAGUNA BEACH  
BUILDING FEE CALCULATION  
FY 21-22**

INSPECTOR RATE \$216.86  
PLAN CHECK RATE \$271.53  
PLAN CHECK RATE \$146.79

		UNIT TIME	UNIT COST		CURRENT FEE
Grading Permit Fee - Calculated based on cut or fill which ever greater	901-1000 Cubic Yards	6.67	\$1,446		157
Grading Permit Fee - Calculated based on cut or fill which ever greater	1,001-10,000 Cubic Yards	6.69	\$1,451	plus per 1k CY 505.44	\$157 + \$11.60/1k CY
Grading Permit Fee - Calculated based on cut or fill which ever greater	10,001-100,000 Cubic Yards	27.67	\$6,000	520.78	\$261 + \$3.50/1k CY
Grading Permit Fee - Calculated based on cut or fill which ever greater	100,001 Cubic Yards or more	49.28	\$10,687	520.78	\$576 + \$3.50/1k CY
Grading Permit Fees (Based on Site Improvements)	Curb & Gutter, Paving, Erosion Control		Same As Building Permit Fee Table		
Drainage Permits for Alteration to Drainage	Inspection Of Drainage System	1.25	\$271		
Shoring Permit Only	Includes Plan Check	4.50	\$976		
<b>Electrical Permit Fees</b>					square footage fee for SFR/MFR
Electrical Unit Permit Fee	Outlets	0.01	\$2		1.16
Electrical Unit Permit Fee	Lighting Fixtures	0.01	\$2		1.16
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Up to and including 1	0.04	\$8		6
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Over 1 and Not Over 10	0.10	\$21		13
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Over 10 and Not Over 50	0.20	\$44		24
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Over 50 and Not Over 100	0.40	\$87		37
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Over 100	0.60	\$131		54 to 500 72 over 500
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	100 Feet Or Fraction Thereof Of Bus ways, For Trolley & Plug-in Type Bus ways. Note: Additional Fees For Other Fixtures Connected To The Trolley Sign, Outline Lighting and Marquees supplied from one branch circuit	0.06	\$12		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	600 Volts or Less and Not Over 200 Amperes in Rating	0.21	\$46		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	600 Volts or Less and Over 200 Amperes to 1,000 Amperes	0.24	\$53		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Over 600 Volts or Over 1,000 Amperes in Rating	0.51	\$110		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Miscellaneous Apparatus, Conduits and Conductors	1.00	\$217		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Special Event, Each Generator, Electrical	0.15	\$33		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Special Event Lighting	0.21	\$46		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Temporary Power Service	0.06	\$12		
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:		0.21	\$46		

**CITY OF LAGUNA BEACH  
BUILDING FEE CALCULATION  
FY 21-22**

INSPECTOR RATE \$216.86  
PLAN CHECK RATE \$271.53  
PLAN CHECK RATE \$146.79

		UNIT TIME	UNIT COST	CURRENT FEE
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Temporary Service Pedestal	0.21	\$46	
Power Apparatus, Rating in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive:	Temp. Distribution System, Lighting, Outlet, Decorative Site, Temp Receptacles, Switches And Lighting Outlets In Which Current Is Controlled (Except Services, Feeders, Meters)	0.11	\$24	
Fire Sprinkler/Alarms/Misc.	Permit & Inspection	1.40	\$304	
Low Voltage System	Low Voltage Outlet	0.01	\$2	
Electrical Unit Permit Fee	Pole or Platform-Mounted Lighting Fixtures	0.21	\$46	
Electrical Unit Permit Fee	Theatrical-type Lighting Fixtures Or Assemblies	0.21	\$46	
Electrical Unit Permit Fee	Residential Appliance or Receptacle Outlet (New Construction)	0.04	\$8	
Electrical Unit Permit Fee	Non-Residential Appliances and Self-Contained Factory-Wired, Not exceeding one horsepower	0.04	\$8	6
<b>Mechanical Permit Fees</b>				
Mechanical Unit Permit Fees	Forced Air or Gravity Type Furnace up to and including 100,000 Btu/h	0.11	\$25	37
Mechanical Unit Permit Fees	Forced Air or Gravity Type Furnace over 100,000 Btu/h	0.14	\$29	48
Mechanical Unit Permit Fees	Floor Furnace, Including Vent	0.11	\$25	18
Mechanical Unit Permit Fees	Suspended Heater, Recessed Wall Heater or Floor-Mounted Unit Heater	0.11	\$25	18
Mechanical Unit Permit Fees	Gas Fireplace, including Gas Line/Elec	0.57	\$124	18
Mechanical Unit Permit Fees	Installation, Relocation, Replacement of Appliance Vent	0.06	\$12	13
Mechanical Unit Permit Fees	Repair, Alteration of, Add'n to Heating / Cooling Appliances	0.11	\$25	20.5
Mechanical Unit Permit Fees	Boiler or Compressor to and Including 3 HP	0.11	\$25	24
Mechanical Unit Permit Fees	Absorption, A/C System, Heat Pump to and Including 100,000 Btu/h	0.11	\$25	24
Mechanical Unit Permit Fees	Boiler or Compressor Over 3 HP to and including 15 HP	0.20	\$44	37
Mechanical Unit Permit Fees	Absorption, A/C Sys, Heat Pump Over 100,000 Btu/h & including 500,00 Btu/h	0.20	\$44	37
Mechanical Unit Permit Fees	Boiler or Compressor Over 15 HP to and including 30 HP	0.28	\$61	48
Mechanical Unit Permit Fees	Absorption, A/C Sys, Heat Pump Over 500,000 Btu/h & including 1,000,000 Btu/h	0.28	\$61	48

**CITY OF LAGUNA BEACH  
BUILDING FEE CALCULATION  
FY 21-22**

INSPECTOR RATE \$216.86  
PLAN CHECK RATE \$271.53  
PLAN CHECK RATE \$146.79

		UNIT TIME	UNIT COST	CURRENT FEE
Mechanical Unit Permit Fees	Boiler or Compressor Over 30 HP to and including 50 HP	0.42	\$90	72
Mechanical Unit Permit Fees	Absorption, A/C Sys, Heat Pump Over 1,000,000 Btu/h including 1,750,000	0.42	\$90	72
Mechanical Unit Permit Fees	Boiler or Compressor over 50 HP	0.71	\$154	121
Mechanical Unit Permit Fees	Absorption, A/C System, Heat Pump Over 1,750,000 Btu/h	0.71	\$154	121
Mechanical Unit Permit Fees	Air handling Unit To & Including 10,000 Cu Ft/Min Including Attached Ducts	0.08	\$17	18
Mechanical Unit Permit Fees	Air Handling Unit Over 10,000 cfm	0.14	\$29	30
Mechanical Unit Permit Fees	Evaporative Cooler Other Than Portable Type	0.08	\$17	18
Mechanical Unit Permit Fees	Ventilation Fan Connected to a Single Duct	0.06	\$12	13
Mechanical Unit Permit Fees	Ventilation System Not Connected to Any Other System	0.08	\$17	18
Mechanical Unit Permit Fees	Hood Served by Mech Exhaust, Including Ducts	0.08	\$17	18
Mechanical Unit Permit Fees	Domestic Type Incinerator	0.14	\$29	18
Mechanical Unit Permit Fees	Commercial or Industrial Type Incinerator	0.57	\$124	18
Mechanical Unit Permit Fees	Ducting (Per Register)	0.08	\$17	18
Mechanical Unit Permit Fees	Other Equipment or Appliances Not Listed in This Code, Fee For Each	0.17	\$37	18
<b>Plumbing Permit Fees</b>				
Plumbing Permit Unit Fees	Plumbing Fixture, Trap, Set of Fixtures on One Trap	0.08	\$18	6
Plumbing Permit Unit Fees	Building Sewer, Trailer Park Sewer	0.20	\$44	37
Plumbing Permit Unit Fees	Fee Per Drain In Rainwater Systems	0.08	\$18	
Plumbing Permit Unit Fees	Cesspool	0.30	\$64	
Plumbing Permit Unit Fees	Private Sewage Disposal System	0.60	\$130	72
Plumbing Permit Unit Fees	Industrial Waste Pretreatment Interceptor, Excepting Kitchen Type Grease Inter. Functioning As Fixture Traps	0.16	\$35	6
Plumbing Permit Unit Fees	Water Piping, Water Treating Equipment	0.04	\$9	6
Plumbing Permit Unit Fees	Drainage or Vent Piping Fixture	0.04	\$9	6
Plumbing Permit Unit Fees	Lawn Sprinkler System on One Meter, Backflow Protection Dev.	0.12	\$26	6
Plumbing Permit Unit Fees	1 To 5 Atmospheric Type Vacuum Breakers	0.09	\$20	6
Plumbing Permit Unit Fees	When More than 5 Atmospheric Type Vacuum Breakers,	0.02	\$4	0.84
Plumbing Permit Unit Fees	Other Backflow Protective Device 2 Inches & Smaller	0.09	\$20	30 + 0.21

**CITY OF LAGUNA BEACH  
BUILDING FEE CALCULATION  
FY 21-22**

INSPECTOR RATE \$216.86  
PLAN CHECK RATE \$271.53  
PLAN CHECK RATE \$146.79

		UNIT TIME	UNIT COST	CURRENT FEE
Plumbing Permit Unit Fees	Other Backflow Protective Device Over 2 Inches	0.20	\$44	30 + 0.21
Plumbing Permit Unit Fees	Gas Piping System Per Outlet	0.04	\$9	6 + 1
Water Heater Permit	Water Heater and/or Vent	0.16	\$35	6
Water Heater Permit	Tankless Water Heater and/or Vent	0.33	\$72	6
<b>Inspections</b>				
Off-Hours Inspection Request	Per Hour, 2 Hour Minimum @ 1.5/hr	1.50	\$325	
Other Inspections	Per Hour Inspections Not Otherwise Specified / One Hour Minimum	1.00	\$217	
Re-Inspection	Per Hour Assessed When Corrections Are Not Completed	1.00	\$217	67
Unpermitted Work	Double Permit and Plan Check Fees			
<b>Certificates and Reports</b>				
Renewable Temporary Certificate of Occupancy	Partial Or Temporary Occupancy Approval Prior To Final Re-issuance Fee	0.67	\$145	
Residential Building Report (upon sale)	Any Occupancy Type	1.00	\$217	
Residential Building Report		0.67	\$145	
Temporary Certificate of Occupancy	Partial Or Temporary Occupancy Approval Prior To Final	1.25	\$271	231
Strong Motion Instrumentation (CA State Fee)	Residential Structures Less Than Three Stories High		\$13 per \$100,000 construction value	
<b>Plan Review Fees</b>				
Plan Review	Buildings Or Structures		65% of Building Permit Fee	65% of Building Permit Fee
Plan Review	Mechanical/Electrical/Plumbing		50% of MEP Permit Fee	
Plan Review	Pools/Spas	1.50	\$407	
Plan Review	Solar	0.50	\$136	
Plan Review	Demolitions	1.25	\$339	
Plan Review	Fire Sprinkler/Alarms/Misc.	1.00	\$272	
Plan Review	Miscellaneous: Re-roofs	0.67	\$182	
Plan Review	Grading		50% of Grading Permit Fee	
Request To Extend Plan Check	Plan Check Extension	0.25	\$68	
Extra Plan Check	Per Hour Assessed When Corrections Are Not Completed	1.00	\$272	
To comply with Disabled Access Requirements	Determination of Unreasonable Hardship	1.33	\$361	
Drainage compliance review of documents	Drainage Plan Review for Alteration to Drainage	0.75	\$204	
Request To Expedite Plan Check and Work Overtime	Expedite Plan Review		1.75 X Regular Plan Review Fees, \$500 minimum	
Fee per Hour	Plan Check Hourly Rate	1.00	\$272	

**CITY OF LAGUNA BEACH**  
**BUILDING FEE CALCULATION**  
**FY 21-22**

INSPECTOR RATE	\$216.86
PLAN CHECK RATE	\$271.53
PLAN CHECK RATE	\$146.79

		UNIT TIME	UNIT COST	CURRENT FEE
<b>Administration</b>				
Accessibility Hardship	Board Ratification	6.50	\$1,410	
Appeals Board Hearing	Filing Fee for Appeal	9.00	\$1,952	
Authorization to duplicate record drawings		0.25	\$37	
Flood Zone Determination	Written Determination	0.50	\$108	
Modification To UBC/Alt. Materials & Methods	Each Item	1.50	\$325	
Real Property	Document Prep/Transfer/Assign/Ext	1.50	\$325	
Special Inspector Licenses Renewal	Per Classification	0.25	\$54	
Special Inspector Original Licenses Each Test	Per Classification	0.50	\$108	
Miscellaneous Administrative Review	Base Fee (plus hourly if needed)	0.50	\$73	

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## APPENDIX D

### DETAIL OF FIRE FEES

**CITY OF LAGUNA BEACH  
FIRE DEPARTMENT**

\$158.32

No.	Description	Hours	Cost
<b>DEVELOPMENT / CONSTRUCTION FEES</b>			
<b>Underground/Aboveground Storage Tanks</b>			
	[6.7]		
F-1	Underground Tank & piping Installation Plan Check	2.00	\$317
F-2	Underground Tank & piping Installation Inspection	2.50	\$395
F-3	Underground Tank Install Plan Check each additional tank	0.50	\$79
F-4	Underground Tank Install Inspection each additional tank	2.00	\$317
F-5	Underground Tank Removal Plan Check	1.00	\$158
F-6	Underground Tank Removal Inspection	5.00	\$792
F-7	Underground Tank Removal Plan Check each additional tank	0.25	\$39
F-8	Underground Tank Removal Inspection each additional tank	1.00	\$158
F-9	Flammable / Combustible Liquid Piping new or Re-pipe Plan Check	1.50	\$237
F-10	Flammable / Combustible Liquid Piping new or Re-pipe Inspection	2.00	\$317
F-11	Aboveground Storage Tank Installation Plan Check	3.00	\$475
F-12	Aboveground Storage Tank Installation Inspection	2.00	\$317
F-13	Aboveground Storage Tank Removal Plan Check	0.50	\$79
F-14	Aboveground Storage Tank Removal Inspection	1.50	\$237
F-15	Aboveground Storage Tank Installation or Removal Plan Check - Each additional tank	0.25	\$39
F-16	Aboveground Storage Tank Installation or Removal Inspection - Each additional tank	1.00	\$158
<b>Water Based Fire Protection Systems</b>			
	[6.7]		
F-29	New Single family base (up to 30 heads) Plan Check	2.50	\$395
F-30	New Single family base (up to 30 heads) Inspection	3.00	\$475
F-31	New Multi Family Residences (up to 120 heads) Plan Check	4.00	\$633
F-32	New Multi Family Residences (up to 120 heads) Inspection	6.00	\$950
F-33	New Commercial/Industrial base (up to 50 heads) Plan Check	4.00	\$633
F-34	New Commercial/Industrial base (up to 50 heads) Inspection	5.00	\$792
F-35	Tenant Improvement - Residential / Commercial (up to 10 heads) Plan Check	1.00	\$158
F-36	Tenant Improvement - Residential / Commercial (up to 10 heads) Inspection	1.50	\$237
F-37	Per Additional Head - New or Tenant Improvement (plan check)	0.01	\$2
F-38	Per Additional Head - New or Tenant Improvement (Inspection)	0.02	\$3
F-39	Standpipe Plan Check (per standpipe)	2.00	\$317
F-40	Standpipe Inspection (per standpipe)	4.00	\$633
F-41	Per Additional Head Plan Check (head replacement only, no modification to piping)	0.01	\$1
F-42	Per Additional Head Inspection (head replacement only, no modification to piping)	0.01	\$1.50
F-43	Fire Protection Underground Plan Check (includes 1 riser or hydrant)	3.00	\$475
F-44	Fire Protection Underground Inspection (includes 1 riser or hydrant)	4.00	\$633
F-45	Per Additional U.G. Sprinkler Riser or Hydrant Plan Check	2.00	\$317
F-46	Per Additional U.G. Sprinkler Riser or Hydrant Inspection	2.00	\$317
F-47	Fire Pump Plan Check	4.00	\$633
F-48	Fire Pump Inspection	6.00	\$950
<b>Fire Alarm</b>			
	[6.7]		
F-49	Up to 25 devices - Plan Check	2.50	\$395
F-50	Up to 25 devices - Inspection	2.50	\$395
F-51	Tenant Improvement (up to 5 devices) Plan Check	1.00	\$158
F-52	Tenant Improvement (up to 5 devices) Inspection	1.50	\$237
F-53	Per additional Device (new or TI) plan check	0.02	\$3
F-54	Per additional Device (new or TI) inspection	0.04	\$6
<b>Alternative Automatic Extinguishing Systems</b>			
	[6.7]		
F-55	Dry, Wet, CO2, Halon, Clean Agent, Other Plan Check	2.00	\$317
F-56	Dry, Wet, CO2, Halon, Clean Agent, Other Inspection	2.00	\$317
<b>Other Fire Construction Permits</b>			
	[6.7]		
F-57	Industrial Oven Plan Check	1.00	\$158
F-58	Industrial Oven Inspection	2.00	\$317
F-59	LPG, Cryogenics, Compressed Gas, Medical Gas, Energy Storage Systems, & other Fire Construction Permit Plan Check	2.00	\$317
F-60	LPG, Cryogenics, Compressed Gas, Medical Gas, Energy Storage Systems, & other Fire Construction Permit Inspection	2.50	\$395
F-61	Emergency Responder Radio Coverage Plan Review & Coordination	[5.6] 3.00	\$475
F-62	Emergency Responder Radio Coverage Inspection & Coordination	[5.7] 4.00	\$633
F-63	Public School Access & Water Supply Plan Check	[6] 2.00	\$317



**CITY OF LAGUNA BEACH  
FIRE DEPARTMENT**

\$158.32

No.	Description	Hours	Cost
F-96	Alternative Materials and Methods of Construction (hourly) - Minimum 1 hour	1.00	\$158 Minimum
<b>OPERATIONAL PERMIT FEES (includes temporary permits)</b>			
F-97	Plan Check / Application Code Review (per permit)	[8] 1.00	\$158
F-98	Inspection (per permit)	[11] 1.00	\$158
<b>FIRE / LIFE SAFETY INSPECTION FEES (Engine Company &amp; Bureau)</b>			
F-100	Restaurant/Bar Inspection	[11,26] 1.00	\$316 Eng Co.
F-101	Office/Retail Inspection	0.50	\$158 Eng Co.
F-102	Industrial/Auto Repair/Gas Station Inspection	1.00	\$316 Eng Co.
F-103	Festival Grounds/Theater Inspection	2.00	\$632 Eng Co.
F-104	Private College Inspection (per building)	0.50	\$158 Eng Co.
F-105	Three or more repeat inspections with violation notice (each time)	1.00	\$316 Eng Co.
F-106	Administrative citation for failure to remedy violations (per Municipal Code Sec. 1.04.025)		
<b>STATE MANDATED INSPECTION FEES</b>			
F-118	Convalescent / Care Facility Inspections	[11,12] 1.00	\$158
F-119	Hospital Inspections	[11,12] 2.00	\$317
	Private School Inspections	[11,12]	
F-120	Small Preschool (1 building)	1.00	\$158
F-121	Large Preschool (more than 1 buiding)	2.00	\$317
F-122	Elementary School	2.00	\$317
F-123	Hotel / Motel and Multi-family Inspections - 3 Units (base fee per building)	0.19	\$61 Eng Co.
F-124	Hotel / Motel & Multi-family Inspections - per additional unit over 3 units (per building)	0.01	\$2 Eng Co.
F-125	Large Family Day Care Inspections	[11,12] 1.00	\$316 Eng Co.
F-126	Fire Clearance Pre-Inspection for State License - 1 to 25 persons	1.00	\$158
F-127	Fire Clearance Pre-Inspection for State License - 26 or more persons	2.00	\$317
<b>FUEL MODIFICATION PLAN REVIEW AND INSPECTION</b>			
F-128	Fuel Modification Plan with or without AM&M	2.00	\$317
F-129	Fuel Modification Development Project Inspection	1.00	\$158
F-130	Wildland Fire Prevention (Defensible Space) Inspection	2.00	\$160 S-105
F-131	Defensible Space Compliance Inspection (triggered by building sale in VHFHSV)	4.00	\$320 S-106
<b>SPECIAL SERVICES FEES &amp; CONDITIONS (See Conditions 1-4 below)</b>			
F-136	Inspection Outside of Normal Work Hours - Hourly Rate (Conditions 1, 3, 4)	[1,3,4] 1.20	\$190 Minimum
F-137	Inspection During Normal Work Hours - Hourly Rate (Conditions 1, 2)	[1,2] 1.00	\$158 Minimum
F-138	Plan Review Outside Normal Work Hours - Hourly Rate (Conditions 1, 3, 4)	[1,3,4] 1.20	\$190 Minimum
F-139	Plan Review During Normal Work Hours - Hourly Rate (Conditions 1, 2)	[1,2] 1.00	\$158 Minimum
F-140	Investigation Charge (work without a permit)	1.00	\$158 Minimum
F-141	Administrative Processing for Consultant Work	0.50	\$79 Minimum
<b>Hourly Rates (any other services not identified elsewhere in this fee schedule will be billed at the hourly rate):</b>			
F-252	Fire Prevention Staff	1.00	\$158
F-258	Consultant Fee (Final consultant fee charges based on actual per hour charges)		

**VIOLATION PENALTIES**

Work Commencing Before Permit Issuance is Subject to an Additional \$250.00 Inspection Fee, to be Paid Before the Permit is Issued.

Violations of the California Fire Code or Laguna Beach Municipal Fire Code are Subject to Penalties as per Laguna Beach Municipal Code Sections 1.04.025, 1.04.210 and 1.04.220.

For Each False Alarm Response to an Occupancy Over Two in a 12-Month Period, a Fee of \$100.00 Shall be Charged

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.

**CITY OF LAGUNA BEACH  
FIRE DEPARTMENT**

\$158.32

No.	Description	Hours	Cost
<b>Notes</b>			
[1]	Condition 1 -- The payment of such fees shall be in addition to other required fees		
[2]	Condition 2 -- When the special services is provided during normal work hours, the fee shall be based on the actual time expended, but not less than one-half (1/2) hour		
[3]	Condition 3 -- When the special service is provided as overtime as per the employee's MOU		
[4]	Condition 4 -- When the special service is provided as overtime on a normal day off or a typical City holiday, as defined in the City's current Memorandum of Understanding (MOUS)		
[5]	Actual Costs - using the Fully Burdened Hourly Rates (FBHR), plus any outside consultant costs if applicable		
[6]	Includes 3 plan reviews; additional plan checks will be billed at the adopted hourly rate		
[7]	Includes up to 3 inspections; additional inspections may be billed at the adopted hourly rate		
[8]	Includes 2 plan reviews; additional plan checks will be billed at the adopted hourly rate		
[9]	Includes 3 plan reviews; additional plan checks will be billed at the adopted hourly rate		
[10]	Includes 4 plan reviews; additional plan checks will be billed at the adopted hourly rate		
[11]	Includes up to 2 inspections or violation notices. Additional actions may be billed as a "Three or more repeat inspections with violation notice."		
[12]	These fees are in addition to any other operational permit fees. Fees apply per operation and per parcel / address / suite / unit / business (whichever of these constitutes the smallest space).		